INDIANA UNIVERSITY

Bulletins for the following academic divisions of the University may be obtained from the Office of Records and Admissions, Bryan Hall, Indiana University, Bloomington, Indiana 47401, unless specified otherwise.

COLLEGE OF ARTS AND SCIENCES
  DIVISION OF OPTOMETRY
SCHOOL OF BUSINESS
SCHOOL OF DENTISTRY
SCHOOL OF EDUCATION*
DIVISION OF GENERAL AND TECHNICAL STUDIES
GRADUATE SCHOOL
SCHOOL OF HEALTH, PHYSICAL EDUCATION, AND RECREATION
  NORMAL COLLEGE OF THE AMERICAN GYMNASIC UNION
SCHOOL OF LAW
GRADUATE LIBRARY SCHOOL
SCHOOL OF MEDICINE
  DIVISION OF ALLIED HEALTH SCIENCES
SCHOOL OF MUSIC
SCHOOL OF NURSING
DIVISION OF REGIONAL CAMPUSES†
GRADUATE SCHOOL OF SOCIAL SERVICE
SUMMER SESSIONS
DIVISION OF UNIVERSITY EXTENSION‡

* Two Bulletins are issued: graduate and undergraduate.
† Write to this Division (Owen Hall) for a Bulletin, specifying the particular regional campus.
‡ Brochures on the Correspondence Study Bureau, Bureau of Public Discussion, Labor Education and Research Center, and Audio-Visual Center are available from this Division (Owen Hall).
ADMINISTRATIVE OFFICERS

Of the University

ELVIS J. STAHR, B.C.L., LL.D., President of the University
HERMAN B WELLS, A.M., LL.D., Chancellor of the University; President of the Indiana University Foundation
SAMUEL E. BRADEN, Ph.D., Vice-President, and Dean for Undergraduate Development
J. A. FRANKLIN, B.S., Vice-President, and Treasurer
LYNNE L. MERRITT, JR., Ph.D., Vice-President for Research, and Dean of Advanced Studies
JOSEPH L. SUTTON, Ph.D., Vice-President, and Dean of the Faculties
CHARLES E. HARRELL, LL.B., Registrar, and Director of the Office of Records and Admissions (until January 1, 1967)
DON SCHERER, Registrar, and Director of the Office of Records and Admissions (effective January 1, 1967)

Of the Graduate School of Social Service

MARY HAMMOND HOUK, Soc. Sci.D., Dean Emeritus of the Graduate School of Social Service
WALTER B. JOHNSON, M.S.P.A., Acting Dean of the Graduate School of Social Service (until July 1, 1967)
RICHARD G. LAWRENCE, A.M., Dean of the Graduate School of Social Service (effective July 1, 1967)
Calendar, 1967-68

NOTE: Undergraduate students at Bloomington will follow the regular University calendar. The following calendar is for use of graduate students in Indianapolis.

First Semester

September 12........... Tuesday ........ Registration of part-time students
September 13, 14........ Wednesday, Thursday .... Registration of full-time students
September 15 ........ Friday ........ Orientation of new students
All students report to field work

September 18............ Monday, 8:15 a.m........ Classes begin
November 22............. Wednesday, 5:45 p.m ........ Thanksgiving recess begins
November 27 ............ Monday, 8:15 a.m ........ Classes resume
December 20 ............ Wednesday, 5:45 p.m ........ Christmas recess begins*
January 3 ............... Wednesday, 8:15 a.m ........ Classes resume
January 23 ............. Tuesday ........ Final examinations begin
January 25 ............. Thursday, 5:45 p.m ........ Final examinations end

Second Semester

January 31 ............. Wednesday ........ Registration†
February 5 ............. Monday, 8:15 a.m ........ Classes begin
February 1 ............. Thursday, 8:15 a.m ........ Field work begins
April 5 ................. Friday, 5:45 p.m ........ Spring recess begins*
April 15 ............... Monday, 8:15 a.m ........ Classes resume
May 28 ................. Tuesday ........ Final examinations begin
May 30 ................. Thursday ........ Memorial Day holiday
May 31 ................. Friday, 5:45 p.m ........ Final examinations end
June 10 ............... Monday, 10:00 a.m ........ Commencement

Summer Session, 1967*

A summer session open only to advanced students will be held June 5 through August 10, for which separate announcements will be made.

* Some adjustments in these dates may be necessary for students registered in field work and research seminar.
† No new full-time students are admitted in midyear (second semester).
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Indiana University General Statement

Created in 1820 by an act of the general assembly, Indiana University has grown until it is now ranked the twelfth largest university in the nation in terms of full-time enrollment. The University is composed of ten academic schools and divisions, with a faculty exceeding 2,500. To meet the needs of approximately 41,000 full- and part-time students, the University offers 5,000 courses of instruction in more than 100 departments. Its graduate divisions offer 36 advanced degrees in 62 areas.

Students from all 50 states and from many foreign nations are enrolled on its main, Medical Center, and regional campuses. Indiana University is in year-round operation, with two regular semesters and a three-session summer program which is one of the largest in the nation.

Campuses. The main campus of the University at Bloomington comprises 2,000 acres of woodland traversed by the meandering stream known to generations of students as the Jordan River. Most major academic buildings are confined to the area between Third and Tenth Streets and Indiana and Jordan Avenues, while residence halls, fraternity and sorority houses, and University service divisions border this area. Buildings for the most part are constructed of native limestone, enhancing the natural beauty of the campus.

The 80-acre Medical Center Campus, located less than one mile from downtown Indianapolis, encompasses the Schools of Medicine, Nursing, and Dentistry, and the Division of Allied Health Sciences. On this campus are numerous academic and administrative buildings, clinical and research laboratories, residence halls, and the Union Building. The Medical Center has extensive hospital facilities, providing students with practical experience in patient care and health education.

The University's Graduate School of Social Service, the Indianapolis Division of the School of Law, and the Normal College of the American Gymnastic Union are also located in Indianapolis.

Regional campuses and centers, most of them in new buildings and expanded settings, are located in East Chicago, Fort Wayne, Gary, Indianapolis, Jeffersonville, Kokomo, Richmond, South Bend, and Vincennes.

Additional University facilities include Bradford Woods, Crooked Lake, the Geologic Field Station in Montana, the Lake Monroe biology site, the Goethe Link Observatory, and Camp Brosius at Elkhart Lake, Wisconsin.
The Graduate School of Social Service

The Profession of Social Work. Although the concept of social service in many of its aspects is as old as a civilization in which love and concern for one's neighbor has been put into practical application, social work as a profession has emerged only within the memory of some of its living members. As new needs arise as the result of the enormous problems that come with major economic and social change, our society organizes to meet those needs in order that every citizen may realize his potentiality and usefulness to his community. With the expansion of population, the extension of suburbs, and the rapid changes taking place in urban areas, social workers are assuming an increasingly important role in long-term planning for the health, recreation, and welfare services of communities.

Indiana University was one of the first state universities to inaugurate a program of social work and is one of the 75 approved schools or divisions of social work in accredited colleges and universities in the United States and Canada which provide professional preparation at the graduate level. The Graduate School of Social Service is accredited by the Council on Social Work Education and is a member of the International Association of Schools of Social Work.

The demand for social workers with professional education continues to exceed the supply. Social workers are employed in voluntary and governmental social agencies operating at the local, state, national, and international levels. Social caseworkers and social group workers are being employed in increasing numbers by churches, public schools, youth-serving agencies, juvenile and adult courts, hospitals, clinics, housing developments, and industry.

The Indiana University Graduate School of Social Service is located at 122 East Michigan Street, Indianapolis, Indiana 46204, and requests for information on social work or admission should be addressed to the Dean at this address.

The Graduate School of Social Service is responsible for a preprofessional program in the College of Arts and Sciences leading to the Bachelor of Arts degree with a major in social service, and for the curriculum in the Graduate School leading to the Master of Arts degree in social service. Thus a planned integrated sequence of courses for Indiana University students begins in the junior year and continues through two graduate years. Graduates of accredited colleges may enter the graduate program without having had the preprofessional sequence.
The Undergraduate (Preprofessional) Program

In cooperation with departments of the College of Arts and Sciences in Bloomington, the Graduate School of Social Service has prepared a carefully selected preprofessional program called a "Concentration Group in Social Service." This program includes a broad liberal arts education with a concentration of study in the social sciences. This curriculum meets the needs of four groups of students:

1. Those who desire a sound background for the graduate program leading to the A.M. degree in social service.
2. Those who may wish to qualify for positions in social agencies for which graduate education is not now required. Many such positions can be better filled by the college graduate who has had a broad foundation in liberal arts and some orientation to social work.
3. Those who plan to enter professional fields for which no specific preprofessional sequence is required.
4. Those who desire a suitable background as preparation for civic leadership in the field of social welfare.

Admission. Students from other fields such as nursing, recreation, or education who need a knowledge of social service resources and social welfare organizations for use in their own profession may register for selected courses. Faculty members are available to such students for counseling in regard to the most appropriate courses for their purposes.

The Undergraduate Curriculum. This curriculum leads to the A.B. degree. Requirements are as follows:


Group I. English: in addition to composition, 4 hours in public speaking, journalism, or advanced composition recommended.

Group II. Foreign Language: reading knowledge of one modern language required.

Group III. Sciences: 15 hours in two departments, (Group III A, Physical Sciences; Group III B, Biological Sciences) with not fewer than 5 hours in either.

Group IV A. Social Sciences: See concentration group requirements below. B. Literature, Philosophy, and the Arts: 6 hours required; additional hours recommended.

B. Concentration Group. 45 to 65 hours, including:

1. 10 to 18 hours of the following social service and related courses in a planned sequence to be worked out individually with a member of the faculty. Unless otherwise indicated, social service courses are open to students in other departments:

<table>
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<tr>
<th>Course Code</th>
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<th>Semester Hours</th>
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<td>S304</td>
<td>Modern Social Welfare Organization</td>
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<tr>
<td>S399</td>
<td>Reading for Honors</td>
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<td>S410</td>
<td>Introduction to Group Work</td>
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<tr>
<td>S415</td>
<td>Social Services to Individuals</td>
<td>4</td>
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<tr>
<td>S496</td>
<td>Foreign Study in Social Service</td>
<td>3-8</td>
</tr>
<tr>
<td>S499</td>
<td>Reading for Honors</td>
<td>12 max.</td>
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2. 35 to 45 hours: combination of economics, government, history, sociology, and psychology with minimum of 12 hours in one department and five hours in each of the others. (Other Group IV A courses as listed on page 14 of the Bulletin of the College of Arts and Sciences may be counted.) Courses required and their credit hours are:
Economics E201-E202, Principles of Economics I-II (6) or E300, Economic Principles (5).


History H105-H106, American History: General Course I-II, (3-3).

Psychology P101-P102, Introductory Psychology I-II (6).

Sociology S161, Principles of Sociology (3); S162, Society and the Individual (3), or S163, Social Problems (3); S356, Elementary Sociological Statistics (3).

Suggested courses:*

Anthropology A307 and A308, Survey of Anthropology (6); A475, Personality and Culture (3).

Economics E360, Public Finance (3); E370, Interpretation of Business and Economic Data (3); E420, Growth of Economic Thought (3).


History H103-H104, History of Western European Civilization I-II (6); B361-B362, Europe in the Twentieth Century I-II (6); A333-A334, History of Indiana I-II (4); A335-A336, The American Middle West I-II (6); A317, Modern American Social and Intellectual History (3).

Psychology P234, Mental Hygiene (3); P316, The Psychology of Childhood and Adolescence (3); P319, The Psychology of Personality (3).

Sociology S305, Population (3); S307, Social Anthropology (3); S309, The Community (3); S325, Criminology (3); S328, Juvenile Delinquency (3); S416, The Family (3).

Counseling. Members of the faculty on the Bloomington Campus are available for educational counseling to students who have selected this concentration group.

Program for Honors Students. The Honors Program in social service is designed to give the superior student an opportunity to pursue a program of independent reading and investigation. Since the social service concentration is interdepartmental, the Honors Program will necessarily encompass more than one department in the social sciences. The committee members for a given plan will be drawn from other appropriate departments as well as from the Graduate School of Social Service. This committee will assist a student with his given subject and with his choice of certain electives which will provide background for his study.

A junior or senior student will have completed his basic courses in the social sciences before he undertakes the Honors Program. In all other respects, the plan accepted by the faculty of the College of Arts and Sciences will be followed.

Students interested in the Honors Program should consult the Department Honors Committee no later than the second semester of the sophomore year.

Honors courses in social service include:

S399. Reading for Honors. (12 cr. max.)
Prerequisite, approval of the Department Honors Committee.

S499. Reading for Honors. (12 cr. max.)
Prerequisite, approval of the Department Honors Committee. Total credit in S399 and S499 not to exceed 15 semester hours.

Activities. The preprofessional students in Bloomington have a Social Service Club which holds monthly program meetings.

Social service students of junior and senior standing with an over-all grade-point average of 3.0 are eligible for membership in the Iota Chapter of Phi Alpha Honorary Society.

* May be used to fulfill requirements for concentration group or as electives.
Registration. Registration for courses at Bloomington follows the regular procedure of the College of Arts and Sciences as outlined in the Schedule of Classes. Members of the Social Service faculty are available for interview in the Department Offices at 602 Ballantine Hall, Indiana University, Bloomington, Indiana.

Basic Costs. For specific information concerning basic fees, personal expenses, and living arrangements in Bloomington, the student is referred to the Bulletin of the College of Arts and Sciences.

Scholarships and Financial Aids. Information concerning scholarships and loans available to undergraduate students may be obtained from the Director of Scholarships and Financial Aids, Room 205, Maxwell Hall, Indiana University, Bloomington, Indiana 47401. Graduate students may obtain information on scholarships and fellowships through the Office of the Graduate School.
The Graduate Program

Graduate professional education is an absolute requirement for the more responsible positions in most of the public and voluntary social agencies. Any student who desires to make social work his profession should plan as early as possible to register for full-time graduate study.

The Graduate School of Social Service graduate program is given in Indianapolis because of the excellent and diversified facilities for field instruction in the social welfare agencies of the community. Arrangements have also been made for the use of several agencies in nearby communities. (See list of Agencies and Instructors Used for Field Work, pages 19-20.)

Offices, classrooms, library, and other facilities are on the I.U. Downtown Campus, used jointly by the Division of University Extension and the Graduate School of Social Service. This location makes the School easily accessible to many field instruction centers. The School has a large library of its own which is open six days a week, and students also have access to the library of the Downtown Campus, the State Library, the Indianapolis Public Library, and to the libraries of the School of Medicine and the Indianapolis Division of the School of Law.

OBJECTIVES

The major purpose of the graduate program is to help students acquire the knowledge and skill necessary for responsible entry into social work practice and the foundation for continued development of professional competence. This involves the development of a disciplined approach to the social problems of individuals, groups, and communities; of a belief in the individual's inherent worth and dignity, and in his right to realize his potential; and of a commitment to participate in ways appropriate to the profession in the attainment of desirable social change.

Other objectives of the Graduate School of Social Service are to advance social work knowledge by study and research; to contribute soundly to meeting the educational needs of agencies in the community and state; to cooperate in the education of social workers from other countries; and to share in the profession's responsibility for the prevention of social malfunctioning.

MASTER OF ARTS DEGREE

The degree Master of Arts is conferred by the University, on recommendation of the faculty of the Graduate School of Social Service upon those students who successfully complete a four-semester program. The student must have demonstrated competency in both theory and practice, since the degree is not awarded solely for credits earned.

The degree program requires completion of: (1) A total of 60 credit hours of graduate courses; (2) Field work credit of 20 credit hours, i.e., four field work courses to be included within the 60 hours. Two of these courses shall have been carried consecutively in the same agency, and not more than one shall have been taken in a summer session; (3) A thesis for which 8 hours of credit are given, or a research project for which 5 credit hours are usually given. The project may be carried out with other students working as a group, or it may be a piece of individual work smaller in scope than the thesis; (4) A written or oral examination covering the two-year program. The
candidate will be expected to follow the University schedule of dates for completion of the thesis or report and for filing it in final form properly approved.*

Transfer students from other schools of social work should note that a minimum of two consecutive semesters' full-time residence in the Graduate School of Social Service is required for all candidates for the master's degree.

All requirements for the master's degree must be completed within five years from the date of first registration.

ADMISSION

Registration in the graduate professional courses is for the most part limited to graduates of accredited colleges and universities. Students from unaccredited institutions may be admitted on trial for one semester. If their records are then satisfactory, they will be given full standing.

Graduate students are enrolled for the beginning of full-time study only in the fall semester.

A broad general education, including a minimum of 24 hours in the social sciences, is required for graduate standing in the Graduate School of Social Service. Those who have not earned these required credits in their undergraduate curriculum but who meet other requirements for admission may register and make up such work while in the School. The undergraduate academic record should be of such quality as to indicate that the student can perform successfully at the graduate level. Preference will be given those with the higher academic records. Students are required to possess personal qualifications suitable to the heavy responsibilities for human welfare that they will be expected to assume.

The degree program is open only to persons who are already employed in social work or who plan to accept employment in the profession.

All prospective students should fulfill the requirements well in advance of registration. Application forms will be sent on request. A special envelope-receipt form will be furnished for payment of the $10 application fee required of all students seeking admission to Indiana University for the first time. Two official copies of all transcripts for undergraduate and graduate work at all colleges or universities attended must be submitted with the application. Because personal qualifications are given careful consideration, an applicant will be asked to have an interview with a member of the School faculty, or if this is not possible, with a representative of the School in or near the applicant's community.

Transfer Students. Credits for graduate study in other accredited schools of social work, if sufficiently recent in origin, may be transferred to apply toward the degree up to a maximum of 30 semester hours. Students should correspond with the Dean of the Graduate School of Social Service concerning their program well in advance of registration.

FINANCIAL ASSISTANCE

Unless there is specific instruction to the contrary, inquiries should be directed to the Indiana University Graduate School of Social Service, 122 East Michigan Street, Indianapolis, Indiana 46204.

For students in the Graduate School of Social Service, the following scholarships and financial aids are available:

* The fees paid for the course S800 entitle a student to receive the direction and counsel of his research adviser during the second year of graduate study and one year thereafter. If, at the expiration of that time, the research project remains unfinished, the student will be automatically dropped from candidacy.

Under very special circumstances, a candidate may be granted a limited extension of time by the Dean of the Graduate School of Social Service on recommendation of the faculty. In that case, the candidate must register each semester in course S800 and pay fees equivalent to a two-hour credit course.
Grace Browning Memorial Fund. Established in memory of Miss Browning, first Director of the Division of Social Service, predecessor of the Graduate School of Social Service. Available to students of unusual promise who are unable to finance complete cost of education.

Children's Bureau of Indianapolis. One yearly scholarship for first- or second-year student with condition that recipient accept employment in the agency.

Family Service Association of Indianapolis. Yearly scholarship for first- or second-year student with condition that recipient accept employment in the agency.

National Association of Social Workers (Central Indiana Chapter). Yearly scholarship.

Community Service Council of Metropolitan Indianapolis, Inc. Scholarships with commitment to accept employment upon graduation with an agency in the Indianapolis area for one year for each year of support.

Indiana Department of Public Welfare. Educational assistance plan for students selected by the Department and accepted by the Graduate School of Social Service with condition that recipient accept employment upon graduation with state or a county department. For information write: Indiana Department of Public Welfare, 100 North Senate Avenue, Room 701, Indianapolis, Indiana 46204.

Indiana Department of Mental Health. Stipends to students interested in social work practice in mental health with condition recipient will accept employment in an Indiana state mental health facility upon graduation for a period equal to period of support. For information write: Indiana Department of Mental Health, Division of Research and Training, 1315 West 10th Street, Indianapolis, Indiana 46207.

Marion County Juvenile Court Advisory Committee. Two scholarships to students preparing for juvenile probation work in Marion County.

Federal Traineeships: U.S. Children's Bureau. $2,000 yearly plus fees for first- and second-year students planning to practice in child welfare. National Institute of Mental Health, Public Health Service. Varying number of traineeships for first- and second-year students planning to enter Corrections, School Social Work, Psychiatric or Psychiatric-Medical Social Work. $1,600 for first year; $2,000 for second year, plus fees. Vocational Rehabilitation Administration. $1,800 for first-year students; $2,000 second-year students, plus fees, for persons interested in a career in rehabilitation work. Veterans Administration. Stipends of $2,700 for first-year and $3,000 for second-year students placed in VA hospitals and out-patient clinics for field instruction.


REGISTRATION

Registration for graduate study for each term should be completed within the periods designated in the calendar. Members of the faculty are available for registration interviews, during those periods, in the School offices.

GRADUATE CURRICULUM

The School emphasizes a broad basic curriculum so that all students have a program developed around a common core of courses. The content of the two-year curriculum, in accordance with the policy statement of the Council on Social Work Education, includes the following areas: human behavior and the social environment; social welfare policy and services; and methods of social work practice including casework, group work, community organization, research, and administration.

The student upon admission selects one of two areas of specialization, Social Casework or Social Group Work, as his field of preparation.
Concentration of Work. The educational plan of the Graduate School of Social Service emphasizes providing every student with the basic knowledge and skill required for competence in the practice of social work; hence the number of separate elective courses is kept to a minimum. The sequence of casework courses incorporates basic principles as applied to practice in all settings. The sequence of group work courses likewise incorporates basic principles applicable to a wide variety of settings where group work is practiced.

The curriculum is sufficiently flexible to permit the student to concentrate his preparation to a limited extent. This is done in the second year by means of the advanced field placement (since any differential preparation is related largely to differences in agency setting and function); the selection of a research project; and one or two supplementary courses in line with the student’s special interest.

Social Casework. This method of social work has as its goal helping individuals and families who are encountering problems and difficulties in social functioning.

The social casework sequence, through courses of increasing complexity and depth, offers the student the opportunity to apply his knowledge and understanding of human growth and behavior, social welfare services, and generic and specialized aspects of agency function; to acquire skill in assessing individuals in relation to their problems in social functioning and in planning and implementing appropriate helping services; and to develop a professional identification with the philosophy of social work.

Social Group Work. Social group work is built upon the premise that group experience can be utilized to enhance the social functioning of individuals whether in neighborhood projects, treatment settings, or youth-serving organizations. The social group work sequence is designed to help the student acquire skill in assessing the contribution of group life to the individual; in working responsibly with the forces within and without the group to effect movement toward defined objectives; and in evaluating the role of the professional social worker within the group. During the four semesters of field work, the student gives direct service to a variety of groups ranging from a group formed primarily for interpersonal relationship in a neighborhood or treatment center to that of a committee set up for administrative, advisory, or social action purposes.

Individual Programs. The program for each student is worked out individually in consultation with a member of the faculty. The following class and field instruction courses constitute the required sequence.

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<td>S505-S506 Social Casework I-II</td>
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<td>S522-S523 Human Growth and Behavior I-II</td>
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<td>S543 Public Welfare I</td>
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<td>S551-S552 Field Work I-II</td>
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<td>S660-S661 Social Work Research I-II</td>
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<th>Second Graduate Year</th>
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<tbody>
<tr>
<td>S603 Community Organization I</td>
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<tr>
<td>S605-S607 Social Casework III-IV</td>
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<tr>
<td>S622 Human Growth and Behavior III</td>
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<tr>
<td>S625 Survey of Psychological Testing</td>
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<tr>
<td>S643 The Child and the State</td>
<td>3</td>
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<tr>
<td>S651-S652 Field Work III-IV</td>
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<tr>
<td>S800 Research Seminar</td>
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<th>Group Work Students</th>
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<td>S522-S523 Human Growth and Behavior I-II</td>
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<td>S543 Public Welfare I</td>
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<td>S660-S661 Social Work Research I-II</td>
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Second Graduate Year

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<td>Human Growth and Behavior III</td>
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<td>S625</td>
<td>Survey of Psychological Testing</td>
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<tr>
<td>S631-S632</td>
<td>Social Group Work III-IV</td>
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<td>S643</td>
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<td>S651-S652</td>
<td>Field Work III-IV</td>
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<td>Research Seminar</td>
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Field Work. The curriculum includes a combination of classroom and field instruction courses which are carried concurrently, thus aiding in the integration of classroom content and practice. Each student spends from 15 to 20 hours a week in actual practice in a social agency, where he is provided field instruction by experienced professionally qualified field instructors who are full-time members of the faculty or agency supervisors who meet the standards of the Graduate School of Social Service. A close working relationship is maintained between the School and the field instruction centers.

Most students are given field placement in Indianapolis; however, some assignments may be made to agencies in nearby communities. Under either plan, the agency is carefully chosen, and the number of cases assigned is limited; thus the welfare of the individual or group served by the agency is safeguarded, and the student is given a sound educational experience.

For the Master of Arts degree, the student is required to have field work in two different types of services.

The field instruction program is coordinated by the Coordinator of Field Work, and the selection of the field placement is made by the School with attention to each student's learning needs and tentative professional goal. (See pages 19-20 for agencies used for field work in 1966-67.) Field work courses are open only to full-time professional social work students.

Courses for Employed Workers. The Graduate School of Social Service attempts to meet the needs of employed social workers in the community for part-time study. Those meeting requirements for admission to the Graduate School of Social Service may take selected classroom courses in sequence from the graduate curriculum for credit. Students will not be permitted to earn more than ten credits before entering the School for full-time study. Admission to courses on a part-time basis does not imply admission as a degree candidate since all applications of part-time students are reviewed when application is made to enter for full-time study. Social Casework I is the only casework course open to students who have not had field work, and Social Group Work I is the only group work course open to students who have not had field work.

No person employed in a social agency may register for more than two courses concurrently unless his employing agency has made an appropriate reduction in his work load. Employed workers are encouraged to confer with the Dean concerning their special needs for professional education.

Faculty resources at this time do not permit the scheduling of professional social work courses on an extension basis over the state. Arrangements have been made with the Indianapolis Downtown Campus to offer a limited number of preprofessional courses and periodically with the Northwest Campus to offer a few selected graduate courses.

ADDITIONAL PROGRAMS

Christian Theological Seminary Cooperative Program. Christian Theological Seminary, in cooperation with the Graduate School of Social Service, offers two types of combined program. The student registers first with the Graduate School of Social Service for the Master of Arts degree in social work and for one special course in the Seminary during each semester of that enrollment. On completion of the degree, he may pursue one of the following courses at Christian Theological Seminary:
(1) A year of theological orientation, similar to the special program of missionaries.
(2) The program leading to the Bachelor of Divinity degree. (See the Seminary Bulletin for transfer of social service credits toward the B.D. requirements.)
(3) The program leading to the degree of Master of Sacred Theology (STM).

Inquiries concerning this program should be addressed directly to the Dean of the Graduate School of Social Service, and to the Dean, Christian Theological Seminary, Box 88267, Indianapolis, Indiana 46208. A student must satisfy the admission requirements of each institution.

Summer Session. A summer session of ten weeks (courses to be announced later) will be held in Indianapolis for graduate students. The regular summer session in Bloomington also offers some undergraduate social service courses.

ACADEMIC REGULATIONS

Withdrawals. Withdrawals, approved by the Dean of the School, during the first four weeks of a full-length semester and during the first two weeks of a summer session, are arbitrarily marked W. After this time, such withdrawals are marked W or WF according to whether the student is passing or failing in the work of the course at the time of withdrawal, and the student shall be required to show adequate reasons for withdrawal to the Dean. In those cases where students discontinue attendance without officially withdrawing, the instructor shall report the grade of WF. Where nonattendance occurs late in the semester, however, a grade of Incomplete may be used if the instructor has reason to believe the cause of absence was beyond the control of the student.

Incomplete Grades.* The grade of Incomplete may be given only when the completed portion of a student’s work in the course is of passing quality. A student must remove an Incomplete within one calendar year. The student may not register in a course in which he has a grade of Incomplete. The student may be denied the right to make up an Incomplete if it seems to the Dean and the instructor that it is impractical for the student to complete the course. In this event, the student will be given the opportunity to withdraw from the course and receive a grade of W on University records.

An Incomplete grade may be removed when the student completes the course within the time limit; the instructor will then send the appropriate Removal of Incomplete Card to the Office of Records and Admissions. In some cases, the Dean of the School may authorize the change of the Incomplete to W.

FEES AND EXPENSES

Fees. Basic fees are payable each semester at the time of registration. All fees are subject to change by action of the Trustees. The usual full-time load is fifteen credit hours a semester.

<table>
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<tr>
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<th>Per Credit Hour</th>
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<tbody>
<tr>
<td>Residents of Indiana</td>
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<tr>
<td>Nonresidents</td>
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<th>Special Fees</th>
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<td>Application for admission</td>
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<tr>
<td>Special Examination</td>
<td>5</td>
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*None of these regulations applies to those graduate courses in which completion of the work of the course is not usually required at the end of the semester. Once a student has graduated, nothing in these regulations shall prohibit the Incomplete from remaining on the record.*
Fee Refund Schedule
First and Second Semester

First Week ................................................................. 100%
Second Week ............................................................... 75%
Third Week ...................................................................... 50%
Fourth Week .................................................................... 25%
Thereafter ........................................................................ 0

Housing and Living Expenses (Indianapolis). Single and married students from all Indianapolis Divisions and Schools are eligible to file applications for accommodations which are located on the Medical Center Campus.

It is important to file an application early since there is always a waiting list of applicants. The rates vary from $82.50 to $110 per month (all utilities paid) for unfurnished and furnished efficiencies and unfurnished and furnished one-bedroom apartments for married students. Two-bedroom unfurnished apartments (temporary metal-sided units) rent for $53 per month. Accommodations for single persons are available in the single student dormitory and in the connecting Union Building. Double-room rates: $45.00 to $54.25 per month; single: $65 per month.

University housing inquiries and requests for applications should be addressed to: Director of Housing, Indiana University Medical Center, 1100 West Michigan Street, Indianapolis, Indiana 46207. An off-campus rental information file is available in the Medical Center Housing Office. It is necessary for interested persons to check the card file for rental listings IN PERSON.

Rooms with two meals a day are available to a limited number of young women students in the Blue Triangle Hall of the YWCA, 725 North Pennsylvania Street, within walking distance of the School. Apply directly to the residence for accommodation applications. Rooms without board are available in private homes comparatively near the School.

The cost of living in Indianapolis is comparable to that in midwest cities of similar size. It is impossible to give close estimates, but, in addition to the fees for graduate students, room and board will run from $130 monthly upward, and bus fare, laundry, and incidentals may average $50 monthly. Books and supplies will cost approximately $20 a semester. Expenditures for personal items will depend upon the individual student.

STUDENT SERVICES

Student Health Service. All full-time graduate students are eligible for health services available through the Indiana University Student Health Service of the Medical Center in Indianapolis. This includes necessary outpatient clinic care and limited care in the infirmary upon recommendation of the Clinical Director. The health service also covers the cost of a chest X ray, which is required of every new full-time graduate student in the School at the opening of each semester. In addition to these services full-time graduate students may apply for blanket medical expense coverage which will also insure dependents of students.

Alumni and Student Organizations. An active Alumni Association is maintained through the biennial election of officers and an executive committee. An annual meeting is sponsored at the time of the Indiana State Conference on Social Welfare, and continuous support is given by the organization to the University program of professional education for social work.

The graduate students maintain the Social Service Students Association, which sponsors program meetings and social affairs during the year.
Courses of Instruction, 1967-68

GRADUATE COURSES (INDIANAPOLIS)

S500 Social Welfare Organization (3 cr.) Kane
Development of public and voluntary social services in the U.S. from their origin to present; history of various social welfare movements.

S505 Social Casework I (2 cr.) Copeland, Pardo, Taylor
P: or concurrent S522; S500 for students without social work experience. Basic principles and processes of social casework.

S506 Social Casework II (2 cr.) Copeland, Smith, Taylor
P: S500, S505, S522, S551. Continuation of S505. Helps student apply his growing understanding of personality and relationships in casework process; development of diagnostic and treatment skills through use of case material.

S522 Human Growth and Behavior I (3 cr.) Copeland and Lecturers
First course of sequence dealing with man's growth and development as member of society. Growth and adaptation presented as unified, ongoing process in which there is interaction of endowment and milieu, constitution and life experience. Prenatal period to adolescence.

S523 Human Growth and Behavior II (3 cr.) Copeland and Lecturers
Adolescence to middle age. Development of individual presented as continuing process; emphasis on interaction of social role expectations, social reference groups, physical and emotional maturation.

S531 Social Group Work I (2 cr.) Behroozi, Tennant
P: or concurrent S522. Significance of the group as unit of service to individuals and society; types and characteristics of groups; individualization of member; introduction to nature of interacting process and role of worker.

S532 Social Group Work II (2 cr.) Behroozi, Tennant
P: S531, S551. Intensive study of interacting process within group with particular reference to factors influencing group movement; emphasis on changing role of worker as affected by varying agency, worker, and member goals; problem-solving process viewed as to its appropriate use in achieving individual and group goals.

S536 Social Group Work in Camping: Principles: Principles and Practices of Social Group Work as Applied in the Camp Setting (2 cr.)
P: consent of Dean. Problems of administration and program planning; counselor selection, training, and supervision; methods of referral to and from camp.

S543 Public Welfare I (5 cr.) Johnson
Analysis of legal and administrative structure, purposes, philosophy, and policies of income maintenance programs of public assistance and social insurance.

S551 Field Work I (5 cr.) Tennant and Field Work Instructors
Credit for field work, under supervision meeting standards of School, in social agency in or near Indianapolis, usually family, child welfare, or group work agency. 15 hours weekly required.

S552 Field Work II (5 cr.) Tennant and Field Work Instructors
Field work in family, child welfare, group work, or other social agency. 15 hours weekly required.

S602 Social Work and the Law (2 cr.)
Principles of law needed by social worker; use of legal materials and judicial system. Role of legal aid society and public defender.

S603 Community Organization I (2 cr.)
P: second-semester standing. Understanding the community; its social needs; methods of developing a social service in community, securing interest, leadership and support for it; coordination of services and social welfare planning.

S604 Community Organization II (2 cr.)
P: S603. The professional role of the community organization worker. Relevant concepts and tools for analysis and action are assessed including reference to social science contributions.

S607 Social Casework IV (2 cr.) Copeland, Taylor
P: S505, S506, S605. Application of casework theory and practice, using selected case records; continued examination of diagnostic criteria, treatment methods, techniques and goals in cases involving complex human problems and behavior; emphasis on treatment methods related to functions of a variety of agencies.
S612  Probation and Parole (2 cr.)  Pardo
P: second-semester standing or special permission. Development and modern use of probation and parole as related to community program; analysis of statutes; organization and administration; casework methods in probation and parole supervision.

S613  Social Service and the Schools (2 cr.)
Movement toward public education in United States; philosophy of modern education; school health programs; school welfare programs, including casework practice within schools; relationship of school to community social service agencies.

S614  Children in Foster Care (2 cr.)  Beall
P: S505, S506, and two semesters of field work. Principles and methods of child placement; problems of separation; preparation for change; selection of foster or adoptive home or institution; treatment in foster families.

S616  Supervision in Social Work (2 cr.)
P: fourth-semester standing. Seminar on philosophy, methods, and problems of supervision, utilizing supervisory records.

S617  Advanced Supervision in Social Work (2 cr.)  Copeland, Tennant
P: graduate degree in social work and eighteen months of supervised practice after graduation. Supervisory process with workers and students; emphasis on supervisor's role as educator in practice setting; principles analyzed by intensive study of supervisory records.

S622  Human Growth and Behavior III (2 cr.)  Copeland and Lecturers
From middle age through senescence. Social emotional, biological factors, and situational crises which contribute to individual's status and mode of adaptation.

S625  Survey of Psychological Testing (1 cr.)  Sterne
P: second-year standing. Types and methods of psychological testing frequently utilized in clinics and hospitals; emphasis on projective techniques; review of various types of tests; contribution of psychologist to psychiatric team.

S631  Social Group Work III (2 cr.)  Tennant
P: S531, S532, S551, and S552. Direct practice with groups, emphasizing worker's use of relationship and program resources to effect change; records from variety of treatment settings used.

S632  Social Group Work IV (2 cr.)  Tennant
P: fourth-semester standing. Program-planning process; principles of development of group services; roles and responsibilities of group worker at departmental level.

S643  The Child and the State (3 cr.)  Beall
Movement toward establishing rights of child to care and protection by state through child labor legislation; compulsory education; institutional and foster home care of dependent children; adoption legislation.

S651  Field Work III (5 cr.)  Tennant and Field Work Instructors
Field work in selected casework or group work agency or in community organization, administration, or research by special arrangement. 20 hours weekly required.

S652  Field Work IV (5 cr.)  Tennant and Field Work Instructors
Continuation of S651. 20 hours weekly required.

S658  Advanced Psychiatry for Social Workers (2 cr.)  Lynn
P: fourth-semester standing or employed graduate. Dynamics of typical psychiatric illnesses; delineation of relationship between psychiatrists and social workers and role of each in diagnosis and treatment.

S660  Social Work Research I (2 cr.)  Johnson, Weeks
Methods of studying social problems, agencies, and programs; principles and statistical procedures and techniques in research.

S661  Social Work Research II (1 cr.)  Johnson, Weeks
P: S660. Limited application of research methods and critical analysis of studies with reference to research procedures.

S663  Administrative Process in Social Work I (2 cr.)  Johnson, Tennant
P: second-year standing or special permission. Administrative components in direct practice; practitioner's responsibility for, and contribution to, administrative processes of agency.

S664  Administrative Process in Social Work II (2 cr.)  Johnson, Tennant
P: graduate degree in social work and minimum of 18 months of employment after graduation. Administrative process analyzed; major emphasis on role of executive in organization, policy formation, planning, programing, budgeting, and management.

S800  Research Seminar (4-8 cr.)  Johnson, Weeks
P: S663, S661. Group and/or individual instruction in research method related to group research project or to student's chosen project for research.

S805  Seminar in Social Work (cr. arr.)  Johnson and Others
P: consent of Dean. Seminar in areas of social work in which formal courses are not offered and for which advanced study beyond work offered in classes is needed.
UNDERGRADUATE SOCIAL SERVICE AND RELATED COURSES
(BLOOMINGTON)

H300 Home Management (3 cr.)
Roach
P: junior standing. Management of resources available to the family to promote family well-being and satisfaction; standards for house-hold operations.

S303 History of American Social Welfare (3 cr.)
von Herrmann
P: History H105, H106 or equivalent. History of private philanthropy and public welfare in U.S. from Colonial period through nineteenth century, emphasis on care of poor and provisions for children.

S304 Modern Social Welfare Organization (3 cr.)
Allen, von Herrmann
P: junior standing, S303 recommended. Study of 20-century organization for public and private welfare services. Some observation of various health and welfare agencies correlated with class discussion.

E345 Social Security (3 cr.)
Miller
Study of economic losses from unemployment, old age, sickness, and accident; methods of insuring against them. Provisions of Social Security Act compared with provisions of foreign social insurance laws.

S399 Reading for Honors (12 cr. max.)
P: approval of Department Honors Committee.

S410 Introduction to Group Work (2 cr.)
von Herrmann
P: junior standing. Place of group work in community and relation to education and recreation. Discussion of fundamental principles of working with groups.

S415 Social Service to Individuals (4 cr.)
Allen
P: Senior social service majors; or permission of instructor. Methods of giving services to individuals; emphasis on common aspects of all service professions.

S496 Foreign Study in Social Service (3-8 cr.)
Staff
P: junior standing. Planning of research project is required during year preceding summer abroad. Time spent in research abroad must equal one week for each credit hour. Research paper by end of semester following foreign study.

S499 Reading for Honors (12 cr. max.)
P: approval of the Department's Honors Committee. Total credit in S399 and S499 not to exceed 15 semester hours.
Faculty and Lecturers of the Graduate School of Social Service, 1966-67

FACULTY

ALLEN, THEODORA, A.M. (University of Chicago, 1944), Assistant Professor of Social Service

BEALL, PATRICIA, A.M. (Indiana University, 1950), Acting Coordinator of Field Work, and Assistant Professor of Social Service

BEHROOZI, CYRUS, A.M. (Indiana University, 1962), Assistant Professor of Social Service

CLINE, HELEN L., A.M. (Indiana University, 1960), Assistant Professor of Social Service

COPELAND, RUTH V., M.S.W. (University of Michigan, 1948), Associate Professor of Social Service

EGAN, KENNETH W., M.S.S.W. (Fordham University, 1963), Assistant Professor of Social Service

HOUK, MARY HAMMOND, A.M. (University of Chicago, 1939), Dean Emeritus of the Graduate School of Social Service, and Professor Emeritus of Social Service

JOHNSON, WALTER B., M.S.P.A. (Washington University, 1937), Acting Dean of the Graduate School of Social Service (until July 1, 1967), and Professor of Social Service

KANE, RAYMOND F., M.S.S.W. (Fordham University, 1959), Assistant Professor of Social Service

LAWRENCE, RICHARD G., A.M. (University of Iowa, 1951), Dean of the Graduate School of Social Service (effective July 1, 1967)

LENZ, ELIZABETH F., M.S.S. (Fordham University, 1956), Assistant Professor of Social Service

PARDO, GEORGE, M.S.S. (Fordham University, 1959), Assistant Professor of Social Service

SMITH, MARJORY A., A.M. (Indiana University, 1952), Assistant Professor of Social Service

TAYLOR, MRS. SALLIE M., A.M. (University of Chicago, 1944), Assistant Professor of Social Service

TENNANT, VIOLET E., M.Sc. (University of Pittsburgh, 1947), Coordinator of Field Work and Professor of Social Service (on Sabbatical Leave until July 1, 1967)

VON HERRMANN, EVELYN M., M.S.W. (University of Pittsburgh, 1947), Assistant Professor of Social Service

WEEKS, GENEVIEVE C., A.M. (University of Chicago, 1946), Associate Professor of Social Service

WILL, LORAIN C., M.S.W. (University of Denver, 1958), Assistant Professor of Social Service

LECTURERS

DOVE, JAMES R., A.M. (Michigan State University, 1959), Research Director, Community Service Council

LYNN, GENE E., M.D. (Harvard University, 1958), Assistant Professor of Psychiatry, School of Medicine

MONRO, ALEXANDER P., JR., A.M. (Indiana University, 1961), Executive Director, Senior Citizens Center

MORTON, PHILIP M., M.D. (State University of New York, Syracuse Medical School, 1958), Instructor in Psychiatry, School of Medicine, and Chief of Female Service, Lurie D. Carter Hospital

ROSENBAUM, IRVING, JR., M.D. (John Hopkins University, 1935), Assistant Professor of Pediatrics, School of Medicine

RUST, ROLAND B., JR., M.D. (Indiana University, 1952), Assistant Professor of Medicine, School of Medicine
AGENCIES AND INSTRUCTORS USED FOR FIELD WORK, 1966-67

In Marion County

Catholic Social Services—
Mary Louise Eluere
Raymond Kane (full-time faculty member)

Child Guidance Clinic of Marion County—
Patricia Henshaw

Children's Bureau of Indianapolis, Incorporated—
(Mrs.) Winifred Hendryx (faculty field instructor—half-time)
(Mrs.) Julia Joseph

Concord Center—
(Mrs.) Dorothy Unger

Family Service Association of Indianapolis—
(Mrs.) Marian McGee
Marjory Smith (full-time faculty member)

Indiana State Department of Corrections, Division of Parole—
George Pardo (full-time faculty member)

Indiana University Medical Center, Social Service Department—
Katherine Belzer
(Mrs.) Evelyn Dunbar
Aaron Levine
Ada Shaun
Lorain Will (full-time faculty member)

Indianapolis Public Schools, Social Service Department—
(Mrs.) Ruth Cary (full-time field instructor)
Mary Fortner (full-time field instructor)
Louise Griffin
Nancy Langan
(Mrs.) Daisy Pruett
(Mrs.) Wilma Simms
(Mrs.) Jane Stout

Juvenile Court and Center of Marion County—
(Mrs.) Carolyn Brauneller
Kenneth Egan (full-time faculty member)
George Pardo (full-time faculty member)

Larue D. Carter Memorial Hospital—
Cyrus Behroozi (full-time faculty member)
(Mrs.) Barbara Coleman
Angela Eckstein
(Mrs.) Virginia Winslow

Marion County Department of Public Welfare—
Elizabeth Lenz (full-time faculty member)
Mayer Chapel Neighborhood Services—
   (Mrs.) Phyllis Sells
   George Spriggs
Salvation Army, Inc.—
   (Major) Phyllis Vanosdall
Senior Citizens Center—
   Alexander Monro
   (Mrs.) Edythe Richardson
Veterans Administration Hospital, West Tenth Street—
   Warren Sherwood
   Jacque Sneed
Veterans Administration Regional Office—
   Gus Waiters
   David Wright
Young Women’s Christian Association—
   Helen Cline (full-time faculty member)

In Boone County
Indiana Methodist Children’s Home, Lebanon, Indiana—
   Roberta Wysong

In Grant County
Veterans Administration Hospital, Marion, Indiana—
   (Mrs.) Mary E. Adams

In Monroe County
Metropolitan Schools, Social Service Department, Bloomington, Indiana—
   (Mrs.) Virginia Buckwald

Agencies Used in Agency-Service Plan For Pre-
Professional Students at Bloomington Under
Faculty Supervision
Metropolitan Schools, School Social Service Department, Bloomington,
Indiana—
Monroe County Public Welfare Department, Bloomington, Indiana—
   (Mrs.) Mildred Howard, Director