

INDIANA
UNIVERSITY
BULLETIN 1991-1993

SCHOOL OF
SOCIAL WORK

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University

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Indiana University Bulletin 1991/93

School of Social Work

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INDIANA UNIVERSITY BULLETIN
OFFICIAL SERIES (USPS 262440)
ISSN 0888-5338

Second-class postage paid at Bloomington, Indiana. Published fifteen times a year (one time in February, August, September, November, and December; two times in March and May; three times in June and October) by Indiana University from the Office of Publications, 638 N. Rogers, Bloomington, Indiana 47405. POSTMASTER: Send address changes to INDIANA UNIVERSITY BULLETIN MAIL ROOM, 300 N. Jordan, Bloomington, Indiana 47405.

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School of Social Work

Indiana University has a long history of providing preparation for entry into social work practice. Courses in this area were offered in 1911 through the Department of Economics and Sociology. Between 1911 and 1944, various administrative and curricular changes were put into effect, and degree programs at both the undergraduate and graduate levels were offered. In 1944, the Indiana University Division of Social Service was established by action of the Trustees of Indiana University. The organizational status was changed in 1966 when the Graduate School of Social Service was created. In 1973 the name was changed to School of Social Service in recognition of the extent and professional nature of the school's graduate and undergraduate offerings. It became the School of Social Work in 1977 in order to reflect more clearly its identification with the profession.

The school provides opportunities for study leading to the associate, baccalaureate, and master's degrees. The Associate of Science (A.S.) program prepares students for preprofessional practice. The Bachelor of Social Work (B.S.W.) program prepares students for entry level, generalist practice. The Master of Social Work (M.S.W.) program prepares skilled practitioners with basic professional knowledge and selected areas of specialization.

Although the degree programs vary in emphases and levels of complexity, the school's curricula embody features that are systemic in their educational effects:

1. A total curriculum that articulates the relationship of the undergraduate and graduate levels as components of a continuum in education for social service;
2. A program of instruction that provides opportunity for a range of experiences in substantive areas of interest to students and of importance to society;
3. A focus on problem-solving experiences involving the classroom, a learning resources laboratory, and field experience;
4. A specialized library and educational program to make social work students effective users of social science information;
5. An exploration of educational procedures and arrangements that optimize effective training. This includes institutional self-study of the entire curriculum as well as exploring specific educational tools, as in the audiovisual center.

The school sponsors an active continuing education program. Social workers and others in the community have an opportunity to take courses or participate in workshops related to social work and to further the education of the general citizenry concerning social welfare needs and issues.

Although the school's major location is in Indianapolis, courses or programs have been offered on other Indiana University campuses including Bloomington, Columbus, East (Richmond), Fort Wayne, and South Bend. Reference to some of these offerings will be made in the text that follows. Discussions regarding the further development of programs in these or other locations are under way.

Graduates of the school move into a broad variety of social service settings, including those concerned with aging, family and child welfare, corrections, mental and physical health, and adjustment in schools. In anticipation of such professional activities, the school provides field instruction placements throughout the state, where students engage in services to individuals, groups, and families or function in planning and management roles.

Both the Bachelor of Social Work and Master of Social Work programs are accredited by the Council on Social Work Education (CSWE). The school is a member of the International Association of Schools of Social Work. School administrators are active participants in the National Association of Deans and Directors of Schools of Social Work and the Association of Baccalaureate Social Work Program Directors.

Mission Statement

Adopted by action of the faculty on December 10, 1983.

Within the overall mission of the University, the central mission of the Indiana School of Social Work is the development and transmission of the base of competence required to support the profession's practice. That competence derives from the elements of knowledge, skill in use of self (judgment, affect and action) and value which, in combination, define the profession's uniqueness. Selecting and applying knowledge, developing and employing skill, and applying values are at the core of the profession's practice. The effective transmission of the profession's base of competence requires that the school and its faculty actively participate in knowledge-building; the continuous development and perfection of skills through

professional practice; and the testing and application of the profession's value stance to issues of contemporary social concern. The school's central commitment to enlarge and to transmit the practice competence of the social work profession is manifest through its position within the structure of the University, formal academic programs offered by the school, in the research activity of its faculty and student body, and in the placement of the faculty's competence at the service of the community.

Education

The primary educational mission of the Indiana University School of Social Work is the preparation of students for competent social work practice at the level of the degree granted or work completed. As a professional school, the school is committed to providing students with learning experiences which are congruent in both content and process with the development of competent social work practice.

Competent social work practice includes mastery of a defined body of knowledge; skills in organization, synthesis, and analysis of knowledge; accurate assessment of problem and situation; ability to select and utilize methods of intervention productively; self-awareness; ability to evaluate practice; ability to build knowledge and provide leadership in the field; and commitment to the values and ethics of the profession.

The school shall provide for the study of theoretical and substantive content as well as for practice experiences essential for the development of the knowledge, judgment, and skill for accurately assessing and helpfully intervening with varied systems in multiple settings.

Knowledge Building

The School of Social Work is committed to the goal of advancing both the quantity and quality of the knowledge that informs professional practice. This knowledge building mission finds its meaning within the context of the reciprocal educational and service missions of the school and is seen as a process which progresses from intuition and practice wisdom to theory testing and validation.

This mission statement assumes that the essential elements to knowledge building are:

1. Appropriate problem identification and formulation
2. The development of skills related to information identification, acquisition, and analysis
3. Ability to assess meaning of findings
4. Appropriate processes of dissemination

The school shall encourage, initiate, support, and participate in knowledge-building activities within and between professional social work education and practice. Responsible and effective practice should be a rational process in which professional action is both dependent upon and contributory to the production of knowledge and the evaluation of professional activity.

Service

This mission of the school derives from the University's commitment to service statewide. The multiple locations of the School of Social Work increase the opportunities, as well as the demands, for service.

Service to the community includes all those essential interactions with constituent groups that facilitate responsible service and leadership in the field of social welfare and social work. Additionally, the school is committed to the strengthening of social welfare services and the profession through the creation and dissemination of knowledge and skills that have relevance for policy, program, and practice.

Undergraduate Programs

Associate of Science in Human Services

In cooperation with Indiana University East (Richmond), this 60 credit degree program is now offered on that campus. Inquiries regarding the program should be addressed to

Professor Valerie Chang
2325 Chester Blvd.
Indiana University East
Richmond, Indiana 47374
(317) 973-8329

The purpose of this program is to enable students, especially those who are already employed in social services, to develop competencies for provision of concrete services as part of a service team, or independently when intervention at other levels is not required. Special areas of focus may include child care, institutional life, neighborhood work, public housing, rehabilitation, and the like.

It will be possible for students who complete requirements for the Associate of Science degree to be admitted to the Bachelor of Social Work program with no loss of credit.

Bachelor of Social Work

This four-year degree program prepares students for entry-level, generalist practice. It develops competence to exercise judgment and skill for intervention in practice with individuals, small groups, organizations, and communities and requires the B.S.W. practitioner to work with people who are encountering problems related to personal or social circumstances. In addition, persons receiving the B.S.W. degree who are admitted to the M.S.W. program may be given advanced standing in that program.

The required social work courses at the freshman, sophomore, and junior levels are offered on the Indianapolis (IUPUI), Bloomington, and Richmond campuses. The senior-level courses are offered only in Indianapolis. Many of the courses offered in Indianapolis are available day and evening. Students in the B.S.W. program must complete all sophomore and junior social work courses and achieve senior standing before enrolling in the senior social work courses. They should expect to spend their

senior year on the IUPUI campus in full-time residence.

For specific information regarding the B.S.W. program contact

Undergraduate Program
School of Social Work
Education/Social Work Building 4138
902 West New York Street
IUPUI
Indianapolis, Indiana 46202-5156
(317) 274-6705

Undergraduate Division
School of Social Work
1127 Atwater
Indiana University Bloomington
Bloomington, Indiana 47405
(812) 855-4427

Human Services Program
School of Social Work
2325 Chester Blvd.
Indiana University East
Richmond, Indiana 47374
(317) 973-8329

Admission Requirements

Enrollment in the B.S.W. program requires formal admission to the school. A limited number of students are admitted each year. The following are the minimum requirements for consideration for admission to the program:

1. Regular admission to the university.
2. Completion of the freshman year of studies (26 credits). Although we encourage application upon completion of the freshman year, advanced students may also apply.
3. Satisfactory completion (grade of C or higher) of the required course S141 Introduction to Social Work.
4. A minimum cumulative grade point average (GPA) of 2.0 on a 4.0 scale at the time of Admissions Committee review.
5. Evidence of characteristics or potential required for competent social work practice as defined in the mission statement of the school. Such evidence may be derived from application materials, letters of reference, pertinent work experience, performance in the exploratory course, and admission interview.

Applications may be submitted any time before May 1 for admission the following fall semester. Whenever possible, Admissions

Committee decisions will be announced before the following fall semester.

To increase the cultural variety of our student body, the school particularly encourages applications from members of ethnic minorities.

For application form and information about admission to the B.S.W. program, write to

B.S.W. Admissions
School of Social Work
Education/Social Work Building 4138
902 West New York Street
IUPUI
Indianapolis, Indiana 46202-5156
(317) 274-6705

For information about admission to the university, contact

Admissions Office
Cavanaugh Hall 127
425 University Boulevard
IUPUI
Indianapolis, Indiana 46202
(317) 274-4591

Admissions Office
300 North Jordan Avenue
Indiana University Bloomington
Bloomington, Indiana 47405
(812) 855-0661

Admissions Office
2325 Chester Blvd.
Indiana University East
Richmond, Indiana 47374
(317) 966-8261, Ext. 208/216

Course Requirements

A total of 122 credit hours is required for the B.S.W. degree. In addition to School of Social Work requirements and electives, the following outlines specified liberal arts requirements.

General Requirements (10 courses)

1. English Composition (2 courses)
2. Arts and Humanities (4 courses)
 - Modern American History (required)
 - Ethics (required)
 - Two courses from the following:*
 - Communications
 - English (excluding the basic composition course)
 - Fine Arts
 - Foreign Languages (excluding the introductory courses)
 - Folklore
 - History
 - Music History and Musicology
 - Philosophy
 - Religion
 - Speech and Theatre

3. Biological Sciences (2 courses)
 - Human Biology (required)
 - Anatomy and Physiology
 - Biological Psychology
4. Mathematics and Physical Sciences (2 courses)
 - Computer Science (required)
 - Astronomy
 - Chemistry
 - Physical Geography
 - Geology
 - Mathematics
 - Physics

Supportive Area Requirements (8 courses)

1. One course in American government
2. One course in economics
3. One Introduction to Sociology course
4. One course in anthropology
5. Four other courses in social and behavioral sciences to be completed in two areas: two courses pertaining to macro systems and two to micro systems. These courses are to be selected from a list of courses available at the school.

Social Work Requirements (15 courses)

- S141 Introduction to Social Work (3 cr.)
S211 Human Behavior and Social Environment I (3 cr.)
S231 Generalist Social Work Practice I: Theory and Skills (3 cr.)
S251 Emergence of Social Services (3 cr.)
S312 Group Process for Social Work (3 cr.)
S313 Community Theories for Social Work (3 cr.)
S332 Generalist Social Work Practice II: Theory and Skills (3 cr.)
S352 Social Service Delivery Systems (3 cr.)
S371 Social Work Research (3 cr.)
S381 Social Work Practicum I (3 cr.)
S400 Special Topics in Fields of Practice (3 cr.)
S413 Human Behavior and Social Environment II (3 cr.)
S433 Generalist Social Work Practice III: Theory and Skills (3 cr.)
S472 B.S.W. Project (3 cr.)
S482 Social Work Practicum II (5 cr.)

Educational Requirements¹

For continuance in and graduation from the program, students are required (1) to maintain a minimum cumulative G.P.A. of 2.0 in all letter-graded courses, (2) to maintain a minimum cumulative G.P.A. of

¹ The faculty has adopted the use of plus-minus in letter-graded courses. Some practicum courses may be graded using a Satisfactory/Fail system. The school follows university policies and procedures in relation to course withdrawals and the grade of Incomplete.

2.3 (or its equivalent) in all required social work courses, (3) to attain a minimum grade of C (2.0) or Satisfactory in each required social work course, and (4) to carry out professional activity in conformity with the values and ethics of the profession.

In the event of failure to meet such requirements, students will be ineligible to continue in the program. Such students are encouraged to consult with their faculty adviser regarding realistic planning for the future, including the right to petition for administrative review.

Repeated Courses Courses in which lower than acceptable grades are attained must be repeated or a comparable course substituted that has been approved by the School of Social Work faculty. Field courses may be repeated only by special permission.

Pass/Fail Grades Pass/Fail courses applied to the B.S.W. degree are limited to four and they count only as electives. This policy does not apply to courses in which the student has tested out or been granted special credit.

Courses by Correspondence A maximum of six courses taken by correspondence may be applied toward completion of the B.S.W. degree requirements. Of these, no more than four courses can be allowed in the general requirements and no more than two courses in the supportive area requirements.

Graduate Programs

Master of Social Work

The school offers four graduate program options leading to the Master of Social Work degree: Two-Year Full-Time, Three-Year Part-Time Evening, Weekend Work-Study, and Advanced Standing.

The general intent of the programs is preparation for advanced social work practice in various fields of service. *In addition to generic knowledge and skills, the programs provide an opportunity for development of special competence in interpersonal and clinical practice or in planning and management practice in social work.* Educational resources for students in the program include a substantial library, an audiovisual center, and diversified field instruction settings throughout the state.

Admission Requirements

Professional social work education requires the ability to undertake a rigorous program of classroom and field study. The school seeks to admit persons who have demonstrated competency through their academic and work achievements and who give evidence of commitment to working toward the well-being of others and the betterment of social conditions. It also seeks to provide an ethnically and regionally diversified student body.

Application forms and admission information for all of the following M.S.W. programs may be obtained from

M.S.W. Admissions
School of Social Work
Education/Social Work Building 4138
902 West New York Street
IUPUI
Indianapolis, Indiana 46202-5156
(317) 274-6705

Foreign Students Applicants who are not citizens of the United States should apply as early as possible preceding the fall in which they wish to enter. They must provide proof of their ability to pay fees and support themselves adequately during the period of their study and, through examinations designated by the school, must demonstrate an ability to comprehend and to write and speak English at an acceptable level.

International students applying to study at IUPUI use the international application.

Application information may be obtained from the following address:

Office of International Affairs
620 Union Drive, Room 207
IUPUI
Indianapolis, Indiana 46202-5167
U.S.A.
(317) 274-7294

The Office of International Affairs is responsible for all travel and immigration documents and orientation to living in the United States. Upon arrival, all international students and exchange visitors must report to this office.

Transfer Students A limited number of transfer students from other accredited M.S.W. programs may be accepted each year. At the time of acceptance, a decision is made as to how many and which credits earned at another school may be transferred. Normally such students will spend a minimum of one summer and one academic year in residence at this school.

Non-M.S.W. Students With permission of the school, Indiana University students in other graduate degree programs or persons possessing the Master of Social Work degree may enroll in selected courses in the program.

Enrollment on a nondegree basis is restricted by the availability of space and faculty; degree students receive priority for registration in particular courses. Persons interested in such enrollment are encouraged to consult with the admissions officer of the school.

The following are requirements for consideration for admission to the School of Social Work:

1. An earned bachelor's degree from an accredited college or university.
2. A broad liberal arts background plus instruction in human biology.
3. A minimum of six courses in social and/or behavioral sciences.
4. A cumulative grade point average of *at least* 2.5 on a 4.0 scale.
5. Evidence of characteristics or potential required for competent social work practice as defined in the mission statement of the school. Such evidence may be derived from application materials, letters of reference, pertinent work experience, and admission interview.

Should the Admissions Committee adjudge a particular applicant deficient in any area, completion of certain courses may be prescribed as a condition of admission or graduation. Exceptions to certain of the above requirements may be made in unusual instances. Inquiries should be made to the chairperson of the Admissions Committee.

Applications may be made any time after September 1 and should be filed as early as possible. There are two priority dates for applications to the M.S.W. program: for Advanced Standing and Weekend/Work-Study, January 15, and for Full-Time and Three-Year Part-Time Evening, February 1.

All applicants whose files—including references, transcripts, and other materials—are submitted by the above priority dates will be notified of the Admissions Committee's decision around March 15 for Advanced Standing and Weekend/Work-Study, and around April 1 for Full-Time and Three-Year Part-Time Evening.

Please note: When application is made to the School of School Work, an applicant applies to one of the four program options currently available.

Those not admitted then as well as those applying later will be held for periodic consideration as replacements for persons declining acceptance or withdrawing before the beginning of the program. The committee may require personal interviews and test results at its discretion. Admission is competitive, and total enrollment is determined by the instructional resources of the school.

Two-Year Full-Time Program

The Two-Year Full-Time Program consists of 60 credits. The section below "Program of Study" describes the full-time program.

Weekend Work-Study Program

Persons with current full-time employment as practitioners in social service agencies may apply for admission to the Weekend Work-Study Program. This M.S.W. program, which begins each May, offers the first-year course work on Saturdays and provides the option to petition for the use of current social work employment for the first-year practica. Students who cannot use this option will be assigned to a practicum agency two days per week during the fall and spring semesters. During the weekend work-study phase, students can complete the first-year M.S.W. course requirements in two summers and one academic year. *The advanced year will require full-time enrollment on the Indianapolis*

campus. However, it is possible for the second semester practicum to be located in a setting outside the Indianapolis area.

Three-Year Part-Time Evening Program

At present, a number of students are admitted to a three-year program whereby they complete the first-year requirements (32 credit hours) over a two-year period of enrollment in evening classes. They then complete the advanced year on a full-time basis.

Advanced Standing Program

Each year, several applicants are admitted to the program with advanced standing. The following are specific requirements for consideration for admission with advanced standing:

1. Graduation within three years from an undergraduate B.S.W. program accredited (or admitted to candidacy for accreditation) by the Council on Social Work Education, which program should include a broad liberal arts background plus instruction in human biology.
2. A minimum of six courses in social and/or behavioral sciences.
3. A cumulative grade point average of at least 2.5 on a 4.0 scale.
4. A cumulative grade point average of at least 3.0 in all social work courses taken prior to Admissions Committee action. *Accordingly, applicants for admission with advanced standing must provide the Admissions Committee with a transcript copy that records at least the fall semester (or winter quarter) grades of their senior year.*
5. Evidence of characteristics and/or potentials required for competent social work practice as defined in the mission statement of the school. Such evidence may be derived from application materials, letters of reference, pertinent work experience, and admission interview.

Students admitted with advanced standing will receive credit by credentials for all first-semester courses plus the second-semester research course (19 credits). During the summer preceding advanced-year enrollment, such students will satisfy the remaining four second-semester course requirements (13 credits). After successful completion of the summer session, students will be eligible for enrollment in the regular second year of the M.S.W. program.

Any applicants not admitted with advanced standing may request consideration for

admission to the regular two-year program. Students so admitted may petition to test out of all first-semester courses plus the second-semester research course. In accordance with university policy, students will pay full tuition and receive academic credit for courses passed by testing out.

Program of Study¹

Social work is a dynamic profession concerned with changing needs of persons and the society. To respond to such needs, the curriculum of the School of Social Work undergoes continuing review by the faculty with the participation of students, members of the practice community, and others. As a result of the latest review, the general educational objectives of the M.S.W. program were reaffirmed and explicated. Accordingly, the program is to provide students opportunities to develop competence for interpersonal practice or for planning and management practice. In addition, students are expected to develop competence relative to practice in a major service delivery system, such as health, aging, mental health, or child and family services.

The M.S.W. program consists of two years (four semesters) of full-time study or its equivalent. Generally, the first year of study is common to all students, whereas the second year provides a concentration in practice methods and service delivery systems.

Thus, the overall objectives of the first (common) year of the M.S.W. program include development of

1. Basic, generic competence applicable to a broad range of social work practice
2. Basic competence in both interpersonal practice and planning and management practice
3. Basic competence for practice in social service delivery systems.

The overall objectives of the second (concentration) year include development of

1. Special competence in interpersonal practice or planning and management practice with emphasis on a method/process related to one's own practice area

¹ The graduate social work curriculum is currently under review. A revised curriculum is expected to be implemented in either the 1992-1993 or 1993-1994 academic year. Until a revised curriculum is published as an addendum to this bulletin, the curriculum as described remains the program of study for the school.

2. Special competence for practice in a major social service delivery system

Typical course arrangements for students admitted to the two-year program are shown below.

First Semester

- S510 Human Behavior and Social Environment: Micro Systems (3 cr.)
 S520 Human Behavior and Social Environment: Macro Systems (3 cr.)
 S531 Social Work Practice I: Foundation (3 cr.)
 S561 Social Policy and Services I: Foundation (3 cr.)
 S581 Social Work Practicum I (4 cr.)

Total 16 cr.

Second Semester

- S532 Social Work Practice II: Interpersonal (3 cr.)
 S542 Social Work Practice II: Planning and Management (3 cr.)
 S562 Social Policy and Services II: Delivery Systems (3 cr.)
 S570 Social Work Research (3 cr.)
 S582 Social Work Practicum II (4 cr.)

Total 16 cr.

Third Semester

- S633 Social Work Practice III: Interpersonal
 or
 S643 Social Work Practice III: Planning and Management (3 cr.)
 S634 Interpersonal Practice Emphasis
 or
 S644 Planning and Management Practice Emphasis (2 courses) (4 cr.)
 S653 Social Policy and Services III (3 cr.)
 Electives (3 courses) (6 cr.)²

Total 16 cr.

Fourth Semester

Interpersonal Practice Concentration

- S600 Practicum Seminar (1 cr.)
 S682 Interpersonal Practice Research (2 cr.)
 S683 Social Work Practicum III (10 cr.)

Total 13 cr.

Planning and Management Concentration

- S683 Social Work Practicum III (10 cr.)
 S684 Practicum Seminar (2 cr.)

Total 12 cr.

Educational Requirements³

The Master of Social Work degree is recommended by the school and conferred

² Part or all of this requirement may currently be satisfied by taking courses offered by the school during the preceding summer sessions and the following spring semester.

³ The faculty has adopted the use of plus-minus grading. The school follows university policies and procedures in relation to course withdrawals and the grade of Incomplete.

by the university. Students must successfully complete 60 credit hours of required and elective courses carrying graduate credits. Any student must complete at least the second year of the program on a full-time basis at the school (minimum of 10 credits during each semester). Each candidate is expected to follow the university and school schedules and dates for completion of requirements, including completion of all work within five years. Educational requirements include

1. For continuance and graduation, a cumulative grade point average of 2.5 on a 4.0 scale and performance of professional activities in a manner that is in conformity with the values and ethics of the profession
2. Minimum grade of C (2.0) in each graded course
3. Cumulative grade point average of 2.5 on a 4.0 scale in social work practice courses in each academic year or its equivalent
4. All practicum courses (S581, S582, S683) are graded as Satisfactory/Fail (S or F). A graduate student must earn a Satisfactory (S) in all practicum courses.

In the event of failure to meet such requirements, students will be ineligible to continue in the program. Such students are encouraged to consult with their faculty advisers regarding realistic planning for the future, including the right to petition for administrative review.

Field Practicum

Both the first year and the second year of the M.S.W. program include field practicum courses with field instructors who meet the standards of the school. A student in the program is required to have field instruction in two different agency settings. Second-year block placements are made both in Indianapolis and in various locations throughout the state. Field practicum is construed as a continuing process. Students in placement agencies are expected to meet professional service responsibilities. Students in field practicum will follow the work schedule of their field agencies during holiday periods and/or semester recess.

The school is responsible for arranging the field placements of the students. Attention is given to the students' learning needs, professional goals, and interests. Field instruction is available only to students who have been admitted as candidates for the M.S.W. degree.

Student Services

Career Information

Information about employment in specific careers is available from Indiana University Career and Employment Services, Business/SPEA Building 2010, (317) 274-2554, and the School of Social Work's Office of Student Services.

Financial Assistance

The school directly administers some stipends and other financial aids and cooperates with other organizations that administer funds made available to social work students. Information regarding possible resources should be requested directly from

Office of Student Services
School of Social Work
Education-Social Work Building 4138
902 West New York Street
IUPUI
Indianapolis, Indiana 46202-5156
(317) 274-8364

No student will be considered for assistance unless he/she expressly applies for it and provides requested information.

Student Housing

Single and married students from all Indianapolis divisions and schools are eligible to file applications for accommodations on campus.

University housing inquiries and requests for applications should be addressed to the

Department of Campus Housing
Ball Residence
1226 West Michigan Street
IUPUI
Indianapolis, Indiana 46202-5179
(317) 274-7200

An off-campus rental information file is available in the campus housing office. It is necessary for interested persons to check the card file for rental listings *in person*.

The cost of living in Indianapolis is comparable to that in Midwest cities of similar size. It is impossible to give close estimates, but, in addition to the fees for students, room and board will run from \$500 monthly upward; and bus fare, laundry, and incidentals may average \$100 monthly. Books

and supplies will cost approximately \$250 per semester. Expenditures for personal items will depend upon the individual student.

Student Organizations

Students of the school maintain B.S.W. and M.S.W. Social Work Student Associations, which sponsor program meetings and social affairs during the year. Through elected officers and committees, the associations serve as important channels for communication between students and faculty. In addition, these organizations appoint student representatives to various school committees. Students are also encouraged to participate in chapter activities of the National Association of Social Workers.

Student Employee Health Service

All students are eligible to be seen on a fee basis for health services available through the Indiana University Student Employee Health Service of the Medical Center in Indianapolis. For information call (317) 274-8214. In addition to these services, students may apply for blanket medical expense coverage that will also insure dependents of students. For information or to apply, call (317) 885-2013.

Students with Disabilities

By anticipating some common problem areas, the University makes every effort to help students with physical or learning disabilities make the transition to student life. A detailed list of services is available through the Office of Disabled Student Services, 425 University Boulevard, (317) 274-3241.

Alumni Affairs

Graduates of the school maintain an active Alumni Association whereby they continue to participate in the improvement of the program and the achievement of the school's progressive goals. Leadership is provided by officers and an executive committee elected biennially.

Courses of Instruction

In the following course listings, the abbreviation "P" refers to prerequisites and "C" indicates concurrent registration. The number of hours of credit given a course is indicated in parentheses following the course title.

Undergraduate Courses

S100 Selected Topics in Social Service (3-6 cr.) Discussion of selected topics in specific areas of social service. An introductory-level course.

S141 Introduction to Social Work (3 cr.) Examination of characteristics, function, and requirements of social work as a profession. Emphasis upon ideological perspectives of the profession and the nature of professional function and interaction.

S200 Special Topics in Human Services (3 cr.) P: S231. P or C: S251. Study of selected topics in human services, such as child care, institutional life, neighborhood work, public assistance, or mental health.

S211 Human Behavior and Social Environment I (3 cr.) P: S141, admission to program, or permission of instructor. Discussion of selected perspectives and development of a framework for basic understanding of social functioning of individuals and social systems.

S231 Generalist Social Work Practice I: Theory and Skills (3 cr.) P: S141 and admission to the program. P or C: S211. Development of beginning understanding of social work practice. It focuses on the beginning phase of the problem-solving process and related skills.

S232 Human Services Skills (6 cr.) P: S231. P or C: S251. Guided field experiences for application of generic practice concepts and principles and development of basic skills.

S251 Emergence of Social Services (3 cr.) P: S141 or permission of instructor. Examination of the evolution of social services in response to human needs and social problems as related to economic, political, and social conditions.

S280 Introduction to Field Experience (1-3 cr.) P: permission of instructor. Introductory field experience for testing interest in a social work career.

S300 Selected Topics in Social Work (3-6 cr.) P: junior standing. Study of selected topics in social work.

S310 Marriage and Family Relationships (3 cr.) P: junior standing. Discussion of marriage and family relationships and examination of issues relative to courtship, marital relationships, and child-rearing practices in the family life cycle.

S312 Group Process for Social Work (3 cr.) P: S211. Discussion of the significance of the small group as context and means for social development of individuals and as agent of change in social environment.

S313 Community Theories for Social Work (3 cr.) P: junior standing. Provision of a conceptual foundation for social work practice with communities. Examination of selected theories useful in evaluating the impact of community structure and processes on the well-being of individuals, families, and organizations.

S332 Generalist Social Work Practice II: Theory and Skills (3 cr.) P: S231. C: S381. P or C: S352. Examinations of middle and ending phases of the problem-solving process and related skills.

S352 Social Service Delivery Systems (3 cr.) P: S251. Examination of policies, structures, and programs of service delivery systems at local, regional, and national levels with emphasis upon relations among such systems as formal organizations.

S371 Social Work Research (3 cr.) P: junior standing. Examination of basic research methods in social work and the relevance of research for social work practice and selection of knowledge for use in social work.

S381 Social Work Practicum I (3 cr.) P: S231. C: S332. Guided field experience for application of generic practice concepts and principles and development of basic practice skills.

S400 Special Topics in Fields of Practice (3 cr.) P: admission to program and senior standing. In-depth study of a special field of social work practice such as family and child welfare, health care, or mental health.

S409 Seminar in Social Work (1-6 cr.) P: special permission. Intensive study of specific areas relative to social work profession and practice.

S413 Human Behavior and Social Environment II (3 cr.) P: S312 and supportive area requirements. C: S433. Examination and integration of selected concepts relative to social functioning of individuals, and the social systems in terms of their implications for social work practice.

S433 Generalist Social Work Practice III: Theory and Skills (3 cr.) P: S332. C: S413 and S482. Development of the ability to work differentially with selected situations and varied system sizes.

S472 B.S.W. Project (3 cr.) P: S371 and admission to program. Individual or group study of questions related to student's professional interest.

S482 Social Work Practicum II (5 cr.) P: S381. C: S413 and S433. Guided field experience for application of concepts and principles and development of skills for basic practice with selected social systems.

S490 Independent Study (1-6 cr.) P: special permission. Individual study of an area of special interest.

Graduate Courses

S510 Human Behavior and Social Environment: Micro Systems (1-4 cr.) P: graduate standing. C: S520. Presentation of foundation knowledge of development, transactions, and social functioning of individuals, families, and small groups, and their relationships to larger social systems.

S520 Human Behavior and Social Environment: Macro Systems (1-4 cr.) P: graduate standing. C: S510. Examination of the nature and functioning of larger social systems, such as organizations, institutions and society, as well as selected social processes. Focus is on how these systems and processes enhance or inhibit the well-being of individuals and other smaller social systems.

S531 Social Work Practice I: Foundation (3 cr.) P: admission to program. C: S581. Presentation of a beginning knowledge of the nature of social work practice; selected concepts, principles, and conceptual frameworks which are common to social work practice; and essential elements of social work practice in the context of organizations.

S532 Social Work Practice II: Interpersonal (1-4 cr.) P: S531. C: S582. Presentation of basic knowledge and principles for differential social work practice with individuals, families, and small groups across a range of practice settings.

S542 Social Work Practice II: Planning and Management (1-4 cr.) P: S531. C: S582. Presentation of basic knowledge and principles relative to planning and management practice in human service organizations, as well as basic theories of organizational behavior, change, stability,

development, and interorganizational behavior in human services.

S561 Social Policy and Services I: Foundation (3 cr.) P: graduate standing. Examination of the societal and organizational context of social work practice. Content includes the societal missions and functions of the profession and employing organizations as well as the assumptions on which those missions and functions are predicated.

S562 Social Policy and Services II: Delivery Systems (3 cr.) P: S561. Examination of policy issues in several social-service delivery systems with a focus on the structure and processes of such systems and the way in which services are organized and delivered to a client or client population.

S570 Social Work Research (3 cr.) P: graduate standing. Provision of a framework for addressing issues involving the fundamental process of knowledge building as it relates to various areas of the curriculum in order to become more effective practitioners by understanding the scientific nature of practice and by utilizing the contributions of science.

S581 Social Work Practicum I (1-10 cr.) P: admission to program. C: S531. Development of interactional skills, examination of the professional role, and presentation of knowledge of social work services through community-based assignments.

S582 Social Work Practicum II (1-10 cr.) P: S581. C: S532 and S542. An educationally directed practice experience in selected agencies with approved field instructors. Emphasis is upon integration of content in concurrent courses and development of practice skills related to such content.

S600 Seminar in Social Work (1-10 cr.) P: second-year standing or permission of school. Intensive study of specific areas in social work.

S620 Topics in Human Behavior and Social Environment (1-6 cr.) P: second-year standing or permission of school. Intensive study of specific topics in human behavior and social environment.

S630 Topics in Interpersonal Practice (1-6 cr.) P: second-year standing or permission of school. Intensive study of specific topics in interpersonal practice in social work.

S633 Social Work Practice III: Interpersonal (1-4 cr.) P: S532. C: S634. Presentation of knowledge and principles for interpersonal practice in social work in relation to a dynamic understanding of the client system and a particular service delivery system. Each

section of the course is organized according to the student's service delivery concentration.

S634 Interpersonal Practice Emphasis (2-6 cr.) P: S532. C: S633. Development of knowledge and skills for practice with the individual, family, or small group. The course consists of two interrelated concurrent sections. The theory section presents knowledge and principles of practice with the particular client system; the experiential section focuses on the development of practice skills.

S635 Topics in Social Work Practice (1-6 cr.) P: second-year standing or permission of school. Intensive study of specific topics in social work practice.

S640 Topics in Planning and Management Practice (1-6 cr.) P: second-year standing or permission of school. Intensive study of specific topics in planning and management practice in social work.

S643 Social Work Practice III: Planning and Management (1-4 cr.) P: S542. C: S644. Presentation of further knowledge and principles for planning and management practice with emphasis upon the planning process and financial management relative to the program area.

S644 Planning and Management Practice Emphasis (2-6 cr.) P: S542. C: S643. Development of knowledge and skills in specific areas of planning and management practice, such as administration and program evaluation. The course consists of two concurrent sections.

S653 Social Policy and Services III (3 cr.) P: S562. Intensive study of a specific service delivery system and synthesis of learnings which have occurred in related courses. Such a study is structured according to the analytical model explicated in previous courses.

S660 Topics in Social Policy and Services (1-6 cr.) P: second-year standing or permission of school. Intensive study of specific topics in social policy and services.

S670 Topics in Social Work Research (1-6 cr.) P: second-year standing or permission of school. An educationally directed experience in social work research in addition to the required research course.

S680 Special Social Work Practicum (1-10 cr.) P: permission of school. An educationally directed field experience in addition to the required practicum courses.

S682 Interpersonal Practice Research (2 cr.) P: S570 and second-year standing or permission of school. Development of knowledge and attitudes necessary to evaluate the effectiveness and effect of own interpersonal practice efforts.

S683 Social Work Practicum III (1-10 cr.) P: S582, and S633 and S643. C: S684. An educationally directed practice experience with approved field instructors in agencies selected according to the student's practice and service delivery concentrations. Emphasis is upon integration of content and development of skills related to the concentrations.

S684 Practicum Seminar (2 cr.) C: S683. Generalization and synthesis of learnings from the concurrent practicum and examination of issues in social work practice.

S690 Independent Study (1-6 cr.) P: permission of school. An opportunity to engage in a self-directed study of an area related to the school's curriculum in which no formal course is available.

S700 Principles of Field Instruction (1-4 cr.) P: two years post-M.S.W. experience and permission of school. Development of understanding of the nature of field instruction and its parameters. Focus is upon the differences between field instruction and supervision, field instruction as a process, and contributions of the field instructor and students to this process.

S800 Advanced Seminar in Social Work (1-10 cr.) P: M.S.W. and permission of school. Intensive advanced study of specific areas in social work.

Faculty

Behroozi, Cyrus, D.S.W. (*University of Pennsylvania, 1974*), Professor of Social Work

Chang, Valerie, M.A. (*University of Chicago, 1965*), Associate Professor of Social Work (*Richmond*) and Adjunct Assistant Professor of Social Work (*Indianapolis*)

Cournoyer, Barry, D.S.W. (*University of Utah, 1979*), Associate Professor of Social Work

Cox, Gayle, Ph.D. (*University of Denver, 1988*), Associate Professor of Social Work

Hess, Howard J., D.S.W. (*University of Alabama, 1981*), Associate Professor of Social Work

Hess, Peg, Ph.D. (*University of Illinois, 1987*), Associate Professor of Social Work

Iverson, Elsa Maschmeyer, M.S.W. (*Indiana University, 1969*), Lecturer and Director of Field Instruction

Kane, Raymond F., M.S.S.W. (*Fordham University, 1959*), Associate Professor of Social Work

Kapoor, Jitendra M., Ph.D. (*Lucknow University, India, 1965*), Associate Professor of Social Work

Koleski, Raymond A., M.S.W. (*Boston College, 1951*), Associate Professor of Social Work

Lowe, Gary R., Ph.D. (*University of Iowa, 1983*), Associate Dean and Associate Professor of Social Work

Marshall, Eldon, Ph.D. (*St. Louis University, 1972*), Associate Professor of Social Work

Metzger, David F., M.A. (*Ball State University, 1962*), Associate Professor of Social Work

Montgomery, Ronald, Ph.D. (*Brandeis University, 1980*), Associate Professor of Social Work

Navarre, Elizabeth L., M.A. (*University of Michigan, 1965*), Associate Professor of Social Work

Nevin, Robert, Ph.D. (*University of Minnesota, 1978*), Associate Professor of Social Work

Powers, Gerald T., Ph.D. (*University of Pittsburgh, 1973*), Professor of Social Work

Queiro-Tajalli, Irene, Ph.D. (*University of Illinois, 1983*), Director of Undergraduate Education and Associate Professor of Social Work

Roberts, Theresa, Ph.D. (*University of Illinois, 1991*), Assistant Professor of Social Work

Siegel, Sheldon, Ph.D. (*The University of Michigan, 1974*), Dean of the School of Social Work and Professor of Social Work

Singh, Sudarshan K., A.M. (*International Institute for Social Studies, The Hague,*

Netherlands, 1955), Assistant Professor of Social Work

Smith, Jerome, Ph.D. (*University of Chicago, 1975*), Associate Professor of Social Work

Taliaferro, George, M.S.W. (*Howard University, 1962*), Adjunct Assistant Professor of Social Work

VanVoorhis, Rebecca, Ph.D. (*The Ohio State University, 1974*), Assistant Professor of Social Work

Wagner, Marion, Ph.D. (*University of Illinois, 1991*), Assistant Professor of Social Work and Director of Weekend Work-Study Program

Faculty Emeriti

Beall, Patricia, A.M. (*Indiana University, 1950*), Professor Emerita of Social Work

Copeland, Ruth V., M.S.W. (*University of Michigan, 1948*), Associate Professor Emerita of Social Work

Fortner, Mary E., A.M. (*Indiana University, 1959*), Associate Professor Emerita of Social Work

Pardo, George, M.S.S. (*Fordham University, 1959*), Associate Professor Emeritus of Social Work

Tennant, Violet E., D.S.W. (*University of Pennsylvania, 1968*), Professor Emerita of Social Work

Weeks, Genevieve C., A.M. (*University of Chicago, 1946*), Professor Emerita of Social Work

Lecturers, Special Appointments and Staff¹

Indianapolis and Bloomington Campuses

Carter, Chase, M.S.W. (*Our Lady of the Lake University, 1986*), Social Services, Veterans Administration Medical Center, Indianapolis

Daniel, Ann, M.S.W. (*Indiana University, 1989*), Psychiatric Pavilion, Community Hospital North, Indianapolis

Davis-Mintun, Margy, M.S.W. (*Kansas University, 1977*), Vice President of Nontraditional Services, Visiting Nurse Association, Indianapolis

Edington, Linda, M.Ed., (*University of North Florida, 1981*), Social Worker, Indianapolis

Folaron, Gail, M.S.W. (*Indiana University, 1980*), Research Assistant, Department of Public Welfare, Indianapolis

Frazier, Debora, M.S.W. (*State University of New York at Albany, 1983*), Social Worker, Bloomington

Gustafson, Rick, M.S.W. (*Indiana University, 1985*), Social Worker, The Davis Psychiatric Center, Indianapolis

Hanson, Norman, M.S.W. (*The Ohio State University, 1959*), South Central Mental Health Center, Bloomington

Harcourt, Roxane, M.S.W. (*Indiana University, 1983*), Valle Vista Hospital, Greenwood

Hersch, Jessica, M.S.W. (*George Warren Brown School of Social Work, 1982*), Social Worker, Bloomington

Jacobs, Jerry, M.S.W. (*University of Illinois—Jane Addams School of Social Work, 1968; M.A., University of Toronto, 1977*), Instructor, Indiana State University, Terre Haute

Jones, Jeanine, M.S.W. (*Indiana University, 1981*), Executive Director, Coleman Adoption Services, Indianapolis

Klein, Janice, M.S.W. (*Indiana University, 1973*), Director of Clinical Services for Residential Programs, Children's Bureau, Indianapolis

Knight, Marolyn, M.S.W. (*Indiana University, 1983*), Social Worker, Indianapolis

Langan, Carolyn, M.S.W. (*Indiana University, 1983*), Fairbanks Hospital, Indianapolis

McCord, Susan, M.S.W. (*Indiana University, 1987*), Social Services, Larue Carter Hospital, Indianapolis

Merriweather, Lovada, M.S.W. (*Indiana University, 1981*), Blackburn Health Center, Indianapolis

Padgett, Marcella, M.S.W. (*Indiana University, 1983*), Residential Social Worker, Stonebelt Council for Retarded Citizens, Bloomington

Pinkus-Rohn, Madeline, M.S.W. (*Indiana University, 1970*), Concepts Counseling, Indianapolis

Reum, Josef, M.P.A. (*Harvard University, 1987*), Indiana Family and Social Services Administration, Indianapolis

Spencer, Rick, M.S.W. (*Indiana University, 1979*), Gallahue Mental Health Center, Indianapolis

Thompson, Lann, Ed.D. (*University of South Dakota, 1983*), Director, Social Work Section, Riley Child Development Center, Indianapolis

Trubitt, Rosemary, M.S.W. (*Indiana University, 1986*), Social Worker, Bloomington

Viehweg, Steve, M.S.W. (*Indiana University, 1985*), Social Worker, Riley Child Development Center, Indianapolis

Wells, Donald, M.S.W. (*Indiana University, 1977*), Executive Director, Indiana Chapter of the National Association of Social Workers, Indianapolis

Special Appointments¹

Indianapolis and Bloomington Campuses

Fogal, Robert, Ph.D. (*Indiana University, 1981*), Adjunct Associate Professor of Social Work, Center on Philanthropy, Indianapolis

Hollingsworth, Leslie, M.S.W. (*Syracuse University, 1965*), Adjunct Associate Professor of Social Work and President, Family Institute of Indianapolis, Inc., Indianapolis

Hostetter, Carol, M.S.W. (*Indiana University, 1977*), Adjunct Associate Professor of Social Work and Psychiatric Social Worker, Family Services, Columbus

McGuire, Lisa, M.S.W. (*Indiana University, 1980*), Teacher-Practitioner, Division of Housing Field Unit, Indianapolis

Miller, Gary, Ph.D. (*University of Michigan, 1983*), Adjunct Assistant Professor of Social Work and Director of Social Work, Indiana University Hospitals, IUPUI, Indianapolis

Nolan, John, M.S.W. (*Indiana University, 1987*), Teacher-Practitioner, Director, Domestic

¹ Current as of July 1991.

Violence Project, Marion County Prosecutor's Office, Indianapolis

Olson, Edith, M.S.W. (Indiana University, 1979), Teacher-Practitioner, Marion County Department of Public Welfare Field Unit, Indianapolis

Staff

Carter, Donna E., Secretary to the Dean and Office Manager

Coffin, Phillip, Secretary, Bloomington

Davis, DeeEllen, M.S.W., Administrative Assistant and B.S.W. Field Coordinator

Fisher, Timothy, M.S., Assistant to the Dean/Development Officer

Gaines, Patricia, B.A., Secretary to the Child Welfare Continuum of Care Project with the State Department of Public Welfare Project

Godby-Schwab, Ali, Principal Budget Clerk

Gregor, Nancy, A.G.S., Administrative Field Secretary

Howell, Marli, M.S.W., Coordinator of Student Services

Mays, Candy, A.G.S., Secretary/Receptionist

Roberts, Mary C., Secretary to the Associate Dean

Smallwood, Rebekah, A.B., ISDPW Project Assistant

Stewart, Pat L., B.S., Principal Records Clerk

Winters, Jane, Secretary/Backup Receptionist

Field Instruction¹

Agencies in Indiana

Adams County

Park Center

Allen County

AIDS Task Force
Catholic Social Services
Charter Beacon Hospital
Family and Children's Services
Fort Wayne Schools
Lifeline Homes
Lutheran Child and Family Services
Park Center
Parkview Memorial Hospital Lindenview
Regional Behavioral Center
St. Joseph Medical Center, Rehabilitation
Unit
Southwest Allen County Schools
Three Rivers Health Service Center
Veterans Affairs Medical Center, Social Work
Department

Bartholomew County

Bartholomew County
Bartholomew County Hospital, Social Service
Department
Developmental Services
Quinco Consulting Center
Turning Point
Youth Hope, Inc.

Boone County

Tri-County Mental Health Center

Cass County

Logansport Community Schools
Logansport State Hospital

Clark County

Life Spring Mental Health Center, Adult Day
Care Program

Clinton County

Community Counseling Center

Daviess County

Daviess County Hospital

Dearborn County

Lawrenceburg Community Mental Health
Center
Bielby Road Office
High Street Office

Delaware County

Ball Memorial Hospital
Comprehensive Mental Health Center
Social Services Department

Elkhart County

Oaklawn

Fayette County

Dunn Mental Health Center
Fayette Memorial Hospital
Landmark Center

Grant County

Cornerstone Professional Treatment Service
Family Service Society
Marion Community Schools
Veterans Administration Medical Center,
Social Work Department

Greene County

Greene County Department of Public Welfare

Hamilton County

REM-Indiana
Tri-County Mental Health Center

Hancock County

Brightway, Inc.
Gallahue Mental Health Center

Hendricks County

Cummins Mental Health Center
Danville Community Schools
Indiana Boys' School

Howard County

Family Services Association
Howard County Community Hospital
Adolescent Psychiatric Unit
Psychiatric Services, Outpatient
Regional Mental Health Center
YMCA, Family Intervention Center

Jay County

Community and Family Services

Jefferson County

Madison State Hospital

Johnson County

Gateway Services
Valle Vista Hospital
Youth Service Bureau

Kosciusko County

Bowen Center

¹ Current as of October 1991.

Lake County

Charter Hospital
 Lake County Department of Public Welfare
 Northwest Indiana Family Institute
 St. Mary's Medical Center

LaPorte County

Stepping Stone Shelter for Women, Inc.

Lawrence County

Bedford Medical Center
 Detox Center
 Social Service Department
 Dunn Mental Health Center, Maternal Child
 Care Center
 South Central Community Mental Health
 Center

Madison County

Anderson Center of St. John's Hospital
 Anderson Community Schools
 Blake House
 Center for Mental Health
 Community Hospital, Stress Center
 Elwood Community School Corp.
 Family and Children Services
 Madison County Department of Public
 Welfare
 Women's Alternative, Inc.

Marion County

Adult and Child Mental Health Center
 Altenheim Community
 Arbor Hospital
 Big Sisters of Central Indiana
 Catholic Social Services
 Holy Family Shelter
 Central Indiana Council on Aging
 Central State Hospital
 Centro Hispano
 Charter Counseling Center, Adolescent
 Outpatient
 Charter Hospital
 Children's Bureau, various sites
 Christamore House
 Community Centers of Indianapolis
 Community Hospital East
 Hook Rehabilitation Center
 Community Hospital North
 Community Hospital Stress Center
 Concord Center
 Crossroads Rehabilitation Center
 Damar
 Damien Center
 Dayspring Center
 Decatur Township School Corporation
 Domestic Relations Counseling Bureau
 Fairbanks Hospital
 Brensholm
 Family Services Association
 Fort Benjamin Harrison

Family Support Division
 Gallahue Mental Health Center
 Goodwill Industries
 Greenleaf Community Center
 Hoosier Capital Girl Scouts, GEMS Program
 Hooverwood
 Indiana Coalition for Human Services
 Indiana Girls' School
 Indiana Juvenile Justice Task Force
 Indiana School for the Blind
 Indiana, State of
 Department of Corrections
 Department of Education, Student Services
 Department of Human Services
 Division on Aging
 Department of Mental Health
 Department of Public Health and Wishard
 Hospital Healthy Babies Program
 Department of Public Welfare
 Innovative Program
 Governor's Office
 Indiana University
 Alzheimer's Clinic
 Community Partners in Prenatal Care
 Riley Hospital
 Child Development Center
 Child Psychiatry Clinic
 Pediatric Social Work Services
 University Hospital Social Work Services
 Indiana Women's Prison
 Indiana Youth Institute
 Indianapolis Division of Housing
 Indianapolis Police Department, Victim
 Assistance Program
 Indianapolis Public Schools
 Parents-in-Touch Program
 Social Services Department
 Indianapolis Senior Citizen Center
 Indianapolis Urban League
 Information and Referral Network, Inc.,
 HELPLINE
 Jewish Community Center
 Jewish Family and Children Services
 Julian Center
 Koala Adolescent Center
 Larue Carter Hospital
 Lawrence Township School District
 Lifelines of Indianapolis
 Lilly Endowment, Inc.
 Lutherwood
 Marion County
 Children's Guardian Home
 Criminal Probation Department
 Health Department/Bell Flower Clinic
 Healthcare Center
 Prosecutor's Office, Domestic Violence
 Project
 Public Welfare Department
 Martin Center University
 Mary Rigg Neighborhood Center
 Medical Personnel Pool

Methodist Hospital
 Behavioral Care Center
 Employee Assessment/Assistance Program
 Social Work Department
 Midtown Mental Health Center
 Miller's Merry Manor
 National Association of Social Workers—
 Indiana Chapter
 Near Eastside Multi-Service Center
 Mirage Retreat
 Social Service Center
 Neighborhood Health Center of Methodist
 Hospital
 Noble Centers
 PACE (Public Action in Correctional Efforts,
 Inc.)
 Parkview Manor
 People's Health Center
 Planned Parenthood of Central Indiana
 Pleasant Run Children's Home
 St. Mary's Child Care Center
 St. Vincent Hospice
 St. Vincent Hospital
 St. Vincent New Hope
 St. Vincent Stress Center
 St. Vincent Stress Center South
 Salvation Army
 Day Center
 Social Service
 Southeast Multi-Service Center
 Southside Youth Council
 Tri-County Mental Health Center
 Veterans Administration Medical Center
 Villages of Indiana
 Visiting Nurse Service
 Family Connection Center
 Family Life Education Program
 Independent Living Program
 Medical Unit
 Vivian Smith House, Teen Parenting
 Program
 Westminster Presbyterian Church
 Winona Hospital
 A New Way
 Rehabilitation Care Unit
 Wishard Hospital, Social Work Department

Marshall County

Miller's Merry Manor

Monroe County

Amethyst House
 Area 10 Agency on Aging
 Big Brothers/Big Sisters of Monroe County
 Family Service Association
 Fontanbleu Nursing Center
 Head Start Program
 Health Services Bureau
 Hillel
 Hospice of Bloomington
 Indiana University Health Center,
 Counseling and Psychological Services

Institute for the Study of Developmental
 Disabilities
 Middle Way House
 Monroe County Community School
 Corporation
 Monroe County Department of Public
 Welfare
 Public Health Nursing
 Salvation Army
 Shelters, Inc.
 South Central Mental Health Center
 Stonebelt Center
 Villages, Inc.
 Work Release Center

Montgomery County

Indiana Children's Christian Home
 Wabash Valley Hospital, various sites

Morgan County

Shelter for the Homeless

Noble County

Northeastern Center, Employment Assistance
 Program and Outpatient Services

Owen County

Debra Corn Specialized Family Care

Porter County

Porter Memorial Hospital
 Youth Service Bureau of Porter County

Ripley County

Lawrenceburg Mental Health Center

St. Joseph County

Family Learning Center
 Memorial Hospital, Pathways Center for
 Behavioral Health
 Mishawaka School Corporation

Shelby County

Gallahue Mental Health Center

Tippecanoe County

Charter Hospital
 Community and Family Resource Center
 Family Services
 Lafayette Home Hospital, Psychiatric Unit
 Lafayette Urban Ministries
 Purdue Student Hospital, Student Health
 and Psychiatric Services
 Wabash Valley Hospital, Mental Health
 Inpatient Unit
 Wabash Valley Mental Health Center,
 Outpatient Center

Union County

Dunn Mental Health Center

Vigo County

Hamilton Center
West Central Indiana Economic Development
District

Wayne County

Dunn Mental Health Center
Genesis
Richmond Community School Corporation
Richmond State Hospital
Wernle Children's Home

Wells County

Park Center

White County

Wabash Valley Mental Health Center

Whitley County

Whittington Group Home

Agencies outside Indiana**Illinois**

Family Shelter Service, Glen Ellyn
Thresholds, Inc., Chicago

United Kingdom

Ealing Social Services, London, England
Hanwell Social Services, London, England
South Glamorgan Social Services, Cardiff,
Wales

Washington, D.C.

U.S. Department of Health and Human
Services, Division of Developmental
Disabilities

**Adjunct Field Faculty
and Staff**

Abling, Lynda Carter, *Adjunct Faculty*
Adang, Gary, *Adjunct Faculty*
Adsit, Robert, *Adjunct Faculty*
Agnew, Gates, *Adjunct Faculty*
Allen, Jerry D., *Task Instructor*
Anderson, Clara, *Adjunct Faculty*
Anderson, Terry, *Adjunct Faculty*
Andler, Debbie, *Adjunct Faculty*
Andrews, William R., *Adjunct Faculty*
Anthony, Donald, *Adjunct Faculty*
Armes, Lorene, *Adjunct Faculty*
Arthur, Sandra D., *Adjunct Faculty*
Asher, Robert L., *Adjunct Faculty*
Baker, Carol, *Adjunct Faculty*
Barrow, Josephine, *Adjunct Faculty*
Bastin, Barbara, *Adjunct Faculty*
Bates, Julia L., *Adjunct Faculty*
Baute, Shelly I., *Adjunct Faculty*

Baxter, Lula, *Field Facilitator*
Behning, Rosalie, *Field Facilitator*
Bennett, Eileen, *Adjunct Faculty*
Benowitz, Stephen P., *Adjunct Faculty*
Berger, Michael, *Field Facilitator*
Berling, Marilyn, *Task Instructor*
Birkey, John D., *Adjunct Faculty*
Bishop, Debra C., *Adjunct Faculty*
Boggs, Jan, *Adjunct Faculty*
Bolin, Jayne M. Nelson, *Adjunct Faculty*
Bontrager, Thomas, *Adjunct Faculty*
Braden, Larry J., *Adjunct Faculty*
Bright, Willis, *Adjunct Faculty*
Brinker, Linda, *Adjunct Faculty*
Brooks, Patricia A., *Adjunct Faculty*
Bryant, Jeffrey T., *Adjunct Faculty*
Burand, Jerry M., *Adjunct Faculty*
Butts, Tammy, *Adjunct Faculty*
Caldwell, Helen, *Adjunct Faculty*
Campbell, Jena E., *Adjunct Faculty*
Carpenter, Wanda, *Adjunct Faculty*
Carpentier, Carol, *Adjunct Faculty*
Carr, Marsha, *Adjunct Faculty*
Cassing, Troy, *Adjunct Faculty*
Caywood, Donna, *Task Instructor*
Chappell, Mary Lou, *Task Instructor*
Chowning, Lynn, *Adjunct Faculty*
Clarke, Tawanna, *Field Facilitator*
Cody, Leah, *Adjunct Faculty*
Coe, Taryn, *Field Facilitator*
Connolly, Monica, *Adjunct Faculty*
Cooley, Angela, *Adjunct Faculty*
Cooney, Thomas J., *Adjunct Faculty*
Copeland, Cliff, *Task Instructor*
Corona, Maria Luz, *Adjunct Faculty*
Coss, Sara L., *Adjunct Faculty*
Coulon, George, *Adjunct Faculty*
Cramer, Marcia E., *Adjunct Faculty*
Creaven, Priscilla, *Adjunct Faculty*
Crowder, Nancy, *Adjunct Faculty*
Culp, Delbert, *Adjunct Faculty*
Cunningham, Chuck, *Adjunct Faculty*
Daggy, Paralee, *Task Instructor*
Dallek, Abbee, *Adjunct Faculty*
Daniels, Susan, *Adjunct Faculty*
Davidson, Jean, *Adjunct Faculty*
Davidson, Jon A., *Adjunct Faculty*
Davis, Nancy, *Adjunct Faculty*
Decker, Debbie, *Adjunct Faculty*
DeMunbrun, Donna, *Adjunct Faculty*
Dennis, Valerie Phoenix, *Adjunct Faculty*
DeSutter, Gary P., *Adjunct Faculty*
DeWitt, Sue, *Task Instructor*
Dodd, Joyce, *Adjunct Faculty*
Donovan, Tim, *Adjunct Faculty*
Dorsa, Rosemary, *Adjunct Faculty*
Driemeier, Doni, *Field Facilitator*
Drummond, Sandy, *Adjunct Faculty*
Dye, Linda, *Adjunct Faculty*
Dye, Lynn L., *Adjunct Faculty*
Elsbury, Mary, *Field Facilitator*

Ernst, Lisa S., *Adjunct Faculty*
 Faber, Marge, *Adjunct Faculty*
 Flannery, Cill, *Adjunct Faculty*
 Fralick, Amy Zobrosky, *Adjunct Faculty*
 Frazier, Debora J., *Adjunct Faculty*
 French, Janet, *Adjunct Faculty*
 French, Nancy Ann, *Adjunct Faculty*
 Furniss, Ronald J., *Adjunct Faculty*
 George, Angela M., *Adjunct Faculty*
 George, John W., *Adjunct Faculty*
 Gibb, Ronald K., *Adjunct Faculty*
 Gilliom, Thomas L., *Adjunct Faculty*
 Glassburn, Susan, *Adjunct Faculty*
 Gleissner, Vicki, *Adjunct Faculty*
 Goodman, Cynthia, *Adjunct Faculty*
 Grace, Suzanne Johnson, *Adjunct Faculty*
 Grant, Marsha, *Adjunct Faculty*
 Graybeal, Jacqueline, *Adjunct Faculty*
 Greenhill, Donna V., *Adjunct Faculty*
 Gross, Anita E., *Adjunct Faculty*
 Guernsey, Pam, *Adjunct Faculty*
 Harcourt, Marion, *Adjunct Faculty*
 Harlos, Vicki R., *Adjunct Faculty*
 Harpenau, David A., *Adjunct Faculty*
 Harrell, Richard H., *Adjunct Faculty*
 Hassinger, Tonia, *Adjunct Faculty*
 Hedges, Marianne, *Adjunct Faculty*
 Hernly, Janet M., *Adjunct Faculty*
 Hill, Lisa Fenzel, *Adjunct Faculty*
 Hobbs, Richard M., *Adjunct Faculty*
 Holdt, Cathy A., *Adjunct Faculty*
 House, Patricia, *Adjunct Faculty*
 Howard, Michelle, *Adjunct Faculty*
 Hudson, David, *Adjunct Faculty*
 Hunt, Cheryl, *Adjunct Faculty*
 Huttzell, Becky, *Field Facilitator*
 Ingle, Keith, *Adjunct Faculty*
 Jackson, Diane K., *Adjunct Faculty*
 Jacobs, Randi, *Adjunct Faculty*
 Jaffee, Ira, *Adjunct Faculty*
 Jeffers, Tony, *Adjunct Faculty*
 Johnson, Barbara Queen, *Adjunct Faculty*
 Johnson, Kathy, *Adjunct Faculty*
 Johnson, Linda, *Adjunct Faculty*
 Jordan, Gail, *Adjunct Faculty*
 Jordan, Jan, *Adjunct Faculty*
 Jordan, Janet, *Adjunct Faculty*
 Jordan, Pat, *Task Instructor*
 Kapur, Mary, *Adjunct Faculty*
 Kassing, Troy, *Task Instructor*
 Kimmel, Kristin S., *Adjunct Faculty*
 King, Rick, *Adjunct Faculty*
 Kirkby, Helen, *Adjunct Faculty*
 Klein, Janice, *Adjunct Faculty*
 Koleski, Ray, *Adjunct Faculty*
 Kominkiewicz, Fran, *Adjunct Faculty*
 Kramer, Steve, *Adjunct Faculty*
 Krueger, Constance, *Adjunct Faculty*
 Kuntz, Joyce E., *Adjunct Faculty*
 LaBrash, Karen S., *Adjunct Faculty*
 Lampke, David N., *Adjunct Faculty*
 Lane, James, *Adjunct Faculty*
 Lay, Patrick J., *Adjunct Faculty*
 Lehman, Carolyn, *Adjunct Faculty*
 Leininger, Eunice, *Adjunct Faculty*
 Licht, David, *Task Instructor*
 Lichtenburg, Joanne, *Adjunct Faculty*
 Lindemann, Jan R., *Adjunct Faculty*
 Lindgren, Donald, *Adjunct Faculty*
 Machlan, Margaret A., *Adjunct Faculty*
 Maddux, Gerri L. Voreis, *Adjunct Faculty*
 Mark, Lisa, *Adjunct Faculty*
 Marshall, Debra, *Adjunct Faculty*
 Massey, Joy, *Adjunct Faculty*
 May, Valerie, *Adjunct Faculty*
 Mayor, Deborah, *Adjunct Faculty*
 McBreen, Lawrence, *Adjunct Faculty*
 McCain, Phyllis H., *Adjunct Faculty*
 McCord, Susan, *Adjunct Faculty*
 McCullough, Karen, *Adjunct Faculty*
 McFadden, Kimberly Ann, *Adjunct Faculty*
 McGuire, Lisa E., *Teacher/Practitioner*
 McKee, Mary, *Adjunct Faculty*
 McNeely, Karen L., *Adjunct Faculty*
 Micon, Jo, *Adjunct Faculty*
 Micon, Joe, *Adjunct Faculty*
 Miller, Donovan J., *Adjunct Faculty*
 Miller, Kathleen, *Adjunct Faculty*
 Mills, Emory O., *Adjunct Faculty*
 Minton, Margy Davis, *Adjunct Faculty*
 Moehlman, Amy, *Adjunct Faculty*
 Mongan, Peg, *Adjunct Faculty*
 Montgomery, Leslie, *Field Facilitator*
 Morkal, Sally, *Adjunct Faculty*
 Morris, Carol, *Field Facilitator*
 Morrison, Pam, *Adjunct Faculty*
 Moss, Lori Popp, *Adjunct Faculty*
 Needler, Veronica, *Adjunct Faculty*
 Nettles, Gaylon, *Adjunct Faculty*
 Nevin, Robert, *Adjunct Faculty*
 Nolan, John, *Teacher/Practitioner*
 Northern, Hershel M., *Adjunct Faculty*
 Nuland, John, *Adjunct Faculty*
 Ordoñez, Aida, *Adjunct Faculty*
 Osborn, Anita, *Adjunct Faculty*
 Outcalt, Roger, *Adjunct Faculty*
 Overton, Joyce, *Field Facilitator*
 Owen, Anita S., *Adjunct Faculty*
 Owen, Teri N., *Adjunct Faculty*
 Padgett, Marcella, *Adjunct Faculty*
 Patterson, Kay, *Task Instructor*
 Parlee, Lawrence R., *Adjunct Faculty*
 Pearce, Elizabeth, *Adjunct Faculty*
 Pereira, Ed, *Adjunct Faculty*
 Perry, Carolyn Cain, *Adjunct Faculty*
 Peters, Linda, *Adjunct Faculty*
 Peterson, LaRee, *Adjunct Faculty*
 Phelps, Alane D., *Adjunct Faculty*
 Pickett, William E., *Adjunct Faculty*
 Pitts, Gayla, *Adjunct Faculty*
 Pollack, Judith, *Adjunct Faculty*
 Pomeranz, Barbara, *Field Facilitator*

Powell, Mildred, *Adjunct Faculty*
 Prevost, Maureen, *Teacher/Practitioner*
 Prigge, Julie, *Adjunct Faculty*
 Purcell, Paula, *Adjunct Faculty*
 Pyritz, Patricia S., *Adjunct Faculty*
 Rader, Theresa, *Adjunct Faculty*
 Ransel, Terry, *Adjunct Faculty*
 Ray, Connie, *Adjunct Faculty*
 Reagan, Joni L., *Adjunct Faculty*
 Reddy, Ann, *Task Instructor*
 Reismiller, Diana R., *Adjunct Faculty*
 Rice, Cynthia, *Adjunct Faculty*
 Rickleff, Steve, *Adjunct Faculty*
 Riley, Janet, *Adjunct Faculty*
 Ring, Timothy, *Adjunct Faculty*
 Robinson, Elaine, *Adjunct Faculty*
 Robinson, Marcia, *Adjunct Faculty*
 Rolf, Laura A., *Adjunct Faculty*
 Rothrock, Gail Richter, *Adjunct Faculty*
 Rumble, Patricia F., *Adjunct Faculty*
 Salway, Sandra, *Adjunct Faculty*
 Sartor, Cynthia, *Adjunct Faculty*
 Saylor, Val, *Adjunct Faculty*
 Schmidt, Paul, *Adjunct Faculty*
 Schmidt, Wanda, *Adjunct Faculty*
 Schrock, Freeman, *Adjunct Faculty*
 Schuman, Keith M., *Adjunct Faculty*
 Scott, Cathy A., *Adjunct Faculty*
 Scott, Cindy, *Adjunct Faculty*
 Shaffer, Michelle, *Adjunct Faculty*
 Sharpe, Jon, *Adjunct Faculty*
 Shea, Maureen, *Adjunct Faculty*
 Shelly, Sandra, *Adjunct Faculty*
 Shifron, Susan, *Adjunct Faculty*
 Siccardi, Bobbi J., *Adjunct Faculty*
 Silver, Vicki, *Adjunct Faculty*
 Sims, Joann, *Adjunct Faculty*
 Skillrud, Susan, *Field Facilitator*
 Smith, Debra, *Adjunct Faculty*
 Smith, Gail, *Adjunct Faculty*
 Smith, Mark W., *Adjunct Faculty*
 Smith, Mary Armstrong, *Field Facilitator*
 Smith, Pat, *Adjunct Faculty*
 Smith, Pat Turner, *Adjunct Faculty*
 Snyder, Deanie, *Adjunct Faculty*
 Souders, Julia A., *Adjunct Faculty*
 Stahl, Elaine Graber, *Adjunct Faculty*
 Steiner, Dan, *Adjunct Faculty*
 Stoops, Susan V., *Adjunct Faculty*
 Storm, Pamela K., *Adjunct Faculty*
 Stott, Martha E., *Adjunct Faculty*
 Stratton, Becky, *Adjunct Faculty*
 Stricklin, Kimball R., *Adjunct Faculty*
 Swanson, Harlene, *Adjunct Faculty*
 Swinford, Diane, *Adjunct Faculty*
 Terry, Susan, *Adjunct Faculty*
 Theil, Kirstin, *Adjunct Faculty*
 Thomas, Alice K., *Adjunct Faculty*
 Thomas, Cindy, *Field Facilitator*
 Thomas, Judy M., *Adjunct Faculty*
 Thompson, Lann, *Adjunct Faculty*
 Thompson, Richard, *Field Facilitator*
 Thomson, Leslie, *Adjunct Faculty*
 Tielker, Steven F., *Adjunct Faculty*
 Tielker, Susan, *Adjunct Faculty*
 Toepp, Brian J., *Adjunct Faculty*
 Tom, Phil, *Adjunct Faculty*
 Tsangaris, Susan, *Adjunct Faculty*
 VanCleve, Vickie, *Adjunct Faculty*
 Viehweg, Stephan A., *Adjunct Faculty*
 Wakefield, Susan, *Adjunct Faculty*
 Walberry, Angee D., *Adjunct Faculty*
 Walker, Diana, *Adjunct Faculty*
 Ward, Annette, *Adjunct Faculty*
 Watt, Lavonne, *Adjunct Faculty*
 Weber, Margaret, *Adjunct Faculty*
 Weedman, Marcia, *Adjunct Faculty*
 Weinberg, Irene R., *Adjunct Faculty*
 Weinheimer, Jean, *Adjunct Faculty*
 Weiskopf, Barbara, *Adjunct Faculty*
 Wells, Don, *Adjunct Faculty*
 White, Celeste, *Adjunct Faculty*
 Wilka, Donald, *Adjunct Faculty*
 Williams, Paul A., Jr., *Adjunct Faculty*
 Williams, Rachel, *Adjunct Faculty*
 Wilson, Richard, *Adjunct Faculty*
 Wishmire, Christopher J., *Adjunct Faculty*
 Witlock, Jolinda, *Task Instructor*
 Woodard, Barbara, *Task Instructor*
 Woods, Barbara, *Adjunct Faculty*
 Yost, Suzanne Sieber, *Adjunct Faculty*
 Zehr, Carol, *Adjunct Faculty*
 Zielinski, Pamela, *Adjunct Faculty*
 Zierdt, Marlene, *Adjunct Faculty*

Indiana University

When you become a student at Indiana University, you join an academic community internationally known for the excellence and diversity of its programs. With 853 degree programs, the university attracts students from all 50 states and around the world. The full-time faculty numbers more than 3,600 and includes members of many academic societies such as the American Academy of Arts and Sciences, the American Philosophical Society, and the National Academy of Sciences.

Indiana University was founded at Bloomington in 1820 and is one of the oldest and largest institutions of higher education in the Midwest. It serves nearly 94,000 students on eight campuses. The residential campus at Bloomington and the urban center at Indianapolis form the core of the university. Campuses in Gary, Fort Wayne, Kokomo, New Albany, Richmond, and South Bend join Bloomington and Indianapolis in bringing an education of high quality within reach of all of Indiana's citizens.

General Policies

Nondiscrimination Policy Indiana University is committed to equal opportunity for all persons and provides its services without regard to gender, age, race, religion, ethnic origin, sexual orientation, veteran status, or disability. The university director of affirmative action is responsible for carrying out the affirmative action program for units in central administration. In addition, there is an affirmative action officer on each campus who develops and administers the program there.

Confidentiality of Student Records

In accordance with federal statutes and regulations, student records are confidential and available for disclosure to persons other than the student only under stated conditions.

Student Rights and Responsibilities

A statement of students' rights and responsibilities is published in a handbook, *Code of Student Ethics*, which contains a description of due process hearings in the event of disciplinary action.

Degree Requirements Students are responsible for understanding all requirements for graduation and for completing them by the time they expect to graduate. Information about a specific school

or division can be found in the front section of the bulletin for that school.

Requests for deviation from department, program, or school requirements may be granted only by written approval from the respective chairperson, director, or dean (or their respective administrative representative). Disposition at each level is final.

Undergraduate Admissions Policy

Indiana University has adopted the following admissions policy to insure that undergraduate students are properly prepared for college work. These standards seek to ensure either adequate academic preparation in high school or evidence of unusual motivation on the part of each student admitted to the university. Effective first semester 1991-92, applicants for admission to Indiana University will be expected to meet the following criteria.

Freshman Students¹

1. Graduation from a commissioned Indiana high school or comparable out-of-state institution, successfully completing a minimum of 28 semesters of college-preparatory courses including the following:
 - (a) Eight semesters of English (One semester each of speech and journalism may be included.).
 - (b) Four semesters of social science (economics, government, history, psychology, or sociology).
 - (c) Four semesters of algebra (two semesters of which must be advanced algebra) and two semesters of geometry.
 - (d) Two semesters of laboratory science (biology, chemistry, or physics).
 - (e) Eight semesters in some combination of foreign language; additional mathematics, laboratory science, or social science; computer science; and other courses of a college-preparatory nature.
 - (f) Four semesters of foreign language are strongly recommended.
 - (g) Courses to develop writing composition skills are strongly recommended.
2. A rank in the upper half of the high school graduating class for Indiana

¹ Some academic programs require specific qualifications in addition to those enumerated in this policy.

residents or a rank in the upper third of the high school graduating class for out-of-state residents.

3. A score above the median established by Indiana students on a nationally standardized admissions test. Students who have been out of high school for three or more years do not have to submit test scores unless required for admission to specific programs.
4. Each campus may accept students who are deficient in (1), (2), or (3) of the above specifications upon receipt of such evidence as the combination of strength of college-preparatory program, rank in class, grades and grade trends in college-preparatory courses, and standardized test scores. For persons who do not meet the above criteria and who have been out of high school three or more years, admission can be based on other factors such as a General Educational Development (GED) diploma, maturity, work experience, military service, and other factors as determined by the campus.
5. Each campus, at its discretion, may admit a student on a probationary basis and/or through faculty sponsorship.

Transfer Students¹

1. Submission of official transcripts from all previous institutions attended.
2. The transcripts must reflect a cumulative grade point average of at least a 2.0 (on a 4.0 scale) for Indiana residents and at least a 2.5 (on a 4.0 scale) for out-of-state residents.
3. If the student has fewer than 26 transferable credit hours, the high school record should reflect compliance with freshman admission requirements as specified above.
4. The credentials of students seeking transfer to Indiana University will be evaluated on an individual basis.

When students do not qualify upon first application, they will be counseled about ways of removing deficiencies so that they may qualify for admission at a later date. If any provision of this policy is held invalid, the invalidity does not affect other provisions of this policy which can be given effect without the invalid provision, and to this end the provisions of this policy are severable.

¹ Some academic programs require specific qualifications in addition to those enumerated in this policy.

Transfer to Other Indiana University Campuses

The policy stated below concerning transfer credit pertains to undergraduate students only.

Indiana University credits transferred from one campus of Indiana University to another will be evaluated and accepted in terms at least as favorable as credits transferred from other accredited institutions in the United States. No review of the credits will be undertaken except in good faith terms of the same criteria used in evaluating external credits. In fact, students transferring within the Indiana University system are treated much more favorably because of the similarity of course work on the eight campuses.

Students who want to transfer to another campus should follow these procedures:

1. Inform your academic adviser of your decision as soon as possible. Degree requirements may vary from one campus to another but if your adviser knows of your plan, your academic program can be designed to meet the requirements of the campus you will eventually attend.
2. Contact the department chairperson (or the designated adviser) at the campus you plan to attend. Discuss your plan and ask about any special procedures. For example, students transferring in fine arts must submit portfolios of their work. Music transfer students must be auditioned.
3. As the date of transfer approaches, check with your campus registrar to get information on registration dates and procedures on the other campus. If there is a preregistration or preenrollment procedure at the other campus, you should plan to take advantage of it. Contact the registrar of the other campus to determine whether you can fulfill any of these responsibilities by phone. Your registrar has a direct telephone line to all other registrars.
4. When you arrive on the new campus, contact your assigned academic adviser or department chairperson as soon as possible. Discuss your academic progress to date and the additional course work required for your program.

Rules Determining Resident and Nonresident Student Status for Indiana University Fee Purposes

These rules establish the policy under which students shall be classified as residents or nonresidents upon all campuses of Indiana University for university fee purposes. Nonresident students shall pay a nonresident fee in addition to fees paid by a resident student.

These rules shall take effect February 1, 1974; provided, that no person properly classified as a resident student before February 1, 1974, shall be adversely affected by these rules, if he or she attended the university before that date and while he or she remains continuously enrolled in the university.

1. "Residence" as the term, or any of its variations (e.g., "resided"), as used in the context of these rules, means the place where an individual has his or her permanent home, at which he or she remains when not called elsewhere for labor, studies, or other special or temporary purposes, and to which he or she returns in seasons of repose. It is the place a person has voluntarily fixed as a permanent habitation for himself or herself with an intent to remain in such place for an indefinite period. A person at any one time has but one residence, and a residence cannot be lost until another is gained.
 - (a) A person entering the state from another state or country does not at that time acquire residence for the purpose of these rules, but except as provided in rule 2(c), such person must be a resident for 12 months in order to qualify as a resident student for fee purposes.
 - (b) Physical presence in Indiana for the predominant purpose of attending a college, university, or other institution of higher education, shall not be counted in determining the 12-month period of residence; nor shall absence from Indiana for such purpose deprive a person of resident student status.
2. A person shall be classified as a "resident student" if he or she has continuously resided in Indiana for at least 12 consecutive months immediately preceding the first scheduled day of

classes of the semester or other session in which the individual registers in the university, subject to the exception in (c)¹ below.

- (a) The residence of an unemancipated person under 21 years of age follows that of the parents or of a legal guardian who has actual custody of such person or administers the property of such person. In the case of divorce or separation, if either parent meets the residence requirements, such person will be considered a resident.
 - (b) If such person comes from another state or country for the predominant purpose of attending the university, he or she shall not be admitted to resident student status upon the basis of the residence of a guardian in fact, except upon appeal to the Standing Committee on Residence in each case.¹
 - (c) Such person may be classified as a resident student without meeting the 12-month residence requirement within Indiana if his or her presence in Indiana results from the establishment by his or her parents of their residence within the state and if he or she proves that the move was predominantly for reasons other than to enable such person to become entitled to the status of "resident student."¹
 - (d) When it shall appear that the parents of a person properly classified as a "resident student" under subparagraph (c) above have removed their residence from Indiana, such person shall then be reclassified to the status of nonresident; provided, that no such reclassification shall be effective until the beginning of a semester next following such removal.
 - (e) A person once properly classified as a resident student shall be deemed to remain a resident student so long as remaining continuously enrolled in the university until such person's degree shall have been earned, subject to the provisions of subparagraph (d) above.
3. The foreign citizenship of a person shall not be a factor in determining resident student status if such person has legal

¹ Note: Rules 2(b) and 2(c) apply only to unemancipated persons under 21 years of age.

capacity to remain permanently in the United States.

4. A person classified as a nonresident student may show that he or she is exempt from paying the nonresident fee by clear and convincing evidence that he or she has been a resident (see rule 1 above) of Indiana for the 12 months prior to the first scheduled day of classes of the semester in which his or her fee status is to be changed. Such a student will be allowed to present his or her evidence only after the expiration of 12 months from the residence qualifying date, i.e., the date upon which the student commenced the 12-month period for residence. The following factors will be considered relevant in evaluating a requested change in a student's nonresident status and in evaluating whether his or her physical presence in Indiana is for the predominant purpose of attending a college, university, or other institution of higher education. The existence of one or more of these factors will not require a finding of resident student status, nor shall the nonexistence of one or more require a finding of nonresident student status. All factors will be considered in combination, and ordinarily resident student status will not result from the doing of acts which are required or routinely done by sojourners in the state or which are merely auxiliary to the fulfillment of educational purposes.
 - (a) The residence of a student's parents or guardians.
 - (b) The situs of the source of the student's income.
 - (c) To whom a student pays his or her taxes, including property taxes.
 - (d) The state in which a student's automobile is registered.
 - (e) The state issuing the student's driver's license.
 - (f) Where the student is registered to vote.
 - (g) The marriage of the student to a resident of Indiana.
 - (h) Ownership of property in Indiana and outside of Indiana.
 - (i) The residence claimed by the student on loan applications, federal income tax returns, and other documents.
 - (j) The place of the student's summer employment, attendance at summer school, or vacation.
 - (k) The student's future plans including committed place of future employment or future studies.
 - (l) Admission to a licensed profession in Indiana.
 - (m) Membership in civic, community, and other organizations in Indiana or elsewhere.
 - (n) All present and intended future connections or contacts outside of Indiana.
 - (o) The facts and documents pertaining to the person's past and existing status as a student.
 - (p) Parents' tax returns and other information, particularly when emancipation is claimed.
5. The fact that a person pays taxes and votes in the state does not in itself establish residence, but will be considered as hereinbefore set forth.
6. The registrar or the person fulfilling those duties on each campus shall classify each student as resident or nonresident and may require proof of all relevant facts. The burden of proof is upon the student making a claim to a resident student status.
7. A Standing Committee on Residence shall be appointed by the president of the university and shall include two students from among such as may be nominated by the student body presidents of one or more of the campuses of the university. If fewer than four are nominated, the president may appoint from among students not nominated.
8. A student who is not satisfied by the determination of the registrar has the right to lodge a written appeal with the Standing Committee on Residence within 30 days of receipt of written notice of the registrar's determination which committee shall review the appeal in a fair manner and shall afford to the student a personal hearing upon written request. A student may be represented by counsel at such hearing. The committee shall report its determination to the student in writing. If no appeal is taken within the time provided herein, the decision of the registrar shall be final and binding.
9. The Standing Committee on Residence is authorized to classify a student as a resident student, though not meeting the specific requirements herein set forth, if such student's situation presents unusual circumstances and the individual classification is within the general scope of these rules. The decision of the committee shall be final and shall be deemed equivalent to a decision of the Trustees of Indiana University.

10. A student or prospective student who shall knowingly provide false information or shall refuse to provide or shall conceal information for the purpose of improperly achieving resident student status shall be subject to the full range of penalties, including expulsion, provided for by the university, as well as to such other punishment which may be provided for by law.
11. A student who does not pay additional monies which may be due because of his or her classification as a nonresident student within 30 days after demand, shall thereupon be indefinitely suspended.
12. A student or prospective student who fails to request resident student status within a particular semester or session and to pursue a timely appeal (see rule 8) to the Standing Committee on Residence shall be deemed to have waived any alleged overpayment of fees for that semester or session.
13. If any provision of these rules or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of these rules which can be given effect without the invalid provision or application, and to this end the provisions of these rules are severable.

Fees

Enrollment and administrative fees listed here were approved at the June 1991 meeting of the Trustees of Indiana University. Fees are subject to change by action of the trustees. For up-to-date information about fees in effect at registration time, see the campus *Schedule of Classes*.

Certain courses and programs requiring studios, laboratories, microscopes, computers, or other special equipment may involve special fees in addition to the enrollment fee. Applied music, student teaching, and some physical education courses also carry additional fees. See the campus *Schedule of Classes* for a list of such courses and programs.

Fees for Indiana University campuses other than Bloomington and Indianapolis are published in the bulletin of the specific campus.

ENROLLMENT FEES	Indiana Resident	Nonresident
	Bloomington Campus	
Undergraduate ¹	\$1,195.00 flat fee/ 12 to 17 credit hours \$74.55/credit hour under 12	\$3,839.00 flat fee/ 12 to 17 credit hours \$240.00/credit hour under 12
Graduate and Professional ¹		
Business	\$143.00/credit hour	\$350.00/credit hour
Law	\$115.50/credit hour	\$317.75/credit hour
Optometry	\$122.30/credit hour	\$339.50/credit hour
Other	\$99.85/credit hour	\$288.00/credit hour
Independent Study (Correspondence)	\$66.00/credit hour	\$66.00/credit hour
Thesis enrollment (G901) ²	\$100.00	\$100.00
Auditing (no credit)	\$25.00/credit hour	\$25.00/credit hour
	Indianapolis Campus	
Undergraduate ¹	\$74.55/credit hour	\$224.65/credit hour
Graduate and Professional ¹		
Business	\$143.00/credit hour	\$350.00/credit hour
Dentistry	\$6,210.00/year	\$12,880.00/year
Law	\$115.50/credit hour	\$317.75/credit hour
Medicine	\$6,750.00/year	\$15,300.00/year
Other	\$99.85/credit hour	\$288.00/credit hour
Thesis enrollment (G901) ²	\$100.00	\$100.00
Auditing (no credit)	applicable credit hour rate	

¹ Includes credit courses in the School of Continuing Studies.

² To keep their candidacies active, doctoral students with 90 credit hours or more and Master of Fine Arts students with 60 credit hours or more may enroll in G901 for a flat fee of \$100. Also, they must have completed all graduate degree requirements except for the dissertation or final project/performance. Enrollment in G901 is limited to six times. Students who do not meet these criteria pay the applicable credit hour rate for thesis enrollment.

ADMINISTRATIVE FEES³	Bloomington Campus	Indianapolis Campus
Application for admission		
United States	\$25.00	\$25.00
Foreign	\$35.00	\$50.00
Deferred billing charge ⁴	\$16.00	\$16.00
Enrollment deposit for entering freshmen	\$100.00	
Freshman Orientation	\$35.00	
Health service fee ⁵	\$54.50/semester prorated fee/summer sessions	optional
Late payment of fees	\$35.00/semester	\$10.00/month
Late program change ⁶	\$13.00/course added or dropped	\$13.65/course added or dropped
Late registration ⁷	\$35.00 to \$65.00/semester	\$20.00 to \$80.00/semester \$20.00 to \$40.00/summer session
Student activity fee ⁸	\$7.45 or \$14.90/semester prorated fees/summer sessions	\$12.50 or \$20.00/semester
Technology fee, fall or spring semesters ⁹		
Sophomores	\$15.00, \$30.00, \$58.00	\$9.65, \$19.25, \$28.90
Juniors	\$14.00, \$28.00, \$55.00	\$8.60, \$17.15, \$25.70
Seniors	\$13.00, \$26.00, \$51.00	\$7.50, \$15.00, \$22.50
All others	\$8.00, \$16.00, \$32.00	
Technology fee, summer sessions ¹⁰		
Sophomores	prorated fee	\$9.65, \$14.45
Juniors	prorated fee	\$8.60, \$12.85
Seniors	prorated fee	\$7.50, \$11.25
Transcripts	\$5.25	\$5.25

³ Applicable to both in-state and out-of-state students.

⁴ Fee is assessed if deferment option is selected on the schedule confirmation/account statement.

⁵ Students enrolled in more than 3 credit hours at Bloomington pay a mandatory health service fee. Those enrolled in 3 or fewer credit hours will be charged on a full-cost, fee-for-service basis for services of the IU Health Center.

⁶ After drop/add period (100 percent refund period), students will be assessed \$13.00 in Bloomington and \$13.65 in Indianapolis for each dropped or added course, section change, change of arranged hours, or credit/audit change.

⁷ A late registration processing fee will be assessed any student who does not register during the scheduled registration period. On the Bloomington campus, the fee is \$35.00 for students who register by the last Friday before classes begin and increases by \$10.00 on the Monday of each successive week to a maximum of \$65.00. On the Indianapolis campus, a \$20.00 late registration fee is in effect upon conclusion of registration through the end of the first week of classes, increasing by \$20.00 each successive week to a maximum of \$80.00. In Indianapolis summer sessions, a late registration fee of \$20.00 is assessed the first week, and \$40.00 the second week and thereafter.

⁸ On the Bloomington campus, students enrolled in more than 3 credit hours during the fall and spring semesters pay a mandatory student activity fee of \$14.90. Students enrolled in 3 or fewer credit hours pay \$7.45. Summer session students pay a prorated fee dependent on the number of hours they are enrolled: more than 3 credit hours or 3 or fewer credit hours. On the Indianapolis campus, students enrolled in 1 to 8 credit hours pay a mandatory student activity fee of \$12.50 per semester. Students enrolled in 9 or more credit hours pay \$20.00 per semester.

⁹ A technology fee, based on class standing, will be assessed according to the number of enrolled credit hours as follows: 3 credit hours or fewer; greater than 3 through 6 credit hours; greater than 6 credit hours.

¹⁰ The Indianapolis campus assesses a technology fee, based on class standing, according to the number of enrolled credit hours as follows: 3 or fewer credit hours; greater than 3 credit hours. See the bursar on the Bloomington campus for more information on the summer technology fee.

Fee Refund Schedule

Time of Withdrawal	Refund	Time of Withdrawal	Refund
9 through 16 weeks		1 week or less	
During 1st week of classes or through drop/add period	100%	During 1st day of classes	100%
During 2nd week of classes	75%	During 2nd day of classes	50%
During 3rd week of classes	50%	During 3rd day of classes and thereafter	None
During 4th week of classes	25%	The refund policy applies to credit hour fees and all course-related fees.	
During 5th week of classes and thereafter	None		
5 through 8 weeks		Procedure Students must apply to the Office of the Registrar when they withdraw from classes. See the <i>Schedule of Classes</i> for more information.	
During 1st week of classes or through drop/add period	100%		
During 2nd week of classes	50%		
During 3rd week of classes and thereafter	None		
2 through 4 weeks		Student Financial Assistance Students can obtain information about financial assistance through the financial aid office, through the student employment office, or through their schools and departments. Contact the Human Resources Administration for information about faculty/staff fee courtesy.	
During the 1st and 2nd day of classes or through drop/add period	100%		
During 3rd and 4th day of classes	50%		
During 5th day of classes and thereafter	None		

Veterans Benefits Eligible students will receive veterans benefits according to the following scale, which is based on the number of credit hours in which the student is enrolled.

Undergraduate Benefits	Fall & Spring Semesters	Summer I	IUPUI Summer II	Bloomington Summer II
full	12 or more	4	4	6
three-quarters	9-11	3	3	4-5
one-half	6-8	2	2	3
tuition only	fewer than 6	1	1	1-2
Graduate Benefits				
full	8 or more	4	4	4
three-quarters	6-7	3	3	3
one-half	4-5	2	2	2
tuition only	fewer than 4	1	1	1

It is the responsibility of the veteran or veterans dependent to sign up for benefits each semester or summer session of enrollment. It is also the responsibility of the veteran or veteran dependent to notify the Office of Disabled Student Services and Veterans Affairs of any schedule change that may increase or decrease the number of benefits allowed.

Veterans with service-connected disabilities may qualify for the Veterans Administration Vocational Rehabilitation Program. They should contact their regional Veterans Administration office for eligibility information.

Veterans and veteran dependents must notify their veteran benefit representative on campus in person at the time of registration.

Indiana University Bulletins

You may want to explore other schools of Indiana University. The following is a complete list of our bulletins. Please write directly to the individual unit or campus for its bulletin.

Indiana University Bloomington

College of Arts and Sciences
School of Business¹
School of Continuing Studies²
School of Education³
School of Health, Physical Education, and Recreation
School of Journalism
School of Law—Bloomington⁴
School of Library and Information Science
School of Music
School of Optometry
School of Public and Environmental Affairs³
University Division
University Graduate School

Indiana University—Purdue University at Indianapolis

School of Allied Health Sciences
School of Business¹
School of Continuing Studies²
School of Dentistry
School of Education³
School of Engineering and Technology (Purdue University)
Herron School of Art
School of Law—Indianapolis⁴
School of Liberal Arts
School of Medicine
School of Nursing⁵
School of Optometry
School of Physical Education
School of Public and Environmental Affairs³
School of Science (Purdue University)
School of Social Work
IUPUI University Division
University Graduate School

Indiana University East (Richmond)

Indiana University at Kokomo

Indiana University Northwest (Gary)

Indiana University at South Bend

Indiana University Southeast (New Albany)

Indiana University—Purdue University at Fort Wayne

¹ There are two separate bulletins for the Bloomington and Indianapolis undergraduate business programs; please specify which of the two bulletins you need. There is only one bulletin that describes the graduate business programs for both Bloomington and Indianapolis.

² Bulletins on the General Studies Degree Program, Independent Study Program, Division of Labor Studies, and Division of Professional Development are available from this school.

³ Two bulletins are issued: graduate and undergraduate.

⁴ There are two Indiana University schools of law. Be sure to specify whether you want a bulletin of the Bloomington or Indianapolis school.

⁵ There are two bulletins for the School of Nursing. One describes both undergraduate and graduate programs; the second describes the graduate program only.