

PURDUE SCHOOL OF ENGINEERING AND TECHNOLOGY
Faculty Senate Minutes
November 14, 2006

Representatives in Attendance: Hasan Akay (alternate), Sohel Anwar, Mark Bannatyne (alternate), Jim Brown, Sally Catlin, Jie Chen, Stanley Chien, Gabe Chu, Dave Dellacca, Mohamed El-Sharkawy, Stephen Hundley, Chul Kim, Brian King, Nancy Lamm, Paul Salama, John Schild, Erdogan Sener, Gail Shiel (alternate), Adam Siurek, Joy Starks, Wanda Worley

Guest: Ed Berbari, William Conrad, Cliff Goodwin, Marj Rush Hovde, Pete Hylton, Tiffany Persson,

Meeting began at 11:00 a.m.

John Schild asked everyone to look over the agenda and advise him of any changes. There was a motion to accept the agenda; the agenda was approved by Faculty Senate.

John reminded everyone they should look at the meeting minutes prior to meeting. Copies of the minutes are not distributed at the meeting, but can be found at G\COMMON\Senate documents in addition to being distributed to all faculty via the E&T Faculty email at least one week prior to the next Faculty Senate meeting. There was a motion by Stephen Hundley to accept the minutes; the October 2006 minutes were approved by Faculty Senate.

Administrative Report

Dean Yurtseven is out of town; Dean Conrad reported on his behalf.

A Summary of Administrative Review of Hasan Akay was distributed to Faculty Senate members.

Administrative Reviews:

The committee for Tom Ho's administrative review consists of Stanely Chien (chair), Neil Eldin, Marj Rush Hovde, Charles Feldhaus, Tim Diemer, Anne Rabie, and Joy Starks.

The committee for Pat Fox's administrative review consists of Sam White (chair), Russ Eberhart, Camy Harrison (IUPUI Budget Office), Stephen Hundley, Pam May, Dave Williamson, and Hiroki Yokota.

The administrative review for Hasan Akay, Chair of Department of Mechanical Engineering, was completed last spring. The committee was chaired by Rich Pfile and the summary of the committee findings is attached to this report.

Events:

Fall Campus Day was held on Sunday, October 22; student turnout was successful.

Alumni luncheon was held at Sallie Mae on October 26; mostly CIT graduates attended. Bob Orr and Ed Sullivan were the primary speakers.

CIT and CGT participated in the ninth Technology Summit which was held on October 31st.

Many staff anniversaries were recognized at a special lunch on October 31, 2006. Don Krajewski and Shelly Wallace – 5 years; Valerie Lim Diemer and Marilyn Mangin – 10 years; Sally Manion and Pam May – 30 years. Nancy Lamm was also recognized at the luncheon for winning the Glenn Irwin Jr. Service Excellence award.

For further details of the Dean's Report see Attachment 1.

Administrative Report from William Conrad

Bill Conrad distributed a Release of Liability form for student field trips. He will also put this somewhere on the G drive or another place faculty can find it via electronic format. Dean Conrad advised students should sign the form in case of any problems. Tiffany Persson offered to put the form on the web. Ed Berbari advised it should be available to students also.

The school is currently down 9.8% for credit hours currently. Dean Conrad advised the school is improving slowly.

Dean Conrad advised there is a list of courses mandated by statewide legislature that will transfer throughout various schools. This list went to bulletins to all the state supported schools in Indiana; however, none of our courses are on the list. Bill advised if the English department said they would accept a course for W131 we have accepted it, if the Math department said they would accept a course for Math 153, we have accepted it. This is to be more helpful to students to know which courses will transfer. There are currently 88 courses on the list.

Constitution and Bylaws Committee – No Report

Graduate Education Committee – No Report

Student Affairs Committee – No Report

Budgetary Affairs Committee – No Report

Nominations Committee – No Report

Resources Policy Committee

Mark Bannatyne advised they were to meet today, but were unable to; they will meet on December 5 and have a report next Faculty Senate meeting.

Undergraduate Education Committee

Undergraduate Education Committee

Nancy Lamm advised the committee met on October 23, 2006.

Three new BME courses were proposed; BME 196, 296 and 396. These courses will allow undergraduates to receive credit for research activities. After some minor revisions, the committee voted unanimously to recommend approval by the senate.

TCM 450 Research Approaches for Professional and Technical Communication was proposed as a new course. This course will serve students earning the TCM Certificate as well as those students who need to understand workplace research. The committee voted unanimously to recommend approval by the senate.

These courses have been on the G drive since October 23.

Faculty Senate approved the BME 196, 296 and 396 courses and the TCM 450 course.

Nancy advised some courses were tabled after some discussion.

The committee also worked on the Certificate policy wording. The current issue is students need to apply for the certificate before 50% of the coursework is completed, and this policy, if enforced, negatively impacts enrollment in certificate programs. The policy originated because of some CIT certificates which required courses not applicable to non-majors. Since the policy was implemented CIT has changed its structure, and this is no longer an issue.

The committee brought forth the new language below which removes the requirement of “admission” prior to 50% course completion:

Certificate Program Criteria – “Students who are seeking one of the certificate programs offered by the School of Engineering and Technology must qualify for admission under the published criteria for one of the academic units at IUPUI and must complete at least one-half of the course work taught by one or more of the IUPUI academic units. Any courses, e.g., web-based courses or courses via the Internet, delivered by an IUPUI School are considered to be residence courses for this purpose.”

In addition, the committee encourages Associate Dean Conrad to establish procedures which will encourage/coerce departments to collect data regarding student intent to seek a certificate.

Faculty Senate approved the new language for the Certificate Program Criteria.

Computer Resources Committee

Marj Rush Hovde advised there are currently no guidelines for websites for the school. Dave Williamson, Lingma Acheson and Tiffany Persson have been working on this project. The committee was highly influenced by the School of Medicine’s guidelines. Marj advised they did not want to make rigid requirements, but provide guidance. They want departments to have flexibility and individual variation should be allowed. Marj advised departments, programs and CNC should be under the guidelines. The guidelines show web standards, ADA guidelines, and implementation.

CRC should revisit the guidelines each year due to changes that may come up and to keep up to date. Please forward any thoughts you may have to Marj regarding the website guidelines.

Adam Siurek asked about our guidelines compared to IUPUI guidelines, Marj advised ours are closest to IUPUI guidelines. Each school seems to have their own guidelines.

Dave Dellacca asked with regard to cell phones, will the web page work with the new devices available. Marj advised most of the web compliance issues have to do with ADA. The committee is not sure this is a high importance issue, but Tiffany will look into this. If marketing tool, up and coming media should be able to see website also.

The committee would like to formalize this by February 2007. She asked the senators to discuss with their departments to get any reactions and input. Send Marj an email if you have questions/comments.

Hasan Akay advised he was suggesting a money spending proposal. Hasan would like to help E&T students with the printing charges. CRC proposed a quota system be established for each student for up to 250 pages, be paid for by the departments and school. Hasan feels this would improve student morale and public relations. This might also help to prevent waste of paper. Students are not sure why they are paying technology fees and paying to print.

Mark Bannatyne advised he has over 300 students in his department and he would not want to pay for his students at this time. He feels it is a good idea, when we have money, but not at this time. He suggested either increasing the tech fee, or leave as is. Gail Shiel advised her department cannot pay for the fees either, but still require students to turn in paper copies. Joy Starks advised she does not have any of her students print anything in her courses. Joy also advised CIT would probably not be interested in helping students at this time with printing charges.

John Schild advised we have discussed this idea and everyone is aware of the problem. He asked the Senate to endorse or not endorse; the Faculty Senate did not approve to help students pay for printing.

Faculty Affairs Committee

Dean Yurtseven sent a memo to the school about the budgetary shortfalls; John asked if there were any comments. John did not see any clear short term and long term goals. At a Faculty Curriculum meeting, the list was in no specific order, would like to see what measures will be taken.

Sally Catlin advised as a lecturer the information was not good, may be giving some a low morale.

Gail Shiel's department had the same reaction, no measurement – how far do you have to go before A happens, then B happens, moral standpoint, disconcerting.

Dean Conrad advised he gave up his administrative assistant to help with recruiting.

IUPUI Faculty Council

Ed Berbari advised IUPUI Faculty Council met on November 7th and will meet again later in November.

The Chancellor was not present at the meeting. They discussed the revised Intellectual Property Policy. Apparently the policy hit some snags when it went to Bloomington with the CS department. There is an update on the website; it was not voted on at this time. The motivations for the revision are: to make a clear and readable policy for the creators of intellectual property; to review the revenue distribution scheme to make it more favorable to creators; and to address online course materials as intellectual property.

There was a first reading of the proposed three-year review policy. This is an important policy and it will probably be changed. Three-year reviews have been department and school based only. The Executive Vice Chancellor would like to look at three-year reviews also. He is treading on new ground. Ed advised for re-appointment purposes, knowing three-year reviews will be looked at might be looked at differently now by departments.

Ed mentioned the current situation with the Black Student Union. He does not know much other than what has been published. It is not clear what the campus can do with the resources we have. Karen Whitney worked all weekend, her response was rejected. The request for \$78,000 to fund black student organizations is way over the budget that we have for all student groups. Ed is not sure what they want to do with money.

Ed asked who was in charge of NSBE. Hasan advised a part time faculty member is. Rob Wolter is in charge of the Student Affairs committee. John feels we should talk to these groups to make aware of these issues. Terri Talbert Hatch and Patrick Gee might be discussing this issue with these groups also.

For details on the above information and all other IUPUI Faculty Council meeting notes please look at their website: www.iupui.edu/~fcouncil.

Grievance Board – No Report

IUPUI Graduate Affairs – No Report

PWL Faculty Senate

See Attachment 2 from Ken Rennels.

Purdue Intercampus Faculty – No Report

Purdue Technology Senate – No Report

Purdue Graduate Council – No Report

Old Business

Dean Yurtseven discussed the 2006-09 Strategic Plan during the last two meetings; this plan has now been updated and John Schild advised the Senate needs to vote on this plan, whether to endorse it or not.

Ed Berbari advised he has seen various versions; the most recent is out and was sent to faculty. Ed questioned whether the strategic plan takes the schools current financial situation into account. The document is education and research oriented, should it mention the current financial budget? Cliff asked Ed if the document is more of an academic plan over a budgetary plan. But the general feeling of Faculty Senate is that it does not address the current situation...what are issues facing school, what should take priority? Faculty input may be one element to add and should somehow reconcile current state of affairs and strategic plan.

Some general comments regarding the 2006-09 Strategic Plan are as follows:

Cliff Goodwin thought Budgetary Affairs should maybe look at the document.

The morale of the school is low, Mohamed El-Sharkawy advised to keep new faculty here, address the stability of the junior faculty

Jie Chen feels there is no clear priority of activity in the document; show low and high priorities, and discuss with regard to budgetary issues.

Stephen Hundley advised a lot of groups were consulted, and the budgetary information was disclosed later. Broad title, financial reality not addressed, possibly re-examine information. Cliff advised if you follow the process, everyone would possibly be involved again, or have Budgetary Affairs and CDD look over the content and make changes if necessary.

Hasan Akay advised the Strategic Plan was never looked at with a financial aspect, and feels it is a wish list of goals to achieve. But maybe some financial information should be attached. Cliff advised his department looks at the document as guidelines for their goals.

Many faculty felt they could endorse the document, but suggest information on the school's financial information possibly be added as an addendum or at the end.

There is obvious absence of Financial Strategic Planning, is this an oversight, is there a reason for this? Cliff advised there is a process they follow in consultation with the Dean on how financial decisions are made; does it need to be in the Strategic Plan, an explanation of how funding decisions are made? Maybe this information should be in the plan. Cliff advised he is not a senator, but these were his thoughts.

Neil Eldin questioned the documents use and purpose. If faculty and departments use the document he agreed it should be updated.

Hasan recommended the school, along with the Budgetary Affairs Committee, may need to look at document again for feedback.

Paul Salama feels there is no detail on how specific goals or aims will be achieved. Cliff advised at department level to look at details of strategic plan. Paul is concerned with research and where it fits in the Strategic Plan; he does not see where the departments are getting engaged.

After much discussion John Schild closed the dialogue.

Gail Shiel made a motion to accept the 2006-09 Strategic Plan on principle but with a caveat concerning the aforementioned budgetary concerns. Namely, that the Dean or his appointed representative(s) (e.g. Budgetary Affairs Committee) in some way reconcile these strategic objectives with the challenging financial realities facing our School.

Faculty Senate approved and agreed to endorse the 2006-09 Strategic Plan, but encouraged the Dean to address budget information more clearly.

New Business

John Schild advised there was a student hit on Michigan Street recently, with the current building and future building on this side seems to be getting busier. There are no obvious plans or city efforts to address this situation...this item was brought to John by faculty and staff to make a concerted effort to let the city know how we feel. Cliff Goodwin just found out we need to voice our concerns at this time. There have actually been two accidents; the university and city are working together to resolve the problem. John suggested he will write up a letter, distribute to Faculty Senate via email for approval, and will forward to Charles Bantz. All agreed this should be done. Some suggestions were lighted cross walks and/or speed bumps. The letter will be a brief one page letter, and John will forward to the appropriate administrative personnel.

There was a suggestion for regular member to report to the senate as a representative of the University College Faculty Council. Both Peter Orono and Barb Christie are members. This will be discussed at the next meeting.

Cliff Goodwin advised faculty he is learning information through the Black Student Initiative that is currently taking place on campus. The document presented at a November 2 town hall meeting can be found (along with other items regarding diversity) at <http://www.iupui.edu/diversity/planning/>. Recently there was a community meeting of students on Sunday, November 12, at the Madame Walker Theatre and Charles Bantz has held meetings over two days this week to hear concerns from students and faculty. Cliff asked if anyone had any questions about this. Cliff advised some of the information being presented about faculty and student relationships in and out of the classroom is quite disturbing to hear. Cliff was not aware of these problems, seems to be very interesting and troubling, and is serious.

Karen Whitney, Vice Chancellor of Student Life & Diversity, will be looking at the information presented and help in university planning and improvement. This is a campus wide problem, no one area is specifically named in any grievance.

There have been many points presented to Charles Bantz such as harassment, financial issues, discrimination and lack of communication. Cliff advised the statement from the black student community was particularly pointed. What appears to be happening, this was a tip of the iceberg, other students, other minority groups are coming forth with their own issues and thoughts.

Joy asked how many people were at the Madame Walker Theatre gathering; Cliff felt there were probably about 150 people present, around ½ were students.

The meeting at 12:50 P.M.; the next meeting will be on Tuesday, December 12, 2006, 11:00 a.m. in SL 165.

Attachment 1

Dean's Report for November 14, 2006 Faculty Senate Meeting

Administrative Reviews

- A committee composed of Stanley Chien (Chair), Neil Eldin (CNT), Marj Hovde (TCM), Charles Feldhaus (OLS), Tim Diemer (International Programs), Anne Rabie (Dean's Office), and Joy Starks (CIT) will conduct administrative review of Tom Ho, Chair of the Department of Computer and Information Technology
- Another committee composed of Sam White (Chair), Russ Eberhart (ECE), Camy Harrison (IUPUI Budget Office), Stephen Hundley (OLS), Pam May (ECET), Dave Williamson (CIT), and Hiroki Yokota (BME) will do the administrative review of Pat Fox, Associate Dean for Administration and Finance.
- The administrative review for Hasan Akay, Chair of the Department of Mechanical Engineering was completed last spring. The committee was chaired by Rich Pfile and the summary of the committee findings is attached to this report.

Events

- Fall Campus Day was held on Sunday, October 22. All of our programs and departments participated and the student turnout was successful.
- Alumni luncheon was held at Sallie Mae on October 26 with mostly our CIT graduates attending. Bob Orr and Ed Sullivan were the primary speakers.
- The ninth Technology Summit was held on October 31st. Our CIT and CGT programs participated.
- Number of our staff members with 5th (Don Krajewski, Shelly Wallace), 10th (Valerie Lim Diemer, Marilyn Mangin) and 30th (Sally Manion, Pam May) anniversaries were recognized at a special lunch on October 31, 2006. Nancy Lamm who won the Glenn Irwin Jr. Service Excellence award also joined.

Summary of Administrative Review of Hasan Akay

Dr. Akay was universally referred to as professional, hardworking, driven and intense. The ME department is highly-respected within the university and much of that credit is attributed to Dr. Akay's leadership. His greatest strength, the drive and intensity that have helped Hasan do so much for the ME department, was also seen as a weakness in the area of cooperation with other units and his ability to see past the needs to the ME Department for the greater good of the school.

Dr. Akay has several strengths that were recognized by all faculty. He sets high standards for himself and works hard to achieve them. He gets things done. In particular faculty noted that he worked to improve the organization of the department and develop the graduate program. He has a good handle on departmental and university affairs, and administration in general. He is enthusiastic about his job to the point of being passionate about it, well organized, and attentive to details. He keeps an open door policy and is willing to empower others. He is a strong advocate for the department and very supportive of faculty. He leads by example; a style generally liked by faculty. For the most part, there is an atmosphere of collegiality in the department.

The general consensus is that Dr. Akay is well liked by the faculty. He is thought of as hardworking, decisive, steadfast, detail-oriented, friendly, professional, respectful, collegial, cordial, positive, inspiring, open, but perhaps too intense.

In interviews with other administrators, Hasan's strengths were noted as being a good administrator and chair, being dedicated to students, meeting deadlines, being the first to respond when help is needed for a student group visit, having a strong work ethic, working long hours and being a chair that mentors faculty for promotion and tenure. He also works well with the dean's staff. Administrators also felt that he was comfortable with students and has an open door to students. He was seen as a strong supporter for faculty. Administrators outside of the school, who have served on committees with Dr. Akay, noted his attention to details and said he always follows through on commitments.

His initiatives and example of leadership was highly appreciated by several chairs, who saw his positive transformation of ME, despite its small size and limited resources, as a good example for the School. Overall, his strong record in building institutional processes and commitment to all Department stakeholders was seen as a substantial asset to the School, which outweighed some liabilities.

An area for improvement is that Dr. Akay doesn't always see both sides of the issue and sometimes doesn't listen to the complete story before reacting. He should be more supportive of other departments and not take a win-lose attitude. He could be more trusting and open-minded to collaboration and win-win possibilities with MET, ECE and BME.

The overall feeling of students about ME Department is very good, with the department surpassing expectations. Student feel the ME department has been very helpful, things run smoothly with no major problems, and students like the Purdue degree, with accessible faculty.

Attachment 2

Purdue University Senate

Report to EGTC Faculty Senate

November 14, 2006

1. September 11, 2006 Meeting

a. Report on Purdue Capital Campaign

- Ten of the eleven Big Ten schools have a capital campaign with a goal of one billion dollars or more. Indiana University is the eleventh school.
- FY 2005 Purdue results, \$186 million.
- Current campaign total is \$1.426 billion which is 95% of goal.

b. Chairperson Report: Purdue President Faculty Advisory Search Committee members announced:

- George Bodner ----- Chem/ed
- Joseph Thomas ----- Pharm
- Roseann Lyle ----- Kinesiology, health science
- Rodney Vanderveer --- leadership organization/technology
- Bill Harper ----- Kinesiology, health science
- Martin Okos ----- eng/ag
- Alan Beck ----- vet med
- Otto Doering ----- econ
- Charlene Sullivan ----- management
- Paul Robinson ----- science
- Venetria Patton ----- african american studies
- Stan Hem ----- Pharm
- Amy Penner ----- eng/ag
- Jason Curtis ----- biology
- Diane Maletta ----- education

c. Standing Committee vacancies filled.

d. Update on the health benefits program by the Assistant Director of Human Resource Services.

e. Update on fundraising efforts for new child care center.

f. Memorial Resolution for Professor Miriam Hasson, Biological Science.

g. Full minutes can be found at:

<http://www2.itap.purdue.edu/faculty/usenate/minutes.cfm?grouping=senate&step=1>

2. October 16, 2006 Meeting

- a. Chairperson Report: Distinguished and Named Professors, and new Deans introduced:
 - Kinam Park - Showalter Distinguished Professor of Biomedical Engineering.
 - Rao S. Govindaraju - Christopher B. Burke Professor of Civil Engineering
 - Diane Denis - Duke Realty Endowed Chair in Finance.
 - John Contrini - Justin S. Morrill Dean of Liberal Arts
 - Leah Jamison - John A. Edwardson Dean of Engineering and Ransburg Distinguished
 - Professor of Electrical and Computer Engineering.
 - Craig Svensson - Dean, College of Pharmacy, Nursing, and Health Sciences.
 - Larry Matthews - Dean, College of Engineering & Technology, Purdue North Central
 - b. Changes to Senate Bylaws presented for discussion.
 - c. Three Purdue Board of Trustees members, Chairperson Timothy McGinley, Mr. Michael Birck and Mr. John Hardin, presented an overview of the search for the next President of Purdue University. A discussion followed which is presented in more details in the minutes of the meeting.
 - d. Discussion regarding the practice of sending employee information to an organization that matches chronic illnesses with prescription drugs taken by Purdue employees. Matter assigned to the Faculty Affairs Committee for discussion.
 - e. Memorial Resolutions from the History Department read for: Professor Emeritus William Collins, Professor Emeritus Walter O. Forster; Professor Richard M. Haywood; Professor Wm. Laird Kleine-Ahlbrandt, Professor Emeritus Paul E. Million; and Professor Emeritus Gunther E. Rothenberg.
 - f. Full minutes can be found at:
<http://www2.itap.purdue.edu/faculty/usenate/minutes.cfm?grouping=senate&step=1>
3. Next Meeting: Monday November 20, 2006
4. Submitted by: Ken Rennels, IUPUI Representative to Purdue University Senate.