

**Graduate Affairs Committee**  
**April 22, 2003**  
**3:30 p.m. – 5:00 p.m.**  
**UL 1126**

1. Approval of the minutes for March 25, 2003.....Queener
2. Associate Dean’s Report.....Queener
  - a. Actions of IUB Curriculum Committee
  - b. Upcoming election for Graduate Council
  - c. Bridges to the Doctorate
3. Graduate Office Report.....Koerner
4. GSO Report.....Roberts
  - a. Activities
  - b. GSO support of Commencement
5. Committee Business  
Fellowship Subcommittee Report.....Koerner
6. Discussion.....Queener
  - a. Commencement
  - b. Preview of Bepko Scholars and Fellows Program
7. New Business.....
8. Next Meeting (May 27) and adjournment

**Graduate Affairs Committee**  
**April 22<sup>nd</sup>, 2003**  
**Minutes**

Present: Margaret Adamek, Daniel Callison, Jon Eller, Karen Gable, Ain Haas, Dolores Hoyt, Martel Keister Plummer, Marvin Kemple, Chris Miller, Jackie O’Palka, Doug Perry, Sherry Queener (co-chair), Sharon Sims, Joanne Warner, Kathryn Wilson

Staff: Monica Henry and David Koerner

**Approval of the minutes - Dr. Queener**

The minutes from the March 25<sup>th</sup>, 2003 meeting were approved.

**Associate Dean’s Report – Dr. Queener**

The MS in Pathology - Pathologist Assistant track proposal has been approved by the Bloomington Curriculum Subcommittee of the Graduate Council. The proposal to offer the Nursing Ph.D. in a distance learning format, which was sent through the GAC as an information item, was also approved. There was concern that this would violate the 1 year residency requirement for Ph.D. programs. The intent of this policy is to socialize and immerse the students in their discipline. The students that will be in this program will be faculty elsewhere, therefore they will have already been immersed in their discipline. The Graduate Council approved this proposal with a 3 year and 6 year report.

Graduate Council elections will be earlier this year in an attempt to have the voting results prior to the first Graduate Council meeting. The request for nominations will be distributed soon, and the ballot will follow. IUPUI may have gained a few additional seats on the Graduate Council.

The Bridges to the Doctorate grant has been approved by the NIH. The award letter is forthcoming. June 1<sup>st</sup>, 2003 will be the start date. The program will filter Jackson State University (JSU) masters students into the Microbiology and Immunology Ph.D. program on the IUPUI campus. The grant is also intended to initiate research collaboration with JSU faculty and IUPUI faculty.

Dr. Brenner is attending a Midwest Association of Graduate Schools (MAGS) meeting and could not attend today’s GAC meeting.

**Graduate Office Report – David Koerner**

The Graduate Office is extremely busy with Graduate Admissions at this point. David asked the members to please be patient.

Dr. Queener noted that Tonya Roberts is also attending the MAGS meeting. She has been asked to give a presentation on the structure of the Educational Enhancement Grant offered by the GSO. These grants support activities that contribute to the graduate education of eligible students in any degree program on the Indianapolis campus. Eligible expenses include: conference registration fees, travel costs, and personal expenses associated with visits to research labs or libraries, conventions, lectures, seminars, or conferences.

The GSO has donated \$2000 to the commencement luncheon ceremony. Without this contribution tickets would be over \$28 per person. With this contribution the price will remain the same as it was last year; \$25.

Dr. Queener asked the committee to encourage their graduate students to join the GSO. Michelle Carroll, from the School of Science, has been elected the new GSO president. Fall elections will be held to replace the other three GSO officers.

## **Committee Business**

### **Fellowship Subcommittee Report – David Koerner**

David distributed a summary of the recent Fellowship awards. Seventy percent of those offered awards accepted. The numbers were relatively equal between masters awards and Ph.D. awards. Dr. Queener asked the committee if they felt that the level of fellowships needs to be increased. The current Ph.D. stipend is \$18,500 and the Master's stipend is \$12,000. The average Ph.D. stipend elsewhere is \$20,500. Ph.D. fellowships are a recruitment tool thus the award needs to stay competitive. The consensus was that Ph.D. awards should increase to \$20,000 and masters awards may stay at \$12,000. Dr. Queener will check on the international requirements.

## **Discussion**

### **Commencement**

David distributed an information sheet on this year's hooding ceremony and luncheon and circulated the proof of the invitation and the program cover. Members were encouraged to have students notify the Graduate Office if they will be participating. Mentors names are also needed. The Hooding Ceremony and Luncheon will begin at 10:00 a.m., with check in prior to that. The menu will consist of more vegan choices than last year and will be served buffet style. There is no limit on the number of guests that can attend.

### **Preview of Bepko Scholars and Fellows Program**

A fundraising effort has been initiated to honor the Bepkos. The Bepko Scholars and Fellows Program is planned to kick off Fall of 2004. The vision of this program is to guarantee an undergraduate "scholar" passage into a graduate or professional program in which they qualify making them a "fellow". But it is not feasible to expect a Freshman student to know what graduate program they would like to pursue, nor a graduate program to evaluate a Freshman for admission. The focus of this program will reflect the character of IUPUI. The first criteria for acceptance will be high academic achievement, and the second will be evidence of unusual community involvement. The second criteria was established to exemplify the community involvement of Gerald Bepko and IUPUI. The program will utilize existing services on campus such as housing, activities, and advising. The students will be part of the Honors Program, and the structure of this program can be fashioned for them. A preliminary report will be available by the end of the week, and will ultimately be circulated to the schools. Dr. Queener asked for input from the committee and school contacts she should get in touch with to review the preliminary report.

Bepko Scholars will be expected to zero in on a graduate program during their sophomore year. Constant advising and contacts with Graduate Program Advisors will facilitate this process. A

program officer will oversee the students progress and provide resources and overall advising and mentoring to the students. The program director should be a faculty member who exemplifies the program, this could be part-time appointment if full-time staff members are hired. Confusion has occurred due to a program prospectus that was sent out encouraging schools to establish similar scholarships. Some have done this, therefore there may be some confusion that results with regards to the identity of the program.

A member of the Bepko Scholars and Fellows Program Committee noted that studies have taken place indicating that when interviews are held in the student selection process there is a strong likelihood that interviewers favor interviewees that are most like them. One suggestion was to have a panel of local community service leaders evaluate the interviewees and their community involvement, or perhaps have the students present a portfolio of their service. The Center on Philanthropy, Center for Service and Learning, and the campus contact for Habitat for Humanity could assist in bringing together a panel. Julie Hatcher, from the Center of Service and Learning, sits on the Bepko Scholars and Fellows Program Committee and can assist with any potential overlap issues. The goal is not to compete with existing programs. Internships will be built in as part of the community involvement aspect of the program. Tom Cook from the Career Center also sits on the committee and informed the committee that there are very few paid internships, therefore if an internship will be required funds will need to be provided.

### **New Business**

Dr. Chris Miller stated that some School of Dentistry students are having problems obtaining NIH grant payment for part-time work being done on campus. Their pay is filtered through the Office of the Bursar, if the student has outstanding tuition or fees the payment is applied towards them first and the remaining funds are given to the student. This is an automatic process. Dr. Queener stated that she has had conversations with the Office of the Bursar about this and has told them that this cannot happen. To-date Fellowship awards have been worked out through timing, but in this case it appears that there is no control over timing. Dr. Wilson noted that this is also a problem for UROP. Dr. Queener was told that student's awards are filtered through the Office of the Bursar due to taxation purposes. If the money is filtered through the Office of Financial Aid the government would tax it differently. Dr. Queener asked the GAC to email her problems similar to this. The school cannot afford to appear to not be delivering what has been promised.

There has been no update regarding application fees and whether or not the departments will need to collect them. What ever action is taken will not begin before June 30<sup>th</sup>. Bloomington will stop accepting credit cards as a form of payment for application fees; however, IUPUI will continue to accept them.

### **Next meeting date**

May 27<sup>th</sup>, 2003

**Meeting adjourned at 4:40 p.m.**