

Graduate Affairs Committee
May 27, 2003
Minutes

Present: Margaret Adamek, Hasan Akay, William Bosron, Mark Brenner (co-chair), Daniel Callison, Jon Eller, Karen Gable, Jeff Grove, Ain Haas, Dolores Hoyt, Martel Keister Plummer, Marvin Kemple, Chris Miller, Jackie O’Palka, Sherry Queener (co-chair), Tonya Roberts, Pat Rogan (substituting for Khaula Murtadha-Watts), William Schneider, Sharon Sims, Jon Story, Joanne Warner, James Williams, Kathryn Wilson

Staff: Monica Henry and David Koerner

Guest: Susanah Mead

Approval of the minutes - Dr. Queener

The minutes from the April 22nd, 2003 meeting were approved.

Associate Dean’s Report – Dr. Queener

Graduate Council Elections

The Graduate Council nomination request will be sent to Graduate Faculty by the end of the week. Three members will rotate off the committee, and three new seats have become available for the Schools of Medicine, Allied Health, and Liberal Arts due to the growing number of graduate faculty members.

Data Migration

Currently there is a team working on converting IUPUI Purdue applications to the Purdue University application system. As with any system, there will be some built in delays.

SIS Degree Audit and the 3 C’s

The degree audit is not a useful tool at the graduate level. People Soft’s three C’s are communication, comments, and checklist. Checklist is actually a student “to-do” list. The three C’s could be utilized at the graduate level if the schools choose. Information will be distributed to programs regarding the possibility of utilizing the 3 C’s offered in People Soft.

Graduate Office Report – David Koerner

Inactivation of degrees

A small glitch caused some degrees to be temporarily inactivated on the online application, meaning that they were not available for student’s to choose when filling out the application. All active degrees are now available for student’s to select on the online application.

Vice Chancellor’s Report – Dr. Brenner

Dr. Brenner serves on the GRE Service Committee. The verbal and quantitative portions of the GRE are now paper based and offered 2 times a year in India, China, and Korea. The questions on the paper based tests are original each time the test is offered. GRE scores should reflect the change this spring. The average score decline has been 100 points. The new analytical writing portion of the test has been offered in a paper based form, and now will only be offered in a

computer based form. The reasons for this is one, for the ease of reading the test, and secondly, they have developed a number of analytical teams to look for redundant strings (i.e. plagiarism). The current consequence for plagiarism is that the individual's test will be disqualified. The computer based analytical writing test is taken first, and then the student is assigned a reservation date for the remainder of the test.

As of November of 2003 programs will be able to obtain a copy of the written portion of the GRE online. It is important to remember that this portion of the test is not graded for grammar or spelling, it is graded for content, and how well the student can reason.

Purdue Dean's Report – Dr. Story

Dana Werner (dkwerner@purdue.edu, 496-6588) has been hired as the Director of Recruitment for the Purdue University Graduate School. She previously worked as a recruiter in the Human Resources Office at Purdue. The Graduate School is now in the process of hiring an Assistant Recruiter.

The Washington Group has completed their analysis of Research and Graduate Education and has proposed that they remain separate offices. A hard copy of the evaluation can be requested through Monica Henry (mlhenry@iupui.edu).

February 2004 will mark the 75th anniversary of the Purdue University Graduate School. Events commemorating the anniversary will be announced closer to the date.

The Graduate Office is continuing to work on the post-doc report.

GSO Report – Tonya Roberts

The last GSO meeting was in April. Educational Enhancement Grants were awarded. Michelle Carroll from the School of Science was also elected GSO president at the last meeting.

Committee Business

Curriculum Subcommittee Report – Dr. O'Palka

One course change from Continuing Studies, four from the MAT in Spanish program, and two from the School of Nursing were approved at the last Curriculum Subcommittee meeting.

Fellowship Subcommittee Report – David Koerner

David distributed a listing of students who have been awarded University Fellowships. David requested that he be notified if a student decides not to come. Dr. Adamek inquired as to the logistics of the stipend payments. Dr. Queener stated that the Graduate Office will have to be careful as to the timing of the first check so as to avoid having the stipend be used to pay for the student's registration fees through the Bursar's Office.

Program Approval – Dr. Queener

Pharmacology & Toxicology Curriculum Changes

The proposal and review was distributed to the committee prior to the meeting. The Pharmacology and Toxicology proposal is to bring their two M.S. program's total number of credit hours in line with one another. If approved the programs will be 36 credit hour Master's

degrees. The proposal is also requesting to reduce the number of course credits for the Ph.D. program from 42 to 40. The proposal was approved by the GAC.

M.S. Nutrition & Dietetics – Problem Option Track

The proposal and two reviews were distributed to the committee prior to the meeting. The committee suggested adding to the proposal that this is a Graduate School degree, elaborating on the problem-based nature of this track, distinguishing it from the research track, and adding that this option would not limit the future choice of the program the student might go on to enter. Dr. O’Palka described the problem-based nature as being practical applied study of a particular problem, usually clinically based. It is similar to an outcomes assessment piece. This track is intended for student’s who are interested in being clinicians. The School of Allied Health is in the process of developing a minor in Outcomes Assessment. The Problem Option track can pull in this minor. The committee voted to approve the proposal with suggested revisions.

Doctor of Juridical Science

The proposal, two reviews, and a response to the reviews, were distributed to the committee prior to the meeting. Dr. Queener introduced Susanah Mead and Jeff Grove, a GAC member. The proposal is for a Doctor of Juridical Science, the terminal degree in law. This degree is currently offered at Bloomington and Notre Dame. The first review questioned the dissertation length, which should be listed as a criteria in the proposal. Reviewer one suggested that this might be described as a dissertation proposal. There was confusion if this would be a Graduate School degree or a Professional Degree, and it would be a Professional degree, thus the dissertation committee would not need to follow Graduate School guidelines. The dissertation proposal will satisfy the prerequisites of demonstrating interest in research. It may be useful to add a course which would help student’s learn additional research training. This reviewer also suggested that all law faculty be permitted to participate in the candidate’s defense. The second reviewers primary questions have to do with the qualifications of the faculty, are four faculty members with SJD degrees adequate to offer the degree, perhaps faculty with other research experience could participate. The admissions requirement of the applicant arranging for a qualified faculty member to serve as Dissertation Advisor is unusual in other fields, but not uncommon in S.J.D. programs. This reviewer asked if this could be a one year doctorate. It seems highly unlikely that this could be a one year doctorate. The demand has been questioned, the school anticipates that making the degree available will increase the applicants. Also the Law School holds the belief that opening the SJD degree to LL.M. degree graduates of other law schools will increase the number of applicants.

Jeff Grove responded to these questions. As a comparisons Jeff noted that the Bloomington’s S.J.D. program has no S.J.D.’s on faculty, four Ph.D.’s, and six Master’s. IUPUI has four S.J.D.’s, seven Ph.D.’s and twelve or more master’s degrees in law and in other disciplines. Jeff Grove feels that the faculty is well prepared and qualified. Susanah Mead noted that the School of Law has hired a new Library Director who will be proposing a research methods course that will fit into the S.J.D. curriculum. Delores Hoyt suggested revising the language in the first sentence of the proposal regarding the number of candidates that are expected to apply to reflect a more positive outlook. Appropriate changes will be made as suggested by the reviewers. The

GAC approved the proposal with these revisions. The Graduate School guidelines will be considered.

Discussion – Dr. Queener

Explore IUPUI format for Graduate Open House

The Graduate Open House will take place in conjunction with Campus Day during Explore IUPUI on September 13th. Undergraduate and Graduate programs will be stationed together. This event will be called an “Academic Fair”, and will take place in the Lecture Hall. The Graduate Office will need to know which schools / departments will have graduate representation, and who will have tours and lab presentations. The plan is to create a graduate and professional program logo to affix to program’s tables that have graduate programs represented. And to inform students of tours and lab presentations taking place throughout the day. If graduate programs will not have a presence in the Lecture Hall the Graduate Office would like to know what activities will be planned so that student’s can be directed appropriately. It is to be determined whether or not the Graduate Showcase will be held on September 12th. Dr. Wilson suggested having an email discussion regarding when to hold the Graduate Showcase.

GRAD G599

GRAD G599 is a Bloomington Thesis Research class that can be taken for 1 semester for 0 credit hours. This course is for masters students who have enrolled in 30 or more hours of graduate course work applicable to their degree, and have completed all other requirements of the degree except for the thesis or final project. The course requires section authorization. The idea behind this course is to help with SEVIS enrollment requirements for International Students. Dr. Queener stated that this course could be adopted for use on the IUPUI campus. Dr. Queener will confirm with SEVIS that this will meet the full time enrollment student requirements, and check into if this will qualify student’s for insurance.

New Business – Dr. Queener

Sara Allaei will be holding a SEVIS workshop in August. Information will be sent to the committee as it is received.

A proposal has been put forth asking that ELS 112 level be accepted as a substitute for the TOEFL. ELS 112 is an English as a Second Language one month course offered by a private organization (ELS Language Centers) housed in the Union Building. This organization uses Michigan standard test for assessing language skills. Level 112 is a level that meets the minimum guidelines for graduate school programs and is essentially the equivalent of TOEFL scores of 550 to 560 (213 computer based test). Sara Allaie and Tom Upton recommend this, and it is widely accepted on other campuses. If accepted in principle by the GAC each school would then decide if they are willing to make this an option to prospective students. The committee accepted this proposal in principle.

William Schnieder updated the committee on the Graduate Dean search. Candidates have been visiting campus and meeting individuals. Feedback on candidates should be directed to Gail Weaver. Curriculum Vitas and candidate’s visit agendas can be obtained through Gail Weaver.

Next meeting date
August 26th, 2003

Meeting adjourned at 5:00 p.m.