

Graduate Affairs Committee
September 23, 2003
3:30 p.m. - 5:00 p.m.
UL 1126

AGENDA

1. Approval of the minutes for August 26, 2003 Queener
2. Associate Dean's Report..... Queener
3. Graduate Office Report..... Koerner
4. Fellowship Committee Report Koerner
5. New program Queener
 - a. Dual JD/MLS
6. Discussion..... Queener
 - a. Explore IUPUI 2003
 - b. Pre-professional advising
 - c. Impact of PeopleSoft program freeze
7. New Business.....
8. Next Meeting (October 28) and adjournment

Graduate Affairs Committee
September 23rd, 2003
Minutes

Present: Daniel Callison, Michelle Carroll, Karen Gable, Jeff Grove, Ain Haas, Dolores Hoyt, Andrew Hsu, Steven Jones, Marvin Kemple, Michael Klemsz, Michael Kowolik, Joyce Mac Kinnon, Debra Mesch, Jackie O’Palka, Douglas Perry, Sherry Queener (co-chair), Pat Rogan, Jon Story, Joanne Warner, Gail Vance

Staff: Monica Henry and David Koerner

Guest: Susanah Mead, School of Law

Approval of the minutes - Dr. Queener

The August 26, 2003 minutes were approved by the committee.

Associate Dean’s Report – Dr. Queener

The first Graduate Council meeting of the academic year took place on September 22nd. Distance Education was the main topic of discussion. The Graduate School bulletin states that correspondence courses will not be accepted; the Graduate School voted to strike this antiquated language. The Graduate School recognizes that many Ph.D. and Master degree programs are using distance education technology. A more general statement, which will include the definition of distance education and the quality that will be expected, -is being developed..

The Medical Genetics Masters degree track that was approved at the August GAC meeting was accepted as an information item by the Graduate Council.

The website for the Jacob Javits Fellowship offered through the Department of Education has been unavailable. The deadline for the fellowship is October 3rd. Dr. Queener has information regarding the fellowship.

Dr. Catherine Souch from the School of Liberal Arts has taken leadership of the Ford Foundation’s call for proposals for professional masters programs. The School of Liberal Arts is developing three proposals to submit.

Program Approval – Dr. Queener

Dual JD/MLS

Susanah Mead from the School of Law and Dr. Daniel Callison from the School of Library and Information Science presented the Dual JD/MLS degree to the committee. There appears to be a great need for individuals with this dual degree in American Law Libraries. Both the JD and the MLS are existing degrees. The dual degree would reduce the number of credit hours in the JD program from 90 to 84, and in the MLS degree from 36 to 30. The program would take between 3 ½ to 4 years to complete. The belief is that 3 to 4 individuals will enroll in the dual degree annually. Dr. Queener noted that once the dual degree is approved by the GAC it would go to the Academic Officers Council since both degrees are professional programs. The proposal would not need to go through the Graduate School. A question was raised as to which courses in both

programs will be eliminated to enable the reduction in credit hours. All of the J.D. and M.L.S. required courses will still be required. Six electives from the J.D. program will be eliminated. There are several additional required courses for the joint degree outlined in the proposal. Dr. Daniel Callison noted that most masters programs in Library Science allow 6 credits of electives outside of the school. The IUPUI School of Library and Information Science does not allow students to take electives outside of SLIS. All courses in the M.L.S. program are offered through SLIS unless an agreement has been made with another school / department. In this case those 6 credits hours of electives will be given to the School of Law. IU-Bloomington has a similar joint degree that has been in place for 20 years. SLIS currently has joint degrees with History, SPEA, and Philanthropic Studies. Several other joint degrees with the M.L.S. are forthcoming. Current first year Law students could take advantage of this dual program. The GAC approved this joint degree.

Dr. Daniel Callison distributed flyers and brochures on the Library and Information Science program. Enrollment in the Masters in Library Science program has grown from 130 to 370 in the two years since the program's implementation on the IUPUI campus. It is anticipated that the School will accept over 500 students in 2004. The Masters in Information Science will be retained in Bloomington. In the future joint programs with Informatics and Museum Studies may be established.

Dr. Queener noted that several Purdue University Ph.D. programs are being approved for the IUPUI campus, and will be sent through the GAC. The Ph.D. in Computer Science proposal and a Ph.D. in Electrical and Computer Engineering proposal will be sent through the GAC in the future.

Discussion

Performance Indicators – Dr. Borden

The Performance Indicators collected last academic year were part of the accreditation review by the North Central Association. The focus was to establish indicators that were essential to the focused self study on undergraduate student and learning, and civic engagement. Currently the focus is on rounding out the indicators, and working on graduate and professional indicators. Katie Marrow, a visiting Research Associate from the James Madison University's Ph.D. program in Assessment and Measurement, has been recruited to help with this project. Dr. Borden distributed copies of the Graduate and Professional Program Performance Indicators grid and the Graduate and Professional Programs Performance Indicators Data Collection Efforts document. This project is linked with the latest iteration of IUPUI's Mission, Vision, and Values Statement and the goals associated with this statement. Graduate and Professional Programs are listed under the Teaching and Learning area of the statement. Currently the Graduate and Professional Program indicators consist of four dimensions: 1) Demand for admissions, (2) Quality of Graduate and Professional Programs, (3) Student Success and Achievement, and (4) How programs fulfill community needs. Dr. Borden noted the possible measures for each dimension, all of which are listed on the documents distributed. Dr. Borden referred the GAC to the Data Collection Efforts document. Some data will be readily attainable, some will require additional human resources, and others will require that current information systems be enhanced. PeopleSoft and ERA do have the capability for maintaining data that is not currently collected, or that is collected inconsistently. It must be decided what information needs to be

collected and managed by these systems. There is some needed data that is not currently being collected. Some schools utilize the Faculty Annual Summary Report (FASR), which would give measures on faculty productivity. The idea is to create a Graduate Student Summary Report (GSASR) which would give the students a way to report scholarly accomplishments and thus provide evidence of the strength of IUPUI programs. Both systems could be an option for schools to collect data. Another option for collecting data that is not already being collected is a Graduate Student survey. A survey could be created for current graduate students, former graduate students from all programs, or former graduate students tailored on their program. The cost for each survey type varies. Surveying current graduate students in a web based format is fairly inexpensive; surveying alumni is more expensive. A core survey with standard questions is less expensive than tailoring the survey for each program. As of now \$4000 has been allocated for this data collection need. Surveying alumni with tailored questions could run up to \$20,000. Dr. Queener noted that the NRC survey is forthcoming, and could provide information on graduate student life and satisfaction with the campus. Dr. Queener noted that the majority of the GAC members appear to want to survey former graduate students a year or two out of their program with tailored program questions added. Those programs that would like additional tailored questions would be charged for the extra cost. Focus groups or interviews are often more useful than a survey for smaller programs. Dr. Borden suggested that a 3 to 6 member task group meet to consider options and logistics. The hope is to develop a survey prior to March. March and October are the best months to survey individuals. Members of the GAC were asked to contact Monica Henry or Dr. Vic Borden with comments, suggestions, or if they are interested in participating in the task group. Dr. Borden will come back to the GAC in November to evaluate the indicators.

Purdue Dean's Report - Jon Story

Enrollment in the Purdue University Graduate School is up 400 students. Enrollment is down slightly for undergraduate programs.

The Preparing Future Faculty and Professionals program is moving to the Graduate School under the leadership of Cindy Lynch.

Last academic year Dr. John Contreni, the Graduate School Interim Dean, visited every graduate program in an effort to collect goals and issues to be addressed this academic year.

The Graduate School has a new, more user friendly website.

Last academic year Dr. Story sat on several task forces. The report that was generated by the post-doctoral students task force was approved by the Graduate Council. Recommendations from the task force were approved by the Provost. The chief recommendation was to create an office that would be responsible for post-doctoral students. This office will be in the Vice Provost for Research Office. The Interdisciplinary Program task force also made recommendations on how to manage interdisciplinary programs on campus. These recommendations are moving forward.

This academic year Dr. Story will head a task force that will exam the relationship within the Graduate School and the non-West Lafayette campuses with regards to the autonomy of their masters programs. A goal is to eliminate much of the red tape involved in the relationships.

GSO Report – Michelle Carroll

The first GSO meeting of the academic year took place in September. The Vice President, Webmaster, Sergeant of Arms, and Secretary were elected. The GSO asked each member to find out what role Graduate Students within their schools have in allocating Activity Fee money. A committee was formed to discuss Health Care issues; Many Graduate Students are not satisfied with health coverage on campus. The GSO also discussed the issue of not being paid on time. Dr. Queener noted that David Koerner would be the point person for this issue, and that students should be advised to send a formal complaint through email. The GSO also was able to tour the new campus apartments during their September meeting. The next meeting will be October 7th.

Graduate Office Report – David Koerner

Contact lists have been sent out to the schools for updates.

Dr. Gwendolyn Johnson is heavily into the recruiting season and is visiting Indiana, Ohio, and Atlanta college and university campuses. If Schools or Departments would like Dr. Johnson to target specific universities or student populations please contact Dr. Johnson directly.

Committee Business

Fellowship Subcommittee Report – David Koerner

The Fellowship Subcommittee approved an increase from \$18,000 to \$22,000 for Ph.D. stipends beginning next fall.

Block Grant money has been transferred to departments. Applications for 2004-2005 will be distributed in the near future and will be due Monday, December 1st at 5:00 p.m.

Discussion

Pre-professional advising

At the last GAC meeting Dr. Kathryn Wilson brought the issue of Graduate Non-Degree (GND) students who are taking pre-requisites for the M.D. program being advised within the School of Medicine. The Graduate Office, Financial Aid Office, the School of Science has met to discuss this concern. As a short-term solution Judy Zent will sign Financial Aid pre-requisite forms for GND students. Judy will work from published lists of pre-requisites. Dr. Queener requested that Professional programs send pre-requisite lists to the Graduate Office. Any student that Judy is unable to accommodate through this method will be sent to the academic advisors within the schools. In the long term David Stocum and Dr. Queener will revisit a proposal by Cathy Buyarski to create an Office of Pre-Professional Advising. IU-Bloomington has a similar office. This proposal will be revisited, reworked, and carried forth in an effort to obtain University funding for it.

Impact of PeopleSoft program freeze

Schools will be able to add new graduate programs to People Soft. The approval process will continue as it stands. Renaming programs and departments will not be permitted.

Explore IUPUI - Dr. Queener

Most programs agreed that there was a steady flow of prospective students during the Graduate Open House. Some members noted that this is not their main recruitment event but they feel that graduate programs should continue to be represented at Explore IUPUI. Dr. Steve Jones, from the Kelley School of Business, noted that very few students attended the MBA and MPA information sessions. Dr. Jones felt that the broad advertisement campaign gave the message that Explore would be similar to a carnival or festival as apposed to an academic fair where serious prospective students could obtain information on academic programs. Monica Henry stated that she would bring this concern to the table at the Explore Steering Committee wrap-up meeting.

New Business

No new business.

Next meeting date

October 28th, 2003

Meeting adjourned at 4:45 p.m.

MEMORANDUM

To: The Faculty
From: Susanah M. Mead
Date: April 10, 2003
Subject: Joint J.D./M.L.S. Degrees

Background

Several months ago, representatives from the School of Library and Information Science approached me about the possibility of creating a joint Juris Doctor/Master of Library Science Degree. The impetus for their interest is the number of inquiries they have received from SLIS students about the possibility of creating a joint degree program with law. A few law students have demonstrated similar interest in the establishment of this joint degree program. After discussions with the SLIS representatives, Professor Kenny Crews and Professor Judith Anspach, I have become convinced that this program would be very beneficial to the law school. Therefore, I propose that the faculty adopt such a program.

Benefits

1. A JD/MLS joint degree program would enable us to attract well qualified individuals who would not otherwise be interested in the law school.
2. A JD/MLS joint degree program would help the law school to attract out-of-state students thereby drawing additional national attention to the law school
3. The demand for law librarians with dual degrees has increased dramatically both locally and nationally, but the pool of individuals with both degrees has decreased significantly in recent years. A JD/MLS joint degree program would help to increase the numbers of law librarians holding both degrees.

4. A joint JD/MLS program would build on distinctive opportunities on this campus and in Indianapolis. Students would have opportunities to work with law faculty and SLIS faculty who have a keen interest in legal issues and

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library science. Additionally, students through their internships would have opportunities to work with the Indiana University Copyright Management Office and in the Ruth Lilly Law Library, as well as in a variety of law libraries in Indianapolis.

5. A joint JD/MLS program would provide the Ruth Lilly Law Library with a pool of well-qualified candidates for law librarian positions.

Requirements for the Joint Degree

The MLS is a 36 graduate credit degree. A total of 30 credits would be required by SLIS for the MLS portion of the joint degree, 15 of which would be required.

I propose that a total of 84 credits be required by the law school. The total, 114 hours, could be completed comfortably in four years and in seven semesters if a student took classes in the summer.

The following courses would be required:

- Copyright Law
- Freedom of Speech, Press, and Religion
- Advanced Legal Research (to be proposed by Judith Anspach next fall)
- Law Library Internship (to be proposed by Judith Anspach next fall)

The following courses would be highly recommended:

- Federal Telecommunications Law
- Intellectual Property
- Seminar in Education Law
- Seminar in Law and Technology

In the final year of the program, students would write a research paper on a topic in both areas of study supervised by faculty advisors from both schools. This paper could be used to satisfy the law school advanced research and writing requirement.

It is anticipated that the Law School and the School of Library and Information Science could accommodate two to four JD/MLS joint degree students each year. Kenny Crews and Judith Anspach would act as faculty advisors from the law school.