

**Graduate Affairs Committee  
Minutes  
August 24, 2010**

**Present:** Margaret Adamek, Barry Barker, Catherine Bosner-Neal, Fred DiCamilla, Bob Dittmer, Patricia Ebright, George Edwards, Philip Goff, Michael Kowolik, Kathy Johnson, Joyce Mac Kinnon, Craig McDaniel, Jill Murrell, Jim Murphy, Razi Nalim, Mathew Palakal, Fred Pavalok, David Peters, Sherry Queener, Simon Rhodes, Brittney Shea-Herbert, Sherry Sims, Tony Stamapolos, & Toby Swick

**Staff:** David Koerner, Sue Wheeler & Beth Young

**Approval of Minutes – Dr. Sherry Queener**

**Email:** Beth Young ejmoody at iupui dot edu

**IU Dean's Report – Dr. James Wimbush**

The NRC Survey will be released to the public on September 28<sup>th</sup>. The advisory group will be meeting soon to prepare for the release of this information. A press release is ready and David Daleke is working on the document that will be shared with administration to assist in the understanding of this new data.

Dean Wimbush shared the priorities for this academic year, which included the PhD completion rates and how to raise that rate in the future, Stipend Review Committee recommendations, Future Faculty Teaching Program, professional and career workshops for our students, family support for PhD students – including FMLA for Graduate Students.

**Associate Dean's Report – Dr. Sherry Queener**

PhD in Health Policy Management was fully approved at ICHE in August.

Principles of Graduate Learning have been posted & circulated. Dr. Queener will be meeting with Executive Committee of the Faculty Council in the coming weeks to discuss these principles.

Complaints from students about contacts made to them due to information listed on their CV in their electronic dissertation. Dr. Queener would like to discuss this topic a bit further so there may be a need to create some guidelines on what is necessary information to be listed on the student's CV.

There has been a concern about the upcoming accreditation and graduate students being used as faculty of record for courses. Dr. Queener would like the members to speak to their programs about that.

Dr. Queener will share NRC information as soon as she can.

Dean Sukhatme has had a Faculty Fellows Program for a few years now and the IUPUI Graduate Office is pleased to announce that Dr. Fred Pavalko will be a Faculty Fellow at the Graduate Office & the Graduate Community.

**Graduate Office Report – Mr. David Koerner**

The IUPUI Graduate Office has received 236 requests to date on the new Request Tracking System.

The new Graduate eApp went live August 5<sup>th</sup> and is now available.

Purdue has now transferred all master degree Purdue program applications and student records at IUPUI students to the Graduate Office.

Financial Aid announced that all Graduate Certificates are now all financial aid eligible.

**\*As of October 1st, 2010, IU course requests will only be accepted via the online system.\***

Follow the steps below to access the new system:

Faculty Users please access the new system in OneStart here:

- Services > Faculty Systems > Curriculum Management (content area) > Initiate New Course/Change Course Request

**Administrative Users** please access the new system in OneStart here:

- Services > Administrative Systems > SIS > SIS Admin eForms > Initiate New Course/Change Course Request

Complete detail about the form and the course remonstrance process can be found on the IUPUI Graduate Office website as well as the Registrar's Website.

If you have any questions or concerns regarding this new system, please call Laurie Sullivan, at 812-855-7280 or Mandy Bartley, at 812-855-2092.

### **GSO Report – Barry Barker**

Mr. Barker shared the goal list for this year, which included strengthening graduate and professional relationships, rebranding to either the GPSO or GPSG, and strengthen their human & data pipelines out to different programs & other student organizations across campus.

Mr. Barker also shared that they are working on creating a new program that focuses on campus, career, & community (C3) to make Graduate Students aware of opportunities available to them on campus & beyond.

They would like to continue to improve the EEG program & hope that the GPSO TV would help increase the promotion of this program.

### **Committee Business**

#### ***Curriculum Subcommittee – Beth Young***

Committee meeting date is to be determined.

#### ***Fellowship Subcommittee – Mr. David Koerner***

The block grant funds have been distributed to the schools.

There will be some new members for the Fellowship Committee and the first meeting will be held in mid-September.

### **Program Review – Dr. Sherry Queener**

- Curriculum changes for Physiology MS
  - Approved
- Medical and Molecular Genetics PhD Curriculum Update
  - Approved
- Request from Anatomy for IBMG Track Option
  - Approved

- Medical Neuroscience Curriculum Changes
  - Approved
- Dual Degree: MS in Physics and MS in Environmental Science – Bloomington Only
  - Approved
- Informatics Graduate Certificates
  - Certificate in Informatics for Public Health Professionals
    - Conditional Approval on Title of Certificate
    - Content: Approved
    - Requested: Incoming GPA requirement & TOEFL score
  - Health Information Systems Programmer and Software Engineer
    - Conditional Approval on Title of Certificate
    - Content: Approved
    - Requested: Incoming GPA requirement & TOEFL score
  - Health Information Privacy and Security Specialist
    - Content: Approved
    - Requested: Incoming GPA requirement & TOEFL score
  - Health Information Management and Exchange Specialist
    - Content: Approved
    - Requested: Incoming GPA requirement & TOEFL score

## **Discussion**

## **Old Business**

## **Next Meeting**

October 26<sup>th</sup>, 2010

**Meeting adjourned 3:00pm**