

Kelley School of Business – Indianapolis
Faculty Meeting Minutes
Wednesday, September 6, 2006
BS 4095

- I. How to Handle Sensitive Data: Carl Rhine & Todd Herring
 - a. Sensitive data
 - b. New Indiana laws
 - c. Different types of network drives
 1. “F” drive: personal, only you can see
 2. “P” drive: public, files accessible on internet for all
 3. “G” drive: group, shared
 4. Electronic devices
 1. flash drives
 2. laptops
 5. Spam filters

- II. IUPUI policy update: Jane Lambert
 - a. Grade books:
 1. Should be kept for 5 years
 2. Students have up to 5 years to appeal a grade
 - b. Graded student work (papers, tests, projects, etc.)
 1. Graded work should be kept for 1 month after term has ended
 - c. Faculty member requested for faculty secretaries to be reminded about the IUPUI policies

- III. Dean’s Presentation: Roger Schmenner
 - a. Financial condition of Kelley
 - b. Senior exit survey
 - c. Renovation update of 2nd floor classrooms
 1. Faculty member was concerned about a quality issue raised by students about the temperature on the 2nd floor in the evenings. A student stated it was 87 degrees in the classroom one evening.
 - d. 2nd floor hallway/learning spaces to be renovated next year
 - e. United Way

- IV. Kelley School Updates: Patricia McDougall
 - a. Academy of International Business to be held in Indianapolis during the summer of 2007
 - b. MBA programs
 - c. Financial situation for Kelley – Bloomington
 1. Direct admits are up 40%
 - d. Next year, *Business Week* will be ranking undergraduate business schools
 - e. Reiterated the importance of how to handle sensitive data in terms of the new Indiana laws
 - f. International strategy task force has been formed to review and discuss Kelley’s partnerships