

**Graduate Affairs Committee  
Minutes  
October 25, 2011**

**Present:** Ben Boukai, Davide Bolchini, Oliver Chen, Fred DiCamilla, Dan Drew, Pat Ebright, Charlie Feldhaus, Pat Gallagher, Phil Goff, Robert Helfenbein, Brittney-Shea Herbert, Michael Kowolik, Craig McDaniel, Alan Mikesky, Sarah Nathan, Ann O'Bryan, Jackie O'Palka, David Peters, Sherry Queener (Chair), Sonja Rice, Akeem Sadiq, John Schild, David Skalnik, Sharon Sims, Jon Story, Toby Swick, & James Wimbush

**Staff:** David Koerner, NaShara Mitchell, Sue Wheeler & Beth Young

**Guests:** Eric Dannenmaier

**Approval of Minutes – Dr. Sherry Queener**

**Email:** Beth Young ejmoody at iupui dot edu

**IU Dean's Report – Dr. James Wimbush**

Dean Wimbush shared that there is a New Academic Directors Task Force at the President's recommendation to decentralize graduate schools to campuses. No immediate decision has been made but a meeting with Chancellor Bantz, Provost Hanson & VP Applegate is in the works with hope for a resolution by the end of the semester.

**Purdue Dean's Report – Dr. Jon Story**

Dean Story shared that there are new efforts in Graduate Programs including annual program reviews, finding better ways to select quality students for their programs. The Graduate School recently hired a data analyst to assist in having a more data-driven way to determine how to select students more successfully.

**Associate Dean's Report – Dr. Sherry Queener**

EVC Uday Sukhatme is interested in adding to support of Graduate Programs on campus. Dr. Queener is wanting to know where the need is from graduate programs across campus to help push it to the next level.

**Assistant Dean's Report – Ms. NaShara Mitchell**

Getting You into IUPUI – 10 students attended & 7 of those reported that they plan to apply to IUPUI. Ms. Mitchell extends her thanks to those that helped throughout the planning & implementation of this program.

Preparing Future Faculty – Agenda At-a-Glance flyer is available now. November 11, 2011 is the conference. This is a free event & everyone is welcome to come for the whole day or as your schedule allows.

**Graduate Office Report – Mr. David Koerner**

Just a reminder that the new GRE test is officially out. The students that take it in August & September will have their scores released starting on November 1<sup>st</sup>.

If in a time-crunch, you can use self-reported scores & admit the student conditionally until the scores are officially loaded.

Office of International Affairs asks that all admissions decisions for International candidates be due on November 5<sup>th</sup>. This gives enough time for OIA to work with the embassies and the students for their I-20 forms before they close for the holidays.

David asks that all admission decisions be made as soon as possible.

### **GPSG Report – Sarah Nathan**

Three advocacy issues have been addressed at their recent meeting which includes the student technology fees and how they are used, Saturday services on campus, & the IRB process. They are collecting more data at this time.

### **Committee Business**

#### ***Curriculum Subcommittee – Dr. Jackie O’Palka***

The next Curriculum Subcommittee meeting will be on November 10<sup>th</sup>.

#### ***Fellowship Subcommittee – Mr. David Koerner***

Committee members received an email earlier today to meet with EVC Uday Sukhatme to discuss Teaching Assistants.

#### ***Graduate Recruitment Council – Sue Wheeler***

The GRC is currently working on Strategizing for Success & Graduate School Boot Camp. Strategizing for Success will assist faculty and staff on campus in the realm of recruitment & graduate education. Graduate School Boot Camp assists potential students weaving their way through the graduate school application & personal statement...receiving feedback from faculty & staff on campus.

### **Program Review – Dr. Sherry Queener**

- Graduate Certificate in Environmental and Natural Resources Law Proposal – *Approved*
- 5-year BS/MS Program in Computer Science Proposal – *Approved*

### **Discussion**

- New ICHE Guidelines for Program Proposals – These guidelines are not yet approved, but the changes would include all graduate certificates 24 credits & over would need to be approved by the ICHE and program resources would not include visiting or adjunct faculty. Once approved, the Graduate Office will send this information out electronically.
- Dissertation Defense Rubric – Dr. Queener is looking for feedback on this rubric in regards to qualitative research. Some faculty members offered their assistance with this question.

### **Old Business**

#### **Next Meeting**

November 22, 2011 in CE 405  
Adjourned at 3:16pm