

IUPUI
Academic Policies and Procedures Committee
Agenda
Friday February 1, 2008

Minutes--The minutes of January 11 meeting were distributed electronically.

Announcements from the Chair

- **Departments should plan for the HRMS and SIS to be unavailable for access starting Friday, February 15th through Wednesday, February 20, 2008.**
- Information provided to ALC from the January APPC meeting.
- *Information from ALC meeting that was not available at the time of the APPC meeting.*
 - *The Music BS passed with the condition that it receive a letter of endorsement from the IUB School of Music.*
 - *The Certificate in Theater and Performance passed. Marianne Wokeck and Kim White-Mills were present and spoke.*
 - *General comment—Claims that a program is unique was viewed as hard to defend and not necessary for a proposal.*
 - *The ALC agenda did not permit time to discuss the issues APPC raised concerning general education.*
- IU Fact Book 07-08 is available <http://factbook.indiana.edu>
- Bill Conrad addressed statements that were made at the Martin Luther King Jr dinner concerning a student complaint in Engineering.

Academic Affairs Committee Report *Kathleen Marrs, Chair*

- Update from the EPC/AAC on the Resolution On Transfer Credit and the changes that were made since the last UFC Meeting 1/24/08
 - New title will be, upon approval: "Policy On Transfer Credit From an Associate's College Applied to an Indiana University Baccalaureate Degree."
 - IUPUI Faculty Council approved; other campuses have either approved or are in process of discussing, with vote for UFC approval at the end of February. There is a newly added 'sunset clause' of 2013 suggested at the UFC meeting last week (included in the revised policy 24Jan08 attached at the end of the agenda)

Items for Review, Discussion, or Action

- New Information Gateway <http://reports.iupui.edu/>
 - This provides easy access to existing reports at the campus and school level.
 - A request was made to extend the analysis to the level of the departments. At this level of information, the reports may need to be password protected rather than available to the public.
 - Demonstration of the new SIS Student/Faculty/Admin Centers—*Carla Boyd*
 - Carla provided a demonstration of the different self service functions in 9.0. Information on how to attend a training session is provided below.
 - It is anticipated that it will take regular users approximately 2 weeks to feel comfortable in the new system.
1. **Reminder:** Please email clloyd@iupui.edu if you or anyone from your office are interested in discussing how to prepare for the SIS upgrade and be trained on how obtain a copy of a student's academic record from the IUIE. The IUIE is the only method supported by the University as a whole, to obtain this information during the six days of projected downtime as we upgrade the SIS system. (See email below, sent on Friday, January 18th)

2. SIS 9.0 Training is now available for IUPUI registration.

What will training cover in a single class?

The IUPUI Office of the Registrar is offering accelerated classes in February 2008 to cover in a single, three hour class, all three of the regularly scheduled SES training classes. Topics include:

- Administrative Center
- Bio/Demo Changes
- Service Indicators
- Demonstration of the Faculty and Student Centers in SIS including OneStart and student registration.

Who should attend?

IUPUI staff and faculty

- who immediately support services for students, faculty and staff on our campus
- who would benefit and retain information from hands-on training **prior to** the SIS 9.0 upgrade (2/15/08-2/20/08), and
- who are willing to assist others after the upgraded SIS system becomes available to the entire IU Community (*anticipated on 2/21/08*).

When are SIS 9.0 classes offered at IUPUI?

Currently there are six total morning and afternoon sessions available for the following dates. Classes will begin promptly, please plan accordingly. These sessions will be made available to SIS users from other campuses when necessary to accommodate schedules, do not delay in registering.

Friday, Feb 8nd 8:45 AM to NOON in SL070B
Friday, Feb 8nd 1:00PM to 4:00PM in SL070B

Monday, Feb 11th 8:45 AM to NOON in SL070B
Monday, Feb 11th 1:00PM to 4:00PM in SL070B

Friday, Feb 15th 8:45 AM to NOON in SL070B
Friday, Feb 15th 1:00PM to 4:00PM in SL070B

How to Register?

- Go to OneStart > **Services** > **Administrative Systems** > SIS Launch
- Select the SES Training Team Website link or go to <http://ses.indiana.edu/campusServices/sisTraining/>



- Select "Register for Training" on the left side selections.
- Search by Training Locations: enter **IUPUI** and **All Modules**, select the Search button.
- Scroll down to find the class for the date/time you desire.
- Select "More Information" to see the time details and the description of how the class will be taught at IUPUI.

IUPUI Class Description:

IUPUI SIS 9.0 Training for Administrative Users

This intensive training summarizes the need-to-know features to help offices quickly prepare for how the Administrative Center will provide quick access to a student’s academic and fiscal information and pathways to more effectively maintain the student’s record. The new features of Service Indicators and Class Permissions will also be covered. As time permits, new student and faculty services will be demonstrated. Topics include: OneStart, the Student Center and student registration as well as the Faculty Center (class & grade rosters); all of which have new functionality and a very different look and feel for the Indiana University community.

Future Agenda Items-

- Review of SAP processes—*Kathy Purvis*
- Update on Avian Flu preparedness—*Becky Porter*
- CAD Certificate—*William Conrad*

Meeting Dates and Locations –

<i>Date</i>	<i>Time</i>	<i>Location</i>
February 1, 2008	1:00 – 3:00	CE 268
March 7, 2008	1:00 – 3:00	CE 268
April 4, 2008	1:00 – 3:00	CE 268
May 2, 2008	1:00 – 3:00	CE 268

Website: <http://registrar.iupui.edu/appc/>

INDIANA UNIVERSITY FACULTY COUNCIL

Resolution On Transfer Credit From an Associate’s College Applied to an Indiana University Baccalaureate Degree

HAT suggestions – January 23, 2008

JPC added wording in Exception 1 January 24, 2008

Resolution

- Whereas the faculty of Indiana University have principal responsibility for the integrity of the baccalaureate degrees that they confer, and
- Whereas two-year Associate’s Colleges,* Baccalaureate Colleges,* and Doctorate-granting Universities* have distinct missions within our educational system, and
- Whereas students who intend to transfer to pursue a baccalaureate degree at Indiana University should be encouraged to matriculate at Indiana University once they have completed work on an Associate Degree, and
- Whereas Indiana University lacks a clear and consistent policy on transfer of credit from two-year Associate’s Colleges
- Be it resolved that the Indiana University Faculty Council adopts the following "Policy On Transfer Credit From an Associate’s College Applied to an Indiana University Baccalaureate Degree."

Policy On Transfer Credit From an Associate’s College Applied to an Indiana University Baccalaureate Degree

(effective upon adoption)

Except as described below, no more than 64 semester credit hours earned from Associate’s Colleges may be applied to any Indiana University baccalaureate degree system-wide and no new articulation agreements with Associate's Colleges may exceed this limit. Additional credit hours may be transferred in but can not be applied to

a degree. Individual schools or campuses can choose to further limit the number of credits from an Associate's College applicable to their baccalaureate degrees. Vincennes University will be considered an Associate's College except in the areas for which it has accredited baccalaureate degrees. Existing articulation agreements with Associate's Colleges that apply more than 64 credit hours to an Indiana University baccalaureate degree must be reviewed by the original parties to the agreement and brought into compliance with this policy by Fall Semester 2010. This limit shall not apply under the following circumstances:

- 1) Existing articulation agreements for more than 64 credit hours will be honored for any student who has already transferred to Indiana University or who is enrolled in an articulated associate's degree program provided that they complete their Indiana University baccalaureate degree within the required time period set by the campus or school, but no later than the end of 2013.
- 2) Exceptions can be made for articulated associate's degree programs that require more than 64 credit hours for a graduate to sit for a professional licensing exam, for professional certification, or to satisfy the requirements of accrediting organizations. Some examples are the Nursing A.S.N, Respiratory Therapy AS and the Dental Hygiene AS. The chief academic officer of each campus may grant such exceptions or, in the case of system-level agreements, they can be granted through agreement among affected chief academic officers. Should these chief academic officers not reach agreement, the President of the University shall arbitrate the dispute and grant or deny such exceptions.

***Definitions from Carnegie Classifications: Carnegie Foundation for the Advancement of Teaching**
(<http://www.carnegiefoundation.org/classifications/index.asp?key=798>):

Associate's College: Includes institutions where the highest degree conferred is at the associate's degree or, or where bachelor's degrees account for less than 10 percent of all undergraduate degrees. (Also known as community colleges, junior colleges).

Baccalaureate Colleges, Master's Colleges, or Universities/Doctoral-granting Universities: Institutions are included in these categories if bachelor's degrees accounted for at least 10 percent of all undergraduate degrees, and may also include specific numbers of Master's level or PhD level students.

All IU campuses meet or exceed the Carnegie Classification of "Baccalaureate Colleges".