

IUPUI
Academic Policies and Procedures Committee
Minutes
Friday April 8, 2011

Minutes—Minutes of the Friday March 4, 2011 meeting were distributed electronically.

Information Items

- Benchmarking remaining steps (<http://www.indiana.edu/~costben/about/index.shtml#timeline>)
 - Final recommendations went to the President on April 1
 - The recommendations will be presented to the Board of Trustees on April 15.
 - More information will be shared as it becomes available.
- eTextbook initiative update
 - Programming to enable students to see which courses have the course fee associated with use of a required e-textbook has been completed. The vendor(s) selected to provide the e-textbooks has not been announced. Everything should be in place for wider use during spring 2012 semester.
- eDrop/eAdd problems
 - Since eDrop/eAdd is not used at this point in the semester, priority was given to resolving other items such as eGrade change (which is now functioning). A few issues remain with eDrop/eAdd, but should be resolved in time for use with the summer sessions.
- Update on degree audits for eligibility for award of Certificates
 - As a test case, the Registrar staff reviewed TCEM to identify students who may have completed TCEM coursework for TCEM certificates. It required 22 hours and no students were identified. Currently, it is not possible to identify students who are close to completing the requirements for a certificate. More work will be required to refine the process.
- Fall and summer registrations as of end of priority registration 4/4

Fall	2010	2011	Change	% Change
Heads	7,493	7,550	57	0.8%
Credits	87,649	87,105	-544	-0.6%

Summer I	2010	2011	Change	% Change
Heads	5,341	5,469	128	2.4%
Credits	23,912	24,158	246	1.0%

Summer II	2010	2011	Change	% Change
Heads	3,267	3,385	118	3.6%
Credits	12,815	13,178	363	2.8%

Academic Affairs Committee Report –submitted by *Eric Wright, Chair*

- The interim review of the Honors College is almost completed.
- AAC is reviewing the policy used by UC to limit the number of withdrawals that a student can use to determine if the policy should be adopted more widely.
- Based on previous conversations at APPC, AAC will be reviewing the policies for probation, dismissal, academic forgiveness, and expanded-X grades -- particularly the calculation of the GPA for each. This will be a major agenda item for AAC next year.

Items for Review, Discussion, or Action

- Name change from Department of Physical Education to Department of Kinesiology—*Allen Mikesky and Linda Brothers*
- Degree names to BS and MS in Kinesiology-- *Allen Mikesky and Linda Brothers*
 - Name change for the masters degree will be referred to the Graduate Council



IUPUI Request for
Change of Academic |



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- The changes in the names were endorsed by APPC.

- BSPH in Community Health—*Carole Kacius*



BSPH in Community
Health Proposal 3 24



BSPH Community
Health APPC Degree |

- Both SLA and Department of Physical Education (Kinesiology) requested additional courses be reviewed for addition to the list of electives. Carole will take these courses to the curriculum committee.
- APPC endorsed approval of proposal.
- New Financial Aid Satisfactory Academic Progress Procedures—*Chuck Ranard/Kathy Street*



Draft of SAP
Academic Plan 2.d...



Draft SAP Duration
Appeal Form...

- The draft forms that were developed to comply with changes in the federal regulations in handling students who do not meet the standards for Satisfactory Academic Progress (SAP) were distributed and discussed. The forms were developed by a small task force of individuals from academic units and the Student Financial Aid Services office.
- Send comments to Kathy Street (kstreet@iupui.edu)
- IUPUI All-Campus Bulletin and links to graduate program websites. Who is responsible for archiving those sites so that there is a record of requirements for that period of time?
 - The Registrar is working with the units where website links have been provided in the All Campus Bulletin to identify how the website information can best be captured and archived.
 - Depending on the options, the Registrar may solicit or capture a standard set of information from each site to be recreated in the bulletin that would be critical to institutional history and unit accreditation efforts. This information would then routinely be expected in new versions of the All Campus Bulletin.
- Ivy Tech Guest Student Application
 - IUPUI students who want to take classes at Ivy Tech need to complete an Ivy Tech Guest Student Application. Information on the process is available by going to the link www.iupui.edu/~ivy and clicking on handout for Guest Student application procedures. The link is located on the right hand side of the webpage. (Note: the link to the Ivy Tech site currently listed in the document is broken due to a very recent change in the Ivy Tech website. The new link is <http://www.ivytech.edu/apply-now/GuestStudentApplication031910.pdf> The IUPUI links will be corrected as soon as possible.) Students should indicate the course they wish to take at Ivy Tech Community College and have the completed form signed by their academic advisor. These forms can be dropped off in the Passport office (BS 2010) to be sent to Ivy Tech. Students will then receive an email confirmation and further instruction from the Transfer Center at Ivy Tech.
 - If you have questions, contact Amanda Helman (ajzimmer@iupui.edu)

Future Agenda Items

- School of Science
 - New Minor: Applied Computer Science
 - New Degree/Major: Bachelor of Arts in Computer Science (Purdue degree)
- School of Engineering and Technology
 - Sub-plans/concentrations for the Computer Graphics Technology program
 - Certificate in Sustainable Technologies
- May---Waitlist Reporting Project—*Linda Hadley/Mary Beth Myers*

Meeting Dates and Locations for 10-11

<i>Date</i>	<i>Time</i>	<i>Location</i>
April 8, 2011 *	1:00 – 3:00	CE 305
May 6, 2011	1:00 – 3:00	CE 268

*Typically meetings are first Friday of each month; these dates are exceptions

Website: <http://registrar.iupui.edu/appc/>

Meeting Dates and Locations for 2011-2012

<i>Date</i>	<i>Time</i>	<i>Location</i>
September 9, 2011	1:00 – 3:00	CE 268
October 7, 2011	1:00 – 3:00	CE 307
November 4, 2011	1:00 – 3:00	TBD
December 2, 2011	1:00 – 3:00	CE 268
January 6, 2012	1:00 – 3:00	CE 268
February 3, 2012	1:00 – 3:00	CE 268
March 2, 2012	1:00 – 3:00	CE 268
April 13, 2012	1:00 – 3:00	CE 268
May 4, 2012	1:00 – 3:00	CE 268