

## 2012 Committee

April 27, 2011

### ~ Meeting Summary ~

**Members Present:** Karen Alfrey, Sarah Baker, Trudy Banta, Bob Bringle, Margie Ferguson, Mary Fisher, Dominique Galli, Cliff Goodwin, Michele Hansen, Rick Jackson, Susan Kahn, Becky Porter, Sherry Queener, Ingrid Ritchie, Terri Tarr, Pratibha Varma-Nelson, Rick Ward, Debra Winikates, Karen Yoder

**Guest:** Hesta Friedrich-Nel

1. At least 10 faculty represented IUPUI at the **annual meeting** in Chicago of the **Higher Learning Commission (HLC)** April 9-12. S. Kahn summarized some recommendations from the pre-conference workshop on self study that several Criterion Team chairs and members attended:
  - Choose a self study theme soon so that Criterion Teams can focus on this as members develop their reports for the writing team.
  - Organize self study sections to describe strengths, weaknesses, and plans for the future, being self-reflective and evaluative throughout.
  - Read what the 2012 visiting team members will need to address in their final report and provide information in the self study that will be helpful to these reviewers in that process.
  - Emphasize assessment and improvement of student learning throughout the self study.
  - Engage all campus stakeholders, including trustees and the chancellor's Board of Advisors members in the self study process.
  - Prepare the self study for electronic dissemination; reviewers will receive a flash drive as opposed to a paper copy.
  - Engage a librarian to assist in preparing a virtual as well as a physical resource room. (Large documents should be available in paper format.)
  - Mary and Trudy will meet again with our library liaison to see if he wants to become involved in planning now, or continue to await self study drafts.

At the HLC meeting, S. Baker saw several self studies she thinks will be helpful as examples for IUPUI. She will send URLs for these documents.

2. Dates for the **campus visit** by HLC reviewers have been decided: **November 5-7, 2012**. Eric Martin, the **HLC liaison** for IUPUI has been invited to **visit** the campus in September 2011.

3. Criterion Team chairs are encouraged to submit at least a **draft** of their reports by the **end of June 2011** so that the writing team may begin its work during the summer. **Evaluative statements at the Core Component Level are sought**—not at the sub-component levels. Since our overall purpose is to say how well IUPUI is achieving its mission, we should set our own standards for achievement, assembling data over time to demonstrate trends wherever possible. Nevertheless, we do have some data, such as NSSE responses, that will permit peer and national comparison.
4. A **theme for the IUPUI self study** was chosen: **Excellence through Collaboration and Innovation**.
5. IUPUC is conducting its own self study, which will be woven throughout the IUPUI self study as appropriate. D. Winikates reported that town hall meetings on the self study being held at IUPUC are being attended by a significant number of IUPUC faculty.
6. **Town Hall Meetings**, though rather sparsely attended at IUPUI, did produce valuable new information resources for each of the Criterion Teams. **Next fall a new series of Town Hall Meetings will be held**. Each will focus on a section of the self study and drafts of each section will be sent in advance to all faculty, staff representatives, and student leaders. Faculty and Staff Councils will be encouraged to make the preparations for reaffirmation of accreditation a topic for their meetings in 2011-12. IUPUI's trustees, as well as the chancellor's Board of Advisor's members, also will be briefed on the reaffirmation process.
7. **Posters, TV announcements, ads in the *Campus Citizen***, are needed in the fall to call attention to the self study and the town hall meetings.
8. S. Queener reported that the **Principles of Graduate Learning** were endorsed by members of the Faculty Council at the April Faculty Council meeting. Student learning outcomes for the graduate programs in the School of Medicine have not yet been provided for the *Bulletin*. T. Banta will contact Executive Associate Dean Maryellen Gusic to discuss this.
9. T. Tarr and P. Varma-Nelson reported that an **orientation for associate faculty** will occur on August 16. SLOs and PULs, as well as the need to teach and assess these outcomes, will be discussed.