

2012 Committee August 24, 2011

~ *Meeting Summary* ~

Members Present: K. Alfrey, S. Baker, T. Banta, K. Black, M. Ferguson, M. Fisher, C. Goodwin, M. Hansen, R. Jackson, K. Johnson, S. Kahn, J. Kowolik, K. Marrs, R. Porter, S. Queener, P. Varma-Nelson, D. Winikates, K. Yoder

Guest: Fatimah Al-Kandari

1. T. Banta and M. Fisher, two members of the **self study writing team**, identified Karen Black, Susan Kahn, and Susan Scott as the other members of the team. Following an initial joint review designed to minimize duplication, each member of the team will prepare the draft of a chapter based on the outlines provided by the five Criterion Teams.
2. **Criterion Team chairs reported** on the progress of their groups over the summer. All are planning to submit the outlines for their sections by September 1.
3. On **Thursday, September 29, Eric Martin, IUPUI's staff liaison from the Higher Learning Commission**, will be on campus. On the morning of the 29th, he will meet first with the writing team, librarians, and data group (8:45-9:45 a.m.); then with Criterion Team chairs (10:00-11:00 a.m.); and finally with all members of the 2012 Committee (11:00-noon). Questions we would like to ask Martin include:
 - What are common problems encountered during HLC reviewers' visits to other campuses?
 - What makes a visit go very well?
4. R. Jackson described his experience in staffing a table publicizing the 2012 reaffirmation of accreditation at the **New Faculty Orientation** event. He showed us the posters he used, which were developed by Harriett Bennett of University College and her student staff. Jackson explained to several new faculty that IUPUI as a whole is accredited—in addition to its many disciplinary accreditations. This turns out to be news to many, if not most, on campus.
5. When the writing team completes **drafts of the self study chapters** in October, each Criterion Team will have approximately two months to review the contents and make suggestions for revision. In the spring, revised drafts will be placed on the Web and made available to all on campus and in the community. Contents will be presented and discussed at town hall meetings, and final revisions will be made. The self study will be sent to the Higher Learning Commission in May.

6. M. Fisher announced that staff in the new university office, Public Affairs and Government Relations (PAGR) will assist us with **publicity for the self study review process**. Faculty and Staff Council meetings will feature a monthly update on progress. The Council of Deans also should be informed. Trustees and the IUPUI Board of Advisors should have an opportunity to review and comment on the self study.