

## **IUPUI Staff Council (SC) Minutes**

**June 20, 2012 ~ Campus Center, Room 409 ~ 2:00 – 4:00 p.m.**

**Members and Guests Present:** Kacy Allgood, Maryanne Alyea, Marjorie Aprile, Bobby Bell, Lee Bernard, Vickie Bills, Vicki Bonds, Susan Bradley, Bwana Brooks, Chris Brown, Regeania Brown, Martha Bulluck, Emily Burke, Cathie Carrigan, Becky Cass, Timothy Centers, Elizabeth Chaisson, Kristy Chapman, Shannon Cooper, Gary Curto, George Davis, Aron DiBacco, Pinkie Evans, Joann Farris, Mary Fisher, Avis Frieson, Roxana Fuentes, Alicia Gahimer, Latasha Gilson, Jane Goergen, James Graber, Sarah Gries, Barbara Hanes, Scott Harmon, Lisa Harris, Deanna Hart (alt: Tammy Martin), Linda Henson, Sharon Henson, Sue Herrell, Jana Hill, Patti Holt, Maureen Jayne, Jim Klenner, Lyndi Kouns, Elleen Laughlin, Tho Le, Amy Maldi, Christophe Marchal, Cortnee Martin, Anthony Masseria, Catherine Matthews, Teresa McCurry, Helen McKuras, Charlie Miller, Greg Mobley, Lindsey Mosier, Kathy Nichols, Scott Orr, Jennifer Paton, Nasser Paydar, April Reed, Angela Reese, Kathy Risacher, Geary Robinson, Patriece Roulette Landis, Colleen Rusnak, Meagan Senesac, Amanda Shumaker, Diana Sims-Harris, Candice Smith, Heather Staggs, Lee Stone, Bill Stuckey, Becky Thacker, Stormy Thrasher (alt: Brenda Lawless), Lindsay True, Sherrie Tucker, Vinny Vincent, Sara Vitaniemi, Jack Waggoner, Melody Warman, Louise Watkins, Terry Wilson, Emily Wren, and Michael Yates

**Members Absent or Excused:** Melissa Ade, Troy Barnes, Sarah Baker, Virginia Blevins, Andrew Blomeke, Benita Book, Jeramy Bowers, Nancy Brockman, Denise Brown, Nathan Byrer, Monica Doyle, Margo Foreman, Cindy Gilbert, Erin Glueckert, Margaret Hannah, Edgar Holdaway, Rochelle Hudson, Margaret Hughes, Talena Huntsman, Rebecca Jacobs, Pam King, Earl Knight, Sue Knight, Tammy Leone, Barb Lerner, Darlene Pitman, Kibi Pryor, Teresa Stuke, Christina Terkhorn, Jordan Thompson, Leslie Wilson, and Debbie Wyeth

### **Agenda Item I: Welcome and Call to Order**

IUPUI Staff Council President Sue Herrell called the meeting to order at 2:03 p.m.

### **Agenda Item II: Adoption of the Order of Business for the Day**

The agenda was adopted as the Order of Business for the Day.

### **Agenda Item III: [Action Item] Approval of the Minutes of the May 16, 2012, Meeting**

Hearing no objections, the minutes of the May 16, 2012, SC meeting stood as written and was entered into the record.

[http://www.iupui.edu/~scouncil/documents/minutes/2011-2012/Minutes\\_SC\\_5-16-12.pdf](http://www.iupui.edu/~scouncil/documents/minutes/2011-2012/Minutes_SC_5-16-12.pdf)

### **Agenda Item IV: [Action Item] Election of President, First Vice President, and Members-at-Large**

Alicia Gahimer, Second Vice President and Chair, Election Committee

Gahimer announced the slate for the following elections. The members voted and results were announced later under the Membership Report of Committee Reports.

Slates for Elections 2012-2014:

President	K. Lee Stone (Environmental Health and Safety)
First Vice President	James Klenner (Environmental Health and Safety)
Member-at-Large	Barbara Hanes (UITS)
	Deanna Hart (Business)
	Amy Maldi (Herron)
	Cortnee Martin (SPEA)
	Amanda Shumaker (Dentistry)
	Jack Waggoner (University College)

**Agenda Item V: [Information Item] Update on Reaccreditation 2012**

Mary Fisher, Associate Vice Chancellor for Academic Affairs

Fisher reported on the following:

- The Self-Study has been submitted.
- The accreditation team of eleven people will be on campus in November.
- Academic Affairs programming events will be available later this summer.

Herrell introduced Nasser Paydar, the new Executive Vice Chancellor and Chief Academic Officer. Paydar made remarks.

**Agenda Item VI: [Information Item] Report from Human Resources Administration (HRA)**

Martha Bulluck, Interim Assistant Vice Chancellor for Human Resources

Bulluck reported on the following:

- The Staff Survey will be done in the fall this year instead of the spring. The SCEC has been invited to review the survey and make suggestions for changes. Lee will put the survey on Oncourse for the members to review.

Herrell thanked Bulluck for her work as Interim AVC. Bulluck introduced Carleen McElroy Thompson, new AVC for Human Resources.

**Agenda Item VII: Report from the President**

Sue Herrell

Herrell reported on the following:

- Transition in the arrival of the new Executive Vice Chancellor has been hectic, and she apologized for any delay in responded to messages.
- Thanked Orr, Hanes, and Thacker for their work on reviewing IT policies. The committee is ad hoc and was formed to handle these kinds of requests from the university.
- At the last EC meeting, it was decided to move the EC meetings to the second Wednesday of the month instead of the first.

**Agenda Item VIII: Report from the First Vice President**

Amanda Shumaker, First Vice President

Shumaker reported on the following:

- No report. She is about to leave on maternity leave and thanked everyone for their help as she served the council as first vice president.

**Agenda Item IX: Update from the Associate Vice Chancellor for Facilities and Director of Parking and Transportation Services**

Emily Wren, Associate Vice Chancellor for Facilities

Geary Robinson, Director of Parking and Transportation Services

Wren reported on the following:

- Work on the classroom area is going on in the Schools of Business and Engineering and Technology.
- Conversion of the conference center and hotel is ongoing to make classrooms.
- The Cavanaugh Hall basement will be finished by the start of school.

- The Testing Center will be completed by the start of the fall semester.
- The campus is in the process of getting the Herron ceramics facilities finished on Indiana Avenue.
- The students had to pay an extra facilities fee this year and it funds some of the classroom renovations.
- The clinical quad is finished. It is located next to the Glick building.
- *Inside IUPUI* has announced repairs to sidewalks and streets on campus are happening and provided a list.
- The Science and Engineering Lab building and Neuroscience buildings are underway.
- The cultural trail is almost finished. There is some landscaping that needs to be done. They may be installing bike rental kiosks on the trail.
- Riley Hospital Drive is to the east of Ball Residence and west of Coleman. It used to be West Drive. IU Health is creating a grand entrance starting at Michigan and then gets extended to 10<sup>th</sup> Street. People will be able to enter Riley from the North or the South. In the future, Ronald McDonald House may be expanded and on the property. In July/August, they are planning to start the renovation.
  - Robinson indicated that some reserved and A spaces in front of Ball Residence will go away to make way for green space. Eskenazi Health will eventually assign 600 more spaces in their garage. In the meantime, Robinson said that some spaces were taken away from AO and sent over to the dental space. Sheri Eggleton has been hired as Assistant Director of Parking and Transportation. She will bring communication and marketing to the office and will be able to create a strategic marketing plan. The plan will let the campus know what is happening ahead of time instead of piecemeal.
  - Robinson encourages employees to park in covered parking in Eskenazi Garage. While it may be far from where some employees work, the shuttle service will get you to your office quickly. A parking spots that are moved from Ball Hall will need to move to the A spot on the north side of the dental school. That will push some B spots out, but it is hoped with the 600 spaces available, it will alleviate the problem. He asks for staff to park in that garage to help balance it out. It was suggested to print route maps because it is not easy to see routes in color if there is no color printer in your area.
  - When Eskenazi opens in January 2014, we will gain their old garage on University Boulevard. So while the 600 spaces go away from the new garage, more spaces will be gained by the changeover to the vacated Wishard Garage.
  - Is there a plan to reevaluate the parking at the HITS building? There seems to be a lot of parking at Fairbanks. Wren said there is no plan. Robinson will look at whether there are persons parking there that are not permit holders. The HITS building was built without a parking plan in place.
  - Blackford and North curb cut – is it still planned? It is finished.
  - Given that 10<sup>th</sup> street is down to one lane, are the busses going to eventually have a place to pull off to load or will they continue to block traffic? Robinson said the busses will still go into parking lots to load. It was stated that they are staying on the street to load and are stopping traffic. Wren and Robinson didn't know this and will take care of it.
  - What is the plan for overflow parking in the fall for students? Robinson said there are three or four weeks in the fall where parking is a problem for students. Last fall, he started having parking lots loaded on the east end of campus first, and then moving west which seemed to help. This year he wants to concentrate on using the Eskenazi Garage.
  - Wren said by the end of the month, Robinson's staff is to come up with a parking plan and creative ways to deal with traffic and parking.
  - It was suggested that more traffic signals to direct walking could be like the ones by the Campus Center that you do not have to touch. Wren suggested contacting Bob True about this.

- Wren said that in the parking world, it is not suggested to have different lots for different stickers. As the years go on, they want to have permits for garage, surface, and special permit. The question was brought because there is a waiting list of 400 people wanting a B permit. Some people cannot afford the cost of an A permit. We are in a legally binding agreement to provide parking for IU Health. Wren said IU Health pays a subsidy for permits so that they are the same price as what IUPUI employees pay.
- Are there any plans to improve the surface of the Indiana Avenue lot? Wren said that lot is interim until a more finalized plan can be made. It is not known if the city will let the campus build a parking structure on that lot. We need to know the plan for the parking space there before we are able to invest some money to improve them.
- University Place parking lot will be reserved parking.
- What will happen to the lot to the west of the dental school? Wren said an RFP may be done for student housing in that space. The evaluation process is currently underway.
- What is the occupancy rate for the Gateway Garage? Robinson said 80 to 85%. That is why we want to start loading parking from the east to the west.
- Is there a wait list for A spaces? No.
- The South Campus Quad project will begin very soon. The NCAA expansion has opened. The Cultural Trail will get wider in this area. A project has been proposed and will be done as a promenade in the old NIFS parking moving toward the old gravel parking that was the tennis courts. The lot will become a large green space from the Natatorium over to Military Park. There will be trees and beautiful plantings. It will be a new place for students to hang out or employees to enjoy as they walk over to the canal. The president has a vision for the architects to have a nice green space instead of a sea of cars. In the future, there could be an arts center or other cultural places. Most campuses are not a sea of cars, but pretty places around the campus buildings that are soothing.

#### **Agenda Item X: Standing and Ad Hoc Committee Reports**

- Bylaws: No report.
- Communications: Senesac submitted advertisement for the Carol Nathan Scholarship.
- Diversity: No report. Herrell reported that Troy Barnes is leaving the campus and his last day is Friday.
- Faculty Relations: No report.
- Fine Arts and Crafts Fair: Burke said the committee is receiving applications, but not as many as had hoped for. If more vendors do not register, the fair may be cancelled. July 15 is deadline to submit an application.
- Membership:
  - Gahimer congratulated Kristy Chapman on her five-year anniversary at IUPUI.
  - Unit Representatives: Gahimer moved to certify the election of the unit representatives for the 2012-2013 academic year. There was a second and the motion passed. Chaisson will begin sending announcements out to the schools and representatives with the results of the election.
  - The elections results were given as follows:
    - President*
      - K. Lee Stone
    - First Vice President:*
      - Jim Klenner
    - Executive Committee:*
      - Barb Hanes (Three-year appointment)
      - Cortnee Martin (Three-year appointment)
      - Jack Waggoner (Three-year appointment)

- Deanna Hart (One-year appointment, replacing Jim Klenner)
- Rewards and Recognition: Klenner said seven applications have been received so far for the Carol Nathan Scholarship. The deadline to apply is July 1, at 5:00 p.m.
- Special Events:
  - Chapman said Cortnee Martin is co-chairing the committee following the departure of Kelly Miholic.
  - RSVPs will go out very soon for the retreat. Please RSVP even if you do not plan to attend.
- Staff Affairs: No report.

**Agenda Item XI: Other University Campus Reports:**

- Campus Center Advisory Board: No report.
- Campus Sustainability Committee: Thacker said IUPUI is in the running for a tree award. They are working on a sustainability grant. Solar panels will be going into the Business/SPEA building. Bike sharing, bike paths, and electric zip car spaces are just a few of the things being implemented. The tobacco policy will be enforced beginning this summer. The Police Cadets will begin giving warnings and then citations.
- Common Theme Committee: No report.
- Greening IUPUI Grant Award Committee: No report.
- Health Engagement Committee: No report.
- Parking Advisory Committee: Wagner said the committee is meeting and discussing many of the issues Wren mentioned in her report.
- Parking Appeal Committee: No report
- Pedestrian Safety Committee: No report.
- Resource Planning Committee: No report.
- Task Force on Sexual Assault and Violence Prevention: No report.
- Task Force on IUPUI Health and Wellness: The next meeting is July 10.
- Tobacco Free IUPUI Task Force: McCurry said the campus will be giving out warnings, but on August 1, if you are smoking within 8 feet of a door, the citation is \$125. There will be a subcommittee for faculty on implementation. There will also be a subcommittee for staff and students, and one for visitors, although there is not much that can be done about visitors. She feels there will probably be a request for a presentation in the fall about this initiative. A staff member said there is a major issue with the space behind Research 2 where there is an IndyGo bus pickup as well as it is the perimeter of Wishard. McCurry said the smoking butlers will go away.
  - How will the 8 feet be measured? Will this be tied to the tobacco free credit? McCurry said these things have not been discussed to her knowledge.
- IT Policy Review Committee: No report.

**Agenda Item XII: Report from IUPUI Faculty Council Liaison**

Sarah Baker, IUPUI Faculty Council Executive Committee

No report. Herrell announced that Baker will not be continuing in this position as she has held it for two years. Baker has helped the SC very much in that time. Kristi Palmer of the University Library has been designated as the new representative.

**Agenda Item XIII: Old Business**

No Old Business.

**Agenda Item XIV: New Business**

- A member said when she went to register for classes, she found that she would have to pay an admissions fee, but it was stated that faculty and alumnus do not need to. She asked that this be taken up by the council.
- Senesac spoke about her department giving raises, but no evaluation to base this off of. Stone said the Faculty and Staff Relations Committee is working on this through a uniform evaluation process. Bulluck said the process is a project that VC Rhodes is taken on. Herrell said performance evaluations are high on the radar of Paydar.
- A member would like to see transparency and clarity on what it takes to be a certain classification. Bulluck said there is a classification guideline that should be followed in giving a rank.

**Agenda Item XV: Thanks!**

Herrell thanked the SC members that were leaving the council at the end of their terms. She awarded certificates to each. A letter will be sent to their supervisor as well.

Herrell thanked other people who helped her during her term as president from 2008-2012. She was awarded with a plaque and congratulatory letter and the thanks from the Staff Council.

**Agenda Item XVI: Adjournment**

With no further business appearing, President Herrell adjourned the meeting at 4:07 p.m.

Minutes prepared by Staff Council Coordinator, Karen Lee  
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