2008-2009 Student Life

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Mission

The mission of the Division of Student Life is to empower student learning, inclusion and success through engagement.

The vision of the Division of Student Life is: Engaging *all* students!

Goals and Objectives

1. Excellence in Community Building

1.1 Strengthen and build community partnerships

**Campus Planning Theme:** Collaboration

**Secondary Goals:**

**Sub Unit:**

**Time Frame:**

Actions taken for 2008-2009:

<!--[endif]-->

<!-[if !supportLists]--><!-[endif]--> 1.1c Work with the academic schools to increase school-based student involvement

Action: Meet with each IUPUI school every academic year

Evidence of Progress for 2008-2009:

<!-[if !supportLists]--><!-[endif]--> 1.1c Work with the academic schools to increase school-based student involvement

Action: Meet with each IUPUI school every academic year

Evidence: During the 2008-2009 academic year, meetings were held between each campus dean and Vice Chancellor Whitney, Assistant Vice Chancellor Ross, and Assistant Dean Spratt. The purpose was to provide each Dean with an overview of programs and services in the Division of Student Life and to open up possibilities for collaboration.

<!-[if !supportLists]--><!-[endif]--> Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.
Activities planned for 2009-2010:

1.1a Assess current strategic partnerships to determine effectiveness
   Action: Describe existing partnerships across the division through meetings and documentation. Create a matrix listing partnerships, types of these partnerships, and the status of each.

1.1b Increase the number of strategic partnerships that contribute to student community on & off campus
   Action 1.1b1: Identify the number of academic partnerships
   Action 1.1b2: Increase the number of academic partnerships
   Action 1.1b3: Identify the number of community partnerships
   Action 1.1b4: Increase the number of community partnerships

1.2 Promote and embrace diversity
   Campus Planning Theme: Campus Climate for Diversity
   Secondary Goals:
   Sub Unit:
   Time Frame:

Actions taken for 2008-2009:

The development of a new comprehensive diversity plan for the Division was started during the 2008-2009 academic year. Therefore, many of the Division Strategic Plan objectives and actions for this strategy were moved to the 2009-2010 year.

Evidence of Progress for 2008-2009:

Please see the attached Highlights document for a complete view of activities related to this strategy.

Activities planned for 2009-2010:

1.2a Develop SL diversity assessment plan
   Action 1.2a1: Assess satisfaction and usage of SL facilities, programs and services by students based upon their personal identities
   Action 1.2a2: From the Campus Diversity Performance Indicators select key indicators specific to SL from which to evaluate performance within the Division

1.2b Actively contribute to building an inclusive campus community
Action 1.2b1: Define inclusion and develop performance indicators to guide work within SL
Action 1.2b2: Collect national benchmarking data of diversity best practices from peer institutions
Action 1.2b3: In response to defining and benchmarking evidence, develop list of recommendations for future activities.

<!-[if !supportLists]-->1.2c Collaborate with faculty, staff, and student advocacy groups on campus
Action 1.2c2: Assess each SL unit’s collaborations with advocacy groups
Action 1.2c3: Collaborate with advocacy groups on campus
Action 1.2c4: Create and share quarterly reports of SL collaborations with advocacy groups
Action 1.2c5: Assess the impact on various student populations regarding student learning, inclusion, and success

<!-[endif]-->

☐ 1.3 Ensure that community building actions and accomplishments are frequently communicated to students, staff, faculty and other stakeholders

Campus Planning Theme: Collaboration
Secondary Goals:
Sub Unit:
Time Frame:

Actions taken for 2008-2009:

<!-[if !supportLists]-->1.3c Communicate more effectively with SL staff & campus regarding communication building actions and accomplishments
Action 1.3c3: SL host a town hall meeting each semester open to the campus
Action 1.3c4: Vice Chancellor host an annual state of students and student life address open to the campus

Evidence of Progress for 2008-2009:

<!-[if !supportLists]-->1.3c Communicate more effectively with SL staff & campus regarding communication building actions and accomplishments
Action 1.3c3: SL host a town hall meeting each semester open to the campus
Evidence: A town hall meeting was held September 29, 2008 with Chancellor Bantz regarding student health and fitness on campus.
http://www.iupui.edu/administration/chancellor/Assets/images/chancellor_chat.jpg

Action 1.3c4: Vice Chancellor host an annual state of students and student life address open to the campus
Evidence: The Annual State of Student Life address occurred on February 3, 2009.

<!-[if !supportLists]-->Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.
Activities planned for 2009-2010:

<!-[if !supportLists]-->1.3 Assess current S.L. marketing and communication efforts
Action 1.3b: Conduct an audit of all communications and marketing materials for the Division.

☑ 1.4 Foster campus spirit through promotion of existing and new campus traditions
Campus Planning Theme: Collaboration
Secondary Goals:
Sub Unit:
Time Frame:

Actions taken for 2008-2009:

<!-[if !supportLists]-->1.4a Contribute to campus traditions that support student success and engagement
Action 1.4a2: Assess SL Traditions and identify need for future traditions

<!-[if !supportLists]-->1.4b Increase student involvement by increasing promotion and execution of campus traditions
Action 1.4b1: Develop tracking mechanism to assess student involvement in specific campus traditions
Action 1.4b2: Identify strategies to increase student involvement in campus traditions

Evidence of Progress for 2008-2009:

<!-[if !supportLists]-->1.4a Contribute to campus traditions that support student success and engagement
Action 1.4a2: Assess SL Traditions and identify need for future traditions
Evidence: Student Life will support the growing number of student organizations that are planning campus tradition events, like Homecoming and the Regatta

<!-[if !supportLists]-->1.4b Increase student involvement by increasing promotion and execution of campus traditions
Action 1.4b1: Develop tracking mechanism to assess student involvement in specific campus traditions
Evidence: Used a new student organizations database, StudentLink, to track over 800 overall events, some of which are becoming campus traditions.

Action 1.4b2: Identify strategies to increase student involvement in campus traditions
Evidence: The traditions will become more student-led than led by Student Life staff. Increase numbers of student organizations (over 300) and of student organization events (mentioned above) indicate an upward trend in student-led events.

<!-[if !supportLists]-->Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

Activities planned for 2009-2010:

<!-[if !supportLists]-->NONE: Strategy 1.4 is now complete.
1.5 Develop new facilities, programs, services, and populations designed to increase community
Campus Planning Theme: Best Practices, Collaboration
Secondary Goals:
Sub Unit:
Time Frame:

Actions taken for 2008-2009:

1.5a Develop new facilities
Action 1.5a1: Develop a proposal to design, construct, and manage the next phase of new housing
Action 1.5a2: Define the purpose, preliminary design concepts, financial plan, and project time for Campus Center Phase II: a new student recreation, health & fitness center

Evidence of Progress for 2008-2009:

1.5a Develop new facilities
Action 1.5a1: Develop a proposal to design, construct, and manage the next phase of new housing
Evidence: Completed December 12, 2008
Action 1.5a2 Define the purpose, preliminary design concepts, financial plan, and project time for Campus Center Phase II: a new student recreation, health & fitness center
Evidence: Completed summer 2008

Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

Activities planned for 2009-2010:

1.5a Develop new facilities
Action 1.5a3: Establish a "Future of Student Life Committee" to explore the development of future facilities to support the community

1.5b Develop new programs
Action 1.5b2: Explore development of new programs focused on evidence-based student needs (health, wellness, life skills, etc.) which would increase student community

1.5d Develop a proposal which would extend student life services, programs, and facilities to students who learn at a distance
Action 1.5d2: Identify the best student services, programs and facilities for distance learners to create a vision for the development of future programs and services

2. Excellence in Student Engagement

2.1 Assess student engagement based on NSSE
Campus Planning Theme: Teaching and Learning, Best Practices, Civic Engagement, Collaboration
Secondary Goals:
Sub Unit:
Time Frame:
Actions taken for 2008-2009:

Assist with publicity for the 2009 NSSE Administration

Evidence of Progress for 2008-2009:

The Division of Student Life staff contributed to the promotion of the 2009 NSSE administration in numerous ways, from creating and sharing marketing materials to facilitating discussions on the importance of responding to the survey. The NSSE overall response rate was approximately 30%.

Activities planned for 2009-2010:

Review the data of the 2009 NSSE administration and determine manners in which the Division can use the results for the improvement of programs and services.

☐ 2.2 Increase the number of involved students
   
   Campus Planning Theme: Teaching and Learning, Collaboration  
   Secondary Goals:
   Sub Unit:
   Time Frame:

Actions taken for 2008-2009:

<!-[if !supportLists]--><!-[endif]-->2.2a Create a Greek life program  
Action: Implement action plan from Greek life task force

<!-[if !supportLists]--><!-[endif]-->2.2e Establish and/or Increase the number of honor societies campus wide  
Action: Ensure that every school has an honor society connected to the academic program

<!-[if !supportLists]--><!-[endif]-->2.2g Ensure the student perspective is included in the planning, operating and assessment of the Division of Student Life and the individual units within the Division.  
Action: Each unit in SL will have an advisory committee including students in order to ensure student feedback regarding the mission, vision, goals and operations of the unit.

<!-[if !supportLists]--><!-[endif]-->2.2h Increase student representation on campus standing committees  
Action 2.2h1: Create an online clearinghouse that describes each campus standing committee and how students can be involved

Action 2.2h3: Develop strategies to involve students on campus standing committees including student training

Evidence of Progress for 2008-2009:

<!-[if !supportLists]--><!-[endif]-->2.2a Create a Greek life program  
Action: Implement action plan from Greek life task force  
Evidence: Successful implementation of the 2007 Greek Life Action Plan as of 6/30/2009

2.2e Establish and/or increase the number of honor societies campus wide
Action: Ensure that every school has an honor society connected to the academic program
Evidence: As part of ongoing discussions between Vice Chancellor and academic deans

2.2h Increase student representation on campus standing committees
Action 2.2h1: Create an online clearinghouse that describes each campus standing committee and how students can be involved

Action 2.2h3: Develop strategies to involve students on campus standing committees including student training
Evidence: Completed September 8, 2008: Information is now included in nuts and bolts sessions for student organizations, promoted through USG and GSO, and sent out through SL and Student Life Services Council meetings

Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

Activities planned for 2009-2010:

2.2c Increase the number of students who are involved in division-sponsored civic engagement activities.
Action: Define and identify civic engagement activities and support student leaders to better publicize and recruit students for civic engagement activities.

2.2d Identify and increase the number of pre-professional and professional student organizations, including organizations specifically for each underrepresented student population.
Action: Ensure that at least one pre-professional/professional student organization is established.

2.2f Increase the number of underrepresented students engaged on campus and in the community.
Action 2.2f1: Use NSSE to identify engagement for groups of underrepresented students.
Action 2.2f2: Develop strategies to increase the engagement of students from underrepresented groups.

2.2g Ensure the student perspective is included in the planning, operating and assessment of the Division of Student Life and the individual units within the Division.
Action: Each unit in SL will have an advisory committee including students in order to ensure student feedback regarding the mission, vision, goals and operations of the unit.

- 2.3 Identify evidence, research, best practices and innovative approaches to determine current student engagement work and to inform future efforts

Campus Planning Theme: Best Practices, Collaboration
Secondary Goals:
Sub Unit: 
Time Frame: 

Actions taken for 2008-2009:
Evidence of Progress for 2008-2009:

Activities planned for 2009-2010:

- 2.3a Assess level of student engagement in each SL departments
  Action: Use Student Life Scalelet to understand and disseminate relevant portions of NSSE data to SL directors

- 2.3b Confirm which peer institutions against which we will benchmark our Division
  Action: Identify similar divisions of student life working with engagement data

- 2.3c Define SL’s contribution to student engagement
  Action: Use NSSE data as evidence to build the student life “scalelet” as a way to track our contribution to student engagement

☐ 2.4 Communicate the value of student engagement to the Campus community
  
  **Campus Planning Theme**: Best Practices, Collaboration  
  **Secondary Goals**:  
  **Sub Unit**:  
  **Time Frame**:  

Actions taken for 2008-2009:

Evidence of Progress for 2008-2009:

- Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

Activities planned for 2009-2010:

- 2.4a Increase the campus community’s understanding of the value student engagement contributes to learning

- 2.4b Identify existing campus recognition and reward programs for student engagement
  Action: Create an inventory of existing student engagement awards.

- 2.4c Recognize and reward student engagement
  Action: Establish "the spirit of student life award" given out annual at State of Student Life address

☐ 2.5 Develop new facilities, programs, services to increase student engagement
  
  **Campus Planning Theme**: Best Practices, Collaboration  
  **Secondary Goals**:  
  **Sub Unit**:  
  **Time Frame**:  

Actions taken for 2008-2009:

Planning for development of new housing and student health and recreation facilities continued last year.

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Evidence of Progress for 2008-2009:

Planning for development of new housing and student health and recreation facilities continued last year.

Evidence: Discussions are ongoing

Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

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Activities planned for 2009-2010:

\[
2.5a \text{ Develop a process to review and recommend new facilities, programs and services designed to increase the number of engaged students.}
\]

*Action: As a part of a “Future of Student Life Report” review existing data and evidence to increase student engagement.*

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3. Excellence in Professional Practice

3.1 Increase SL staff knowledge and understanding of SL programs, services and facilities

**Campus Planning Theme:** Best Practices, Collaboration

**Secondary Goals:**

**Sub Unit:**

**Time Frame:**

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Actions taken for 2008-2009:

\[
3.1a \text{ Assess current internal SL communication methods to the extent that SL staff are well informed about SL programs, services, and facilities}
\]

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Evidence of Progress for 2008-2009:

\[
3.1a \text{ Assess current internal SL communication methods to the extent that SL staff are well informed about SL programs, services, and facilities}
\]
Evidence: Conducted an internal assessment of quarterly staff newsletter. See attachment for the results.

3.1d Each unit will update their unit's vision, mission, values and goals to support the division's new vision, mission and goals.
Evidence: The Director of Assessment and Planning worked with the following departments last year: Campus Center, Campus and Community Life, and Student Life and Global Engagement.

Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

Activities planned for 2009-2010:

3.1b Identify significant measures of accomplishment for each unit
Action: Agree upon a common set of measures that every Student Life unit would use to monitor efforts

3.1d Each unit will update their unit's vision, mission, values and goals to support the division's new vision, mission and goals.
Director of Assessment and Planning will work with Student Rights Responsibilities and Conduct, and the Student Advocate

3.2 Enhance professional development for all employees within Student Life
Campus Planning Theme: Best Practices
Secondary Goals:
Sub Unit:
Time Frame:

Actions taken for 2008-2009:

3.2c Promote careers in student affairs
Action 3.2c1: Strengthen the relationship with the HESA outreach program by hosting outreach events at IUPUI

Action 3.2c5: Inform undergraduates about higher education and student affairs administration as a profession and future by hosting a panel discussion of HESA practitioners and also by hosting a “Vice Chancellor For Student Life” for the day event.

3.2d Each semester conduct a Division orientation and training for staff, graduate assistants, and student employees new to the Division
Action 3.2d1: Develop a Division-level orientation committee

3.2e Continue VC SL Staff award program
Action 3.2e1: Three staff awards: PA, CL/TE, GA
Evidence of Progress for 2008-2009:

3.2c Promote careers in student affairs

Action 3.2c1: Strengthen the relationship with the HESA outreach program by hosting outreach events at IUPUI
Evidence: Developed an ongoing relationship with the IU HESA department to host a major event during graduate-student recruitment activities in February of each year, started February 2008.

Action 3.2c5: Inform undergraduates about higher education and student affairs administration as a profession and future by hosting a panel discussion of HESA practitioners and also by hosting a “Vice Chancellor For Student Life” for the day event.
Evidence: Started in October 2008 as part of Careers in Student Affairs month

3.2d Each semester conduct a Division orientation and training for staff, graduate assistants, and student employees new to the Division

Action 3.2d1: Develop a Division-level orientation committee
Evidence: Started a half-day training program in January 2009. Conducted twice per year in January and August.

3.2e Continue VC SL Staff award program

Action 3.2e1: Three staff awards: PA, CL/TE, GA
Evidence: Started November 2008 with first awards given at the Spring all-staff retreat in January 2009.

Action 3.2e2: Vice Chancellor’s Vision Award
Evidence: First award given at State of Student Life Address in February 2009.

Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

Activities planned for 2009-2010:

3.2c Promote careers in student affairs

Action 3.2c2: Financially support professional development opportunities for HESA students who are employed in Student Life

Action 3.2c3: Continue NASPA Undergraduate Fellow Program

☑ 3.3 Increase the level of team and team work within SL

Campus Planning Theme: Best Practices, Collaboration

Secondary Goals:

Sub Unit:

Time Frame:
Actions taken for 2008-2009:

<--[if !supportLists]--><--[endif]-->3.3d Ensure that every unit administers the Performance Appraisal Process in the same manner.
Action 3.3d2: Incorporate progress in completing the strategic plan into the annual appraisal process.

Evidence of Progress for 2008–2009:

<--[if !supportLists]--><--[endif]-->3.3d Ensure that every unit administers the Performance Appraisal Process in the same manner.
Action 3.3d2: Incorporate progress in completing the strategic plan into the annual appraisal process.
Evidence: ongoing review of the performance appraisal form and process each November

<--[if !supportLists]--><--[endif]-->Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

Activities planned for 2009-2010:

<--[if !supportLists]--><--[endif]-->3.3b Increase communication and understanding of each unit’s vision, mission, values and goals
Action: Submit and distribute unit vision, mission, values and goals

<--[if !supportLists]--><--[endif]-->3.3c Standardize the process of a 360 degree evaluation program for all professional staff in the Division
Action: Review, adapt, and/or update the IUPUI appraisal form as needed

<--[if !supportLists]--><--[endif]-->3.3d3 Ensure that every unit administers the Performance Appraisal Process in the same manner.
Action: Incorporate progress in completing the Student Life Diversity Plan into the annual appraisal process.

3.4 Identify evidence, research and best practices to assess best professional practices work and to inform future efforts
Campus Planning Theme: Best Practices
Secondary Goals:
Sub Unit:
Time Frame:

Actions taken for 2008-2009:

<--[if !supportLists]--><--[endif]-->3.4a Each unit and the division will conduct periodic self-assessments
Action: Complete a structured program review.

Evidence of Progress for 2008–2009:

<--[if !supportLists]--><--[endif]-->3.4a Each unit and the division will conduct periodic self-assessments
Action: Complete a structured program review.
Evidence: Completed program review for Campus and Community Life, spring 2009
Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.

Activities planned for 2009-2010:

3.4b Assess like institutions and professional organizations and make recommendations for improvement with equity and job function
Action: Collect benchmarking data from other institutions/professional organizations

3.5 Develop a disaster/emergency response plan including regular training exercise
Campus Planning Theme: Best Practices
Secondary Goals:
Sub Unit:
Time Frame:

Actions taken for 2008-2009:

Evidence of Progress for 2008-2009:

Activities planned for 2009-2010:

3.5a Develop, practice and evaluate a Division disaster/emergency response plan.

3.6 Develop a more successful culture of resource generation and enhancement within SL
Campus Planning Theme: Best Practices
Secondary Goals:
Sub Unit:
Time Frame:

Actions taken for 2008-2009:

3.6d Implement the already-existing Affinity software for tracking donor contacts, donor giving, and donor recognition

Evidence of Progress for 2008-2009:

3.6d Implement the already-existing Affinity software for tracking donor contacts, donor giving, and donor recognition
Evidence: Complete 7/1/2008

Please see the attached Highlights document for a comprehensive view of activities from the 2008-2009 academic year.
Activities planned for 2009-2010:

3.6b Inventory of current outsources of revenue generation
Action: Develop an inventory of current outsources of departments with the Division which would include but not limited to fee for services, grants and development efforts

3.6c Explore new opportunities for revenue generation
Action: Inventory of campus wide efforts on revenue generation and partnerships that permit success in these efforts.

3.6e Develop and maintain a donor prospect database to develop future donors including students, former students, faculty, staff and friends of student life.

Fiscal Health

Reallocation Plan

Other Question(s)

1) How are you dealing with the projected base budget reductions for 2009-10 and 2010-11? For instance, how will the projected base reductions affect your ability to deliver your current level of services to students, faculty, and staff? Will some planned initiatives have to be delayed or terminated?

Division of Student Life: Response to Supplemental Question on APBR
(See attachment list for a version of this document in MS Word format)

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<thead>
<tr>
<th>Item</th>
<th>Cost Reduction</th>
<th>Revenue Generation</th>
</tr>
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<tbody>
<tr>
<td>Facilities</td>
<td>Intramural and Recreational Sports: Reduce hours of operation for the weight room; eliminate summer open gym hours ($5,000)</td>
<td>Increase revenue by increasing the occupancy in Ball Residence Hall by 2 additional students above the planned amount</td>
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<tr>
<td>Fees</td>
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<td>Increase revenue by increasing the housing application fee by 11%</td>
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<tr>
<td>Fees</td>
<td></td>
<td>Increase revenue by re-assigning one Guest Apartment and making it available for student occupants</td>
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<tr>
<td>Services</td>
<td>Reduce the number of free flu shots for students ($2,400)</td>
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<tr>
<td>Staff</td>
<td>Reduce support staff in Vice Chancellor’s office by .5FTE ($16,000)</td>
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<tr>
<td>Staff</td>
<td>Reduce compensation packages for graduate assistants ($10,000)</td>
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<tr>
<td>Staff</td>
<td>Reduce available CAPS clinical service by .5FTE by not filling a vacant full time position but instead employing part time clinicians ($13,000)</td>
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<tr>
<td>Staff</td>
<td>Campus Center: Increase the number of required work-study eligible student employment positions and reduce the number</td>
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<tr>
<td>Budget Category</td>
<td>Description</td>
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<td>-----------------------------------------------------------------------------</td>
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<tr>
<td>Travel</td>
<td>Reduce professional development funds for each staff member by 50% ($30,000)</td>
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