

Graduate Affairs Committee

October 22, 2013

1:30-3:00pm

UL 1126

Minutes

Meeting called by: Dr. Sherry Queener

Attendees:

Sherry Queener (Chair), Randy Brutkiewicz, Thomas Davis, Patricia Ebright, Charlie Feldhaus, Dominique Galli, Monica Henry, Karl MacDorman, NaShara Mitchell, Ann O'Bryan, Jacquelynn O'Palka, David Peters, Sonja Rice, Patrick Rooney, Randall Roper, John Schild, Jack Schmit, Sue Wheeler, James Wimbush, Constantin Yiannoutsos. Staff: Dezra Despain

Substitutes: Carmen Luca-Sugawara for Margaret Adamek

Guests: Dr. Rachel Applegate, Dr. Markus Pomper, Joanne Orr

Approval of the Minutes for August 27, 2013. Minutes approved

Queener

IU Deans Report

Wimbush

The proposal that was presented to the president in mid-September was approved by him. It has been announced at the Trustee meeting. The two main factors to timely completion are money and mentoring. We will have money for recruitment and money for mentoring that will help students who are dealing with issues that are beyond their committee. There is money designated for community building, which helps with mentoring. We have money available for timely completion by way of a presidential dissertation fellowship. Sometimes students are not able to complete their studies and need to stop out for a short time. Rather than losing them altogether, this fellowship allows a year of funding for their dissertation year. This helps good students to complete in a timely fashion. Two-thirds of the money is for fellowships; ten for recruitment fellowships called presidential fellowships, 12 for dissertation, the remainder of the money will be for mentoring and community building. Sherry Queener, NaShara Mitchell, Monica Henry, and Jack Schmit were on the committee who presented the proposal to the president. This money will help us significantly by giving us the resources to implement ideas we've wanted to implement for a long time.

Purdue University Report

Story

Unable to attend

Associate Dean's Report

Queener

- Notification for the master's thesis awards from the Midwest Associate of Graduate Schools. The topics this year are Life Sciences and Humanities.
- Graduate Office is undergoing a review. This review will help improve processes and function of the unit. This will be a time to see what's going on in the Graduate Office, especially since there has been significant reorganization. The dates for the visitation for the external review are November 13-14. The review team will want to meet with faculty, staff, and students from your units. If you want to get on the schedule, contact Dr. Queener—think in terms of things you don't want to see go away and in terms of what you want improved.
- Curriculum committee courses—many courses that don't get approved have to do with graduate level objectives and content. We need to think about having conversations with the units. A couple of options are: having a presentation during the Graduate Affairs Committee, visiting with units who are developing courses and curriculum.

Assistant Dean's Report

Mitchell

GU2IUPUI – The Institute is for prospective students from underrepresented and under-served backgrounds and was a multi-day activity, and the Open House, for all interested students to come and interact with faculty, graduate and professional students, and to tour program facilities among other things.

NOBCCHE – We were able to sponsor the first Women's STEM reception. It was an engaged discussion between students and professionals. We were able to touch 125 individuals, both students and partners. We held two spots for GU2IUPUI

Institute level so we were able to bring in some very high quality students. The two that were selected were from Alabama A&M. John Schild said he was impressed with the students.

PFF - Twelve students will be in attendance; this is a fellowship program that helps students continue on to graduation. This is where you can find high quality individuals for post docs as well as faculty positions.

PFFP conference is November 7-8. You will be getting more information from the graduate office. Please share this information with your faculty/students when you get it from the graduate office. The first 50 participants who register will receive Carolyn Dowd-Higgins' book, "That's Not the Career I Ordered." She is not able to attend, but this is her contribution to the conference. They will also give away ten U of U video profiles, which proved successful with the GU2IUPUI Institute students. This is a dedicated URL students can put on their resumes.

We have two mentoring opportunities at Ivy Tech with two outstanding individuals who want to mentor. The individuals are involved on the educational side as well as the social work and leadership side.

Graduate & Professional Student Government

Graduate Office Reports

Henry

Spring admissions are coming in. For UGS programs, please remind your admissions personnel to attach the transcripts in workflow so that we can make sure they are meeting standards.

We had an IUIE workshop that was well received.

Admissions workshop on Nov 5 from 10-12 here in this room.

We've been meeting with several schools about making tweaks to the grad eApp. There are some issues that need to be addressed for certain programs.

A reminder that permanent residence, political asylees/refugees, and undocumented graduate students are processed through the graduate office and not OIA. We will need to see a permanent resident card or any documentation that go along with that attached to the workflow.

Curriculum Subcommittee

O'Palka

We met last weeks. There were 19 course changes and 54 new courses, the bulk of which were approved. We have not been cleaned up since last fall; finally we have viewed all the courses.

We've been having issues with the online form with areas that need to be clarified, which is a lot of what we have been cleaning up. The form is not always apparent to first-time users.

If you have courses that you plan on sending through, contact one of us to review it beforehand. Or submit just one course to see how the committee reviews it. Many times, a unit creates a format they follow and if you submit all the courses under that format then discover that the committee requests changes, it can be very frustrating to the unit to have all of them returned and then have to change them all.

Fellowship Subcommittee Report

Queener

Will be meeting soon. Block grant materials will go out shortly. Protocol is the same as last time.

Graduate Recruitment Council Report

Wheeler

Grad Expo was September 24th. Did not follow Purdue so the outside organizations were down. We sent a note to outside recruiters as to what they wanted to see in potential students. The response from that was overwhelming. They were impressed that we did that. We sent that information to the capstones so that the students could see if they fit in with what graduate universities are looking for. We do need to get our attendance up.

We have a table at the Benefits fair to talk about tuition benefits. Our theme is "Are you leaving money on the table?"

We received the Biology open house flyer. Randall Roper: This is something Biology has done for the past 3 years. The students attend department seminars, feed them lunch, then faculty who are recruiting students will present. We are trying to match up students and faculty. We've had success over the years.

Recruiter's workshop: November 8, same date as PFFP. We are changing the date possibly into December or early next year.

Please send us copies of your brochures.

Student Success Series: Philanthropic wants these events live-streamed. How can we share this with our distance students? Patrick Rooney says that alumni want to stay engaged and continue to be integrated. NaShara asked that PR email this information to Carolyn Dowd-Higgins because she wants to hear that alumni want to stay engaged.

Program Review

MD-MPH Joint Degree Program at IUPUI - APPROVED

The reviews were positive but there were a few questions. One of the main questions was how the money would actually facilitate the development of the degree. The other question was whether there was adequate numbers of faculty to handle these new courses. Carole Kacius responded via one of the reviews. She said there are public health physicians within the School of Public Health who will develop the courses. Another question was how students would take these courses and whether will be online course development. A good deal of the money of this grant is directed towards funding the development or the conversion of courses to online. Most of the MD students are on this campus in their 3-4th year so they have the option of taking the courses in person if they wanted to. Mary Ellen Gusick, Executive Associate Dean for Education in the School of Medicine, Dr. Doss, faculty in School of Medicine, Carole Kacius in Public Health, and Greg Wilson in Public Health oversaw the grant and will be overseeing the program.

Graduate Certificate in Advocacy Skills - APPROVED

Joanne Orr: This certificate allows students to concentrate their studies in preparing to practice in a work practice they normally don't get to do in law school. It requires them to participate in a capstone experience in a live client clinic working under the direction of faculty.

SQ: This is a 15 credit certificate.

JO: Trying to be consistent with other certificates. This came from a 24 credit concentration the Law School has had in place for years, but became a barrier to the students being able to complete it. So we looked at other Law School certificates that were being proposed by the Law School and we wanted to be consistent with them so that the students would have choices.

SQ: Ten credits are graded and the rest are Satisfactory/Not Satisfactory, correct?

JO: Correct. Many of the courses that the students take are not graded because we assess their performance in context of their own learning as opposed to in context of everyone else in that class. In the Pass/Fail courses, there are assessments that are performed.

David Peters: Advocacy Skills – shouldn't it be practice and not skills?

JO: Law association places emphasis on values and skills, so this plays to that.

Graduate Certificate in Corporate and Commercial Law - APPROVED

SQ: This is 22 credits and compares to other law certificates. This is a concentration that is being turned into a certificate. The review comments recommend approval.

Randall Roper: This is 22 credits, but the previous was 15. Is this out of line for certificates?

SQ: It's not out of line. Certificates can go up to 29. This is in alignment with certificates.

Charlie Feldhaus: How many of these courses are P/F?

SQ: None

Graduate Certificate in Math IUE - APPROVED

Markus Pomper: This is an 18 credit hour certificate; it's intended to be the mathematics half of the MAT of mathematics. Almost identical to the MAT in Mathematics in Bloomington. We've taken out the Education courses and credits and replaced with the Math courses and credits and used almost the same wording as that in Bloomington. In order to do community college teaching, 18 credit hours in math is required. If a person is involved in teaching but doesn't have any math credits, this allows those people to qualify.

SQ: Markus has been in touch with the IUPUI Math department and has kept up a good dialogue with them. One course is a 300 level course.

MP: I had discussed it with the Math department here. They suggested we keep this course because it is intended for teachers. MATH-M393 Bridge to Abstract Mathematics a critical component because it covers topics in breadth that is not found elsewhere.

SQ: What is the need for this kind of certificate?

MP: The need is statewide. Ivy Tech Southeast, Ivy Tech Central, and Vincennes. They don't have enough faculty to staff their masters. Because of ACA, their current part-time faculty can't teach more than 20 hours. Offering this degree allows more part-time teachers. IUE currently has 3-tenure track professors and are hiring more so we will be able to support the implementation of this certificate.

LIS Subplan requests to print on transcripts - APPROVED

- MLS Academic Librarian Specialization
- MLS Public Librarianship/Adult Services Specialization
- MLS School Library Specialization
- MLS Technical Services Specialization

- **MLS Youth Services Specialization**

SQ: Registrar and I talked about whether or not the GAC needs to approve things that go on transcripts and we both agreed that they should.

Rachel Applegate: We have always advised students to take certain courses for their careers. This will now demonstrate on their transcripts that they have taken those advised courses that will prepare them for their career choices. These are well-established subareas in the field.

David Peters: Is this pigeonholing students to their chosen subplan only? Does it preclude them from being something like a research librarian at the university?

RA: Not at all. Most of these students will go on to receive an ALA MLS which will allow them to be marketable to any library, because libraries know the value of an ALA.

Randall Roper: Will there be an occasion where a student can minor in more than one?

RA: No. You choose to do one.

Doctoral Minor Bioethics - APPROVED

SQ: No new courses are being offered; it uses existing courses in Philosophy. The minor will be for 12 credits to be taken in PHIL department at 500-level and higher. This is formalizing the minor so that we can put it in the graduate bulletin.

Bioethics Curriculum Change - APPROVED

Updating of the Bioethics MA concentration. This is an expansion of list of courses available as the alternative second course in the philosophy core. That is the only change.

Curriculum changes for Biochemistry & Molecular Biology Ph.D. Program --Tabled

Randy Brutkiewicz requested that this be tabled.

Changes in Cancer Biology Minor Tabled

Randy Brutkiewicz requested that this be tabled.

Going out for review:

- Graduate Certificate in Medical Humanities
- Proposal for Five-Year BA/MA – Philosophy

OTD will be resubmitted in the correct format for next meeting.

Discussion

Patrick Rooney: How can we get the fellowships for our students?

Wimbush: We haven't received the funding yet. We want to be able to offer this for the upcoming year. But

Old Business

Next Meeting and Adjournment

November 26, 2013; 1:30-3:00pm; UL 1126