

Graduate Affairs Committee

November 26, 2013

1:30-3:00pm

UL 1126

Minutes

Meeting called by: Dr. Sherry Queener

Attendees:

Sherry Queener (Chair), Randy Brutkiewicz, Thomas, Davis, Fred DiCamilla, Gregory Druschel, Charlie Feldhaus, Anthony Greco, Monica Henry, Michael Kowolik, Karl MacDorman, Deborah McGregor, Jacquelynn O'Palka, David Peters, Randall Roper, Jack Schmit, David Skalnik, Jon Story, Andrew Winship, Constantin Yiannoutsos. Staff: Dezra Despain

Guests: Dr. Emily Beckman, Dr. Chad Carmichael, Dr. Jeffrey Crabtree, Dr. Thomas Fisher, Dr. William Schneider

Approval of the Minutes for October 22, 2013

Minutes approved

Queener

IU Deans Report

Dr. Queener for
Dr. Wimbush

There's \$1million for diversity recruiting and student support to come to the graduate school but it's earmarked for minority recruiting and support. Although the money won't be available until July, we will begin recruiting fellowship recipients along with University Fellows. We will be modifying the notice so that you can be aware of the new funds and what the qualifications are. The timing will be about the same. The Fellowship Committee will work with these and will make the recommendations along the same guidelines that we use for University Fellows. It's new money; about \$300k that will be devoted to the recruiting fellowships and another amount set aside for dissertation fellowships. We will write the guidelines for that. The idea is to start spending the money by the fall of 2014.

Purdue University Report

Story

We are working on system-wide plan for the Graduate School and have passed a few hurdles. One is to pass cooperative DNP with Calumet, Fort Wayne, and North Central, and the W. Lafayette campus is participating to help with that program. Each campus will have their own program but will share some of the coursework so they are not duplicating each other.

Enrollment on PUWL campus is record; a little over 8,400 students this fall. Total system wide is over 10,5k.

We are doing a systematic assessment of our graduate programs.

Part of our strategic plan is to have an independent interdisciplinary graduate program. This will be a program designed and awarded to an individual student. There are students who don't fit in departmental programs. This allows them to design and form their own committee where all the requirements will be met through an agreement between them and their committee. This program was done in cooperation with Office of Vice President for Research.

We were here for the review of the graduate office where we shared how structure works between campuses, and answered a lot of questions the review team had.

Associate Dean's Report

Queener

Graduate Office review; having everyone there helped the review team to get down to what is important. Chaired by Bill Wiener, dean at the University of North Carolina at Greensboro. He's a very experienced dean. There was a professor of sociology, Brian Powell, professor of sociology at IUB, Paul Ardayfio, research scientist from Eli Lilly, and Bill Bosron, Razi Nalim, and Marianne Wokeck from IUPUI made up the rest of the review team.

The debriefing lasted 2 hours 15 minutes and was very detailed. A lot of good ideas and suggestions resulted from the review. The report will be coming in about 3 weeks, and we will share the self-study and the report.

One of the big suggestions was that we clarify the organizational chart. It's very narrow and only shows the reporting line to James Wimbush and from James to Charles Bantz, whereas our responsibilities cover Purdue, and also includes this committee, which is an IUPUI committee and doesn't fit under the Graduate School. It needs to be added to the organizational chart. There are a variety of things that need to be added to the chart in order to explain the complexity of this

office.

Thanks to everyone who helped contribute to this review.

Charlie Feldhaus suggested adding self-study to website so that everyone has access to it.

Assistant Dean's Report

Dr. Queener for
Dean Mitchell

PFFP conference was held November 7-8 in the NCAA Hall of Champions. The quality of speakers was outstanding; however, the number of students who attended was low. We need to re-examine how we publicize and get commitment from those who pre-register.

Graduate & Professional Student Government

Greco

Intramural Program—Graduates tend to use it more than undergrads. If they contact the GPSG they will cover the entire recreation fee (\$15) or up to \$20 of student's intramural entrance fee. Thus far we have given out \$1,100 worth of vouchers to 66 people.

Educational Enhancement Grant (EEG); Due to the high demand of requests, the GPSG will break up the annual allotment of \$35K into four quarters to ensure that the money goes to the highest quality applicants.

The GPSG has moved to a new office space in a more noticeable area. It's on the 3rd floor and has a lobby that seats about 21 students and two back offices that seat up to six people each.

Court of Student governance – This semester both the undergraduate and graduate student governments passed identical legislation to form the Court of Student Governance. The court is made of three graduate/professional students, three undergraduate students, and one chief justice (from either graduate/professional or undergraduate—currently this person is an undergraduate student). They plan to place a justice from each body on the parking appeals committee.

Marketing – Our marketing efforts have really raised awareness of who we are. We have had seven ice cream socials in seven different locations with 206 students in attendance. Our Facebook likes are up 85%. And President Greco has been responding to #IUPUIkidProblems on Twitter. His theory is that there are students with issues regarding IUPUI and they throw the problem to Twitter but no one is responding to help with the issues. This makes IUPUI look bad. So Greco has been answering these concerns and to-date 198 problems have been resolved.

Michael Kowolik: Have you thought of asking for more money to help support your organization?

AG: Yes. We have spoken to the Dean of Students. We are hoping that with these numbers we can get more financial support.

Committee Reports

Curriculum Subcommittee

O'Palka

We have not met since our last meeting. The committee is pretty sparse at this time of the semester and year. January will be our next meeting.

Fellowship Subcommittee Report

Henry

We met on November 5th and a few decisions were made. Starting the 2014-2015 academic year, we will increase travel fellowship to \$1,000 because \$800 is not enough anymore. The committee also decided to increase the travel allotment for University Fellowships to \$1,000. The block grant has gone out. There is a new table that looks at alternative ways to disseminate graduate student research, e.g., blog, website, etc. This request came from a program that does not have the traditional way of disseminating research. We will be meeting the 1st of Jan to review block grants

Graduate Recruitment Council Report

Dezra Despain for
Sue Wheeler

February 21st will be the Recruiter's Workshop from 9:00-2:30 at the Greenwood Learning center. More information will be sent.

The GRC's next meeting will be in January.

Program Review

Five-Year BA.MA – Philosophy APPROVED

SQ: There are several dual degrees in Bloomington but they call them Accelerated Masters. It does not appear on the approval matrix for the University, so dual degree is a better term. But, if you're looking for examples out of Bloomington, look for Accelerated Masters. Students are admitted in their junior year, and then graduate credits are

taken in senior year. The requirements for undergraduate will be met with some degree of overlap. In Bloomington, overlap is generally not approved but to overcome this, the graduate degree will accept fewer credits to finish the degree. As long as we make sure undergraduate degree requirements are met and the graduate degree requirements are met, then it's ok. In the BA/MA, the overlap is 12 credits, which helps the student finish in five years of what would be a six year program.

Deborah McGregor: What are number of credits in the master's program?

Chad Michaels: For the master's, it's 30 credits. We have a bunch of combined undergraduate/graduate courses. Most of our Philosophy courses are already combined as undergraduate/graduate courses. If a student takes it as an undergraduate course, they don't do the same work that graduate students do. If we see that they are doing well, we bump them up to doing more graduate work. This helps position them to transition into the master's program and eventually a PhD.

Gregory Druschel: What's the distinction between 300-level and 500-level?

CM: The graduates do more outside research. They will be learning professional level research.

SQ: This should be indicated in the proposal.

Jackie: These classes come to the curriculum committee. We like to see both of them. We look at the outcome learning objectives because the ones for the graduate class have to be written differently than the ones written for the undergraduate class. The evaluation structure is different. There are usually much more in-depth projects.

Graduate Certificate in Medical Humanities--APPROVED

Bill Schneider: This has been around as a program for at least 15 years, beginning as an undergraduate minor. The idea was to pull this together for people who come here for the health sciences. Over time, it grew and from it, the undergraduate bachelor's degree in medical humanities was introduced last year. It is the 2nd one in the country. Like with the undergraduate degree, on the graduate level we are starting with a certificate and will see what the response to it will be. At a recommendation from medical school, we will start the certificate, and hope to adapt this to medical and residence students. We think there is sufficient interest just between the students who are in the graduate and professional fields in the health fields, people in the work force, and people coming back. We will need 5-10 students for the required course to have sufficient enrollment to be taught.

Faculty resources—we have 20-25 faculty in liberal arts who work in the health-related disciplines (Anthropology, Religious Studies, Sociology and so on). The question about Gunderman is one a lot of people ask. He has an M.D. and Ph.D. from University of Chicago in Social Thought and full tenure in Philosophy and Radiology and teaches courses in both.

Emily Beckman: Community resources will be utilized with the practicum. The practicum will be tailored to the individual student's interest. A few of the classes rely on visits to the IMA, the Kinsey Institute, and others.

SQ: Regarding community resources and elective activities, what do the students actually DO when they go to one of those sites?

EB: Students will be mostly observing; grand rounds student observes and record informally in a journal, for instance, and then write a paper about the experience. (Ex; for IRB meetings, students will be required to just observe.)

SQ: Is there any way to control what the students attend. Some of these may not be of practical benefit to students

EB: There are about 30-35 options. We work with the students directly to be sure they attend those events, meetings, discussions from which they will gain the most benefit.

Graduate Certificate in K-12 Online Teaching - IUNW—APPROVED with 1 abstention

SQ: This certificate was developed to meet a local need. The reviewer comments on specifics and some general issues on the proposal. Should there be an online teaching at the K-12 level? That isn't something we determine. The fact is there is a lot of online teaching at that level. It's done routinely in rural counties in Indiana. NW campus is developing a training system for their teachers responsible for developing these online courses. David Malleck, director of NW, confirms this is a local need. It's a 15 credit certificate aimed at teachers already teaching at that level. Any applicant has to be a US licensed K12 teacher.

Thomas Davis: Even here around town, Wayne Township has an online academy.

SQ: There should be a need for official training.

Deborah McGregor: This is the first official training in the state? They've existed but they've not had the training?

SQ: Yes. It has depended upon the teachers individually to get it done?

Charlie: We'll approve them here then go to ICHE, correct? (Yes—they will go from here to the ALC, then follow the process to ICHE). Many parents are unable to enroll their children in AP classes, AP Physics for example. K-12 is embracing rapidly the online options.

DM: Is the online funding not only for the startup, but for the ongoing costs afterwards?

SQ: The funding will cover for 2-3 years and then the costs will be borne by the programs.

Change in existing Minor in Cancer Biology—APPROVED

Randy B: We have made changes in courses that are required. There are three core courses that students take that are part of core requirements for some programs in the School of Medicine. They are also core courses for the Minor in Cancer Biology, which makes it difficult for the students when selecting classes. These core courses are now going to be electives.

SQ: There wouldn't be double counting for major/minor. This is consistent with that.

CURRICULUM For Biochemistry and Molecular biology – APPROVED

The modifications are minor; to make it consistent with what will be in the bulletin.

MS in Music Therapy move to Online APPROVED

SQ: This was sent directly to ALC. The strong points of this proposal: coming from program that produces the MS in Music Technology. It's a program that will undergo accreditation in 2014.

David Peters: For 8 years we've been delivering online programs. A lot of people are transitioning from being practitioners in the field to clinical researchers.

Doctorate in Occupational Therapy revision -- APPROVED

Jeff Crabtree:

- The packet includes the dean's letter of support.
- The budget has been revised, which includes one full time person to direct the program, a 10 month clinical or tenure track faculty, and a support person.
- PhD vs. Professional; this is a professional program. In the health care field, we don't ignore research. We have a course that is evidence-based practice and another that is a research course that helps the person distinguish between qualitative research, quantitative research, methodology, etc.
- Explain and justify the number of credits we have. We resolved this by going full-time. The number of credits will be 30.

SPEA online conversion; Graduate Certificate in Homeland Security and Emergency Management –APPROVED

15 credit certificate. Currently offered face-to-face but will convert to 100% online. There are few competitors in the country. The courses are available online and some are in the process of being converted to online. By 2015, all will be online.

Constantin: If they want to start in 2014, we need to move fast so they can start advertising.

Thomas Davis: Will this replace face-to-face?

SQ: There will be the option to take it online and some face-to-face.

David Peters: I agree that we go ahead and expedite approval. Our campus has been a leader with online instruction.

Discussion

Old Business

Next Meeting and Adjournment

January 28, 2014

1:30-3:00 p.m.

University Library UL 1126