



# Office of Faculty Affairs

VOLUME 1, ISSUE 3

NOVEMBER 2013

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## Did You Know... Policies in Brief

The Office of Faculty Affairs manages policies related to faculty employment. The most frequently asked policy questions pertain to Faculty Leave, Faculty Services and Fringe Benefits. Here are a few examples.

◇ While full-time faculty do not "earn" sick time, they do have sick leave available. Sick leave is paid time off to cover personal illness. Sick leave is not used for occasional illnesses, but should be discussed with the IUSD Office of Faculty Affairs for personal illnesses exceeding one week.

◇ Full-time faculty have nine

(9) paid days of holiday per year. When faculty work on a holiday, alternate time can be requested for a later date for use of the holiday through the School's time off process.

◇ Vacation time can be used to take time off for religious holidays. Submit your time off request through your department for approval for this purpose.

◇ The School pays a set amount of 43.72% of base pay for fringe benefits for all full-time faculty members. To see the percentage of your fringe benefits, you can go to OneStart, click on the Em-

ployee Center tab, and then Total Compensation. Each employee's fringe benefit costs will vary based on the benefits they use.

◇ Indiana University's Employee Assistance Program (IUEAP) is available to all full-time employees as well as their household members and covers a broad range of assistance or advice. This free service is available 365/24/7 and can be accessed by calling 888-234-8327 or 317-962-2622. For more information, go to <http://hr.iu.edu/benefits/eap.html>.

## Let's Talk Sessions in November

The Office of Faculty Affairs' fall 2013 Let's Talk series for adjunct faculty kicked off enthusiastically On Friday October 18th. Each session has been a purposeful, valuable forum for information, direction and improved collabora-



The office of Faculty Affairs is continuing the *Let's Talk!* series for adjunct faculty.

tion. Building upon the Spring 2013 Let's Talk Series our fall topics have included the following subjects.

- Credentialing
- Faculty responsibilities
- Paths to promotion
- Orientation, training and calibration
- Effective teaching behaviors and strategies

Our fall series ends early this month. Look for a fall series summary in the December OFA newsletter.

### Let's Talk Series for Adjunct Faculty

- Monday, November 4th from 12:00—1:00 pm in Glick 103
- Tuesday, November 5th from 12:00—1:00 pm in Glick 103

Lunch will be provided.

Please plan to join us.  
RSVP to Shelley Hall  
[shhall@iu.edu](mailto:shhall@iu.edu)

## November Programs



Enhance  
your  
teaching  
and  
research  
skills.

# Faculty Development Opportunities

There are many opportunities for professional development during the month of November. The following list of programs were selected from a variety of resources on the IUPUI Campus including the Office of Academic Affairs (AO), the Center for Teaching and Learning (CTL), the Office of the Vice Chancellor for Research (OVCR) and the Indiana University School of Medicine, Office of Faculty and Professional Development (OFAPD) and IUSD CE.

### Wednesday, November 6<sup>th</sup>

#### New Faculty Plan Now for Success (AO)

**Time and Location:** 11:30 am to 1:30 pm in Campus Center 309

**Presenters:** Mary Fisher, Carol McGarry, Gail Williamson

**Register:** <http://academicaffairs.iupui.edu/>

### Thursday, November 7<sup>th</sup>

#### Open Enrollment Benefits Information Program (HR)

**Time and Location:** 9:00 to 10:30 am in Dental School S117

**Presenter:** HR Staff

**Register:** Open Session

### Monday, November 11<sup>th</sup> Thursday, November 7<sup>th</sup>

#### Academy: Learning-Centered Teaching: Coordinating Evidence-based Teaching with Evidence-based Learning (OFAPD)

**Time and Location:** 5:30 to 6:30 pm in Fairbanks Hall 5005

**Presenter:** Todd Zakrajsek

**Register:** <https://faculty.medicine.iu.edu/registration/indexDirect.asp?id=1105>

#### Women in Science & Science Conference: Making Your Life Work (OFAPD)

*Attendees must complete Work Life Indicator and submit 48 hrs. in advance*

**Time and Location:** 2:30 to 5:00 pm in Fairbanks Hall 1112

**Presenter:** Ellen Kossek

**Register:** <https://faculty.medicine.iu.edu/registration/indexDirect.asp?id=1087>

### Tuesday, November 19<sup>th</sup>

#### Reading at the Table: Two Presidents Are Better Than One (AO)

**Time and Location:** 11:30 am to 1:00 pm in the Faculty Club

**Presenter:** David Orentlicher, Professor, IU McKinney School of Law

**Register:** <http://academicaffairs.iupui.edu/>

### Tuesday, November 19<sup>th</sup>

#### IUPUI Innovation to Enterprise Showcase & Forum (OVCR)

**Time and Location:** 4:00 – 6:00 pm at Campus Center 450 A & B

**Presenters:** OVCR and IURTC

**Register:** <https://crm.iu.edu/CRMEvents/InnovationShowcase/>

### Wednesday, November 20<sup>th</sup>

#### How to Develop a Curriculum Enhancement Grant Proposal (CTL)

**Time and Location:** 11:30 am – 1:30 pm in Campus Center 309

**Presenters:** Pratibha Varma-Nelson, Stephen Hundley, Dan Griffith, Marianne Woceck

**Register:** <http://ctl.iupui.edu/>

# Faculty Milestone Recognitions

On November 8th, Dean John Williams will preside over a breakfast recognition event at the Towers Ballroom to honor and recognize both faculty and staff members for their service and contributions to the School of Dentistry. *This is an invitation only event.* The recognition breakfast will take place from 7:30—9:00 am just prior to the Faculty Enrichment session which will begin at 9:15 am.

Faculty and staff who reached these milestone of 5, 10, 15, 20, 25, 30, 35, and 40 years of service in either 2012 or 2013 will be recognized. The December issue will feature the faculty members who have achieved these milestones. OFA offers our congratulations and appreciates the dedication of our faculty in carrying out the teaching, research and service missions of our school.

*Thanksgiving Break  
November 28th and 29th  
A Time for Family & Friends  
A Time for Giving Thanks*



## November Programs Continued

**Thursday, November 21st**

**Ethical Dilemmas—You Be the Judge and Jurisprudence Update (IUSD CE)**

**Time and Location:** 6:00 – 8:00 pm at IUSD

**Presenters:** Harvey Weingarten

**Register:** <http://go.iu.edu/82L>

**Friday, November 22nd**

**Designing ePortfolios (CTL)**

**Time and Location:** 9:00 am – 12:00 pm at University Library 0106

**Presenters:** Lynn Ward and Mark Alexander

**Register:** <http://go.iu.edu/82L>

**Friday, November 22nd**

**Child Abuse and Neglect: Why, What, How?/Review and Update Vital and Non Vital Pulp Therapy in Primary and Young Permanent Teeth**

**Time and Location:** 8:30 am – 12:00 pm at Walker Plaza

**Presenters:** Joan Kowolik and Jim Jones

**Register:** <http://go.iu.edu/82L>

**Open  
Benefits  
Enrollment  
November  
11th to  
22nd:  
What are my  
options?  
What are the  
changes for  
2014?  
When will  
program sessions  
be offered?**

**For answers visit**

**h** [http://hr.iu.edu/benefits/open\\_enroll/index.html](http://hr.iu.edu/benefits/open_enroll/index.html)

Ψ

JOHN AND LUCY WILLIAMS  
INVITE YOU AND A GUEST

**IUSD FACULTY  
HOLIDAY  
RECEPTION**

THURSDAY, NOVEMBER 21, 2013  
6:30-9:00 P.M.  
WOODSTOCK COUNTRY CLUB  
1301 W. 38<sup>TH</sup> STREET  
INDIANAPOLIS, INDIANA 46208

RSVP to CAROL DILL by NOVEMBER 5  
317-274-5403 or CDILL@IU.EDU

**IUSD FACULTY HOLIDAY  
RECEPTION  
NOVEMBER 21ST**

*RSVP TO Carol Dill by  
November 5th*



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**ASSOCIATE DEAN & DEPARTMENT CHAIR PROGRAM**  
**Creating a Welcoming and Inclusive Environment**  
November 11th from 1:00 to 3:00 pm in Campus Center 409  
Presenter: Dr. Zebulon Davenport, Vice Chancellor for Student Affairs  
**Register: <http://academicaffairs.iupui.edu/>**



IUSD OFFICE OF FACULTY AFFAIRS **FACULTY ENRICHMENT**

## Preparation for Strategic Planning

Friday, November 8, 2013

9:15 am to 11:00 am

Room S116



**JOHN N. WILLIAMS, DMD, MBA**  
DEAN, IUSD

This enrichment session will be utilized to complete the SWOT analysis initiated during the Teaching Conference as well as engage in conversations to begin the early stages of strategic planning for IUSD.

What matters. Where it matters.

### Next Faculty Enrichment

**Monday, February 3, 2014**

**9:00 - 11:00 am**

**Topic:** Diagnosis and  
Treatment Planning

**Presenter:**

Steve Stefanac, DDS, MSD  
Associate Dean for Patient  
Services, University of  
Michigan School of Dentistry

