

# Graduate Affairs Committee

## Minutes

February 25, 2014  
1:30 – 3:00 pm  
UL 1126

Meeting called by: Dr. Sherry Queener

### Attendees:

Sherry Queener (Chair), Randy Brutkiewicz, Thomas Davis, Fred Di Camilla, Gregory Druschel, Patricia Ebright, Monica Henry, Michael Kowolik, Karl MacDorman, Deborah McGregor, NaShara Mitchell, Jacquelynn O’Palka, Jeffrey Paine, Patrick Rooney, Randall Roper, John Schild, Jack Schmit, David Skalnik, Sue Wheeler, James Wimbush, Andrew Winship, Constantin Yiannoutsos; Staff: Dezra Despain

Guest: Kelly Sumner, Assistant Director of Admissions OIA

## Minutes

Approval of the Minutes for January 28, 2014

Queener

FIS was approved via electronic vote

MAT is on today's agenda because there were two who wanted to discuss it before voting on it.

Monica Henry introduced Kelly Sumner, Assistant Director of Graduate Admissions in OIA. She is replacing Jennifer Nisevich.

IU Dean's Report

Wimbush

We are continuing to work on elections for Graduate Faculty Council.

Epigeum publishes online courses designed to transform the way in which universities and colleges support their core activities of research, teaching, and learning. Epigeum contacted us to provide online courses for faculty advisors, to help in the mentoring process for student dissertations and thesis. This is an initiative where they want to work with 10 universities, then it will eventually become a national initiative. The UGS is considering subscribing. We need to have internal discussions to see whether or not this is feasible.

Randy Brutkiewicz indicated that Epigeum is good to work with.

The UGS had discussed cancelling its association with HBCU, but we have discovered that we have good relationships with the graduate deans of HBCU. We should avail ourselves of these relationships and to strengthen them because of the benefits they afford.

Patrick Rooney: How will IUPUI be treated in regards to the fellowships since IUPUI doesn't always get the same treatment as Bloomington in these matters.

Wimbush: The fellowships we have are UA Fellowships. They are allocated on a percentage basis – 90% Bloomington, 10% IUPUI. What we have done in the past is allocated eight from Bloomington and two from IUPUI. However, if they can't be filled in Bloomington the fellowship will come here. These fellowships are for all disciplines, though there is a preference for the STEM fields.

Roper: Is it open to ALL students? The two main STEM schools at IUPUI are Purdue schools.

Wimbush: Because it is money from the IU president, it is for IU students.

Purdue University Report

Story

Associate Dean's Report

Queener

EAP is acting on their external review. They will be gathering information and will be invited to GAC to present it.

David Burr called a group to write a proposal for a Prep – R25. Another good way to get external funding to engage minority students.

Because of the external review graduate office: new roles might be developed. We will have a new reporting line from Director at Graduate office to the Executive Vice Chancellor's office on this campus. That title will be Associate Vice Chancellor for Graduate Education. The additional responsibility means the position must go fulltime. This will be considered for July 1<sup>st</sup>. We have been updating job descriptions in the graduate office to see if we have the necessary staff to do the things we need to do. We're also looking to offload some

responsibilities, specifically the dean of students because it is time consuming. The office of dean of students of undergraduate is receptive in taking on all the conduct activities. We are currently in discussion.

Dr. Queener announced her retirement at the end of June and that a search and screen is in place. The Graduate Office changes will be reflected in the search and screen document. The search and screen will be looking for a 100% person who will carry the additional titles and will hopefully not have to be dean of students, also.

There are still things up in the air. The committee requested that we have a direct line to Purdue, but that hasn't happened, although is still being pursued.

Wimbush: Thank you, Dr. Queener. We wish you well. We appreciate all you have done, and you have served us very well.

Strategic plan: There are two groups who are talking about things that influence graduate school programs. One group is looking at graduate education. One of the questions being asked is how to increase visibility of graduate classes on this campus. IUPUI website is being redesigned and has allocated only 10% to graduate and professional students. This is not accurate. If any of you are involved in conversations that have to do with the IUPUI website, talk to them. We want anyone who goes to the IUPUI homepage to get the impression that there are good graduate programs on this campus. We can't have the PhD's buried.

Also, a different strategic planning group is talking about a *grand challenge* or *research question*: Urban health and wellness---whatever that *grand challenge* is, we need to be aware of how our grad programs can participate in it. If we align our graduate programs with those, we will attract money from campus.

We are looking into how philanthropy and industry can be engaged to help graduate education. We need to make these much more visible. We may need to go to targeted donors.

The last thing to mention is that there are existing agreements with industry that would bring students from various companies into our graduate programs. That's one mechanism that can support graduate education. There's another interesting one under development in the School of Liberal Arts—an American Studies proposal. They're talking about having a different way of placing students in industry in order to work on real life problems. It would require close collaborations between professionals in an industrial setting and academics.

Rooney: Hearst foundation is another resource that supports minority students. Perhaps IUPUI should apply to that organization for assistance.

Queener: We should look into this.

#### Assistant Dean's Report

Mitchell

If you are looking for students for Summer Research Opportunity Program (SROP), we are starting that matching process now. We are also matching HCBU and STEM scholars.

We are wrapping up the Carnegie classification for community engagement.

April 4, PFFP will be a partner with the E. C. Moore symposium. Keynote speaker is Feeman Hrabowski. Registration is on E.C. Moore website. [ecmoore.iupui.edu](http://ecmoore.iupui.edu)

PFF assessment fellowship application is due this Friday.

#### Graduate and Professional Student Government

Greco

#### Graduate Office Reports

Henry

We have been creating a newsletter that comes out quarterly. This is information we want to disseminate about policy, upcoming events, fellowship deadlines, etc. If you haven't received the Crucial Communicator, please let us know so we can add you to the mailing list.

#### Committee Reports

O'Palka

##### Curriculum Subcommittee Report

Henry

We cleaned up 18 course changes and reviewed roughly 30 new courses. We are up-to-date with reviewing our courses.

Wheeler

##### Fellowship Subcommittee Report

We have 65 PhD nominations, and 35 master nominations for the University Fellowships and three President's Diversity Recruitment awards to review. They have been sent out to the committee to review and our goal is to have decisions in the hands of the nominating programs by March 14.

##### Graduate Recruitment Council Report

We had a Recruiter's Workshop at Greenwood Learning Center. Jack Schmit attended the event.

Jack Schmit: I was impressed by the number who came. The engagement was remarkable and the presenters discussed many different ways of recruiting. I learned quite a bit about recruiting.

If there's a need to do this type of workshop more often, we will be happy to do it.

Upcoming is Speed Sessions; Accelerate Acceptance: The Secrets to Graduate School Admission where we do 8-10 minute snippets and move presenters from table to table to let potential students know what admissions is

all about.

This summer will be Boot Camp. We request personal statements that will be reviewed by faculty. Boot Camp will take place sometime this summer.

#### Program Review

Queener

- MAT – Change in curriculum Approved with one abstention

The only change is that instead of requiring two summers of study in Spain at Salamanca, study abroad will be a recommendation. They noticed that students would complete all the coursework except the two summers abroad because of cost. The Memorandum of Understanding (MOU) is not affected by this change.

The main concern from the committee is that immersion in the country where the language is spoken is an important component of getting a degree in that language.

It was pointed out by others that the students who matriculate into this graduate program will most likely have the necessary background, since most of them are teachers and have had the opportunity in their undergraduate careers to study abroad. Also, when the program first started, it was the only one of its kind in the area. Now there are more and the other programs don't have that kind of requirement.

One committee member argued that requiring students to go abroad puts a financial burden on them and doesn't encourage them to complete the degree. The University thus makes it economically difficult for them.

- Minor in Environmental Health Science -- Approved pending changes
- Minor in Social and Behavioral Science -- Approved pending changes

The committee would like the language that states that all courses must be taken through the Richard M. Fairbanks School of Public Health to be removed. They would like to have language added that states that other courses may be taken if approved by the student's minor advisor.

- Minor in Biostatistics Approve pending changes

The committee would like to have language added that states that other courses may be taken if approved by the student's minor advisor.

- Minor in Health Policy Management TABLED

The information included under "Brief Description" was not complete. The committee would like to see the complete brief description before voting on this.

Discussion

Old Business

Next Meeting and Adjournment (**March 25, 2014, 1:30-3:00 pm, UL 1126**)