

**The Academic Affairs Committee (AAC) of the IFC:
Review of the Proposal to Create an Undergraduate Affairs Committee**

April 2014

The AAC evaluated the document titled “Undergraduate Affairs Committee proposal.doc.” The AAC fully supports the creation of this new committee and the elimination the Undergraduate Curriculum Advisory Committee (UCAC). However, the AAC suggests that the following aspects of the proposal be altered or clarified.

- *Membership of the new UAC:* The AAC agrees with naming Associate Deans for Undergraduate Education or faculty members that lead undergraduate programs from all schools conferring undergraduate degrees to the UAC. However, the AAC notes that certain schools currently have non-tenure track faculty in the Clinical Professor ranks as their leaders of undergraduate studies. Therefore, we suggest that UAC members be Professor or Clinical Professor tracks (assistant, associate, or full rank) with full time appointments and long-term contracts. Moreover, the AAC suggests that each school granting undergraduate degrees have one representative on the UAC.
- *Responsibilities of the new UAC:* The proposal mentions that the UAC should assume the duties of UCAC. Since some of the listed functions of the UCAC were problematic and difficult to bring to fruition, we urge that the charge of the UAC be more clearly defined. Additionally, the role of the UAC relative the Academic Policies and Procedures Committee and UAC should be addressed.