



Idling of Vehicles and Equipment on Campus

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POLICY # IN-FIAD.SUS.01

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Effective: November 3, 2009

Last Updated: November 16, 2012

Responsible IUPUI Campus Division:

Finance and Administration

Responsible IUPUI Campus Office:

Office of Sustainability

Responsible IUPUI Campus Administrator:

Colleen McCormick, Director, Office of Sustainability

Policy Contact:

Colleen McCormick

The IUPUI administration formally approves official campus administrative policies through an established process, publishes those policies in a consistent format, and maintains official campus policies in a central, readily accessible policy website. Responsible administrators (as defined below) and their offices, that are engaged in developing and maintaining campus-wide administrative policies must comply with the procedures in this policy for drafting, approving, revising, distributing, maintaining, and withdrawing campus-wide policies. Academic policies are available on the [Faculty Council website](#).

This policy is in accordance with University Policy [UA-08, Establishing University Polices](#).

Scope

This policy applies to all staff, faculty, students and contractors of the University community. This includes all deliverers of goods and services to IUPUI.

Policy Statement

Except under emergency situations, the engine of all University vehicles shall be turned off when the vehicle is not actively being driven for a period of 30 seconds or more unless an idling engine is essential for the performance of the work at hand (e.g. the operation of a lift gate). Trucks with refrigerator units may leave the refrigerator unit engine running if necessary.

This policy applies to all the vehicles of any contractor performing work on campus.

Reason for Policy

In an effort to develop a sustainable campus, IUPUI is committed to eliminating waste and reducing the campus' impact on the environment. The idling of internal combustion engines contributes to poor air quality, consumes fuel unnecessarily, and is harmful to internal combustion engines.

Exceptions

- If it necessary to build up air pressure on vehicles equipped with air brakes.
- During cold weather and on a cold start, the engine may be idled for up to 3 minutes.
- When clearing (or trying to keep clear) the vehicle's windows of snow, ice, frost, fog, etc.
- When the vehicle's battery(s) would likely become discharged due to high electrical demand, such as when operating emergency lights, strobe lights, emergency radios, etc.
- When the engine is being run by a mechanic during the course of diagnostic procedures and/or repairs; also when a vehicle is being used to assist another vehicle or piece of equipment in the starting process.
- When a motor vehicle is forced to remain motionless because of traffic conditions.
- Diesel-powered route buses operated by or on behalf of the University may idle for a period of up to 15 minutes between routes.

Procedures

University managers and supervisors will inform their personnel of this policy and solicit their employee's voluntary compliance.

Engine idling is to be kept to the absolute minimum amount necessary.

Engines are not to be idled for the sake of heating or cooling of the passenger compartment solely for the sake of personal comfort.

Engines are not to be idled when being refueled.

Vehicles with engines running left unattended are to be reported to the IUPUI Police for enforcement of state law.

The IUPUI Office of Environmental Health and Safety will develop educational materials to assist with the implementation of this policy.

Definitions

Define any specialized terms used in the policy.

Sanctions

As University vehicles are to be marked as to their department of origin, instances of noncompliance are to be reported to the management of the department in question. Instances of repeated or contractor noncompliance can be reported to the IUPUI Office of Environmental Health and Safety by calling 274-2005.

Instances of repeated noncompliance by an employee of the University are to be handled as a departmental disciplinary concern under the appropriate provisions of the University's personnel policies. Instances of repeated noncompliance by a contractor of the University may result in the loss of future privileges of conducting business with the University.

Contact Information

<i>Subject</i>	<i>Contact</i>	<i>Phone</i>	<i>Email</i>

(This section may be modified to include responsibilities if necessary.)

Forms

Not provided - will be updated during review process.

Web Addresses

Not provided - will be updated during review process.

Related Information

Not provided - will be updated during review process.

Document Change Log

Include information about previous policy versions or whether this policy replaces an existing

policy.

Date	Contact	Email	Status
11/2009	Kevin Mouser	kmouser@iupui.edu	Adopted
11/2012	Kevin Mouser	kmouser@iupui.edu	Revised
2/2014	Kati Reeves	kreeves7@iupui.edu	Converted to policy template

Communications

Specify population to receive communications and desired communication methods.

	✓ the desired populations & communication methods
Students	
Staff	
Faculty	
Jag News	
Faculty Council	
Staff Council	
IUPUI Facebook	
IUPUI Twitter	
Housing	