

# Ethics

## FIN-PUR-3.0



### About This Policy

Effective Date:

02-18-1992

Last Updated:

06-30-2009

Responsible University Office:

University Procurement Services

Responsible University Administrator:

Vice President and Chief Financial Officer

Policy Contact:

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### Scope

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### Policy Statement

All University personnel authorized to conduct purchasing activities shall adhere to the highest degree of ethical standards. No employee authorized to conduct purchasing activities shall engage in or permit any illegal or improper purchasing practice. Further, any employee having knowledge of any questionable procurement practices shall immediately report this knowledge to the Associate Vice President, University Procurement Services. Engaging in or permitting unethical or illegal conduct constitutes grounds for disciplinary action that may include possible termination of employment and/or criminal prosecution.

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### Reason For Policy

Any employee associated with the expenditure of public funds shall be held to the highest degree of public trust.

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### Procedure

#### [Solicitation Process Procedures](#)

## History

The source to this policy is:

University Procurement Services, University Human Resources Department, All individuals responsible for the expenditure of University funds regardless of procurement mechanism.