

Meeting on Promotion and Tenure Process for IUN Social Work Faculty

November 6, 2008

Present: Pat Bankston, Dean, IU Northwest College of Health and Human Services; Linda Delunas, Associate Dean, IU Northwest College of Health and Human Services; Darlene Lynch, IUN Social Work Program Director; David Westhuis, MSW Program Executive Director; Virginia Majewski, IUSSW Associate Dean

Discussion and review of the P&T deadlines, processes and standards resulted in the following recommended process for social work faculty on the IUN campus:

For Third Year and Promotion & Tenure Reviews,

1. **Committee of first review.** The Primary Review Committee for the IU Northwest social work faculty member third year and promotion & tenure reviews will be a committee comprised of a subset of the elected College of Health and Human Services P&T Committee and the elected IU School of Social Work P&T Committee. The committee will be comprised of a simple majority of IUSSW faculty to assure social work peer review. The committee will be chaired by an IUN faculty member who will be more familiar with the campus process.
2. **Campus Committee.** The designated campus-wide committee will be that of IUN.
3. **Deans' roles.**
 - a. The Dean of the IUN College of Health and Human Services will solicit evaluations from selected external reviewers.
 - b. Both the Dean of the IUN College of Health and Human Services and the Dean of the IU School of Social Work will receive reviews and recommendations from the primary committee and independently write letters of review and recommendation to the IUN Campus Committee.
4. **Procedures and Deadlines.** IUN social work faculty will follow the procedures and deadlines posted for the IUN campus.
5. **Standards for portfolio review.** The standards used for review of IUN social work candidates for promotion and tenure, and for the third year reviews, will be those in the IUSSW Red Book. The standards will be on file in the Office of the Vice Chancellor at IUN for use by the IUN Campus P&T Committee.

Note: There was reference to President McRobbie issuing a P&T document that would standardize some parts of the process for all campuses. This includes the number of external reviews required which is anticipated as 6.

The IUN College and IUSSW Faculty Senate will review this proposal. When adopted, the process will become part of the overall MOU between IUSSW and IUN.