

MINUTES

JOINT MEETING OF THE NATIONAL BOARDS OF DIRECTORS AND NATIONAL OFFICERS OF THE FUTURE FARMERS OF AMERICA

Kansas City, Missouri
October 9-10, 1966

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The meeting of the Boards of Directors and National Officers of the Future Farmers of America was called to order at 8:30 a.m., in Room M-4 of the Hotel President, Kansas City, Missouri, by H. N. Hunsicker, Chairman. Board members present, in addition to Mr. Hunsicker, included:

Board of Directors

D. C. Aebischer, Chief, Agricultural Education, Madison, Wisconsin;
J. K. Bailey, Office of Education, Denver, Colorado;
H. E. Edwards, Office of Education, Chicago, Illinois;
T. L. Faulkner, State Supervisor, Agricultural Education, Montgomery, Alabama;
M. C. Gaar, Office of Education, Atlanta, Georgia;
P. B. Kirk, State Director, Agricultural Education, Cheyenne, Wyoming;
J. A. Taft, Office of Education, Boston, Massachusetts;
W. H. Wayman, State Supervisor, Agricultural Education, Charleston, W. Va.

Board of National Officers

Howard L. Williams, National FFA President, Olin, North Carolina;
Joseph B. Detrixhe, National FFA Student Secretary, Ames, Kansas;
Larry E. Craig, National FFA Vice President, Midvale, Idaho;
Norman Gay, National FFA Vice President, Sumner, Georgia;
William M. Kelly, Jr., National FFA Vice President, Winchester, New Hampshire;
James Stitzlein, National FFA Vice President, Ashland, Ohio.

Others present were J. M. Campbell, National FFA Treasurer, Richmond, Virginia; James Durkee, President, NVATA, University of Wyoming, Laramie, Wyoming; Byron F. Rawls, Regional Field Representative - Agricultural Education, Office of Education, Kansas City, Missouri; John W. Lacey, Program Specialist, Agricultural Education, Office of Education, Washington, D.C.; A. H. Hollenberg, Facilities Specialist, Office of Education, Washington, D.C.; Jack Billings, Public Information Officer, Bureau of Adult and Vocational Education, Office of Education, Washington, D.C. Wm. Paul Gray, National FFA Executive Secretary, was ill and unable to attend.

Others present for all or a part of the sessions included: Wilson Carnes, Editor, The National FUTURE FARMER Magazine, Alexandria, Virginia; E. J. Hawkins, Manager, Future Farmers Supply Service, Alexandria, Virginia; John J. Farrar, Director of Public Relations for the FFA; John C. Foltz, Information Specialist for the FFA; E. J. Johnson, Consultant for the FFA, Washington, D.C.; Dr. R. J. Agan, Head, Dept. of Agricultural Education, Kansas State University, Manhattan, Kansas with a teacher and student from Costa Rica; and Messrs. Robert B. Hearne, Jr., Charles W. Reed, Robert A. Seefeldt, and George L. White, participants in the 1966-1967 Massey-Ferguson Fellowship Program.

The Chairman asked for a moment of silent meditation. This was followed by the invocation by Joseph Detrixhe.

Copies of the Tentative Agenda were distributed and other recommended items were added by Board members.

APPROVAL OF PREVIOUS MINUTES -- It was moved by Norman Gay, seconded by Larry Craig and carried, that the Minutes of the previous meeting be accepted as mimeographed and distributed. It was moved by Dr. Gaar, seconded by Mr. Aebischer and carried, that the action of the Board of National Officers be sustained.

APPROVAL OF MINUTES OF GOVERNING COMMITTEE MEETINGS -- The Chairman called for approval of the Minutes of the Governing Committee Meetings of August 10, 1966; August 29, 1966; and September 9, 1966. Mr. Kirk asked for clarification of the additional sum of \$3,000.00 advanced to the Peace Corps fund, as contained in the Minutes of the Meeting held on September 9. Mr. Hunsicker explained that this was needed to close out final expenses of the FFA/NFA West Pakistan project -- but that the entire indebtedness of \$13,000.00 would be repaid by the Peace Corps to the FFA soon, with the exception of approximately \$500.00 for expenses incurred by Dr. A. W. Tenney in visiting Future Farmer groups on stop-over visits in Japan, the Philippines, and Thailand during his trip to Pakistan.

It was moved by James Stitzlein, seconded by William Kelly and carried, that the Minutes of the three Governing Committee Meetings, referred to above, be approved. It was moved by Dr. Bailey, seconded by Mr. Wayman and carried, that the action of the Board of National Officers be sustained. (See Appendix 1.)

REPORT OF THE NATIONAL FUTURE FARMER MAGAZINE AND OFFICIAL CALENDAR -- Mr. Wilson Carnes, Editor of The National FUTURE FARMER Magazine, gave a brief report on the status of the magazine. The October-November issue of the magazine consists of 92 pages, 43 of which contain advertising. Mr. Carnes gave a brief progress report of the new Membership Roster forms which are now being received from the States. He stated that these forms will be of invaluable assistance in enabling the magazine staff to maintain an up-to-date roster of subscribers, by Chapters. Mr. Carnes also commented briefly on the calendar program. He stated that this is their busy season, and that they need all the encouragement they can get from State staff members and teachers in promoting the calendar program. He also invited suggestions for a theme for the 1969 Calendar Painting. At the conclusion of his report, Mr. Hunsicker complimented Mr. Carnes, and his staff, on the general excellence of the October-November issue of the magazine.

It was moved by Larry Craig, seconded by Joseph Detrixhe and carried, that the report on the Magazine and Calendar, as presented by Mr. Carnes, be accepted. It was moved by Mr. Aebischer, seconded by Mr. Kirk and carried, that the Board of Directors sustain the action taken by the Board of National Officers.

REPORT OF THE NATIONAL TREASURER -- A copy of the Statement of Revenue and Expenditures of the Future Farmers of America for the period July 1, 1966 through September 30, 1966, was distributed and explained by Mr. Campbell, National FFA Treasurer.

It was moved by William Kelly, seconded by James Stitzlein and carried, that the report of the National Treasurer be approved. It was moved by Mr. Edwards, seconded by Dr. Gaar and carried, that the action of the Board of National Officers be sustained.

SPECIAL REPORT BY TREASURER -- Mr. Campbell then presented a statement, which had been prepared at the request of the Chairman of the Board, showing funds which might be available from both the FFA and the FFA Foundation, should it be deemed advisable to use them in the construction of the proposed "National Center of the Future Farmers of America." This report indicated that approximately \$200,000.00 would be available from FFA funds, and that \$300,000.00 to \$350,000.00 might be borrowed from FFA Foundation funds within the year. The Chairman thanked the treasurer for this report, but no action was taken.

REPORT OF FUTURE FARMERS SUPPLY SERVICE -- Edward J. Hawkins, Manager of the Future Farmers Supply Service, was present and gave a brief report. He stated that the volume of business has increased 36% this fall, over last year. Mr. Hawkins reported that the recent increase in the minimum wage is affecting our suppliers all along the line; in fact, he has already been notified of price rises which will mean an increase of 80 cents to \$1.00 on each FFA jacket, after January 1. He, therefore, recommended that the Board give serious consideration to increasing the price of the official FFA jacket from \$8.75 to \$9.75, as of next September.

AUTHORIZATION FOR INCREASE IN COST OF OFFICIAL FFA JACKET -- It was moved by Joseph Detrixhe, seconded by Larry Craig and carried, that the Manager of the FFA Supply Service be authorized to increase the price of the Official FFA Jacket up to \$1.00 each, effective with the release of the next FFA Supply Catalog on September 1, 1967. It was moved by Mr. Aebischer, seconded by Dr. Bailey and carried, to sustain the action taken by the Board of National Officers.

ACTION ON JEWELRY CONTRACTS -- Mr. Hawkins stated that our jewelry contracts will expire on December 31, 1966. The L. G. Balfour Company, which handles 80% of our jewelry business, has announced forthcoming price increases of 10%. The Leavens Manufacturing Company, which supplies 20% of our requirements, has requested price increases of from 25% to 30%. Balfour will cut the price increase to 5% if given an exclusive contract. This would mean a savings of approximately \$10,000.00 a year.

It was moved by Larry Craig, seconded by Joseph Detrixhe and carried, that the L. G. Balfour Company be granted an exclusive three-year contract, with a two-year option, for jewelry, awards, and trophies furnished to the FFA Supply Service, effective January 1, 1967. It was moved by Mr. Faulkner, seconded by Mr. Edwards and carried, that the Board of Directors sustain the action taken by the Board of National Officers.

PLASTIC EMBLEMS AND STANDS -- Mr. Hawkins presented an 18" plastic emblem - and a portable, folding stand to be used as a speaker's lectern, on the front of which the FFA Emblem could be mounted. The Board members were favorably impressed and thought these items would be very useful. Mr. Hawkins thought the emblems could probably be priced at \$3.00 each, and the stands at \$7.50. It was agreed that Mr. Hawkins should proceed to obtain actual prices on these items and, at the January Board meeting, present a definite proposal for stocking them at the Supply Service.

ALUMINUM TRIPODS AND CROSS BARS FOR HANGING BANNERS -- It was further suggested that Mr. Hawkins look into the possibility of providing aluminum tripods and cross bars for hanging FFA banners in meeting rooms. Eyelets could be put in the banners and hooked onto the cross bars. Mr. Hawkins agreed to report on this request at the January meeting.

APPROVAL OF REPORT ON FFA SUPPLY SERVICE -- It was moved by James Stitzlein, seconded by Norman Gay and carried, that Mr. Hawkins' report be accepted. It was moved by Dr. Gaar, seconded by Mr. Taft and carried, that the Board of Directors sustain the action of the Board of National Officers.

REPORT ON NEW WAREHOUSE -- The Chairman called upon Mr. Hawkins for a report on the status of the new warehouse being built on the FFA property near Mt. Vernon, Virginia. Mr. Hawkins stated that the elevators are now being installed in the building. This work should be completed by October 15, and they hope to start operations in the warehouse by Christmas. The indebtedness on the building will be paid off upon completion.

REPORT ON PUERTO RICO (DUES AND MAGAZINE SUBSCRIPTIONS) -- Dr. Gaar made brief comments in connection with the increase of membership dues to Puerto Rico, to include the FFA magazine. He stated that some members in Puerto Rico find it difficult to meet this increased cost. Some members cannot read English and are unable to make effective use of the FFA magazine, although the number who do read English is on the increase. In the discussion which followed, it was the consensus of opinion that Puerto Rico should follow the same procedure as the other associations - that is, to pay their dues and to receive the magazine.

It was moved by Larry Craig, seconded by James Stitzlein and carried, that the report relative to Puerto Rico, as presented by Dr. Gaar, be accepted. It was moved by Mr. Kirk, seconded by Mr. Wayman and carried, that the action taken by the Board of National Officers be sustained.

NO CHANGE IN NATIONAL DUES DEADLINE -- The next matter on the agenda was the question of changing the deadline date for payment of National dues, as suggested in a letter submitted by one of the States. This letter, proposing that National dues be paid early in the Fall, so that members would receive their magazines earlier, was read and discussed. Members of the Boards were polled for their views on this matter. It was the consensus of opinion that the present plan seems to be working satisfactorily and there is no need for a change. No formal action was taken.

The meeting was recessed at 10:15 a.m. to permit members of the Boards to attend church services.

The Chairman reconvened the meeting at 1:00 p.m.

KANSAS CITY FFA ADVISORY COUNCIL -- This session of the Board meeting opened with brief comments by the Chairman concerning the reorganized Kansas City FFA Advisory Council, consisting of approximately 70 persons. This Council has been divided into five committees, namely, American Royal Dairy Show, Publicity, FFA Convention, Goodwill Tour, and FFA Foundation. Much interest has already been demonstrated by the members of the Council, and plans are being formulated to further define and implement the responsibilities of each committee.

PROPOSAL FOR WRITING HISTORY OF THE NFA -- At the July meeting of the FFA Board of Directors, Dr. E. M. Norris, Former Executive Secretary of the National Organization of the New Farmers of America, proposed that a portion of the money turned over to the FFA, by the NFA, be used to prepare a brochure or bulletin as to the history of the National Organization of New Farmers of America. This matter was discussed at some length. It was pointed out that a history of the NFA was written several years ago, and it was suggested that this booklet might be brought up-to-date, to include the final phasing-out of the NFA organization. Mr. Edwards mentioned the fact that the State of West Virginia prepared a rather complete history of the NFA sometime ago, and suggested that perhaps the material contained in this bulletin might be used, if it is decided to go ahead with such a project. The suggestion also was made that a history on the NFA might be made a part of the next history of the Future Farmers of America.

It was moved by Norman Gay that the records should show that a definite interest was manifested by the Board members in writing a complete history of the National Organization of New Farmers of America; but that formal action be delayed until the January meeting of the Boards, at which time the National Advisor should be prepared to present an estimate on the cost of such an undertaking, and the procedure for carrying it out. The motion was seconded by James Stitzlein and carried. It was moved by Dr. Bailey and seconded by Mr. Kirk that the Board of Directors sustain the action taken by the Board of National Officers. Motion carried.

LARGE CALENDAR REPRINT AVAILABLE THROUGH FFA SUPPLY SERVICE -- In accordance with action taken at a previous Board meeting, Mr. Wilson Carnes reported further on the availability and cost of large prints of the paintings used on the FFA Calendars. He stated that pictures measuring 20" by 27½" can be secured at the following costs:

250	Prints	\$1,517.00	-	(or \$6.07 each)
500	"	1,545.00	-	(or \$3.09 each)
1,000	"	1,740.00	-	(or \$1.74 each)
2,500	"	1,864.00	-	(or \$.75 each)

This matter was discussed at some length. It was felt that having these pictures in prominent places in offices, banks, schools, etc., would be good public relations for the FFA. It also was suggested that the paintings might be purchased and presented to donors to the FFA Foundation.

It was moved by Joseph Detrixhe, seconded by Larry Craig and carried, that one large calendar picture be produced in a quantity of 2,500 and that this item be made available through the FFA Supply Service. It was moved by Mr. Kirk, seconded by Dr. Gaar and carried, that the action of the Board of National Officers be sustained.

It was agreed that a committee, composed of the Governing Committee, Mr. Hawkins and Mr. Carnes, will make the selection of the picture to be reproduced.

COMMITTEE APPOINTED TO DEVELOP CRITERIA FOR THE HONORARY AMERICAN FARMER DEGREE AND THE DISTINGUISHED SERVICE AWARD -- Mr. Edwards gave a report on Criteria for the Honorary American Farmer Degree and the Distinguished Service Award. He suggested that a committee be appointed to complete the development of such criteria and recommended that the following persons serve on this committee:

Mr. D. C. Aebischer, of Wisconsin
Mr. W. H. Wayman, of West Virginia
The 1966 FFA Vice President for the Central Region
The 1967 FFA Vice President for the Central Region

He further recommended that this committee make a report at the January, 1967, Board meeting, and action be officially taken on their report at that time.

It was moved by Larry Craig, seconded by Joseph Detrixhe and carried, that the Board of National Officers accept the report and recommendations given by Mr. Edwards. It was moved by Mr. Taft, seconded by Mr. Faulkner and carried, that the Board of Directors sustain the action taken by the Board of National Officers.

FINAL CONSIDERATION OF PROPOSED CHANGES IN NATIONAL CONSTITUTION AND BYLAWS FOR 1966 -- Mr. E. J. Johnson gave a resume of action taken on materials prepared by the Ad Hoc FFA Organization Study Committee pertaining to proposed changes in the National Constitution and Bylaws for 1966. Following the Board meeting in July, a revised report on actions of this committee was mailed to the States in August, with the request that the National Office be notified immediately of any needed changes in the report. Very few changes were received. These changes were incorporated into a final report which was made available to the delegates for their consideration.

It was moved by Norman Gay, seconded by William Kelly and carried, that the report given by Mr. Johnson on proposed changes to the Constitution and Bylaws be accepted. It was moved by Dr. Bailey, seconded by Mr. Edwards and carried, that the action taken by the Board of National Officers be sustained.

In this connection, Mr. Kirk stated that he felt the National Officers should handle the discussion with the delegates. If members of the Board of Directors wish to attend and listen to the discussion, this would be permissible, but the National Officers should conduct the session and allow time for questions and answers. Members of the Board agreed.

STATUS OF "NATIONAL CENTER OF THE FUTURE FARMERS OF AMERICA" -- The Chairman called upon Mr. Edward J. Hawkins for a report on estimates, which he had been asked to obtain, for running a survey of the boundaries of the FFA property near Mt. Vernon. There is a total of 22½ acres of land in this site. The cost for a perimeter boundary survey would be \$1,355.00, with an additional charge of \$400.00 if permanent angle pipes are placed, to mark the boundaries. If a topographical map is desired, the cost would be \$4,600.00. However, Mr. Hawkins thought he could obtain a combined price of \$4,400.00. Because of recently announced plans of work to be done in that area, by Fairfax County, it seems advisable to go ahead with the land survey, regardless of plans for new buildings.

AUTHORIZATION OF TOPOGRAPHICAL SURVEY OF FFA PROPERTY -- It was moved by James Stitzlein, seconded by Norman Gay and carried, that authorization be granted for a topographical survey of the land owned by the FFA. It was moved by Dr. Gaar, seconded by Mr. Aebischer and carried, to sustain the action taken by the Board of National Officers.

REPORT ON SURVEY MADE BY LANDSCAPE ARCHITECT -- Mr. Lacey gave a brief report on the recent visit to the FFA property by Mr. James A. Faiszt, Associate Extension Horticulturist, of Virginia Polytechnic Institute. Mr. Faiszt saw some real possibilities in landscaping, including a lake, picnic area, etc., and agreed to develop a preliminary site development plan incorporating his ideas. Mr. Faiszt stated that a topo map would be needed, however.

FURTHER DISCUSSION ON PROPOSED NATIONAL FFA CENTER -- A discussion was held on the need and role of a National FFA Center. It was unanimously agreed that this proposal should be explored further, and that the "objectives" of such a Center be prepared - perhaps in the form of a brochure - and submitted to the States for their comments. It was also suggested that the National Officers might discuss this with the State Associations. Mr. Edwards and Mr. Kirk pointed out that this would be a major move, involving a great deal of money; if these Boards think that something in this area is good - then, it is the Boards' obligation to put down all of their thinking as to what is good -- and, on the opposite side, show what is not good; then, it can be decided whether we should go ahead with it.

AUTHORIZATION FOR COMMITTEE TO DETERMINE NEED FOR NATIONAL FFA CENTER -- It was moved by Joseph Detrixhe, seconded by Larry Craig and carried, that the Chairman of the FFA Board of Directors be authorized to appoint a committee to further determine the specific objectives and purposes of the proposed National FFA Center, and report back to the Boards at their January meeting. It was moved by Mr. Edwards, seconded by Mr. Aebischer and carried, that the Board of Directors sustain the action taken by the Board of National Officers.

POST HIGH SCHOOL PROGRAM -- Norman Gay gave a comprehensive report on "A Training Institute for Teachers and State Staff Members of Technical Programs in Agriculture" which he attended on August 1-5, 1966, in Cobleskill, New York. Norman stated that this meeting brought out the fact that there is a definite need for a National Post High School Organization of some kind. Many States already have such organizations. This matter was discussed at some length. It was the opinion of some that we would need more information on numbers of students that would be involved, before any definite conclusions could be reached. The opinion was expressed that perhaps this was a vocational agriculture matter -- and not FFA. It was suggested that perhaps the FFA Fellowship students might conduct a survey on this subject.

AD HOC COMMITTEE FOR POST HIGH SCHOOL STUDY -- It was moved by Norman Gay and seconded by James Stitzlein, that the Chairman of the Board of Directors be authorized to appoint an Ad Hoc Committee to conduct a study and determine the needs for a National Post High School Organization; to set up guidelines and develop a plan for implementing the program if the need is ascertained. This committee shall make a progress report at the Board meeting in January, if possible, or not later than the July meeting.

Considerable discussion on the motion followed.

ABOVE MOTION TABLED -- It was then moved by James Stitzlein, seconded by William Kelly and carried, that this motion be tabled.

The meeting was recessed at 5:00 p.m.

October 10, 1966

The meeting was reconvened at 8:30 a.m., on Monday, October 10. All members of the Board were present, except Mr. Taft who had designated Mr. Rawls to act on his behalf at this session - as well as Mr. Wm. Paul Gray, National FFA Executive Secretary.

ACTION TO REMOVE FROM TABLE THE PREVIOUS MOTION -- It was moved by Norman Gay, seconded by Larry Craig and carried, to take from the table the motion of the previous day concerning a National Post High School Organization.

The National FFA President, Howard Williams, called for a vote on the previous motion. The motion was defeated.

ACTION ON PROPOSED NEW MOVIE ON VOCATIONAL AGRICULTURE AND THE FFA --

Mr. Gray explained that a company in North Carolina wants to develop a film pertaining to vocational agriculture and the FFA. They will find a sponsor and work 100% with us, in writing the script for the film. Mr. Walter J. Klein, President of Walter J. Klein, Ltd., Charlotte, North Carolina, expects to attend the convention. He also will have one or two cameramen with him, taking random shots of activities during the convention. It is understood that the National Organization of FFA will not endorse any products or any company that sponsors this proposed film.

It was moved by Joseph Detrixhe, seconded by James Stitzlein and carried, that the Governing Committee be authorized to look into the filming of a new movie on vocational agriculture and the FFA, and take such action as is appropriate. It was moved by Mr. Aebischer, seconded by Mr. Wayman and carried, that the Board of Directors sustain the action taken by the Board of National Officers.

PROPOSED NATIONAL FFA LEADERSHIP TRAINING CONFERENCE -- The Executive Secretary presented a report on a proposed National FFA Leadership Training Conference, to be held in Washington, D.C. in 1967. He stated, in his report, that the last National Leadership Training Conference was held in Washington in 1959. 275 State officers and approximately 50 State adult leaders participated in the conference. A detailed proposal for the conference, which tentatively would be held on July 18-21, 1967, also was presented. This proposal contained the following information: Purposes of the Conference; Attendance; Participation by States; Suggested Program; Suggested Tours; Housing; Budget; and Estimated Expenditures. (See Appendix 2.) It was pointed out that the State Supervisors were of the opinion that the last National Leadership Conference proved to be quite beneficial to all who participated. If a National Conference should be held in 1967, it would replace the Regional Leadership Conferences for that year.

AUTHORIZATION FOR A NATIONAL FFA LEADERSHIP TRAINING CONFERENCE IN 1967 -

It was moved by William Kelly, seconded by Larry Craig and carried, that the National FFA Organization be authorized to conduct a National FFA Leadership Training Conference in Washington, D.C. in 1967, with the understanding that this will replace the Regional Leadership Training Conferences in 1967. It was moved by Dr. Bailey, seconded by Dr. Gaar and carried, that the action taken by the Board of National Officers be sustained.

(NOTE: At a meeting of the Governing Committee, in Washington, D.C., October 21, 1966, it was decided to request reconsideration of this action at the January, 1967, meeting of the Boards.)

INTRODUCTION OF FOREIGN GUESTS -- Several visitors from foreign lands were present and introduced to the Board members. There were two from Costa Rica, two from Mexico, and two exchange students from Scotland and England. The Chairman extended greetings to them, and expressed the hope that they would attend as many sessions of the convention as possible.

REPORT OF LENNIE GAMAGE ON INTERNATIONAL EXCHANGE PROGRAMS --

Lennie Gamage, Advertising Manager of The National FUTURE FARMER Magazine, gave a report on his recent trip to England, Scotland, Germany and Holland. In each of these countries he visited with persons in charge of the Educational Youth Programs. He stated that the National Federation of Young Farmer Clubs of Great Britain is interested in increasing their exchange program with the FFA. They would like to send two boys to the United States next year, and would prefer that our boys come to England in April, rather than June. Both Germany and Holland would like to establish exchange programs with the FFA. Dr. Raymond J. Agan, who accompanied the guests from Costa Rica, stated that he would like to see more work of this nature being conducted in Central and South America. The Chairman stated that there would not be time at this Board meeting to take formal action on the International Educational Exchange Programs for next year.

It was moved by Larry Craig, seconded by James Stitzlein and carried, that the report of Mr. Gamage be accepted, and that he be commended for an outstanding presentation. It was moved by Mr. Kirk, seconded by Mr. Rawls (acting for Mr. Taft at this session) that the Board of Directors sustain the action taken by the Board of National Officers.

ADDITIONAL RECOMMENDATIONS - CANDIDATES FOR DISTINGUISHED SERVICE PLAQUE AND HONORARY AMERICAN FARMER DEGREE -- The names of several additional persons were submitted for the Distinguished Service Plaque and the Honorary American Farmer Degree. Some of the National Officers disapproved of the practice of submitting names just prior to the convention, and suggested that these men be considered for awards next year.

ADMINISTRATIVE ORGANIZATION CHART -- The Chairman presented for the Board members' review an administrative organization chart which had been prepared in accordance with action taken at the July meeting of the two Boards. Considerable discussion developed and further clarification was requested on lines of authority and responsibilities. Several alternate charts were suggested before an acceptable one was devised.

It was moved by Norman Gay, seconded by Larry Craig and carried, that the Administrative Organization Chart attached to these Minutes as Appendix 3, be adopted. It was moved by Mr. Kirk, seconded by Dr. Bailey and carried, that the Board of Directors sustain the action taken by the Board of National Officers.

REVIEW OF CONVENTION RESPONSIBILITIES -- The remainder of the time was spent in reviewing National Convention plans, and the specific responsibilities of individual members of the Boards.

CHAIRMAN EXPRESSES APPRECIATION TO NATIONAL FFA OFFICERS --
Mr. Hunsicker expressed appreciation to the National FFA Officers for the outstanding job they have done throughout the year.

APPRECIATION EXPRESSED TO BOARD OF DIRECTORS -- Howard Williams, speaking on behalf of the members of the Board of National Officers, expressed appreciation to Mr. Hunsicker, Mr. Gray, and other members of the Board of Directors, for their help and counsel through the year.

There being no further business to come before the two Boards, the meeting was adjourned at 10:30 a.m.