Faculty Review Documents

Faculty Annual Report (FAR)

The FAR, together with the CV, records faculty work and accomplishments in a particular calendar year.

- System-wide it allows for transparency and accountability.
- It forms the basis for determining merit pay increases.
- It is the critical first step for the reappointment of probationary faculty and lecturers.

Select administrators, including department chairs, the SLA Dean, and the Dean of Faculties, have access to FARs.

Information on the FAR is <u>available</u> here.

3rd Year Review

The 3rd Year Review is a cumulative constructive review for tenure-track faculty. Information on the 3rd Year Review is available here.

Promotion and/or Tenure Dossier

The P&T Dossier is used for evaluating faculty who wish to go up for promotion and/or tenure. The candidate's dossier is evaluated at the departmental, school, campus, and university levels. Guidelines for promotion and tenure dossiers from the campus and the school are available here.

Review Steps

Annual Review Committee

Annual Review Committee reviews all faculty (copy of review to faculty member and Chair)

SLA Dean

The Dean makes his recommendation and sends the complete dossier (excepting the appendices) to the Office of Faculty Appointments and Advancement (OFAA)

Department Chair

The Chair sends FARs and CVs and salary recommendations to the dean.

The Chair solicits letters from at least 6 external reviewers as part of transmitting complete P&T dossier to the Primary Committee.

The Chair reviews and adds her/his recommendation to the dossier before submitting it to the Dean's office for review by the SLA P&T Committee.

Primary Committee

Primary Committee reviews and recommends to Chair

- tenure-track faculty and (senior) lecturers for reappointment
- conducts 3rd year review of tenure-track faculty
- tenure-track faculty and lecturers for tenure and/or promotion
- tenured faculty for promotion

SLA P&T Committee

The committee reviews and sends its recommendation to the Dean.

Campus P&T
Committee

Chancellor

President

Trustees