

NEWS and VIEWS

Indiana University School of Law - Indianapolis

Ruth Lilly Law Library

Lawrence W. Inlow Hall

530 West New York Street

Indianapolis, Indiana 46202-3325

Library website <http://www.iulaw.indy.indiana.edu/library>



Reference Desk (317) 274-4028

Circulation Desk (317) 274-4026

Library Fax (317) 274-8825

Regular Library Hours - Fall 2004 Schedule

Monday - Friday 8:00 a.m. - 11:00 p.m.

Saturday 9:00 a.m. - 9:00 p.m.

Sunday 11:00 a.m. - 11:00 p.m

Exam, break and holiday schedules will differ. Hours are posted on the website and in the library.

Library hours - <http://www.indylaw.indiana.edu/library/hours.htm>

Reference service hours - <http://www.indylaw.indiana.edu/library/libservices.htm#RefHours>

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New BNA Titles Available on LEXIS, WESTLAW & Law Library Home Page!

Antitrust and Trade Regulation Report

Criminal Law Reporter

Family Law Reporter

Labor Relations Reporter/Labor & Employment Law Library

Fair Employment Practices Cases

Individual Employment Rights Cases

Labor Arbitration and Dispute Settlements

Labor Relations: Decisions of the Courts

Labor Relations: Decisions of the NLRB

Wages and Hours Cases

Security Regulation and Law Reports

United States Law Week

U.S. Law Week's Case Alert

U.S. Law Weeks' Legal News

Databases include 8 year archives.

Welcome

by **Judith Ford Anspach, Law Library Director & Professor of Law**

The Law Library welcomes the Class of 2007 and returning students. Law Library staff members are here to help you with your legal research needs and to provide assistance in accessing and using materials and information. We want to make your law school experience as rewarding as possible, so please call on us when you need assistance. We look forward to working with you. When you are learning how to conduct legal research, we expect to see you at the Reference Desk often. Please remember that librarians don't think there is any such thing as a dumb question, unless it is the question you didn't ask.

For detailed information about policies, location of materials, electronic database services, etc, please see the Law Library web page: <http://indylaw.indiana.edu/library/library.htm>.

To help us better meet the needs of our students, we encourage your comments and suggestions. If you have any problems with Library services or have suggestions for improvement, I am always happy to speak with you either in my office in the library, by phone at 274-3411 or via e-mail at juanspac@iupui.edu

We wish you a happy and successful year. And remember the Law Library motto: JUST ASK!

Services and Policies

STUDY ROOMS - Study rooms located on the second and third floors have been dedicated for group study. A study room may be reserved through the law school's web page <http://www.iulaw.indy.indiana.edu/> under the tab at the top entitled "Current Students." Reservations by a single group are limited to a maximum of two hours per day, but they may not be made more than one day in advance. Study rooms that have not been reserved are available on a first-come, first-served basis. All library policies apply in the study rooms.

COMPUTER ROOMS - The computer rooms house IBM-compatible computers connected to the University network and are located on the second floor of the library. Computers are available for use by faculty and students. Software available on the network includes word processing, Internet Browsers, LEXIS and WESTLAW access (for those with a valid password) and programmed legal exercises produced under the auspices of the Center for Computer-Assisted Legal Instruction (CALI). From time to time, the computer equipment or software may not work properly. Problems should be reported immediately to Terri Cuellar, Technology Coordinator (278-1569) or <mailto:tcuellar@iupui.edu>. Please indicate your name, the time the problem occurred and the specific nature of the problem so Technology Support can correct it promptly.

PHOTOCOPY MACHINES - There are two photocopy machines on the first floor of the library (in Open Reserve and in the Stack Area), as well as a photocopy machine on the second and third floors.

RESTROOMS - Restrooms are located on all three floors in the alcoves by the elevators.

CELL PHONES - Cell phones and pagers may not be used in the Law Library. Please turn off the ring feature on your cell phone or pager so the noise doesn't disturb other patrons. Cell phone conversations should be carried on outside the Law Library.

FOOD - Food, including candy and other snacks, is not permitted in the Library. Food residue attracts insects and roaches which stay to eat the books. Beverages may only be brought into the Library in spill-proof containers. Please note that Styrofoam or paper cups with lids or soda bottles with screw type caps do not qualify as spill-proof containers.

LOST AND FOUND - Please see Therese Kamm (274-8616) in the atrium of the law school for lost and found articles.

Researching in Electronic Databases

Trying to find an on-line article that does not appear in Westlaw or Lexis? Interested in reviewing the latest legal literature as well as international treaties on the subject of unlawful combatants? Do you need scientific

articles for your research project?

The Law Library and the University Library have arranged for your convenience a broad range of pertinent electronic databases accessible through the law school's computers; some will be accessible via your home computer and some will require access via an IP domain proxy server.

INFOTRAC (CURRENT LAW INDEX) - This electronic database contains over 1,073,084 articles on legal topics found in various legal and social science publications updated on daily basis. It may be accessed off the Law Library's website at: <http://infotrac.galegroup.com/itweb/indi86964>

HEIN ONLINE (LAW REVIEWS, JOURNALS, TREATIES) - This electronic resource provides on-line access in PDF format to Law Reviews, Core U.S. Law Journals, American Bar Association Journals, the Federal Register Library, the United States Supreme Court Library, and the Treaties and Agreements Library and International & Non-U.S. Law Journals. It is conveniently available on the law library website: <http://heinonline.org/HOL/Welcome?collection=journals>

CONGRESSIONAL UNIVERSE (FEDERAL GOVERNMENT DOCUMENTS) - The Ruth Lilly Law Library provides full on-line access to Congressional Universe, the most comprehensive online resource available for Congressional hearings, public issues, legislation, history, and legal research. Available on the Law Library's website, it provides for in-depth research with access to the full-text of more than 211 years worth of detailed information about Congress, including member biographies, committee assignments, voting records, financial data, and the full-text of key regulatory and statutory resources: <http://web.lexis-nexis.com/congcomp>

UNITED NATIONS RESEARCH (ONLINE UN DOCUMENTS) - The United Nations databases available on the Law Library's website allow users to search and retrieve full text UN documents focused on pre-session, in-session and post-session documentation for meetings of the General Assembly and its subsidiary bodies ; treaties, UN periodicals, and important decisions of the International Court of Justice. Available off the Law Library's website at: <http://www.indylaw.indiana.edu/library/unitednations.htm>

INGENTA (ACADEMIC AND PROFESSIONAL NON-LEGAL PUBLICATIONS) - This electronic database arranges subject area resources are arranged into 15 categories. Each category links to Ingenta publications within that subject, as well as free research content on the web, including statistical data, e-prints images, software, technical reports, grey literature, reference resources, and specialized e-communities. The categories are: Agriculture/Food Sciences, Arts and Humanities, Biology/Life Sciences, Chemistry, Computer Science, Earth/Environmental Sciences, Economics and Business, Engineering/Technology, Mathematics and Statistics, Medicine, Nursing, Philosophy/Linguistics, Physics/Astronomy, Psychology/Psychiatry, and Social Sciences. Available off the Law Library's website at: <http://www.ingenta.com/>

UNIVERSITY LIBRARY DATABASES & ELECTRONIC JOURNALS FOR NON-LEGAL ARTICLES) - The University Library and the Law Library have made available a number of databases which provide access to full text non-legal, including medical, journals and newspaper articles. These databases are available by *SUBJECT* and by *TITLE* . The link off the Law Library website is found at: <http://www.ulib.iupui.edu/erefs/indexes.html>



Using the Library Catalog - IUCAT

WHAT IS IUCAT?

IUCAT is the online catalog for the Ruth Lilly Law Library as well as all of the other Indiana University libraries. It contains almost 6 million records for the books, journals, government documents, audiovisual items, maps, and electronic resources available throughout the IU system.

CAN I ACCESS IT FROM HOME?

Yes, it is available 24/7/365. Just point your browser to: <http://www.iucat.iu.edu/>. You do not need to use a password unless you want to request items from other IU libraries.

WHAT WILL I FIND IN IUCAT?

IUCAT is the place to find out what the IU libraries own or have online access to. Use it to find:

- what books, government documents, and AV items we own
- what journals we subscribe to
- what issues of those journals we hold
- the full-text of many online books, journal articles, and government documents

When using IUCAT on a computer within the Law School, it is set up to first look for material that the Law Library owns. If that fails, you have the option of changing your search to include all IU libraries, specific IU libraries, or combinations of several IU libraries.

WHAT WILL I NOT FIND IN IUCAT?

IUCAT is not a place to search for individual journal articles. To search for journal articles, use an online index such as LegalTrac, WilsonWeb, or INSPIRE—you can find these on the Ruth Lilly Law Library's webpage. If you already have an article citation, however, it is possible that the full-text of that article may be available through IUCAT.

HOW DO I FIND FULL-TEXT ARTICLES IN IUCAT?

There are a couple of ways to do this. First, in the "Select Library" box, change the setting to "All." Do a "Periodical Title" search using the journal's title. Display the catalog record and do one of two things:

- click on the blue URL hyperlink

or



- click on the  button near the bottom of the record

If you have the volume/issue/page information, the SFX button is usually the quickest route.

CAN I USE IUCAT TO BORROW ITEMS FROM OTHER IU LIBRARIES?

Yes, IU faculty, staff, and students can request delivery of a university-owned book to any campus library. In order to use this service, you must log into IUCAT through IU's Central Authentication Service. Detailed instructions are located in the section "Instructions for Borrowing Books Online from Other IU Libraries."

WILL THE ITEM COME DIRECTLY TO ME?

No, the item you have requested will be delivered to the IU library you selected during the Request Delivery transaction.

CAN I LOOK AT CATALOGS OF OTHER LIBRARIES?

Yes. No library can contain every resource, so if the IU library system does not have the material you need, you can check the holdings of other libraries. Click on the "Other Library Catalogs" tab in the top center part of the screen to find a list of other libraries' catalogs. WorldCat is the world's largest library catalog, containing almost 60 million items located in thousands of libraries. LIBWEB is another useful tool that allows you to search by geographical region or by type of library. Once you have located an item, you can request it through the Law Library's interlibrary loan service.

CAN I LOOK AT MY BORROWER'S ACCOUNT ON IUCAT?

Yes, the "My Account" feature in IUCAT allows you to view the list of items you have checked out and the requests you have made, and to renew library materials. As with Request Delivery, you must be logged into IUCAT through the Central Authentication Service to use "My Account."

ANY OTHER HINTS?

- Hyperlinks: blue hyperlinks are embedded throughout IUCAT records. The links can take you to other items within the catalog, as well as to remote Internet resources. Click on the hyperlink of...
 - an author's name to find all the works of that author
 - a subject heading to find all items on that topic
 - a URL to find relevant Websites and full-text documents
 -
- Advanced Keyword: the "Advanced Keyword" tab lets you do a more powerful search than general keyword searching. Not only does it let you combine more search elements, it also lets you search by publication year, by language, by format (e.g., book, video) and by shelving location within the library (e.g., Reserves, Periodicals).

Instructions for Borrowing Books Online from Other IU Libraries

Try the Request Delivery function available through IUCAT, the Indiana University online catalog.

It's easy. Just remember these steps:

1. Click on "IUCAT" on the Ruth Lilly Law Library web page.
2. When you are on the entry page for IUCAT, you must log in. Click on "All Other Campuses."
3. Enter the same user name & password you use for other IU systems.
4. Pull up the screen for the book you want to request.
5. Click on "Request Delivery" that appears on the red bar.
6. Choose a pick up library using the pull down menu. For delivery to the Law Library choose "Indpls—Ruth Lilly Law Library."
7. Click on "Request Delivery" and the request is on its way.

Books generally arrive within 7-10 days. You will be notified by e-mail, and you can pick up the book at the Circulation Desk.

Unfortunately, books from the Bloomington Law Library can't be ordered through the request delivery system. But you can order them the old-fashioned way—fill out an Interlibrary Loan request form at the Circulation Desk.

If you have questions, ask at the Circulation Desk.

Dual Degree Program Offered on Indianapolis Campus

The dual MLS-JD program is intended for students who want to enter law librarianship, in which the law degree is usually required for top positions, and for students who want to enter the legal profession with the training and ability to do their own legal bibliography and research. Students must be admitted to both the School of Library and Information Science and the School of Law . Simultaneous application to the two schools is strongly recommended. The two degrees must be awarded simultaneously. The field of law librarianship is a rewarding one, and those with dual degrees command good salaries. In addition, future growth is anticipated in this field. Those interested in finding out more about this program may contact the Director of the Law Library, Prof. Judith Anspach, at (317) 274-3411 or <mailto:juanspac@iupui.edu>

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