

# I N D E X

## SUMMARY OF MINUTES

### MEETING OF THE BOARD OF TRUSTEES

June 22-23, 1978

	<u>Summary Page</u>	<u>Exhibit Number</u>
Message of the President .....	1	1
Report of the Secretaries .....	1	2
Approval of Summary of Minutes of Board Meeting, April 29-May 2, 1978 .....	1	-
Consideration and Approval of General Office Administrative Action .....	1	-
Reports of Board Committees		
Circle K .....	1	3
Convention .....	2	4
Leadership and Council .....	3	-
Policy re Time Element Involving Removal of Clubs from Official Lists Whose Charters Have Been Revoked because of Non-Payment of Dues .....	3	-
Report of Treasurer .....	3	5
Report of Finance Committee .....	3	6
Texas-Oklahoma Resolution .....	4	-
Retirement of Secretary .....	4	-
General Office Building .....	5	-

## SUMMARY MINUTES

June 29, 1978

Report of Committee of Past International Presidents .....	1	7
Report of Kiwanis International Foundation .....	1	8
Report of Committee on Laws and Policies .....	1	9
Report of Committee on Finance .....	2	-
Appointments for 1978-79 Administrative Year		
District Convention Assignments .....	2	10
Board Committees .....	2	11
Proposed Calendar for 1978-79 .....	2	12

## SUMMARY OF MINUTES

### MEETING OF BOARD OF TRUSTEES

June 22-23, 1978

A meeting of the International Board of Trustees was held at the Omni Hotel in Miami, Florida, on June 22-23, 1978. Those present: Maurice Gladman, President; Hilmar L. Solberg, President-Elect; Stanley E. Schneider, Immediate Past President; Jack P. Delf and Merald T. Enstad, Vice-Presidents; Mark A. Smith, Jr., Treasurer; Paul Chandler, Allen M. Duffield, Warren H. Edwards, Dwight F. Gallivan, Egon Kuzmany, Raymond W. Lansford, E. B. "Mac" McKittrick, Carl F. Miller, Drew M. Petersen, M.D., John T. Roberts, C.E. "Pete" Thurston, Jr., Douglas Wasson, Trustees. Also present: R.P. Merridew, Secretary; L.A. Hapgood, Associate Secretary.

#### 1. Message of the President

Message of the President is attached as Exhibit #1.

#### 2. Report of the Secretaries

Report of the Secretaries is attached as Exhibit #2.

Recommendation 1. That the appointment of Jerry Deas as Manager of Club Services, effective as of July 15, 1978, be approved.

Voted, that this recommendation be approved.

#### 3. Approval of Summary of Minutes of Board Meeting, April 29-May 2, 1978

Voted, that the minutes of the meeting of April 29-May 2, 1978, be approved.

#### 4. Consideration and Approval of General Office Administrative Action

Voted, that the action of the General Office in approving the following be confirmed:

- Elimination of membership of not-meeting clubs from active membership files
- Organization of new clubs
- Change of name of Kiwanis clubs
- Club incorporations completed
- Circle K clubs completed
- Key clubs completed
- Incorporation of Kiwanis Club Foundations
- Cancelled meetings

#### 5. Reports of Board Committees

##### Circle K

Chairman C.E. "Pete" Thurston presented the report of the committee. It is attached as Exhibit #3.

Recommendation 1. That account #14-110 (Travel) be increased from \$3,250 to \$3,500 and that \$2,500 of this amount be for the travel of the Circle K International President and \$1,000 be used for the travel of the Administrator of Circle K International; that account #14-108 (Literature) be increased by \$300; that account #14-121 (District Convention Travel) be increased by \$200; that account #14-105 (Telephone and Telegraph) be increased from \$4,250 to \$5,750 and that \$1,500 of this account be designated for the telephone expenses of the Circle K International President and the remaining \$4,250 be for the use of the Circle K Department of the General Office; and that account #14-311 (Expense Reimbursement) be increased in the amount of \$2,250 to a total of \$63,450.

Voted, that this recommendation be adopted.

Recommendation 2. That the action of the Circle K International Board to remove Vice-President Scott Miller from office not be approved and that the matter be referred back to the Circle K International Board of Officers for appropriate alternative action.

Voted, that this recommendation be adopted.

Recommendation 3. That Kiwanis Board Policy on Circle K Clubs, Number 1(d), be amended to read: "No solicitation of funds will be made by Circle K International Officers to any Kiwanis District or to any Kiwanis club to be used for the execution of his duties, nor shall any Circle K International Officer solicit funds from any Circle K District or Circle K club other than his home district or club." This policy in no way infringes upon the prerogative of Kiwanis districts or Kiwanis clubs or individual Kiwanians from making voluntary contributions in support of the expenses of Circle K International officers.

Voted, that this recommendation be adopted.

Recommendation 4. That "an initial visit to any other Circle K District if made" be added to the list of trips outside of his home district stipulated in Kiwanis Board Policy on Circle K Clubs, Number 1 (e).

Voted, that this recommendation not be adopted.

Recommendation 5. That Kiwanis Board Policy on Circle K Clubs, Number 1 (f), item Number 3, of the list of trips outside of their respective home districts which can be made by the Secretary and Vice-Presidents of Circle K International be amended to read: "The Circle K district convention and training conference of each of his counseled Circle K districts."

Voted, that this recommendation be adopted.

Report accepted.

#### Convention

Chairman John T. Roberts presented the report of the Committee. It is attached as Exhibit #4.

Recommendation 1. That the Convention Manager be sent to visit potential European convention sites, including Vienna, Nice, and London as soon as possible after the fall Council Meeting.

Voted, that this recommendation be adopted.

Report received.

Leadership and Council

Chairman Merald T. Enstad stated that he had conferred with the members of his committee and the following report is presented:

The Conference for Governors-Elect on Saturday is set. There are no problems with that. It is pretty much the same format as last year.

The 1978 Fall Council is along the format of last year. However, the days have been changed to Friday, Saturday, and Sunday. You will recall that last year there was a reception prior to the dinner for districts at the Council. It was agreed unanimously to eliminate this.

In regard to the regional conferences there are five of those set up, but this depends of course, on budget: October 14, Buffalo, New York; November 4, Chicago; November 18, New Orleans; January 13, Long Beach; January 14, Burlingame. The Committee is recommending that those who participate pay for their meals. Kiwanis International has picked up the tab before, but Kiwanians are used to paying for their meals.

Recommendation 1. That at the regional conferences participants be asked to pay for their meals.

Voted, that this recommendation be adopted.

Report received.

6. Policy re Time Element Involving Removal of Clubs from Official Lists Whose Charters Have Been Revoked Because of Non-Payment of Dues

Deferred until Post-Convention meeting of Board.

7. Report of Treasurer

Report of the Treasurer is attached as Exhibit #5.

Report received.

8. Report of Finance Committee

Report of the Finance Committee is attached as Exhibit #6.

Recommendation 1. That the accounts receivable balances for the clubs listed in the report totaling \$7,327.86 be written off.

Voted, that this recommendation be adopted.

Recommendation 2. That the Secretary be authorized to borrow up to \$300,000 for a period of not longer than 45 days, with prior approval after consultation with the Executive Committee.

Voted, that this recommendation be adopted.

Report received.

9. Joint Meeting with Past International Presidents

The Board and Past International Presidents met together at a luncheon meeting.

10. Report of Kiwanis International Foundation

(See Post-Convention Meeting of Board)

11. Report of Past International Presidents

(See Post-Convention Meeting of Board)

12. Other Business

Texas-Oklahoma Resolution

Secretary Merridew presented to the Board a letter from the Texas-Oklahoma District requesting that the Board approve submission to the convention of a resolution from the district which had previously been turned down by the Resolutions Committee on the grounds that it dealt exclusively with the United States.

Motion was made and seconded that the Board give its approval to have this resolution presented to the Resolutions Committee for presentation to the convention. Voted, that this recommendation not be adopted.

Retirement of Secretary

President Gladman pointed out that within a few years the Secretary of Kiwanis International would be retiring, and he recommended the appointment of a committee to consist of Bill Solberg, Mark Smith, and himself from the Board and Past Presidents Roy Davis, Lorin Badskey, and Wes Bartlett, with Bill Solberg to act as Chairman until the committee can meet and elect its own chairman. The Committee is to consider potential candidates for Secretary of Kiwanis International upon the retirement of Secretary Merridew and to report back to each meeting of the Board with a progress report.

Voted, that this recommendation be adopted.

President Gladman suggested that the committee meet as soon as possible to elect a permanent chairman and discuss what needs to be done, and that the first progress report be made at the time of the Council Meeting in the Fall.

General Office Building

Secretary Merridew reported that an offer had been received with respect to the trading of the Kiwanis International office building for a larger building and piece of property in Oak Brook, an answer to be given within thirty days. This proposal was discussed and it was suggested that the reply should indicate appreciation for the invitation to look at a possible change but that Kiwanis International cannot be placed in the position of making a decision at an early time; that it will take a great deal of study, with decision to be made at a later time; and that if a firm offer is made, it will be presented to the appropriate committee for study.

13. Next Board Meeting

The Board will meet following the convention on June 29 at the Omni Hotel in Miami.

Adjournment.

## SUMMARY OF MINUTES

### MEETING OF BOARD OF TRUSTEES

June 29, 1978

A meeting of the International Board of Trustees was held at the Omni Hotel, Miami, Florida, on June 29, 1978. Those present: Maurice Gladman, President; Hilmar L. Solberg, President-Elect; Stanley E. Schneider, Immediate Past President; Jack P. Delf and Merald T. Enstad, Vice-Presidents; Mark A. Smith, Jr., Treasurer; Paul Chandler, Allen M. Duffield, Warren H. Edwards, Dwight F. Gallivan, Egon Kuzmany, Raymond W. Lansford, E. B. "Mac" McKittrick, Carl F. Miller, Drew M. Petersen, M.D., John T. Roberts, C. E. "Pete" Thurston, Jr., Douglas Wasson, Trustees. Also present: Lorin J. Badskey, Wes H. Bartlett, Roy W. Davis, William M. Eagles, M.D., T. R. Johnson, James M. Moler, Walter J.L. Ray, Robert F. Weber, Past International Presidents; Harry S. Himmel, President, Kiwanis International Foundation; Stuart K. Jacobs, Chairman, Convention Committee; Leonard A. "Doc" Baker, Jr., Honorary Chairman, Convention Committee; R. P. Merridew, Secretary; L. A. Hapgood, Associate Secretary. \*\*\*

#### Introductions

President Gladman introduced Chairman Stuart K. Jacobs, Chairman, and L.A. "Doc" Baker, Honorary Chairman of the Convention Host Committees.

#### Report of Committee of Past International Presidents

Chairman Roy W. Davis presented the report of the Committee. This is attached as Exhibit #7.

Report received.

#### Report of Kiwanis International Foundation

Harry S. Himmel, President of the Kiwanis International Foundation, presented the report of the Foundation. This is attached as Exhibit #8.

Report received.

#### Comments by Past International Presidents and Retiring Board Members

The following Past International Presidents spoke briefly: Lorin J. Badskey, Wes H. Bartlett, Roy W. Davis, William M. Eagles, M.D., T. R. Johnson, James M. Moler, Walter J.L. Ray, and Robert F. Weber.

Comments were received from retiring Board members: Immediate Past President Stanley E. Schneider; Vice-President Jack P. Delf; Trustees Paul Chandler, Carl F. Miller, Douglas Wasson; and Associate Secretary L. A. Hapgood.

#### Report of Committee on Laws and Policies

Chairman Carl F. Miller presented the report of the Committee. This is attached as Exhibit #9.

Recommendation 1. That the following policy be inserted in Board Policies in Section C, page 8, under the heading of Charter Revocation - Non-Payment of Financial Obligations: "Whenever the Board of Trustees shall direct revocation of a club charter for non-payment of financial obligations, said club shall be forthwith notified of such action by the Secretary of Kiwanis International, such notice to include a statement that the charter is suspended for a period of ninety (90) days which, without further notice, will be followed by revocation if the outstanding balance is not paid in full."

Voted, that this recommendation be adopted.

Report received.

#### Report of Committee on Finance

##### Proposed Interim Budget

Chairman Paul Chandler recommended that the proposed interim budget for 1978-79 be adopted.

Voted, that this recommendation be adopted.

##### Auditing Bid

Chairman Paul Chandler recommended that the Seidman & Seidman auditing bid be accepted.

After discussion by members of the Board it was Voted, not to accept the bid of Seidman & Seidman.

Voted, that the bid of Touche Ross & Co. be accepted.

Report received.

#### Appointments for 1978-79 Administrative Year

President-designate Solberg called attention to the appointments to District Conventions (Exhibit #10) and the Board Committee appointments (Exhibit #11), as well as to the Calendar for 1978-79 Events (Exhibit #12).

#### Information for New Board Members

Attention was called to the information forms for new Board members. The policy was reviewed on stationery, and information was given with reference to the directory. Comments were made as to the possibility of suite combinations at Council.

#### Dates of Next Board Meeting

The next Board Meeting is scheduled to begin on Monday, September 25 with a post-Council meeting on Sunday, October 1.

#### Orientation of New Board Members

The orientation of new Board Members has been set for July 30 and 31.

#### Other Business

None.

#### Adjournment.



\*\*\* Also attending the Board Meeting on June 29, 1978 in Miami Beach, Florida were the four newly elected members to the Board of Trustees:

Stephen H. Hart, Jr., Vice-President  
Albert L. Cox, Trustee  
Aubrey E. Irby, Trustee  
James B. Richard, Trustee  
J. Stewart Wilson, Trustee

MESSAGE OF THE PRESIDENT  
TO THE  
INTERNATIONAL BOARD OF TRUSTEES  
June 22, 1978

Although the pre-convention Board Meeting is usually a brief one because of the pressures of the convention it is, nevertheless, an important meeting and surely one of great significance to the president. Significant because it is really the last opportunity for me to make a formal report to the Board of Trustees as President of Kiwanis International. We have travelled the Kiwanis road together now for almost nine months. I'm proud of the successes, concerned about some of the problems, and yet optimistic that we will achieve our goals in the time remaining.

PRESIDENTIAL TRAVEL      The period since the last Board Meeting has been very busy. All visits to the thirty districts of North America were completed by Saturday, May 20. In retrospect I feel very good about our official visits. In almost every instance I met with the District Boards and this gave me the opportunity to review many things and to provide a forum for the lieutenant governors. As then President Stan Schneider said last year there is always room for improvement and study should be given to gaining greater benefits from the presidential visits. During my visits I met with many city and state, as well as national leaders. I also participated on several radio and TV programs as well as giving many newspaper interviews. This gave us the opportunity to tell the Kiwanis story many times over. As you meet with districts at their conventions in August and September I ask you to remind them of the importance of publicity for Kiwanis on every possible occasion. Only through good planning prior to an event is public relations effectively accomplished.

KIWANIS INTERNATIONAL - EUROPE      The convention was held in Copenhagen,  
11th ANNUAL CONVENTION      Denmark June 8-10. The convention was  
well attended with over 600 in attendance.  
This was excellent in view of the geographic location of Copenhagen, the expense of travel to Copenhagen from most areas of KI-E, and the lack of large numbers of Kiwanians in the host area. They had scheduled workshops in the program for the first time and, considering that it was a first, the workshops were moderately successful. Action was taken to remove references to the World Secretariat from the KI-E Constitution and Bylaws. Action was taken to adopt the name of "Kiwajunior" for sponsored youth groups in KI-E.

A report was made regarding KI-E paying full dues to Kiwanis International and it was stated that the KI-E Board had approved this action. There was no discussion.

The officers for 1978-79 are:

President:      Bo Enstrom, Norden District  
President-elect:      Claude Berr, Benelux-France-Monaco District  
Imm. Past President:      Walter Frueh, Italy District  
1st Vice-President:      Christof Schaertlin, Switzerland-Liechtenstein District  
2nd Vice-President:      Franz Hochradner, Austria-Germany District

Treasurer: Eyjolfur Sigurdsson, Iceland District  
Trustee: Arnaldo Cioni, Italy District  
Secretary: Egon L'Eplattenier

Next year's convention will be in Innsbruck, and 1980 in Monaco.

En route to the KI-E convention I visited with Kiwanians in Iceland, stopping over for one day. I had a meeting with the president of Iceland during my short visit. I then visited Germany and had a meeting with a group of German Kiwanians in the Heidelberg area.

We will have several Europeans here in Miami for the convention, notably President Walter Frueh and Yvonne, Governor Christof Schaertlin and Renate, Governor Olafur Jensson and Maria, Past Governor Kurt-Konrad Huber and Elsbeth, and Secretary Egon L'Eplattenier.

GROWTH We can be very excited about the growth statistics to date. We have organized 306 new clubs so far. This exceeds any previous like period by a significant number. Although the goal of 500 seemed unattainable we can reach it if everyone continues to work for it. Our membership adds, too, are significant as we reached a total membership figure of 295,481 at the end of May. If we can but hold down deletions we will reach the magic number of 300,000. Your continued close communication with assigned districts and the use of all membership tools to include President's Day makes the goal of 300,000 a realistic one. Our growth in overseas areas continues to be excellent. I'm particularly pleased with the progress in the Andean District. We have added Portugal and Kenya to our ever growing list of countries and there are at least five more close to organizing their first clubs. There have been 73 new clubs organized in areas outside of the North American districts to date and I noted a great deal of activity in many areas during my trips.

Suffice it to say, Kiwanis is gaining strength and recognition in many new parts of the world and the future looks very bright. Our responsibility is to recognize the service needs of these areas and to provide what we can within the limits of our financial ability. Needless to say, all Kiwanians must be made to feel a part of the whole family.

SPONSORED YOUTH Circle K and Key Club are both experiencing excellent years. Their numbers are up and they are improving financially. There have been some concerns expressed by Circle K regarding policy decisions made by this Board. Circle K President Neil Giuliano visited with this Board Committee this week and I'm sure we will be getting a report. Builders Clubs are increasing but rather slowly. There appears to be a declining interest in Keywanettes since Key Club has become co-ed.

LIFE INSURANCE PROGRAM To state it mildly, we have truly stirred up a hornet's nest with our Group Life Insurance Program. Despite many announcements and a great deal of correspondence explaining the program, there has been a tremendous amount of misunderstanding. There have been approximately six hundred letters and calls in opposition, as well as many petitions numbering many more hundred. Conversely there have been 3,600 applications for insurance. All told there has probably been a 3 to 4 percent response affirmative and negative. Of course, it is difficult if not impossible to measure the impact on thousands of other Kiwanians

who have not responded. Although we have a five year contract we are discussing the possibility of negating it earlier. My main concern is what effect it will have here in Miami on the dues increase. There could be a very dangerous backlash and your efforts to thwart it if it comes are essential.

THREE MONTHS TO GO

We have three months remaining in the Kiwanis year.

Three very important months. If the last leg of a relay is not run well then the effort expended in the first three legs is for naught. I ask your full cooperation to insure that our goals are met and that Kiwanis has a running start for next year. Most of you will be attending District Conventions as the Kiwanis International Representative. This will be your opportunity to discuss growth and activity with the respective Boards.

During the next three months I will be attending the Key Club International Convention here in Miami Beach July 2nd and 3rd. On July 8 we will be leaving for the Far East and will visit many countries during a month long trip. We will be attending the Asia-Pacific Conference in Guam. We plan to be back in the United States about August 10 and will remain here so we may devote the last several weeks to the achievement of our goals.

AU REVOIR

This is my last formal report to the Board as International President.

The year thus far has been exciting, rewarding and most memorable. I am grateful to all of you for the part you have played in forging what I believe to be an outstanding year for Kiwanis. If we will but do our share for the remaining three months we shall see great accomplishments.

I am indebted to Secretary Reg, to Associate Secretary Larry, to our very fine General Office Staff and all the members of our team who have truly Reached Out this year to bring Kiwanis to even greater heights than ever before. To President-elect Bill I pledge my full support and wish for him and his team a tremendous year in 1978-79.

I would surely be remiss if I didn't take this moment to say a special thank you to Associate Secretary Larry. This, too, is Larry's last opportunity to be involved in a formal report to the Board. After 26 years of dedicated service, of sharing successes and agonizing over setbacks, Larry is hanging them up. To you, Larry, we say a big Thank You. Words cannot begin to express appreciation for what you have given to Kiwanis and to each of us personally. We pray that God will be with you and Peg and that as you enter yet another phase of your life you will find great happiness, continued good health and know the wonderful blessing of untold numbers of friends.

REPORT OF THE SECRETARIES  
TO THE  
INTERNATIONAL BOARD OF TRUSTEES  
June 22, 1978

Exhibit #2

The first Kiwanis International Convention ever held in this Miami/Miami Beach area was back in 1931. Now, just forty-seven years later, we are about to begin our sixth convention in The Sunshine State. We'll report on the various aspects of the convention in more detail in a moment. First, however, since this is the last report of the secretaries to this Board, we want to offer you, President Maury, and all members of your Board our most sincere congratulations on the new records being set in growth and in club support of Safeguard Against Crime - Phase II -- and our current theme: "Reach Out!" It is a tribute to your leadership, President Maury, and every member of your leadership team at all levels, that enthusiasm is running so high at all levels.

We all mourn the loss of two of our beloved past international presidents -- Ed Moylan and Glenn Reed -- which occurred since last year's convention in Dallas. Park Arnold is in extremely grave condition and Mayme deeply appreciates your messages and prayers. We regret to report that Don Engdahl's loss of his beloved Lucille has led him to decide against joining us here in Miami Beach. However, he hopes to be with us at Council this fall.

CONVENTION HIGHLIGHTS

The advance registration statistics find us running about ten percent behind last year's totals as of this date, despite the concerted efforts of Host Convention Chairman Stu Jacobs and his committees on the 100% club registration concept and Host District Governor Wil Blechman on district-wide registrations. 11 clubs in this area have achieved 100% registration to date while 8 districts have exceeded their registration quotas. Actual registrations, as of June 17, show 6,624 men and 4,520 ladies, for a total of 11,144. This compares with a total of 12,395 for Dallas last year on this date. A particularly bright spot is the advance sale of tickets for Superstar Night, featuring Tony Bennett. At this time 7,810 tickets have been sold, which is within only a few hundred of a complete sell-out, providing us with some relief for the current deficit in advance registrations.

CIRCLE K The following statistics indicate the comparisons between June of 1977 and the same date this year:

	June 1978	June 1977
Total charters	681	652
Total active charters	618	609
Total paid	556	514
Non-meeting	63	43
New charters	81	58
Total members	11,877	11,374
Total sponsorship fees	\$62,829	\$ 58,660

Circle K is having a good year. For the first time in recent years, the number of new clubs may pass the 100 mark before the end of the year.

Plans for the annual convention are practically complete and a fine convention is anticipated August 20-23 in Orlando, Florida.

KEY CLUBS The following statistics indicate the current status of Key Clubs:

	June 1978	June 1977
Total charters	3,596	3,616
New charters	140	110
Non-meeting clubs	230	220
Membership	83,686	77,251
Dues collected	\$ 204,996	\$ 189,501

An increase in the number of new clubs as well as an increase in membership are healthy signs although reduction in total charters continues to plague the organization.

As is the case with Circle K, an excellent convention is planned for Miami Beach.

MEMBERSHIP GROWTH The certified A.P.S. membership as of March 31, 1978 is 286,932. This figure includes 9,489 members in Kiwanis International - Europe. On October 1, 1977 the certified A.P.S. figure was 281,748, including 8,650 in Kiwanis International - Europe. The gain in the first six months of this administrative year in certified A.P.S. membership is 5,184. This represents a 1.84% growth rate.

Comparative membership gains for March 31 were as follows: March, 1974 4,375; March, 1975 3,264; March, 1976 3,935; March, 1977 2,113.

New member adds for the first six months were 29,081 compared to 28,386 in 1977. It is evident that the deletion factor has decreased in the first six months of this administrative year.

Five districts and International Extension in non-districted areas reflected membership losses in the first six months as compared to eleven districts reflecting losses in the same period last year.

The trend A.P.S. membership figure as of May 31, 1978 is 291,901. This includes 9,489 members in Kiwanis International - Europe. Membership in all classes is 295,481. The new member adds for the period through May 31 reflect a monthly average of 5,180 for the first eight months. Maintaining this average for the rest of the year is a real challenge. It would yield a total of 62,160 adds which would be the highest total ever recorded since statistics have been kept.

This year Kiwanis International has the potential of breaking the 300,000 barrier in all classes in the trend membership and also the opportunity of having the greatest certified growth recorded in recent years.

The potential and the clear challenge for the remaining months indicate the need for emphasis on (1) Promotion of new club building; (2) Growth in established clubs through strong and effective promotion of the following programs: "28 in 78"; The Diamond Award Program and President's Day (One Special Hour for Manpower); (3) Fully utilizing the S. A. M. program to continue to reduce deletions. Working with all the tools available and with the continued cooperation of Board Counselors and representatives to district conventions in stimulating district leaders to be the ones in office when the 300,000 membership barrier is broken, this goal can realistically be reached.

NEW CLUB BUILDING At the time of this convention meeting of the Board 306 new clubs have been organized during this administrative year. This compared to 247 last year at this same time.

218 clubs have been organized in the 28 districts of the United States; 10 in the two Canadian Districts; 14 in the Andean District; 2 in Australia; 4 in New Zealand; 8 in Philippine Luzon; 14 in Philippine South; 4 in the Republic of China; 2 in non-districted areas; and 30 in Kiwanis International-Europe. The Andean, Florida, and Wisconsin-Upper Michigan Districts have already set new all-time records this year.

Gladman "500" trophies have been awarded to 27 governors, 111 lieutenant governors, 34 district chairmen and 120 club presidents.

THE OFFICE OF FEDERAL  
CONTRACT COMPLIANCE PROGRAMS

The outpouring of letters from Kiwanis leaders at all levels to their Senators and Congressmen has made it very

clear to the United States Labor Department that Kiwanians are deeply concerned about this whole matter and its relationship to the paying of dues by federal contractors for their employees in organizations which limit their membership to men or, in the case of the women's service organizations, to women. We have just received a letter from Mel Dennis, District Secretary of the Pacific Northwest District, containing a copy of the following letter from Weldon J. Rougeau, Director of the OFCCP, replying to one he had received from Congressman Andy Ireland. It is considerably more specific about service clubs than any previous correspondence so I shall quote it in its entirety:

Dear Congressman Ireland:

This is in response to your letter of June 2, 1978, with which you enclosed correspondence from Mr. Thomas R. Reber, Lt. Governor, Division Nine, Kiwanis International. Your correspondence concerned payment of employees' membership fees in private organizations by Federal contractors. I regret the delay in responding, and I hope this has caused you no inconvenience.

In consideration of the importance of this issue and the wide public interest which has evolved, OFCCP has decided that when policy is promulgated in regard to payment of such fees, promulgation will be in the form of proposed revisions to its regulations (41 CFR, Chapter 60). Proposed revisions will be published in the

Federal Register for public comment, and all comments submitted will be fully considered.

As you know, the OFCCP is responsible for administering Executive Order 11246, as amended, which prohibits discriminatory employment practices by Federal contractors on the basis of race, color, religion, sex, or national origin. The proposed regulations are addressed only to the employment practices of Federal contractors subject to the Executive Order and are not intended to apply to the membership practices of private organizations.

It is not the position of the OFCCP that service clubs are necessarily business generating organizations. The proposed regulations concern those situations in which contractors' employees suffer restrictions of employment opportunity because of the employers' payments of membership fees to organizations maintaining membership policies which discriminate on the basis of race, color, religion, sex, or national origin.

Thank you for your interest in this area.

We shall continue to be on the alert for further news on this matter and will, of course, keep you advised.

FINANCE     The postage increase which went into effect on May 29 will increase all our mailing costs. For example, the Kiwanis magazine, which is already a matter of considerable financial concern, will experience higher postage costs amounting to about \$4,500 per issue. The Publications Department shortened its deadlines for the June/July issue and we are happy to report, succeeded in getting it into the mails before the May 29 increase went into effect. While it should be noted that our advertising volume will reach an all-time high this year, mounting publication costs, to which we referred in our last report, will cause the magazine to place a considerable strain on our 1978-79 budget. This will certainly require the immediate attention of appropriate Board committees.

Another area of budgetary concern is the Life Member Status program which will fall short of budget by about 200 unless there is a considerable increase in this income area in the remaining three months. If you would be willing to recognize all those holding Life Member Status at your assigned district dinners and conventions this could be of considerable help in bringing this income producing area up to budget.

In summary, certain expenses continue to increase, despite our constant efforts to hold them in line with budget. This, when combined with such deficits as those in advance registrations for this convention and in Life Member Statuses, serves to underscore the absolute indispensability of the proposed international dues increase for 1978-79 and beyond.



STAFF During the last Board Meeting we reported the fact that we were searching for a new Manager of Club Services in order that Bill Brown, who has been handling that responsibility so well, could take over his new responsibilities as Director of Personnel and Office Services. We have found such a man in the person of Jerry Deas of Tigard, Oregon, who is the current lieutenant governor of Division 64 of the Pacific Northwest District. Jerry has been very much involved in the building of two new Kiwanis clubs in his division so far this year and is a past governor of Circle K in that district. Jerry, who is thirty-one, married with two young children, brings a youthful enthusiasm to our Staff which leads us to make the following recommendation:

Your Secretaries cordially recommend that:

The Board approve the appointment of Jerry Deas as Manager of Club Services, effective July 15, 1978.

(Approved)

Respectfully submitted,

R. P. MERRIDEW  
International Secretary

L. A. HAPGOOD  
Associate Secretary

GENERAL OFFICE ADMINISTRATIVE ACTION

June 22, 23 and 29, 1978

- a. Elimination of membership of not-meeting clubs from active membership files:

<u>CLUB</u>	<u>NUMBER OF MEMBERS</u>	<u>ORG. DATE</u>	<u>LISTED AS NOT-MEETING</u>
Monterrey, Mexico	20	11-21-66	4-27-78
Copan, Oklahoma	12	9-27-76	4-27-78
Sunrise Gallup, New Mexico	29	3-5-74	4-27-78
Canning River, Australia	6	6-14-76	4-27-78
Warwick Valley, New York	14	6-12-75	5-9-78
Brentwood And The Islips, New York	16	10-24-51	5-9-78
El Capitan, Kayenta, Arizona	12	9-29-76	5-9-78
Shonto, Arizona	24	11-3-77	5-9-78
Laurie, Missouri	26	9-28-76	5-9-78
Putnam County, New York	13	9-18-39	5-9-78
East Bayshore, East Palo Alto, California	27	2-10-71	5-9-78
Carson, California	19	5-16-72	5-25-78
Cerritos-Artesia, California	14	6-3-71	5-25-78
Cartagena de Indias, Colombia	24	12-12-75	6-7-78
Manizales, Colombia	17	8-10-73	6-7-78
Cucuta, Colombia	12	8-10-73	6-7-78
Armenia, Quindio, Colombia	20	11-5-75	6-7-78
Fusagasuga, Colombia	21	5-28-76	6-7-78
Cali, Colombia	12	8-5-69	6-7-78
Neiva, Huila, Colombia	20	10-9-75	6-7-78

- b. Organization of new clubs:

<u>CLUB</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
Lake Mainit, Philippines	3-28-78	29
Kapis, Roxas City, Philippines	4-6-78	22
Brussels-Europe, Belgium	4-11-78	20
Turnhout, Belgium	4-22-78	24
Whitewater-Breakfast, Wisconsin	4-25-78	27
New Delhi, India	4-25-78	22
Ridgely, Tennessee	4-27-78	27
Golden K, Dartmouth, Nova Scotia	4-27-78	26
Leverkusen, Germany	4-30-78	24
Rainsville, Alabama	5-2-78	21
Tulua, Colombia	5-2-78	26
Guayaquil Norte, Ecuador	5-2-78	20
Wasatch, Murray, Utah	5-3-78	21
Colonialtown, Orlando, Florida	5-4-78	21
Vittoria, Italy	5-6-78	20
Saint Prime, Quebec	5-7-78	21
Grand Prairie, Texas	5-8-78	21
Saint Quentin, France	5-9-78	21
Entremont Val D'Aoste, Switzerland	5-9-78	20
Conroe, Friendly City, Texas	5-9-78	22
Schenectady, Downtown Breakfast, New York	5-9-78	23

<u>CLUB</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
Loeben, Austria	5-9-78	27
Graz-Schlossberg, Austria	5-9-78	20
Bodensee, Switzerland	5-9-78	24
Doral, Miami, Florida	5-10-78	27
Iron County, Golden K, Michigan	5-10-78	20
Land Of Goshen, Glen Carbon, Illinois	5-10-78	24
Golden K, Asheville, North Carolina	5-10-78	24
United Nations (At The), New York City, New York	5-10-78	25
Old Fort, North Carolina	5-11-78	20
Saudarkroki Drangey, Iceland	5-12-78	20
Green Run, Virginia Beach, Virginia	5-15-78	43
Westfield, Indiana	5-16-78	20
Camanche, Iowa	5-16-78	22
Zolder-Terlaemen, Belgium	5-16-78	20
Woodinville, Washington	5-17-78	23
West Side Edwardsville, Pennsylvania	5-17-78	21
Sulligent, Alabama	5-18-78	20
Parker, Colorado	5-18-78	20
Kingfisher, Oklahoma	5-19-78	20
Tarbes, France	5-20-78	20
Mid-Island, Staten Island, New York	5-22-78	20
Medical Lake, Washington	5-22-78	21
Florida Center, Lake Buena Vista, Florida	5-23-78	23
Kewanee, Golden K, Illinois	5-23-78	20
Bruneck, Italy	5-23-78	20
Greenwood, Washington	5-24-78	21
Dornbirn, Vorarlberg, Austria	5-24-78	21
Cadiz, Ohio	5-25-78	21
Chapel Hill-Tar Heels, North Carolina	5-25-78	24
Elgin, Nebraska	5-25-78	21
Donalsonville, Georgia	5-26-78	22
Bayonne-Biarritz, Cote Basque, France	5-27-78	20
Highland Park, Michigan	5-27-78	22
Kenston, Ohio	5-30-78	22
Southaven, Mississippi	5-31-78	21
Mayfair, Wisconsin	5-31-78	27
Shelby North, Alabaster, Alabama	5-31-78	20
Milton, Ontario	5-31-78	20
Zelienople-Harmony, Pennsylvania	5-31-78	20
LaConner, Washington	6-1-78	21
Louisville, Mississippi	6-1-78	21
Minot, Golden K, North Dakota	6-5-78	20
Cordova Bay, British Columbia	6-5-78	20
Middlesex, Saluda, Virginia	6-6-78	30
Mansfield, Massachusetts	6-6-78	20

c. Change of Kiwanis club names:

From Kiwanis Club of:

North Valley, Columbia Falls, Mont.  
West End, Atlanta, Ga.

To Kiwanis Club of:

Columbia Falls, Mont.  
Capitol Area, Atlanta, Ga.

d. Club incorporations completed:

Baton Rouge, Southeast, La.  
Berwyn, Ill.  
Cottage Grove, Ore.  
Crockett, Tex.  
Greater Victoria Seniors, B. C.  
Kings Mountain, N. C.  
Kohler, Wis.  
Lake City, Minn.  
Layton, Utah  
Leesburg, Fla.  
Louisville-Bluegrass, Ky.  
Mangum, Okla.  
Martins Ferry, Ohio  
Mason, Ohio  
Maury, Fredericksburg, Va.  
Monona-Madison, Wis.  
Mount Morris, Mich.  
Newport, N. C.

Noble, Okla.  
Northfield-Linwood, N. J.  
North Jacksonville, Fla.  
The North Palm Beaches, Fla.  
Oxford, Ala.  
Papago, Phoenix, Ariz.  
Parma Heights, Ohio  
Roadrunner, Tucson, Ariz.  
Salem, N. H.  
Scotia, Cal.  
Sioux Rapids, Ia.  
South Bellevue, Wash.  
Southold Town, N. Y.  
South Thurston, Tenino, Wash.  
Southwest Oklahoma City, Okla.  
Steubenville, Ohio  
Trenton, Mo.  
Westport-Weston, Conn.

e. Circle K clubs completed:

CIRCLE K CLUB

California State University, Fresno  
Presbyterian College  
Gwynedd-Mercy College

Dickinson College  
Christopher Newport College

Wayne State University  
University of Arkansas, Pine Bluff  
Emory University  
Academy of Aeronautics  
Centenary College  
Stillman College

KIWANIS SPONSOR

Fresno, CA  
Clinton, SC  
Montgomery Township,  
Montgomeryville, PA  
Carlisle, PA  
Newport News &  
Peninsula, Newport News, VA  
New Center, Detroit, MI  
Northside, Pine Bluff, AR  
Druid Hills, Atlanta, GA  
La Guardia Airport, NY  
Shreveport, LA  
Tuscaloosa, AL

f. Key Clubs:

KEY CLUBS COMPLETED

Brunswick High School  
Canyon High School  
Saint Joseph High School  
Drummond High School  
Pell City High School  
Irvine High School  
Sullivan East High School  
Admiral King High School  
St. Joan Antida High School  
Mesa Central High School  
West Point High School  
Chaneyville High School  
Blissfield High School  
Dixie County High School  
Litchfield High School  
Knoxville Catholic High School  
Caprock High School  
Mount Carmel High School  
Dawson Springs High School  
Parkview High School  
Raton High School  
Victory Christian Academy High School  
Pius XI High School

KIWANIS SPONSOR

Brunswick, ME  
Tri-Canyon-Mint Canyon, CA  
Westchester, IL  
Drummond, MT  
Pell City, AL  
Irvine, CA  
Sullivan County, TN  
Lorain, OH  
Milwaukee, WI  
Mesa, AZ  
West Point, VA  
Baton Rouge-Early Risers, LA  
Blissfield, MI  
Cross City, FL  
Gadsden, AL  
Northside, Knoxville, TN  
Amarillo East & Amarillo-Hi-Plains, TX  
Poway, CA  
Greater Madisonville, KY  
Lawrenceville, GA  
Raton, NM  
North Jacksonville, FL  
West Allis, WI

g. Incorporation of Kiwanis Club Foundations:

Northwest Houston, Texas

h. Cancelled meetings:

Kiwanis Club of Carthage, Illinois	March 2, 1978
Kiwanis Club of Martinsville, Indiana	March 7, 1978
Kiwanis Club of Versailles, Kentucky	January 17, 1978

i. District Bylaw Amendments:

none

REPORT OF THE BOARD COMMITTEE ON CIRCLE K  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

Date of Committee Meeting: June 22, 1978

Place of Committee Meeting: Room 124, Omni Hotel, Miami, Florida

Present: Members: Warren H. Edwards, John T. Roberts  
Chairman: C. E. "Pete" Thurston  
General Office Staff: William H. Jepson, L. A. Hapgood

The Committee welcomed Neil Giuliano, President, Circle K International, and indicated that he should feel free to participate in the discussions.

1978 Circle K Convention Program:

The Committee reviewed the program for the 1978 Circle K International Convention, to be held in Orlando, Florida, August 20-23, as approved by the Circle K International Board of Officers at its meeting in June, 1978. The Committee finds the 1978 Circle K International Convention program to be in order and is included as of part of this report for the Board's information (See Exhibit A).

1978 Circle K International Convention Budget:

The Committee reviewed the budget for the 1978 Circle K International Convention and found it to be in order (See Exhibit B). This budget was prepared by the Administrator of Circle K International in cooperation with the Comptroller of Kiwanis International, and it was reviewed by the Circle K International Board of Officers during its June, 1978 meeting.

Survey of Kiwanis Clubs Overseas Sponsoring Circle K and Key Clubs:

In accordance with the instructions of the Board during its May, 1978 meeting, the Governors of the Australia, New Zealand, Philippine South, and Philippine Luzon Districts have been contacted by the General Office staff with the request that they provide a list of the Kiwanis Clubs in their districts which currently sponsor Circle K and Key Clubs. Upon receipt of these lists, by July 1, 1978, the General Office staff will contact the presidents of the Kiwanis Clubs sponsoring Circle K and Key Clubs and provide each of them with a questionnaire asking for detailed information on their Sponsored Youth Organizations. The general areas to be explored in this questionnaire were stipulated by the Board during its May, 1978 meeting. A complete report on this survey will be provided to the Board for review during its September, 1978 meeting.

1978-79 Circle K Department Budget:

The Committee reviewed the proposed 1978-79 budget for the Circle K Department of the General Office and believes that five accounts should be adjusted.

Recommendation #1:

The Committee recommends that account #14-110 (Travel) be increased from \$3,250 to \$3,500 and that \$2,500 of this amount be for the travel of the Circle K International President and \$1,000 be used for the travel of the Administrator of Circle K International; that account #14-108 (Literature) be increased by \$300; that account #14-121 (District Convention Travel) be increased by \$200; and that account #14-105 (Telephone) be increased from \$4,250 to \$5,750 and that \$1,500 of this account be designated for the telephone expenses of the Circle K International President and the remaining \$4,250 for the use of the Circle K Department of the General Office; and that account #14-311 (Expense Reimbursement) be increased in the amount of \$2,250 to a total of \$63,450.

I move that recommendation #1 be adopted

(adopted)

Circle K International Vice-President Scott Miller:

The Committee was informed that the Circle K International Board of Officers, during its June, 1978 meeting voted to remove Circle K Vice-President Scott Miller from the Board. The basis for Mr. Miller's removal is Article V, Section 10(b) of the Circle K International Constitution.

On April 10, 1978, the President of Circle K International sent a memo to the Circle K International Board of Officers indicating that the Governors of the Circle K Districts counseled by Mr. Miller had indicated, in writing, that Mr. Miller was delinquent in his duties as an International Vice-President, but that the current Circle K International Constitution was vague in its provision for declaring an International Officer delinquent and subject to removal by action of the Circle K Board. At its meeting in June, 1978, the Circle K Board voted to remove Mr. Miller from the Board, effective August 3, 1978. At that time, the Chairman of the Board Committee on Circle K Clubs informed the Circle K International Board that the Kiwanis International Board would require the opinion of its legal counsel before it could consider approval of this action.

In his letter of June 9, 1978, legal counsel indicated that the action of the Circle K International Board was open to question and that legal action by Mr. Miller was a possibility. It appears that a solid case of "delinquency," in writing, is not



available to substantiate the Circle K International Constitution's provision for the removal of an International Officer and that too much of what has taken place is verbal and open to argument and interpretation.

The Committee fully understands, the feelings and the action of the Circle K International Board, but it believes that the current provisions of the Circle K International Constitution prevents action to remove Vice-President Scott Miller from office.

Recommendation #2:

The Committee recommends that the action of the Circle K International Board to remove Vice-President Scott Miller from office not be approved and that the matter be referred back to the Circle K International Board of Officers for appropriate alternative action.

I move that Recommendation #2 be adopted.

(adopted)

Kiwanis Board Policies Related to the Functioning of Circle K Clubs:

Circle K International President Neil Guiliano explained to the Committee that the Circle K International Board of Officers was concerned that it was not consulted before the Kiwanis International Board changed its Policies related to Circle K.

Discussion centered on Policy #1(d), and the Committee reaffirmed the interpretation of this policy concerning solicitation of funds by members of the Circle K International Board of Officers and agreed that additional wording was necessary for clarification.

Recommendation #3:

The Committee recommends that Kiwanis Board Policy on Circle K Clubs, Number 1(d) be amended to read: "No solicitation of funds will be made by Circle K International Officers to any Kiwanis District or to any Kiwanis Club to be used for the execution of his duties, nor shall any Circle K International Officer solicit funds from any Circle K District or Circle K Club other than his home district or club. This policy in no way infringes upon the prerogative of Kiwanis districts, Kiwanis clubs or individual Kiwanians to make voluntary contributions in support of expenses of Circle K International Officers.

I move that recommendation #3 be adopted.

(adopted)

The Committee also requests that the General Office staff develop a bulletin for Kiwanis District leaders on acceptable ways to provide financial assistance to Circle K International Officers and to support the activities of Sponsored Youth Organizations in their districts.

Circle K International President Neil Guiliano told the Committee that the Circle K International Board of Officers question the events selected and listed in Kiwanis Board Policies on Circle K Clubs Number 1(e) and Number 1(f), and he indicated that some input from the Circle K International Board would have been helpful in developing a list of necessary trips for Circle K International Board members. The Committee agreed that the President of Circle K International should have the opportunity to visit Circle K Districts outside of his home district without specific permission of the Administrator of Circle K International.

Recommendation #4:

The Committee recommends that "an initial visit to any other Circle K District if made" be added to the list of trips, outside of his home district, stipulated in Kiwanis Board Policy on Circle K Clubs, Number 1(e).

I move that recommendation #4 be adopted.

(defeated)

Circle K International President Neil Guiliano told the Committee that the Secretary and Vice-Presidents of Circle K International should be allowed to go to their counseled districts officially for more than Circle K District conventions as currently stipulated by Kiwanis Board Policies on Circle K Clubs, and he indicated that Circle K International Officers were needed to help provide proper training for Circle K District officers.

Recommendation #5:

The Committee recommends that Kiwanis Board Policy on Circle K Clubs, Number 1(f) item number 3, of the list of trips outside of their respective home districts which can be made by the Secretary and Vice-Presidents of Circle K International be amended to read: "The Circle K district convention and training conference of each of his counseled Circle K districts."

I move that recommendation #5 be adopted.

(adopted)

Report Form for Kiwanis Lieutenant Governors:

The Committee reviewed the report form for Kiwanis Lieutenant Governors on Circle K Clubs and agrees with the suggested items provided by the General Office staff. By the September, 1978 Board meeting, the General Office staff is to develop a Sponsored Youth Report Form for Kiwanis Lieutenant Governors which can be used for reporting on both sponsored Circle K and Key Clubs. If approved by the Key Club and Circle K Board Committees at the September, 1978 meeting and by the full Board, this report form would be used during the 1979-80 administrative year.

Travel Guidelines for Circle K International Board members:

The Committee requested that the General Office staff refers the suggested travel guidelines for Circle K International Board members to the 1978-79 Board Committee on Circle K Clubs for continued study and a final determination.

Respectfully submitted,

WARREN H. EDWARDS

JOHN T. ROBERTS

C. E. "PETE" THURSTON, Chairman

CIRCLE K INTERNATIONAL CONVENTION  
Orlando Hyatt House  
Orlando, Florida  
August 20-23, 1978

SATURDAY, AUGUST 19, 1978

Noon - 9:00 p.m.	Convention Registration	Tamiami Lounge
8:30 a.m.	International Board Meeting	Boca Raton Room
7:00 p.m.	International Council Meeting	Polk City
9:00 p.m.	Kick Off Dance	Kissimmee Hall

SUNDAY, AUGUST 20, 1978

9:00 a.m. - 7:00 p.m.	Convention Registration	Tamiami Lounge
8:30 - 9:15 a.m.	Roman Catholic Service	
9:15 - 10:00 a.m.	Non-Denominational Worship Service	St Cloud/Polk C
10:00 - 10:30 a.m.	Meeting of Committee Chairmen & Vice-Chairmen	
10:30 a.m. - Noon	Credentials Committee	Boca Raton Room
	Elections Committee	Cocoa Room
	Scrapbook Awards Committee	Sarasota Room
	Sergeant-At-Arms Committee	Ft Lauderdale Ro
	Single Service Awards Committee	St Petersburg Ro
	Resolutions Committee	Key Largo Room
	Achievement Award Committee	Key West Room
Noon	Credentials Certification	Lakeland Lounge
1:30 p.m.	Keynote Session	Orlando/Casse lb
	Speaker: Thomas Haggai	
4:00 p.m.	Entertainment Night Auditions	Casselberry Hal
4:00 - 5:00 p.m.	WORKSHOPS:	
	Membership Recruitment	Kissimmee Hall
	Club Administration	Haines/St. Clou
	Public Relations	Polk City
	Tri-K Relations	Ft Lauderdale I
	Oratorical Contest Preliminaries	Cocoa Room
5:00 p.m.	Acheivement Awards Committee	Key West Room
	Single Service Awards Committee	St Petersburg
	Resolutions Committee	Key Largo Room
	Scrapbook Awards Committee	Sarasota Room
7:00 p.m.	K-Family Night	Orlando/Cassel
	Speakers: Kiwanis President-designate	
	Key Club International President	
9:00 p.m.	*District Caucus Meetings	

MONDAY, AUGUST 21, 1978

7:30 a.m.	Credential Certification	Lakeland Loun
8:30 - 11:00 a.m.	House of Delegates	Orlando/Casse
	(speaker list attached)	
11:15 a.m. - Noon	Reception for Kiwanis President-designate	Cocoa Room
Noon	Governors Luncheon	Orlando/Kissi
	Speaker: Douglas Wasson	St Cloud Ha
4:00 p.m.	Evening at Disney World	

TUESDAY, AUGUST 22, 1978

8:30 a.m.	District Governors Meeting	Boca Raton Room
9:15 - 10:15 a.m.	WORKSHOPS:	
	Lieutenant Governors	Ft Lauderdale Room
	District Secretary-Treasurers	Key Largo Room
	District Administrators	Key West Room
	District Editors	St Petersburg Room
	District Convention Planning	
10:30 - 11:30 a.m.	CLUB ADMINISTRATION WORKSHOPS	
	Club Finances	Ft Lauderdale Room
	Project Planning	Haines City
	Club Meetings & Programs	Saint Cloud
	Club Bulletins	Polk City
	Club Advisors Workshop	Key West Room
1:00 - 2:00 p.m.	WORKSHOPS	
	Health Projects	Kissimmee Hall
	Loneliness	Haines City
	Safety	Saint Cloud
	Natural Resources	Polk City
	Volunteer Service	Ft Lauderdale Room
3:00 - 5:30 p.m.	*District Caucus Meetings	
7:30 - 10:30 p.m.	Awards and Entertainment Night	Orlando/Kissimmee
11:00 p.m.	Eleventh Hour Auction	

WEDNESDAY, AUGUST 23, 1978

8:00 - 10:30 a.m.	House of Delegates	Orlando/Casselberry
11:30 a.m.	Farewell Luncheon	Orlando/Kissimmee
	Speaker: Neil Giuliano	St Cloud Hall
3:30 - 5:00 p.m.	International Board Meeting	Cocoa/Boca Raton

THURSDAY, AUGUST 24, 1978

10:00 a.m. - 5:00 p.m.	International Board Training Conference	Boca Raton Room
------------------------	---	-----------------

\*DISTRICT CAUCUS MEETINGS

Missouri-Arkansas, Alabama, Cal-Nev-Ha	Kissimmee Hall
Florida, Montana, Texas-Oklahoma	Orlando Hall
Carolinas, New England, West Virginia	Ft Lauderdale Room
Michigan, New Jersey, EC&C	St Cloud Room
Capital, Pacific Northwest, Minnesota-Dakotas	Haines City Room
New York, Nebraska-Iowa, La-Miss-Tenn	Polk City Room
Pennsylvania, Georgia, Illinois-Eastern Iowa	Boca Raton Room
Rocky Mountain, Western Canada, Ohio	Key West Room
Utah-Idaho, Wisconsin-Upper Michigan, Ky-Tenn	Key Largo Room
Indiana, Southwest, Kansas	Cocoa Room

## ACCOUNT 14-153

CIRCLE K INTERNATIONALBUDGET FOR 1978 INTERNATIONAL CONVENTION

## INCOME:

Registration	775 persons @ \$31.00	24,025.00
Walt Disney World Tour	600 persons @ \$11.00	6,600.00
	TOTAL INCOME	<u>30,625.00</u>

## EXPENSES:

## I. Meal Functions

a) Governors' Luncheon		
(\$5.75 + 21% tax/gratuity = \$6.95)	\$5,218.00	
b) Farewell Luncheon		
(\$5.75 + 21% tax/gratuity = \$6.95)	5,218.00	
c) Governors' Reception		
(coffee, danish, tax/gratuity for 41 persons)	70.00	
d) President-designate Reception		
(coffee, fruit punch, tax/gratuity for 40 persons)	30.00	
		<u>\$10,536.00</u>

## II. Staff Expense

a) Travel: 4½ RT's		
Chicago/Orlando	\$ 650.00	
b) Meals:		
3 x 12 @ \$20.00 =	\$720.00	
1 x 7 @ \$20.00 =	140.00	
½ x 7 @ \$20.00 =	70.00	
		<u>930.00</u>
c) Rooms: (		
1 @ \$34.00 x 12 =	\$435.00	
1 @ \$30.00 x 12 =	382.00	
1 @ \$30.00 x 7 =	223.00	
½ @ \$34.00 x 7 =	130.00	
(includes 6% tax)	1,170.00	
		<u>\$ 2,750.00</u>

## III. Printing

a) 1200 Programs	\$1,200.00
b) 8000 Registration Forms	150.00
c) 3000 Receipts	200.00
d) Dist. Gov. Certificates	150.00
e) 13 Rubber Stamps	75.00
f) 1200 Badge Inserts	200.00
g) Badge & Contest Ribbons	125.00
h) Duplication	200.00
	<u>\$ 2,300.00</u>

IV. Board Expense

a) Travel	\$1,750.00	
b) Meals: 7 x 10 @ \$20.00	1,400.00	
c) President	200.00	
d) Sat. Board Lunch	80.00	
e) Rooms (new Board)	<u>210.00</u>	
		\$ 3,640.00

V. Program

a) Speakers		
Travel	\$ 750.00	
Rooms	235.00	
Meals	140.00	
b) T & O Presentation	250.00	
c) Disney World (600 persons)		
Tickets	4,320.00	
Transportation	<u>1,824.00</u>	
		\$ 7,519.00

VI. Supplies

a) Badge Covers	\$ 150.00	
b) Office Supplies	<u>200.00</u>	
		\$ 350.00

VII. Postage and Shipping

\$ 750.00

VIII. Equipment Rental

a) Telephone Installation		
and Charge	\$ 200.00	
b) Audio-Visual & Spotlight	400.00	
c) Car Rental	<u>200.00</u>	
		\$ 800.00

IX. Awards

a) Trophies & Plaques	\$ 800.00	
b) President & VP Plaques		
& Gavel	<u>200.00</u>	
		\$ 100.00

X. Miscellaneous

a) Hotel Gratuities		\$ 255.00
	TOTAL	<u>29,900.00</u>
	Surplus	\$ 725.00

REPORT OF BOARD COMMITTEE ON CONVENTION  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 22-23 and 29, 1978

Date of Committee Meeting: June 22, 1978

Place of Committee Meeting: Miami, Florida

Present: Members - Hilmar L. "Bill" Solberg, Allen M. Duffield  
Chairman - John T. Roberts  
Staff Members - James L. Lynn, R. P. Merridew, Nancy Segall  
Others - Maurice Gladman, Egon Kuzmany

I. Miami Beach Convention - 1978

A. Program

There are no changes in the printed Convention Program.

B. Meeting Rooms

There are two ways to get from South Hall to North Hall for the Monday and Tuesday afternoon meetings in Rooms 100 A,B,C & D: either enter through the main entrance to North Hall or go to the second level and down the escalator to North Hall.

C. Registration

Registration Report #17, dated June 19, shows a total of 11,144 men and women registered. We are short of budget 676 men and 580 women, for a total of \$42,020. Following Report #17, all registrations are considered cash registrations. Total cash registration in Dallas was 654 men and women. The expected shortfall this year is 602 men and women for a total of \$18,415.

D. Superstar Night

There are 8,971 seats available for Superstar Night. As of June 19, 7,686 tickets were sold. Complimentary tickets are being held for musical groups, convention center personnel, Board and Past Presidents, press and staff for a total of 590 tickets. If we have a sellout, we should net approximately \$21,186. Expenses include \$17,500 for Bennett, \$4,000 for the orchestra, and \$7,000 for buses.

E. Shuttle Buses

Projected total cost for shuttle buses is \$50,000 against a \$45,000 budget. The fewest number of buses are being used on the system, with a possible situation of underbusing.

F. Control of Non-registered People

The Committee discussed control of non-registered people entering sessions and riding shuttle buses. The Chairman will announce at Monday morning's session and at Council the need to wear badges for admission to convention programs and shuttle buses. The Committee feels that in the future we should possibly consider actual control in this area.



G. Program Participants' Dinner

The number of advance reservations for this dinner is far below that of previous years. Because a guarantee must be given at least 48 hours in advance, it is important that those planning to attend send in their reservations early, rather than walk in at the door. The Committee discussed methods of controlling admission at the door so that those with reservations are assured of a seat. It was agreed that, if at all feasible, tickets should be attached to reservation forms and those with tickets admitted first.

II. Europe - 1983

Egon Kuzmany read a letter from the Vienna Tourist Board Manager outlining the number of rooms available in Vienna and the price categories for singles and doubles applicable in 1983. The first week of July is a slow period in Vienna, inbetween festival time and before the tourists arrive. After further discussion by the Committee on Vienna, as well as Nice and London, the following recommendation was made:

Recommendation #1:

The committee recommends that the Convention Manager be sent to visit potential European convention sites, including Vienna, Nice, and London, as soon as possible following Council.

I move that recommendation #1 be adopted.

(Adopted)

Respectfully submitted,

Allen M. Duffield

Hilmar L. "Bill" Solberg

John T. Roberts, Chairman

REPORT OF THE TREASURER  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES  
JUNE 22-23 and 29, 1978

On May 31, 1978 the financial position of Kiwanis International reflects Current Assets of \$1,514,337. This is only a minimal gain over that reported on this same day in 1977 when Current Assets amounted to \$1,501,783. The increase in Accounts Receivable and Inventories have been offset by the reduction in Cash and Short Term Investments.

Current Liabilities on this date amounted to \$973,037, compared with \$851,684, or a gain of \$121,353. This increase can be attributed primarily to a gain of \$84,283 in Accounts Payable and Deferred Income which is up \$40,890.

Deducting the Current Liabilities from Current Assets we net out a Working Capital of \$541,300 at May 31, 1978, which is \$108,799 less than that reported last year on this date. Adding the Other Assets of \$97,452 to the Working Capital figures we total \$638,752 in Unrestricted Funds.

The Funded Reserve totals \$340,656 and the Building Expansion Reserve \$259,903. Both funds reflect investment growth when compared to the totals for these funds at May 31, 1977. Adding the Reserve Funds to the balance in the Unrestricted Fund, and adding the \$1.00 carrying value for the Kiwanis International Building, the financial position of Kiwanis International at May 31, 1978 reflects Net Assets for all funds of \$1,239,312.

Respectfully submitted,

MARK A. SMITH, JR.  
Treasurer

KIWANIS INTERNATIONAL  
 STATEMENT OF FINANCIAL POSITION  
 May 31, 1978

UNRESTRICTED FUNDS:	<u>1 9 7 8</u>	<u>1 9 7 7</u>
CURRENT ASSETS:		
Cash	\$ 338,710	\$ 221,189
Short Term Investments	400,000	600,000
Accounts Receivable	357,310	297,171
Inventories	359,190	320,866
Prepaid Expenses	11,715	18,271
Unexpired Insurance	11,012	8,886
Deferred Compensation	<u>36,400</u>	<u>35,400</u>
Total Current Assets	<u>1,514,337</u>	<u>1,501,783</u>
CURRENT LIABILITIES:		
Accounts Payable	186,163	101,880
Accruals	59,161	53,392
Amount Due Reserve	7,022	17,611
Deferred Income	684,291	643,401
Deferred Compensation	<u>36,400</u>	<u>35,400</u>
Total Current Liabilities	<u>973,037</u>	<u>851,684</u>
Working Capital	<u>541,300</u>	<u>650,099</u>
OTHER ASSETS:		
Deposits	40,731	40,150
Advances	<u>56,721</u>	<u>49,947</u>
	<u>97,452</u>	<u>90,097</u>
Total--Unrestricted Funds	<u>638,752</u>	<u>740,196</u>
RESERVED FUNDS:		
Funded	340,656	317,195
Building Expansion	259,903	249,303
Kiwanis International Bldg.	<u>1</u>	<u>1</u>
Total--All Funds (Net Assets)	<u>\$1,239,312</u>	<u>\$1,306,695</u>

REPORT OF BOARD COMMITTEE ON FINANCE  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

June 22-23 and 29, 1978

Date of Committee Meeting: June 22, 1978

Place of Meeting: Miami Beach, Florida

Present: Members: Mark A. Smith, Jr., Jack P. Delf

Chairman: Paul Chandler

Staff Members: Robert G. Kavanagh, R. P. Merridew, L. A. Hapgood

At the April 1978 Board Meeting, charters were revoked for those clubs listed on Schedule A attached. A review of the Accounts Receivable balances for these clubs indicates outstanding balances due Kiwanis International of \$7,327.86, consisting of \$5,217.81 in Dues, \$1,432.65 in Magazines, \$270.25 for Supplies, \$135.00 in Processing Fees, and \$272.15 for Liability Insurance.

Recommendation #1

The Committee recommends that the accounts receivable balances for the clubs listed totaling \$7,327.86 be written off.

I move that recommendation #1 be adopted.

(adopted)

The Committee discussed the need for appropriate administrative guidelines to be applied to the General Office handling of charters revoked for non-payment of dues, and we suggest this matter be referred to the Committee on Laws and Policies.

The Committee discussed the delinquent status of the three clubs in Taiwan, and agreed that letters regarding revocation be deferred until after President Maury's visit to the Far East, at which time he will discuss the matter with Governor Robert Karl.

The financial statements for the eight months ended May 31, 1978 were reviewed and found in order. On the income side, we can report that the Magazine Advertising income continues to run ahead of budget projections by \$15,800 at the end of May. Improvements can now be seen in the areas of Supply sales which is \$20,000 ahead of budget, and New Member Processing Fees that are running better than budgeted for eight months by \$9,000.

Those income areas that are lagging behind budget at this point include Life Member Status income down \$8,000, and Convention Registration fees which are less than budget at the end of May by \$13,000.

Total expenses at the end of May exceed budget by \$131,815, and are running \$305,526 more than last year at this time. Highlighting some of the major contributors to these increases include Postage, which is running over in just about every department. Costs of Insurance and Payroll taxes are \$17,000 in excess of budget at this point and Awards for International, district, and club leaders have exceeded budget by \$8,500 to date. Catalog sales promotion is another area that is up, already having exceeded the year-end budget by \$700. The exchange fees on Canadian dollars have gone over the year-end budget by \$9,500 at May 31, 1978.

The bottom line at May 31, 1978 reflects a surplus of income over expenses of \$147,316 compared with \$226,260 at this time last year. Our eight month projections called for a surplus of \$233,985, so in effect we are running behind our estimates by \$76,669 at this time.

The proposed 1978-79 budget was reviewed, and adjusted to consider increases in Magazine postage of \$28,150. Also increased in the Circle K account were the Literature account \$300, Travel \$1,750, and District Convention travel \$200. These increases were off-set by an additional reimbursement from Circle K International of \$2,250. In the Key Club Department, Board Meeting expenses were increased \$3,500. This increase was also off-set by the increased reimbursement of \$3,500 from Key Club International. After consideration of these adjustments the Surplus budgeted for 1978-79 is \$183,501.

The Committee has deferred action relative to the recommended 1978-79 budget until Thursday morning, June 29, 1978.

The Committee reviewed audit proposals from Arthur Anderson & Company, Seidman & Seidman, and Touche Ross Company. Action on these proposals has been deferred until Thursday morning, June 29, 1978.

The Committee has reviewed the request of the Secretary for permission to borrow the funds to meet the year end disbursement requirements. Because of the anticipated deficit, and increases in Accounts Receivables, Pre-paid expenses, and Inventories, additional funds will be needed in late August or September 1978. Estimates of up to \$300,000 will be required and will be needed for a maximum of 30 to 45 days.

#### Recommendation #2

The Committee recommends that the Secretary be authorized to borrow up to \$300,000 for a period of not longer than 45 days with prior approval after consultation with the Executive Committee.

I move that recommendation #2 be adopted.

(adopted)

Respectfully submitted,

MARK A. SMITH, JR.  
JACK P. DELF  
PAUL CHANDLER, Chairman

WRITE-OFF ACCOUNTS RECEIVABLEMAY 2, 1978

<u>KIWANIS CLUB OF:</u>	<u>AMOUNT</u>
Brisbane, Australia	\$173.00
Castroville, California	76.00
Dixon, California	95.25
Mission Valley, San Diego, California	212.15
Lafayette County, Mayo, Florida	113.85
Rush County, Kansas	147.25
Sparta, Tennessee	36.00
Fraser, Allen Dee, Golden K, Michigan	30.20
Brookings Breakfast, South Dakota	67.50
La Belle, Missouri	164.00
Ozark, Missouri	119.00
Stanton, Missouri	28.50
Sheridan, Arkansas	100.00
Laurel, Montana	57.00
Smelter City, Anaconda, Montana	676.80
Golden K, Iowa Veterans Home, Marshalltown, Iowa	121.50
Golden K, Attleboro, Massachusetts	540.27
Golden K, Greater Woonsocket, Rhode Island	249.10
Fairfield, New Jersey	85.50
Fair Lawn-Elmwood Park, New Jersey	166.40
Wayne, New Jersey	99.65
Newton, British Columbia	67.00
Bunawan, Agusan del Sur, Philippines	402.50
Cantilan, Surigao del Sur, Philippines	418.50
Digos, Philippines	507.75
Gingoog City, Philippines	507.45
Coppell, Texas	190.00
Duncanville, Texas	57.00
The First Capitol, West Columbia, Texas	52.50
Mount Vernon, Texas	194.25
Woodville, Texas	55.50
Medicine Park, Oklahoma	66.75
Temple, Oklahoma	251.00
Calgary Centre East, Alberta	444.03
Radville, Saskatchewan	393.95
Humacao, Puerto Rico	360.76
 TOTAL	 <u>\$7,327.86</u>

Charters were revoked at the May 2, 1978 Meeting  
of the International Board of Trustees

KIWANIS INTERNATIONAL

SUMMARY STATEMENT OF INCOME AND EXPENSES

PERIOD ENDED                      MAY 31                      1978 & 1977

	<u>1978</u>	<u>1977</u>	Variance Favorable (Unfavorable)
<b>INCOME:</b>			
Dues - General	\$ 907,343	\$ 851,929	\$ 55,414
Dues - Overseas Extension	182,000	180,288	1,712
Charter Fees	26,010	19,910	6,100
Interest	29,688	26,730	2,958
Liability Insurance (net)	23,706	2,507	21,199
Life Membership	58,233	49,494	8,739
Processing Fees	164,100	142,446	21,654
Magazine Subscriptions	546,815	542,202	4,613
Magazine Advertising	162,833	125,138	37,695
Gross Profit on Sale of Supplies	448,406	430,738	17,668
Convention Registration Fees	352,637	304,150	48,487
Convention Dues	-0-	48,410	(48,410)
Convention Ticket Sales	43,595	6,989	36,606
Mailers	8,386	9,173	( 787)
Other	* 15,153	2,219	12,934
<b>Total Income</b>	<u>2,968,905</u>	<u>2,742,323</u>	<u>226,582</u>
<b>EXPENSES:</b>			
Board, Council & Comm. Adm.	299,669	251,410	(48,259)
Executive	176,561	159,115	(17,446)
Office Management	94,279	82,131	(12,148)
Public Relations	62,281	54,032	( 8,249)
Overseas Extension	149,212	158,456	9,244
Field Service	295,545	259,501	(36,044)
Records & Data Processing	122,479	93,240	(29,239)
Program Development & Club Serv.	176,105	162,111	(13,994)
Circle K	36,306	33,496	( 2,810)
Key Clubs	78,734	64,266	(14,468)
Bureau of Accounts	61,273	55,013	( 6,260)
Publications	122,156	100,507	(21,649)
Magazine	710,836	649,558	(61,278)
Supplies	314,201	291,248	(22,953)
Convention	121,952	101,979	(19,973)
<b>Total Expenses</b>	<u>2,821,589</u>	<u>2,516,063</u>	<u>(305,526)</u>
<b>EXCESS OF INCOME OVER EXPENSES</b>	<u>\$ 147,316</u>	<u>\$ 226,260</u>	<u>\$ (78,944)</u>

REPORT OF THE COMMITTEE OF PAST PRESIDENTSTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESJune 29, 1978

Date of Committee Meeting: June 23, 1978

Place of Committee Meeting: Hotel Omni, Miami, Florida

Present: Members - Fred G. McAlister, Q.C., Donald B. Rice,  
Walter J. L. Ray, Donald T. Forsythe, Reed C. Culp,  
Albert J. Tully, I. R. Witthuhn, Merle H. Tucker,  
Charles A. Swain, James M. Moler, Harold M. Heimbaugh,  
Robert F. Weber, T. R. Johnson, Wes H. Bartlett,  
Lorin J. Badskey, William M. Eagles, M.D.,  
Ted R. Osborn, and O. E. Peterson (Honorary Member)

Chairman - Roy W. Davis

Absent - H. Park Arnold, Don E. Engdahl, Edward C. Keefe,  
J. O. Tally, Jr.

Staff Member - Percy H. Shue

The Committee of Past Presidents was in session from 9:30 a.m. until 3:00 p.m. on Friday, June 23. Eighteen Past Presidents and Honorary Member O. E. Peterson were in attendance during the entire meeting. Past Presidents H. Park Arnold, Don E. Engdahl, Edward C. Keefe, and J. O. Tally, Jr., were unable to attend the meeting but Past President Ed Keefe was expected for the Convention.

Following the call to order and invocation, the Past Presidents stood for a brief period of honor and tribute in memory of Past Presidents Ed Moylan and Glenn Reed, who passed away since last we met.

President's Visit to the Committee Meeting

The Committee welcomed President Maury Gladman to its meeting. The President extended greetings and then gave a brief report on the "State of Kiwanis" and highlighted the record growth rate currently being enjoyed around the world. He characterized the atmosphere as one of enthusiasm and excitement everywhere.

The President also commented upon several areas of concern, including the Group Term Life Insurance Program, the anticipated financial deficit at the end of the year, and the continuing concern about delinquent dues from overseas clubs. He expressed his deep gratitude to the Past Presidents for the support they are providing him during his administrative year.

The President also reported to the Committee that he had appointed a Selection Committee in anticipation of the retirement of Secretary Reg Merridew and that the Selection Committee had been approved by the Board. The counsel of the Committee is two-fold: (1) that the duties of the Selection Committee be clearly defined, and (2) that the role of the Selection Committee be limited to selection and not be concerned with the organization of duties within the General Office.



### President-elect's Visit to the Committee

The Committee also welcomed President-elect Bill Solberg to its meeting. The President-elect extended greetings and solicited the continued counsel and assistance of the Past Presidents during the approaching administrative year.

### Group Term Life Insurance

Several of the Past Presidents raised questions about the Group Term Life Insurance program recently announced. Recognizing that the program had been initiated as an additional service to members, the Past Presidents expressed general concern that, however well conceived, an insurance program of this nature has overtones of a commercial operation which, in the eyes of many, runs counter to the image of Kiwanis International as a service organization. During the joint luncheon, the Committee raised several specific questions regarding the use of the membership mailing list and the terms of the contract and were reassured by the President on several points of concern.

### Superstar Night

As the Committee indicated in its report to the Board a year ago in Dallas, it is the unanimous judgment of the Past Presidents that the major components of every Kiwanis convention should reflect education and inspiration and that an entire Monday evening program devoted to entertainment, for which those in attendance must pay, runs counter to the original purpose of a Kiwanis convention and smacks of commercialism. The Committee strongly favors a return to a family event at no cost to those registered for the convention and would especially favor a focus upon our sponsored youth organizations.

### Recommendation #1:

The Committee recommends that its opposition to Superstar Night as a convention program feature be reaffirmed and that future Monday evening programs at conventions be scheduled as family events, open without additional costs to registrants and focused upon the talents and achievements of youth.

### The 1983 Convention Site

The Committee is aware that the decision of the Board to announce Europe as the site of the 1983 convention was arrived at after consideration of a number of possible obstacles and objections to holding a convention outside of the continental United States and Canada. Nevertheless, the Committee retains its concerns, especially as they relate to the problems of high costs, limited available facilities, and the near certainty of greatly reduced club representation, and believes that the seriousness of these warrants reconsideration by the Board of its decision.

Recommendation #2:

The Committee recommends that the decision of the Board to hold the 1983 convention at an as yet undetermined site in Europe be reappraised and that the 1983 convention be rescheduled for some site in the continental United States or Canada.

The Special Committees on Leadership Education and Overseas Extension

Past Presidents Bob Weber and Lorin Badskey reviewed the highlights of the reports of the Special Committees on Leadership Education and Overseas Extension, which they chaired respectively. They also commented upon Board reaction to the reports and indicated that certain recommendations of the Committees had been adopted by the Board, some had been rejected, others had been held for future study, and several had not been specifically responded to. They expressed the opinion, furthermore, that they believe that there would have been a greater degree of acceptance if the Special Committees had had an opportunity to discuss the recommendations directly with the appropriate Board Committee.

The Committee requests that all unresolved items in the two reports be kept alive rather than tabled indefinitely. The Past Presidents who are members of the Committee indicated their willingness to meet with Board Committees to assist in such further resolution, perhaps at the time of the fall Council. In any event, the Committee does request that the Board acquaint the Committee of its final disposition of all recommendations included in the two reports.

Luncheon Honoring Past Presidents at Council

The Committee reiterates its position that, at the Council luncheon honoring the Past Presidents, it would be preferable to have a speaker selected from the Committee. The primary rationale for this position is that only one who has sat as a member of the Committee can speak from the viewpoint of the Past Presidents, and this was the original concept of having a Past President address the Council.

Recommendation #3:

The Committee recommends that the Board select a member of the Committee of Past Presidents as the speaker for the Council luncheon honoring the Past Presidents.

The Kiwanis Magazine

The Committee has some concern about the possibility of observations made in the Kiwanis Magazine being construed as statements of official policy or changes in policy, whether or not they are so intended. A case in point

is a recent reference to a Kiwanis club consisting primarily of band members who met for rehearsal and the observation that this was an illustration of how a Kiwanis club can function "when freed from traditional concepts of what a Kiwanis club should be."

Recommendation #4:

The Committee recommends that it convey to the Board its concern that items in the Kiwanis magazine should not include statements incorporating broad and general terms which might be construed by the reader as expressing official policy or changes in policy.

Financial Concerns

The Committee invited Comptroller Bob Kavanagh to appear at its meeting and respond to several specific questions. The Comptroller indicated that no part of the income from Life Member Status applications is currently allocated to International Extension; that the excess of income over costs from liability insurance billings for the current year is \$23,706, \$13,000 of which was budgeted as program cost and \$10,706 placed in reserve to offset future premium costs; and that, as of May 31, the total of accounts receivable for overseas clubs was approximately \$60,000. He further indicated that the latter amount represented approximately 15% of total receivables and included about \$8,000 of writeoffs of accounts of 43 overseas clubs whose charters were revoked by the Board at its spring Board meeting.

For its September meeting, the Committee requests an itemized list, club by club, of overseas delinquent clubs, showing the name of the club and the amount of the delinquency, for review and further discussion.

Other Items

Past President Roy Davis briefly reviewed the financial status of the Kiwanis International Foundation.

Several Past Presidents are concerned about the amount of materials and elaborateness of materials currently being developed by Kiwanis International to support Major Emphasis Programs. They feel that this has led to both waste of materials and confusion among club leadership as to what is expected of them. Feeling was expressed that not enough is left to the imagination of club leadership and that a better service would be to provide brief project suggestions and simple guidelines.

The Committee expresses its thanks to President Maury and President-elect Bill for appearing before it and to the entire Board for the arrangements made for the Past Presidents at this convention. The Committee, furthermore, reaffirms its complete support of the Board and its desire to assist the Board whenever the Board wishes to call upon it.

SUMMARY OF THE MEETING  
OF THE  
BOARD OF TRUSTEES OF THE KIWANIS INTERNATIONAL FOUNDATION

Miami Beach, Florida  
June 25, 1978

A meeting of the Board of Trustees of the Kiwanis International Foundation was held on Sunday, June 25, 1978 in the Hillcrest Room of the Omni International Hotel in Miami, Florida. The following is a summary of that meeting:

1. A report of year-to-date contributions to the 1978 Voluntary Birthday Gift Contribution Campaign was given, stating that as of June 16 contributions had reached \$185,327.72, as compared to \$168,294.91 as of June 10, 1977. It was stated that the Foundation's goal of \$190,000 for the current campaign should be reached by July 31. Campaign expenses were slightly higher than last year due to inflated increases in costs. Approval for a 1979 Voluntary Birthday Gift Contribution Plan Campaign was also given.
2. A report of other Foundation fund-raising programs was also given, showing 56 Life Fellows, 11 Tablet of Honor Recipients, 13 Memorial Fellows and more than \$4,200 given in Tribute from August 1, 1977 to June 16, 1978. 311 Sustaining Contributors were also reported. It was pointed out by President Himmel that increased promotion of this year-old program was planned, and that the District Coordinators would play a key roll in that effort.
3. Income and Expense Statements were discussed and examined for the ten months ended May 31, 1978. The Summary of Additions and Deductions reflected added to Capital of \$107,317, which is more than the \$83,000 that was budgeted. It was further reported that the primary factors which support this increase are in the Birthday Campaign which is \$26,000 ahead of budget and investment earnings which are up \$8,000. To date, grants are running nearly \$26,000 ahead of last year. The Balance Sheet reflects total Assets of \$634,971 compared with \$581,738 at May 31, 1977.
4. The Proposed Budget for 1978-79 was then examined which called for an overall increase to Capital of \$17,700. Income was budgeted for \$229,500, and deductions of \$77,800 for administrative expenses and promotions, \$134,000 for grants.
5. A report on the Kiwanis International Foundation Hearing Research Project showed that a total of 160 patients tested in the laboratory between January 1 and May 31 of this year. An increase in publicity was noted as well as world-wide appreciation of the laboratory. The Board proceeded to examine a grant to the American Hearing Research Foundation for a total of \$66,250, of which a partial payment of \$25,000 was made at the Executive Committee Meeting on January 29, 1978. The Board approved an additional Grant of \$41,250 to the American Hearing Research Foundation for the purpose of the Kiwanis International Hearing Research Project.

President Himmel also reported that on May 24 of this year a formal dedication ceremony was held designating the facility at which the Kiwanis International Foundation Hearing Research Project is located, the "Donald T. Forsythe Otologic Neurophysiology Laboratory". Don is past Chairman of the Board of the American Hearing Research Foundation, as well as Past President of Kiwanis International.

6. The Foundation Board next approved a request for a grant of \$15,000 for the printing of all materials supporting the Hugh O'Brian Youth Foundation Leadership Seminar programs.
7. A request for a grant to the World Scout Movement for the printing of the covers of "Scouting 'round the World" was approved. The grant for the sum of \$3,850 would underwrite the production of these covers of the copies which are distributed by the World Scout Movement to world scout leaders in the United States, Canada and abroad. Although the funding will be for the first 2,000 copies only, the acknowledgement to the Kiwanis International Foundation will appear on the inside cover of all copies, estimated to be between 20 and 30 thousand.
8. The next item of discussion was a request from Past Kiwanis International President James M. Moler that the Kiwanis International Foundation consider either acting as trustee of a restricted scholarship fund for West Virginia Key Clubbers, or offer an alternative disposition of the approximately \$7,000 which Moler believes his district not qualified to administrate. After much discussion, it was decided that the Foundation would be unwilling to accept a restrictive fund due to administrative costs and problems inherent with such matters. The Board further felt that an undesirable precedent might be set and lead to other requests of a similar nature from other districts. The Board therefore voted to inform Past President Moler that such funds would only be accepted on an unrestrictive basis.
9. Latest progress on the Kiwanis International Rehabilitation and Therapy Center in Manila, Philippines was discussed, noting that work on the site had just begun with a tentative completion date of January 29, 1979. The Dedication is now scheduled for February of that year. President Himmel announced that he is planning to be in Manila for the dedication ceremonies. President Himmel further noted that he has learned that five of the largest corporations in Manila have agreed to hire those rehabilitated through the center. Approximately 2800 individuals will be assisted per year by the project.
10. It was noted that the Kiwanis International Foundation has obtained an Illinois Sales Tax Exemption Status.
11. Promotional plans for The Estate Planning Program of the Foundation were discussed. It was announced that the Foundation District Coordinators at their luncheon on Wednesday, June 28 will receive complete information on the theory of Estate Planning, and guidelines that they can utilize to interest prospective contributors.

12. The agenda for the Annual District Coordinators Luncheon Meeting was examined as well as the Foundation's new procedure for selecting District Coordinators. It was pointed out that beginning this year, Kiwanis district Governors-elect were written a personal letter requesting their suggestions on the next year's District Coordinator. Only after this opportunity for input was offered were appointments made by the Foundation.
13. The Kiwanis International Foundation Newsletter, published four times a year, was discussed. Favorable comments were made concerning current format and style, and it was announced that the next issue, published after the International Convention, will be mailed to all club presidents in the United States and Canada.
14. The discussion then turned to the Foundation's participation in the 1978 Miami Beach International Convention. Although no Forum on Foundations is to be held, the Foundation has expanded its own promotion through the continuous showing of its audio/visual at the Foundation Booth.
15. After thanking Board members Harold M. Heimbaugh and O. Edwin Loberg for their dedicated service, the report of the Nominating Committee was made, nominating the following officers for a one-year term: Harry S. Himmel for President, Charles A. Swain for Vice-President, and Roy W. Davis for Secretary-Treasurer. The following were placed in nomination for Trustee, to serve a two-year term: A. Frederick Rosen, Carl A. Heldt and W. Donald Goodfellow. It was proposed and accepted that the Secretary cast the unanimous ballot.

Respectfully submitted,

HARRY S. HIMMEL, President  
Kiwanis International Foundation

REPORT OF BOARD COMMITTEE ON LAWS AND POLICIES  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

Date of Committee Meeting: June 23, 1978

Place of Committee Meeting: Omni International Hotel, Miami Beach, Florida

Present: Members - E.B. "Mac" McKittrick, Hilmar L. "Bill" Solberg  
Chairman: - Carl F. Miller  
Staff Member - L. A. Hapgood

The Committee met to consider administrative problems inherent in dealing with club records of clubs whose charters are revoked for non-payment of accounts due Kiwanis International.

Current procedure involves revocation of charters of clubs with financial delinquencies spanning two billing periods. The Board has also instructed staff that such charters are to be reinstated upon receipt of settlement of outstanding obligations.

Following long-standing administrative procedures, the staff, immediately upon revocation, removes all club records from the data processing equipment and the club ceases to exist.

Thereafter, should payment be received, it becomes necessary to reestablish and reenter club records involving considerable expenditure of time and effort which could better be utilized in other necessary activity. In order to avoid this added difficulty the Committee submits the following recommendation:

Recommendation #1:

The Committee recommends the following policy be inserted in Board Policies in section C, page 8, under the heading of CHARTER REVOCATION - NON-PAYMENT OF FINANCIAL OBLIGATIONS: "Whenever the Board of Trustees shall direct revocation of a club charter for non-payment of financial obligations, said club shall be forthwith notified of such action by the Secretary of Kiwanis International, such notice to include a statement that the charter is suspended for a period of ninety (90) days which, without further notice, will be followed by revocation if the outstanding balance is not paid in full."

I move that recommendation 1 be adopted.  
(adopted)

While the Committee believes the recommendation presented above will resolve the immediate problem, it believes a full review of currently employed procedures in connection with charter revocation are clearly indicated. Staff has therefore been asked to prepare prior to the next Board meeting a working paper for use by

the Committee in conducting a full-scale review and in formulating a proper statement for inclusion in Board Policies.

Respectfully submitted,

E. B. "MAC" McKITRICK

HILMAR L. "BILL" SOLBERG

CARL F. MILLER, Chairman



1978 District Conventions

Exhibit #10.

District	Convention City	Convention Dates	Date of Conv. Board Meeting	Representative
Nebraska-Iowa	South Sioux City, Neb.	May 19-21	5/19	John T. Roberts
Texas-Oklahoma	Amarillo, Texas	8/3-5	8/3	Mark A. Smith, Jr.
Minnesota-Dakotas	Minneapolis, Minn.	8/4-6	8/4	Albert L. Cox
Utah-Idaho	Logan, Utah	8/4-6	8/3	James B. Richard
Indiana	French Lick, Indiana	8/11-13	8/11	C. E. "Pete" Thurston, Jr.
West Virginia	Davis, West Virginia	8/11-13	8/11	Warren H. Edwards
Western Canada	Thunder Bay, Ontario	8/13-15	8/12	Egon Kuzmany
Capital	Baltimore, Maryland	8/17-20	8/16	John T. Roberts
Eastern C & C	Quebec, Prov. Quebec	8/17-20	8/17	Drew M. Petersen, M.D.
Missouri-Arkansas	Springfield, Missouri	8/17-20	8/18	Egon Kuzmany
Montana	Helena, Montana	8/17-19	8/17	J. Stewart Wilson
Pennsylvania	Philadelphia, Pa.	8/17-20	8/17	Aubrey E. Irby
Alabama	Birmingham, Alabama	8/18-20	8/17	L. A. Hapgood
Carolinas	Boone, North Carolina	8/18-20	8/18	Dwight F. Gallivan
Georgia	Jekyll Island, Georgia	8/18-20	8/18	Stephen H. Hart, Jr.
Pacific Northwest	Spokane, Washington	8/18-20	8/18	Warren H. Edwards
Rocky Mountain	Cheyenne, Wyoming	8/18-20		Merald T. Enstad
Ohio	Cincinnati, Ohio	8/19-23		E. B. "Mac" McKittrick

District	Convention City	Convention Dates	Date of Conv. Board Meeting	Representative
Calif-Nevada-Hawaii	Bakersfield, Calif.	8/24-26	8/23	Stephen H. Hart, Jr.
Illinois-Eastern Iowa	Springfield, Illinois	8/24-26	8/24	Raymond W. Lansford
Michigan	Midland, Michigan	8/24-27	8/24	R. P. Merridew
New England	Portland, Maine	8/24-26	8/27 (Post)	E. B. "Mac" McKittrick
Australia	Geelong, Victoria Australia	8/25-27		Hilmar L. "Bill" Solberg
Kansas	Topeka, Kansas	8/25-27	8/25	Mark A. Smith, Jr.
L-Miss-West Tenn.	Memphis, Tennessee	8/25-27	8/25	Dwight F. Gallivan
Wisconsin-Upper Mich.	Fond du Lac, Wisc.	8/25-27	8/26	Allen M. Duffield
Republic of China	Tainan, Taiwan, ROC	8/26-28	8/26	
Andean	Guayaquil, Ecuador	8/31-9/3	8/30	Mark A. Smith, Jr.
Philippine South	Cagayan de Oro City	9/1-3		
Florida	Tampa	9/8-9/10	9/7	Raymond W. Lansford
Kentucky-Tennessee	Gatlinburg, Tennessee	9/8-9/10	9/8	Allen M. Duffield
New Jersey	Cherry Hill, N. J.	9/8-9/10	9/7	Drew M. Petersen, M.D.
New Zealand	Auckland, New Zealand	9/8-9/10	9/8	Hilmar L. "Bill" Solberg
New York	Kiamesha Lake, N. Y.	9/10-13	9/10	Merald T. Enstad
Southwest	Phoenix, Arizona	9/14-9/16	9/14	C. E. "Pete" Thurston, Jr.
Japan	Sapporo, Japan	9/15		
Philippine Luzon	Manila, Philippines	9/21-23		

Executive

Hilmar L. "Bill" Solberg, Chairman  
Merald T. Enstad Egon Kuzmany  
Maurice Gladman E. B. "Mac" McKitrick  
Stephen H. Hart, Jr. Mark A. Smith, Jr.

Administration and Structure

Stephen H. Hart, Jr., Chairman  
Allen M. Duffield  
Egon Kuzmany

Correspondent: Ted R. Osborn

Circle K

Merald T. Enstad, Chairman  
Aubrey E. Irby  
E. B. "Mac" McKitrick

Correspondent: Wes H. Bartlett

Convention

Allen M. Duffield, Chairman  
Drew M. Petersen, M. D.  
Mark A. Smith, Jr.

Correspondent: Stanley E. Schneider

International Extension

Maurice Gladman, Chairman  
Allen M. Duffield  
Dwight F. Gallivan  
Drew M. Petersen, M. D.

Correspondent: T. R. Johnson

Key Clubs

Mark A. Smith, Jr., Chairman  
Albert L. Cox  
John T. Roberts

Correspondent: Charles A. Swain

Laws and Policies

Dwight F. Gallivan, Chairman  
Merald T. Enstad  
Mark A. Smith, Jr.

Correspondents: Harold M. Heimbaugh  
Albert J. Tully

Leadership and Council

Drew M. Petersen, M. D., Chairman  
Stephen H. Hart, Jr.  
Egon Kuzmany

Correspondents: Edward C. Keefe  
James M. Moler

Finance

Egon Kuzmany, Chairman  
Merald T. Enstad  
Dwight F. Gallivan

Correspondents: Roy W. Davis  
Walter J. L. Ray

Membership Growth and Education

John T. Roberts, Chairman  
Stephen H. Hart, Jr.  
E. B. "Mac" McKitrick  
C. E. "Pete" Thurston, Jr.

Correspondent: Robert F. Weber

New Club Building

C. E. "Pete" Thurston, Jr., Chairman  
Raymond W. Lansford  
James B. Richard  
John T. Roberts

Correspondent: Lorin J. Badskey

Program Development

E. B. "Mac" McKitrick, Chairman  
Warren H. Edwards  
James B. Richard  
C. E. "Pete" Thurston, Jr.

Correspondents: William M. Eagles, M.D.  
Donald B. Rice

Property and Supplies

Warren H. Edwards, Chairman  
Albert L. Cox  
Raymond W. Lansford

Correspondents: Reed C. Culp  
I. R. Witthuhn

Publications and Advertising

Raymond W. Lansford, Chairman  
Aubrey E. Irby  
J. Stewart Wilson

Correspondent: Donald T. Forsythe

Public Relations

Aubrey E. Irby, Chairman  
Warren H. Edwards  
J. Stewart Wilson

Correspondent: Merle H. Tucker

Proposed Calendar for 1978-79  
(corrected 7/11/78)

1978

June 29	Post-Convention Board Meeting
July 2-5	Key Club International Convention Miami Beach, Florida
July 19-22	Asia-Pacific Conference, Aghana, Guam
July 30-31	Orientation of New Board Members, Chicago, Illinois
Aug. 11-13	Pre-Convention Planning Conference, Toronto, Ontario
Aug. 20-23	Circle K International Convention Orlando, Florida
Aug. 25-27	Australia District Convention, Geelong, Australia
Aug. 26-28	Republic of China District Convention, Tainan, Taiwan
Aug. 31-Sept. 3	Andean District Convention, Guayaquil, Ecuador
Sept. 1-4	11th Annual Freedom Leadership Seminar, Freedom's Foundation at Valley Forge, Pennsylvania
Sept. 1-3	Philippines South District Convention, Cagayan de Oro City, Philippines
Sept. 8-10	New Zealand District Convention, Auckland, New Zealand
Sept. 15	Japan District Convention, Tokyo, Japan
Sept. 21-23	Philippine Luzon District Convention, Manila, Philippines
Sept. 25-28	Board Meeting, General Office
Sept. 29-Oct. 1	International Council, Chicago, Illinois
Oct. 2	Rosh Hashanah
Oct. 6-8	KI-E Council, Board Meeting, Zurich, Switzerland
Oct. 9	Thanksgiving Day in Canada
Oct. 11	Yom Kippur
Oct. 28-30	Key Club Board Meeting, Chicago, Illinois
Nov. 10-12	Conference on Voluntary Action (CONOVACT) La Foret Camp, Colorado Springs, Colorado
Nov. 23	Thanksgiving Day
Nov. 29-Dec. 3	Service Club Leaders Conference, Birmingham, Alabama
Dec. 29-Jan. 1	Tournament of Roses and Rose Bowl Pre-events, Pasadena, California

1979

Jan. 1	Rose Bowl
Jan. 4-5	1st Regional Conference for Governors, Chicago, Illinois
Jan. 5-7	Circle K Board Meeting, Chicago, Illinois
Jan. 11-12	Program Planning Conference for 1979-80, General Office
Jan. 18-19	2nd Regional Conference for Governors, Dallas, Texas
Jan. 23	Detroit No. 1 Birthday Celebration
Jan. 27-31	Board Meeting, General Office
Feb. 9-10	3rd Regional Conference for Governors, Washington, D.C.
Feb. 24-26	Key Club International Board Meeting, Chicago, Illinois
Feb. 28-Mar. 1	4th Regional Conference for Governors, San Francisco, California

Mar. 23-25	Achievement Committee Meeting, Chicago, Illinois
Mar. 28-30	Conference for Governors-elect, Chicago, Illinois
Apr. 8	Palm Sunday
Apr. 9-11	District Secretaries Meeting, Chicago, Illinois
Apr. 12-19	Jewish Passover
Apr. 15	Easter Sunday
May 2-4	Resolutions Committee Meeting
May 5-9	Board Meeting, Chicago, Illinois
June 7-10	Kiwanis International-Europe Convention, Innsbruck, Austria
June 15-17	Circle K Board Meeting, Chicago, Illinois
June 28-30	Pre-Convention Board Meeting, Toronto
June 30	Conference for Governors-elect, Toronto
July 1-4	64th Annual Convention of Kiwanis International, Toronto
July 4	Post-Convention Board Meeting, Toronto
July 8-11	Key Club International Convention, Washington, D.C.
July 22-28	Asia-Pacific Conference, Taipei, Taiwan
Aug. 19-22	Circle K International Convention, Chicago, Illinois