

Members present: Kristy Chapman, Sue Herrell, Amanda Shumaker, Becky Thacker, Janice Walls, Lindsay Macy, Holli Smith, Lucy Smiley, Karen Lee, Roxana Fuentes and Kelly Miholic

KOMEN RACE FOR THE CURE:

- Reminder that involvement is needed and encouraged committee to register
- Concern expressed over workgroups pressuring individuals and they cannot do both
- A challenge was presented from the by-laws and membership committees to see which committee would have the most team members
- Reminder that even if can't join team, donations are welcome.

RETREAT – July 29, 2011:

- Confirmation that Fort Benjamin Harrison was approved location
- The original room that was shown to Kristy, Sue and Karen is no longer available, they will be making a trip back to see the new proposed room – ½ ballroom at Garrison
- Question was asked if we get the window end of the ballroom, it was confirmed that windows line the entire ballroom with view of the golf course.
- Parking was said not to be an issue
- A list of attendees will also be provided at the gate so members will not be charged for getting into the park
- Same price for new location and there are 2 smaller rooms in same location for breakout sessions
- Catering will be done by Ft. Ben
- A block of rooms has been reserved for anyone attending the retreat if wanted / King at \$72.00 per night\
- Kristy provided a draft of the proposed Agenda
- Overall theme was recommended to be a “Survival” theme
- Suggested calling this “Camp Staff Council” or calling it “Camp EUWEEPUEEE”
 - Kristy will see if Terry Wilson can do some type of logo to use for this theme.
- Suggested we use symbolic pictures for committee “names” i.e., Squirrel for the Special Events Committee; Bear for the By-laws committee, etc.....
- Committee decided to limit prizes this year and only hand out for surprise opportunities, i.e., participation, painting, etc.
- Donations list from last year – Kristy will send the list to everyone
 - Kristy will arrange for something from the Dental School like dental floss for the “goody” bags.
 - Janice will inquire about a contact at IU Health Marketing to see if they might be interested in donating goodies with IU Health or possibly donating payment of our eco-friendly bags with IU Health printed on them to help reduce our staff council retreat costs and get their branding out to a large group of people.
 - Sandra will contact Barnes & Noble to see if they can donate anything for our prizes, goody bags, etc.
 - Becky Thacker will contact UITS to see if they can contribute or donate anything for our goody bags or door prize
 - Sandy will contact Public Health to see if they can contribute or donate anything for our goody bags or door prize
 - Kelly Miholic will contact the School of Science to see if they can contribute or donate anything for our goody bags or door prize
 - Recommended types of items for our goody bag aka “Survival Kit” for 2011 retreat
 - Pens
 - Pads of Paper
 - Post-its
 - Trail mix
 - Chocolate / candy
 - Bottled Water
 - Band Aids
- Flag with logo was suggested to go along with our theme of Camp Staff Council

- Someone asked about being able to sample the food that will be catered for the retreat – Kristy will check with Ft. Ben to see if this is a viable option
 - Food to reflect camp theme, i.e., hot dogs, smores, etc. – Kristy will check with Ft. Ben.
- Janice is checking with source to see if plain white t-shirts could be donated for 80 people

INTRODUCTION ACTIVITY

- Ice breaker ideas from Tom Meyer – per Sue Herrell, she will forward the electronic file to Kristy from a previous years activity
- Discussion about utilizing the same “bingo” type game from last year
- Suggestion of a camp song at a flag pole to begin our survival retreat at Camp Staff council.

PRESENTATION SESSION

- Kristy said Sue and Cheryl (Director of Programs) had a meeting and shared topic examples for main presentation
 - Example 1 was about a cascade presentation – two video options
 - Video of white water rapids was recommended option and committee agreed
 - Including smaller breakout sessions – survival team building exercises
- Proposed an alternative “indoor” breakout session for those not wanting to do an outdoor activity
 - Cheryl suggested the “Truth About You” video series
- Committee agreed all activities will require sign-ups ahead of time
- Cheryl has agreed to come to one of our meetings to work on incorporating our themes into her presentation.

COMMITTEE INTRODUCTIONS

- Kristy suggested a method of “speed dating” type of scenario for meeting committees
- Committee liked the idea and recommended putting together a fact sheet to have the members rotating around to the different committee tables answer questions and jot down various facts, etc. for later use in deciding which committee they might be interested in joining.
- Speed meeting would consist of possibly assigning everyone an “animal” on their nametag to begin their speed meetings – animal stickers or clipart would need to be found for print or placing on nametags
- Alerting every 3-5 minutes the groups would rotate to the next table.
- Suggested the committee incorporate their “animal” into the presentation in some fashion making this a part of the “fact sheet” for new members to capture the actual animal for each committee and asking them to write down 3 things about the committee
- We would need a person to call time for switching and/or a timer loud enough so people know when to move on to the next committee

ACTIVITIES

- We are planning an indoor activity as a breakout session for those who don’t want to participate in the horseback riding, painting, walking/hiking or golf
- Other suggested topics for a breakout session for group activities were for Stress Management, Understanding Personalities, and Influence without Authority. Lucy Smiley offered to ask the YMCA or some other resource to provide possible suggestions for a Stress Management session or Yoga.
- Final Group activity suggestion was to vote on the actual paintings to have one selected for a prize.
- Confirmation we have for the same painting teacher from last year.

BREAK SERVICE

- Suggestion was to have a break service available beginning shortly after lunch for people to use as needed.

Staff Council Awareness – March 16

- Kristy, Kelly, Roxana and Lindsey Macy volunteered to finish filling out the schedule for the table to promote staff council awareness on March 16th

SPRING PLANTING – No date set yet

- Will be planned for 1st week in April

Community Project – Date yet to be Determined

- Sue will check with Kevin Walsh to see about covering the cost of the community project.
- May have to drum up donations or ask the Dean to pay?
- Possibly getting food (big lasagna or spaghetti dinners) from GFS
- Suggestion was for people to contact various restaurants to see if they wanted to donate i.e., Fazoli's, Jonathon Byrd, Noodles & Company, Chartwell's, Gray Brothers, Mama ?? (Lindsey said she would check with this restaurant).
- Suggestion was made to ask at the 3/16 staff council meeting for donations
- Need to feed up to 70 people

Blood Drive for spring – April 28th

- Bandage order was approved for the blood drive
- Asking for reps to work the blood drive in a hospitality manner to promote staff council and hand out stickers. Thanking each person donating for their support of staff council and the Indiana Blood Center.

Next meeting scheduled for April 7, 2011