

**Graduate Affairs Committee  
November 28<sup>th</sup>, 2006**

**Present:** Margaret Adamek, Paul Carlin, Pamela Crowell, David Ford, Ed Gonzalez, Andrew Hsu, Eunbok Kim-Crespi, Michael Kowolik, Joyce Mac Kinnon, Jackie O'Palka, Marsha Schuler (for Robert Osgood), Daniel Pesut, David Peters, Sherry Queener, Simon Rhodes, Sharon Sims, Jon Story, Uday Sukhatme, Soren Svanum, James Wimbush, Marianne Wokeck

**Guest Speaker:** Thom Upton

**Staff:** David Koerner, Beth Young, Sue Wheeler

**Approval of Minutes – Dr. Sherry Queener**

Minutes from September 27, 2006 were approved.

**IU Dean's Report – Dean James Wimbush**

Dean Wimbush is currently visiting with many of the Deans on the IUB campus and as well as the IUPUI campus to find out how the graduate office can serve the various departments better. He has been sharing different ideas with the schools and listening to the advice of others. He is looking forward to sharing much more with the group as time goes on.

**Purdue Dean's Report – Dean Jon Story**

There has been a shift in the Graduate Office – Dr. Cindy Nakatsu is the new interim dean of the Purdue Graduate School. She started in mid-June. The graduate school has visited with Fort Wayne to help with their Purdue Faculty. As well as, IUPUI has been up to West Lafayette for additional training for their Purdue faculty. Responsible Conduct of Research is trying to develop a program that would be available campus-wide, which would include seminars available for students and a new website. This will help grad students report any problems they are having with RCR something that can be very difficult for students.

They are also trying to deal with the issue of course numbering and students taking graduate courses for undergraduate degrees and one solution is to change the number of some professional courses. Also, Purdue is considering adding an extra letter at the end of the course number to denote what campus this course is being taught at – this may eliminate some extra paperwork.

**Executive Vice-Chancellor's Report – Dr. Uday Sukhatme**

Dr. Sukhatme and his staff are working hard on the Action Plan. Dr. Sukhatme noted that the center piece is the Signature Center proposal. The point of this proposal is to raise the research productivity and the research level of IUPUI to a higher level. He also shared that he has heard positive feedback on the 15 second graduate education commercial and applauds that effort.

Dr. Sherry Queener introduced some new faces which included Ed Gonzalez from University Libraries and Marsha Schuler from the School of Education.

**Guest Presentation: New Ways to Evaluate Speaking Competence – Dr. Thom Upton**

Dr. Upton explained a new option for evaluating speaking competence for international teaching assistantships. He shared different speaking levels that different departments may consider as

good levels for an ITA and explained the type of tasks that the student would need to do. The iBT is the only test that has a speaking test portion and it is also different because it has integrated tasks – this includes: read/listen/speak. Dr. Upton explained that this approach is much more realistic. He also shared the difference between the SPEAK test score versus the iBT Speaking test and what scores would be an equivalent substitute for a SPEAK score of 50. He also noted that he would be happy to meet with any one one-on-one to discuss this matter further.

David Koerner noted that since iBT is an ETS test it will be electronically loaded up into SIS under Test Score Summary.

Dr. Queener suggested that everyone take this information back to their schools and discuss it with your departments. Then at the next meeting we will take this proposal under consideration and will be voted on it at that time.

### **Associate Dean's Report – Dr. Sherry Queener**

Dr. Queener just attended the CIC Conference on university recruiting where they were looking for ways to improve and streamline recruiting to improve diversity at all the CIC campuses particularly for IUB and IUPUI. She shared that we should look less at the enrollment numbers but rather the productivity with the focus on the question: are we graduating minority students? They discussed effective mentoring to improve retention of students within the PhD programs. Yolanda Trevanio from the Grad School in Bloomington attended as well and together they brainstormed about trying to have a seminar program that would be accessible to undergraduates that we are trying to engage and recruit a group of students from a distance in hopes to recruit a higher number of students.

Dr. Queener also asked all those involved with the Action Plan and those committees please keep the GAC informed about the ongoing of those committees.

NRC – Final IRB approval only came in November 22<sup>nd</sup> so this only gave the graduate office a short time to get the final proposal prepared but it looks like the proposal is ready and turned in before the deadline.

The Graduate Office is depending on the schools to get the information for the reports (which should come via email and will be filled out online) and the final deadline for everything is February 15<sup>th</sup>, 2007.

### **Graduate Office Report – Mr. David Koerner**

Health Insurance ends on December 31<sup>st</sup> and David will be sending information to the departments involving any students that want to continue their insurance. Those will be due back by December 20<sup>th</sup> so that all continuations will cover starting January 1<sup>st</sup>. It is very important to have a clean list so the departments need to tell David who needs to continue their coverage. It is vital that the departments share this information.

Fee remissions for students need to be done as soon as possible for the spring. If it is not done in time, then the student's stipend will then pay for any fees that have gone unpaid so the student will thus have a limited amount of living expense – if any.

Stipend payments will be paid at the end of December – this may be paid as late as January 3<sup>rd</sup>. We have been having many calls about students having hold on their records. Please make the students aware in your department that they are able to view holds through OneStart.

At the last meeting, we had 338 applicants for the spring and now we have 243 applicants still in the system. December 20<sup>th</sup> by 5pm – promise date of Graduate Office for when students will be processed before the late fee assessment. If you see a problem with a student's admission, send an email to [gadmproc@iupui.edu](mailto:gadmproc@iupui.edu). They will try to resolve the situation for you.

### **Graduate Student Organization Report – Mr. David Koerner**

Noted that the current officer works during the day and will not be able to make it to many of the meetings.

Nothing to report at this time.

### **Committee Business**

#### ***Curriculum Subcommittee Report – Dr. Jackie O'Palka***

The committee is meeting this Thursday and if anything was turned in prior to Thanksgiving then we will be reviewing that at this meeting. All submissions after Thanksgiving will be looked at after the New Year.

#### ***Fellowship Subcommittee Report – Mr. David Koerner***

The block grant application is out and due December 8<sup>th</sup>. Committee will be meeting in either December or January to review these applications.

University Fellowship Grant will be out soon and David advises that everyone reads the instructions thoroughly for it. **The official due date is February 21<sup>st</sup>, 2007** – which is one day later than last year.

### **Program Review – Dr. Sherry Queener**

IUSM Graduate Certificate in Clinical Science – currently out for review

### **Discussion**

Dr. Queener opened the committee to share any issues and/or needs they would like to address in their school.

Some items that were discussed included:

#### **David Ford, Liberal Arts**

- An MA in Anthropology is under development.
- SLA is trying to adopt faculty, students, and degrees from the IUPUI journalism group which is no longer being supported by the School of Journalism at IUB. James Wimbush noted that he would assist with this negotiation, as needed.
- Support for graduate students remains the other key issue that must be addressed. Specific points include: how to equitably distribute available funds so that new programs are not developed at the expense of successful legacy programs; how to negotiate equitable distribution of school tuition for dual degree programs that cross school lines; how to encourage the faculty to develop more external funding and more internships; how to get a more equitable proportion of the block grant money for SLA; how to develop office space for graduate students and graduate assistants.

**Pamela Crowell, School of Science**

- SOS has 5 new graduate certificates just recently approved. They will bring forward this year an MS in Forensic and Investigative Sciences (Purdue degree) and a PhD in Biostatistics (IU degree). A PhD proposal for Earth Sciences is under consideration and development.
- SOS has developed a budget recovery plan which is intended to put the school back on a sound footing within about three years; this plan includes a continued commitment to graduate education. As an essential part of the recovery, the faculty of the school have generated many proposals for external funding, with proposals pending at the USDA, US Department of Education (four GAANN proposals), NIH and NSF. The school administration is working with new assistant professors to help them develop funding. The biggest need of the school for graduate education is increased funding to support graduate students.

**Joyce MacKinnon, School of Health and Rehabilitation Science**

- SHRS is developing a PhD proposal in Health and Rehabilitation Sciences, hoping to have it ready for the GAC in spring 2007.
- Both OT and PT had accreditation visits recently, and both went very well.
- The biggest graduate student issue relates to required health insurance. Financial aid requires that any award above a certain amount be accompanied by health insurance, which is normally paid for by the department/program. Within SHRS, some student support comes from bequests or donations that do not allow the funds to be used to pay for health insurance and the school is finding it difficult to find funds to pay insurance for all these supported students.

**Dan Pesut, School of Nursing**

- SON is developing a major in Nursing Education within their MSN, which builds upon a recently approved certificate in Nursing Education.
- Several challenging issues exist for the SON. Minors are difficult to develop for students who take all their courses at distance. A larger issue is the fact that the 62 students who are enroll for courses offered via distance education do not generate tuition dollars for the SON. This issue and others are contributing toward a projected \$1.2M deficit for this year. Trudy Banta has been contacted to help assess all the graduate programs to see if a reasonable plan can be developed to consolidate or eliminate some graduate programs and to eliminate some graduate faculty or redirect faculty to undergraduate programs where demand and returns are high.

**Soren Svanum, Psychology**

- Dr. Svanum noted the extraordinary burden that out-of state tuition for graduate students' places on faculty who support their students via external grants. Faculty within his program, which has a national draw, have noted that the cost of an out-of-state graduate student and a post-doctoral fellow are similar, but the fellow is more focused on the research project and generally much more productive. With the pressures for external funding growing, faculty is abandoning graduate education. Some way to allow the grants to be charged at roughly in-state levels would allow faculty to continue to support graduate students

**Andrew Hsu, School of Engineering and Technology**

- Engineering is developing a new graduate certificate in Systems Engineering, which will shortly come to the GAC. There may also be a new track within the new technology masters.
- Issues facing the school include exactly the same issue noted by Dr. Svanum with out-of-state tuition. The school would also like to request a revisit of the campus ESL proposal,

feeling that the requirement for ESL testing places their programs at a competitive disadvantage with other programs both in the state and elsewhere. In recent tests, about half the engineering graduate students tested out of any ESL classes, and slightly less than half required a single course; rare students require up to four courses.

**David Peters, School of Music**

- The School of Music is exploring an MBA in the business of music with Kelley School of Business. Music would also like to explore a PhD in Music Technology or Music Therapy, but expect the process of developing a proposal to the point of submission to the GAC to take up to three years.
- The existing courses and programs are doing well, with offerings of streamed online graduate courses that are highly in demand.

**Margaret Adamek, School of Social Work**

- Social Work is exploring dual degrees involving the MSW.
- The MSW and PhD programs are moving well, with good enrollments. The School would like to develop more online offerings, but are currently daunted by the high initial costs for development and technical support.

**Simon Rhodes, School of Medicine**

- SOM has put forward a graduate certificate in Clinical Science, building on the highly successful Masters in Clinical Science.
- The PhD programs in the SOM will go to an open enrollment system next fall, where all students are admitted into an undifferentiated pool and then enter the existing PhD programs toward the end of the first year or beginning of the second year.
- SOM faculty feels the same pressure noted by Drs. Svanum and Hsu with regard to out-of-state tuition for graduate students.

**Michael Kolowick, School of Dentistry**

- Dentistry has a proposal to divide a current department into two separate units.
- The School of Dentistry recently had its accreditation visit and passed with flying colors. However, some problems loom. Nationally, there are 230 open faculty positions in dental schools in the US, so recruiting qualified faculty is a problem both here and nationally. The School of Dentistry needs more externally funded PIs to drive the research effort within the school.

**Marsha Schuler, School of Education**

- The School of Education is trying to develop a proposal for a master's degree in urban education, which is the focus of the group at IUPUI and actually reflects the current content of the degree offered here. It has been difficult to get approval for the degree through the School of Education at IUB. Once the master's is launched, the intent is to work toward a PhD in Urban Education.
- The School of Education currently offers a masters degree in educational technology all online, which has been very popular with teachers.

**Next Meeting**

January 23<sup>rd</sup>, 2007

**Meeting Adjourned 3:15pm.**