

Graduate Affairs Committee Minutes

Date: May 23, 2017
Time: 1:30 p.m.
Location: UL 1126

Meeting called by: Dr. Janice Blum

Attendees:

Janice Blum (Chair), Rafael Bahamonde, Randy Brutkiewicz, Susan Cauble, Rebecca Chan, Gabriel Chu, Cristine Czachowski, Richard Gregory, Tabitha Hardy, Monica Henry, Marjorie Hovde, Karl MacDorman, Brendan Maxcy, James Mohler, Miriam Murphy, Jacquelynn O’Palka, Zachary Riley, Patrick Rooney, Randall Roper, Paul Salama, Kristy Sheeler, Jody Sundt; Staff: Dezra Despain

Guests: Carole Kacius for IU School of Public Health, Huanmei Wu for IU School of Informatics and Computing

Minutes

Approval of the Minutes for April 25, 2017 - approved

Blum

IU Dean's Report

Wimbush

The Graduate School will undertake an all-day planning meeting in early June to outline initiatives and focus for the upcoming year. We hope to share information soon about the Graduate Mentoring Center, which was an initiative that was funded in 2013. It has done a tremendous job with its programming, and the goal is to create a greater presence for it on the IUPUI campus. Something exciting is in the works, and come August, we will learn more about it.

At Commencement, Dean Wimbush and Tabitha Hardy presented the graduates for the University Graduate School. It was disheartening that when they announced the graduates, no one stood. Because of this, the goal for future commencements is to include language that makes students aware that they should stand, and to communicate to the units and the students beforehand that they will stand twice during the ceremony. We want to make sure students are recognized.

Purdue University Report

Mohler

The dean of the Graduate School, Mark Smith, has accepted a position at UT Austin. Linda Mason has been asked to be the interim dean while they begin a search for the new dean, and she will start August 1st. Duties will be shifting between her and Dr. Mohler.

Provost Debasish Dutta has accepted the position as Chancellor at Rutgers University. Dr. Jay Akridge, the dean of agriculture, is interim provost and executive vice president for Academic Affairs and Diversity.

Purdue has acquired Kaplan university. Kaplan has over 30,000 students, of which about 90% are online. About 8,000 – 9,000 are graduate students. They have about 28 master’s degrees and twice as many certificates. They also have a Juris Doctorate and a Juris Doctorate of Nursing Practice. The undergraduate degrees on the various Purdue campuses are autonomous; however, the graduate degrees go through a common graduate school. The question is whether Kaplan’s graduate programs will remain separate or if they will be brought in under a common graduate school. This is still under evaluation, and it will be about 6-9 months before they know.

The previous dean, Mark Smith, came up with guidelines for graduate student mentoring and advising. The Student Government was making a bill of rights, but they intermixed academic issues with HR issues, which was problematic. These guidelines are a result of all this, and set the groundwork for expectations.

The 2017 Midwest Graduate & Professional School Summit is Saturday, November 11 and will be held at Purdue University. It is similar in nature to the Graduate Expo at IUPUI and focuses on non-stem related fields.

Associate Dean's Report

Blum

According to the data analytics from May of this year, we are slightly down in numbers of applications and admits. One reason we are down is that some of the units have not submitted their applications to the Graduate Office. A call was issued to those units that haven’t yet submitted their applications asking these be expedited.

It was recently announced that the testing center is now going to be under Institutional Research and Decision Support (IRDS).

If you know of colleagues who have not entered all their grades, please encourage them to do so. Do not use I, R, or P grades for University Graduate School programs. Instead, convert to letter grades. Satisfactory (S) or Unsatisfactory

(U) is fine for Purdue, but IU needs a letter grade. The recurring problem that IU has is that grades aren't converted in a timely fashion and therefore degrees can't be awarded.

Assistant Dean's Report

Hardy

Tabitha Hardy will be attending the National Conference on Race & Ethnicity in Higher Education in Ft. Worth, TX next week May 30- June 3 and will be attending National IRACDA conference (Institutional Research and Academic Career Development Awards) in Birmingham, AL June 4-7; The IRACDA conference is attended by Post-doctoral scholars in STEM areas with an interest in teaching and research and about 80-90% of these scholars are of diverse backgrounds. If you know of current or future openings for faculty positions in STEM areas please contact Dr. Hardy so she can pass the information on to scholars.

The Orientation Survey will be sent out soon. This survey will determine if general orientation by the graduate office is needed/wanted, which departments/schools have graduate student orientation, and if departments/schools want the Graduate Office presenting information at their orientation.

We ask that if your school and/or department has an orientation for incoming graduate students they email a copy of last year's program to Dezra (dezdes@iupui.edu) and if you have set a date for this year's orientation please let us know that as well.

The Graduate Mentoring Center for our campus currently has an opening for a graduate assistant. The call for this position will close on Friday.

The President's Diversity Dissertation Fellowship has been extended to May 15th. We can give two (2) awards and currently we have five (5) nominations.

The President's Diversity Initiative funds can bring in faculty for speaking engagements. If you know people who are interested in doing that, please let us know.

We are planning fall events for PFFP and UPnGO. We have met with the PFFP advisory board and UPnGO executive board about events and need your help in distributing information about these programs to students.

Graduate and Professional Student Government

Lawson

Not in attendance

Graduate Office Reports

Henry

The Graduate Office will begin the search for a new IU Graduate Admissions Coordinator.

Graduate Office will be closed Monday, May 29th in observation of the Memorial Day Holiday.

Committee Reports

Curriculum Subcommittee Report

O'Palka

The committee saw eight (8) course change requests and 21 new course requests for a total of 29 courses. Twenty were approved, Seven (7) were approved pending some minor adjustments, and two (2) were not approved.

The academic year is wrapped up. Any further courses that come through will be seen in August or September.

Fellowship Subcommittee Report

Henry

Five (5) nominations for the IU President's Diversity Dissertation Year Award – award notices should go out soon.

Graduate Recruitment Council Report

Hardy

Save the date for Grad Expo at IUPUI –September 21.

Our recruitment coordinator Jennifer Mahoney plans to attend regional events at

1. Hanover, September (TBA)
2. DePauw, September (TBA)
3. Earlham College – September 26
4. Indiana University – September 26
5. Bowling Green State University, Ohio – October (TBA)

Our Assistant Dean Tabitha Hardy plans to attend recruitment events at

1. Florida A&M University, Tallahassee – September 6-8
2. SACNAS (Advancing Chicanos/Hispanics & Native Americans in Science), Salt Lake City – October 13-15
3. Southern Regional Education Board Compact for Faculty Diversity, Atlanta – October 27-30
4. Annual Biomedical Research Conference for Minority Students, Phoenix – November 1-4
5. Emerging Researchers' National, Washington DC – February 22-24
6. National Society of Black Engineers, Pittsburgh – March 23-25
7. National Council for Undergraduate Research, University of Central Oklahoma – April 4-7
8. National Conference On Race & Ethnicity, location TBA, May (TBA)

We recruit for all departments and schools at these events in an effort to find the best fit for potential students. We are always interested in being cost effective and pooling our efforts/resources so if you are interested in attending and sharing a table then let us know

Graduate School Information Sessions will be held on May 24, August 29 and November 7

Blum

Program Review

- Returning from the April GAC. New Graduate Certificate in Biomedical Data Analytics in the School of Informatics and Computing – approved
This campus has a lot of interest in analytics, in computing, and in biomedicine. Many programs have agreed that this program is collaborative and is not overlapping.
A correction needs to be made where it references IMIA. It needs to be changed to AMIA.
There is extra faculty listed. The proposal should state what is the role of the extra faculty
- New Ph.D. in Exercise Science from the IUPUI Department of Kinesiology in the School of Physical Education and Tourism Management – approved with minor corrections according to the reviews
- New graduate certificate in Crime Analysis in the School of Public and Environmental Affairs - approved
- New Public Health Informatics concentration in the MPH program in the School of Public Health - approved
- Changes to the MS in Health Science in the School of Health & Rehabilitation Sciences - approved
- Changes to the Ph.D. in Toxicology in the School of Medicine - approved
- Changes to the MS in Industrial/Organizational Psychology in the School of Science - approved

Information items:

- IUPUI pre-proposal review process for new degrees and new free standing certificates
Margie Ferguson was not available to discuss this process so the committee requested to set up a meeting with her in order to get their questions and concerns answered.
- Purdue University guidelines for graduate student mentoring and advising
- School of Medicine IUSM Teacher-Lerner conduct policy
- Expected use of CANVAS at IUPUI

Next Meeting and Adjournment (**August 22, 2017, 1:30 pm, UL 1126**)