FACULTY HANDBOOK Africana Studies

I. Department Organization and Administration

A. Organization

• Program Voting Policies and Procedures

- Tenured faculty may vote on promotion and tenure, post tenure review, and third year review.
- All members of the program–including adjunct, part time, and full time instructors–may participate in program decisions, including program meetings and discussions.
- Roberts Rules of Order will serve as a guide for all questions regarding legislative procedure.

• Expectations for Faculty

The role of faculty members in Africana Studies is to provide effective teaching in their courses, perform high quality research and disseminate it in reputable journals and publishing venues, and to participate in service activities on a consistent and voluntary basis. Beyond providing service on Africana Studies committees and initiatives, it also expected that Africana Studies faculty will provide support for college-related and university-wide initiatives and programs, and will be engaged in activities that connect their research to the broader world around them.

• Program and Committee Reports

- The Chair/Director of Africana Studies will provide an annual report to the Dean of the School of Liberal Arts by July 1st
- All programs and committees, which are either a part of Africana Studies or affiliated with it, will provide a short annual report to the Chair/Director of Africana Studies by May 15th of each year.
- The Chair/Director of Africana Studies will provide the format for the report. These
 reports will become part of the programs archives and will be used in the preparation
 of future self-study assessment documents for future external reviews of Africana
 Studies.

Office Policies

- Administrative Assistant will provide clerical services for all faculty
- Staff will submit work requests in a timely manner allowing Administrative Assistant time to work on tasks.
- Faculty will be made aware of meeting dates/times, deadlines, and other schedules important to Africana Studies faculty, students, and staff.

• New Faculty Orientation

- New faculty will be assigned a mentor. Mentors will be selected and assigned by the Program Director. The assigned faculty member will be responsible for meeting with the mentee at least two to three times per year and should be well informed with the Promotion and Tenure guidelines for the program, school, campus, and university.
- The role of mentor includes but will not be limited to guiding the untenured faculty member and affording her support for successful career enhancement and professional development.
- Mentors will be expected to help the mentee: increase her knowledge of the program, other units, and the campus; understand the criteria for promotion at all levels—program, school, campus, and university; ensure that the mentee is aware of important deadlines; offer advice on responsibilities and expectations; long and short time career goals; offer advocacy and support; and individual recognition and encouragement; protect mentee from excessive service commitments. The mentee is also encouraged to seek guidance from external mentors within her field as no one mentor can address all needs.

Additional resources for new faculty:

Center For Teaching and Learning (http://www.ctl.iupui.edu/)
Center for Research (http://crl.iupui.edu/)
Research Grants and Opportunities (http://research.iupui.edu/funding/)

Departmental Meetings and Retreats

Several departmental faculty meetings will be held each semester and faculty members are required to attend.

The Chair/Director will also schedule at least one retreat each academic year.
Additional retreats may be held if considered necessary.

Attendance by at least faculty members will be considered to be a quorum.

B. Administration

• Program Director, Africana Studies

The Chair/Director of Africana Studies is appointed to serve three- year terms by the Dean of the School of Liberal Arts (SLA). The duties of the Chair/Director include the following:

- Serving as an advocate for Africana Studies, faculty, staff, and students at IUPUI.
- Holding office hours on a regular basis in order to provide administrative leadership and oversight for Africana Studies.
- Hiring and Supervising staff in the Africana Studies Program and evaluating their performance over time.
- Working with faculty and staff to articulate and development policies and procedures and to ensure that these policies are implemented.
- Arranging Faculty meetings and chairing the meetings.
- Performing annual reviews of faculty members whose tenure home is in Africana Studies, those whose work load is 100% in Africana Studies, or who hold either joint appointments with Africana Studies and other academic units/departments.
- Working with faculty members to determine their course loads and teaching assignments.
- Working effectively with Africana Studies students.
- Overseeing the budget of Africana Studies.
- Locate and recruit part-time faculty members to teach courses in Africana Studies and evaluate their performance.
- Attending and participating in the Dean's monthly meetings with the Chairs and Directors of Programs in SLA.
- Participating and representing Africana Studies at events on campus and at community functions.
- Preparing reports for the Dean of the SLA and other administrative offices on campus.
- Serving as a mediator with regard to disputes that may emerge between faculty members or between students and faculty members.
- Facilitating the preparation of self-study assessment reports for external review processes of Africana Studies.
- Appointing faculty members to serve on committees in Africana Studies.
- Working to ensure the effective delivery of courses for students to acquire majors and minors in Africana Studies and for the completion of the certificate program.
- Assigning faculty mentors for all new faculty members who join Africana Studies and
 ensuring that the faculty mentors work effectively with new faculty to assist them in the
 development of a solid research agenda and effective plan of action to acquire tenure
 and promotion.

• Director, Olaniyan Scholars Program

The Director of the Olaniyan Scholars Program, the Africana Studies undergraduate and high school research scholarship programs, fundamentally manages five programmatic pillars: (1) the recruitment and retention of students for both the undergraduate and high school programs; (2) the creation and revision of program curricula to address the needs of students engaging undergraduate research and academic success; (3) the administration of program funds and day-to-day operations; (4) the mentoring and advising of students as they develop, pursue, and progress individual research projects and agendas; and (5) the creation and presentation of reports to the university, the IU School of Liberal Arts, and Africana Studies regarding student and programmatic progress.

Lead Advisor

The Lead Advisor of Africana Studies plays an important role in advising current and potential students about the mission, goals and objectives of Africana Studies and in providing guidance to them about the requirements of getting a major or minor in Africana Studies.

All full-time, part-time and faculty whose tenure home is in Africana Studies will also need to provide advising to Africana Students as well and all faculty members who teach in Africana Studies need to hold office hours for at least 5 hours per week.

Your office hours should be posted onto your office door and this information should also be given to the Administrative Specialist in Africana Studies each semester.

Chair, Committee on Africana Studies (CAS)

The Chair will be responsible for managing the budget funded by small grants and an allowance from the African Studies Department at Indiana University Bloomington's (IUB) Title VI Grant. She will be in direct contact with the staff at the Bloomington campus to ensure transfer of funds and the appropriate allocation of money to sponsored events approved by committee members. Adhoc committees such as the Speakers Series and Film Series will report to the Chair. In addition, the Chair will be expected to organize and oversee meetings, take and distribute minutes as well as communicate and collaborate with African Studies.

Chair, Speakers Series

The Chair of the Speaker's Series is charged with locating and inviting distinguished guests to offer lectures on timely issues directly related to the state of blacks within the diaspora. Guests may include colleagues who are local, national, or international; they may also include members of the community who are engaged with issues related to the diaspora. Chairs should consider topics that would not only be engaging to colleagues but also students and those within our neighboring communities. Chairs should also work closely with other campus units and community organizations to collaborate on speaking events.

II. Responsibilities and Professional Development

A. Full and Part-Time Faculty

• Responsibilities/Opportunities For Full and Part-Time Faculty

- Faculty must have familiarity with multiple critical/theoretical trends, along with current scholarship in their respective fields.
- Faculty are responsible for introducing students to the profession itself, both through research, teaching, and service activities or a blend of these.
- All full and part time faculty are provided mailboxes, clerical support, and office space.
- Full time faculty are awarded travel funds to support research and faculty development, when available.
- All faculty will be assigned a mentor from within the program.
- The maximum number of courses that part time faculty can teach per semester are two.
- All full time faculty will be expected to serve in administrative roles and service duties beyond their work in the classroom.
- A workshop will be conducted for new faculty that complements the orientation sessions provided by the campus.

B. Tenure-Track Faculty

• Program Criteria for Promotion to Associate Professor

Promotion in the IUPUI university system is based on performance in three major areas: research, teaching, and service (http://academicaffairs.iupui.edu/promotion-tenure/) Cases for promotion and tenure may be made on research, teaching, or a balanced case (See Additional resources for new faculty Section).

The Africana Studies program encourages a broad understanding of scholarship and creative activities and values collaborative work in all areas of achievement.

<u>Documentation:</u> The candidate must prepare and submit a complete C.V., narrative statement, and supporting documentation. The C.V. must include professional accomplishments, teaching, as well as service activities, and should be prepared according to the university C.V. format (<u>Sample</u>). The narrative or personal statement should offer a trajectory of the candidate's performance since being hired and address the three main criteria of research, teaching, and service with a clear articulation of the candidate's area of excellence (research, teaching, balanced case). Requirements for the preparation of a tenure dossier and successful files for candidates are available at (http://academicaffairs.iupui.edu/).

Excellence in Research:

- The candidate must demonstrate national recognition of contribution to the field through peer review by external evaluators.
- The candidate is expected to produce publications that reflect major research. S/he will be expected to provide evidence of significant contribution to the field and external recognition of quality should be provided.
- The candidate should be able to produce exemplary indications of program development and sustainability through indicators such as publications, conference presentations, program reviews, measurable impact on student and campus community life, community partnerships, and other forms of civic engagement (for those who direct programs associated with Africana Studies. For example, the Olaniyan Scholars Program).
- All candidates will be asked to demonstrate a strong likelihood of continuing effectiveness to one's discipline, the campus, and the program.

Excellence in Teaching

- The candidate must demonstrate national and local recognition of exceptional teaching practice grounded in credible knowledge of pedagogical theory as well as produce evidence of major contributions to student learning outcomes. Documentation of teaching excellence may include but not be limited to outstanding teaching evaluations, teaching awards and other forms of recognition, ongoing and systematic peer reviews, development and implementation of course materials, teaching portfolios, conference presentations on local, national and international levels, developing new courses, teaching collaborations, grants received, and the like.
- The candidate will be expected to produce scholarly publications in reputable journals that highlight innovative teaching strategies, which may include the integration of new technologies and approaches to learning.
- Candidates may also highlight effective teaching by documenting his/her study of curricular and pedagogical themes, and how s/he has effectively implemented these in the classroom.

Excellence in A Balanced Case

• In alignment with the school and campus guidelines, candidates will be expected to demonstrate "an overall contribution" to the department, school, and university that can be easily compared to excellence of a candidate with one primary area. Documentation must be provided to support (1) evidence of research that has been made in one's discipline, (2) evidence of significant teaching contributions, and (3) evidence of exceptional service to various units such as the department, school, and university.

• Program Criteria For Promotion to Full Professor

Promotion in the IUPUI university system is based on performance in three major areas: research, teaching, and service((http://academicaffairs.iupui.edu/promotion-tenure/).Cases for promotion and tenure may be made on research, teaching, or a balanced case .

Excellence in Research

Candidates seeking promotion to full professor must achieve one or a combination of the following criteria since achieving the status of Associate Professor with tenure:

- Publish a book in a reputable press and be able to demonstrate its impact on the field through reviews, citations, adoption in classes, etc.
- Publish four to six substantial articles in peer-reviewed journals or book chapters in collected works that will have a significant impact in the field. Co-authored works and other scholarly collaborations are welcomed; however, the candidate must also be able to demonstrate the ability to produce single-authored work.
- Secure major grants (internal and external). Grants must focus on issues relevant to the Africana Studies mission.
- Collaboration on substantial projects with local and regional communities that support the university's initiative for civic engagement.

Excellence In Teaching

- Publish a book in a reputable press and be able to demonstrate its pedagogical impact on the field through reviews, citations, adoption in classes, etc.
- Publish four to six substantial articles in peer reviewed journals or book chapters in collected works that will have a significant impact on how to effectively implement teaching pedagogy in the classroom. Co-authored works and other scholarly collaborations are welcomed; however, the candidate must also be able to demonstrate the ability to produce single-authored work.
- Recognition of teaching on a national and international level through the form of awards, grants, conference presentations, etc.

Excellence in a Balanced Case

- The candidate must demonstrate an impressive overall contribution to the department, school, and university as well as the discipline in the areas of research, teaching, and service. His/her performance must be comparable in excellence to that of a candidate with a single primary area. Documentation must illustrate scholarship and creative activity that demonstrate national recognition and accomplishment.
- Creation of a Primary Committee in Africana Studies

A primary committee will be established in Africana Studies when faculty members are seeking to acquire tenure or promotion to a higher rank. When a faculty member is applying for promotion to the rank of Associate Professor, the primary committee will be appointed by the Program Director and will usually consist of several faculty members who hold the rank of Associate or Full Professor. When faculty members are applying for promotion to the rank of Full Professor, only full professors Africana Studies can be appointed to serve on the primary committee.

The role of the primary review committee is to review the dossiers and accompanying materials of faculty members who seek tenure and promotion and to evaluate the merit of their candidacy using university-wide guidelines and procedures as well as guidelines utilized by the School of Liberal Arts and the Africana Studies Program in a fair and judicious manner. It is suggested that the committee meet several times to conduct a comprehensive evaluation of the candidate's accomplishments. The primary review committee will draft a letter and submit it to the Director of Africana Studies indicating whether they support or reject the candidate's bid for promotion and/or tenure.

The Director of Africana Studies will make his/her own independent assessment of the merits of the candidate's case for tenure and promotion and will submit his/her letter to the Dean of the School of Liberal Arts and the Chair of the Promotion and Tenure Committee in the School of Liberal Arts.

The candidate assessment letters written by the Director of Africana Studies as well as by the members of the Primary Review Committee will be sent to the Dean's office according to the schedule developed by the School of Liberal Arts.

The Role of the Public Scholar

The role of public scholar has figured prominently in IUPUI's historical evolution as a major urban institution in the state of Indiana that places an important emphasis on developing scholars who not only perform research that is theoretically-based an inspired, but also more importantly, make scholarly investigations and analyses that are also designed to enhance the human condition and solve real world problems. In this regard, IUPUI has celebrated scholars who can connect their work to real world situations and who also excel in developing activities and collaborations that serve to connect IUPUI to the broader community around it at the local, national, and

international levels of analysis. The goals articulated in the Translating Research into Practice Initiative (TRIPP) seem to encapsulate clearly the essence and value of public scholarship at institutions of higher learning such as IUPUI by emphasizing that "Translational Research solves problems people face in their everyday lives by using meaningful, evidence-based information to address complex social, health, governmental, cultural and relational issues. This process is more than just application. Translational research intentionally targets a problem and constructs an answer based on evidence."

The Africana Studies Program strongly values the roles and contributions of Public Scholars because in 2007, three Public Scholars were hired in Africana Studies as part of the Commitment to Excellence Proposal. Therefore, the important work performed by Public Scholars in Africana Studies will be recognized in a positive way in its tenure and promotion policies.

Specific benchmarks for excellence in Public Scholarship may include a consideration of the following things in the candidate's dossiers, resumes, and promotion and tenure files.

- Publication in peer-reviewed journals and articles
- Publications of books in high-ranking publication houses
- Publication of editorial op-ed pieces in newspapers
- Development of museum exhibits that connect university scholarship with organizations and members of the public at large
- Organization of symposia and conferences that have a scholarly impact on one hand, but seek to engage community activism on the other.
- Demonstrated ability to craft collaborations between IUPUI and communities at the local, national, or international levels of analysis.
- Disseminating one's scholarship on national public radio, on television programs or in some other public venues.
- (Include other evidences of public scholarship here and below)

• Short and Long-term Plans for Tenure-Line Faculty Members

Tenure-Line Faculty are encouraged to meet with the department chair at least once a year for Assistant Professors and once every two to three years for Associate professors to discuss professional development and career advancement. (Please see attached form that would help formulate and facilitate the discussion between Chair and faculty member).

• Program Criteria for Third Year Advisory Review

The School of Liberal Arts requires that all tenure-track faculty undergo a third year review where candidates benefit from "helpful and meaningful assessments of the progress to promotion and tenure near the mid-point of their probationary period." It affords the candidate feedback at the department and school level. Evaluations are done to reflect the evaluation of a candidate's "progress" towards promotion and tenure

¹ Information accessed at http://trip.iupui.edu/

and NOT an evaluation of the candidate's "case" for promotion and tenure (http://www.iupui.edu/~fcouncil/documents/3-year-review.htm). Two documents are required: A five page statement which outlines the area of excellence or the intention to make a balanced case; and an updated CV that contains work done in rank. A committee, assigned by the Chair of the program, will review candidates. The Chair will also write a letter of evaluation. Both letters will be submitted to the school's review committee, along with the candidate's statement and CV.

C. Teaching

Peer Reviews:

Faculty members whose tenure home is in Africana Studies will have a peer-review performed of their teaching at a minimum of once each academic year by a faculty member in Africana Studies who holds a higher rank than the faculty member who is undergoing the review.

The performance of a peer-review is considered to be a very valuable contribution to the further development of excellence in teaching at IUPUI and in Africana Studies. Therefore, faculty members who devote their time and energies in the performance of these reviews may count it as service on their Faculty Annual Review Forms.

Peer reviews will consist of the following elements:

The faculty member who is to perform the peer review will be selected by the Chair/Director of Africana Studies in consultation with faculty members of Africana Studies.

The peer-reviewer will be asked to visit the classroom of the professor who has been selected to undergo the peer review and to write a brief summary of 1-2 pages in length that describes a description of the quality of the teaching experience and learning environment provided by the professor as well as suggestions that could be used by the professor to improve his/her teaching skills.

The peer-reviewer should submit the written assessment of the classroom experience to both the professor who underwent the review as well as to the Chair/Director of Africana Studies within three weeks of the visit to the professor's class. A copy of the review should also be given to the Administrative Specialist in Africana Studies who will place a copy in the professor's files who has undergone the review.

• Teaching Evaluations for Faculty

- Tenured and tenure-track line faculty will be evaluated on the following areas:
- Quality, amount, and level of classroom instruction (including shared instruction).
- Development of curricula, new courses, and classroom materials.

- One-on-one consultation with students, including supervision of independent study and readings courses.
- Student evaluation scores.
- Peer evaluations.
- Development of teaching methods and curricula toward promotion. This evaluation
 will be conducted through the Faculty Annual Review form and faculty self-review
 documents to be submitted each year to the Chair of Africana Studies; semester/yearly
 consultation with faculty mentors in the Africana Studies Program and/or the Chair of
 Africana Studies; and any summary review documents such as those generated through
 three-year and tenure/promotion reviews Evaluation of faculty teaching will be based
 on multiple methods. These methods include:
 - Student Evaluations
 - Peer Evaluations
 - Self-assessment and reflection

(An attachment titled "Peer Review of Teaching Guidelines" will be uploaded and included in this section when the handbook is complete. The guided questions afford an opportunity to address what's listed above in a more structured form).

D. Annual Reports and Evaluations

• Faculty Annual Reports (FAR)

Each faculty member is responsible for completing the Faculty Annual report required by the School of Liberal Arts.

- An annual review committee will be established and will consist of three faculty
 members in Africana Studies. They will serve two-year terms and will provide a brief
 examination of the Faculty Annual Review of faculty members whose tenure home is in
 Africana Studies, those who hold 100% appointments or joint-appointments in Africana
 Studies.
- The committee will write a brief assessment of 1-2 pages in length of the accomplishments of the faculty members being reviewed in the areas of teaching, research, and service to Africana Studies and send it to the Director of Africana Studies and the faculty member being reviewed.
- If the faculty members being reviewed does not concur with the annual review committees' report, he/she may send in a letter separately to the Director of Africana Studies validating his/her position.
- The Director of Africana Studies will make his/her independent assessment of the candidate's strides in the aforementioned areas and will submit his/her report to the Dean of the School of Liberal Arts and

• Salary Adjustments or Merit Increases

Any recommendations forwarded to the Dean of the School of Liberal Arts by the Director of Africana Studies will be based on the quality and quantity of the work performed by Africana Studies faculty in the areas of teaching, research, and service to Africana Studies during the year preceding the time period when the Faculty Annual Review was turned in.

E. Travel Policies

Travel requests must be made through the Administrative Assistant for approval from the Chair. (http://www.indiana.edu/~travel/).

III. Curriculum

A. Course Syllabi

All full-time, part-time or faculty whose tenure home is in Africana Studies are required to provide copies of their course syllabi to the Administrative Assistant in Africana Studies at the beginning of each semester.

All syllabi used in courses taught for Africana Studies by faculty of any rank or status must include the following items:

- Name of the professor, semester, and year that the course is being taught.
- Room number and building that the course will be taught in.
- Contact information for the professor teaching the course, i.e., phone number and email address
- Office Hours
- Course Description
- Course Objectives
- Learning Outcomes
- Principles of Undergraduate Learning (PULS) should be included as they apply to your class.
- Clear articulation of how the students will be graded in the course and what percentage of their grades each of the course assignments will count for.
- List of textbooks and journal articles that will be used in the class.
- Clearly articulated discussion of topics to be addressed in the class and the nature of the class assignments.
- Statement regarding students with disabilities.
- Statement about plagiarism and the penalties for it.
- Statement about academic withdrawal policy of the university

Course Evaluations

Each faculty member is responsible for providing opportunities for their students to complete course evaluations at the end of each semester and that those evaluations are returned to the departmental secretary.

Cancellation of Classes Policy

The School of Liberal Arts currently has a policy in place, which mandates the cancellation of courses that have a student enrollment of less than 15 students. If courses have to be cancelled because of low enrollments that are taught by either full-time faculty members, those whose tenure home is in Africana Studies, or those who hold joint appointments, the Director of Africana Studies will notify the professors of the cancellation of their courses and will seek, where possible, to reassign them to teach a course that has been scheduled to be taught by a part-time faculty member. If no part-time class is available for them to teach, the Director will assign the faculty member whose course has been cancelled a service project to complete over the duration of the semester in which the course was cancelled.

D. Course Assignment Polices

Criteria for Assignment of Summer Courses

Participation in summer teaching is not mandatory and is usually arranged by determining which faculty members are interested in teaching summer classes in conjunction with efforts to provide courses which are consistent with the mission, goals and objectives of Africana Studies at IUPUI. University policy mandates that no faculty members may teach more than two courses during Summer I and Summer II.

Student Complaints and Grievance Procedures

Students who are unhappy with the quality of the learning environments of their respective classes or with the grades they receive in the classes should be informed that the first level of handling such disputes is with the individual faculty members who teach the courses. We strongly recommend that faculty members in Africana Studies work assiduously with the students involved to resolve these disputes at the classroom level. The failure to do this may result in these grievances or disputes being presented in writing by the student to the Chair/Director of Africana Studies.

If a written dispute or complaint against an Africana Studies Professor is given to the Chair/Director of Africana Studies, the Chair/Director will contact the student individually and the faculty member individually to acquire information on the nature of the complaint and what measures, if any, have been taken to resolve the matter. The Chair/Director will try to provide some recommendations for the resolution of the complaint to the student and the faculty members.

If these efforts are not successful, the student will be provided information on filling out a formal complaint to the Office of the Associate Dean of Students in the School of Liberal Arts.

Faculty Grievance Policy

If individual faculty members in the Africana Studies Program have grievances against each other and have been unable to resolve these grievances in an amicable manner, they can request the Chair/Director of Africana Studies to serve as an mediator to try to resolve the dispute. The Chair/Director will meet with the faculty members who have the dispute and listen to their concerns in an effort to provide assistance in the resolution of the issue. The faculty members may proffer a solution to the problem and the Chair/Director may also offer a possible solution, which may be implemented. If this occurs, the Chair/Director will follow up with the faculty members a few weeks following the implementation of a possible solution to ensure that progress has been made in resolving the matter. If all efforts fail, the matter may be passed on to another level of the university system for assistance.

Student Awards

Preston Eagleson Award is presented to an IUPUI undergraduate student for outstanding achievement in a paper written on the African-American experience.

Marie Turner Wright Scholarship is presented to a full-time, IUPUI student who has declared a major or minor in Africana Studies.

Outstanding Student Award is presented each year to an undergraduate student at IUPUI, who is nominated by faculty members and has demonstrated outstanding academic achievement and leadership in the Africana Studies Program.

Olaniyan Scholars Program—Students selected to participate in the program through a competitive process are eligible to receive scholarship assistance for up to four years. Participants gain the priceless opportunity to work with professors at IUPUI to develop and refine their research projects, which they can later present at various types of conferences or other public events.

Olaniyan Scholars High School Summer Experience—This program introduces local high school youth to college level academic experiences. During the first two weeks of June, students participate in the Olaniyan Scholars' day camp. Participants are eligible to earn up to \$1500 in scholarship money from IPUPU and to experience college life at an urban academic institution of higher learning.

Faculty Awards

The Africana Studies Outstanding Contribution Award was created to honor an Africana Studies faculty or staff member who has used his/her skill sets and talents to bring distinction to the Africana Studies Program in the area of teaching, research, or service. These activities should reflect and build upon the important mission, goals, and objectives of Africana Studies with regard to its ongoing efforts to serve as a valuable institution that is

integrally involved in imparting critical information and knowledge regarding the historical and ongoing contributions of Africa and the African-descended populations of the world to global civilization processes. Criterion for the award and information about the selection process can be found on the Africana Studies Webpage under Resources (Faculty Resources).

Community Awards

The Africana Studies Program at IUPUI will present an annual award to a community organization or leader who has worked collaboratively with Africana Studies to achieve its mission, goals, and objectives over the past academic year. Criterion for the award and information about the selection process can be found on the Africana Studies Webpage under Resources (Faculty Resources).