

## **IUPUI Staff Council (SC) Minutes**

**August 15, 2012 ~ University Library Lilly Auditorium ~ 2:00 – 4:00 p.m.**

**Members and Guests Present:** Charles Akerland, Joshua Aldoriso, Marjorie Aprile, Rose Baker, Bobby Bell, Kaitlin Bell, Michelle Benberry, Victoria Bills, Virginia Blevins, Vicki Bonds (alt: Shavonne Williams), Britt Booram, Matt Borden, Chris Brown, Tina Carmichael, Cathie Carrigan, Beth Chaisson, Kristy Chapman, Wade Chatmon, Ben Cockrum, Shannon Cooper, George Davis, Teri Duell, Natalie Edwards, Connie Ely, Pinkie Evans, Joann Farris, Rita Flynn, Avis Frieson, Jane Goergen, Jim Graber, Barbara Hanes, Deanna Hart, Todd Herring, Phyllis Humphrey-Sarver, Deborah Jenkins, Betty Klein, Jim Klenner, Mary Lindop, Pamela Lovejoy, Lodema Lines, Laura Masterson, Catherin Matthews, Teresa McCurry, Brady McManama, Charlie Miller, Greg Mobley (alt: Kathy Logan), Matthew Moody, Kevin Mouser, Christen Mumaw, Andrew Myers, Kasey Myers, Kitty O’Doherty, Scott Orr, Palmer, Kristi, Jennifer Pease, Mary Pat Poskin, Melanie Pride, Tim Roach, Carol Robinson, Liz Rybak, Candice Smith, Damon Spight, Heather Staggs, Susan Steele-Moore, Lee Stone, Bill Stuckey, Yolanda Taylor, Lindsay True, Maya Wagle, Terry Wilson,

**Members Absent or Excused:** Melissa Ade, Amber Allen, Kacy Allgood, Jill Beeler, Lee Bernard, Russell Black, Benita Book, Bwana Brooks, Landon Brothers, Denise Brown, Nathan Byrer, Becky Cass, Caitie Deranek, Aron DiBacco, Danielle Faires, Alicia Gahimer, Cindy Gilbert,, Edgar Holdaway, Patti Holt, Rochelle Hudson, Margaret Hughes, Pam King, Lyndi Kouns, Tammy Leone, Barbara Lerner, Christophe Marchal, Cortnee Martin, Anthony Masseria, Helen McKuras, Amelia Miller, Lindsey Mosier, Jennifer Paton, Jillian Patterson, Kibi Pryor, Dawn Roberts, Casey Roell, Patriece Roulette Landis, Meagan Senesac, Sherrie Tucker, Jack Waggoner, Etta Ward, and Debbie Wyeth.

### **Agenda Item I: New Member Orientation**

Orientation was held for new members from 2:00 – 3:00 p.m.

### **Agenda Item II: Welcome and Call to Order**

IUPUI Staff Council President Lee Stone called the meeting to order at 3:00 p.m.

### **Agenda Item III: Adoption of the Order of Business for the Day**

The agenda was adopted as the Order of Business for the Day.

### **Agenda Item IV: Report from the President**

Lee Stone

Stone reported on the following:

- **Strategic Directions:** Executive Vice Chancellor and Chief Academic Officer Nasser Paydar has been charged with the strategic direction planning of the campus for the next thirty years. Stone is serving on the Strategic Directions Steering Committee for the Staff Council. He attended the planning retreat held in August which focused on looking to the future for students. Student loan debt is increasing. The campus should be more open to the community and a better transit system was mentioned to hold more classes downtown than on the physical campus. Stone feels the SC needs to be a highway of information, and he is drafting a letter to go to the staff about strategic directions. Damon Spight and Jennifer Pease will serve on the Strategic Directions Planning Committee. Stone shared with the academic deans at the retreat that the staff of IUPUI is an excellent resource and they should ask our opinions more often.
- Three new Human Resources policies were announced over the summer. They include a policy on healthcare benefits during an unpaid leave of absence, supplemental pay for occasional additional service for exempt professional staff, and a reward and recognition policy. The

supplemental pay policy is a result of conversations with Dawn Rhodes, Vice Chancellor for Finance and Administration.

- Stone will ask Chancellor Bantz to draft a letter for supervisors to support staff attendance at SC meetings.
- IUPUI Regatta: The SC can form a regatta team. If there is interest, the members are to contact Karen Lee or Lee Stone.
- Sustainability Policies: Stone asked the members to review the sustainability policies being proposed that are filed for review on Oncourse and to let him know of any concerns.
- Chairs Orientation: Stone and Lee are working with Human Resources on an orientation session for committee chairs to inform them of their duties for the year and to give a workshop on leading efficient meetings.
- Chain of Command: Stone reminded the members that there is a chain of command that must be followed when contacting administration about concerns. No member is to speak to an issue using their own opinion and invoking it as a view of the SC unless the council has taken a particular stance on an issue.
- TIME: Stone said the Faculty and Staff Relations Committees are drafting a letter to Chancellor Bantz asking for an audit of the TIME timekeeping system and the policy on recording time. The letter also asks that IUPUI go to asynchronous timekeeping for all employees except hourly.

#### **Agenda Item V: Officer Introductions**

Stone introduced the SC officers for the 2012-2013 academic year.

#### **Agenda Item VI: Member Introductions**

SC members introduced themselves.

Committee chairs reported on their work if there had been some over the summer. Klenner, First Vice President, asked that Committee Interest Forms be returned as soon as possible so he can finalize the committees by the end of the month. The coordinator will contact those members who still need to turn in a form. Klenner and Stone will begin contacting persons to chair various committees. The Rewards and Recognitions Committee met over the summer and determined the recipients of the Carol Nathan Scholarship. Letters will be going out this week to winners.

#### **Agenda Item VII: Questionnaire**

Stone announced a questionnaire will be sent to SC members asking them to identify three things they like about IUPUI and three things they dislike about IUPUI. The responses will be given to all committee chairs to help identify areas they can work on during the academic year.

Stone opened the floor for a question and answer period. The following questions were asked:

- How often and when do the committees meet? The committees meet monthly or on an as needed basis.
- Is there any word of when health insurance rates will be known for this next year? It is not known when the rates will be released. The last the council heard there would be no increase.
- It was noted that the supplement pay policy is good news. We have lost many good employees to the Western Governor's University (WGU Online). Is the policy retroactive? It is not known at this time if it is retroactive. Has merit raises been addressed for increase in responsibilities? No response. A job could be reclassified to merit larger pay.
- How can a job be reclassified? Contact Caren Kraulik in Human Resources for the form to complete and further instructions.

For Approval: 10-17-12

**Agenda Item VIII: Adjournment**

With no further business appearing, President Stone adjourned the meeting at 4:00 p.m.

Minutes prepared by Staff Council Coordinator, Karen Lee  
UL 3115N / 274-2215 / Fax: 274-2970 / [scouncil@iupui.edu](mailto:scouncil@iupui.edu) / <http://www.iupui.edu/~scouncil>