

Graduate Affairs Committee

Date: August 27, 2013

Location: UL 1126

Meeting called by: Dr. Sherry Queener

Attendees:

Attendees: Sherry Queener (Chair), Randy Brutkiewicz, Thomas Davis, Fred DiCamilla, Monica Henry, Brittney-Shea Herbert, Robin Hughes, Michael Kowolik, Karl MacDorman, Joyce MacKinnon, Deborah McGregor, NaShara Mitchell, David Peters, Patrick Rooney, Randall Roper, John Schild, David Skalnik, James Wimbush, Andrew Winship, Constantin Yiannoutsos

Staff: Dezra Despain

Guests: Dr. Beth Berghoff, Dr. Jeffrey Crabtree

Agenda

Approval of the Minutes for May 28, 2013: Approved

Queener

IU Dean's Report

Wimbush

Dr. Wimbush has been appointed as vice president of DEMA. President McRobbie has provided \$1 million specifically for graduate education and diversity. Sherry Queener, Monica Henry, Maxine Watson, Jack Schmit, and Yolanda Trevino are working on a proposal about the allocation of funds that will go to the president. The initial funds were initially thought to go towards fellowships, but we have not had success in finding enough qualified underrepresented students for this. In regards to the graduate student completion at the PhD level, the three main concerns they have are money, mentorship, and family support. We have made lucrative fellowships available and have had success with those. One area we struggle with is mentorship, so in the proposal that will be presented to President McRobbie on September 15 we have funds allocated for fellowships, for enhancing mentorships, and for enhancing community-building types of exercises. We are taking a wholistic approach. It's not just about fellowships, but about mentorships, community building, and activities that will help our graduate students go from here into successful careers.

In 2012, we became UA (University Administration) at the suggestion of the trustees. Traditionally, the model was to be decentralized by default. The model that the trustees have been pushing is to be centralized by default and if there is an exception, we make an exception for decentralization. Although in 2012 the graduate school became UA, we only started working more intently as UA as of July 2013. We are working on establishing a model that will work for us, that will create a benefit for our programs, departments, and academic units that we serve, and that will be of benefit to our students.

Introduction of new staff member, assistant dean Jack Schmit. He will begin September 1, 2013. He comes from DEMA. He has worked with the Herbert Summer Scholars program, the Presidential Scholars Program, along with other programs. The Herbert Program was to promote STEM particularly with underrepresented students in STEM fields, so we think this will be a huge benefit for us. Jack will be responsible for all of the STEM initiatives.

Questions?

John Schild: Is UA a unified entity for all of the regional campuses, including IUPUI?

JW: Yes. The graduate school has always had, on paper, responsibility for graduate programs throughout the whole university but we never had a budget model to support it. While we had responsibility we could never have programming for the regional campuses. The UA model allows for this. IUPUI budget and Bloomington budget are combined except for fellowships and special campus initiatives.

JS: Is there a physical presence?

SQ: The Graduate Office

JS: From the Purdue systems, is there a voice for us?

JW: Yes. I've had many conversations with Mark Smith. The agreement is that we will treat Purdue programs as our own. Mark is in full agreement with that.

Purdue University Report

Story

Unable to attend

Associate Dean's Report

Queener

New Purdue Fee Assessment (processing fee for handling graduate thesis):

David Skalnik brought up the emails regarding Purdue's new fee assessment and the objections many have had to the assessment.

Sherry Queener: One thing we are pressing for is that if they are going to do it, not to do it the way they plan it. It will place another burden on the Graduate Office. We are doing all the recorder functions for the master's degrees at Purdue, plus we will also receive a money order for that fee and adhere to all the monetary policies in regards to holding onto money. Then at the end of the semester we send the money orders to Purdue. We want to run this through the bursar.

John Schild: Objects strongly to how our students and our staff have to deal with this. After the student has paid in a lot of money for the degree, now they are asked for more in order to finalize their degree.

Andrew Winship: Are hardbound copies still required? (Yes, there are three who still require it.)

JS: Doubt that any of that money will trickle down here. The decision was so quick, so matter-of-fact, so off-handed. Central Administration is saying they are taking care of our programs, but then we get dumped with the fee processing. I worry about the process. I worry that we will be stuck with this if we don't do something about it now.

SQ: The message I'm getting from the group is that we need to revisit this. We need an electronic process and something that is convenient for the student. I'm not confident that the fee will go away. It is considered a revenue stream.

Brittany-Shea Herbert: Why can't the bursar work with this?

SQ: I think we can do that. That is my strategy, to go to our bursar and find out the possibilities of working through them. Then with that, we can go to Purdue and present it to them.

New Staff:

Introduction of Monica Henry, assistant director of the Graduate Office. Zach Smith is the new IU Admissions person. New recorder for Purdue, Summer Layton. Her primary responsibility is to the Purdue schools.

New Website:

Dezra Despain showed the new website. <http://graduate.iupui.edu>

Graduate Affairs Committee page: <http://www.graduate.iupui.edu/faculty-staff/affairs-committee/index.shtml>
Please contact Dezra if there are any errors.

If you need forms: <http://www.graduate.iupui.edu/faculty-staff/affairs-committee/index.shtml>

RTS and contact page: <http://www.graduate.iupui.edu/about/staff/index.shtml>

Assistant Dean's Report

Mitchell

With the transitions happening in the Graduate Office, NaShara also has transitioned her position. She will continue with some recruitment, but will also work with academic affairs.

Getting you into IUPUI; Oct 10 & 11, Institute deadline is August 31 (Institute is the overnight for underrepresented and underserved students); Institute lets you see the student in advance to see if they meet the minimum requirements. Open House is Friday, October 11.

Nov 7-8 PFFP Conference will be held in the Hall of Champions at NCAA. There's a stellar lineup of speakers. There is a planning meeting on Thursday Sept 12 at 10:00 am in the Graduate Office.

<http://pffp.iupui.edu>

Writing Group will start on Monday, September 9 from 5:30 – 7:30 and will also meet a few Saturdays over the semester. It's open to all graduate students and is to teach students about writing, what resources are available, and to help them focus on their writing assignments throughout the semester.

We will have a student featured on IJB magazine. The IJB has elected to focus on students as a choice, not as a fallback article. This is exciting for us. The first article is coming out in October.

Graduate and Professional Student Government

Not in attendance

Greco

Graduate Office Reports

Curriculum Subcommittee Report

Dezra reported that the committee hasn't yet met for the new year. The first meeting will be in September or first week of October. Be expecting reminder emails about the courses that have been to committee but were not approved. Now that the year has started, we will be starting up the process again.

O'Palka

Fellowship Subcommittee Report

Subcommittee has not yet met but will soon. She has been processing travel fellowships.

There will be a new MS application recommendation for candidacy eDoc that will replace the paper form. The instructions will go out to the graduate personnel very soon; detailed instructions, PowerPoint, and a manual.

We have processed nearly 5,000 applications for fall.

Henry

Graduate Recruitment Council Report

Dezra reported: September 24 is the Grad Expo. WE WANT STUDENTS. Grad Expo isn't just about talking to Universities and colleges, but there are also breakout sessions that will help students as they prepare for graduate school. Schools who have not responded: Herron, Education, SHRS, Journalism, PETM, and Social Work. Please contact us.

Wheeler

Program Review

Queener

- MS in Health Sciences to transition to 100% online APPROVED

Joyce MacKinnon: The program is designed for entry level health care people to move into middle management positions. Most of these people work full time and were asking for an online program to help them complete their education experience. So with an addition of two courses online, we were able to meet the objectives. Also, we've been working with the new IU Online office to make sure we are meeting their requirements.

Sherry Queener: This is an existing degree and there is probably a better market for the online version over the hybrid version. And if there is a doctorate in Occupational Therapy, the students going into that could go through this master's program to qualify for it.

There was a discussion about how they were handling the tuition rate...out-of-state vs. in-state. What is the policy? A couple of members seemed to think that it is in-state plus a percentage (20%). We will find out what the current policies are.

- Doctorate in Occupational Therapy

Jeffrey Crabtree: Gave a history of Occupation Therapy to help members understand where it came from. They have done surveys and discovered there is an interest in licensed OT to receive a higher degree. The teaching programs and the professions are growing—these being a cornerstone as to why they want to develop this program.

Constantin Yiannoutsos: Only concern is that the proposal didn't make three things compelling.

1. That just because there is a need for entry level persons, there isn't a need for Ph.D. (later clarified to mean Doctorates, not PhD).
2. It was not a strong research program. In his area, a student gets a PhD so they can do research. Statistics to do proper research was an elective and not required.
3. What is the training of the adjuncts? Masters? Doctorate? Some concern with having too many non-doctoral trained adjuncts teaching doctoral students. However, if they are not doctoral trained, this will underline the need for doctoral training..

On the positive side, the program didn't require a huge amount of financial investment.

Sherry Queener: The external reviews also had comments with the number of faculty and the number of credits, as well as full time vs. part time.

JC: Within the health care professions that are moving towards doctorally prepared practitioners, they are making a clear distinction between clinical doctoral degrees and the research degrees. This degree is an intentional clinical degree. We do not expect graduates to be primary originators of sophisticated research. We see these graduates going into policy, into education, into practice and specialty areas of practice. In terms of the credits (35) is within the range of programs in OT that we are aware of.

SQ: The DPT has 70 credits past a masters, so there's a discrepancy between the two programs. That discrepancy will pop up. If there is a standard for the field, that would be helpful.

JC: We have a list of the OTD programs in the Midwest. I can add the number of credits required to get into their programs and the number of credits that they offer. Our program is accredited through 2022 as an entry level program. What we want to do is add a post professional degree.

SQ: Other concerns have been whether or not there are enough faculty to drive a doctorate.

JC: The programs have not been developed in a vacuum. The SHRS have had discussions about budget, and to be honest, we would need more money. We have identified a number of practitioners who have PhDs and doctorate-prepared.

Robin Hughes: What might help your argument will be to show us what a typical OTD program looks like. Maybe other programs in the Midwest who are training folks will show the type of faculty that is the norm.

JC: Most of the programs throughout the US use adjuncts because there is a shortage of faculty. We are a young and growing profession.

John Schild: This idea of composition of faculty; curious about what percentage is based on adjunct contribution—how many are tenured, professor, or PhD trained.

JC: In the master's degree, all courses are taught by doctoral prepared faculty and the labs are taught by adjuncts with a few exceptions.

SQ: What I'm hearing is that we are not quite ready to take action on this. We can get together to get modifications made for next time.

Discussion

- EDUC subplan requests to print on transcript and modify title

Dr. Beth Berghoff said that they are housecleaning. Over time they have developed different program plans of study that they now want to show up on the transcripts. Some of the concerns of the members was that being too specific can actually harm a student's ability to get a job. Beth indicated that they serve the local area and that this works well for them.

- MS in Elementary Education **APPROVED**
- MS in Secondary Education **APPROVED**

- LIS Subplan **APPROVED**
- Graduate Certificate in Teaching Mathematics, IU East

The content of the graduate level certificate is all 400-level courses with the option of including 300-level courses. What is the motion of the committee?

The motion is: Move to confirm Sherry to express the concerns of the committee about the level of coursework required for the masters degree being 300-400 level. **APPROVED** by committee vote.

- Minors

We are cleaning up the minors. We are gathering information regarding the minors and want to make sure that those that should be in SIS are there and those that are there but no longer viable are removed. We have created a form that we will send out with questions on these minors.

Old Business

Next Meeting and Adjournment (**October 22, 1:30-3:00pm – UL 1126**)