

**ULFO Meeting**  
**January 21, 2004**  
**UL1116 1:45 – 2:30pm**

**Present:** Jim Baldwin, Brenda Burk, Emily Dill, Janet Feldman, Randall Halverson, Kathleen Hanna (Secretary), Jennifer Hehman, Fran Huehls, Karen Janke, Mary Beth Minick, Sally Neal, Ann O'Bryan, Bill Orme, Kristi Palmer, Kevin Petsche (Chair), Tony Stamatoplos, Mary Stanley, Randi Stocker, Stephen Towne

- I. The meeting was called to order at 1:50pm.
- II. The agenda was approved with no changes.
- III. The November 12, 2003 meeting minutes were approved with a spelling correction.
- IV. Announcements
  - a. Randall Halverson reminded the group of SLIS faculty candidate presentations; feedback should be sent to Danny Callison.
  - b. Randi Stocker announced her Intermediate Internet Searching Workshop for Thursday, January 29 AND Tuesday, April 13, 2004.
  - c. Ann O'Bryan is on the ILF District IV Conference Planning Committee and urged anyone to contact her if they would like to assist. The conference is scheduled for October 20<sup>th</sup> and 21<sup>st</sup>.
  - d. Sally Neal reminded everyone of changes to Turnitin.com usage on campus and offered her services for faculty instruction sessions. Sessions last only about 30 minutes.
  - e. Kristi Palmer will be sending out an announcement to schedule shifts for the "Basketball & Books" sale to be held February 16<sup>th</sup>-20<sup>th</sup>. She is currently soliciting donations for the InULA Book Sale in April.
  - f. Mary Stanley will be sending out an email outlining nominee guidelines for the Trustee Teaching Award. The award is based on Annual Reviews and other appropriate documentation.
  - g. Bill Orme announced that the search committee for IU Kokomo has selected John Stachacz as the library's new director.
  - h. Kevin Petsche was contacted by two volunteers to represent the library on the Chancellor's "doubling committees," but was informed by Jim Baldwin that we may have missed our opportunity. Kevin will still submit the names: Bill Orme (Teaching) and Dolores Hoyt (Research).
  - i. Kevin also announced: 1) the date for Librarians' Day will be either April 23<sup>rd</sup> or 30<sup>th</sup> and that the planning committee hopes to invite IU President Herbert as keynote speaker; 2) there will be a Metadata Conference in the library on April 12<sup>th</sup> as part of the ILF Annual Conference; 3) Polycom conferences will be open to view presentations by candidates (including Robin Crumrin) for a new position, University Electronic Resources Manager

V. Committee Reports

- a. IUPUI Faculty Council (report by Jim Baldwin)
  - i. The highlight of the most recent meeting was an address by new IU President Herbert in which he outlined three areas of focus: “one university” and collaboration; diversity; fiscal challenges. Faculty Council minutes for this meeting appear at [http://www.iupui.edu/~fcouncil/minutes/1-13-04\\_summary.htm](http://www.iupui.edu/~fcouncil/minutes/1-13-04_summary.htm)

VI. Old Business [none]

VII. New Business

- a. Bibliographic Citation Software license agreements
  - i. Karen Janke reported that the committee will recommend the campuses retain their license for the ISI products ProCite, EndNote, and Reference Manager for two years and that it is not feasible at this time to incorporate a web-based product at this time.

VIII. The Business Meeting was adjourned at 2:30pm.

Respectfully submitted,  
Kathleen A. Hanna