

I N D E X

SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

April 30 - May 4, 1982

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SUMMARY OF MINUTES
MEETING OF BOARD OF TRUSTEES
April 30 - May 4, 1982

A meeting of the Board of Trustees of Kiwanis International was held at the General Office in Chicago on April 30 - May 4, 1982. Those present: E. B. "Mac" McKittrick, President; John T. Roberts, President-Elect; Merald T. Enstad, Immediate Past President; Raymond W. Lansford, Vice-President; Aubrey E. Irby, Treasurer; Raymond B. Allen, Mark Arthur, Jr., Albert L. Cox, Arthur J. DeLorenzo, Frank J. DiNoto, Jean Ed Friedrich, Harris G. Hunter, Anton J. "Tony" Kaiser, Henry L. "Les" Myers, Jr., Gene R. Overholt, James B. Richard, Donald E. Williams, Trustees. Also present: J. William Kleindorfer, Secretary. Absent: Warren H. Edwards, Vice President.

1. Report of Resolutions Committee

Report of the Committee is attached as Exhibit #1.

Voted, that the report of the Resolutions Committee on the resolutions to be presented in Minneapolis as given by Chairman Edward A. Novak, Jr., M.D. and attached as Exhibit #1, shall constitute the full and complete report of said committee. (The typewritten copy, as presented by Chairman Novak and approved by the Board, on which the printed copy is based, is on file with the Official Minutes maintained in the General Office.)

2. Message of the President

Message of the President is attached as Exhibit #2.

3. Message of President-Elect

Message of the President-Elect is attached as Exhibit #3.

4. Report of the Secretary

Report of the Secretary is attached as Exhibit #4.

Recommendation 1. That the Board approve the appointment of A. G. Terry Shaffer as the Director of Sponsored Youth, Jerome H. Beer as the Manager of Personnel, and Theresa A. Niles as Personnel Supervisor.

Voted, that this recommendation be adopted.

5. Approval of Summary of Minutes of Board Meeting, January 28-February 2, 1982

Voted, that the minutes of the Board Meeting of January 28-February 2, 1982, be approved.

6. Consideration and Approval of General Office Administrative Action

Voted, that the action of the General Office in approving the following be confirmed:

Elimination of Membership of Not-Meeting Clubs from Active Membership Files

New Kiwanis Clubs Organized since last meeting of Board of Trustees

Change of Name of Club

Circle K Clubs Completed

Key Clubs Completed

Cancelled Meetings

District Bylaw Amendments

7. Reports of Board Committees

Administration

Report of the Committee is attached as Exhibit #5.

New Building

Donald E. Williams presented the report on New Building.

Recommendation 1. That the date of July 9 be established as the date after which eligible employees who are not relocating will be entitled to severance pay.

Voted, that this recommendation be adopted.

Supplies

Jean Ed. Friedrich presented the report on Supplies.

Recommendation 1. That the Kiwanis International Supplies Department be allowed for the Vienna Convention in 1983 to give permission to not more than four vendors, sponsored by the Vienna Kiwanis Club, to have individual booths within the convention area. The vendor will be responsible for the cost of the booth, the staffing of the booth, and related costs. The International Supplies Department will receive from these vendors a sufficient and reasonable (no less than 10%) commission on all sales.

Voted, that this recommendation be adopted.

Files and Archives

The report on Files and Archives was presented by Henry L. Myers, Jr.

Data Processing

James B. Richard presented the report on Data Processing. Leslie Atwood and James Kinkade of the Staff reviewed with the Board the concerns in regard to data processing.

The Committee was instructed to undertake the development of a completed proposal that could be submitted to the Board at Minneapolis and hopefully to be received before the convention so that the Board members would have an opportunity to look at the material prior to the Board Meeting.

Report received.

Club Service

Report of the Committee is attached as Exhibit #6.

International Awards

Arthur J. DeLorenzo presented the report on International Awards.

Recommendation 1. That the list of Honor and Honorable Mention clubs as contained in Exhibit A of the report be approved.

Voted, that this recommendation be adopted.

Recommendation 2. That the list of winning and honorable mention districts in the District Administrative Excellence Award program, as contained in Exhibit B of the report, be approved.

Voted, that this recommendation be adopted.

Recommendation 3. That the current program of Distinguished Lieutenant Governor and Distinguished Club President be changed effective October 1, 1982, to the Lieutenant Governor with Honors Award and Club President with Honors Award programs.

Voted, that this recommendation be adopted.

Recommendation 4. That the Criteria for Lieutenant Governor with Honors Award and Club President with Honors Award be adopted, as contained in Exhibit C, for the 1982-83 administrative year.

Voted, that this recommendation be adopted.

Program Development

Albert L. Cox presented the report on Program Development.

International and District Relationships

International and District Relationships was presented by Harris G. Hunter.

Club Reporting

Club Reporting was presented by James B. Richard.

Recommendation 5. That those districts that so indicate no later than May 14, 1982, be allowed to utilize the three part NCR report as a pilot project for a period of one year.

Voted, that this recommendation be adopted.

Report received.

Communications

Report is attached as Exhibit #7.

Kiwanis Magazine

Frank J. DiNoto presented the report on the Kiwanis Magazine.

Bulletin for Kiwanis Officers

Raymond W. Lansford presented the report on the Bulletin for Kiwanis Officers.

Audiovisual

Frank J. DiNoto presented the report on Audiovisual.

Public Relations

Mark Arthur, Jr., presented the report on Public Relations.

Recommendation 1. That Connelly Medals be awarded to Rodney Van and Curtis Oneal Arnold; Harvel F. Dulaney; Roy James Carpenter, Jr.; Rick Mahoney; Craig Jarrett; Bobby A. Marlowe, Jr.; and Shannon Humphrey.

Voted, that this recommendation be adopted.

Report received.

Education

Report of the Committee is attached as Exhibit #8.

Leadership and Council

Frank J. DiNoto presented the report on Leadership and Council.

Recommendation 1. That the Board authorize the proposal of amendments to the International Constitution and Bylaws as per Exhibit B attached to the report and that these be referred to the Laws, Policies and Structure Committee.

Voted, that the recommendation be amended to provide that from the various Articles and Sections cited in the proposed amendments, all references to depriving Council of the right to amend the Bylaws of this organization be stricken and that all other provisions be adopted as written.

Voted, that the recommendation as amended be adopted.
(See Recommendation 3 of the Report of Laws, Policies and Structure.)

Convention

Henry L. "Les" Myers presented the report on Convention.

Report received.

Growth

Report of the Committee is attached as Exhibit #9.

New Club Building

Report on New Club Building was presented by Albert L. Cox.

Recommendation 1. That the charters of the forty-two clubs listed on Exhibit A of this report be revoked.

Voted, that this recommendation be adopted.

Membership Growth

Gene R. Overholt presented the report of the committee on Membership Growth.

Recommendation 2. That a SPONSOR II Program be included with the CHARTER II Program and that an appropriate banner patch and certificate of appreciation be provided.

Voted, that this recommendation be adopted.

Membership Retention

Arthur J. DeLorenzo presented the report on Membership Retention.

International Extension

The report on International Extension was presented by Merald T. Enstad.

Recommendation 3. That for financial reasons Kiwanis International discontinue diplomatic receptions as annual events.

Voted, that this recommendation be adopted.

Report received.

Laws, Policies and Structure

Report of the Committee is attached as Exhibit #10.

Constitution and Bylaws

Report on Constitution and Bylaws was presented by Mark Arthur, Jr.

Recommendation 1. The adoption of the wording of the amendment to Article XII, Section 2, of the Constitution of Kiwanis International as delineated in Proposed Amendment No. 1 in Exhibit A of the report for presentation to the House of Delegates in Minneapolis.

Voted, that this recommendation be adopted.

Recommendation 2. The adoption of the wording of the amendment to Article XII, Section 2, of the Constitution of Kiwanis International as delineated in Proposed Amendment No. 4 in Exhibit A of the report for presentation to the House of Delegates in Minneapolis.

Voted, that this recommendation be adopted, with the wording of the proposed amendment to include at the end of the paragraph "even though the membership of a club at the time the semi-annual billing report is submitted is less than twenty (20)."

Recommendation 3. The adoption of the wording of Proposed Amendment No. 5 to the International Constitution and Bylaws in Exhibit A of the report in compliance with Recommendation 1 of Leadership and Council in the Report of the Education Committee, as adopted.

Voted, that this recommendation be adopted.

Recommendation 4. That an amendment be proposed by the Board of Trustees to delete all standing committees from the Bylaws of Kiwanis International and insert them as a policy to be approved by the International Board on submission by the President-Elect.

Voted, that this recommendation be adopted.

Voted, that the Board approve an amendment to provide greater flexibility in the appointment of International Committees, permitting the President-Elect to appoint International Committees with the consent of the Board of Trustees; and that the language of Proposed Amendment No. 6 to the International Bylaws in Exhibit A of the report be adopted to implement that purpose.

Policies and Procedures

Report on Policies and Procedures was presented by Anton J. "Tony" Kaiser.

Recommendation 5. That all interpretations of the Constitution and Bylaws by the Board be handled in the same manner as Policies and thereby be published in the Kiwanis Magazine as required by our Constitution.

Voted, that this recommendation be adopted.

Recommendation 6. That the Board formally interpret Article VIII, Section 2, of the Constitution of Kiwanis International as requiring the publication in the Kiwanis Magazine of the substance of all policies adopted by the Board.

Voted, that this recommendation be adopted.

Recommendation 7. That the Board also formally interpret Article VIII, Section 2, of our Constitution as requiring the publication of the substance of all policies adopted by the Board in one of the issues of the Kiwanis Magazine published in the next 120 days following such adoption.

Voted, that this recommendation be adopted.

Recommendation 8. That the definitions of the terms "Policy" and "Procedure" adopted by last year's Board be recognized as the Board's interpretation of the Constitution's Article VIII, Section 2, provision that "The Board shall define the policies...of Kiwanis International," and therefore be published in the Kiwanis Magazine in accordance with those of the above recommendations as have been adopted.

Voted, that this recommendation be adopted.

A point of order was raised in regard to the adoption of the recommendation and was seconded. Voted, that the recommendation be reconsidered.

Motion was again made and seconded that the recommendation be adopted. Question was raised as to whether the publishing of the definitions is in fact an interpretation of Article VIII, Section 2 of the Constitution and, therefore, it would not be appropriate to adopt this recommendation. Chairman Kaiser felt that it was crucial to interpret the words "Policy" and "Procedure". Voted, that the recommendation be adopted.

Recommendation 9. That the following sections of our present Policies and Procedures manual be recognized as Board interpretations of provisions of the Constitution and Bylaws of Kiwanis International and therefore be published in the Kiwanis Magazine in accordance with those of the above recommendation as have been adopted:

On page A-9, Mail; on page B-1, Admendments to International Constitution and Bylaws; on page C-1, Absentee voting; and on page C-5, Auxiliary and Incorporated Bodies.

Motion to adopt was defeated.

Recommendation 10. That the matter of changes in paragraph k(1) (b) in the recommendation adopted by the Board at its last meeting be referred back to the Board Committee on Growth for further clarification as requested in the body of this report concerning said recommendation.

Voted, that this recommendation be adopted.

Election Procedures

Mark Arthur, Jr., presented the report on Election Procedures.

Recommendation 11. That Article XII, Section 3 g(2) (a) of the Bylaws of Kiwanis International which instructs the Conference on Nominations as to the maximum number of candidates for the office of Trustee for representation from United States Districts who can be submitted to the convention be interpreted as being applicable only to United States Districts and when there is a candidate for the office of Trustee from outside of the United States Districts, such candidate shall be an additional candidate who shall be submitted by the Conference on Nominations to the convention.

Voted, that this recommendation be adopted.

Recommendation 12. That Article XII, Section 3 g(2) (a) in conjunction with Article XII, Sections 9 and 10 of the Bylaws of Kiwanis International be interpreted to permit not more than eight candidates for the Office of Trustee from the United States Districts being submitted by the Conference on Nominations to the Minneapolis Convention only, even though there is an announced candidate for the office of Vice-President upon the part of a current Trustee and the results of the election for the two offices of Vice-President could create a one-year vacancy in that office of Trustee.

Voted, that this recommendation be adopted.

Recommendation 13. That the procedure to be recommended to the Council for the nominations and seconds for candidates for International office in Minneapolis be as follows:

For the office of President and the office of President-Elect: one nominating speech of five minutes and one seconding speech of one minute.

For the office of Vice-President and the Office of Treasurer: one nominating speech of three minutes and one seconding speech of one minute.

For the office of Trustee: one nominating speech of two minutes and one second from the platform with no speech.

Voted, that this recommendation be adopted.

World Representation

Jean Ed. Friedrich presented the report on World Representation.

Report received.

Youth

Report of the Committee on Youth is attached as Exhibit #11.

Circle K Clubs - Anton J. "Tony" Kaiser

Key Club - Aubrey E. Irby

Recommendation 1. Approval of the budget for the 39th Annual Key Club International Convention, attached as Exhibit B of the report.

Voted, that this recommendation be adopted.

Builders Club - Harris G. Hunter

Recommendation 2. Approval of the concept of a women's auxiliary at the local level, and requests that Staff adapt the available materials on the subject to possible Kiwanis use, with a report to be presented at the September, 1982, Board Meeting for further consideration of this Board as to details of the program and the form and content of the materials.

Recommendation withdrawn and Staff instructed to continue study of the matter.

Report received.

8. Report of the Treasurer

Report of the Treasurer is attached as Exhibit #12.

Report received.

9. Report of Finance Committee

Report of the Committee is attached as Exhibit #13. It was presented by Chairman Raymond W. Lansford.

Financial Analysis - Raymond W. Lansford

Recommendation 1. That Staff be authorized to proceed with all necessary arrangements in appointing Merchants National Bank to be our banking facility in Indianapolis, Indiana.

Voted, that this recommendation be adopted.

Recommendation 2. That Staff be authorized to arrange for a one-million-dollar line of credit with Merchants National Bank and to execute the necessary documents.

Voted, that this recommendation be adopted.

Recommendation 3. That charges for new member processing fees, BKO subscriptions, and outside and honorary magazine subscriptions be accepted as charges to club accounts receivable.

Voted, that this recommendation be adopted.

Recommendation 4. That \$6,513.49 in uncollectible accounts from clubs whose charters have been revoked and \$9,997.87 in uncollectible accounts from magazine advertising, total amount \$16,511.36, be written off.

Voted, that this recommendation be adopted.

Investments - Aubrey E. Irby

Budget Analysis - Gene R. Overholt

Recommendation 5. That the previous action of the Board at its January-February 1982, meeting be rescinded; that there be a one-time assessment of \$5.00 per member as of July 1, 1982, payable on August 1, 1982, and delinquent on September 1, 1982, and a dues increase of \$2.00 effective October 1, 1982; and that this recommendation be referred to the Laws, Policies and Structure Committee for implementation.

Motion was made and seconded to amend the recommendation to provide for a \$3.00 assessment for two years plus a \$2.00 dues increase. Motion to amend was defeated.

Voted, that Recommendation 5 be defeated.

In view of the proposed \$5.00 increase of dues to be voted on in Minneapolis, question was raised as to whether the adjustment of Canadian funds to U.S. funds should not be delayed for a year. It was stated it would take a Constitutional amendment to do this.

It was moved and seconded that it be recommended to the delegate body in Minneapolis that the adjustment of Canadian funds to U.S. funds be postponed until October 1, 1982.

Motion was defeated.

Personnel - Donald E. Williams

Report was received.

10. Selection of New Kiwanis International Foundation Board Members

Report on Selection of Foundation Trustees is attached as Exhibit #14.

Voted, that the action taken at the last Board Meeting, be amended to eliminate the words "non-officer" in regard to the ex-officio Trustees of the Foundation.

Voted, that Raymond B. Allen and Raymond W. Lansford be selected as ex-officio Trustees for one-year terms ending on September 30, 1983.

Voted, that H. Lee Powell, Jr., be selected for a second two-year term ending on September 30, 1984; that George Engdahl be selected for a first two-year term ending on September 30, 1984; and that Martin J. Young be selected for a first two-year term ending on September 30, 1984.

11. Other Business

Report of Blue Ribbon Task Force on Voluntarism

Chairman Raymond B. Allen presented the report of the Committee as contained in Exhibit #15.

Report received.

In Memoriam - Donald B. Rice

Resolution in memory of Donald B. Rice is attached as Exhibit #16.

Voted, that the In Memoriam Resolution of Donald B. Rice be adopted.

Appreciation

Vice-President Raymond W. Lansford stated: "I would like on behalf of the Board to thank our Staff for an excellent job in working under very difficult situations at the present time to prepare material and get it in order for us to review at an earlier time than we had anticipated. They have been most cooperative, and I would like for us to show our thanks and have it placed in the record."

12. Next Board Meeting

The next meeting of the Board will convene in Minneapolis, Minnesota, on Thursday, June 24, 1982.

Adjournment.

PREAMBLE

Resolutions are statements of intent of those who adopt them. Whether idealistic or utilitarian, they presume the involvement of those who offer them and those who support them. We can exempt neither our clubs nor ourselves from the call for involvement implicit in every resolution we adopt today.

The resolutions which follow are not proposed on behalf of either those who composed them nor on behalf of any narrow-interest or cause-oriented group. They are people oriented --- addressed to the broad world each of us here knows.

Bound neither by the declarations of the past nor by the anticipation of decades yet to come, our resolutions confront the concerns of the present and the opportunities of the present. Each generation must establish its priorities for action here and now, and our proposed resolutions reflect those priorities.

Yet, in the midst of rapid and radical change, we hold on to what we know must endure. A world of people without hope, without freedom to achieve, without the necessities of health and life is a futile and arid world. A world of people uncommitted to high principle, indifferent to morality and ethics, having faith only in their own judgments and capabilities is a sterile and worthless

world, regardless of our scientific achievement or our standard of living. And so each age must recommit itself to those principles and values which endure and those truths which are eternal.

The resolutions proposed are designed for the betterment of all people worldwide. They presume the universality of mankind and the worth of individuals everywhere.

By what we resolve today and by what we do in the year ahead, we can give visible expression to our conviction that now, more than ever before, the volunteer can play the leading role in the creation of a better world for all people.

1. SPECIAL OLYMPICS

The mentally retarded are very special persons. For many years they were set aside and given little opportunity to try for, let alone achieve, success and recognition. Yet the desire to excel is just as strong in these persons as it is in all other people. The Special Olympics Program affords them an opportunity to try and to excel.

The Sixth Quadrennial Summer Special Olympics Games will be held in Baton Rouge, Louisiana in July of 1983. Special persons from around the world will gather to engage in various games, but each must start in a local meet. It is in these local games that Kiwanians can best serve. Manpower and funds will be required. But, most of all, the expression of a Kiwanian's interest and love will encourage special persons to successfully compete in these Olympic Games.

THEREFORE, BE IT RESOLVED THAT:

1. Every Kiwanis club in those nations in which the Special Olympics Program now exists be strongly encouraged to assist financially and with manpower in the holding of the games on a local, state, provincial, regional and national level.
2. Kiwanis clubs in those nations which do not currently have a Special Olympics Program be strongly encouraged to develop such a program.

2. SUPPORT FOR SPONSORED YOUTH PROGRAMS

The Kiwanis ideal of service to the community and its people has been successfully taught to generations of young people through our several Sponsored Youth programs. By precept and example, we have encouraged the young men and women of Circle K, Key Club, Keywanettes, Builders Clubs and KIWA Juniors to learn of the satisfaction that comes from devoting a part of one's life to serving others. In turn, the members of these Sponsored Youth organizations have taught us that service is not limited by age or sex, time or wealth -- that only the desire to serve is essential. Kiwanis is justly proud of the achievements of the younger members of the K-Family.

THEREFORE, BE IT RESOLVED THAT:

1. Sponsoring Kiwanis clubs acknowledge and accept their obligation to completely fulfill their responsibilities to Circle K, Key Club, Keywanettes, Builders Clubs and KIWA Juniors.
2. Kiwanis clubs give priority to the growth of these Sponsored Youth organizations by strengthening existing clubs and by sponsoring new clubs.

3. FREE ENTERPRISE

Free enterprise -- misunderstood by some, criticized by others -- is a system which fosters initiative and civic pride within the community. Misinformation and faulty information have led to criticism and rejection of the free enterprise system in parts of the world. To protect it from injudicious criticism -- to promote it -- and to discourage unwarranted governmental intervention, all business and professional activities must, of necessity, be conducted in accordance with the highest standard of ethics. It is equally important that all citizens be better informed of their opportunities under the free enterprise system.

THEREFORE, BE IT RESOLVED THAT:

1. Kiwanis clubs publicly affirm their support of the free enterprise system and actively promote the adoption of higher business and professional ethics throughout the community.
2. Kiwanians, as active and informed citizens, be encouraged to maintain contact with their government representatives requesting only necessary government intervention in the marketplace, in order to preserve free enterprise and individual initiative.
3. Kiwanis clubs be encouraged to conduct a Free Enterprise Day in March of each year, featuring a program on the free enterprise system at which their guests will be students from the community's secondary school business departments.

4. THE FAMILY

Families weave the fabric of our society. To the extent that fabric is torn or stained, the values of the community are diminished and the human spirit is debased.

Kiwanis is an association of men who recognize the vital need to strengthen family bonds of love and mutual respect so that the eyes of children may be elevated to see the true, the beautiful and the good.

The weakening of the family unit comes from internal neglect. If we lose respect for parental authority -- if we fail to achieve family unity -- if we dissolve family ties and neglect family responsibilities, it is most often because, consciously or subconsciously, we choose to do so. If we are to survive as a civilized society in a free world, we must change our value system to one that, once again, places highest priority on the solid Family Unit.

THEREFORE, BE IT RESOLVED THAT:

1. Kiwanians be examples in the community of men dedicated to wholesome family life.
2. Kiwanians stand firm and make themselves loudly heard in opposition to those whose actions threaten and undermine the integrity of the family.
3. Kiwanis clubs participate in Family Day observances that stress positive actions and positive attitudes by families.

5. UNDERPRIVILEGED CHILDREN -- A KIWANIS CONCERN

From its earliest days, Kiwanis has reserved a special place in its service programs for the underprivileged child. When the Detroit No. 1 Club adopted Walter Kiwanis, it gave expression to this concern for children who had less than a fair share of the good things of life. Over the span of years since those early days, Kiwanis clubs throughout the world have sought out those children who are disadvantaged and tried to improve the quality of their lives. We have shown our concern. It is work that we do best, and it is work that we do in concert with other members of the K-Family.

THEREFORE, BE IT RESOLVED THAT:

1. Every Kiwanis club during the administrative year 1982-83 be strongly encouraged to undertake at least one major service project to help underprivileged children.
2. Kiwanis clubs everywhere be encouraged to publicize this work in order that the world will know that underprivileged children are a major and permanent Kiwanis concern.

6. CHARACTER EDUCATION PROGRAMS

The foundation of any nation's programs of education must be the development of character and values. In an age when problems are solved largely by technology, we are prone to forget the very real "people problems." The early development of positive interpersonal relationships will help prevent some of these problems that lead people into rash and resentful actions. Children want to love and be loved; sadly, many need to be taught how to love themselves before they can love and respect others.

Curricula for character education programs for kindergarten through grade 6 classes are already available. For example, the Thomas Jefferson Research Center has developed such a curriculum which teaches values and character -- respect for one's own life and property and for the lives and properties of others. Schools which have initiated this program have experienced as much as an 80% reduction in vandalism. Many Kiwanis clubs are already funding such programs for cash-short school districts.

THEREFORE, BE IT RESOLVED THAT:

1. Kiwanis clubs actively encourage the institution of character education curricula in their local schools.
2. Kiwanis clubs financially support character education programs where that support is needed.

7. CHARTER II/SPONSOR II PROGRAMS

Kiwanis International has initiated a program called "Charter II," the aim of which is to bring the membership of Kiwanis clubs up to a minimum of 25 members. Success of this program will produce more Kiwanians dedicated to community service. Many small clubs, however, cannot achieve Charter II strength without assistance. A companion program, "Sponsor II," should be initiated to provide that assistance.

THEREFORE, BE IT RESOLVED THAT:

1. Districts be encouraged to initiate Sponsor II programs to assist small clubs in attaining a minimum membership of 25.
2. Kiwanis clubs be encouraged to participate in the Sponsor II program to share in the enormous personal satisfaction of having helped elevate the level of Kiwanis service by another club.
3. Recognition be given to Sponsor II clubs which assist in a Charter II club's membership roundup and provide interclub support at least bi-weekly for three months after the membership roundup.



THE MICHIGAN DISTRICT OF KIWANIS INTERNATIONAL

HERE IT IS!!! THE SPONSOR II PROGRAM FOR CLUB REBIRTH

- What is it?** An award will be given by the Michigan District to all clubs which assist another club to achieve Charter II status during the 1981-82 administrative year.
- What do they get?** The award will consist of:
1. an appropriate banner patch
2. a certificate of appreciation signed by the governor
But more than these symbols, they get the enormous personal satisfaction of knowing that they have helped elevate the level of Kiwanis service in a community.
- How do they earn the award?**
1. The Board of Directors of the sponsoring club adopts the proposed Charter II club for sponsorship.
 2. The proposed Charter II club at the time of adoption:
 - a. Must be on a non-meeting status, OR
 - b. Must have had an average attendance of less than 15 members over the last four meetings.
 3. The sponsoring club must provide to the proposed Charter II club the assistance normally given to a new club in formation, including:
 - a. Assistance in a membership roundup, and
 - b. Inter-club support at least bi-weekly for three months after the membership roundup.
- How do they apply for the award?** The Sponsor II award shall be made upon certification:
a. By the Lieutenant Governor that the club has met the requirements.
b. By the District Secretary that the Charter II club has achieved 25 members with all dues, including interum dues, paid.
- Will it work?** No. Unless YOU do something now!

Gil Zitzelsberger
Past Governor and
Chairman for Special
Club Services

8. SHARE GOOD HEALTH WITH CHILDREN

In this administrative year, Kiwanis has embarked on its first truly international service program, that of sharing good health in three countries of the Third World. Progress is being made, but the need is great -- and much additional effort will be required. In the coming year, the focus will be on sharing good health with children -- children who need adequate diets, immunizations, and the basic elements of health care to stay alive. These services can be provided if Kiwanians will open their hearts to a child they have never seen, in a country they have never visited, but whose needs are the difference between life and death.

THEREFORE, BE IT RESOLVED THAT:

1. Kiwanis clubs undertake the adoption of a village in Bolivia, The Gambia, or Indonesia, providing that village, so far as possible, with the necessary wherewithal needed to improve the health of its children.
2. Every Kiwanis club be encouraged to undertake the provision of some measure of elementary health care to the children of its own community, wherever that need exists.

9. FREEDOM OF CONSCIENCE

Freedom of conscience is the touchstone of a free society. Freedom of conscience is violated equally by those who seek to deny the use of public prayer and by those who seek to compel it. A free conscience is a conscience which is free to choose. Whether a man derives his ethic from belief in a supreme being Who responds to prayer, or from belief in a fundamental spirit of human existence which does not, it is essential that no power inhibit the exercise of his conscience.

Freedom of conscience, however, is not absolute. Although its free exercise must not be denied, its exercise must be condemned wherever and whenever that exercise advocates or condones immoral or unethical conduct -- in short, that type of conduct that debases the human spirit.

THEREFORE, BE IT RESOLVED THAT:

1. Kiwanians and Kiwanis Clubs continue to pray together and, at the same time, recognize the right of individuals to decline to participate in such prayer.
2. Kiwanians condemn that exercise of conscience which results in disrespect for the dignity of man, and in the demeaning of the human spirit.

**INTERNATIONAL COMMITTEE
ON RESOLUTIONS**

Chairman, Edward A. Novak, Jr., M.D.
162 Clinton Street, Redwood City, California 94062
(Mid-Peninsula A.M.-Redwood City Club)

Raymond B. Allen
565 - 11th Street "A" West, Owen Sound, Ontario N4K 3T8

Bjarni B. Asgeirsson
Marbakki, 170 Seltjarnarnes, Iceland
(Seltjarnarnes-Nes Club)

L. H. "Larry" Birbeck
14408 - 80th Avenue, Edmonton, Alberta T5R 3K3
(Edmonton-Oil Capital Club)

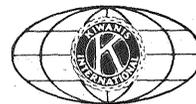
William M. Eagles, M. D.
4608 Sylvan Road, Richmond, Virginia 23225
(Chesterfield Club)

John T. Roberts
6636 Sheffield Avenue, Baton Rouge, Louisiana 70806
(Audubon, Baton Rouge Club)

Robert E. "Bob" Wales
7732 Goodwood Boulevard, Baton Rouge, Louisiana 70806
(Capital City, Baton Rouge Club)

Judge Gilbert H. Zitzelsberger
17700 Fort Street, Riverview, Michigan 48192

Kiwanis International
101 East Erie Street
Chicago, Illinois 60611



RESOLUTIONS

**67th ANNUAL CONVENTION
OF KIWANIS INTERNATIONAL
MINNEAPOLIS, MINNESOTA
JUNE 27-30, 1982**

Proposed resolutions will be presented for action by the delegates to the 67th Annual Convention of Kiwanis International in Minneapolis, Minnesota June 30, 1982, and are not effective unless adopted by the delegate body. They are presented by the International Committee on Resolutions in accordance with the International Bylaws and are recommended by the Committee on Resolutions.

INTRODUCTION

Your Committee on Resolutions proposes the following resolutions to be acted upon by the House of Delegates on Wednesday morning, June 30, 1982, at the 67th Annual Convention of Kiwanis International in Minneapolis, Minnesota.

These are a product of proposed resolutions received from clubs and districts as well as the Committee's drafting of additional resolutions at the time of its meeting in Chicago during the period of April 28-30, 1982.

Your Committee wishes to express its thanks and appreciation to all clubs and districts which submitted proposed resolutions and to all who submitted other material for its consideration. While we regret that we were unable to use all of the ideas expressed, the Committee would urge individual clubs and districts to pursue on their own those projects which they believe will merit their support and attention.

It is the hope of your Committee that resolutions which are adopted will become the basis for dynamic programs of service by individual clubs. We would also remind clubs that all previous resolutions remain in effect as long as they serve a need for an individual club or an entire district. Clubs are encouraged to pursue those areas of concern which they believe will enable them to render true community service.

KIWANIS INTERNATIONAL BYLAWS ARTICLE X

"Section 2. All proposed resolutions shall be submitted to the Secretary of Kiwanis International by the International Board of Trustees, districts, or chartered clubs, at least sixty (60) days prior to the date of the Annual Convention. Within two weeks thereafter the International Committee on Resolutions shall meet to consider such proposed resolutions as well as any resolutions which may be initiated by the committee. The International Secretary shall send a copy of all resolutions recommended by the committee, other than memorial and appreciation resolutions, to each chartered club not later than thirty (30) days prior to the convention.

"No resolutions other than those so sent to chartered clubs shall be considered unless the International Board of Trustees shall recommend, by a two-thirds (2/3) vote, consideration of such resolutions by the Resolutions Committee."

7. SHARE GOOD HEALTH WITH CHILDREN

In this administrative year, Kiwanis has embarked on a truly international service program, that of sharing good health in three developing countries. Progress is being made, but the need is great—and much additional effort will be required. In the coming year, the focus will be on sharing good health with children—children who need adequate diets, immunizations, and the basic elements of health care to stay alive.

These services can be provided through Project Concern if Kiwanians will open their hearts to a child they have never seen, in a country they may never have visited, but whose needs are the difference between life and death.

THEREFORE, BE IT RESOLVED THAT:

1. *Kiwanis clubs be encouraged to select a village in Bolivia, The Gambia, or Indonesia and provide that village, so far as possible, with the resources needed to improve the health of its children.*
2. *Every Kiwanis club be encouraged to undertake the provision of some measure of primary health care to the children of its own community, wherever that need exists.*

8. FREEDOM OF CONSCIENCE

Freedom of conscience is the touchstone of a free society. Freedom of conscience is violated equally by those who seek to deny the use of public prayer and by those who seek to compel it. A free conscience is a conscience which is free to choose. Whether a man derives his ethic from belief in a supreme being Who responds to prayer, or from belief in a fundamental spirit of human existence which does not, it is essential that no power inhibit the exercise of his conscience.

Freedom of conscience, however, is not absolute. Although its free exercise must not be denied, its exercise must be condemned wherever and whenever that exercise advocates or condones conduct that debases the human spirit.

THEREFORE, BE IT RESOLVED THAT:

1. *Kiwanians and Kiwanis clubs continue to pray together and, at the same time, recognize the right of individuals to decline to participate in such prayer.*
2. *Kiwanians condemn that exercise of conscience which results in disrespect for the dignity of mankind and in the demeaning of the human spirit.*

5. CHARACTER EDUCATION PROGRAMS

The foundation of any nation's programs of education must be the development of character and values. In an age when problems are solved largely by technology, we are prone to forget the very real "people problems." The early development of positive interpersonal relationships will help prevent some of these problems that lead people into rash and resentful actions. Children want to love and be loved; sadly, many need to be taught how to love themselves before they can love and respect others.

Curricula for character education programs for elementary schools are already available. For example, the Thomas Jefferson Research Center has developed such a curriculum which teaches values and character—respect for one's own life and property and for the lives and properties of others. Schools which have initiated this program have experienced as much as an 80% reduction in vandalism. Many Kiwanis clubs are already funding such programs.

THEREFORE, BE IT RESOLVED THAT:

1. *Kiwanis clubs actively encourage the institution of character education curricula in their local schools.*
2. *Kiwanis clubs financially support character education programs where that support is needed.*

6. CHARTER II/SPONSOR II PROGRAM

Kiwanis International initiated about one year ago a program called "CHARTER II," the aim of which is to bring the membership of Kiwanis clubs up to a minimum of 25 members. Success of this program will produce more Kiwanians dedicated to community service.

Many clubs, however, cannot achieve CHARTER II strength without assistance. A companion program, "SPONSOR II," has now been initiated to provide that assistance.

THEREFORE, BE IT RESOLVED THAT:

1. *District officers give their wholehearted support to the SPONSOR II Program to assist clubs in attaining a minimum membership of 25.*
2. *Kiwanis clubs be encouraged to participate in the SPONSOR II Program to share in the enormous personal satisfaction of having helped elevate the level of Kiwanis service of another club.*

PREAMBLE

Resolutions are statements of intent of those who adopt them. Whether idealistic or utilitarian, they presume the involvement of those who offer them and those who support them. We can exempt neither our clubs nor ourselves from the call for involvement implicit in every resolution we adopt today.

The resolutions which follow are not proposed on behalf of either those who composed them nor on behalf of any narrow-interest or cause-oriented group. They are people oriented—addressed to the broad world each of us here knows.

Bound neither by the declarations of the past nor by the anticipation of decades yet to come, our resolutions confront the concerns of the present and the opportunities of the present. Each generation must establish its priorities for action here and now, and our proposed resolutions reflect those priorities.

Yet, in the midst of rapid and radical change, we hold on to what we know must endure. A world of people without hope, without freedom to achieve, without the necessities of health and life is a futile and arid world. A world of people uncommitted to high principle, indifferent to morality and ethics, having faith only in their own judgments and capabilities is a sterile and worthless world, regardless of our scientific achievement or our standard of living. And so each age must recommit itself to those principles and values which endure and those truths which are eternal.

The resolutions proposed are designed for the betterment of all people worldwide. They presume the universality of mankind and the worth of individuals everywhere.

By what we resolve today and by what we do in the year ahead, we can give visible expression to our conviction that now, more than ever before, the volunteer can play the leading role in the creation of a better world for all people.

1. SPECIAL OLYMPICS

The mentally retarded are very special persons. For many years they were set aside and given little opportunity to try for, let alone achieve, success and recognition. Yet the desire to excel is just as strong in these persons as it is in all other people. The Special Olympics Program affords them an opportunity to try and to excel.

The Sixth Quadrennial Summer Special Olympics Games will be held in Baton Rouge, Louisiana in July of 1983. Special persons from around the world will gather to engage in various games, but each must start in a local meet. It is in these local games that Kiwanians can best serve. Manpower and funds will be required. But, most of all, the expression of a Kiwanian's interest and love will encourage special persons to successfully compete in these Olympic Games.

THEREFORE, BE IT RESOLVED THAT:

1. *Every Kiwanis club in those nations in which the Special Olympics Program now exists be strongly encouraged to assist financially and with manpower in the holding of the games on a local, state, provincial, regional, national, and international level.*
2. *Kiwanis clubs in those nations which do not currently have a Special Olympics Program be strongly encouraged to develop such a program.*

2. SUPPORT FOR SPONSORED YOUTH PROGRAMS

The Kiwanis ideal of service to the community and its people has been successfully taught to generations of young people through our several sponsored youth programs. By precept and example, we have encouraged the young men and women of Circle K, Key Club, Keywanettes, Builders Clubs, KIWA Juniors, and other youth organizations we sponsor locally to learn of the satisfaction that comes from devoting a part of one's life to serving others. In turn, the members of these youth organizations have taught us that service is not limited by age or sex, time or wealth—that only the desire to serve is essential. Kiwanis is justly proud of the achievements of the younger members of the K-Family.

THEREFORE, BE IT RESOLVED THAT:

1. *Sponsoring Kiwanis clubs acknowledge and accept their obligation to completely fulfill their responsibilities to Circle K, Key Club, Keywanettes, Builders Clubs and KIWA Juniors.*
2. *Kiwanis clubs give priority to the growth of these Sponsored Youth organizations by strengthening existing clubs and by sponsoring new clubs.*

3. THE FAMILY

Families weave the fabric of our society. To the extent this fabric is torn or stained, the values of the community are diminished and the human spirit is debased.

Kiwanis is an association of men who recognize the vital need to strengthen family bonds of love and mutual respect so that the eyes of children may be elevated to see the true, the beautiful and the good.

The weakening of the family unit comes from internal neglect. If we lose respect for parental authority—if we fail to achieve family unity—if we dissolve family ties and neglect family responsibilities, it is most often because, consciously or subconsciously, we choose to do so. If we are to survive as a civilized society in a free world, we must reaffirm our value system as one that places highest priority on the solid Family Unit.

THEREFORE, BE IT RESOLVED THAT:

1. *Kiwanians be examples in the community of men dedicated to wholesome family life.*
2. *Kiwanians stand firm and make themselves loudly heard in opposition to those whose actions threaten and undermine the integrity of the family.*
3. *Kiwanis clubs participate in Family Day observances that stress positive actions and positive attitudes by families.*

4. UNDERPRIVILEGED CHILDREN— A KIWANIS CONCERN

From its earliest days, Kiwanis has reserved a special place in its service programs for the underprivileged child. When the Detroit No. 1 Club adopted Walter Kiwanis, it gave expression to this concern for children who had less than a fair share of the good things of life. Over the span of years since those early days, Kiwanis clubs throughout the world have sought out those children who are disadvantaged and tried to improve the quality of their lives. We have shown our concern. It is work that we do best, and it is work that we do in concert with other members of the K-Family.

THEREFORE, BE IT RESOLVED THAT:

1. *Every Kiwanis club during the administrative year 1982-83 be strongly encouraged to undertake at least one major service project to help underprivileged children.*
2. *Kiwanis clubs everywhere be encouraged to publicize this work in order that the world will know that underprivileged children are a major and permanent Kiwanis concern.*



MESSAGE OF THE PRESIDENT

TO THE

INTERNATIONAL BOARD OF TRUSTEES

APRIL 30, 1982

To commence our Board meeting this evening I would like to express for the record my sincere appreciation for the complete cooperation I have received from each of you in carrying out your assignments and responsibilities this year. No one could ask for a better or more sincere effort.

Our most pressing problem at this point in time is the degree of negative reaction we are receiving on the proposed dues increase. My feeling is that the increase will not be accepted by the delegate body unless we are completely frank and open about the problem. Talking about inflation is not the answer. We must show clearly and graphically what the problem is, the circumstances which caused it and the reasoning for the solution we have chosen. I would suggest that we cannot accept less than a \$5 increase, but I personally would have no problem with a modification that resulted in a \$3 assessment and a \$2 dues increase.

Our thrust at this meeting must be towards showing our electorate that we are completely responsible and are clearly and efficiently carrying out that responsibility.

The Indianapolis headquarters is still on schedule and on budget. Except for a possibility of a strike, we are in good position to complete our move on time.

I have attended two White House briefings and visited with the Prime Minister of Canada in recent weeks. The thrust of Mr. Reagan to accentuate Private Initiatives is one that we should follow quickly and strongly. To this end I have appointed a special committee of the Board to review and recommend to us the direction we should take in this effort. Mr. Ray Allen has accepted the chairmanship ably assisted by Aubrey Irby, Ray Lansford, Mark Arthur, Jr. and Albert Cox. The committee will report to us at our Minneapolis meeting.

My travels have exposed me to many wonderful projects being conducted throughout Kiwanis. Any doubt I may have had concerning our extension efforts was completely dispelled by the results of these programs. Kiwanis is having a great impact on the International scene.

Warren Edwards will not be with us at this meeting due to his daughter's wedding and other conflicts. Frank DiNoto has graciously agreed to chair the Communications Committee in Warren's absence.

I look forward to a productive and dynamic meeting over the next four days.

E. B. "Mac" McKittrick
President

MESSAGE OF THE PRESIDENT-ELECT
TO THE
INTERNATIONAL BOARD OF TRUSTEES
April 30, 1982

I am happy to report to you that a very successful training conference was held for the Governors-elect in March under the able direction of Leadership and Council Committee Chairman Frank Di Noto, and members Les Myers and Ray Allen. Treasurer Aubrey Irby contributed much to the success of the conference, leading several workshops, and Past President Merald (who is a member of the Leadership and Council Committee) aided greatly in the planning of the conference. I sincerely appreciate the fine help of these Board members. After meeting with the Superstars, I am convinced that this is absolutely the best Class of Governors that has ever come together. They are dedicated, capable, and tremendously enthusiastic, and I look for a super year of service and leadership from them. You will be interested to know that they elected Carol Wolf, the Governor-elect of the Austria-Germany District to be the Class Chairman, and Arne Sarya, Governor-elect of the Michigan District, to be their Class Secretary. So far as I know, this is the first time that a Class of Governors has elected a Chairman from outside of the continental limits of North America.

President-elect Eyjolfur Sigurdsson of Kiwanis International-Europe was also present for the training conference and assisted in many ways. I anticipate a very good working relationship between myself and Eddi Sigurdsson and I hope that some of the problems that have existed between Kiwanis International and Kiwanis International-Europe will be resolved in 1982-83.

The Committee on Leadership and Council will be considering at this Board Meeting the plans for the completion of the training of the Governors-elect at the Post-Convention Meeting in Minneapolis. This schedule of events will be presented to you later in this Board Meeting.

In discussions with the Governors-elect, the financial situation of Kiwanis International was thoroughly reviewed and while the Governors-elect express a concern for the financial stability of Kiwanis, they are nearly unanimous in their support of the proposed \$5.00 dues increase. They also showed strong support for the proposed bylaw amendment designating a specified Board representative from the Asia-Pacific area. In regard to the restructuring amendment, they appeared to be somewhat cool.

It would seem from my discussions with various district leaders, that we have our work cut out for us if our proposed amendments are to pass in Minneapolis. It is imperative that the members of the Board stick together and that they use every means available to them to help sell the districts that they counsel on the vital need for the proposed dues increase. To do otherwise will threaten the very future of Kiwanis. I know that we can count on every member of the Board to do his best to sell our Board position.

Respectfully submitted,

JOHN T. ROBERTS
President-elect

REPORT OF THE SECRETARY
TO THE
INTERNATIONAL BOARD OF TRUSTEES

April 30, 1982

While the past few months have certainly not represented a normal period with respect to carrying out our management responsibilities, the next few months will present us with about every conceivable management challenge imaginable. As we make adjustments in putting our team in place in Indianapolis, we will encounter problems in nearly every phase of our staff operation. Although we will certainly have a cadre of experienced staff, the large turnover of personnel has to temporarily affect our overall efficiency. Our objective during this period will be to maintain our services at the best possible level while developing a strong team in Indianapolis for the future.

MEMBERSHIP The actual paid membership as of March 31, 1982, is 292,371. This figure is generally consistent with the posture of our membership at this period over the past few years. It clearly reflects the lack of a consistent new growth pattern and the continuing problem with respect to the loss of existing members at about the same level as new additions. Once our staff organization is fully in place in Indianapolis, membership development planning will occupy a new high priority.

MINNEAPOLIS CONVENTION The convention program is solidly in place and should provide an outstanding forum for all Kiwanians and their families. Although the current figures on registration would indicate that we are running about 2,700 registrants behind our usual number at this time of year, the totals for the past three weeks are beginning to reflect a more positive trend. We are budgeted to break even on the convention if we obtain only 10,000 total registrants. Current estimates, however, are that we will have approximately 11,000 registrants. This, of course, will not equal our New Orleans registration of 12,878, but will enable us to have a strong convention. The chairman of the convention committee will, of course, report further on the excellent program which has been planned.

GOVERNORS-ELECT CONFERENCE This year's Conference for Governors-elect was held at the Westin Hotel from March 23 to March 27. President-elect Johnny and the members of the Board Committee on Leadership and Council, conducted an extremely well received program. The Governors-elect left the conference with a high degree of enthusiasm. Percy Shue and the Convention Department provided very effective staff support for this meeting.

CONFERENCE FOR DISTRICT SECRETARIES

The District Secretaries met in Chicago on April 17-19, and this, also, turned out to be a very productive program. Fay McDonald presided over the meeting and other members of the staff attended as invited for special portions of the agenda. Fay's role in the conference was evident from the many favorable comments from the Secretaries concerning the role which he played.

STAFF CHANGES

We were very fortunate to secure the return of Terry Shaffer to the Kiwanis staff. He will supervise the Sponsored Youth area over the next few months and will help us to develop a new Sponsored Youth Department approach.

We were also fortunate to obtain the services of Jerome H. Beer as our new Personnel Manager. Jerry's immediate past experience was with The Putnam County Hospital in Indianapolis where he was responsible for hospital administration involving personnel, finance and purchasing. Rounding out our newly organized Personnel Department is Theresa A. Niles, also from Indianapolis, where she was the Personnel Director for Wright Manufacturing Corporation. This will now place us in an adequate position to address our many personnel matters, including extensive interviewing and hiring in the Indianapolis area.

I would, therefore, request that the Board approve the appointment of A. G. Terry Shaffer as the Director of Sponsored Youth, Jerome H. Beer as the Manager of Personnel and Theresa A. Niles as Personnel Supervisor.

(Approved)

Respectfully submitted,

J. William Kleindorfer
International Secretary

GENERAL OFFICE ADMINISTRATIVE ACTION

April 30 - May 4, 1982

a. ELIMINATION OF MEMBERSHIP OF NOT-MEETING CLUBS FROM ACTIVE MEMBERSHIP FILES

<u>CLUBS</u>	<u>NUMBER OF MEMBERS</u>	<u>ORG. DATE</u>	<u>LISTED AS NOT-MEETING</u>
Golden Glades, North Miami Beach, Fla.	13	10-1-77	9-22-81
Elsberry, Missouri	4	6-20-50	9-22-81
Steel, Missouri	8	6-2-49	9-22-81
Albertville, Alabama	15	1-12-79	9-25-81
Ensenada, Mexico	20	9-29-80	9-25-81
Suburban Lake Worth, Sunrise, Fla.	13	7-22-80	9-25-81
Greenwood, Arkansas	9	10-14-74	9-25-81
Rancho Monserate, Fallbrook, California	52	8-20-76	10-6-81
South Brevard Beaches, Florida	3	3-20-74	10-6-81
Seymour Breakfast, Indiana	13	6-17-75	10-6-81
Upland, Indiana	17	5-23-79	10-6-81
Wimbleton, Tennessee	9	11-19-76	10-6-81
Northeast Detroit, Michigan	14	2-29-28	10-6-81
Cando, North Dakota	21	9-29-80	10-6-81
Mansfield, Massachusetts	10	6-6-78	10-6-81
Kings County, Golden K, New York	19	9-25-80	10-6-81
Jackson Center, Ohio	16	1-16-65	10-6-81
Mentor, Ohio	19	5-14-56	10-6-81
College Place, Washington	16	9-30-47	10-6-81
Oregon Trail (The), Pendleton, Oregon	10	9-28-71	10-6-81
Miami, Oklahoma	10	7-29-63	10-6-81
Armenia, Quindio, Colombia	25	5-30-79	10-12-81
Amero, Colombia	15	2-26-78	10-12-81
Florencia, Colombia	15	8-5-77	10-12-81
Libano, Tolima, Colombia	33	5-21-79	10-12-81
Los Puentes, Honda, Tolima, Colombia	25	3-6-79	10-12-81
Pereira, Risaralda, Colombia	21	3-7-79	10-12-81
Pitalito, Huila, Colombia	24	5-15-79	10-12-81
Gualaceo, Ecuador	20	9-22-78	10-12-81
New Castle Early Birds, Indiana	12	1-15-76	10-12-81
Olive Branch, Mississippi	26	6-24-81	10-12-81
Madison, Nebraska	16	9-29-80	10-12-81
Allen, Oklahoma	6	8-30-76	10-12-81
Broken Arrow, Oklahoma	7	6-14-78	10-12-81
North Milwaukee, Wisconsin	23	4-15-37	10-12-81
Kern Valley, California	14	9-29-78	10-22-81
Flint South, Michigan	22	7-13-55	10-22-81
Colonial Village, Lansing, Michigan	11	12-22-54	10-22-81
Spring Arbor, Michigan	7	7-22-57	10-22-81
West Point, Nebraska	10	6-13-67	10-22-81
Jefferson Township, Oak Ridge, New Jersey	15	9-7-77	10-22-81
Thorold, Ontario, Canada	21	9-27-78	11-2-81
Cutlerville, Michigan	16	9-17-80	11-2-81
Town of Wallkill, Circleville, New York	19	7-6-72	11-2-81
Glouster, Ohio	10	10-16-25	11-2-81
Mineral Ridge, Ohio	22	1-20-80	11-2-81

ELIMINATION OF MEMBERSHIP OF NOT-MEETING CLUBS FROM ACTIVE MEMBERSHIP FILES

<u>CLUBS</u>	<u>NUMBER OF MEMBERS</u>	<u>ORG. DATE</u>	<u>LISTED AS NOT-MEETING</u>
Nordonia Hills, Ohio	9	6-25-51	11-2-81
Kermit, West Virginia	9	3-12-48	11-2-81
Vienna, West Virginia	16	3-26-79	11-2-81
Ajax-Pickering, Ontario, Canada	8	3-6-79	11-9-81
Salaberry, P. Q., Canada	9	10-16-79	11-9-81
Wellington, Guelph, Ontario, Canada	89	5-4-77	11-9-81
Manasota, Sarasota, Florida	6	7-31-73	11-9-81
Nickerson, Kansas	-	6-13-81	11-9-81
Fordyce, Arkansas	12	3-24-80	11-9-81
Inner Joplin, Missouri	7	2-8-78	11-9-81
St. Ann, Missouri	8	1-13-77	11-9-81
Warren, Arkansas	10	11-29-79	11-9-81
Maryvale, Phoenix, Arizona	8	4-21-60	11-9-81
Cumberland, Atlanta, Georgia	8	5-23-80	11-16-81
North Lima, Ohio	10	6-12-79	11-16-81
Tri-Valley, Dresden, Ohio	18	6-3-80	11-16-81
Las Animas, Colorado	7	6-10-43	11-16-81
Prospect, South Australia, Australia	9	6-25-76	11-24-81
North Spartanburg, South Carolina	10	8-16-78	11-24-81
Bridgehampton East, New York	20	6-17-80	11-24-81
Greenwich Village, New York	21	3-27-56	11-24-81
Plainview, New York	-	9-30-81	11-24-81
Grand Forks, British Columbia	8	10-14-76	11-24-81
Malin, Oregon	24	3-12-81	11-24-81
Aloha, Oregon	8	7-25-72	11-24-81
Moorestown-Mount Laurel, New Jersey	12	9-21-50	12-3-81
Wolcott, Connecticut	10	10-16-80	12-3-81
Bato, Philippine South	25	6-10-78	12-3-81
Matalom, Philippine South	29	7-7-79	12-3-81
Libungan, Philippine South	24	3-24-80	12-3-81
Tupi, South Cotobato, Philippine South	21	5-31-76	12-3-81
Toril, Davao City, Philippine South	12	5-1-78	12-3-81
Athens West, Georgia	30	7-30-81	12-8-81
College Park, Georgia	12	10-18-62	12-8-81
Midland-Summit, Tacoma, Washington	26	9-23-80	12-8-81
Marlow, Oklahoma	25	6-16-81	12-8-81
Ridgmar, Ft. Worth, Texas	20	7-21-81	12-8-81
Tung Shih, Republic of China	20	6-22-79	12-15-81
Li Sun, Taichung, Republic of China	20	5-30-79	12-15-81
Tri-City Airport, Blountville, Tennessee	11	7-24-75	12-15-81
Providence (Downtown), Rhode Island	12	9-6-78	12-15-81
Amarillo-East, Texas	19	12-14-71	12-15-81
Del Rio, Texas	10	4-25-74	12-15-81
Donna, Texas	6	9-5-73	12-15-81
Kingsville-Javelinas, Texas	24	9-17-69	12-15-81
Oklahoma City, Capitol, Oklahoma	12	1-19-72	12-15-81

(continued)

ELIMINATION OF MEMBERSHIP OF NOT-MEETING CLUBS FROM ACTIVE MEMBERSHIP FILES

<u>CLUBS</u>	<u>NUMBER OF MEMBERS</u>	<u>ORG. DATE</u>	<u>LISTED AS NOT-MEETING</u>
Rio Hondo, Texas	19	11-27-79	12-15-81
Temple, Oklahoma	15	2-15-80	12-15-81
Phoenix, South Mountain, Arizona	5	12-13-74	12-30-81
St. Stephens, Hickory, North Carolina	8	11-16-78	1-14-82
Woodstock, Portland, Oregon	16	9-23-70	1-14-82
Granger, Utah	1	9-12-79	1-18-82
Greater Twin Falls, Idaho	13	11-12-73	1-18-82
LaVerkin, Utah	15	3-5-80	1-18-82
West Jordan, Utah	20	11-26-80	1-18-82
Greater Calumet County, Chilton, Wisconsin	20	9-29-80	1-18-82
DeSoto, Kansas	19	1-30-81	1-27-82
Pine Bluff Golden K, Arkansas	12	4-26-28	1-27-82
Meadows (The) East Longmeadow, Mass.	10	5-21-79	2-3-82
North End (The), Boston, Mass.	6	11-17-77	2-3-82
White Oak Borough, Pennsylvania	7	6-15-59	2-3-82
Ettrick-Matoaca, Virginia	17	10-26-64	2-9-82
Clearwater Beach, Florida	13	11-26-80	2-9-82
Florida City, Florida	5	4-17-80	2-9-82
Panama City East, Florida	8	4-16-26	2-9-82
Indianapolis O. M. T., Indiana	21	9-29-81	2-9-82
Metropolitan Des Moines, Iowa	20	5-26-70	2-9-82
Penn Hills Golden K, Pennsylvania	19	12-22-77	2-9-82
Rifle, Colorado	30	5-14-81	2-9-82
Glenboro Golden K, Manitoba, Canada	21	1-6-81	2-9-82
Yorkton, Saskatchewan	15	4-24-53	2-9-82
Néiva, Colombia	24	3-15-79	2-18-82
Dania, Florida	6	11-23-76	2-18-82
Dundee Township, Dundee, Illinois	6	5-31-56	2-25-82
Pittsfield, Illinois	11	8-23-77	2-25-82
Providence, Kentucky	11	10-10-24	2-25-82
Powell County, Kentucky	25	11-12-79	2-25-82
Russell County, Kentucky	21	8-19-80	2-25-82
Interstate, Portland, Oregon	17	9-23-69	2-25-82
Cannery Row-Monterey Peninsula, Monterey, Ca.	13	1-7-76	3-4-82
Fort Lauderdale, Eight-Four, Florida	9	6-20-78	3-4-82
Clayton County-Tara, Georgia	33	5-9-74	3-4-82
Oxford-Orion, Michigan	12	8-26-76	3-4-82
Richmond Area, Michigan	22	9-24-80	3-4-82
Piedmont, Alabama	19	11-3-78	3-6-82
Medford, New Jersey	8	2-25-71	3-6-82
Pompton Lakes, New Jersey	12	11-29-46	3-6-82
Saddle Brook, New Jersey	6	5-23-62	3-6-82

ELIMINATION OF MEMBERSHIP OF NOT-MEETING CLUBS FROM ACTIVE MEMBERSHIP FILES

<u>CLUBS</u>	<u>NUMBER OF MEMBERS</u>	<u>ORG. DATE</u>	<u>LISTED AS NOT-MEETING</u>
Saddleback Valley, California	18	12-17-80	3-30-82
Oquawka, Illinois	12	11-23-59	3-30-82
Butler, Georgia	6	5-29-80	4-7-82
Riverdale Breakfast, Georgia	17	6-18-81	4-7-82
Shannon Area, Union City, Georgia	23	9-1-81	4-7-82
Glenpool, Oklahoma	7	9-11-80	4-7-82
Fort Worth-Sundown, Texas	7	5-24-79	4-7-82
Atmore, Alabama	14	10-19-76	4-16-82
Bethpage, New York	13	11-6-80	3-17-82
Ellenville, New York	16	8-18-80	3-17-82
Franklinville, New York	21	9-29-81	3-17-82
Golden K, Maspeth, New York	9	12-17-76	3-17-82
Lake Success, New York	17	8-29-80	3-17-82
North Shore Towers, Queens, New York	18	9-24-80	3-17-82
Seaford, New York	24	10-1-80	3-17-82
Smithtown, New York	24	2-5-81	3-17-82
Rainier District, Seattle, Washington	9	11-8-49	3-17-82
South Charleston, West Virginia	6	5-17-72	3-17-82
North Adams, Massachusetts	15	12-6-21	3-25-82

b. NEW KIWANIS CLUBS ORGANIZED SINCE LAST MEETING OF INTERNATIONAL BOARD OF TRUSTEES

<u>CLUB</u>	<u>COMPLETION DATE</u>	<u>MEMBERSHIP</u>
Moravia, San Jose, Costa Rica	11-20-81	21
Calceta, Manabi, Ecuador	1-15-82	28
Pescara, Italy	1-21-82	20
Metro Ormoc, Ormoc City, Philippines	1-23-82	25
Punta Blanca, Manukan, Zamboanga Del Norte, Phil.	1-24-82	29
Round Rock-Sundowners, Texas	1-25-82	22
Saddle Mountain, Mattawa, Washington	1-27-82	22
Lyon Lumiere, France	2-1-82	20
Northport, Alabama	2-1-82	36
Gumaca, Quezon, Philippines	2-2-82	20
Andenne, Belgium	2-2-82	21
Wayne County West, Westland, Michigan	2-6-82	24
Reykjavik-Vifill, Iceland	2-9-82	32
Carol Stream, Illinois	2-10-82	20
Hudson Falls-Port Edward, New York	2-10-82	20
Elmwood, Jefferson, Louisiana	2-11-82	21
Alvuera, Leyte, Philippines	2-13-82	25
Dongmoon, Seoul, Korea	2-15-82	31
Novara, Italy	2-15-82	24
East Shore, Harrisburg, Pennsylvania	2-16-82	20
Farmington, Utah	2-18-82	27
Hicksville, Ohio	2-18-82	21
Roswell-Zia, New Mexico	2-18-82	31

NEW KIWANIS CLUBS ORGANIZED SINCE LAST MEETING OF INTERNATIONAL BOARD OF TRUSTEES

<u>CLUBS</u>	<u>COMPLETION DATE</u>	<u>MEMBERSHIP</u>
Frankfort District, Ridgeley, West Virginia	2-20-82	23
Jefferson Breakfast, Watertown, New York	2-23-82	26
Fresno West, Fresno, California	2-24-82	20
Starrett City, Brooklyn, New York	2-24-82	24
Rioneiva-Neiva, Colombia, S. A.	2-24-82	22
Alice Springs, Northern Territory, Australia	2-24-82	25
Wautoma Area, Wautoma, Wisconsin	2-25-82	23
Indy East Central, Indianapolis	2-27-82	27
Hsin Chung, Taiwan, Republic of China	2-27-82	30
Leopoldsburg, Belgium	3-1-82	20
Kentwood, Michigan	3-3-82	22
Northeast Louisiana University, Monroe, La.	3-4-82	27
Spotswood Trail, McGaheysville, Virginia	3-4-82	22
Bay-Osos, Los Osos, California	3-4-82	29
Pully, Switzerland	3-5-82	20
Buena Vista, Colorado	3-5-82	27
Sejong, Seoul, Korea	3-5-82	28
Mendrisiotto, Switzerland	3-8-82	20
Crown City, Coronado, California	3-11-82	20
Chih Chang, Taiwan, Republic of China	3-15-82	30
Norcross, Georgia	3-16-82	29
Cheyenne Mountain, Colorado Springs, Colorado	3-16-82	26
Anderson County, Lawrenceburg, Kentucky	3-17-82	20
Toulon Grand Cap, France	3-17-82	27
Montgomery East, Alabama	3-18-82	21
Lake Kiowa, Texas	3-18-82	20
South Umpqua of South Douglas County, Oregon	3-22-82	25
The Trails, Ormond Beach, Florida	3-23-82	29
Downtown Ukiah, California	3-23-82	24
Onaway Area, Michigan	3-25-82	22
Union City Breakfast, Tennessee	3-25-82	34
Roermond, Netherlands	3-25-82	20
Lorient "Bro An Oriant", France	3-25-82	20
Zane Grey Country, Payson, Arizona	3-29-82	22
Makahambus, Cagayan De Oro City, Philippines	3-29-82	26
Batesville, Mississippi	3-30-82	20
La Mesa Springs Golden K, California	4-5-82	22
Malibu, California	4-5-82	56
Horizon, Tucson, Arizona	4-8-82	22
Indianapolis-Worldwide, Indiana	4-10-82	23
St. Catharines Central, Ontario, Canada	4-13-82	37
Torrey Pines, La Jolla, California	4-14-82	21
South Carroll, Eldersburg, Maryland	4-14-82	20
Watertown Golden K, South Dakota	4-15-82	25
Mariveles, Bataan, Philippines	4-17-82	20

c. Club Incorporations:

Albert Lea Golden K, MN	Georgetown, ON
Argos, IN	Gillespie, IL
Ashland, Breakfast, OH	Glacier, Kalispell, MT
Ayden-Grifton, NC	Glatsonbury, CT
Blue Springs, MO	International Falls, MN
Blytheville, Chickasaw, AR	Indian River, Philadelphia, NY
Brazos County, TX	Jupiter Sunset, FL
Broadway Portland, OR	Manitowoc, Breakfast, WI
Canton, MS	Mesa-Roadrunners, AZ
Chicago, Breakfast, IL	Morris, IL
Cleburne, Early Birds, TX	Niagra Falls-Central, ON
Coliseum, Hampton, VA	North Rapides, Tioga, LA
Coon Rapids, IO	Oaklands-Murfreesboro, TN
Crete Area, IL	Oconomowoc, Golden K, WI
Crofton, MD	Pablo, Jacksonville Beaches, FL
Crookston Pioneer 100, MN	Picayune, MS
Dillon, MT	Richmond, Eastern Gateway, IN
Don Mills, ON	Rochester, Golden K, MI
Downtown Albuquerque, NM	Rochester West Central, NY
Dumas, AR	Santa Clara, UT
Dunedin-Golden K, FL	Sunrise, Citrus Heights, CA
East Grand Forks, MN	Tampa-Sunrise, FL
Falconer, NY	Thames Valley, London, ON
Ferguson, MO	Thief River Falls Golden K, MN
	Waterfront, Olympia, WA

d. Name Change:

From Kiwanis Club of Louisville-Bluegrass, Kentucky
To: Kiwanis Club of Louisville-Plainview, Kentucky

e. Circle K Clubs Completed:

CIRCLE K CLUBS

Tift College
Central Maine Vocational Technical Institute
Wayne Community College
Seattle Pacific College
Clayton Junior College
University of Alabama-Birmingham
North Texas State University
The College of St. Francis

KIWANIS SPONSOR

Forsyth-Monroe County, GA
Auburn, ME
Goldsboro, NC
Downtown Seattle, WA
Southlake, Clayton County, GA
Magic City, Birmingham, AL
University Drive-Denton, TX
Joliet, IL

CIRCLE K CLUBS

Lesley College
Fairfield University
Columbus College
Nebraska Wesleyan University
Dakota Wesleyan University
Alcorn State University
Ohio Valley College

Marietta College
Grace College
Universidad Metropolitana
Citrus College
Alice Lloyd College
Huston-Tillotson College
University of Maryland
Lake City Community College
Texas Christian University
Augusta College
Franklin College
Mercer County Community College
Central Oregon Community College
Western Washington University
Salem College
Southampton College
Trenton State College
Delgado Westbank Community College
Pennsylvania State Univ.-New Kensington
Northeast Mississippi Junior College
Liberty Baptist College
Brooklyn College
Lakeland College
The City College of New York
Shortwood Teacher's College
Stephen F. Austin State University

KIWANIS SPONSOR

Cambridge, MA
Fairfield, CT
Columbus, GA
Capital City, Lincoln, NE
Mitchell, SD
Alcorn State University, MS
Parkersburg (Midtown), WV

Marietta, OH
Warsaw, IN
Barranquilla, Atlantico, Colombia
Azusa & Glendora, CA
Pippa Passes, KY
Greater East Austin, TX
Oxon Hill, MD
The Gateway, Lake City, FL
University Area of Fort Worth, TX
Augusta Inc., GA
Franklin, IN
Princeton/West Windsor, NJ
Bend, OR
Kulshan, Bellingham, WA
Winston-Salem, NC
Greater Westhampton, NY
Ewing Township, NJ
West Jefferson, Harvey, LA
New Kensington, PA
Corinth, MS
Lynchburg, VA
Gravesend, Brooklyn, NY
Kohler, WI
Harlem, NY
North St. Andrew, Kingston Jamaica, WI
Nacogdoches, TX

f. KEY CLUBS COMPLETED

Mountain View High School
Marello Preparatory High School
J. P. Taravella High School
La Salle High School
Woodrow Wilson High School
Garner Senior High School
Dulaney Senior High School
John Ehret High School
Marie Katzenbach School For The Deaf
Riverside High School
Vashti Educational Center
Indian Hill High School
Cottage Grove High School
Dunedin Senior High School
Cedar Shoals High School
Happy Valley High School
Meridian Senior High School
Dunnellon High School
Corinth High School
Oak Ridge High School
Nashua Senior High School
Gage Park High School
Bloomington High School
Lutheran West High School
Baker High School
Methacton High School
Danville High School
Ceredo Kenova High School
Schenley High School
Grandview Heights High School
Washington Community High School
Port Huron High School
Weymouth South High School
Milton High School

Sangre Grande Junior Secondary School
Crete Monee High School
Newman Smith High School
Chippewa Valley High School
Tarkington High School
Henry Grady High School
John L. LeFlore High School
St. Angela Academy
Port Charlotte High School
Ecole Secondaire Vaudreuil
Glastonbury High School
Bob Hope High School
Don Bosco Technical High School
Tottenville High School
St. Cloud High School
George W. Stearns High School
New Brunswick High School
Old Town High School
Guilford High School

KIWANIS SPONSOR

Mesa, AZ
Santa Cruz, CA
Coral Springs, FL
Cheviot-Westwood, OH
North-West Tacoma, WA
Garner, NC
Timonium-Cockeysville, MD
West Jefferson, Harvey, LA
Ewing Township, NJ
Greenville, SC
Thomasville, GA
Montgomery, OH
Bohemia Sunrisers, Cottage Grove, OR
Dunedin, FL
Athens, GA
Metropolitan, Johnson City, TN
Meridian, ID
Dunnellon, FL
Corinth, NY
Orlando International Airport, FL
Nashua, NH
Chicago Lawn Area, IL
Bloomington, CA
Metro-West, Cleveland, OH
South Columbus, GA
Norristown, PA
Decatur, AL
West Huntington, WV
Oakland, Pittsburgh, PA
Northwest Columbus, OH
Washington, IL
Port Huron, MI
Weymouth, MA
Sweat Mountain, Roswell & Historic
Roswell, GA
Sangre Grande, Trinidad
Crete Area, IL
Carrollton, TX
Chippewa Valley, Clinton Township, MI
Cleveland, TX
Peachtree, Atlanta, GA
Fort Conde, Mobile, AL
Aiken, SC
Port Charlotte, FL
Dorion-Vaudreuil, PQ
Glastonbury, CT
Port Arthur, TX
Paterson, NJ
North Shore, Staten Island, NY
Kissimmee, FL
Katahdin, Millinocket, ME
New Brunswick, NJ
Orono-Old Town, ME
Alpine, Rockford, IL

KEY CLUBS COMPLETED

Seton Catholic High School
Lindsay Thurber Comprehensive High School
North High School
Lee County High School
West Jordan High School
Oak Grove High School
Los Alamitos High School
Old Mill Senior High School
Eisenhower High School
Norview High School
Monte Vista High School
Millbrook High School
Orange High School
Banning High School
North Marion High School
Mills E. Godwin High School
Hillcrest High School
Northview High School
Patrick Henry High School
Belen Jesuit Preparatory High School
Trinidad Tesoro Training School
Dublin High School
Fultondale High School
Brick Township Memorial High School
Governor John R. Rogers High School
Willamina High School
Cisco High School
Pontiac Central High School
Hanford Educational Park High School

KIWANIS SPONSOR

Cheyenne, WY
Red Deer, AB
Highland Park, Des Moines, IA
Beattyville, KY
Jordan Valley, Midvale, UT
Hattiesburg, MS
Los Alamitos, CA
Severna Park, MD
Warren, PA
Norfolk, VA
Spring Valley, CA
Raleigh, NC
Lander Circle, Village of Pepper Pike, OH
Banning, CA
Woodburn, OR
Tuckahoe, Richmond, VA
Greater Tuscaloosa, AL
Grand Rapids North, MI
North Minneapolis, MN
West Dade International, Miami, FL
Fyzabad, Trinidad
Dublin, OH
Gardendale-Fultondale, AL
Greenbriar, Brick Town, NJ
Puyallup Sunrisers, WA
Willamina-Grand Ronde-Sheridan, OR
Cisco, TX
Pontiac, MI
Richland, WA

g. Incorporation of Kiwanis Club Foundations:

none

h. Cancelled Meetings: (all with severe weather conditions making it impossible to hold a club meeting on dates indicated.)

Lakeland, North Webster, Indiana - January 11, 1982
Oak Ridge, Tennessee - January 12, 1982
Pineville, Louisiana - January 12, 1982
San Antonio-Olmos, Texas - January 12, 1982
Spring City, Tennessee - January 12 & 19, 1982
Audubon, Baton Rouge, Louisiana - January 13, 1982
Radford, Virginia - January 13, 1982
James River, Richmond, Virginia - January 20, 1982
Lincoln Park, Michigan - February 3, 1982
Monroe North, Michigan - February 3, 1982
Woodhaven, Michigan - February 3, 1982
Royal Oak, Michigan - February 4, 1982

i. District Bylaws Amendments

Eastern Canada and the Caribbean

Article XVI - increase in dues

Article XIV - nomination procedure on specified representative

Florida

Article 1, Section 1 - change in territorial limits to include Cayman Islands

Article VII, Sections 1 & 3, and Article VIII, Section 20 - creation of a
Committee for the Support of Candidates for International Office

Georgia

Article III, Section 1 - increase in number of divisions

Article XVI, Section 1 - increase in dues

Kansas

Article XV, Section 1 - increase in dues

Kentucky-Tennessee

Article XV, Section 1 - increase in dues

Louisiana-Mississippi-West Tennessee

Article XV, Section 1 - increase in dues

Michigan

Article XV, Section 1 - method of certifying membership re payment of District
dues

New England

Article V, Section 4 - duties of the Treasurer

Article XVI, Section 3 - clarification of disbursements procedure

Article XV, Section 1 - creation of interim new member dues

Article XVI, Section 4 - clarification of auditing procedure

Article XVI, Section 9 - disposition of funds from one fiscal year to another

Article VII, Section 1 - basic committee structure

Article VII, Sections 3 & 5 - composition of committees

Article VIII - redefinition of duties of certain committees

Article X, Sections 1 & 2 - selection of District Convention sites

New York

Article XV, Section 15 - adjustment of club obligations to the District

Ohio

Article XV, Section 3 - increase in Key Club sponsorship fee

Article XV, Section 1-b - establishment of subscription price of Buckeye
Bulletin

Article XII, Section 4 - obtaining written consent of candidates to be nominated

Pennsylvania

Article XV, Section 1 - increase in dues

Rocky Mountain

Article X, Section 11 - procedure on establishing District Convention regis-
tration fee

Article III, Section 1 - territory and number of divisions to be determined
by District Board

Article XV, Section 1 - increase in dues

Southwest

Article XV, Section 1 - increase in dues

Utah-Idaho

Article XV, Section 1 - increase in dues

Western Canada

Article XV, Section 2 - established new member dues

Article VII - established district committee on Promotion of Sponsored Youth

Article VIII - Sections 2, 3 & 18 - duties of committees on Circle K Clubs,
Key Clubs and Promotion of Sponsored Youth

Article XV, Section 1 - increase in dues

Wisconsin-Upper Michigan

Article XVI, Section 1 - increase in dues

Article XI, Section 9 - elimination of payment of mileage to District Conven-
tion and Midyear Conference

REPORT OF THE BOARD COMMITTEE ON ADMINISTRATION
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30 - May 4, 1982

Date of Committee Meeting: May 1, 1982

Place of Committee Meeting: General Office

Present: Members - Jean Ed. Friedrich, Henry L. "Les" Myers, Jr., James B. Richard
Chairman - Donald E. Williams
Staff - Leslie M. Atwood, L. A. Hapgood, William A. Brown,
James W. Kinkade, Dennis C. Shafer

NEW BUILDING - Donald E. Williams, Chairman

Status of the new building

Following a complete review by Chairman Don Williams and L. A. Hapgood of the building and site on April 29, it is possible to report excellent progress in all areas. The general contractor believes that the first week in August can be considered firm for completion of the contractor's work. One complication is possible. There are a number of unions whose contracts expire on or about June 1. Of those unions, only one, the insulators group, is apt to go on strike. This union has done so historically whenever their contracts have expired. Every effort will be made to work around this possible delay.

The completion date is obviously related to the moving date and the implementation of the relocation policies adopted by the Board. The committee has discussed this matter thoroughly and has the following recommendation:

Recommendation #1:

The committee recommends that the date of July 9 be established as the date after which eligible employees who are not relocating will be entitled to severance pay.

I move that recommendation 1 be adopted.

(Adopted)

Relocation Process

All aspects of the relocation process are moving along according to plan. The Merrill Lynch Relocation Management people are fulfilling their obligations on schedule.

Building Finances

During the last few days a full review has been undertaken of the remaining costs relating to the completion of the building and the relocation process. The sheet attached to this report as Exhibit A will demonstrate that the funds needed to complete the project appear to be intact as of this date.

Gifts to the New Building

To add to all that has already been accomplished, there will be a full promotion of the gift campaign at the Minneapolis Convention. Our architect, Melvin Meyer, has been willing to assist with this program on Saturday and Sunday. The booth will be so designed as to attract attention to the project and also make it possible for gifts to be made at that time.

The committee has also been researching several additional aspects of the gift campaign which might make it more attractive to the donor. The attorney for Kiwanis International Foundation, Thomas Lofton, has forwarded an opinion based upon the IRS ruling under which foundation funds from any source can be used for the construction of the building and the purchase of the land up to approximately \$709,000. This ruling indicates that should additional gifts to the Building Fund of the Kiwanis Foundation go beyond that figure, such additional funds, held in such a designated fund, can be paid to Kiwanis International on a continuing basis for the support of those areas which made it possible for funds to be transferred to Kiwanis from the Foundation for construction and servicing of those service areas in the first instance.

Such an opinion would make it possible for Kiwanis to announce to donors that their gifts could be tax exempt if their checks were made to the Building Fund of the Kiwanis International Foundation. A full explanation of the attorney's opinion would, of course, be included in any such announcement.

Consultation with the Kiwanis International Foundation leadership has indicated no reluctance on their part to cooperate in this regard. In fact attorney Tom Lofton has drawn all necessary forms for the transfer of the \$709,000 to Kiwanis and these same forms can be used for any additional transfers of funds beyond October 1, 1982.

Staff will advise clubs, districts and individual Kiwanians that they can make tax deductible gifts to the building by making their checks payable to the Building Fund of the Kiwanis International Foundation.

Ruskin Quote

The committee agreed that the use of the Ruskin quote on the theme of building is appropriate to use in the new building and an appropriate location will be found for such a plaque when donated.

Flags of all Kiwanis Nations

In order that the flags of all Kiwanis nations may be displayed on appropriate occasions around the driveway in front of the new building, flag holder sleeves are being inserted in concrete to allow for such a display.

Historical Marker from Detroit #1

The Detroit #1 Club will furnish a replica of the official marker originally installed on the Griswold Hotel in Detroit, signifying that on that site the founding of Kiwanis took place. An appropriate location for this plaque will be found in the new building

Recognition of Sponsored Youth and the Foundation

Although not all necessary and appropriate recognitions of our sponsored organizations and the Foundation can be best determined as the opening of the new building is anticipated, yet there will be a recognition of Key Club, Circle K, Builders Clubs and the Kiwanis International Foundation on the glass side panels to the left and right of the main entrance to the new building.

Dedication Ceremony

The committee gave thought to the dedication ceremony which will include the laying of the cornerstone. A date of Saturday, October 2, seems appropriate as it would fall during the time of the annual meeting of the Board.

The committee will give further study to the program content at its meeting in Minneapolis.

Notes on meetings and actions taken by the Building Committee are attached as Exhibit B to the minutes.

SUPPLIES - Jean Ed. Friedrich, Chairman

First Half 1982 Departmental Financial Statements

The committee reviewed the March statements and noted that net sales for the first half of fiscal 1982 totaled \$802,208 which is within 98.8% of the sales budgeted for this period. Net income for the first half of fiscal 1982 was \$200,976 exceeding the budgeted goal by 19.5%. It is anticipated that for the full year net income will be \$369,841.

Minneapolis Convention Supplies Sales

Staff reported to the committee on a recent review of the convention supplies sales facility in Minneapolis. A thorough discussion followed regarding the organization and procedures of the supplies operation at this convention. The committee instructed staff to do everything possible to avoid delays and congestion in the order fulfillment area.

Vienna Convention Supplies Sales

The committee reviewed the request of Vienna Convention Chairman Egon Kuzmany for the Vienna Kiwanis Club to operate a special booth to sell first day covers of the Kiwanis stamp, a specially struck convention silver medal and a commemorative Vienna Club bannerette in honor of the club's 20th Anniversary. The entire question of outside vendors selling souvenirs was then again discussed by the committee. It was suggested to allow a limited number of outside booths for this purpose. The International Supplies Department will have responsibility for selection of what items may be sold.

Recommendation #1:

The committee recommends that the Kiwanis International Supplies Department be allowed, for the Vienna Convention in 1983, to give permission to not more than four vendors, sponsored by the Vienna Kiwanis Club, to have individual booths within the convention area. The vendor will be responsible for the cost of the booth, the staffing of the booth and related costs. The International Supplies Department will receive from these vendors a sufficient and reasonable (no less than 10%) commission on all sales.

I move that recommendation 1 be adopted.

(Adopted)

Staff was instructed to prepare a document containing these guidelines for President-elect John Roberts to take to Vienna in May if recommendation 1 is accepted. Final details will be worked out when the supplies staff meets in Vienna in the fall. It was also emphasized by the committee that these special arrangements would be valid for this European location convention only, and is not necessarily a precedent for future conventions.

District Convention Sales Plans

Staff reported to the committee on the results to date of a district convention sales plan survey made with the district secretaries during their April meeting in Chicago. Of the nine districts responding to date, eight indicated they would welcome a supplies sales operation at their district convention this year and seven indicated they could staff the operation if International staff could not attend. The committee suggested a follow-up be made with the district governors. Staff also reported on plans to operate a sales booth at the Pacific Northwest Convention in Portland on May 7 - 9, 1982.

Report on Mini-Catalog for Supplies

The committee reviewed a proof of the 8-page mini Supplies catalog that will be inserted in the June issue of the Kiwanis Magazine. This promotion contains 30 items that an individual member may wish to purchase for himself or his family and will reach 280,000 of our members. If this promotion proves successful, similar mini catalogs will be developed in the future.

Review of New Advertising Flyers

The committee reviewed the new advertising flyer now being included in New Club Building kits. This flyer recommends twelve supplies items that are traditionally presented to new clubs by sponsoring clubs. Each item is pictured and described, with an order blank on the reverse side.

The committee also reviewed special order blanks for new club president and club secretary supplies, and suggested that these be sent to officers of new clubs only after the charter night has been held to avoid possible duplications. Other suggestions put forth by the committee were special order forms for club presidents' wives and for new members. A discussion was held regarding ladies items offered in the supplies catalog and it was suggested that the wives of the district governors and Board members' wives be contacted for suggestions of possible new items for ladies and on current items that should be discontinued. Staff was directed to follow-up on this idea.

Continuing Theme Pins

President-elect John Roberts brought to the attention of the committee his proposal of offering a continuing theme lapel pin and charm as a supplies item in lieu of the annual theme pins, which become obsolete after the year is over. The committee approved this concept. Staff was instructed to make a concerted effort, through the districts, to sell the remaining theme pins for this year.

FILES AND ARCHIVES - Henry L. Myers, Jr., Chairman

The committee reviewed the progress of the departmental record survey that was implemented by staff. It was noted that the survey has been completed and that staff is now developing an inventory list of all records maintained in the General Office. The inventory list will be completed by June 1, 1982, and a copy of this list will be forwarded to members of the committee.

A discussion was held as to the feasibility of microfilming historical, archival and vital records of Kiwanis International. It was the consensus of the committee that a number of the currently stored records could be microfilmed before the move to Indianapolis, thus saving shipping costs. With the information provided by the staff, the committee agreed that the cost of microfilming many of the records, that could be identified as historical, archival or vital before the move to Indianapolis, was an anticipated expense of the relocation of the General Office. The committee directed staff to proceed with the microfilming of the records.

The staff reported that a continuing effort is being made to dispose of all worthless materials now in the files and that a concerted effort will be made prior to convention.

The disposal of all office equipment that will not be taken to Indianapolis was discussed and the committee agreed that the staff should be given first choice on the purchase of such equipment.

DATA PROCESSING - James B. Richard, Chairman

Review of Last Committee Report and Subsequent Action

It was the opinion of this committee that club secretaries are not always aware of changes in processing fee rates, magazine subscription rates as reflected by the way clubs have been reporting new members. As a result of staff effort, effective March 1, 1982, all preprinted (by the computer) new member add forms now contain the current processing fee, and magazine subscription rates. We believe that this procedure will improve the collection of fees and greatly reduce any confusion the clubs may have.

The committee was informed that the number of new member add forms sent to clubs with each semi-annual billing was increased from 5 to 10 for the April 1982 billing.

We believe that this procedure is very expensive in view of the membership growth and have instructed staff to reevaluate this situation before the next membership dues billing mailing.

The committee has also instructed staff to redesign and simplify the written procedure used by clubs in reconciling membership dues payments. This change should be included in the next dues billing mailing scheduled for September.

Department Budget

The committee reviewed the operating expense report for the period ending March 31, 1982, and found them to be in accordance with projected levels. At this point we do not foresee any major budget problems.

Systems and Programming

The Data Processing Department is continuing to streamline many labor intensive operations of the office. It has completed the restructure for BKO cash collection and billing. Other projects in progress are honorary and non-member magazine subscription system, transfer of the addressograph plate system to the computer, consolidation of personnel functions, and other system changes relative to the relocation.

Relocation Plan for Data Processing Operations

At this time the total number of relocation days required to disconnect, ship, install and resume operations have been determined (8 - 12 days). The major users of data processing services will meet to discuss the impact on their operations, and develop a comprehensive timetable for the move. This procedure will take into account personnel, cross-training and relocation needs. It is our intention to prepare a plan that will minimize service interruption and expense, also to maximize the efforts of all employees in achieving a smooth transition.

Review and Evaluation of Current Computer Equipment

The committee felt that it was most important that we discuss the situation of our computer in relation to the relocation, and the necessity of securing new equipment. After a lengthy and quite open discussion, and in view of our financial position, this committee felt that staff should present the concerns and facts to the entire Board of Trustees. Therefore, we have invited Les Atwood and Jim Kinkade to explain our situation and alternatives.

Respectfully submitted,

JEAN ED. FRIEDRICH

HENRY L. "LES" MYERS, JR.

JAMES B. RICHARD

DONALD E. WILLIAMS, Chairman

KIWANIS INTERNATIONAL
ESTIMATED BUILDING FUND
AS OF MAY 1, 1982

	TOTAL	FUNDS RECEIVED IN			
		1982	1983	1984	1985
<u>INCOME</u>					
Balance 9-30-80	167,000	167,000			
Sale of Chicago Bldg.	4,700,000	4,700,000			
Interest Income	480,000	480,000			
Indiana Gifts	615,000	400,000	100,000	115,000	
Club & district gifts	110,000	110,000			
TOTAL INCOME	6,072,000	5,857,000	100,000	115,000	
<u>EXPENSES</u>					
Land	684,000	684,000			
Contractor	3,001,000	3,001,000			
Architect	216,000	216,000			
Interior Furnishings	526,000	526,000			
Telephone System	29,500	29,500			
Total Building	4,456,500	4,456,500			
Employee Relocation					
Severance	750,000	618,778	54,980	42,500	33,742
Legal Fees	487,000	487,000			
Site Selection	19,508	19,508			
Consultant	24,000	24,000			
Office Service					
Establishment	20,500	20,500			
Miscellaneous	9,000	9,000			
	1,310,008	1,178,786	54,980	42,500	33,742
TOTAL EXPENSES	5,766,508	5,635,286	54,980	42,500	33,742
Net Surplus (Deficit)	305,492	221,714	45,020	72,500	(33,742)

Notes On The April 28 and 29, 1982 Meetings in Indianapolis

In Attendance: Donald E. Williams, Chairman of the Building Committee
L.A. Hapgood, Relocation Consultant

On Wednesday afternoon, Larry Hapgood met with Debra Hadsell of the architect's firm to go over additional details of the interior design schedule and to review the contracts which had been prepared to assure the delivery of those items which had already been approved. The adjustment in quantity from the original bids was the one factor which needed attention. Quantities in a number of areas were reduced because of the use of furniture and fixtures from the present office at 101 East Erie.

The contracts were also reviewed by Chairman Don Williams. They were compared to the original bid figures before being signed by the Chairman.

Many other details were discussed with the General Contractor and the architect at breakfast on Thursday morning. This was followed by a tour of the building where all aspects of the construction were reviewed. The meetings brought out the concern over the possibility of several unions going on strike on June 1. The insulators union seems to be the most critical as far as a possible strike is concerned, as this union has traditionally gone on strike at contract time. Every effort will be made to have as much insulation work as possible done by June 1. However, the threat of a six weeks delay is still very real. This could hold up the entire construction schedule.

If no strike takes place, the General Contractor is holding to a completion date of the first week in August, 1982.

Minor changes in the interior aspects of the building as well as the construction process were approved. With savings in some areas, such changes resulted in a minimum increase of approximately \$1500 net.

On Thursday at noon a meeting was held with Allen Hicks, Immediate Past President of the Kiwanis Club of Indianapolis. Allen gave Chairman Don Williams a check for \$200,000 as the first payment of the money promised from the Indianapolis area. He also gave Chairman Don a letter indicating their desires as to a delivery schedule of the remaining money. The total that Allen Hicks feels would be turned over is now set at \$615,000. The Club is also planning to pay for the laying of the underground power lines directly to the power company. This will be an additional figure of \$42,000. The figure of \$615,000 includes payment for the moving of executives and some money for mortgage differentials as originally promised.

Their plan for payment will be fully reviewed by the Finance Committee of the Kiwanis International Board.

The meetings in Indianapolis were also designed to determine just as accurately as possible the additional pay-out for services for which contracts have been let. These included such areas as the General Contractor, the architects, including interior design, furnishings, etc.

REPORT OF BOARD COMMITTEE ON CLUB SERVICE

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30-May 4, 1982

Date of Committee Meeting: May 2, 1982

Place of Committee Meeting: General Office

Present: Members - Albert L. Cox, Arthur J. DeLorenzo, Harris G. Hunter
Chairman - James B. Richard
Staff - Richard S. Christopher, Gerald W. Deas

INTERNATIONAL AWARDS - Arthur J. DeLorenzo, Chairman

Report of the 1981-82 International Committee on Achievement

The minutes of the meeting of the 1981-82 International Committee on Achievement, held March 19-21, 1982 in Memphis, Tennessee, are attached as Exhibit A. The minutes of the Achievement Committee contain the names of the Honor Clubs and Honorable Mention Clubs in the Kiwanis International Honor Club Program. The committee commends the Achievement Committee for its devotion to duty and its excellent report.

- Recommendation #1:

The committee recommends that the list of Honor and Honorable Mention Clubs as contained in Exhibit A be approved.

I move that recommendation 1 be adopted.

(Adopted)

The minutes of the Achievement Committee contain two recommendations to the International Board of Trustees. Recommendation #1 states the New Club Building not be reported as a major project of a club in the seven reportable Multiple Service projects. It was noted by the committee that New Club Building is an extension of service to a community and does not concur with the Achievement Committee and makes no recommendation to the International Board of Trustees.

Recommendation #2 of the Achievement Committee states that Single Service Projects extending beyond one year should be reported only within the year completed. After careful discussion by the committee the feeling of the committee was that some times it takes many years to complete a project and a Kiwanis Club should not be penalized because of time. The committee makes no recommendation to the International Board concerning this recommendation, but will include a statement on the Annual Club Report to report only those activities attributable to current administrative year

Certification of Winners and Honorable Mention recipients of the 1980-81 District Administrative Excellence Awards

Staff presented the winners and honorable mention recipients in the

1980-81 District Administrative Excellence Award program. The list of these winning and honorable mention districts will be found in Exhibit B of this report. The districts to be honored are determined completely by provisions of the Grading Plan for the District Administrative Excellence Award program.

Recommendation #2:

The committee recommends that the list of winning and honorable mention districts in the District Administrative Excellence Award program as contained in Exhibit B be approved.

I move that recommendation 2 be adopted.

(Adopted)

Criteria For Lieutenant Governor with Honors and President with Honors Award Program

The committee reviewed the criteria, as established by the Board, for the Governor with Honors Award program and determined that uniformity was needed in the program for Lieutenant Governor and Club President. After careful consideration a criteria was developed by the members of the committee and is presented to the International Board for consideration.

Recommendation #3:

The committee recommends that the current program of Distinguished Lieutenant Governor and Distinguished Club President be changed, effective October 1, 1982, to the Lieutenant Governor with Honors Award and Club President with Honors Award programs.

I move that recommendation 3 be adopted.

(Adopted)

The committee then spent the time available to establish the criteria for the Lieutenant Governor with Honors Award and Club President with Honors Award. The criteria for these two programs is attached as Exhibit C and the committee makes the following recommendation.

Recommendation #4:

The committee recommends that the Criteria for Lieutenant Governor with Honors Award and Club President with Honors Award be adopted, as contained in Exhibit C, for the 1982-83 administrative year.

I move that recommendation 4 be adopted.

(Adopted)

PROGRAM DEVELOPMENT - Albert L. Cox, Chairman

Review of Support Materials for the 1982-83 President's Projects

The committee discussed the materials which will be included in the President's Project (MEP) section of the Club Handbook. These items include a 16 page project guide on both aspects of the 1982-83 program-- Special Olympics and Share Good Health With Children; theme folder; fact folder; news releases; newspaper editorial features; order forms for the theme flyer and cassette recordings; radio spot announcements; and TV slides. All items will be completed and included with other revisions and additions to be sent to the 1982-83 club presidents in June.

Review of the Share Good Health Major Emphasis Program

Staff reported that as of April 30, 1982, a total of \$129,651.37 has been donated by 971 clubs to the Kiwanis World Health Fund. The committee was pleased with the progress to date.

Discussion of Support Materials for the Underprivileged Children Service Area

The committee reviewed a proposal developed for Kiwanis International by the Communications and Education Group - a Division of the Mazer Corporation for developing an elementary program learning booklet for students in grades 4-6. This is the same company that developed the booklets "Let's Take Action Against Crime" and "Choices Against Drugs."

The program would relate specifically to the area of underprivileged children with the following behavioral objectives outlined in the material:

- 1) Definition of the term "underprivileged" as it pertains to physical, social, emotional, economic, and mental development.
- 2) Classroom discussion on the plight of underprivileged children worldwide.
- 3) Student awareness of outside organizations currently involved in aiding underprivileged children and what form it takes.
- 4) Students will be able to describe what they can do, as students and later as adults, to help underprivileged children.

The committee will request that a grant be allocated by the Kiwanis International Foundation for the development of this program booklet.

International Walk for Mankind - June 28, 1982, Minneapolis, Minnesota

The committee was apprised of the progress of the International Walk for Mankind, scheduled to be held at the 67th Annual Convention of Kiwanis. The Walk is in support of the 1981-82 Major Emphasis Program, "Share Good Health." All proceeds donated will go to the aid of the

developing countries of The Gambia, Bolivia, and Indonesia.

Promotion for the event will appear in the June issue of the BKO as well as special mailings to District Governors, District Major Emphasis Program Chairmen, and club presidents.

The General Office will record and deposit donations to the Walk prior to the start of the convention. Donations made at the convention will be handled by representatives of Project Concern International in their information and registration booth in the exhibition area. An independent accounting of these funds will be maintained.

A check for the total dollar amount donated to the International Walk will be presented to President McKitrick on behalf of all Kiwanians participating in the event.

Support Materials for Various Service Programs

A formal presentation was made to the committee by Kenneth C. Madden, Vice President of Education, and Cal Hollis, President, on behalf of the American Institute of Fellows in Free Enterprise (FIFE). The program developed by FIFE is one that offers attitudinal development and economic education for middle school students, teachers, and members of the local community.

The Committee agreed with the concept of the program as a whole but felt that the only promotion or support it would give was information in the BKO. A similar conclusion was made by the committee on the following outside service programs: "Plain Talk on Drugs; Walt Disney Educational Media Company; Information Systems and Services, Inc.; Run for American Youth Program; and the American Indian Scholarships.

Audiovisual Presentation for the 1982-83 President's Projects

The committee was informed that the "Kiwanis in Action" slide and cassette program will feature both aspects of the upcoming emphasis programs--Special Olympics and Share Good Health With Children. The program will also be showcased at the President's Projects, (Major Emphasis) Forum in Minneapolis and offered for resale to interested District Chairmen, District Governors, and club presidents.

1982-83 Proposed Budget

The committee reviewed the 1982-83 proposed budget for the Program Development Department and found it to be in order.

INTERNATIONAL AND DISTRICT RELATIONSHIPS - Harris G. Hunter, Chairman

Effective relationships of the District to the Counselor

The committee reviewed the current publication "The Relationship of the Counselor to the District" and felt that consideration should be given to a similar publication to be given to district governors for use in relating to the Counselor assigned to the district. John T. Roberts, President-elect addressed the committee with his thoughts concerning the relationships between the counselor and governor. The committee

appreciates this input from the President-elect. After considerable discussion the committee decided to retain this item for further discussion and development at the June meeting of the International Board of Trustees. Input into this area of study is solicited from the members of the International Board for consideration.

CLUB REPORTING - James B. Richard, Chairman

Lieutenant Governor Alert Request Card.

President-elect John T. Roberts had asked the committee to consider the possibility of developing a post-type card for Lieutenant Governors to utilize to alert Kiwanis International concerning immediate needs by a local club. The committee concurs that this is an excellent idea and accepts the concept with the urgency to develop this as soon as administratively possible. The committee will work to develop this alert card for presentation at the June Board of Trustees meeting.

Lieutenant Governor Annual Report

Kiwanis International requires that the Lieutenant Governor complete three evaluation reports during his term in office. The committee feels that a fourth quarter evaluation or annual report would provide additional supervision to a club by the lieutenant governor and also provide valuable information to the succeeding lieutenant governor concerning strength and weakness of the club. The committee adopted the concept of a lieutenant governor annual report and will work to complete a report form to present to the International Board meeting in June.

Official Monthly Report

Staff provided input to the committee concerning the meeting of the district secretaries April 17-19, 1982 at the General Office. During the meeting of the district secretaries a proposal was presented to create a three part NCR form for the club secretary to use to report the activity of the club to the district offices. Kiwanis International will no longer receive the Official Monthly Report in 1982-83. A copy of the sample Official Monthly Report is attached for Exhibit D. After discussion by the committee a motion was made to accept the idea of the three part NCR form and makes a recommendation to the International Board.

Recommendation #5:

The committee recommends that those districts, that so indicate no later than May 14, 1982, be allowed to utilize the three part NCR report as a pilot project for a period of one year.

I move that recommendation 5 be adopted.

(Adopted)

1982-83 Budget-Club Service Department

The committee reviewed the 1982-83 proposed budget for the Club Service Department and found it to be in order.

Respectfully submitted,

ALBERT L. COX
ARTHUR J. DE LORENZO
HARRIS G. HUNTER
JAMES B. RICHARD, Chairman

MINUTES OF THE MEETING OF THE
1981-82 INTERNATIONAL COMMITTEE ON ACHIEVEMENT

MEMPHIS, TENNESSEE

March 19-21, 1982

The 1982 meeting of the International Committee on Achievement was convened on Friday evening, March 21, 1982, at 7:00 p.m. in Room 407 of the Holiday Inn-Midtown, Memphis, Tennessee. Present were: Chairman George G. Young, Anol W. Beahm, John M. Lutsch, Ernest P. Newbern, Jr., and William C. Stiefel.

Also present for the meeting was the Staff Representative from the General Office, G. W. Jerry Deas and the 1982-83 International Chairman on Achievement, Harold W. Graafmeyer.

Chairman George, and the Committee reviewed the agenda and agreed on the procedures for the final grading to select the International Honor Clubs and Honorable Mention Clubs.

The Committee reviewed the selection of the winners for the District Administrative Excellence Program for 1980-81. The points for determining the winning districts and the honorable mention districts were computed in the General Office prior to the committee meeting. The grading was reviewed by the committee, accepted and is attached as Exhibit #1.

The Committee discussed the brochure "The Best in Service" and agreed that this is an excellent source of information for all Kiwanis clubs. The Committee recommends that the Staff be directed to produce "The Best in Service for 1980-81" for Kiwanis clubs to utilize in their club operation and to provide this brochure at the International Convention in Minneapolis.

The first session ended at 7:30 p.m. on March 19, 1982.

The second session of the committee began promptly at 8:30 a.m. on March 20, 1982 in the Board Room at the Holiday Inn-Midtown, Memphis, Tennessee.

The Committee utilized the time allotted in the second session to begin the grading, and the determination of the winners as Honor Clubs and Honorable Mention Clubs in Multiple Service in DIAMOND, RUBY, EMERALD, AND CORAL Sections. It was agreed during the second session to continue the procedure of naming three Honor Clubs in alphabetical order by club name, and that, this procedure be read and followed when presenting the Award at the Minneapolis Convention.

The Honor Clubs and Honorable Mention Clubs in each category and section in Multiple Service, in alphabetical order by club name, are attached as exhibit #2. Once grading of the Multiple Service category had been completed the committee adjourned for lunch at 12:10 p.m.

The third session of the Committee began at 2:00 p.m. in the Board Room at the Holiday Inn-Midtown, Memphis, Tennessee. The third session

was devoted to the determination of the selection of the Honor Clubs and Honorable Mention Clubs for Single Service, in the DIAMOND, RUBY EMERALD, and CORAL Section. The Committee agreed to follow the same procedure as the Multiple Service Section of naming the three Honor Clubs and three Honorable Mention Clubs in alphabetical order by club name. Upon completion of the selection of the Single Service winners, the Committee then proceeded to meet as a full body for the discussion and determination of the future activity of the International Committee on Achievement. The Committee agreed that the presentation of the Honor Clubs on the main stage at the Minneapolis Convention along with a list of the award winners in the convention program, and an appropriate display at the Achievement Booth listing the award winners, would give significant recognition to these winners.

The Committee then discussed manning of the Club Clinic Booth on Achievement at the Minneapolis Convention. Members of the 1981-82 International Committee on Achievement and district chairmen from the 37 organized districts would be asked to assist in the manning of this booth. Members of the 1982-83 International Committee on Achievement, at the suggestion of the 1982-83 International Chairman, Harold Graafmeyer, would be invited and encouraged to also assist so that significant man-power would be utilized to cover the hour of operation at the Club Clinic Booth. International Chairman on Achievement George G. Young will send to each of the 37 district chairmen a request for assistance in the Club Clinic Booth.

The Committee then discussed the responsibilities for the remainder of this administrative year and with the 1982-83 International Committee Chairman Harold Graafmeyer, it was decided to do the following:

1. The 1981-82 Chairman of the Committee on Achievement will write to each district governor to ask them to include the 1981-82 Annual Club Report on the agenda of their last 1981-82 Board of Trustees meeting.
2. The 1982-83 Chairman of the Committee on Achievement will write to each governor-elect and ask that the Annual Club Report be on the agenda for the district training conferences, and the first Board of Trustees meeting.

The Committee felt strongly that additional training in the specifics of the Annual Club Report, its purposes and importance is needed on all leadership levels of Kiwanis in order to improve reporting and increase the number of clubs which submit reports by the deadline date for grading eligibility. It was at this time a suggestion was made by the committee that the service activities be reduced from seven reportable projects to five reportable projects. After considerable discussion in which the committee felt that the lack of significant projects are limited and mediocre projects and new club building are being reported that a feeling was that five good reportable projects could certainly replace the seven reportable projects at this time. A strong feeling was also expressed at the same time that more service projects need to be done by Kiwanis clubs to increase their image within the community. On the basis of this discussion the recommendation to reduce the service activity to five reportable projects was defeated.

The Committee discussed man-power used in a reportable project. There was express concern that the percentage of manpower to the size of the club is disproportionate to the service activity. The committee recommends to staff that changes be implemented and recommend to the Board Committee on Club Service that the word Number of Kiwanians involved be changed to read The Percentage of Member of the Club involved in the service project. Staff has assured the committee that the Board Committee on Club Service would look at this at the next meeting of the International Board of Trustees.

Discussion then followed concerning the reportable service projects of a Kiwanis Club. The committee recognizes the need for New Club Building as an administrative activity of Kiwanis clubs for the organization to grow strong and viable within the Kiwanis world. They do not recognize the need for new club building as a reportable service activity of a Kiwanis club. It is recognized that this is an administrative function of the club and by unanimous endorsement of the committee they make the following recommendation to the International Board of Trustees;

Recommendation #1. Recognizing that new club building is a viable entity within Kiwanis International and also recognizing that new club building is an administrative activity of a Kiwanis Club the committee recommends to the International Board of Trustees that new club building be eliminated as a reportable service activity of Kiwanis clubs in the Annual Club Reports program. Further the committee recommends that full weight be given as a service activity of the building of a Key Club or a Circle K club as a full service project.

The committee reviewed those projects that were reported as Single Service activities and discussed the idea of continuing projects that have been reported by Kiwanis clubs for a period of more than one year. The feeling of the committee is that Single Service Projects that cover more than one year of activity should be reported only in the year completed and makes the following recommendation to the International Board of Trustees:

Recommendation #2. Single Service projects in many cases assume the magnitude of one to five years of intensive work to complete the task; recognizing this fact this committee recommends to the International Board of Trustees that Single Service projects that take longer than one year to be completed are to be reported only in the actual year of completion.

The committee took action to commend George G. Young for the leadership that he had exhibited this past year as the Chairman of the

1981-82 International Committee on Achievement. The committee also extended their feeling of gratitude for the participation of Harold Graafmeyer and the input and suggestions that he had given to this committee meeting. Feelings of expressions of gratitude were extended also to the Staff representative G. W. Jerry Deas for his work and effort in preparing for this committee meeting and especially in the pre-planning that had taken place prior to the arrival in Memphis for the full committee meeting.

With no further business to come before this meeting the committee adjourned at 4:00 to prepare for the evening dinner.

The fourth general session of the committee convened at 8:30 a.m. on March 21, 1982 for the purpose of discussion of any loose ends at that time. It was determined that all items on the agenda had been covered and that there was no further business to come before this group. The meeting was then adjourned until the Minneapolis Convention.

Respectfully submitted,

ANOL W. BEAHM
JOHN M. LUTSCH
ERNEST P. NEWBERN, JR.
WILLIAM C. STIEFEL
GEORGE G. YOUNG, Chairman

HONOR CLUBS AND HONORABLE MENTION CLUBSHONOR CLUBSHONORABLE MENTIONDIAMOND SECTION (76 or more members)

Houston, Texas
 Monterey, California
 Somerville, Massachusetts

MULTIPLE SERVICE

Atlanta, Georgia
 Rochester, Michigan
 Seminole, Florida

RUBY SECTION (46 to 75)

Barbourville, Kentucky
 Peachtree, Atlanta, Georgia
 Richmond County, Golden K, New York

MULTIPLE SERVICE

Historic New Albany, Indiana
 Lincoln Sunrise, Nebraska
 Sarasota Keys, Florida

EMERALD SECTION (26 to 45)

Lake Jackson, Florida
 Park Ridge, Illinois
 Wetaskiwin, Alberta, Canada

MULTIPLE SERVICE

Keilor, Victoria, Australia
 Spring City, Tennessee
 Tecumseh, Michigan

CORAL SECTION (25 or less)

Edwardstown, Australia
 South Hall County, Georgia
 St Jefferson, Louisiana

MULTIPLE SERVICE

Brighton, Michigan
 Calgary South & East, Alberta, Canada
 Rossville, Georgia

HONOR CLUBSHONORABLE MENTIONDIAMOND SECTION (76 or more)

Cape Coral, Florida
 Northside Knoxville, Tennessee
 North St. Andrews, Jamaica

SINGLE SERVICE

Denver, Colorado
 Manchester, New Hampshire
 Salinas, California

RUBY SECTION (46 to 75)

Audubon, Baton Rouge, Louisiana
 Newton, Kansas
 York, Pennsylvania

SINGLE SERVICE

Kishwaukee-DeKalb, Illinois
 Raytown, Missouri
 Sarasota South, Florida

EMERALD SECTION (26 to 45)

Northumberland-Point Township, PA.
 Rotterdam, New York
 The Golden Triangle, Eustis, Florida

SINGLE SERVICE

Grand Cayman, Cayman Islands
 Ishpeming, Michigan
 Tonganoxie, Kansas

CORAL SECTION (25 or less)

Edgewater, Cleveland, Ohio
 Forks, Washington
 Woodhaven, New York

SINGLE SERVICE

Crescent City "Eye Openers", LA.
 Dandenong, Victoria, Australia
 Stantonsburg, North Carolina

DISTRICT ADMINISTRATIVE EXCELLENCE AWARD

WINNERS

GOLD (276 clubs or more)

Florida

SILVER (201 to 275 clubs)

Michigan

ORANGE (160 to 200 clubs)

Minnesota-Dakotas

BLUE (100-159 clubs)

Southwest

WHITE (99 or fewer clubs)

Australia

HONORABLE MENTION

California-Nevada-Hawaii
New York

Capital
Wisconsin-Upper Michigan

Georgia
Indiana

Alabama
Rocky Mountain

Montana
West Virginia

CRITERIA FOR CLUB PRESIDENT WITH HONORSAWARD PROGRAMMANDATORY CRITERIA

1. Membership Growth - October 1, 1982 - September 30, 1982 minimum net increases in club membership of 5%, based on the actual paid membership to Kiwanis International.
2. Leadership Training - Provide prescribed education of club officers, directors, and club committee chairmen.
3. Administrative Functions - Have club complete its community analysis, membership survey and adopt a written budget.
4. Divisional Visits - Have club represented at division meetings and at divisional meeting at time of visit of the district governor.
5. District Convention - Have at least two delegates at the District Convention.
6. President's Project - Participate in the current President's Project, such participation to be reported in the annual report.
7. Club Reports - All reports - election, monthly reports and annual report - to be filed on time.
8. Sponsored Youth - If club sponsors a Key Club, Circle K Club or other similar types clubs recognized and sponsored by the district, the club must fulfill its responsibilities of sponsorship and submit any required reports concerning sponsorship.
9. Dues - All dues to International and the District paid within the by-law time limit, and also dues of Key Club and sponsorship fee of Circle K and dues of any other similar type sponsored youth recognized by the district, paid within administrative time frame established the Youth program.

1982-83

CRITERIA FOR LIEUTENANT GOVERNOR WITH HONORSAWARD PROGRAMMANDATORY CRITERIA

1. Membership Growth - October 1, 1982 - September 30, 1983 - minimum net increase in membership of 5%, but not less than two members, based on the actual paid membership to Kiwanis International.
2. New Clubs - Completion of a new club as recognized by the district; i.e...Kiwanis Club, Key Club, Circle K Club or other similar type clubs recognized and sponsored by the district.
3. Leadership Training - Have all club officers receive the prescribed training either through participation at the district leadership education conferences or in the division.
4. Lieutenant Governor Visits - All required visits to clubs completed and Contact and Evaluation reports mailed within the administrative year.
5. Conferences & Conventions - Attendance at International Convention, District Convention, and District Board meetings unless excused with certification from the district governor.
6. President's Project - At least 80% of the clubs participating in the current President's Project.
7. Club Reports - Required reports; Election-September 1, 1983; Annual Report-October 15, 1983; and all Monthly Reports - December 1, 1983, filed by club in division.
8. Sponsored Youth - Maintain as a minimum the same total number of Key Clubs as on active status at the start of the Kiwanis administrative year and maintain as a minimum the same total number of Circle K Clubs as on active status at the start of the Kiwanis administrative year.
9. Dues - International and District dues paid by all clubs in the division within the administrative year.
10. District Convention - Clubs in the division represented at district convention - the goal for each division to be established by the district governor.

REPORT OF BOARD COMMITTEE ON COMMUNICATIONS
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES
APRIL 30 - MAY 4, 1982

Date of Committee Meeting: May 1, 1982

Place of Committee Meeting: General Office

Present: Members - Mark Arthur, Jr., Raymond W. Lansford
Acting Chairman - Frank J. DiNoto
Staff - Richard S. Christopher, Nick G. Geannopoulos, John L. McGehee

KIWANIS MAGAZINE - Frank J. DiNoto, Acting Chairman

Budget

The Committee carefully reviewed the Kiwanis Magazine's first-half financial statements. Staff believes that advertising income will exceed budget by \$10,000 and expenses will be within budget.

Advertising sales continue strong, showing a 5 percent increase over the previous year.

Editorial

The Committee reviewed the content of current and upcoming issues. The magazine is continuing its increasingly successful policy of obtaining timely Kiwanis and general interest material; seeking out prominent contributors, such as Phyllis Schlafly and Isaac Asimov; and developing Kiwanis-related "sidebars" to accompany general interest articles. By improving already high reader interest with such material, the magazine becomes an even more effective communications tool for the organization.

Miscellaneous

The Committee approved the new masthead and layout for the BKO, which will be converted to a "Kiplinger-like" format with the October 1982 issue. The Committee also reviewed the editorial content and new layout treatment of sidebars, and advised on proposals for a more contemporary masthead for the Kiwanis Magazine.

The staff reported on its two most recent surveys on the February and March issues. Readership continues high, averaging approximately 85 percent. Due to better graphic presentation and editorial treatment, the various magazine departments, which contain direct Kiwanis material, are receiving wider reader attention.

Awards

The Committee is pleased to report that the article, "The Great Book Debate" (September 1981) has been named winner of the "special recognition" award by the prestigious American Society of Journalists and Authors in New York. In addition, Reader's Digest, which has a circulation of 18 million, has requested permission to reprint the article "Missing!" (February 1982) in their summer issue.

The staff announced that two Desi awards were presented to the magazine by Graphic Design magazine. One award has been given for the January 1981 cover, "The Leisure Lifestyle Comes of Age," and the other for the September 1981 artwork for the "Vantastic!" article.

PUBLICATIONS - Raymond W. Lansford, Chairman

Staff reported that as of April 27, 1982 the current total of Kiwanis clubs subscribing to the BULLETIN FOR KIWANIS OFFICERS was 2,063 for a paid circulation of 15,569.

Staff will research the feasibility of billing all BKO subscribers on the Kiwanis general dues billing statement.

Promotion for the newly designed BKO - which will include, beginning October 1, a Kiplinger-style format and such features as Ideas that Work, Focus, and messages from the International President - will be presented in future issues of the BKO, the Kiwanis Magazine, and the convention exhibit booth in Minneapolis.

AUDIOVISUAL - Frank J. DiNoto, Chairman

Staff updated the Committee on the progress of the videotape training program for Kiwanis lieutenant governors. The 50-minute program will include "live" videotape of President-elect John T. Roberts introducing the program and its various sections, and instructional information (presented in slide format) on the areas of preparation, evaluation, control, and response. The Board of Trustees will have an opportunity to view the program at the Annual Convention in Minneapolis.

The tentative completion dates of the membership development audiovisual programs for both Key Club International and Circle K International are June 1, 1982 and August 1, 1982, respectively. Both programs will be featured in workshops during their respective International conventions.

Staff reported that promotion for the "Kiwanis in Action" slide contest program has been sent to district governors, district bulletin editors as well as feature articles in the BKO and Kiwanis Magazine.

The Committee indicated that the upcoming audiovisual program on "Kiwanis in Action" will feature the 1982-83 President's Projects -- Special Olympics and Share Good Health With Children. This program will be showcased at a convention forum in Minneapolis and offered to all district governors, club presidents and Kiwanians for use in their promotion of these emphases programs.

PUBLIC RELATIONS - Mark Arthur, Jr., Chairman

Winners in the 1981-82 District Bulletin Competition

Results of the judging in the 1981-82 District Bulletin Competition were announced to the Committee as follows:

Gold (251 or more clubs)

First Place:	California-Nevada-Hawaii
Second Place:	Florida
Third Place:	Illinois-Eastern Iowa

Silver (201-250 clubs)

First Place:	Missouri-Arkansas
Second Place:	Indiana
Third Place:	Capital

Orange (126-200 clubs)

First Place: Georgia
Second Place: Wisconsin-Upper Michigan
Third Place: Kentucky-Tennessee

Blue (125 or fewer clubs)

First Place: Utah-Idaho
Second Place: Norden
Third Place: Philippine Luzon

Connelly Medal Nominations

The Committee considered various nominations and approved the following:

- Rodney Van Arnold and Curtis Oneal Arnold, ages 18 and 17, who lost their lives in an unsuccessful attempt to rescue a 6-year old boy from a van which had rolled into the Detroit River.
- Harvel F. Dulaney, age 53, who died attempting to save the life of a fellow employee in an electrical accident.
- Roy James Carpenter, Jr., age 17, who saved two people from a burning boat.
- Rick Mahoney, 30, who saved a 2-year old child from being run over by a train.
- Craig Jarrett, 20, who saved a woman from a burning home.
- Bobby A. Marlowe, Jr., 22, who rescued two men from burning cars seconds before the cars exploded.
- Shannon Humphrey, 16, who rescued a man trapped under an overturned and operating riding lawnmower.

Recommendation #1:

The Committee recommends that Connelly Medals be awarded to: Rodney Van and Curtis Oneal Arnold; Harvel F. Dulaney; Roy James Carpenter, Jr.; Rick Mahoney; Craig Jarrett; Bobby A. Marlowe, Jr.; and Shannon Humphrey.

I move that recommendation 1 be adopted.

(Adopted)

Selection of a Connelly Medal recipient to be honored at Minneapolis

The Committee chose William Plumly, 54, of Barnesville, Ohio, who rescued two severely burned young boys from the top of an electric tower where they were clinging.

The Committee selected Bobby A. Marlowe, Jr. and Roy James Carpenter, Jr. as first and second alternates, respectively.

Selection of a Kiwanis Decency Award recipient to be honored at Minneapolis

The Committee chose Charles Schultz, creator of the comic strip, Peanuts, to receive the Kiwanis Decency Award at Minneapolis.

The Committee designated Nanette Fabray, actress and worker with the deaf, as first alternate, and the children's TV character, "Captain Kangaroo" (Bob Keeshan), as second alternate.

Respectfully submitted,

MARK ARTHUR, JR.

RAYMOND W. LANSFORD

FRANK J. DiNOTO, Acting Chairman

REPORT OF BOARD COMMITTEE ON EDUCATION
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30 - May 4, 1982

Date of Committee Meeting: May 2, 1982

Place of Committee Meeting: General Office

Present: Members - Raymond B. Allen, Merald T. Enstad, Henry L. "Les" Myers, Jr.
 Chairman - Frank J. DiNoto
 Staff - Raymond G. Jeanes, Percy H. Shue

LEADERSHIP AND COUNCIL - Frank J. DiNoto, Chairman

Council Meeting at Minneapolis

Attached as EXHIBIT A is the standard agenda which has been followed in recent years for the Sunday morning meeting of the Council at the International Convention. Assignments made by the Committee are indicated.

July Conference for Governors-elect

At the January 1982 meeting, the Board authorized an expenditure up to \$35,000 to provide for the holding of a second Conference for Governors-elect, July 1-3, 1982, in Minneapolis, immediately following the Convention. The Committee has developed a tentative agenda for a program which is within the \$35,000 budget.

This permits the scheduling of a Past Presidents Luncheon on Thursday, July 1, to which all Board members (including new Trustees elected in Minneapolis) are invited. Also invited are Past Presidents, Officers Emeritus, Governors-elect, the President-designate of KI-E, the Presidents of Circle K and Key Club International, the District Secretaries, the Secretary and five staff members. This luncheon will also include the wives. Past President Albert J. Tully will be the luncheon speaker.

Participants in the conference which follows, starting at 2:00 p.m., will be the Governors-elect, the President-designate of Kiwanis International, the President-designate of Kiwanis International-Europe, the Board Committee on Kiwanis Education, and several staff members. The conference will adjourn at 11:30 on Saturday morning.

A feature of the conference will be presentations by the MNO group on Thursday afternoon and Friday morning.

The conference agenda will focus upon techniques and methods to be used by Governors in administering their districts, and providing critical leadership in such areas as growth, Kiwanis education, leadership education, major service projects, and sponsored youth operations.

Proposed Amendments to the Constitution and Bylaws

At the January 1982 Board meeting, the Board approved the Committee's recommendation that, at the Minneapolis Convention, an amendment be proposed to Article IX, Section 1, of the International Constitution which would provide for one regular meeting of the International Council each year.

Subsequently, it was called to our attention that a number of additional changes would be necessary or desirable to simplify or clarify the Constitution and Bylaws:

1. Eliminate the authority of Council to enact or amend the Bylaws.
2. Eliminate references of Council to Board of Trustees meetings, a Committee on Council Program, and the selection of the city in which to hold the International Convention as related to Council, since such references are unnecessary and merely clutter the Constitution and Bylaws.
3. Extend the time for notice for Council meetings from seven to thirty days.

The suggested changes to the Constitution and Bylaws have been reviewed by the Board Committee on Laws, Policies, and Structure, which finds them acceptable as to form.

Recommendation #1:

The Committee recommends that the Board authorize the proposal of amendments to the International Constitution and Bylaws as per Exhibit B attached, and that these be referred to the Laws, Policies and Structure Committee.

I move that recommendation 1 be adopted.

Voted, that the recommendation be amended to provide that from the various Articles and Sections cited in the proposed amendments, all references to depriving Council of the right to amend the Bylaws of this organization be stricken and that all other provisions be adopted as written.

Voted, that the recommendation as amended be adopted. (See Recommendation 3 of the Report of Laws, Policies and Structure.)

Regional Workshops for Lieutenant Governors and Club Officers

Thirteen Regional Workshops for Lieutenant Governors and Club Officers have been held in the United States and Canada since October 1. Attendance at these conferences has ranged from 25 to 262. A total of 1423 Kiwanians participated at a total net cost to Kiwanis International of \$2,629 (or \$1.84 per participant). The Committee also reviewed the evaluation of six conferences. The participants found that these conferences were worthwhile.

The Committee believes that these workshops should be continued in 1982-83. It does, however, suggest that in any plans developed for 1982-83, the following principles be adhered to:

1. No conferences be scheduled without the specific approval of dates by the Governor.
2. Consideration be given to probable weather in any scheduling of conferences.
3. Emphasis be given in promotion to the desirability of lieutenant governors-elect and presidents-elect attending.
4. Wherever possible there be a tie-in with mid-year conferences in the interest of achieving higher attendance.
5. When practical, the workshop faculty should include at least one district leader.
6. Any Board members in the area should always be alerted well in advance of any conference in his area.

CONVENTION - Henry L. "Les" Myers, Jr., Chairman

Minneapolis Convention

The Committee reviewed the various aspects of the Minneapolis Convention and feels that, because registrations have increased satisfactorily during the past four weeks, at the present time we can look forward to a registration of approximately 10,500.

The programs were reviewed and it was felt that they were well balanced. The additional speaker will be considered for Tuesday morning.

The Committee determined that Showtime be staged in the main auditorium rather than in the West Hall.

Vienna Convention

The Committee reviewed the program for the Vienna Convention and agreed that it would be necessary to eliminate afternoon sessions. We also believe that the speakers for the general sessions should come from Europe.

We will not have a Superstar night or any Contemporary Issue speakers. A number of traditionally scheduled luncheons will be eliminated.

At this time, members of the International Board need not make travel arrangements to Vienna. The Convention Department has blocked hotel space in the Intercontinental and the Hilton Hotels. Airline tickets will be provided on the route of your choice. We will provide detailed information in Minneapolis.

The Committee is encouraged by the demand for information regarding Vienna, and it may be necessary to increase the number of hotel rooms.

Respectfully submitted,

RAYMOND B. ALLEN

MERALD T. ENSTAD

HENRY L. "LES" MYERS, JR.

FRANK J. DiNOTO, Chairman

AGENDA FOR INTERNATIONAL COUNCIL

Minneapolis, Minnesota

June 27, 1982 - 8:15 A.M.

ANTHEM

Verrollton C. "Vic" Shaul, Director, Council and Convention Music

INVOCATION

Arthur L. Grantias, Chairman, Committee on Support of Spiritual Aims

BREAKFAST

DEVOTIONS

Responsive Litany: Raymond B. Allen, Trustee
Old Testament Reading: Arthur J. DeLorenzo, Trustee
New Testament Reading: Gene R. Overholt, Trustee
Devotional Message: Fay H. McDonald
Soloist: Nancy Somers, Corpus Christi, Texas

GREETINGS FROM THE PRESIDENT

E. B. "Mac" McKitrick, President

THE CONVENTION PROGRAM

Henry L. "Les" Myers, Jr., Chairman, Committee on Convention

REMARKS ON CONVENTION MUSIC

Verrollton C. "Vic" Shaul, Director, Council and Convention Music

GROUP SINGING

KIWANIS ELECTION PROCEDURE

Merald T. Enstad, Chairman, Conference on Nominations

DISCUSSION

CONVENTION RESOLUTIONS

Edward A. Novak, Jr., M.D., Chairman, Committee on Resolutions

DISCUSSION

PROPOSED AMENDMENTS TO THE CONSTITUTION AND BYLAWS

Mark Arthur, Jr., Chairman, Board Committee on Laws, Policies and Structure

DISCUSSION

PRESIDENT'S REPORT ON GROWTH AND EMPHASIS PROGRAMS

E. B. "Mac" McKitrick, President

DISCUSSION

ADJOURNMENT

PROPOSED AMENDMENT NO.

TO THE INTERNATIONAL CONSTITUTION AND BYLAWS

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of seven parts proposes to amend the Constitution and Bylaws of Kiwanis International to provide that there shall be only one meeting of the International Council, and to eliminate the authority of the International Council to amend the Bylaws of Kiwanis International.

CONSTITUTION

Part 1-A

Amend Article IX, Section 1, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. There is hereby created the International Council, which shall hold one (1) meeting each year, as called by the Board of Trustees. A written notice of the time and the place of the meeting of the International Council shall be mailed to each member thereof by the Secretary not less than thirty (30) days prior to the meeting.

Part 1-B

Amend Article IX, Section 3, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 3, as follows:

Section 3. The International Council shall confer and advise with the Board of Trustees on matters relating to Kiwanis International.

PRESENT PROVISIONS

CONSTITUTION

Article IX, Section 1

Section 1. There is hereby created the International Council, which shall hold two (2) regular meetings each year, as called by the Board of Trustees.

Article IX, Section 3

Section 3. The International Council shall confer and advise with the Board of Trustees on matters relating to Kiwanis International. By a vote of two-thirds (2/3) of the entire Council at its first meeting, the International Council may enact or amend the Bylaws of Kiwanis International subject to the provisions of Article XVI of the Constitution; provided a copy of any proposed amendment to the Bylaws is sent to each member of the Council fifteen (15) days prior to the meeting of the Council.

Part 2

Amend Article XVI, Section 1, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. Bylaws for the government of Kiwanis International, not inconsistent with this Constitution, shall be enacted and may be amended from time to time at a convention of Kiwanis International by a majority vote of the delegates and delegates-at-large voting. Proposed amendments to the Bylaws to be voted on at a convention (except those initiated by the Board of Trustees) shall be received by the Secretary at least sixty (60) days prior to the date of the convention. The Secretary shall send a copy of all proposed amendments to the secretary of each chartered club not later than thirty (30) days prior to the date of the convention.

Article XVI, Section 1

Section 1. Bylaws for the government of Kiwanis International, not inconsistent with this Constitution, shall be enacted and may be amended from time to time, as provided in Article IX of this Constitution; or at a convention of Kiwanis International by a majority vote of the delegates and delegates-at-large voting. Proposed amendments to the Bylaws to be voted on at a convention (except those passed by the International Council and those initiated by the Board of Trustees) shall be received by the Secretary at least sixty (60) days prior to the date of the convention. The Secretary shall send a copy of all proposed amendments, as well as all amendments passed by the International Council, to the secretary of each chartered club, not later than thirty (30) days prior to the date of the convention. Amendments to the Bylaws passed by the International Council shall remain in force unless disapproved at the next succeeding convention.

Part 3

Amend Article VII, Section 1, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. The Board of Trustees of Kiwanis International shall meet at such times and places as may be determined by action of the Board, by call of the President, or by the written request of seven (7) members of the Board, provided that there shall be at least three (3) meetings each year. A written notice of the time and place of all meetings of the Board of Trustees shall be mailed to each member of the Board by the Secretary not less than ten (10) days prior to said meeting.

Part 4

Amend Article VIII of the Bylaws of Kiwanis International by deleting the entire present article and by renumbering the subsequent articles accordingly.

PRESENT PROVISIONS

BYLAWS

Article VII, Section 1

Section 1. The Board of Trustees of Kiwanis International shall meet at such times and places as may be determined by action of the Board, by call of the President, or by the written request of seven (7) members of the Board, provided that there shall be at least three (3) meetings each year, the first within ninety (90) days after the close of the of the Annual Convention of Kiwanis International, the second in connection with the first meeting of the International Council, and the third within three (3) days prior to the first session of the Annual Convention; provided that in any year in which no Annual Convention is held the dates of the three (3) Board meetings herein described shall be determined by the President with the approval of the Board. A written notice of the time and place of all meetings of the Board of Trustees shall be mailed to each Trustee by the Secretary not less than ten (10) days prior to said meeting

Article VIII

Section 1. A written notice of the time and the place of each meeting of the International Council shall be mailed to each member thereof by the Secretary not less than seven (7) days prior to said meeting.

Section 2. Not less than sixty (60) days before each meeting of the International Council, the President shall appoint a Committee on Program consisting of three (3) members of the Council, who shall prepare the program for said meeting subject to the approval of the Board of Trustees.

Part 5

Amend Article IX, Section 2, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 2, as follows:

Section 2. The selection of the city in which the Annual Convention of Kiwanis International is to be held shall be made by the Board of Trustees at least three years before said convention, provided that said Board of Trustees shall have power to substitute another city in case circumstances later make such action necessary or advisable.

Part 6

Amend Article XIII, Section 8, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 8, as follows:

Section 8. In any year in which no Annual Convention is held, the International Council in such year shall elect a qualified member of a chartered club for the succeeding administrative year for each of the following offices: President, President-elect, Vice-president, and Treasurer; and for Trustee for the normal term of said office.

Part 7

Amend Article XXIII, Section 1, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. Amendments to these Bylaws may be made from time to time as provided in Article XVI of the Constitution.

Article IX, Section 2

Section 2. The selection of the city in which the Annual Convention of Kiwanis International is to be held, shall be made by the Board of Trustees not later than its meeting in connection with the International Council as defined in Article VII, in the third year before said convention, provided that said Board of Trustees shall have power to substitute another city in case circumstances later make such action necessary or desirable.

Article XIII, Section 8

Section 8. In any year in which no Annual Convention is held, the International Council in May, June, or July of such , shall elect a qualified member of a chartered club for one administrative year for each of the following offices: President, President-elect, Vice-President, and Treasurer; and for Trustee for the normal term of said office.

Article XXIII, Section 1

Section 1. Amendments to these Bylaws may be made from time to time as provided in Article IX, Section 3, and Article XVI of the Constitution.

REPORT OF BOARD COMMITTEE ON GROWTH
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30 - May 4, 1982

Date of Committee Meeting: May 1, 1982

Place of Committee Meeting: General Office

Present: Members - Arthur J. DeLorenzo, Merald T. Enstad, Gene R. Overholt
Chairman - Albert L. Cox
Staff - Alonzo J. Bryan, Robert M. Detloff, Bruce M. Turnmire

NEW CLUB BUILDING - Albert L. Cox, Chairman

Revocation of Charters

The Committee first considered the revocation of 42 club charters listed on the attached Exhibit A. Recommendation for Revocation of Charter forms have been received for each of these clubs from their respective district secretaries indicating official board action to request the revocation of these charters.

Recommendation #1:

The Committee recommends that the charters of the 42 clubs listed on Exhibit A of this report be revoked.

I move that recommendation 1 be adopted.

(Adopted)

Review of Procedures Followed in Placing Clubs on the "Club Not Meeting List"

The Committee reviewed the procedures now being implemented by staff to ensure that notification that a club is to be placed on the "Not Meeting" list comes from the Governor as required by Policy, rather than from the district secretary. These new procedures were accepted by the Committee.

Report on New Club Building 1981-82

The Committee noted with concern that as of May 1, 1982, nineteen fewer clubs had been organized than at the same time last year. While the Committee understands that implementing the new Kiwanis International Accredited Representative program has diverted the field service staff from actual new club building during the past months, it does expect improvement in production now that the transition is completed.

The Committee also suggests that the International President contact District Governors as soon as possible to discuss the necessity of growth in those districts that have not shown adequate new club production.

It is the Committee's understanding that we have in stock a supply of 1981-82 Growth Award Plaques. The Committee requests that staff prepare and implement an award program using these available plaques to recognize those Kiwanis International Accredited Representatives with good new club building records. Since these plaques are already paid for and notification of the award program can be included with the newsletter being sent to the Accredited Representatives, this program will not result in extra expense.

Proposed Sponsorship of New Clubs by Division

The Committee reviewed a request received from the Florida District Governor that Divisions be allowed to sponsor new clubs. While the Committee recognizes that the inability to find a willing sponsoring club can at times inhibit new club growth, it also believes that the need for the active support of the sponsoring club after organization is of overriding importance. Therefore, the Committee does not wish to recommend any change to the current Policy C-7, No. 11 which states "No more than two clubs shall be recognized as the sponsors of a new club."

Proposal Concerning Clubs Organized in Last Days of September

The Committee also reviewed a request received from a current lieutenant governor of the New York District that more stringent reporting requirements be implemented in regard to clubs organized in September. The Committee believes that the better training and clear delineation of responsibilities included in the KIAR training should preclude the reporting of "paper clubs" and so decided that no further action in this regard is needed.

New Club Building Promotion Planned for 1982-83

The Committee discussed with President-elect Johnny Roberts his growth ideas for 1982-83. The Committee subscribes to his "growth with a purpose" concept, with its emphasis that Kiwanis must grow because it must serve. However, it has come to the attention of the Committee that some Kiwanians have interpreted these concepts to mean a de-emphasis on growth. The Committee was pleased to learn that President-elect Johnny plans to take further steps to dispel this misconception.

Budget Review

It is the Committee's opinion that the negative variance in the 06-104 "Postage and Express" account correctly should be charged against the 03-104 account which currently shows a substantial positive variance, since the 03 Administrative Account should be covering the mailing expenses of the literature room rather than the 06 Field Service Account as is now the case.

The negative variance in the 06-110 travel account is the result of the

use of a travel expense allowance originally set up for a fifth fieldman to cover the expenses of the training of the KIAR's. The travel expense allowance was divided into monthly increments over the year whereas the KIAR training expenses have already been incurred, so the apparent deficit will be corrected as the months pass. The Committee was pleased to note that all four current field service representatives are presently within their travel expense budgets.

Other Item

The Committee also considered a request received from Governor Fred Green of the Georgia District that three clubs be allowed to receive sponsorship credit for one new club. As stated above, the Committee believes that current policy should be maintained that a maximum of two clubs be allowed to receive sponsoring credit for a new club. It is the Committee's suggestion that the third club involved in the Georgia case receive District recognition for their contribution to the organization of the new club.

MEMBERSHIP GROWTH - Gene R. Overholt, Chairman

Actual Paid Membership Figures

The Committee reviewed the Actual Paid Membership figures as released for the period ending March 31, 1982. A decrease in paid membership of 2,742 is noted.

The Committee has directed that these paid membership figures be provided monthly as soon as possible. The appropriate request has been submitted to the Data Processing Department with documentation as to the information needed. The Committee requests that Assistant Secretary Les Atwood make arrangements to provide the necessary software to produce the Actual Paid Membership figures on a monthly basis with a club break-down on a semi-annual basis.

Membership Promotion 1981-82

The Committee was brought up-to-date on the articles that have been prepared for the Bulletin for Kiwanis Officers and the enclosures included in the General Mailings to all clubs. Special emphasis is being placed on the Membership Roundup, Award Recognitions, Diamond Growth Award, and Life Member Status programs. Distribution materials have been provided to Mid-Year Conferences as requested by district leadership, and will also be made available for district conventions as requested.

J. F. "Joe" DeSort, Chairman of the International Committees on Membership Growth has recommended that the following be actively promoted and to be the foundation for the 1982-83 administrative year:

- A. The Membership Roundup - to bring in new members

- B. The President's Special Advisor - to keep existing members
- C. A four page 8½" x 11" brochure to be prepared titled "Membership Awards" for distribution to all clubs and interested Kiwanians.

The Committee supports the recommendations of Chairman Joe. Approval has been granted to proceed with the preparation of the Membership Award brochure and that it be made available for distribution at the Minneapolis Convention. The cost of 30,000 brochures is \$4,650. There is a budget allocation set up for membership promotion sufficient to cover the cost of these brochures.

A SPONSOR II Program was referred to the Committee. This program is working well in the Michigan District. This SPONSOR II Program would work in conjunction with the CHARTER II Program currently being promoted by Kiwanis International. It is believed that many clubs cannot achieve CHARTER II strength without assistance. The SPONSOR II Program would encourage well established clubs to share in the enormous personal satisfaction of having helped elevate the level of Kiwanis service of another club. Refer to Exhibit B.

The Committee supports the idea of a SPONSOR II Program and recommends that it be combined with the CHARTER II Program.

Recommendation #2:

The Committee recommends that a SPONSOR II Program be included with the CHARTER II Program and that an appropriate banner patch and certificate of appreciation be provided.

I move that recommendation 2 be adopted.

(Adopted)

Hertz Car Rental Proposal

The Committee reviewed the proposal submitted by Hertz Car Rental giving discounts to Kiwanians, etc. It is the opinion of the Committee that said proposal would not necessarily attract new members or assist in the retention of current membership. The Committee does not support the proposal.

Recommendations - Growth Task Force

The Committee reviewed the recommendations as submitted by the Growth Task Force and is of the opinion that time does not permit a Membership Roundup at the International Convention. However, reference to the Roundup will be made during the Panel Conference on Growth. Recommendations referring to the distribution of promotional materials and recognition awards were referred to staff.

Classification of Members

To achieve maximum results in service, a Kiwanis club must represent a cross-section of the business, agricultural, institutional and professional life of the community in which it operates.

The current plan of Kiwanis permits the individual club to draw from each vocation or profession the number of men it so desires. However, to establish and maintain a balance of active membership and still make certain that no one institution will dominate the club, it has been determined that no given classification shall exceed twenty percent (20%) of the total active membership.

The Committee is of the opinion that more emphasis should be placed on the classification of members when giving consideration to prospective members, and also to serve as a guide when setting up membership growth programs.

Letter of Past Governor Raymond Wolfson

The attached letter (Exhibit C) has been received by the International Secretary from Ray Wolfson, Past Governor of the New England District. It is referred to this Board as requested by Past Governor Ray with the request that an appropriate reply be made.

Budget Review

The Department budget was reviewed and found to be in order.

MEMBERSHIP RETENTION - Arthur J. DeLorenzo, Chairman

Survey - Deleted Members

The results of the Former Member Survey were reviewed and a copy is attached to this report as Exhibit D.

This survey was mailed on March 19, 1982 to 1,000 deleted members. The number of forms returned were 395 or 39.5%. We would suggest that you review this Former Member Survey as there are several interesting revelations.

J. Donovan Jackson, Past Governor of the Wisconsin-Upper Michigan District and a member of the Growth Task Force, has prepared a Member Attitude Survey. The object of this Member Attitude Survey is to identify the attitudes of club members towards Kiwanis service, committee activity, leadership styles, and certain values attached to Kiwanis membership.

Don will distribute these surveys to the Governors-elect when they meet in Minneapolis with his suggestions for distribution and follow-up within the several districts.

The information provided should reveal considerable factual data to assist in forming intelligent and valid conclusions about member

attitudes which, in turn, could form the basis for improved policies, procedures and programs.

Transfer of Membership

Several possible approaches to setting up a procedure for the transfer of members from one Kiwanis club to another were reviewed.

The District Secretaries, meeting in Chicago on April 17-19, 1982, submitted a "Request for Transfer" form which would appear to be a step in the right direction. This form would assist a member in contacting another Kiwanis club for membership while retaining his membership in his former club until formally accepted by the club where he has relocated.

Staff has been directed to explore the number of forms needed and the cost involved to provide clubs with a supply of these "Request for Transfer" forms. The Committee will make a recommendation when this Board meets in Minneapolis in June.

INTERNATIONAL EXTENSION - Merald T. Enstad, Chairman

Assistant Secretary for Growth Robert Detloff presented both a written and oral report to the Committee on his April, 1982 trip to the Far East to conduct Regional Training Conferences and Kiwanis International Accredited Representative (KIAR) Workshops in seven countries and to supervise the Asia-Pacific Conference held in Genting Highlands, Malaysia. The written report is attached as Exhibit E, and the Committee especially noted the five actions which were taken by the chief delegates of each district or area to the Asia-Pacific Conference.

President McKitrick commended the Assistant Secretary to the Committee on the excellence of the Conferences and Workshops, noting the high degree of enthusiasm of the participants and the many comments he personally received regarding the quality of education and training provided, and the gratitude expressed to Kiwanis International for making these possible.

The Committee expressed its concern about the Conference deficit, and discussed in depth the merits of these Conferences, and steps that could and should be taken to assure that future Conference expenses do not exceed revenues so as to be self-liquidating. Staff reported that this was only the second of eight Asia-Pacific Conferences which incurred a deficit, and that profits from previous Conferences (with the exception of last year's Conference in Japan in view of that District's acceptance of total financial responsibility) were realized and returned to Kiwanis International.

In discussing the justification for the existence and continuance of the Asia-Pacific Conferences, it was noted that this area of the Kiwanis world does not have the benefit of field service as does North America,

and attendance at International Conventions by these Kiwanians is extremely difficult because of the expense involved. In response to the Committee's inquiries concerning the tangible benefits of the Conferences, the Assistant Secretary replied that he strongly felt these have been responsible for club growth and that, especially due to the KIAR Workshop held in conjunction with this year's Conference, he would expect even more new clubs from the Asia-Pacific area.

Kiwanis International-Europe

President McKitrick briefed the Committee on his attendance at the February meeting of the KIE Board in Zurich. In addition to the cessation of deficit payments to KIE, the President informed the Committee he had emphasized to the KIE Board that a new agreement would have to be in effect by October 1, 1983 whereby KIE remits dues payments to KI. President McKitrick told the Committee that he would present a full report on these matters to the KI Board.

The Committee was presented copies of the amendments which would be presented to the KIE delegates at their Convention in Reykjavik, Iceland June 17-20, 1982, along with KIE Secretary L'Eplattenier's commentary and KI Assistant to the Secretary Fay McDonald's commentary as requested by the KIE Secretary, provided in the Assistant to the Secretary's professional competence only to the extent that he "...would raise in presenting to the Kiwanis International Board any proposed amendments which might be adopted by the KI-E delegate body."

Regarding KI representation to the KIE Convention, due to financial concerns the Committee questions whether sending both the President and President-elect and their wives to this Convention is justified.

Other KIE business was then discussed, including disapproval by KIE of the Italy District Foundation as well as matters relating to the Kiwanis International Italy Earthquake Fund proposed to be used for the construction of a school for handicapped children in the earthquake-ravaged town of Calitri.

Washington, D.C. Diplomatic Reception

The Manager of International Development, Bruce Turnmire, presented a report on this reception which was held March 26, 1982. The Chairman asked that a written report be prepared as presented to the Committee and this is attached as Exhibit F.

The Committee recognized the controversy evoked by the decision to proceed with this reception in view of the expense involved, questioned whether this decision was justified, but also took note of the dilemma (as referenced in the report) which confronted the Executive Committee in making this decision.

Recommendation #3:

The Committee recommends that for financial reasons Kiwanis International discontinue diplomatic receptions as annual events.

I move that recommendation 3 be adopted.

(Adopted)

Review of Departmental Budget

Staff informed the Committee of its cooperation with the Assistant Secretary for Administration Leslie Atwood and Finance Director William Berry in joint diligent efforts to maintain a balanced departmental budget and, further, that as presently projected, the department would be under budget at year's end.

Respectfully submitted,

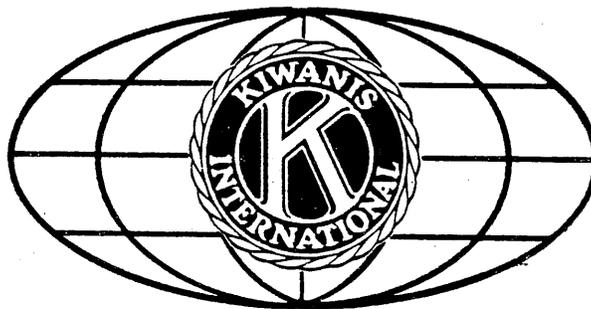
ARTHUR J. DELORENZO
MERALD T. ENSTAD
GENE R. OVERHOLT
ALBERT L. COX, CHAIRMAN

THE FOLLOWING CHARTERS WILL BE CONSIDERED FOR REVOCATION AT A MEETING OF
THE INTERNATIONAL BOARD OF TRUSTEES APRIL 30 - MAY 4, 1982:

<u>ANDEAN</u>	<u>DIV.</u>	<u>NOT MEETING DATE</u>	<u>COMPLETION DATE</u>
Neiva, Colombia, S. A.	(6)	3-1-82	3-15-79
<u>EASTERN CANADA & THE CARIBBEAN</u>			
Gatineau, Quebec	(13)	2-23-81	12-8-76
North Andros, Bahamas	(22)	2-23-81	9-30-79
Upper St. James, Jamaica	(24)	7-28-80	11-29-78
Wellington, Guelph, Ontario	(5E)	11-30-80	5-4-77
<u>FLORIDA</u>			
Cross City	(26)	5-25-81	5-9-77
Freeport	(1)	4-23-81	11-30-79
Stuart Sunrise	(13)	4-23-81	2-18-75
<u>GEORGIA</u>			
Hamilton	(2)	2-10-81	3-21-80
Haralson County	(16)	2-10-81	4-11-80
North 85 Norcross	(14)	2-10-81	4-9-80
<u>ILLINOIS-EASTERN IOWA</u>			
Colfax, Illinois	(22)	11-30-80	5-16-77
Lombard, Illinois	(9)	2-23-80	9-4-79
Highland, Illinois	(34)	7-31-81	7-25-79
Shelbyville, Illinois	(27)	7-31-81	10-17-35
<u>KANSAS</u>			
Americus	(5)	7-15-80	5-3-71
Chetopa	(3)	10-31-80	4-6-77
Pratt	(8)	4-23-81	6-16-77
Stafford	(8)	4-23-81	9-29-80
Valley Center	(6)	9-10-80	6-12-74
Wichita, Air Capital	(6)	4-23-81	2-23-76
<u>MISSOURI-ARKANSAS</u>			
Fordyce, Arkansas	(23)	11-30-81	3-24-80
Greenwood, Arkansas	(20)	9-30-81	10-14-74
Inner Joplin, Missouri	(12)	11-30-81	2-8-78
Little Rock South, Arkansas	(21)	8-31-81	6-24-64
Perry, Missouri	(1)	8-31-81	9-22-80
Pine Bluff, Golden K, Arkansas	(23)	1-27-82	10-15-79
St. Ann, Missouri	(7)	11-30-81	1-13-77
Warren, Arkansas	(23)	11-30-81	11-29-79
<u>NEW ENGLAND</u>			
Bath Area, Maine	(23)	5-6-81	9-22-79
Bradley Field, Windsor Locks, Ct.	(3)	1-26-81	8-28-52
Farmington, New Hampshire	(18)	5-6-81	9-25-39
<u>NEW JERSEY</u>			
West Camden, Mt. Ephraim	(3)	4-6-81	6-12-78

THE FOLLOWING CHARTERS WILL BE CONSIDERED FOR REVOCATION AT A MEETING OF
THE INTERNATIONAL BOARD OF TRUSTEES APRIL 30 - MAY 4, 1982:

<u>PACIFIC NORTHWEST</u>	<u>DIV.</u>	<u>NOT MEETING</u> <u>DATE</u>	<u>COMPLETION</u> <u>DATE</u>
Cosmopolis, Washington	(40)	3-23-81	2-27-79
Victoria, S. S. Beaver, B. C.	(17)	10-17-79	11-2-61
<u>PENNSYLVANIA</u>			
Tyronne	(11)	5-7-81	10-18-23
<u>ROCKY MOUNTAIN</u>			
Rifle, Colorado	(7)	3-1-82	5-14-81
<u>TEXAS-OKLAHOMA</u>			
Burleson, Texas	(29)	3-27-81	6-29-79
Comanche, Texas	(12)	3-27-81	9-13-73
Oklahoma City, Lincoln, Okla.	(19)	3-27-81	1-17-79
<u>UTAH-IDAHO</u>			
Delco, Idaho	(5)	4-6-81	3-10-59
<u>WISCONSIN-UPPER MICHIGAN</u>			
Whitnall Park, Hales Corners, Wisc.	(5)	7-15-80	4-13-64



HERE IT IS !!! THE SPONSOR II PROGRAM FOR CLUB REBIRTH

What is it? An award will be given by Kiwanis International to all clubs which assist another club to achieve CHARTER II status.

What do they get? The awards are:

1. An appropriate banner patch
2. A certificate of appreciation signed by the International President and Governor

But more than these symbols, they get the enormous personal satisfaction of knowing that they have helped elevate the level of Kiwanis service in a community.

How do they earn the award?

1. The Board of Directors of the sponsoring club adopts the proposed CHARTER II CLUB for sponsorship.
2. The proposed CHARTER II CLUB at the time of adoption:
 - a. Must be on a non-meeting status, or
 - b. Must have had an average attendance of less than 15 members over the last four meetings.
3. The sponsoring club must provide to the proposed CHARTER II CLUB the assistance normally given to a new club in formation, including:
 - a. Assistance in a Membership Roundup, and
 - b. Inter-club support at least bi-weekly for three months after the Membership Roundup.

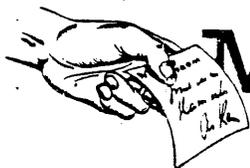
How do they apply for the award?

The SPONSOR II AWARD shall be made upon certification:

- a. By the Lieutenant Governor that the club has met the requirements.
- b. That the CHARTER II CLUB has reported all new members to Kiwanis International accompanied by the processing fee, and that all dues, and other obligations to Kiwanis International have been met and the club is in good standing both to Kiwanis International and the District.

Will it work?

No! Unless ... YOU ... do something now!



Memo
from

RAYMOND WOLFSON

Dear Bill,

I would appreciate it if you would read
the enclosed letter to the Board at the
coming meeting on my behalf.

Thanks !

Ray

NEW ENGLAND DISTRICT OF KIWANIS



OFFICE OF THE PAST GOVERNOR
180 ALLEN AVENUE
NEWTON, MASS. 02168

April 16, 1982

Board of Trustees
Kiwanis International
101 East Erie St.
Chicago, Illinois.. 60611

Fellow Kiwanians:

The art of maintaining high morale, consistent with forward thinking, is a matter of the gravest concern to all Kiwanians both on the professional and volunteer level of Kiwanis.

If we are to continue to be a moving force in the community of service organizations, then I urgently ask you to consider some salient points which dramatically bear on our ability to function smoothly and in a constructive manner. In this vein, there are a few proposals which I would like to present to you for your careful consideration.

1. Since the one thing that business and professional people have in common is Responsibility, then why not also apply this principle to a viable Member Attendance Requirement. You, as a governing body, should set the standards.
2. Using, as a guiding rule, the premise that no plan will succeed until it has been thoroughly field tested on a local basis, let us set up pilot programs for our most essential areas of (a) Membership, (b) Method of New Club Building, (c) Administration and Education.
3. We must stop the "Yo-Yo" method of changing Basic award and recognition programs at the whim of each succeeding head of Kiwanis International. I sincerely ask all of you to reflect on the various names given, in the past, to the Governors who have performed over and above the criteria established by the Board of Trustees.
The meaning of the honor becomes hollow unless it is dignified by the heritage of a title that remains constant. Successful civilization has always had Roots. Let us follow suit by establishing, maintaining and nurturing our "Kiwanis Roots"

cont'd.

NEW ENGLAND DISTRICT OF KIWANIS



OFFICE OF THE PAST GOVERNOR
180 ALLEN AVENUE
NEWTON, MASS. 02168

2.

by giving recognition by means of a constant title which gains more respect and prestige with each passing year.

Fellow Kiwanians, we proudly say that " WE BUILD ". Well, let's do just that within the administration of Kiwanis. You Trustees are certainly representative of all the expertise which we have to offer at the highest level of our Kiwanis organization. Intelligent men make intelligent decisions ! I seriously ask you to consider these comments and suggestions in the context which they are presented - solely for the growth and propagation of the Kiwanis precepts which we so ardently embrace.

Sincerely yours in Kiwanis,

A handwritten signature in cursive script that reads "Ray Wolfson".

Raymond Wolfson, P. D. Governor
New England District of Kiwanis

KIWANIS INTERNATIONALRESULTS OF FORMER MEMBER SURVEYApril 28, 1982

Date of mailing: March 19, 1982

No. of survey forms mailed: 1000

No. of survey forms returned to date: 395 or 39.5%

1. What is the size of your former club? (373 answers)

25 members or less	19.0%	-	71
26 to 35	21.4%	-	80
36 to 50	20.1%	-	75
51 to 75	12.9%	-	48
more than 75	26.6%	-	99

2. In what size community is your former club located? (379 answers)

5,000 or less	11.1%	-	42
5,001 to 25,000	38.8%	-	147
25,001 to 100,000	30.3%	-	115
more than 100,000	19.8%	-	75

3. In what area of the U.S. is your former club located? (380 answers)

East Coast	15.8%	-	60
South	21.3%	-	81
Midwest	33.2%	-	126
Southwest	16.0%	-	61
Northwest	13.7%	-	52

4. At what time of the day did your former club meet? (378 answers)

Breakfast	18.5%	-	70
Noon	60.3%	-	228
Evening	21.2%	-	80

Results/Former Member Survey

page 2

5. How many years has your former club been in existence? (369 answers)

less than 1 year	4.9% - 18
1 to 3 years	8.7% - 32
3 to 7 years	10.3% - 38
more than 7 years	76.1% - 281

6. How long were you a member of your former club? (381 answers)

less than 1 year	18.9% - 72
1 to 3 years	38.6% - 147
3 to 7 years	22.6% - 86
more than 7 years	19.9% - 76

7. What is your annual income range? (360 answers)

less than \$15,000	8.0% - 29
\$15,001 to \$20,000	15.0% - 54
\$20,001 to \$30,000	30.3% - 109
more than \$30,000	46.7% - 168

8. In what age group are you? (381 answers)

30 or under	6.0% - 23
30 to 35	18.9% - 72
36 to 40	14.5% - 55
41 to 50	23.6% - 90
51 to 60	17.3% - 66
61 or over	19.7% - 75

9. Which of the following reasons most closely describe the primary reason why you joined Kiwanis? (574 answers)

Fellowship	28.4% - 163
Request by a friend or associate	35.0% - 201

Results/Former Member Survey

page 3

Desire for service	25.4% - 146
Business advantage	7.0% - 40
Prestige connected with membership	4.2% - 24

10. Did your club make some arrangement to give you Kiwanis education when you joined? (362 answers)

Yes 70.2% - 254

No 29.8% - 108

Did you consider it adequate? (245 answers)

Yes 75.5% - 185

No 24.5% - 60

11. Were you made well acquainted with the six Constitutional Objects of Kiwanis? (373 answers)

Yes 64.3% - 240

No 35.7% - 133

12. What aspect of Kiwanis membership did you enjoy most? (613 answers)

Fellowship 37.5% - 240

Service Projects 20.7% - 127

Fund Raising Projects 9.5% - 58

Meeting Programs 24.0% - 147

Other Social Activities 6.7% - 41

Conventions 1.6% - 10

13. What aspect of Kiwanis membership did you enjoy least? (300 answers)

Fellowship 4.0% - 12

Service Projects 5.0% - 15

Fund Raising Projects 37.3% - 112

Meeting Programs 18.3% - 55

Other social Activities 14.7% - 44

Conventions 20.7% - 62

14. Have you ever attended any of the following?

International Convention	8.1% - 32
District Convention	19.7% - 78
Division Conference	17.7% - 70

15. Which of the following comes closest to being the main reason why you left Kiwanis?

(333 answers)

Poor meetings	9.0% - 30
Lack of fellowship	3.9% - 13
Business conflict	51.4% - 171
No opportunity for involvement	6.0% - 20
Personality conflict	9.0% - 30
Too high cost	11.7% - 39
Inadequate explanation of what it is all about	2.4% - 8
poor health	6.6% - 22

16. Was any attempt made by your former club to keep you in it? (348 answers)

Yes	67.8% - 236
No	32.2% - 112

Is there some final comment you wish to make concerning Kiwanis?

242 (61.3%) respondents made a final comment. Most frequent comments were:

enjoyed Kiwanis/great organization	134 or 33.0%
would like to re-join at another time	68 or 17.2%
moved/left area	65 or 16.4%
joined a different Kiwanis club	25 or 6.3%
joined a different service club	7 or 1.8%
have been expelled	5 or 1.3%
dissatisfied with the club	32 or 8.1%

REPORT ON ASIA-PACIFIC TRIP OF
ASSISTANT SECRETARY R. DETLOFF

March 30 - April 28, 1982

This intensive training and field service trip was completed with the accomplishment of all the scheduled training sessions, participation in a wide variety of other Kiwanis activities, and private consultations with a large number of Kiwanis leaders.

MANILA - March 31 - April 3

At my first stop in Manila the KIAR workshop was attended by 14 including Governor Ric Felipe, who highly praised the session. In my opinion the workshop did accomplish its purpose of training and motivating the KIAR's in new club building and membership recruitment techniques. The next day I put on a Regional Workshop with Past Governor S. P. Malbarosa acting as my co-presenter. It was attended by 83 club leaders and lieutenant governors. Very good discussion occurred and I felt the workshop was very beneficial to them.

During this period I also discussed a wide variety of topics with the district leadership, attended and spoke at the 10th anniversary celebration of the Kiwanis Club of Paranaque, and assisted in the field in the building of a new club in the "Better Living" subdivision of Manila, which is being sponsored by the Kiwanis Club of Manila under the leadership of club New Club Building Chairman Ofri Canales.

PHILIPPINE SOUTH DISTRICT - April 4 - April 7

During the night after the Manila Regional I flew to Davao City and the next morning put on the Philippine South District Regional Conference. It was put on in a non-air conditioned pavilion in the 85 degree temperature and was attended by 102. Past Governor Emilio Piansay ably acted as my co-presenter. Governor Eladio Aviola expressed great satisfaction with the results. On Sunday evening the Davao City "Kiwannes" presented a delightful evening of entertainment for the participants but this also resulted in my retiring at a late hour after a previous night with little sleep.

The next morning I presented a KIAR Workshop with 21 attending. This also went well. I received several promises for new clubs as a result of the workshop.

On Tuesday morning I flew to Cebu City to act as main speaker at a major fund raiser kick-off of the Cebu area clubs.

The next day I returned to Manila and spent some hours with Governor Ric Felipe and other district leaders discussing Kiwanis growth. Governor Ric indicated that he believed accelerated new club growth will be a direct result of my activities in his district.

TOKYO - April 8 - April 9

My stop in Tokyo gave me only one whole day, Good Friday. During this day I met with Governor-elect Kazuo Iwata in his office and had a pleasant visit with him. I was the main speaker at the Tokyo Club where I delivered an address on the status of Kiwanis worldwide which I had mailed to Secretary Namikawa for translation some weeks previously. The speech, translated by a Tokyo Kiwanian, appeared to be well received.

I discussed new club building at length with Secretary Namikawa and for a shorter time with Governor Nakayama. These talks proved disappointing. The district has "long range" plans to build a club in each of the 41 prefecture capitals and has "started work" on six of these clubs. However, I was told that they expect to organize only one of these clubs during the current Kiwanis year. I did my best to persuade them to accelerate their new club growth, but did not feel this did much good. I had also hoped that my speech to the Tokyo Club in which I highlighted our good growth in other areas such as Europe and the Philippines would influence the Japanese Kiwanians to faster growth.

On Friday evening I had dinner with Secretary Namikawa and the president of the Tokyo Club, Mr. Hideo Ueda, who, frankly, were not disposed to talk any further on growth.

SEOUL, KOREA - April 10 - April 12

My visit to Korea was also jam-packed with activities. A large contingent led by Governor Choi met me at the airport and were with me literally every waking hour.

It was with some trepidation that I put on the KIAR Workshop on Easter Sunday because of the language problem. However, thanks to the splendid work of my co-presenter (not translator), Kiwanian Sam Shim, I was most pleased with the results. Governor Choi had arranged to have 41 Kiwanians at the workshop. I feel very definitely that my ideas did get across well. Further there was much give and take. We were even able to successfully and enjoyably conduct the role-playing exercises that are part of my standard presentation. Governor Choi, the participants, Sam Shim, and I were most pleased with the results, which showed it is possible to hold an extended training session with a group which speaks another language. Governor Choi had the KIAR manual translated and reproduced and this also helped the understanding.

Dr. Choi had two pleasant surprises. On the evening I arrived I attended and was the featured speaker at the chartering of the Dong Moon Club, and the next evening after the workshop I was speaker at the chartering of the Han Yang Club. Both these events were well conducted and much fun but also ended in getting to bed at late hours. I also had to rent a typewriter to pound out the two speeches so Sam Shim could properly translate them. Both speeches received praise.

TAIWAN - April 12 - April 14

Another hectic schedule awaited me in the Republic of China District. I was again met by a large contingent led by Governor Chang and Governor-elect Su. Arrangements were made for me to stay at a hotel managed by a Kiwanian, the Golden China Hotel. Governor Tony had arranged for me to stay at nominal cost in a huge suite in the hotel which the Kiwanians used constantly as their central meeting place throughout my stay. On the first evening Tony arranged a special banquet in my honor attended by more than 80 Taipei Kiwanians. I used the occasion to speak on a variety of Kiwanis topics and conducted an extensive question and answer period with Governor Tony acting as translator.

The next day I presented the KIAR Workshop to 12 Kiwanians. Governor Tony acted as my co-presenter and as in Korea, I was most pleased with the results. My concepts did get across and there was very good participation. I believe this workshop did more to "regularize" the activities of this district than anything done previously by Kiwanis International. Governor-elect Su attended and took an active part.

One thing I uncovered is that the district continues to be ruled by a "Committee" of some 30 members rather than a District Board as provided in the Standard Form for District Bylaws. I spoke to Governor Tony and Governor-elect Su on this and told them of the necessity to follow the standard form. I believe I made progress in reaching a compromise in which the "Committee" will act as adviser to the District Board which will formally ratify the committee's suggestions. I was told by Governor Tony and Governor-elect Su that this is the procedure which now will be followed.

Immediately after the workshop I was whisked to the airport and flew with Governor Tony to Kaohsiung to charter a new club there. I was the featured speaker. The Kaohsiung club had hired a professional translator for me. The chartering was well attended and an impressive event. A joyous banquet and party followed. I was surprised to learn that the sponsoring Kaohsiung club bore the entire cost of the banquet and party which must have cost a tidy sum.

The next day at an early hour I left for Taipei graciously accompanied by several Kiwanians to catch my plane to Kuala Lumpur.

KUALA LUMPUR - April 14 - April 22

On my arrival in Kuala Lumpur I reviewed the preparations made for the 8th Asia Pacific Conference by the sponsoring Kiwanis Club of Kuala Lumpur and was pleased to see how well all aspects had been arranged by Conference Chairman Michael Wong and his committee. Michael had taken one month off from his job to work full time on Conference preparations and the results of his thorough care were evident. The manner in which he had involved the 34 other members of the club was outstanding. The active participation by the members continued throughout the Conference and was most exemplary to the other Kiwanians attending.

On Saturday, April 17, I presented a KIAR Workshop for the non-districted Asia Pacific areas. It was attended by Accredited Representatives from Hong Kong, India, Malaysia, and Singapore. An Australian KIAR from the Adelaide area also attended since he would not be able to attend the KIAR workshop scheduled later in Melbourne.

The Conference was held in the Genting Highlands Resort Hotel some forty miles from Kuala Lumpur in a beautiful mountain setting. One hundred and twenty-eight Kiwanians attended, many with wives, with the following countries and areas represented: Australia, Hong Kong, India, Japan, Korea, Malaysia, Philippine Luzon, Philippine South, Republic of China, and Singapore.

Asia-Pacific areas not represented were the Mariannas, New Zealand District and Thailand. The Conference proceedings went well. I presented a training session which was well received. President Mac and Doris McKitrick participated in all Conference activities. Mac's closing address was exceptionally well received.

Five actions were taken by the "chief delegates" of each district or area during the business session. One was a resolution asking the Kiwanis International Board to furnish professional field service to the Asia-Pacific area. The second endorsed the candidacy of Past Governor Avelino Tanjuakio for the Board of Trustees at Minneapolis and also chose him to be the first Asia-Pacific representative on the Board when and if guaranteed representation is granted to the Asia-Pacific area.

The third action was the creation of a committee under the chairmanship of Governor Lads Aviola to investigate ways to create some type of Asia-Pacific area Kiwanis grouping to facilitate contact among Asia districts and areas throughout the year. This committee is to report its findings to the next Asia-Pacific Conference.

The chief delegates also reconfirmed the venue of the Ninth Asia-Pacific as Cebu City, Philippines, to be hosted by the Philippine South District in 1983.

The fifth action was the approval of Seoul, Korea as the site of the 10th Asia-Pacific Conference.

I remained the day after the Conference to assist the host club members in closing the books on the Conference. As the attached letter and financial recap indicate, the Conference did end with a U. S. \$3306 deficit because of the failure of some 85 delegates who had previously promised the club that they would attend. I can attest that the host committee had taken great care to hold costs to a minimum with no extravagance. In fact it is hard to see how the Conference could have been put on more inexpensively without seriously diminishing stature and attractiveness. There is provision to cover this deficit in the 05-110-11 account.

AUSTRALIA DISTRICT - April 23 - April 26

On my early morning arrival in Australia I was met by Governor-elect Ian Perdriau and as in all areas on this trip I was treated most graciously by the Australian Kiwanians. After a day catching up on sleep after the overnight flight from Kuala Lumpur and also of consultation with Governor Murdy Inglis, I presented a KIAR workshop. It was attended by Governor Murdy and eleven others whom Gov. Murdy wished to appoint as accredited representatives. Kiwanis International paid for the expenses of only six as provided in the program. The others attended at their own expense, as was the case in all the KIAR workshops put on during this trip for extra Kiwanians attending.

Governor Murdy, who was obviously somewhat skeptical concerning this "training" beforehand, was highly complimentary after the workshop. All participants also expressed approval. The next day I put on a Regional Conference for 46 participants which was also well received. Governor Murdy expressed his appreciation and satisfaction for these training opportunities on several occasions.

NEW ZEALAND - April 26 - April 27

I was met at the airport by Governor Don Sayers, who seemed somewhat ill-at-ease concerning the workshops. I can also report that by the time the workshops were over Governor Don had been completely won over and was highly complimentary of them.

On the next day, Tuesday, April 27, I first put on a KIAR workshop for 10 participants and then in the evening a Regional workshop of 135 participants. This evening workshop was a two hour condensed version of the usual all day session. I can report great success in this. Governor Don was impressed and thankful, noting how well I had kept the attention of the attendees. As in Australia, I was able to talk over many district problems and desires with the leadership between sessions so really not a minute was wasted during my stay.

The next day I left for the States. After a 36-hour flight with stops I arrived in Chicago at 6:00 A. M. on Thursday, April 29. I proceeded to the office where I put in a full day work before going home to finally get some rest.

GENERAL COMMENTS

I believe this trip and the workshops will result in lasting benefits to Kiwanis in the Asia-Pacific. More importantly, the leadership of all places visited also expressed in one way or another the same opinion to me before I left. For the first time, these areas had the opportunity for formalized training in new club building and organizing techniques. The regional workshops gave lieutenant governors and club leaders an opportunity to hear and discuss many ideas on how to improve their clubs' effectiveness.

I left the Asia-Pacific area better trained and very pleased that Kiwanis International offered this service to them.

ITINERARY FOR

ASSISTANT SECRETARY/GROWTH ROBERT M. DETLOFF

ASIA-PACIFIC TRIP

March 30-April 28, 1982

DAY	DATE	LEAVE	TIME	ARRIVE	TIME	AIRLINE	FLIGHT NUMBER
Tuesday	March 30	Chicago	11:50	-	-	Northwest	#3
Wednesday	March 31	-	-	Manila	22:55		MANILA PENINSULAR
Friday, April 2: Philippine Luzon District KIAR Workshop HOTEL							
Saturday, April 3: Philippine Luzon District Regional Training Conference							
Sunday	April 4	Manila	02:00	Davao	03:40	Philippine	#113
Sunday, April 4: Philippine South District Regional Training Conference							
Monday, April 5: Philippine South District KIAR Workshop VICTORIO BEAC							
							RESORT, DAVAO CITY
Wednesday	April 7	Davao	13:15	Manila	14:25	Philippine	#114
Thursday	April 8	Manila	09:15	Tokyo	15:30	Northwest	#2
Friday, April 9: Conference re New Club Building with Japan District leadership KIBO PALAZA HOTEL, TOKYO							
Saturday	April 10	Tokyo	08:55	Seoul	11:10	Northwest	#9
Sunday, April 11: Korea Provincial District KIAR Workshop CHOSUN HOTEL, SEOUL							
Monday	April 12	Seoul	11:10	Taipei	12:45	Thai	#627
Tuesday, April 13: Republic of China District KIAR Workshop GOLDEN CHINA HOTEL TAIPEI							
Wednesday	April 14	Taipei	15:55	Kuala Lumpur	22:00	Malaysia	#66
Friday, April 16: Non-Districted Asia Pacific Area KIAR Workshop							
Sunday, April 18 to Wednesday, April 21: 8th Asia Pacific Conference							
Thursday	April 22	Kuala Lumpur	17:50			British	#9
Friday	April 23			Melbourne	06:00		
Saturday, April 24: Australia District Regional Training Conference							
Sunday, April 25: Australia District KIAR Workshop W.D.M. WILLS CO. MEETING ROOMS, MELBOURNE							
Monday	April 26	Melbourne	0710	Auckland	1225	British	#9
Tuesday, April 27: New Zealand District Regional Training Conference							
Wednesday, April 28: New Zealand District KIAR Workshop INTERCONTINENTAL HOTEL AUCKLAND							
Wednesday	April 28	Auckland	19:00	Los Angeles	14:15	New Zealand	#6
		Los Angeles	16:40	Chicago	20:20	United	#110

Report on the
KIWANIS INTERNATIONAL DIPLOMATIC RECEPTION
Washington, D.C. - March 26, 1982

This reception, and the one held in Ottawa in November, 1981, was approved by the Board in January, 1981. Under this authority, the Special Representative of the Kiwanis President in Washington, Matthew J. Travers, Jr., contacted Kiwanian Senator Howard Baker, Jr. and Counselor to the President Edwin Meese III, also a Kiwanian, requesting their assistance in obtaining permission from the Secretary of State for use of the official Department of State Diplomatic Function Rooms. This permission was granted on January 29th during the Board's meeting in Chicago, and the Growth Committee was advised accordingly.

During his investigatory trip to Washington the week of February 7th, the Manager of International Development met with Mr. Meese's assistant in the White House. Mr. Meese expressed a desire to serve as honorary host for the reception, specifically requested that President Reagan, the Secretary of State and the Deputy Secretary of State be invited to attend, and asked that a podium microphone be available in the main reception room for use by someone to be designated at a later date. During this same trip meetings were held with appropriate State Department personnel, four caterers and three hotels which provided the required information to develop a reception budget based on the various specific requirements for such an event per customary practice and procedures at the Department of State.

The projected budget, totalling \$22,200, exceeded funds available in the department's budget for the diplomatic receptions, and consequently, in accordance with the Board's policy established at the January, 1982 meeting, a conference call was made to the Board's Executive Committee on February 16, 1982 to discuss internal departmental budget transfers to fund the reception. There was a consensus of concern about such an expenditure, but other considerations included the existing White House interest and involvement, the unprecedented honor accorded Kiwanis International (as a non-governmental organization) at having been granted use of the State Department reception rooms by the Secretary of State, and, in view of these factors, the potential ramifications attending a cancellation by Kiwanis of this reception at this stage. The Executive Committee then voted on the proposed transfer of funds within the 05-Extension Services budget and the transfer was approved.

Of the chiefs-of-mission of the 55 Kiwanis countries certified in Washington, of which 53 are ambassadors, 46 formally accepted our invitation to the reception, a response which State Department officials told us was most impressive. Others invited included Kiwanis club presidents of the three divisions comprising the Washington area, past Capital District Governors, and past Capital District members of the International Board. Kiwanian members of Congress were also invited but, as Congress was in recess, very few attended. Actual diplomatic attendance was perhaps only half of those who formally accepted due to a reception at the Italian Embassy in honor of Italy's President which, for security reasons, the diplomatic corps did not learn about until the last minute. We were honored, however, not only by Mr. Meese's presence and remarks, but also by the attendance of Deputy Secretary of State Walter J. Stoessel, Jr. A member of the KIWANIS MAGAZINE staff was present at the reception, and an article is presently in preparation for a future issue of the magazine. In addition, all 55 embassies received a specially-prepared Kiwanis education/information kit with cover letter

which was mailed prior to the reception.

Respectfully submitted,

Bruce M. Turnmire

Bruce M. Turnmire, Manager
INTERNATIONAL DEVELOPMENT

REPORT OF BOARD COMMITTEE ON LAWS, POLICIES AND STRUCTURE
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30 - May 4, 1982

Date of Committee Meeting: May 2, 1982

Place of Committee Meeting: General Office

Present: Members - Jean Ed. Friedrich, Anton J. "Tony" Kaiser
Chairman - Mark Arthur, Jr.
Staff - Fay H. McDonald

CONSTITUTION AND BYLAWS - Mark Arthur, Jr., Chairman

Continuing Study and Review of the Constitution and Bylaws

There was not sufficient time for the committee to continue its general study and review of the Constitution and Bylaws. This is a matter which of necessity will have to be referred to the 1982-83 Board Committee which will have the responsibility of the area of Laws and Policies. It should be noted that currently there is a Committee of Past Presidents which is undertaking a study of the Constitution and Bylaws of Kiwanis International and that President-elect Johnny Roberts has appointed a 1982-83 Special International Committee on Constitution Review. The committee believes the results of these two study committees will be of great value to the 1982-83 Board Committee.

Amendments to be Presented at the Minneapolis Convention

The draft of the proposed amendments to be presented to the House of Delegates at the Minneapolis Convention have been prepared in the manner in which they would be printed. These are found in Exhibit A attached to this report.

Proposed Amendment No. 1 amends Article XII, Section 2, of the Constitution of Kiwanis International to increase the amount of the annual per capita International dues from ten dollars (\$10) to fifteen dollars (\$15.00).

Recommendation #1:

The committee recommends the adoption of the wording of the amendment to Article XII, Section 2, of the Constitution of Kiwanis International as delineated in proposed amendment No. 1 in Exhibit A for presentation to the House of Delegates in Minneapolis.

I move that recommendation 1 be adopted.

(Adopted)

Proposed Amendment No. 2 amends the Constitution and Bylaws of Kiwanis International to provide for the restructure of the Board of Trustees of Kiwanis International. The wording of the proposed amendment was adopted by the Board at its January 28 - February 2, 1982 meeting to be presented in Minneapolis.

Proposed Amendment No. 3 amends the Constitution and Bylaws of Kiwanis International in order to provide for one specified representative on the Board of Trustees from the Asia-Pacific Area, effective October 1, 1983. The wording of this proposed amendment was adopted by the Board at its January 28 - February 2, 1982 meeting to be presented in Minneapolis.

Proposed Amendment No. 4 amends Article XII, Section 2, of the Constitution of Kiwanis International and implements the recommendation adopted by the Board at its January 28 - February 2, 1982 meeting in order to provide that as of October 1, 1983, each Kiwanis club be billed for a minimum of fifteen (15) members and that as of October 1, 1984, all clubs be billed for a minimum of twenty (20) members.

Recommendation #2:

The committee recommends the adoption of the wording of the amendment to Article XII, Section 2, of the Constitution of Kiwanis International as delineated in Proposed Amendment No. 4 in Exhibit A for presentation to the House of Delegates in Minneapolis.

I move that recommendation 2 be adopted.

(Adopted, with the wording of the proposed amendment to include at the end of the paragraph "even though the membership of a club at the time the semi-annual report is submitted is less than twenty (20).")

Proposed Amendment No. 5 amends the Constitution and Bylaws of Kiwanis International to provide that there shall be only one meeting of the International Council. The wording of this proposed amendment is to be presented by the Board Committee on Education for adoption.

Recommendation #3:

The committee recommends the adoption of the wording of Proposed Amendment No. 5 to the International Constitution and Bylaws in Exhibit A in compliance with Recommendation 1 of Leadership and Council in the Report of the Education Committee.

I move that recommendation 3 be adopted.

(Adopted)

Because of requests for changes in the International committee structure to be implemented in Minneapolis, the committee asks for direction from the Board in regard to this matter.

Recommendation #4:

The committee recommends that an amendment be proposed by the Board of Trustees to delete all standing committees from the Bylaws of Kiwanis International and insert them as a policy to be approved by the International Board on submission by the President-elect.

(Adopted)

(Following adoption of recommendation 4, the committee submitted a proposed amendment to implement recommendation 4.)

(Voted, that the Board approve an amendment to provide greater flexibility in the appointment of International Committees, permitting the President-elect to appoint International Committees with the consent of the Board of Trustees; and that the language of Proposed Amendment No. 6 to the International Bylaws in Exhibit A of the report be adopted to implement that purpose.)

Proposed Amendment No. 7 is submitted by the Kiwanis Club of North DeKalb, Georgia, and proposes to amend the Constitution and Bylaws of Kiwanis International to provide for a restructure of the International Board of Trustees.

Proposed Amendment No. 8 is submitted by the Kiwanis Club of Marietta, Georgia. This amendment proposes to amend Article XVIII, Section 5, of the Bylaws of Kiwanis International in order to provide the basis for preparing the annual budget for Kiwanis International.

Proposed Amendment No. 9 is submitted by the Kiwanis Clubs of Phoenixville, Pennsylvania and Radford, Virginia. This amendment proposes to amend Article I, Section 4, of the Bylaws of Kiwanis International to provide that the minimum number of club meetings shall be at least two (2) per month.

Proposed Amendment No. 10 is submitted by the Kiwanis Clubs of Chicago, Breakfast, Illinois and Minneapolis Southwest Suburban, Minnesota. This amendment proposes to amend the Constitution and Bylaws of Kiwanis International in order to permit individual Kiwanis clubs to receive men and women into membership.

Proposed Amendment No. 11 is submitted by the Kiwanis Club of Klamath Falls, Oregon. This amendment to Article II, Section 4 a, of the Bylaws of Kiwanis International only proposes to provide that women, as well as men, may be elected to honorary membership in a Kiwanis club.

Proposed Amendment No. 12 is submitted by the Kiwanis Club of North DeKalb, Georgia. This amendment proposes to amend Article XII, Section 1, of the Bylaws of Kiwanis International to provide that the program of the annual convention includes a time for a question-and-answer forum on the first or second day of the convention, involving all candidates for a contested office except that of Trustee.

Proposed Amendment No. 13 is submitted by the Kiwanis Club of Roslyn, New York. This amendment proposes to amend Article III of the Bylaws of Kiwanis International by adding a new Section 7 to provide the procedure for processing new Kiwanis clubs which are organized after September 15 of each administrative year.

Proposed Amendment No. 14 is submitted by the Kiwanis Club of Greenfield, Massachusetts. This amendment proposes to amend Article IX, Section 9, of the Bylaws of Kiwanis International to permit a club not otherwise represented by two delegates to elect a past lieutenant governor of its division as its representative to an International Convention, provided his status as a past lieutenant governor has been certified by the district governor or the district secretary.

Proposed Amendment No. 15 is submitted by the Kiwanis Club of Canton, Michigan. This amendment proposes to amend Article V, Section 4, of the Constitution of Kiwanis International by adding a new section to provide that the active membership of a club shall, to the extent possible, be composed of and reflect a cross-section of the community's populace.

Amendment to KI-E Bylaws

The committee again studied an amendment to Article X, Sections 1 and 5, of the Bylaws of Kiwanis International-Europe adopted at the 1981 Convention of Kiwanis International-Europe. This amendment provides that only former or active members of the Board of Trustees of KI-E who have been governors shall be eligible as the KI-E representative to the Kiwanis International Board. The committee believes that approval or disapproval of the amendment should be withheld until such time as further clarification of the intent can be secured from the Board of Trustees of Kiwanis International-Europe.

POLICIES AND PROCEDURES - Anton J. "Tony" Kaiser, Chairman

Policies and Procedures Study

With respect to the "Policies and Procedures Study," the committee discussed again the several concepts it had agreed upon at the last Board meeting, and decided to make recommendations at this meeting which, if adopted, would constitute substantial progress toward the completion of its assignment of analyzing our present POLICIES AND PROCEDURES manual and separating "policies" from non-policies, based upon the definitions of "POLICY" and "PROCEDURE" adopted by last year's Board.

Since Article VIII, Section 3, of our Constitution provides that "...the interpretation of the Constitution and Bylaws by the Board...shall be final and binding, unless...rescinded at a subsequent convention....," and since convention delegates obviously cannot even consider rescinding a Board interpretation they don't know about, the committee believes there should be a systematic method for advising all Kiwanians of every such interpretation adopted by the Board. If each such interpretation were deemed to be a "policy," Article VIII, Section 2 would require that it be "...published in the next issue of the Kiwanis Magazine." The committee submits that it would be effective, and within the Board's authority, to adopt as a "policy" that all such interpretations by the Board shall be "policies."

Recommendation #5:

The committee recommends that all interpretations of the Constitution and Bylaws by the Board be handled in the same manner as Policies and thereby be published in the Kiwanis Magazine as required by our Constitution.

I move that recommendation 5 be adopted.

(Adopted)

The committee further submits that it is unduly onerous and unnecessary to be required to publish all "policies" adopted by the Board verbatim, and that it is within the Board's authority, and reasonable and desirable, to interpret the Article VIII, Section 2 requirement that "...all policies... ..be published...." as permitting publication of the substance of policies adopted and not requiring verbatim publication.

Recommendation #6:

The committee recommends that the Board formally interpret Article VIII, Section 2, of the Constitution of Kiwanis International as requiring the publication in the Kiwanis Magazine of the substance of all policies adopted by the Board.

I move that recommendation 6 be adopted.

(Adopted)

The committee next addressed the meaning of the phrase, "in the next issue," in the aforementioned Constitutional provision requiring the publication of all policies in the Kiwanis Magazine, and agreed that it is a practical impossibility to comply with the literal meaning of that phrase, and furthermore, that within reason, it is of no particular benefit to Kiwanis that policies adopted by the Board be published sooner rather than later, since

Board policies are not subject to review and possible rescission by convention delegates, unless they are interpretations of the Constitution and Bylaws.

Recommendation #7:

The committee recommends that the Board also formally interpret Article VIII, Section 2, of our Constitution as requiring the publication of the substance of all policies adopted by the Board in one of the issues of the Kiwanis Magazine published in the next 120 days following such adoption.

I move that recommendation 7 be adopted.

(Adopted)

The committee next focused upon the status of the definitions of the terms "POLICY" and "PROCEDURE" adopted by last year's Board, and concluded that these definitions are essentially Board interpretations of the Constitutional provision that "The Board shall define the policies...of Kiwanis International," and, as such, would be required to be published in the Kiwanis Magazine in accordance with those of the above recommendations as have been adopted.

Recommendation #8:

The committee recommends that the definitions of the terms "POLICY" and "PROCEDURE" adopted by last year's Board be recognized as the Board's interpretation of the Constitution's Article VIII, Section 2, provision that "The Board shall define the policies...of Kiwanis International," and therefore be published in the Kiwanis Magazine in accordance with those of the above recommendations as have been adopted.

I move that recommendation 8 be adopted.

(Adopted)

Finally, the committee then reviewed our entire present POLICIES AND PROCEDURES manual to determine which of its many sections might constitute Board Interpretations of provisions of our Constitution and Bylaws, and hence require publication in the Kiwanis Magazine in accordance with those of the above recommendations as have been adopted.

Recommendation #9:

The committee recommends that the following sections of our present POLICIES AND PROCEDURES manual be recognized as Board interpretations of provisions of the Constitution and Bylaws of Kiwanis International and therefore be published in the Kiwanis Magazine in accordance with those of the above recommendations as have been adopted: on page A-9, Mail; on page B-1, Amendments to International Constitution and Bylaws; on page C-1, Absentee Voting; and on page C-5, Auxiliary and Incorporated Bodies.

I move that recommendation 9 be adopted.

(Defeated)

Time did not permit the committee to review and discuss the detailed separation of the remainder of our present POLICIES AND PROCEDURES manual into "policies" and non-policies based upon the definitions of "POLICY" and "PROCEDURE" adopted by last year's Board. The completion of that final phase of the committee's assignment, and the recommendations to the Board which will result, must therefore await further action by the committee.

The Board adopted at its meeting of September 29 - October 4, 1981, the following recommendation: "That Board Policy E-5 k(1)(b) relating to "Council" as an organizational structure be revised to create a substitute designation "provisional districts" with references to "Council" changed to "Provisional District" and references to "Council President" changed to "Provisional Governor" and that Board Policy specify the minimum membership of 1,000 paid members for full district status eligibility, and that it be referred for implementation to the Laws, Policies and Structure Committee."

The committee needs further clarification from the Board Committee on Growth before it can insert the matters contained in the recommendation. It is the understanding of the committee that the title of "Provisional Governor" perhaps should be "Governor of a Provisional District." More importantly, however, the reference in the recommendation to a "minimum membership of 1,000 paid members for full district status eligibility" raises questions to which committee must seek answers from the Board Committee on Growth. Does the requirement of 1,000 paid members apply only to provisional districts seeking full district status? Does the requirement of 1,000 paid members have any relationship with the procedure in paragraph k (1) (c) which states: "When deemed appropriate, the Kiwanis International Board may grant authority for a group of not less than ten Kiwanis clubs having compatible geographical and custominterests to organize a district subject to the provisions of Article VI of the Constitution of Kiwanis International."? Can a district be created without going through the stage of being a provisional district?

Recommendation #10:

The committee recommends that the matter of changes in paragraph k (1) (b) in the recommendation adopted by the Board at its last meeting be referred back to the Board Committee on Growth for further clarification as requested in the body of this report concerning said recommendation.

I move that recommendation 10 be adopted.

(Adopted)

The recommendation adopted by the Board at its last meeting to create a new policy or procedure entitled "International Convention Site Inspection" on page D-1 of POLICIES AND PROCEDURES has been duly noted. Staff has been instructed to insert this item on Page D-1 and to send a revised Page D-1 to members of the Board following this meeting.

ELECTION PROCEDURES - Mark Arthur, Jr., Acting Chairman

Conference on Nominations

The committee studies the application of the International Constitution and Bylaws pertaining to the procedure of Conference on Nominations at the Minneapolis Convention. The committee believes that an interpretation of Article XII, Section 3 g (2) (a) is desirable.

Recommendation #11:

The committee recommends that Article XII, Section 3 g (2) (a) of the Bylaws of Kiwanis International which instructs the Conference on Nominations as to the maximum number of candidates for the office of Trustee for representation from United States Districts who can be submitted to the convention be interpreted as being applicable only to United States Districts and when there is a candidate for the office of Trustee from outside of the United States Districts, such candidate shall be an additional candidate who shall be submitted by the Conference on Nominations to the convention.

I move that recommendation 11 be adopted.

(Adopted)

Recommendation #12:

The committee recommends that Article XII, Section 3 g (2) (a) in conjunction with Article XII, Sections 9 and 10 of the Bylaws of Kiwanis International be interpreted to permit not more than eight candidates for the office of Trustee

from the United States Districts being submitted by the Conference on Nominations to the Minneapolis Convention only, even though there is an announced candidate for the office of Vice-president upon the part of a current Trustee and the results of the election for the two offices of Vice-president could create a one-year vacancy in that office of Trustee.

I move that recommendation 12 be adopted.

(Adopted)

Nominating and Seconding Procedure in Minneapolis

The committee reviewed the procedure on nominations and seconds for candidates for International office which has been used for the past few years and believes the procedure of the past few years should again be recommended to the Council meeting in Minneapolis.

Recommendation #13:

The committee recommends that the procedure to be recommended to the Council for the nominations and seconds for candidates for International office in Minneapolis be as follows:

For the office of President and the office of President-elect - one nominating speech of five minutes and one seconding speech of one minute.

For the office of Vice-president and the office of Treasurer - one nominating speech of three minutes and one seconding speech of one minute.

For the office of Trustee - one nominating speech of two minutes and one second from the platform with no speech.

I move that recommendation 13 be adopted.

(Adopted)

WORLD REPRESENTATION - Jean Ed. Friedrich, Chairman

The committee re-examined the Board's proposed amendment to the Constitution and Bylaws for the restructure of the International Board of Trustees which was adopted at the January 28 - February 2, 1982 meeting of the Board, and has no recommendations for any changes.

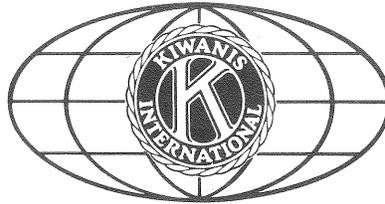
Respectfully submitted,

JEAN ED. FRIEDRICH

ANTON J. "TONY" KAISER

MARK ARTHUR, JR., Chairman





PROPOSED AMENDMENTS
to the Constitution and Bylaws of Kiwanis International
Submitted to the Sixty-seventh Annual Convention
Minneapolis, Minnesota, June 27-30, 1982

May 25, 1982

To All Kiwanis Clubs:

The following proposed amendments to the Constitution and Bylaws of Kiwanis International will be officially presented for action at the Annual Convention in Minneapolis, Minnesota, June 29, 1982.

This copy of the proposed amendments is being sent to the secretary of each chartered club in accordance with the provisions of Articles XVI and XVII of the Constitution. You will note that in the column parallel to the proposed amendments are included the sections and articles of the present Constitution and Bylaws referred to in the proposed amendments.

J. William Kleindorfer
J. WILLIAM KLEINDORFER
Secretary

**PROPOSED AMENDMENT NO. 1
TO THE INTERNATIONAL CONSTITUTION**

Submitted by the Board of Trustees of Kiwanis International.

This amendment proposes to amend the constitution of Kiwanis International to increase the annual per capita International dues from ten dollars (\$10.00) to fifteen dollars (\$15.00).

Amend, effective October 1, 1982, Article XII, Section 2, of the Constitution of Kiwanis International by deleting the entire first sentence and substituting a new sentence, as follows:

Each member club shall pay to Kiwanis International for each and every member, with the exception of those holding life member status and honorary members, the sum of fifteen dollars (\$15.00) per annum in semi-annual installments, due on the first day of the first and seventh months of the administrative year, and payable not later than sixty (60) days thereafter.

**PRESENT PROVISIONS
CONSTITUTION**

First sentence of Article XII, Section 2

Each member club shall pay to Kiwanis International for each and every member, with the exception of those holding life member status and honorary members, the sum of ten dollars (\$10.00) per annum in semi-annual installments, due on the first day of the first and seventh months of the administrative year, and payable not later than sixty (60) days thereafter.

**PROPOSED AMENDMENT NO. 2
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of five parts proposes to amend the Constitution and Bylaws of Kiwanis International to provide, over a period of time, for a restructure of the Board of Trustees of Kiwanis International by: Establishing a single three-year term for the office of Trustee, and by establishing a new method of assuring greater worldwide representation on the Board of Trustees.

**CONSTITUTION
Part I**

Amend Article VII, Section 7, of the Constitution of Kiwanis International by inserting an addition to the present section. The section, as amended, would then read as follows:

Section 7. The term of office of Trustees elected at each Annual Convention shall be two (2) years, except for those Trustees elected to fill vacancies as specified in Article XII, Sections 10 and 11, of the Bylaws. No Trustee shall serve for more than two (2) consecutive two-year terms as a Trustee.

Effective upon the convening of the 1984 Annual Convention and thereafter, the term of office of Trustees elected at each Annual Convention shall be as hereinafter specified, except for those Trustees elected to fill vacancies as specified in the Bylaws. On or after October 1, 1984, no Trustee shall be eligible for reelection to the office of Trustee if the term of election could result in the Trustee serving more than five (5) years in the office of Trustee. No Trustee who shall have been elected to a three-year term shall be eligible for reelection to the office of Trustee. The number of Trustees to be elected and the terms of office shall be as follows:

**PRESENT PROVISIONS
CONSTITUTION**

Article VII, Section 7

Section 7. The term of office of Trustees elected at each annual convention shall be two (2) years, except for those Trustees elected to fill vacancies as specified in Article XII, Sections 10 and 11, of the Bylaws. No Trustee shall serve for more than two (2) consecutive two-year terms as a Trustee.

a. At the 1984 Annual Convention, four (4) Trustees shall be elected for a term of two (2) years and two (2) Trustees shall be elected for a term of three (3) years.

b. At the 1985 Annual Convention, two (2) Trustees shall be elected for a term of two (2) years and four (4) Trustees shall be elected for a term of three (3) years.

c. At the 1986 Annual Convention and annually thereafter, four (4) Trustees shall be elected for a term of three (3) years.

Part 2

Amend Article VIII, Section 1, of the Constitution of Kiwanis International by inserting an addition to the present section. The section, as amended, would then read as follows:

Section 1. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, two (2) Vice-Presidents, Treasurer, and twelve (12) Trustees.

The members of the Board of Trustees shall be elected as follows:

a. One (1) member from the European Federation, except that, in a year when the European Federation presents a candidate for office above the level of Trustee, it shall not offer a candidate for the office of Trustee.

b. A minimum of twelve (12) members from the United States. Representation from the Pacific Northwest District shall be a part of the specified representation from the United States irrespective of residence.

c. One (1) member from each of the two (2) Canadian districts as presently constituted, including all areas attached thereto, except that in a year when a Canadian district presents a candidate for office above the level of Trustee, that district shall not offer a candidate for the office of Trustee.

d. The remaining members of the Board of Trustees not specified in paragraphs a, b, and c above may emanate from any district of Kiwanis International, subject to the provisions of paragraph e following.

e. No district or federation may have more than one (1) member on the Board of Trustees at any one time.

f. The effective date of specified representation from the European Federation shall be October 1, 1976. The effective date of specified representation from the two Canadian districts shall be October 1, 1977.

Effective October 1, 1984, the present Section 1 shall be deleted. The new Section 1 shall read as follows:

Section 1. Effective October 1, 1984, the Board of Trustees shall consist of the President, President-Elect, Immediate Past President, two (2) Vice-Presidents, Treasurer, and twelve (12) Trustees.

Effective upon the convening of the 1984 Annual Convention and thereafter, the members of the Board of Trustees shall be elected as follows:

a. Fourteen (14) members from any district of Kiwanis International which contains any portions of the fifty states of the United States of America, hereinafter identified in this Constitution and Bylaws as the USA Region.

b. Four (4) members from any district of Kiwanis International which does not contain any portions of the fifty

Article VIII, Section 1

Section 1. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, two (2) Vice Presidents, Treasurer, and twelve (12) Trustees.

The members of the Board of Trustees shall be elected as follows:

a. One (1) member from the European Federation, except that, in a year when the European Federation presents a candidate for office above the level of Trustee, it shall not offer a candidate for the office of Trustee.

b. A minimum of twelve (12) members from the United States. Representation from the Pacific Northwest District shall be a part of the specified representation from the United States irrespective of residence.

c. One (1) member from each of the two (2) Canadian districts as presently constituted, including all areas attached thereto, except that in a year when a Canadian district presents a candidate for office above the level of Trustee, that district shall not offer a candidate for the office of Trustee.

d. The remaining members of the Board of Trustees not specified in paragraphs a, b, and c above may emanate from any district of Kiwanis International, subject to the provisions of paragraph e following.

e. No district or federation may have more than one (1) member on the Board of Trustees at any one time.

f. The effective date of specified representation from the European Federation shall be October 1, 1976. The effective date of specified representation from the two Canadian Districts shall be October 1, 1977.

(continued)

states of the United States of America, hereinafter identified in this Constitution and Bylaws as the Omni Region.

c. No district may have more than one (1) member on the Board of Trustees at any one time.

d. Whenever a member of the Board of Trustees leaves the Board, the district from which he was elected shall not be permitted to present a candidate for an International office at the convention held during the administrative year in which he left the Board.

Part 3

Amend Article X, Section 5, of the Constitution of Kiwanis International by inserting an addition to the present section. The section, as amended, would read as follows:

Section 5. Each accredited delegate and delegate-at-large present shall be entitled to vote on each question submitted in any convention, except as prescribed in the Bylaws and related to the election of specified representatives as delineated in Article VIII of the Constitution. There shall be no voting by proxy.

Effective upon the convening of the 1984 Annual Convention and thereafter, each accredited delegate and delegate-at-large present shall be entitled to vote on each question submitted in any convention. There shall be no voting by proxy.

BY LAWS

Part 4-A

Amend Article XII, Sections 3 a and b of the Bylaws of Kiwanis International by inserting an addition to present Sections 3 a and b. Sections 3 a and b, as amended, would read as follows:

a. The conference shall consist of three (3) registered delegate representatives from each of the several districts and the European Federation selected by the majority vote of the duly registered delegates thereof at a meeting called by the Governor of such district or the Federation President, or in his absence by the most recent Past Governor or Federation President present at the convention, or in the absence of the Governor or Federation President and any Past Governor or Past Federation President, by the President of Kiwanis International. At said meeting the Governor or Federation President, or in his absence the most recent Past Governor or Past Federation President present at the convention, shall preside. If none of these officers be present, the delegates at said meeting shall select a chairman from among those in attendance. The chairman shall forthwith certify to the Secretary of Kiwanis International the names of the three (3) representatives selected.

b. A majority of the registered delegates, including delegates-at-large, as shown by the report of the Committee on Credentials, shall constitute a quorum in the district or federation delegation.

Effective October 1, 1983, the present Sections 3a and 3b shall be deleted, and the new Sections 3a and 3b shall read as follows:

a. The conference shall consist of three (3) registered delegate representatives from each of the several districts selected by the majority vote of the duly registered delegates thereof at a meeting called by the Gov-

Article X, Section 5

Section 5. Each accredited delegate and delegate-at-large present shall be entitled to vote on each question submitted in any convention, except as prescribed in the Bylaws and related to the election of specified representatives as delineated in Article VIII of the Constitution. There shall be no voting by proxy.

PRESENT PROVISIONS BYLAWS

Article XII, Sections 3 a and b

a. The conference shall consist of three (3) registered delegate representatives from each of the several districts and the European Federation selected by the majority vote of the duly registered delegates thereof at a meeting called by the Governor of such district or the Federation President, or in his absence by the most recent Past Governor or Federation President present at the convention, or in the absence of the Governor or Federation President and any Past Governor or Past Federation President, by the President of Kiwanis International. At said meeting the Governor or Federation President, or in his absence the most recent Past Governor or Past Federation President present at the convention, shall preside. If none of these officers be present, the delegates at said meeting shall select a chairman from among those in attendance. The chairman shall forthwith certify to the Secretary of Kiwanis International the names of the three (3) representatives selected.

b. A majority of the registered delegates, including delegates-at-large, as shown by the report of the Committee on Credentials, shall constitute a quorum in the district or federation delegation.

ernor of such district or in his absence by the most recent Past Governor present at the convention, or in the absence of the Governor and any Past Governor, by the President of Kiwanis International. At said meeting the Governor or in his absence the most recent Past Governor present at the convention, shall preside. If none of these officers be present, the delegates at said meeting shall select a chairman from among those in attendance. The chairman shall forthwith certify to the Secretary of Kiwanis International the names of the three (3) representatives selected.

b. A majority of the registered delegates, including delegates-at-large, as shown by the report of the Committee on Credentials, shall constitute a quorum in the district delegation.

Part 4-B

Amend Article XII, Sections 3g(2) (a), (b), and (c) of the Bylaws of Kiwanis International by inserting an addition to present Sections 3g(2) (a), (b), and (c). Sections 3g(2) (a), (b), and (c), as amended, would read as follows:

(a). For representation from the United States Districts, the conference shall submit to the Annual Convention all candidates for the office of Trustee suggested to it up to such number so certified by the Secretary plus three (3). In the event a lesser number is suggested to it, such number shall be submitted. If more candidates than such number plus three (3) are suggested to the conference, then the conference shall ballot, each delegate casting one (1) vote for one (1) candidate for each such office separately, and those candidates equaling the number of Trustees to be elected by the Annual Convention plus three (3) who receive the highest number of votes shall be submitted by the conference to the Annual Convention. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference must submit at least one (1) candidate for each such one-year term but not more than two (2) candidates for each such one-year term.

(b). For the European Federation representation, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board.

(c). For representation from a Canadian district, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the Board of Trustees of that district. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following), the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International by the Board of Trustees of the appropriate Canadian district.

Article XII, Sections 3 g(2) (a), (b), and (c)

(a). For representation from the United States Districts, the conference shall submit to the Annual Convention all candidates for the office of Trustee suggested to it up to such number so certified by the Secretary plus three (3). In the event a lesser number is suggested to it, such number shall be submitted. If more candidates than such number plus three (3) are suggested to the conference, then the conference shall ballot, each delegate casting one (1) vote for one (1) candidate for each such office separately, and those candidates equaling the number of Trustees to be elected by the Annual Convention plus three (3) who receive the highest number of votes shall be submitted by the conference to the Annual Convention. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference must submit at least one (1) candidate for each such one-year term but not more than two (2) candidates for each such one-year term.

(b). For the European Federation representation, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board.

(c). For representation from a Canadian district, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the Board of Trustees of that district. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following), the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International by the Board of Trustees of the appropriate Canadian district.

(continued)

Effective October 1, 1983, the present Section 3 g(2) shall be deleted and a new Section 3 g(2) shall read as follows:

(a). For representation from any districts in the USA Region, the conference shall submit to the Annual Convention all candidates for the office of Trustee suggested to it not to exceed two (2) candidates for each office certified by the Secretary. In the event a lesser number is suggested to it, such number shall be submitted but not less than the number certified by the Secretary. If more than twice the number of candidates than the number certified by the Secretary are suggested to the conference, then the conference shall ballot, each delegate casting a ballot for the maximum number of Trustees who may be elected at the convention from the USA Region, no more or no less. In the event of the necessity for election of a Trustee from the USA Region for a one-year or two-year term (as prescribed subsequently in this article), the conference must submit at least one (1) candidate for each such one-year or two-year term but not more than two (2) candidates for each such one-year term or two-year term.

(b). For representation from any districts in the Omni Region, the conference shall submit to the Annual Convention all candidates suggested to it not to exceed two (2) candidates for each office certified by the Secretary. In the event a lesser number is suggested to it, such number shall be submitted but not less than the number certified by the Secretary. If more than twice the number of candidates than the number certified by the Secretary are suggested to the conference, then the conference shall ballot for the maximum number of Trustees who may be elected at the convention from the Omni Region, no more or no less. In the event of the necessity for election of a Trustee from the Omni Region for a one-year or two-year term (as prescribed subsequently in this article), the conference must submit at least one (1) candidate for each such one-year or two-year term but not more than two (2) candidates for each such one-year or two-year term.

Part 4-C

Amend Article XII, Section 6, of the Bylaws of Kiwanis International by inserting an addition to the present section. The section, as amended, would then read as follows:

Section 6. A majority of all votes cast shall be necessary for the election of the President, the President-elect, the Vice-Presidents and the Treasurer. In the event that any ballot cast does not show a majority for any nominee for the foregoing offices, the President shall designate a time and a place for further balloting for such office. Prior to the second ballot, the nominee having the lowest vote on the first ballot shall be dropped; and on each succeeding ballot, the same procedure shall be followed until some nominee shall have received a majority of all votes cast.

Effective at the 1982 Annual Convention and thereafter, the nominees for Vice-President receiving the highest number of votes shall be declared elected.

Article XII, Section 6

Section 6. A majority of all votes cast shall be necessary for the election of the President, the President-elect, the Vice-Presidents, and the Treasurer. In the event that any ballot cast does not show a majority for any nominee for the foregoing offices, the President shall designate a time and a place for further balloting for such office. Prior to the second ballot, the nominee having the lowest vote on the first ballot shall be dropped; and on each succeeding ballot, the same procedure shall be followed until some nominee shall have received a majority of all votes cast.

Part 4-D

Amend Article XII, Sections 8 a and b of the Bylaws of Kiwanis International by adding a new Section 8 c. The entire section, as amended, would read as follows:

Section 8. a. The nominee for the office of Trustee from the European Federation shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from the clubs in the European Federation shall not be eligible to vote for Trustee candidates from other areas.

b. The nominee for the office of Trustee from each of the two (2) Canadian districts as presently constituted, including all areas attached thereto, shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from the clubs in said Canadian districts shall not be eligible to vote for Trustee candidates from other areas.

c. Effective upon the convening of the 1984 Annual Convention and thereafter, the entire Section 8 shall be deleted and all subsequent sections renumbered.

Part 4-E

Amend Article XII, Section 9, of the Bylaws of Kiwanis International by inserting an addition to the present section. The section, as amended, would read as follows:

Section 9. The nominees for Trustees for regular two-year terms, except those whose election has been provided for in Section 8 above, receiving the greatest number of votes shall be declared elected, provided no ballot for Trustee shall be counted whereon it appears that the elector has voted for a greater or lesser number of nominees than there are possible vacancies to be filled. All following sections in this article involve only the nominees designated in this section.

Effective upon the convening of the 1984 Annual Convention and thereafter, the procedure for the election of Trustees, including any vacancy which may occur by reason of the election of a Trustee to some other office, shall be as follows:

a. The presiding officer shall announce to the convention the total number and the terms of the Trustees to be elected from the USA Region and the Omni Region.

b. The delegates shall then vote for the number of Trustees as provided in this section and as announced by the presiding officer, no more or no less. With respect to the USA Region and/or the Omni Region, should the total number of Trustees to be elected equal the number of nominees but the terms of Trustees to be elected vary, the delegates shall then vote for one less than the total number of Trustees to be elected, no more or no less, so that all of the nominees do not receive the same number of votes.

c. At the 1984 Annual Convention only, the nominee from the Omni Region receiving the greatest number of votes cast for all nominees from that region shall be declared elected a Trustee for a three-year term if any such term shall be available. At the 1984 Annual Convention only, the nominee from the USA Region receiving the greatest number of votes cast for all nominees from that

Article XII, Sections 8 a and b

Section 8. a. The nominee for the office of Trustee from the European Federation shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from the clubs in the European Federation shall not be eligible to vote for Trustee candidates from other areas.

b. The nominee for the office of Trustee from each of the two (2) Canadian Districts as presently constituted, including all areas attached thereto, shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from the clubs in said Canadian Districts shall not be eligible to vote for Trustee candidates from other areas.

Article XII, Section 9

Section 9. The nominees for Trustees for regular two-year terms, except those whose election has been provided for in Section 8 above, receiving the highest number of votes shall be declared elected, provided no ballot for Trustee shall be counted whereon it appears that the elector has voted for a greater or lesser number of nominees than there are possible vacancies to be filled. All following Sections in this Article involve only the nominees designated in this section.

(continued)

region shall be declared elected a Trustee for a three-year term. If a second three-year term is available, the nominee from the USA Region receiving the next greatest number of votes cast for all the nominees from that region shall be declared elected a Trustee for that three-year term.

At the 1984 Annual Convention only, the nominees from the USA Region receiving the next greatest number of votes cast for all nominees from that region shall be declared elected Trustees for two-year terms.

At the 1985 Annual Convention only, the nominee from the Omni Region receiving the greatest number of votes cast for all nominees from that region shall be declared elected a Trustee for a three-year term if any such term shall be available.

At the 1985 Annual Convention only, the nominees from the Onmi Region receiving the next greatest number of votes cast for all nominees from that region shall be declared elected Trustees for two-year terms. At the 1985 Annual Convention only, the three nominees from the USA Region receiving the greatest number of votes cast for all nominees from that region shall be declared elected Trustees for three-year terms. At the 1985 Annual Convention only, the nominee from the USA Region receiving the next greatest number of votes cast for all nominees from that region shall be declared elected a Trustee for a two-year term if any such term shall be available.

If during any Annual Convention the readjustment of terms for Trustees shall become necessary, the authority to make such adjustments shall rest with the Board of Trustees.

At the 1986 Annual Convention, and thereafter, the nominees receiving the greatest number of votes cast within their respective regions shall be declared elected Trustees for the announced number of three-year terms available to such regions. Those nominees receiving the next greatest number of votes cast respectively shall be declared elected Trustees for the announced number of two-year terms, if any, and those nominees receiving the next greatest number of votes cast respectively shall be declared elected Trustees for the announced number of one-year terms, if any.

Part 4-F

Amend Article XII, Section 10, of the Bylaws of Kiwanis International by adding a new Section 10 d. The entire section, as amended, would read as follows:

Section 10. In the event that a vacancy occurs in the Board of Trustees by reason of the election of a Trustee to some other office, such vacancy or vacancies shall be filled as follows:

- a. The presiding officer shall announce to the convention the total number of Trustees to be elected for the two-year term. He shall also announce the vacancy, or vacancies, to be filled, if any.
- b. The delegates shall then vote for the number of Trustees to be elected for the two-year term, no more and no less.

Article XII, Section 10

Section 10. In the event that a vacancy occurs in the Board of Trustees by reason of the election of a Trustee to some other office, such vacancy or vacancies shall be filled as follows:

- a. The presiding officer shall announce to the convention the total number of Trustees to be elected for the two-year term. He shall also announce the vacancy, or vacancies, to be filled, if any.
- b. The delegates shall then vote for the number of Trustees to be elected for the two-year term, no more and no less.

c. Trustees shall be elected by the vote of the delegates present and voting, and the nominees receiving the largest number of votes so cast shall be declared elected Trustees for the announced number of two-year terms, and those nominees receiving the next largest number of votes respectively shall be declared elected Trustees to fill the remaining vacancy or vacancies, if any, occurring during the election.

d. Effective upon the convening of the 1984 Annual Convention, and thereafter, Sections 10, 10a, b, c, and d, shall be deleted and all subsequent sections renumbered.

Part 4-G

Amend Article XII, Section 11, of the Bylaws of Kiwanis International by inserting an addition to the present section. The section, as amended, would read as follows:

Section 11. In case of any vacancy or vacancies occurring in the Board of Trustees during the first year of a two-year term, thus necessitating the election of a Trustee at the next International Convention for a one-year term, the Secretary of Kiwanis International shall inform all district governors and the European Federation President, that an election for the said one-year term will be held at the first International Convention after the vacancy has been created, and that nominations may be submitted in accordance with procedures outlined in Section 3 g(2) in this Article, such nominations to be presented to the Annual Convention by the Conference on Nominations. The delegates shall then vote for the number of Trustees to be elected for the one-year term or two-year term.

Effective upon the convening of the 1984 Annual Convention and thereafter, in case of any vacancy or vacancies occurring in the office of Trustee during the first year of a two-year term, or the first or second year of a three-year term, thus necessitating the election of a Trustee at the next Annual Convention for said one-year or two-year term, the Secretary of Kiwanis International shall inform the Governors of all districts that nominations may be submitted in accordance with the procedures outlined in Section 3 g(2) of this Article, such nominations to be presented to the Annual Convention by the Conference on Nominations. The delegates shall then vote for the number of Trustees to be elected for the one-year or two-year term.

Part 5-A

Amend Article XIII, Section 3, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 3, as follows:

Section 3. In the event of a vacancy in the office of Vice-President or of Treasurer during the administrative year, the Board of Trustees shall elect a qualified member of a chartered club as defined in Article VII, Section 3, of the Constitution to fill the office for the unexpired term.

c. Trustees shall be elected by the vote of the delegates present and voting, and the nominees receiving the largest number of votes so cast shall be declared elected Trustees for the announced number of two-year terms, and those nominees receiving the next largest number of votes respectively shall be declared elected Trustees to fill the remaining vacancy or vacancies, if any, occurring during the election.

Article XII, Section 11

Section 11. In case of any vacancy or vacancies occurring in the Board of Trustees during the first year of a two-year term, thus necessitating the election of a Trustee at the next International Convention for a one-year term, the Secretary of Kiwanis International shall inform all district governors and the European Federation President, that an election for the said one-year term will be held at the first International Convention after the vacancy has been created, and that nominations may be submitted in accordance with procedures outlined in Section 3 g(2) in this Article, such nominations to be presented to the Annual Convention by the Conference on Nominations. The delegates shall then vote for the number of Trustees to be elected for the one-year term.

Article XIII, Section 3

Section 3. In the event of a vacancy in the office of Vice-President or of Treasurer during the administrative year, the Board of Trustees shall elect a qualified member of a chartered club to fill the office for the unexpired term.

(continued)

Part 5-B

Amend Article XIII, Section 5, of the Bylaws of Kiwanis International by inserting an addition to the present section. The section, as amended, would read as follows:

Section 5. When, due to election results, the European Federation is not represented on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the said Federation shall certify to the Secretary of Kiwanis International the name of its nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

When, due to election results, a Canadian district does not have the specified representation on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the Board of Trustees of that Canadian district shall certify to the Secretary of Kiwanis International the name of the nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

Effective upon the convening of the 1984 Annual Convention, and thereafter, Section 5 shall be deleted and all subsequent sections renumbered.

Part 5-C

Amend Article XIII, Section 8, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 8, as follows:

Section 8. In any year in which no Annual Convention is held, the International Council in May, June, or July of such year shall elect a qualified member of a chartered club for each of the following offices: President, President-elect, Vice-President(s), and Treasurer, for one administrative year; and the Trustee(s) for the term which would have been applicable if such Annual Convention were to be held.

Article XIII, Section 5

Section 5. When, due to election results, the European Federation is not represented on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the said Federation shall certify to the Secretary of Kiwanis International the name of its nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

When due to election results, a Canadian district does not have the specified representation on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the Board of Trustees of that Canadian district shall certify to the Secretary of Kiwanis International the name of the nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

Article XIII, Section 8

Section 8. In any year in which no Annual Convention is held, the International Council in May, June, or July of such year shall elect a qualified member of a chartered club for one administrative year for each of the following offices: President, President-elect, Vice-President, and Treasurer; and for Trustee for the normal term of said office.

PROPOSED AMENDMENT NO. 3

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of three parts proposes to amend the Constitution and Bylaws of Kiwanis International to provide for one specified representative on the Board of Trustees from the Asia-Pacific Area, effective October 1, 1983.

Part 1

Amend Article VIII, Section 1, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, two (2) Vice-presidents, Treasurer, and twelve (12) Trustees.

The members of the Board of Trustees shall be elected as follows:

a. One (1) member from the European Federation, except that, in a year when the European Federation presents a candidate for office above the level of Trustee, it shall not offer a candidate for the office of Trustee.

PRESENT PROVISIONS CONSTITUTION

Article VIII, Section 1

Section 1. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, two (2) Vice-presidents, Treasurer, and twelve (12) Trustees.

The members of the Board of Trustees shall be elected as follows:

a. One (1) member from the European Federation, except that, in a year when the European Federation presents a candidate for office above the level of Trustee, it shall not offer a candidate for the office of Trustee.

b. A minimum of twelve (12) members from the United States. Representation from the Pacific Northwest District shall be a part of the specified representation from the United States irrespective of residence.

c. One (1) member from each of the two (2) Canadian districts as presently constituted, including all areas attached thereto, except that in a year when a Canadian district presents a candidate for office above the level of Trustee, that district shall not offer a candidate for the office of Trustee.

d. One (1) member from the Asia-Pacific Area, except that in a year when the Asia-Pacific Area presents a candidate for office above the level of Trustee, that area shall not offer a candidate for the office of Trustee. The Asia-Pacific Area shall include the Districts of Australia, Japan, New Zealand, Philippine Luzon, Philippine South, Republic of China, and non-districted clubs in the Asia-Pacific Area.

e. The remaining members of the Board of Trustees not specified in paragraphs a, b, c, and d above may emanate from any district of Kiwanis International, subject to the provisions of paragraph f, following:

f. No district or federation may have more than one (1) member on the Board of Trustees at any one time.

g. The effective date of specified representation from the European Federation shall be October 1, 1976. The effective date of specified representation from the two Canadian Districts shall be October 1, 1977. The effective date of specified representation from the Asia-Pacific Area shall be October 1, 1983.

Part 2-A

Amend Article XII, Section 3 g(2) of the Bylaws of Kiwanis International by adding a new Section 3 g(2)(d), as follows:

(d). For representation from the Asia-Pacific Area, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by action of the Asia-Pacific Conference.

Part 2-B

Amend Article XII, Section 8, of the Bylaws of Kiwanis International by adding a new Section 8 c, as follows:

c. The nominee for the office of Trustee from the Asia-Pacific Area shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from clubs in the Asia-Pacific Area shall not be eligible to vote for Trustee candidates from other areas.

Part-3

Amend Article XIII, Section 5, of the Bylaws of Kiwanis International by adding an additional paragraph, as follows:

When, due to election results, the Asia-Pacific Area does not have the specified representative on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the Asia-Pacific Conference shall certify to the Secretary of Kiwanis International the name of the nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

b. A minimum of twelve (12) members from the United States. Representation from the Pacific Northwest District shall be a part of the specified representation from the United States irrespective of residence.

c. One (1) member from each of the two (2) Canadian districts as presently constituted, including all areas attached thereto, except that in a year when a Canadian district presents a candidate for office above the level of Trustee, that district shall not offer a candidate for the office of Trustee.

d. The remaining members of the Board of Trustees not specified in paragraphs a, b, and c above may emanate from any district of Kiwanis International, subject to the provisions of paragraph e following.

e. No district or federation may have more than one (1) member on the Board of Trustees at any one time.

f. The effective date of specified representation from the European Federation shall be October 1, 1976. The effective date of specified representation from the two Canadian Districts shall be October 1, 1977.

BYLAWS

Article XII, Section 3 g (2)

Article XII, Section 8

Article XIII, Section 5

**PROPOSED AMENDMENT NO. 4
TO THE INTERNATIONAL CONSTITUTION**

Submitted by the Board of Trustees of Kiwanis International.

This amendment proposes to amend the Constitution of Kiwanis International in order to set a minimum number of members for whom member clubs shall pay International dues.

Amend Article XII, Section 2, of the Constitution of Kiwanis International by adding a new paragraph which shall read as follows:

For the 1983-84 administrative year, each member club shall pay the dues, as defined in this section, for a minimum of fifteen (15) members, even though the membership of a club at the time the semi-annual report is submitted is less than fifteen (15); and for the 1984-85 administrative year and thereafter, the minimum number of members for whom dues shall be paid shall be twenty (20), even though the membership of a club at the time the semi-annual report is submitted is less than twenty (20).

**PRESENT PROVISIONS
CONSTITUTION**

Article XII, Section 2

**PROPOSED AMENDMENT NO. 5
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of five parts proposes to amend the Constitution and Bylaws of Kiwanis International to provide that there shall be only one meeting of the International Council.

CONSTITUTION

Part 1

Amend Article IX, Section 1, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. There is hereby created the International Council which shall hold one (1) regular meeting each year as called by the Board of Trustees. A written notice of the time and place of the meeting of the International Council shall be mailed to each member thereof by the Secretary not less than thirty (30) days prior to the meeting.

**PRESENT PROVISIONS
CONSTITUTION**

Article IX, Section 1

Section 1. There is hereby created the International Council, which shall hold two (2) regular meetings each year, as called by the Board of Trustees.

BYLAWS

Part 2

Amend Article VII, Section 1, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. The Board of Trustees of Kiwanis International shall meet at such times and places as may be determined by action of the Board, by call of the President, or by the written request of seven (7) members of the Board, provided there shall be at least three (3) meetings each year. A written notice of the time and place of all meetings of the Board of Trustees shall be mailed to each member of the Board by the Secretary not less than thirty (30) days prior to said meeting.

Part 3

Amend Article VIII of the Bylaws of Kiwanis International by deleting the entire present article and by renumbering the subsequent articles accordingly.

Part 4

Amend Article IX, Section 2, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 2, as follows:

Section 2. The selection of the city in which the Annual Convention of Kiwanis International is to be held shall be made by the Board of Trustees at least three years before said convention, provided said Board of Trustees shall have power to substitute another city in case circumstances later make such action necessary or advisable.

Part 5

Amend Article XIII, Section 8, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 8, as follows:

Section 8. In any year in which no Annual Convention is held, the International Council in such year shall elect a qualified member of a chartered club for the succeeding administrative year for each of the following offices: President, President-elect, Vice-president, and Treasurer; and Trustee for the normal term of said office.

PRESENT PROVISIONS BYLAWS

Article VII, Section 1

Section 1. The Board of Trustees of Kiwanis International shall meet at such times and places as may be determined by action of the Board, by call of the President, or by the written request of seven (7) members of the Board, provided that there shall be at least three (3) meetings each year, the first within ninety (90) days after the close of the Annual Convention of Kiwanis International, the second in connection with the first meeting of the International Council, and the third within three (3) days prior to the first session of the Annual Convention; provided that in any year in which no Annual Convention is held the dates of the three (3) Board meetings herein described shall be determined by the President with the approval of the Board. A written notice of the time and place of all meetings of the Board of Trustees shall be mailed to each Trustee by the Secretary not less than ten (10) days prior to said meeting.

ARTICLE VIII

Section 1. A written notice of the time and the place of each meeting of the International Council shall be mailed to each member thereof by the Secretary not less than seven (7) days prior to said meeting.

Section 2. Not less than sixty (60) days before each meeting of the International Council, the President shall appoint a Committee on Program consisting of three (3) members of the Council, who shall prepare the program for said meeting subject to the approval of the Board of Trustees.

Article IX, Section 2

Section 2. The selection of the city in which the Annual Convention of Kiwanis International is to be held, shall be made by the Board of Trustees not later than its meeting in connection with the International Council as defined in Article VII, in the third year before said convention, provided that said Board of Trustees shall have power to substitute another city in case circumstances later make such action necessary or desirable.

Article XIII, Section 8

Section 8. In any year in which no Annual Convention is held, the International Council in May, June, or July of such year shall elect a qualified member of a chartered club for one administrative year for each of the following offices: President, President-elect, Vice-president, and Treasurer; and for Trustee for the normal term of said office.

**PROPOSED AMENDMENT NO. 6
TO THE INTERNATIONAL BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment proposes to amend the Bylaws of Kiwanis International to provide greater flexibility in the appointment of International Committees and to permit the President-elect to appoint International Committees with the consent of the Board of Trustees.

Part A

Amend Article XV, Section 1, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

XV International and Standing Committees

Section 1. The President-elect of Kiwanis International, with the consent of the Board of Trustees, shall appoint during his term of office as President-elect such International Committees as will make it possible for him to give direct and effective leadership. The International Committees authorized by this Article shall serve for the administrative year for which they are appointed.

Part B

Amend Article XV, Section 2, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 2, as follows:

Section 2. The duties of the International Committees shall be as defined by the President-elect with the consent of the Board of Trustees.

**PRESENT PROVISIONS
BYLAWS**

Article XV, Section 1

XV Standing Committees

Section 1. The Standing Committees of Kiwanis International shall be designated as follows:

- Group A. Research and Development
- Group B. Resource and Promotion

The committees under Research and Development are:

- (1) Administration
- (2) Citizenship Services
- (3) Youth Services
- (4) Key Clubs
- (5) Circle K Clubs
- (6) Past International Presidents
- (7) Resolutions

The committees under Resource and Promotion are:

- (1) Membership Growth and Education
- (2) New Club Building
- (3) Achievement
- (4) Major Emphasis Programs
- (5) Public Relations
- (6) Support of Spiritual Aims
- (7) International Relations

Article XV, Section 2

Section 2. The President-elect of Kiwanis International, by and with the consent of the Board of Trustees, shall be granted the privilege of naming the committees set forth in this Article during his term of office as President-elect, such appointments to serve during the next administrative year. Nothing shall preclude the right of the President-elect of Kiwanis International, by and with the consent of the Board of Trustees, to name any additional committees which would make it possible for him to give direct and effective leadership, through such committee structure, to the goals and objectives which he has determined for his year as President of Kiwanis International. The duties of such additional committees shall be as authorized by the Board of Trustees.

Part C

Amend Article XV, Section 3, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 3, as follows:

Section 3. The International Committees shall consist of not less than three (3) nor more than five (5) members, except as otherwise noted in this Article, with one (1) member of each committee being named as chairman by the President, or by the President-elect for those committees appointed by him as President-elect. If an International Committee is subdivided geographically, each subdivision shall have no more than four (4) members, one (1) of whom shall be named as vice-chairman by the President-elect.

Part D

Amend Article XV, Section 4, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 4; and by adding a new Section 5, as follows:

Section 4. There shall be a Standing Committee of Past International Presidents, which shall be composed of all the Past International Presidents, and there shall be added thereto each year the retiring International President. The quorum of the Committee of Past International Presidents shall be five (5).

Section 5. There shall be a Standing Committee on Resolutions, which shall consist of not less than seven (7) members from chartered clubs, at least one (1) of whom shall be a Past President of Kiwanis International. The quorum of the Committee on Resolutions shall be four (4).

Part E

Amend Article XV, Section 5, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 6, as follows:

Section 6. Any International or Standing Committee shall meet at the call of its chairman upon the approval of the International President, and notices of such meetings shall be received by the Secretary of Kiwanis International at least thirty (30) days in advance of the date of the meeting.

Part F

Amend Article XV, Section 6, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 7, as follows:

Section 7. All International and Standing Committees shall report to the President and the Board of Trustees.

Article XV, Section 3

Section 3. The Standing Committees of Kiwanis International and any additional committees authorized by Section 2 of this Article shall serve for the administrative year for which they are appointed.

Article XV, Section 4

Section 4. The Standing Committees, except the Committee of Past International Presidents and the Committee on Resolutions, shall consist of not less than three (3), nor more than five (5), members. The chairman of each committee shall be designated by the President or the President-elect for those committees appointed by him as President-elect. The Committee of Past International Presidents shall be composed of all the International Past Presidents and there shall be added thereto each year the retiring International President. The quorum of the Committee of Past International Presidents shall be five (5). The Committee on Resolutions shall consist of at least seven (7) members from chartered Kiwanis clubs, at least one (1) of whom shall be a Past President of Kiwanis International. The quorum of the Committee on Resolutions shall be four (4).

Article XV, Section 5

Section 5. Any standing Committee or any additional committee authorized by Section 2 of this Article shall meet at the call of its chairman upon the approval of the President, and notices of such meetings shall be received by the Secretary of Kiwanis International at least ten (10) days in advance of the date of meeting.

Article XV, Section 6

Section 6. All Standing Committees and any additional committees authorized by Section 2 of this Article shall report to the President and the Board of Trustees.

**PROPOSED AMENDMENT NO. 7
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS**

Submitted by the Kiwanis Club of North DeKalb, Georgia.

This amendment proposes to amend the Constitution and Bylaws of Kiwanis International to provide a Board of Trustees that is contemporary (5 new members each year), broad based and truly international (26 different districts represented in any two-year span) and responsive to the membership.

CONSTITUTION

Part 1-A

Amend Article VII, Section 1, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. The officers of Kiwanis International shall be a President, President-elect, Immediate Past President, two (2) Vice-presidents, a Secretary, Treasurer, fifteen (15) Trustees, and a District Governor for each district. The authority and duty of each official shall be such as are defined in the Constitution and Bylaws.

Part 1-B

Amend Article VII, Section 2, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 2, as follows:

Section 2. The administrative year of the President, President-elect, Immediate Past President, two (2) Vice-presidents, Treasurer and fifteen (15) Trustees, shall begin on the first day of October of each year.

Part 1-C

Amend Article VII, Section 7, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 7, as follows:

Section 7. The term of office of Trustees elected at each annual convention shall be three (3) years except for those Trustees elected to fill vacancies as specified in Article XII, Section 10, of the Bylaws. No Trustee shall serve for more than three years as a Trustee.

Part 2

Amend Article VIII, Section 1, of the Constitution of Kiwanis International by deleting the entire present section 1, and substituting a new Section 1, as follows:

Section 1. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, two (2) Vice-presidents, Treasurer, and fifteen (15) Trustees.

**PRESENT PROVISIONS
CONSTITUTION**

Article VII, Section 1

Section 1. The officers of Kiwanis International shall be a President, President-elect, Immediate Past President, two (2) Vice-presidents, a Secretary, a Treasurer, twelve (12) Trustees, and a District Governor for each district. The authority and duty of each official shall be such as are defined in the Constitution and Bylaws.

Article VII, Section 2

Section 2. The administrative year of the President, President-elect, Immediate Past President, two (2) Vice-presidents, Treasurer, and twelve (12) Trustees, shall begin on the first day of October of each year.

Article VII, Section 7

Section 7. The term of office of Trustees elected at each annual convention shall be two (2) years, except for those Trustees elected to fill vacancies as specified in Article XII, Sections 10 and 11, of the Bylaws. No Trustee shall serve for more than two (2) consecutive two-year terms as a Trustee.

Article VIII, Section 1

Section 1. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, two (2) Vice-presidents, Treasurer, and twelve (12) Trustees.

The members of the Board of Trustees shall be elected as follows:

a. One (1) member from the European Federation, except that, in a year when the European Federation presents a candidate for office above the level of Trustee, it shall not offer a candidate for the office of Trustee.

b. A minimum of twelve (12) members from the United States. Representation from the Pacific Northwest District shall be a part of the specified representation from the United States irrespective of residence.

c. One (1) member from each of the two (2) Canadian districts as presently constituted, including all areas attached thereto, except that in a year when a Canadian district presents a candidate for office above the level of Trustee, that district shall not offer a candidate for the office of Trustee.

d. The remaining members of the Board of Trustees not specified in paragraphs a, b, and c above many emanate from any district of Kiwanis International, subject to the provisions of paragraph e following.

e. No district or federation may have more than one (1) member on the Board of Trustees at any one time.

f. The effective date of specified representation from the European Federation shall be October 1, 1976. The effective date of specified representation from the two Canadian Districts shall be October 1, 1977.

Part 3

Amend Article X, Section 5, of the Constitution of Kiwanis International by deleting the entire present section and substituting a new Section 5, as follows:

Section 5. Each accredited delegate and delegate-at-large present shall be entitled to vote on each question submitted in any convention. There shall be no voting by proxy.

BYLAWS

Part 4-A

Amend Article XII, Section 3g(2), of the Bylaws of Kiwanis International by deleting the entire present section 3g(2), and substituting a new section 3g(2), as follows:

(2). The conference shall next proceed to consideration of candidates for the office of Trustee.

The Secretary of Kiwanis International shall have submitted to the conference upon its convening his certification of the number of Trustees to be elected by the current Annual Convention. The conference shall submit to the Annual Convention all candidates for the office of Trustee suggested to it up to such number so certified by the Secretary plus three (3) and the conference must submit at least such number plus one (1). If more candidates than such number plus three (3) are suggested to the conference, then the conference shall vote (by such means as the conference shall determine) on all candidates so suggested and those candidates equaling the number of Trustees to be elected by the Annual Convention plus three (3) who receive the highest number of votes shall be submitted by the conference to the Annual Convention.

Article X, Section 5

Section 5. Each accredited delegate and delegate-at-large present shall be entitled to vote on each question submitted in any convention, except as prescribed in the Bylaws and related to the election of specified representatives as delineated in Article VIII of the Constitution. There shall be no voting by proxy.

PRESENT PROVISIONS BYLAWS

Article XII, Section 3g(2)

(2). The conference shall next proceed to consideration of candidates for the office of Trustee. The Secretary of Kiwanis International shall have submitted to the conference upon its convening his certification of the number of Trustees to be elected by the current Annual Convention.

(a). For representation from the United States Districts, the conference shall submit to the Annual Convention all candidates for the office of Trustee suggested to it up to such number so certified by the Secretary plus three (3). In the event a lesser number is suggested to it, such number shall be submitted. If more candidates than such number plus three (3) are suggested to the conference, then the conference shall ballot, each delegate casting one (1) vote for one (1) candidate for each such office separately, and those candidates equaling the number of Trustees to be elected by the Annual Convention plus three (3) who receive the highest number of votes shall be submitted by the conference to the Annual Convention. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference must submit at least one (1) candidate for each such one-year term but not more than two (2) candidates for each such one-year term.

(b). For the European Federation representation, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference shall submit the candidate who has been certi-

(continued)

fied to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board.

(c). For representation from a Canadian district, the conference shall submit to the annual convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the Board of Trustees of that district. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following), the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International by the Board of Trustees of the appropriate Canadian district.

Part 4-B

Amend Article XII, Section 8, of the Bylaws of Kiwanis International by deleting the entire present Section 8, and substituting a new Section 8, as follows:

Section 8. a. A district shall have only one (1) member of the Board of Trustees at any given time.

b. No district shall have continuous representation on the International Board.

Part 4-C

Amend Article XII, Section 9, of the Bylaws of Kiwanis International by deleting the entire present Section 9, and substituting a new Section 9, as follows:

Section 9. The nominees for Trustees receiving the highest number of votes shall be declared elected, provided no ballot for Trustee shall be counted whereon it appears that the elector has voted for a greater or lesser number than five.

Part 4-D

Amend Article XII, Section 10, of the Bylaws of Kiwanis International by deleting the entire present Section 10, and substituting a new Section 10, as follows:

Section 10. In the event that a vacancy occurs in the office of Trustee, such vacancy or vacancies will be filled as follows:

a. The presiding officer shall announce to the convention the total number of Trustees to be elected for the three-year term. He shall also announce the vacancy, or vacancies, to be filled, if any.

b. The delegates shall then vote for five Trustees.

c. Trustees shall be elected by the vote of the delegates present and voting, and the nominee receiving the largest number of votes so cast shall be declared elected Trustee for the longest term, such nominee is eligible to fill and those nominees receiving the next largest number of votes respectively shall be declared elected Trustee

Article XII, Section 8

Section 8. a. The nominee for the office of Trustee from the European Federation shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from the clubs in the European Federation shall not be eligible to vote for Trustee candidates from other areas.

b. The nominee for the office of Trustee from each of the two (2) Canadian Districts as presently constituted, including all areas attached thereto, shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from the clubs in said Canadian Districts shall not be eligible to vote for Trustee candidates from other areas.

Article XII, Section 9

Section 9. The nominees for Trustees for regular two-year terms, except those whose election has been provided for in Section 8 above, receiving the highest number of votes shall be declared elected, provided no ballot for Trustee shall be counted whereon it appears that the elector has voted for a greater or lesser number of nominees than there are possible vacancies to be filled. All following Sections in this Article involve only the nominees designated in this section.

Article XII, Section 10

Section 10. In the event that a vacancy occurs in the Board of Trustees by reason of the election of a Trustee to some other office, such vacancy or vacancies shall be filled as follows:

a. The presiding officer shall announce to the convention the total number of Trustees to be elected for the two-year term. He shall also announce the vacancy, or vacancies, to be filled, if any.

b. The delegates shall then vote for the number of Trustees to be elected for the two-year term, no more and no less.

c. Trustees shall be elected by the vote of the delegates present and voting, and the nominees receiving the largest number of votes so cast shall be declared elected Trustees for the announced number of two-year terms, and those nominees receiving the next largest number of votes respectively shall be

tee to fill the remaining vacancies in the same manner (if the nominee receiving the most votes has served as a Trustee, he shall be declared elected to a new one or two-year term, whichever would give him a total of 3 years as Trustee.)

Part 4-E

Amend Article XII, Section 11, by deleting the entire present Section 11, and renumbering the remaining sections.

Part 5

Amend Article XIII, Sections 4 and 5, of the Bylaws of Kiwanis International by deleting the entire present Sections 4 and 5.

declared elected Trustees to fill the remaining vacancy or vacancies, if any, occurring during the election.

Article XIII, Section 11

Section 11. In case of any vacancy or vacancies occurring in the Board of Trustees during the first year of a two-year term, thus necessitating the election of a Trustee at the next International Convention for a one-year term, the Secretary of Kiwanis International shall inform all district governors and the European Federation President, that an election for the said one-year term will be held at the first International Convention after the vacancy has been created, and that nominations may be submitted in accordance with procedures outlined in Section 3 g(2) in this Article, such nominations to be presented to the Annual Convention by the Conference on Nominations. The delegates shall then vote for the number of Trustees to be elected for the one-year term.

Article XIII, Sections 4 and 5

Section 4. In the event of a vacancy in the office of Trustee during the administrative year, the Board of Trustees shall elect a qualified member of a chartered club to fill such office, who shall serve only until the end of the administrative year.

Section 5. When, due to election results, the European Federation is not represented on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the said Federation shall certify to the Secretary of Kiwanis International the name of its nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years. When, due to election results, a Canadian district does not have the specified representation on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the Board of Trustees of that Canadian district shall certify to the Secretary of Kiwanis International the name of the nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

**PROPOSED AMENDMENT NO. 8
TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Club of Marietta, Georgia.

This amendment proposes to amend the Bylaws of Kiwanis International to provide the basis for preparing the annual budget of Kiwanis International.

Amend XVIII, Section 5, of the Bylaws of Kiwanis International by inserting an addition to the present section. The section, as amended, would then read as follows:

Section 5. Disbursements in any year shall not exceed the gross amount of the annual budget. The gross amount of the annual budget shall not exceed the gross income received during the prior fiscal year plus any accumulated prior years' surplus.

**PRESENT PROVISIONS
BYLAWS**

Article XVIII, Section 5

Section 5. Disbursements in any year shall not exceed the gross amount of the annual budget.

**PROPOSED AMENDMENT NO. 9
TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Clubs of Phoenixville, Pennsylvania and Radford, Virginia.

This amendment proposes to amend the Bylaws of Kiwanis International to provide that the minimum number of club meetings shall be at least two (2) per month.

Amend Article I, Section 4, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 4, as follows:

Section 4. A chartered club shall hold at least two (2) meetings per month on such day and at such place as shall be determined by the board of directors. It may hold such other meetings as the board of directors or membership may desire.

**PRESENT PROVISIONS
BYLAWS**

Article I, Section 4

Section 4. A chartered club shall hold one weekly meeting on such day and at such place as shall be determined by the board of directors. It may hold such other meetings as the board of directors or membership may desire.

**PROPOSED AMENDMENT NO. 10
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS**

Submitted by the Kiwanis Clubs of Chicago, Breakfast, Illinois; and Minneapolis Southwest Suburban, Minnesota.

This amendment consisting of two parts proposes to amend the Constitution and Bylaws of Kiwanis International to permit individual Kiwanis clubs to receive persons into membership based upon their own merits.

Part 1

Amend Article V, Sections 4 a and c, of the Constitution of Kiwanis International by deleting these entire present Sections and substituting new Sections 4a and c, as follows:

Section 4. Active Membership

a. The active membership of this club shall consist of persons of good character and community standing, residing or having other community interests within the area of this club.

c. No person shall be eligible to membership in this club who holds membership (other than honorary) in any other Kiwanis club or service club of like character.

Part 2

Amend Article II, Sections 1 a and b, and Section 4 a, of the Bylaws of Kiwanis International by deleting these entire present Sections and substituting new Sections 1 a and b, and a new Section 4 a, as follows:

Section 1. Active Membership

a. Any person possessing the qualifications prescribed in Article V, Section 4, of the Constitution of Kiwanis International may be elected to active membership in a chartered club.

b. No person shall be eligible to membership in a club who holds membership (other than honorary) in any other Kiwanis club or other service club of like character.

**PRESENT PROVISIONS
CONSTITUTION**

Article V, Sections 4 a and c

Section 4. Active Membership

a. The active membership of this club shall consist of men of good character and community standing, residing or having other community interests within the area of this club.

c. No man shall be eligible to membership in this club who holds membership (other than honorary) in any other Kiwanis club or service club of like character.

BYLAWS

Article II, Sections 1 a and b, and Section 4 a

Section 1. Active Membership

a. Any man possessing the qualifications prescribed in Article V, Section 4, of the Constitution of Kiwanis International may be elected to active membership in a chartered club.

b. No man shall be eligible to membership in a club who holds membership (other than honorary) in any other Kiwanis club or other service club of like character.

Section 4. Honorary Membership

a. Any person who has performed some distinguished public service may be elected an honorary member of a Kiwanis club (of which he or she is not an active, privileged, or senior member) for a period of one (1) year and thereafter may be re-elected annually.

Section 4. Honorary Membership

a. Any man who has performed some distinguished public service may be elected an honorary member of a Kiwanis club (of which he is not an active, privileged, or senior member) for a period of one (1) year and thereafter may be re-elected annually.

**PROPOSED AMENDMENT NO. 11
TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Club of Klamath Falls, Oregon.

This amendment proposes to amend the Bylaws of Kiwanis International to provide that women as well as men may be elected to honorary membership in a Kiwanis club.

Amend Article II, Section 4 a, of the Bylaws of Kiwanis International by deleting the entire present Section 4 a, and substituting a new Section 4 a, as follows:

Section 4. Honorary Membership

a. Any person who has performed some distinguished public service may be elected an honorary member of a Kiwanis club (of which the individual is not an active, privileged, or senior member) for a period of one (1) year and thereafter may be re-elected annually.

**PRESENT PROVISIONS
BYLAWS**

Article II, Section 4a

Section 4. Honorary Membership

a. Any man who has performed some distinguished public service may be elected an honorary member of a Kiwanis club (of which he is not an active, privileged, or senior member) for a period of one (1) year and thereafter may be re-elected annually.

**PROPOSED AMENDMENT NO. 12
TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Club of North DeKalb, Georgia.

This amendment proposes to amend the Bylaws of Kiwanis International to provide that the program of the Annual Convention include a time for a question and answer forum on the first or second day of the convention involving all candidates for a contested office except that of Trustee.

Amend Article XII, Section 1, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 1, as follows:

Section 1. The official program of the Annual Convention shall indicate the days and the hours for nomination and election of officers and shall be subject to change only in accordance with the rules of convention procedure, and will provide time for a question and answer forum with all candidates for contested office except Trustee on the first or second day of the convention.

**PRESENT PROVISIONS
BYLAWS**

Article XII, Section 1

Section 1. The official program of the Annual Convention shall indicate the days and the hours for nomination and election of officers and shall be subject to change only in accordance with the rules of convention procedure.

**PROPOSED AMENDMENT NO. 13
TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Club of Roslyn, New York.

This amendment proposes to amend the Bylaws of Kiwanis International to provide the procedure for processing new Kiwanis clubs which are organized after September 15 of each administrative year.

Amend Article III of the Bylaws of Kiwanis International by adding a new section which shall become Section 7. The new Section 7 shall read as follows:

Section 7. After September 15 of each administrative year, no new Kiwanis club shall be deemed to be completed by Kiwanis International until a petition and charter fee are actually received by the Secretary of Kiwanis International. However, an accredited representative may notify the Secretary of Kiwanis International by telephone of the formation of a new Kiwanis club after September 15 of an administrative year; such notification to be duly noted as of the date of the notice. The completion date for such new Kiwanis club shall be the original date of such telephone notification by the accredited representative, provided that the petition and charter fee are actually received by the Secretary of Kiwanis International before the close of business on October 10 of the same calendar year. If the said petition and charter fee are received after such time, the completion date for the new Kiwanis club shall be the date the petition and charter fee are actually received by the Secretary of Kiwanis International.

**PRESENT PROVISIONS
BYLAWS**

Article III

**PROPOSED AMENDMENT NO. 14
TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Club of Greenfield, Massachusetts.

This amendment proposes to amend the Bylaws of Kiwanis International to permit a club not otherwise represented by two delegates to elect a past lieutenant governor of its division as its representative to an International Convention, provided his status as a past lieutenant governor has been certified by the district governor or district secretary.

Amend Article IX, Section 9, of the Bylaws of Kiwanis International by deleting the entire present section and substituting a new Section 9, as follows:

Section 9. Each chartered club in good standing shall, at the time of electing its delegates for a convention as herein specified, choose two (2) alternates, designated as alternate number one (1) and alternate number two (2), who will serve in the numerical order certified, for either of the two (2) delegates of the club, if either or both of such delegates shall be absent from the convention. Each delegate and alternate shall be an active, privileged, or senior member in good standing of the chartered club he represents, or occupy the office of lieutenant governor, or be a past lieutenant governor of the division of which the club is a member, or occupy the office of district secretary, in which case the lieutenant governor and a past lieutenant governor may represent

**PRESENT PROVISIONS
BYLAWS**

Article IX, Section 9

Section 9. Each chartered club in good standing shall, at the time of electing its delegates for a convention as herein specified, choose two (2) alternates, designated as alternate number one (1) and alternate number two (2), who will serve in the numerical order certified, for either of the two (2) delegates of the club, if either or both of such delegates shall be absent from the convention. Each delegate and alternate shall be an active, privileged or senior member in good standing of the chartered club he represents, or occupy the office of lieutenant governor for the division of which the club is a member, or occupy the office of district secretary in which case the lieutenant governor may represent any one club in his division not otherwise represented or the district secretary may represent any one club in his district not otherwise represented by two delegates and they shall be elected by such clubs not less than sixty (60) days prior to the date of any Annual Convention, and not less

any one club each in their division not otherwise represented by two (2) delegates, or the district secretary may represent any one club in his district not otherwise represented by two (2) delegates; and they shall be elected by such clubs not less than sixty (60) days prior to the date of any Annual Convention, and not less than twenty (20) days prior to the date of any special convention, and their election shall be evidenced by a certificate duly authenticated by the president and the secretary of the club. The status of the past lieutenant governor as a past lieutenant governor shall be certified by the district governor or district secretary. In the event any chartered club shall fail to certify the election of its delegates and alternates as herein set forth, then the Committee on Credentials shall have the right to determine as to the seating of the delegates or alternates for such chartered club.

than twenty (20) days prior to the date of any special convention, and their election shall be evidenced by a certificate duly authenticated by the president and the secretary of the club. In the event any chartered club shall fail to certify the election of its delegates and alternates as herein set forth, then the Committee on Credentials shall have the right to determine as to the seating of the delegates or alternates for such chartered club.

**PROPOSED AMENDMENT NO. 15
TO THE INTERNATIONAL CONSTITUTION**

Submitted by the Kiwanis Club of Canton, Michigan.

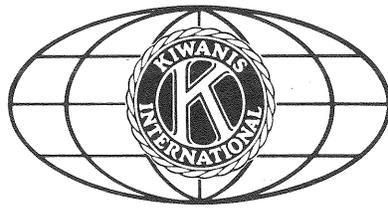
This amendment proposes to amend the Constitution of Kiwanis International to provide that the active membership of a club shall, to the extent possible, be composed of and reflect a cross section of the community's populace.

Amend Article V, Section 4, of the Constitution of Kiwanis International by adding a new paragraph "e" which shall read as follows:

e. The active membership of this club shall, to the extent possible, be composed of and reflect a cross section of the community's populace.

**PRESENT PROVISIONS
CONSTITUTION**

Article V, Section 4



LITHO IN U. S. A.

REPORT OF BOARD COMMITTEE ON YOUTH
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 30 - May 4, 1982

Date of Committee Meeting: May 1, 1982

Place of Committee Meeting: General Office

Present: Members - Raymond B. Allen, Harris G. Hunter, Aubrey E. Irby
Chairman - Anton J. "Tony" Kaiser
Staff - Richard S. Christopher, A.G. Terry Shaffer, James P. Tinsley, Jr.

CIRCLE K CLUBS - Chairman, Anton J. "Tony" Kaiser

Circle K Statistics

The committee reviewed the most recent Circle K statistics. It is expected that Circle K will have approximately 14,000 members by the end of this administrative year, thereby considerably exceeding previous membership totals. A copy of the statistics is attached as Exhibit A.

Forthcoming Regional Training Conferences

The committee reviewed the agenda for the three Circle K Regional Training Conferences which will be held in Atlanta (May 14-16), Denver (May 21-23), and Chicago (May 28-30). These conferences are carefully designed to provide leadership training to newly elected Circle K governors. A significant portion of the agenda also focuses upon the role of the district Circle K administrator. The conferences will be conducted by President Ken Burke and experienced district Circle K administrators.

Non-Meeting and Delinquent Clubs

The committee carefully studied a listing of non-meeting and delinquent Circle K clubs. Concern was expressed over the relatively high number of non-meeting clubs (117) and delinquent clubs (67). Staff informed the committee of measures being taken to determine the reasons for these situations and, wherever possible, return these clubs to the active list. Procedures include increased direct correspondence with sponsoring Kiwanis clubs and greater utilization of the Circle K International Committee in contacting those clubs which have assumed responsibility for sponsorship of Circle K.

1982 Circle K International Convention Highlights

Highlights of the Circle K International Convention to be held in Fort Worth, Texas, August 14-18, were discussed. The committee is hopeful that attendance will be high and that the members of the Kiwanis International Board will assist by promoting the event in their communications and personal contacts, especially in their counselled districts. It was stressed that the balanced convention budget is predicated upon

there being at least 950 registrations, which the committee still believes is a reasonable expectation despite the increase in the registration fee to \$60. The committee feels that it should become routine that both the incoming and the current Board Counselors to Circle K attend Circle K International Conventions. Because of our present financial condition, no recommendation to that effect is being made at this time, but one should be as soon as it becomes financially feasible.

Review of Current Circle K Budget

The committee again studied the 1981-82 Circle K departmental budget, noting that a projected year-end deficit of \$18,091 has already been reduced to \$1,688. Staff assured the committee that a balanced budget would be a reality by the close of the administrative year. The committee commends staff and the Board of Officers of Circle K for their extraordinary efforts to date, especially in light of the fact that substantial budget deficits have been experienced in recent past years and that many sacrifices have been necessary this year in order to effect a balanced budget.

Review of Proposed 1982-83 Circle K Budget

A preliminary budget for 1982-83 was also studied; however, finalization of the budget will depend upon the fate of a \$5 per member Circle K dues proposal, which will be voted upon by the House of Delegates at the Fort Worth Convention. Staff was requested to prepare figures which would be based upon passage of that proposal so that these could also be studied. The committee and staff fully realize that regardless of the outcome of the proposal, the 1982-83 budget for Circle K must again be balanced.

Initial Draft Proposal For "Friends of Circle K" Fund Raising Program

The committee studied an initial draft of a proposal for a new Circle K fund-raising program entitled, "Friends of Circle K." The program, which would be administered by the Circle K Department, is designed primarily to help local Circle K clubs increase the funds available for their various projects. In addition, a portion of funds collected would be sent by the local club to Circle K International. While the committee found no objection in principle to the program as outlined (except that possibly it should be required that the consent of the sponsoring Kiwanis club should be obtained before Circle K fund-raising in its area is done), it was tabled and staff was requested to research the propriety of Circle K clubs sending part of the funds solicited from the community to Circle K International to help program and membership development at that level.

Convention Airline Proposal

Delta Airlines has contacted the Circle K Department, asking to be recognized as the official airline for the Circle K International Convention in Fort Worth. In return for such recognition and limited promotion of their services, Delta is offering a 25% across-the-board discount and is offering to transport some materials to the convention free of charge. A similar proposal is expected from American Airlines.

As there are no financial commitments implied or expected from Circle K, nor any contractual obligations, and since Litwack Travel raised no objections, the committee saw no problem with accepting one of these proposals and authorized staff to review them both and proceed with the one deemed better.

KEY CLUB - Aubrey E. Irby, Chairman

Report of Kiwanis International Board Counselor RE: February Board Meeting of Key Club International

The committee heard a report by Chairman Irby on the February meeting of the Key Club International Board. He reported that it was again an excellent meeting in which the Board accomplished a great deal and established many new programs for next year. He particularly commented on the very efficient and competent manner in which the meeting was conducted by Key Club International President Alan Prince.

Items Arising from the Key Club International Board Meeting

(a) The committee reviewed the 1982 convention budget that was adopted by the Key Club International Board of Trustees. The budget is a balanced one and the committee found it to be in good order.

Recommendation #1:

The committee recommends approval of the budget for the 39th Annual Key Club International Convention, attached as Exhibit B.

I move that recommendation 1 be adopted.

(Adopted)

(b) The committee then reviewed the proposed amendments to the Constitution and Bylaws of Key Club International that will be presented at the International Convention in Chicago (attached as Exhibit C). Though the full Kiwanis International Board will have to approve any amendments adopted by the House of Delegates at the convention, the committee reviewed these now to determine whether the proposed amendments might cause any major complications. Finding none, the committee feels the proposed amendments would be acceptable if passed.

(c) The committee also reviewed the updated Key Club International Board Policies and found them to be acceptable.

(d) The proposed Key Club International Board meeting and Regional Training Conference dates, initially decided upon by the Key Club International Board, were noted and found acceptable. The committee also considered a proposal by President-elect Roberts that the Kiwanis, Key Club, and Circle K International Boards hold one joint meeting during 1982-83. The committee recognizes the potential benefits of such a meeting and strongly favors the idea. There are, of course, some areas of concern that need to be addressed, and staff was requested to develop a plan that would meet the needs of the three organizations while at the same time accomplish a joint meeting. The staff will provide the

committee with a suggested plan at our pre-convention Board meeting.

(e) The committee considered the Key Club International Board's proposal to add four pages to the October issue of KEYNOTER magazine providing funds are available. The extra pages would be used to provide a complete introduction of the newly elected International Board and new class of governors in the year's first issue of the magazine. Staff reported that the extra cost would be approximately \$4,500 and that it could be covered in the regular budget. Since the plan would be an improvement over the past practice of spreading these introductions over the several issues of the magazine, and since Key Club funds are available, the committee approved the proposal.

Review of "Give to Grow" Campaign

Staff reported that, to date, the "Give to Grow" fund-raising campaign has collected \$7,419.37 from 226 clubs. This campaign was started by the Key Club International Board to raise funds for a contribution to the new building on behalf of all Key Clubs. The committee is very favorably impressed with the results of this campaign thus far and commends the Key Club Board for their initiative and effort in this regard.

Review of Key Club Board Travel

The committee reviewed the reports of the travel of the Key Club Board members since January and found same to be within Kiwanis International Board Policies and budget allocations for such travel.

Review of Conflicts with Future Key Club Convention Dates

It was brought to the attention of the committee that the dates for the 1987 Kiwanis International Convention approved by this Board conflict with the traditional Key Club International Convention dates for that year. Generally, in the past the Kiwanis International Convention preceded the July 4th holiday period which has traditionally been reserved for the Key Club convention. Because better hotel rates can usually be obtained over the 4th of July period, it is felt that these financial considerations are of even greater importance to Key Clubbers than to Kiwanian businessmen.

There is also a conflict with the dates for the 1988 convention and a request for a change was brought before the Convention Committee.

Review of 1982-83 Budget

The committee reviewed the 1982-83 Proposed Budget of Key Club and found it to be balanced and in good order. The budget is based on an anticipated membership of 105,000 Key Clubbers by the end of 1982-83. All expenses for Key Club's non-subsidized budget are covered by dues from Key Clubbers. Since all budgets will be presented to the Board by the Finance Committee, this committee will not make a separate recommendation for approval at this time.

Review of Public Relations for Key Club International

The committee then briefly discussed the need for a better public relations effort by Key Club International. Since this is an involved matter, the committee decided to refer it to next year's committee for consideration.

BUILDERS CLUB - Harris G. Hunter, Chairman

Status Report of Proposal Re: Builders Club Membership Brochure

The committee was informed that a proposal has been submitted to the Kiwanis International Foundation requesting their financial support of the production of a new Builders Club membership development brochure. This brochure would be available upon request to all Kiwanis clubs, Key Clubs, and Circle K clubs and would not exceed a production cost of \$3,000. The committee indicated that the brochure should focus on Key Clubs and Circle K clubs as "catalyst" groups in organizing new Builders Clubs. In addition, there should be no reference to Builders Clubs as an "internationally sponsored youth organization of Kiwanis."

Report on Builders Club Statistics

The committee reviewed current statistics on Builders Clubs, both inactive and active clubs. As of May 1, there are 584 chartered Builders Clubs, of which 113 are inactive.

Because of the great number of inactive Builders Clubs, the committee asked that staff research the early history of the Builders Clubs as to which organization was intended to actually charter a Builders Club -- the sponsoring Kiwanis club or Kiwanis International. That information should determine who is responsible for revoking a charter. Staff will explore the development of guidelines for revoking Builders Club charters and present a report at the next committee meeting.

WOMEN AND/IN KIWANIS

At the last meeting of this Board, President McKitrick referred to this committee the matter of "diligently research(ing) the idea of establishing a Kiwanis-sponsored ladies' organization similar to the Lioness Club organization." The committee is unanimously of the opinion that it is within the authority of this Board to initiate a program involving the optional sponsorship of ladies' groups by Kiwanis clubs (including promotion, recognition and assistance by International), and that such a program would not be the creation of an auxiliary of Kiwanis International. The committee is also unanimous in believing that this matter is entirely separate from the issues of whether women should be permitted to be members of Kiwanis clubs and whether there should be Kiwanis clubs for women only, and that the Board's decision on the subject should not be contingent upon its present opinion as to the likelihood regarding the outcome of the other issues in the future. Even though the matter was only assigned to it last February, this committee has already unanimously concluded that the program has much to be said for it and little, if anything, to be said against it.

Recommendation #2:

The committee recommends approval of the concept of a women's auxiliary at the local level and requests that staff adapt the available materials on the subject to possible Kiwanis use, with a report to be presented at the September, 1982 Board Meeting for further consideration of this Board as to details of the program and the form and content of the materials.

I move that recommendation 2 be adopted.

(Recommendation withdrawn and staff instructed to continue study of the matter.)

Respectfully submitted,

RAYMOND B. ALLEN

HARRIS G. HUNTER

AUBREY E. IRBY

ANTON J. "TONY" KAISER, Chairman

1981-82 CIRCLE K STATISTICS

(As of May 3, 1982)

(4/27/81)

DISTRICT	TOTAL CHARTERS	NEW CLUBS 10/01/81	NON- MEETING	81-82 FEE PAID		DELIN- QUENT	% PAID	MEMBER- SHIP	% PAID	MEMBER SHIP
				COMPLETE	PENDING *					
ALABAMA	26	1	4	21	0	1	95.5	529		
CAL-NEV-HA	40	2	5	32	2	1	97.1	609		
CAPITAL	48	4	5	43	0	0	100.0	1202		
CAROLINAS	53	2	8	40	2	3	93.3	853		
EC&C	25	2	7	15	0	3	83.3	320		
FLORIDA	43	2	6	31	2	4	89.2	608		
GEORGIA	31	4	2	23	0	6	79.3	544		
ILL-E IOWA	30	1	4	22	2	2	92.3	427		
INDIANA	21	2	4	17	0	0	100.0	341		
KANSAS	21	1	3	16	1	1	94.4	278		
KY-TENN	40	2	7	32	0	1	97.0	621		
LA-MISS-TENN	28	2	2	25	0	1	96.2	616		
MICHIGAN	12	2	1	8	1	2	81.8	129		
MINN-DAK	20	1	4	15	0	1	93.8	273		
MO-ARK	19	2	5	12	0	2	85.7	286		
MTANA	12	0	4	7	0	1	87.5	121		
NEB-IA	18	1	4	13	0	1	92.9	195		
NEW ENGLAND	22	3	3	17	0	2	89.5	383		
NEW JERSEY	26	3	7	18	0	1	94.7	390		
NEW YORK	65	3	7	45	1	12	79.3	1177		
OHIO	26	1	3	21	0	2	91.3	489		
PACIFIC NW	21	3	0	21	0	0	100.0	491		
PENN	46	2	8	32	2	4	89.5	775		
ROCKY MT	13	0	1	6	2	4	66.7	139		
SOUTHWEST	15	1	5	10	0	0	100.0	222		
TEX-OKLA	50	5	5	40	0	5	88.9	1000		
UTAH-IDAHO	6	0	1	3	1	1	80.0	63		
WE CAN	2	0	0	2	0	0	100.0	77		
WEST VA	9	1	1	6	1	1	87.5	127		
WISC-U. MICH	18	1	1	12	0	5	70.6	273		
	806	54	117	605	17	67	90.2	13558	87.6	12854

NOT
AVAILABLE

MEMBERSHIP BREAK-DOWN: MALE-5368, FEMALE-8190 SPONSORSHIP FEES; \$87,506.45

*Membership lists not received.

BUDGET
KEY CLUB INTERNATIONAL CONVENTION
Chicago, Illinois
July 4-7, 1982

Income:

Registration Fees:	2,300 @ \$46.00	\$105,800
Ticket Sales:		<u>510</u>
	TOTAL	<u>\$106,310</u>

Expenses:

1. Kickoff Brunch	\$10.25 X 2,300	\$ 23,575
2. Farewell Luncheon	\$13.05 X 2,100	27,405
3. Board Luncheon		350
4. Board Dinner (Bus and Dinner)		1,500
5. Awards (Trophies, Plaques, Certificates, etc.)		4,800
6. Program Materials (Slides, Projectors, Artwork, etc.)		5,500
7. Entertainment/Dance (Spot Entertainment, etc.)		1,400
8. Staff Expenses (Air Fare, Hotel, Meals, etc.)		12,000
9. Forms and Badges		3,000
10. Printed Program		3,000
11. Hotel Charges (Spotlights, Operators, Mikes, Decorating Charges, etc.)		4,800
12. Postage and Express		900
13. Theme and Objectives (Booklets, Pins)		3,000
14. Office Supplies (Desks, Typewriters, etc.)		2,200
15. Telephone and Telegraph		500
16. Host Expenses		3,400
17. Overtime and Temporary Help		3,000
18. Receptions (Key Clubbers and Adults)		1,500
19. Speakers (Fees and Expenses)		4,000
20. Decorations/Gifts		250
21. Miscellaneous		<u>230</u>
	TOTAL	<u>\$106,310</u>

PROPOSED AMENDMENTS
TO THE CONSTITUTION AND BYLAWS
OF KEY CLUB INTERNATIONAL

CONSTITUTION

Present

Article 8, Section 2

"Each officer, except the Treasurer and the Administrator of Key Club International, shall be an active member in good standing of a Key Club and shall be eligible for at least one (1) school year of active membership following his election as an International officer."

Proposed

Article 8, Section 2

"Each officer, except the Treasurer and the Administrator of Key Club International shall be an active member in good standing of a Key Club in an organized district and shall be eligible for at least one (1) school year of active membership following his election as an International officer."

BYLAWS

Present

Article 6, Section 2

"Vice-Presidents. In the event of the inability of the President to perform his duties, the Board of Trustees shall assign one of the Vice-Presidents to perform the duties of and have the same authority as the President. Each Vice-President shall serve as chairman of at least one (1) standing or temporary committee of the Board of Trustees and as International Board Counselor for at least two (2) Key Club districts. The Vice-President shall have such other duties as usually pertain to the office or as may be assigned by the Board of Trustees."

Proposed

Article 6, Section 2

"Vice-Presidents. In the event of the inability of the President to perform his duties, the Board of Trustees shall assign one of the Vice-Presidents to perform the duties of and have the same authority as the President. Each Vice-President shall serve as chairman of at least one (1) standing or temporary committee of the Board of Trustees and as International Board Counselor for at least two (2)

Key Club districts. Each Vice-President shall be responsible for monitoring the progress of six (6) Trustees and three (3) board committees as appointed by the President. The Vice-President shall have such other duties as usually pertain to the office or as may be assigned by the Board of Trustees.

Present

Article 10, Section 3

"The President of Key Club International shall, when the program of an annual convention specifies nomination of officers as the order of business, receive nominations from the floor for the several offices to be filled at the convention. All nominees for International office shall be in attendance at the convention. He shall also..."

Proposed

Article 10, Section 3

"The President of Key Club International shall, when the program of an annual convention specifies nomination of officers as the order of business, receive nominations from the floor for the several offices to be filled at the convention. All nominees for International Office shall be from organized districts and must be in attendance at the convention. He shall also..."

REPORT OF THE TREASURER

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

May 1 and 2, 1982

The Statement of Financial Position at March 31, 1982 indicates that we have Unrestricted Current Assets of \$1,361,299, Fixed Assets of \$405,462, less Accumulated Depreciation of \$213,261, for a total Net Fixed Assets of \$192,201. These Assets, both Fixed and Current, total \$1,619,310. Against these Assets we have Liabilities totaling \$925,436, leaving this organization a Net Worth of \$693,874 in Unrestricted Operating Funds.

We have, in addition, Board Committed Reserves of \$4,768,848, for a total Net Worth in all funds of \$5,462,722. This compares to a total Net Worth of \$4,810,315 on March 31, 1981.

Our investments from our total Net Worth in STAM accounts of \$1,937,121 and a checking account bank balance of \$359,467 (checking account balances are free \$219,998, and restricted \$139,469), provides a total cash position of \$2,296,588.

The statements are combinations of Unrestricted and Building Reserve Funds, with the Building Fund about five times larger. A balance sheet does not necessarily show past performance results. March 1982 results of operations indicate net gain on Building Fund interest income of \$200,000, and a \$157,000 convention registration income on Unrestricted Fund.

Respectfully submitted,

Aubrey E. Irby
Treasurer

KIWANIS INTERNATIONAL
STATEMENT OF FINANCIAL POSITIONS

	MARCH	1982			
	---	1982---	---	1981---	
			Funded		Total
			Reserve	Building	Funds
			Funded	Fund	
UNRESTRICTED FUNDS:					
CURRENT ASSETS:					
CASH (U.S.)		131,546	0	0	131,546
CASH (NON-U.S.):					
BANK OF MONTREAL, CANADA	--N/A--	14,045	0	0	14,045
TORONTO-DOMINION BANK, CANADA	--N/A--	74,407	0	0	74,407
BANCO SAAH, ARGENTINA	--N/A--	947	0	0	947
RIZAL COMM. BANKING CORP, PHILLIPINES	--N/A--	53,899	0	0	53,899
BANCO DE LA COSTA	--N/A--	9,377	0	0	9,377
BANK OF AMERICA-INDIA	--N/A--	1,326	0	0	1,326
SHORT TERM INVESTMENTS		0	0	1,937,121	1,937,121
ACCOUNTS RECEIVABLE (U.S.)		244,239	0	200,000	444,239
ACCOUNTS RECEIVABLE (NON-U.S.):					
BANK ACCOUNT - JAMAICAN FUNDS	--N/A--	67,296	0	0	67,296
BANK ACCOUNT - KOREAN FUNDS	--N/A--	6,624	0	0	6,624
BANK ACCOUNT - K. I. E.	--N/A--	640	0	0	640
DOUBTFUL ACCOUNTS		(45,000)	0	0	(45,000)
INVENTORIES		550,178	0	0	550,178
ACCRUED INTEREST		(4,584)	0	26,680	22,096
PREPAID EXPENSES		25,144	0	0	25,144
PREPAID LIABILITY INSURANCE		122,664	0	0	122,664
DEPOSITS		90,425	0	0	90,425
ADVANCES		18,126	0	0	18,126
TOTAL CURRENT ASSETS		1,361,299	0	2,163,801	3,525,100
CURRENT LIABILITIES:					
ACCOUNTS PAYABLE		13,556	0	30,000	43,556
ACCRUALS		105,162	0	0	105,162
AMOUNT DUE TO/(FROM) RESERVE		401,927	0	(401,927)	0
DEFERRED INCOME		338,981	0	0	338,981
TOTAL CURRENT LIABILITIES		859,626	0	(371,927)	487,699
WORKING CAPITAL:		501,673	0	2,535,728	3,037,401
FIXED ASSETS:					
LAND, BUILDING, FURNITURE, EQUIP.		405,462	0	2,233,120	2,638,582
LESS: ACCUMULATED DEPRECIATION		213,261	0	0	213,261
TOTAL FIXED ASSETS		192,201	0	2,233,120	2,425,321
OTHER ASSETS:					
DEFERRED COMPENSATION		65,810	0	0	65,810
OTHER LIABILITIES:					
DEFERRED COMPENSATION		65,810	0	0	65,810
TOTAL FUNDS		693,874	0	4,768,848	5,462,722

KIWANIS INTERNATIONAL
STATEMENT OF CHANGES IN FUND BALANCES

	MONTH OF MARCH 1982			YEAR-TO-DATE MARCH 1982				
	Unrestricted Fund	Funded Reserve Fund	Building Fund	Total Funds	Unrestricted Fund	Funded Reserve Fund	Building Fund	Total Funds
BEGINNING FUND BALANCES	471,825	0	4,748,467	5,220,292	(72,314)	473,292	4,567,830	4,968,808
CLOSE-OUT OF FUNDED RESERVE-FUND	0	0	0	0	493,878	(495,077)	1,199	0
EXCESS/(DEFICIENCY) OF REVENUE OVER EXPENSE	222,049	0	20,381	242,430	272,310	21,785	199,819	493,914
ENDING FUND BALANCES	693,874	0	4,768,848	5,462,722	693,874	0	4,768,848	5,462,722

REPORT OF BOARD COMMITTEE ON FINANCETO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESApril 30 - May 4, 1982

Date of Committee Meeting: April 30 and May 2, 1982
Place of Committee Meeting: General Office

Present: Gene R. Overholt, Donald E. Williams, Aubrey E. Irby
Chairman - Raymond W. Lansford
Staff: J. William Kleindorfer, Leslie M. Atwood, William P. Berry
Larry Smolecki

I. FINANCIAL ANALYSIS - Raymond W. Lansford, ChairmanA. Status of Interfund Borrowings

Since the time of the last Board meeting the Executive Committee had granted approval for staff to institute borrowings on an as-necessary basis between the Building Funds and the operating funds. Borrowings have taken place and repayments have been made out of existing cash, leaving a balance on April 26th of \$87,000 due to the Building Fund.

1. A review of the elimination of the funded reserve presentation as directed by the Board at the January meeting ensued. As a point of reference the assets of that funded reserve currently consisted of only a note receivable from the unrestricted fund. The transfer or elimination of this fund has taken place for accounting purposes and has greatly simplified our methods.
2. Review of Cash Shortfall - At the January '82 Finance Committee meeting an exhibit was produced which indicated that there was a projected cash shortfall of \$822,000 for the 1981-82 year. At the current time, this cash shortfall is being revised to \$962,000 due to the increases in asset accounts, primarily the inventory by \$105,000 and the anticipated cash required for the governors' training conference to be held immediately after convention in June of \$35,000.
3. Status of Indianapolis banking arrangements - Assistant Secretary Atwood presented an oral presentation on his findings in regards to potential banking relationships in Indiana. This presentation concluded that it was in the best interest of Kiwanis International to affiliate with Merchants National Bank. Not only were their costs for services rendered in line with the other banks but they have also submitted a letter of commitment for a line of credit up to \$1,000,000.

Recommendation #1:

The committee recommends staff be authorized to proceed with all necessary arrangements in appointing Merchants National Bank to be our banking facility in Indianapolis, Indiana.

I move that recommendation 1 be adopted.

(Adopted)

Recommendation #2:

The committee recommends staff be authorized to arrange for a \$1,000,000 line of credit with Merchants National Bank and to execute the necessary documents.

I move that recommendation 2 be adopted.

(Adopted)

B. Change of club billing date

A New York club has suggested that Kiwanis International consider changing billings to be on a calendar year basis, even though we are on an administrative year. Much discussion ensued regarding several possibilities of a change to billing dates but it was felt that in the best interest of Kiwanis that the timing was not correct to take any action on this matter.

The committee directed staff to further study this matter as time is available.

C. Cash-only policy change

The cash-only policy change that was directed by the January Board meeting has been accomplished. In effect, we have returned to the original charge basis for Kiwanis International except for the Supplies Operation which will continue to be on a cash-only or credit card arrangement.

Recommendation #3:

The committee recommends that changes for new member processing fees, BKO subscriptions, and outside and honorary magazine subscriptions be accepted as charges to club accounts receivable.

I move that recommendation 3 be adopted.

(Adopted)

D. Write off on uncollectible receivables

1. Amounts uncollectible from non-meeting clubs whose charters were revoked at this meeting by another committee are \$6,513.49 per Exhibit A.
2. Amounts uncollectible from magazine advertising are \$9,997.87 per Exhibit B.

Recommendation #4:

The committee recommends that \$6,513.49 in uncollectible accounts from clubs whose charters have been revoked and \$9,997.87 in uncollectible accounts from magazine advertising - totaling \$16,511.36 - be written off as uncollectible.

I move that recommendation 4 be adopted.

(Adopted)

E. Need for Assessment

The committee reviewed the overall financial status of Kiwanis International and determined from deficiencies which have accumulated over a number of years, that it is necessary to have an assessment which would restore the reserves which have been consumed by operations.

Recommendation #5:

The committee recommends that the previous action of the Board at its January-February, 1982, meeting be rescinded; that there be a one-time assessment of \$5.00 per member as of July 1, 1982, payable on August 1, 1982, and delinquent on September 1, 1982; and a dues increase of \$2.00, effective October 1, 1982; and that this recommendation be referred to the Laws, Policies and Structure Committee for implementation.

I move that recommendation 5 be adopted.

(Defeated)

II. BUDGET ANALYSIS - Gene R. Overholt, Chairman

The committee discussed and reviewed the March 31, 1982 fiscal statements and accepted the report as published previously to Board members.

A. Foreign Bank Depositories

Staff reported on the fact that although we continue to receive cash in the form of dues payments deposited in certain overseas bank accounts, these accounts are in fact frozen accounts where we cannot remove the funds on an as-needed basis from the foreign depository. In this regard, any expenses associated with the members or the clubs for which these dues have been paid are not available to us in this cash-tight times.

After much discussion it was decided that staff would contact Continental Illinois National Bank or other appropriate persons as necessary in order to try to free these funds in some manner. This is done with the knowledge that there may be some discounting requirements in order to have these funds released from the individual countries.

B. Presentation of the 1982-83 budget

The proposed 1982-83 estimated budget was discussed and it was further agreed that it would provide for \$3 to be used for debt retirement and \$2 to be considered in establishing a balanced budget for the 1982-83 administrative year.

Staff will prepare a detailed budget using these guidelines for presentation to the Finance Committee at a later date prior to the June International Convention.

III. PERSONNEL - Donald E. Williams, Chairman

It was reported that the Personnel Manager and the Supervisor have been hired. They, with the assistance of the current Personnel Secretary, are reviewing the employee handbook, benefits, wage administration procedures and all other Personnel procedures in order to prepare new and revised handbooks and procedures before we begin interviewing or hiring employees in Indianapolis.

Currently, meetings have been held with all employees who have been invited to relocate to Indianapolis and a meeting is scheduled of all employees not relocating for May 12, 1982. These meetings will review policies and procedures and their relationship to the respective employees.

Respectfully submitted,

AUBREY E. IRBY
GENE R. OVERHOLT
DONALD E. WILLIAMS
RAYMOND W. LANSFORD, Chairman

WRITE-OFF OF ACCOUNTS RECEIVABLE

The charters of these clubs will be revoked at the meeting of the International Board of Trustees April 30 - May 4, 1982

<u>KIWANIS CLUB</u>	<u>AMOUNT</u>
Neiva, Colombia	\$ 600.00
Gatineau, Quebec	59.60
North Andros, Bahamas	584.65
Upper St. James, Jamaica	250.74
Wellington, Guelph, Ontario	1,314.55
Cross City, Florida	43.75
Freeport, Florida	68.75
Stuart Sunrise, Florida	81.25
Haralson County, Bremen, Georgia	254.60
North 85, Norcross, Georgia	163.90
Highland, Illinois	308.85
Chetopa, Kansas	37.25
Pratt, Kansas	56.25
Wichita, Air Capital, Kansas	31.25
Fordyce, Arkansas	176.40
Inner Joplin, Missouri	604.55
St. Ann, Missouri	57.25
Warren, Arkansas	147.00
Bradley Field, Windsor Locks, CT	54.80
Farmington, New Hampshire	279.70
West Camden County, Mt. Ephraim, NJ	165.85
Cosmopolis, Washington	141.55
Tyrone, Pennsylvania	301.40
Rifle, Colorado	404.10
Burleson, Texas	14.00
Comanche, Texas	81.95
Declo, Idaho	123.30
Whitnall Park, Hales Corners, WI	106.25
	<u>\$6,513.49</u>

WRITE-OFF OF ADVERTISING ACCOUNTS RECEIVABLE

All attempts for the collection of these accounts have been exhausted, therefore approval for write-off is requested:

United Travel Systems Jacksonville, Florida	\$5,695.00
West Branch Advertising Norwalk, Connecticut	3,004.75
Bradley-Vale Advertising Toronto, Ontario	1,298.12
	<u>9,997.87</u>

April 30, 1982

SELECTION OF FOUNDATION TRUSTEES

The Bylaws of The Kiwanis International Foundation provide for the selection of its Board of Trustees from candidates selected by the Kiwanis Board or nominated by the Foundation's Board to the Kiwanis Board. In consultation with the President of the Foundation, the following appointments have been recommended:

1. That H. Lee Powell, Jr. be selected for a second two-year term ending on September 30, 1984.
2. That George Engdahl be selected for a first two-year term ending on September 30, 1984.
3. That Martin J. Young be selected for a first two-year term ending on September 30, 1984.

It may be noted that the two members going off the Board are W. Donald Goodfellow and Carl A. Heldt, both of whom will complete their second two-year term on September 30, 1982.

In addition, you will recall that this Board took action at the last Board Meeting to provide that "the President and members of the Kiwanis International Board of Trustees shall select, in conference with the Foundation Board, two non-officer members of the Kiwanis International Board to serve for one administrative year as ex-officio Trustees of the Kiwanis International Foundation (occupying the current seats provided for the Immediate Past President and the President-elect of Kiwanis International) and with the full right to vote."

In consultation with the President of the Foundation, it is recommended that Raymond B. Allen and Raymond W. Lansford be selected as ex-officio Trustees for one-year terms ending on September 30, 1983.

(Adopted)

REPORT OF THE BLUE RIBBON TASK FORCE ON VOLUNTARISM
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

APRIL 30 - MAY 4, 1982

Date of Committee Meeting: May 1, 1982

Place of Committee Meeting: General Office

Present: Members - Mark Arthur, Jr., Albert L. Cox, Aubrey E. Irby, Raymond W. Lansford
Chairman - Raymond B. Allen
Staff - J. William Kleindorfer, Robert Detloff, John McGehee
Ex officio - E. B. McKitrick

Statement of responsibility of Committee

Mr. McKitrick described the meeting of the "President's Task Force on Private Sector Initiatives" held in Washington on March 25. He said that the Task Force was calling upon all segments of the "private sector" to assume responsibility in meeting community and social needs of the United States, many of which had been met previously by federally-funded agencies. He said that the Task Force is to be in operation only until the last of the year. During that time it will encourage industry, churches, associations and civic groups to assess the needs of their communities, to set up programs to meet those needs, and to report their actions to the Task Force, itself.

Mr. McKitrick said he felt Kiwanis International's role in the effort would be dissemination of information to all clubs, including speaker availability. He also said that Kiwanis has been asked to make a statement of "its commitment" to the Task Force. This would amount to a plan by which Kiwanis would implement that portion of the total responsibility it felt to be within its province. He said a plan of action must be ready for presentation to the entire organization at Minneapolis.

Concerns of the Kiwanis task force

It was felt that Kiwanis should have a top level representative in the highest councils of the Task Force so that it could share in policy-making, while at the same time providing the Task Force with the benefits of its own 67 years of experience in the field.

At the moment there is no such Kiwanis representation. Further, it was felt that whatever plan of action the Kiwanis Task Force undertook, that plan should avoid the implication of involvement in partisan politics. And, it was felt that the service club movement - in toto - has so great a record in the very field the President's Task Force is seeking to enter that its experience and counsel should be given serious consideration by the Task Force. In other words, Kiwanis, and probably Lions, Rotary and others, should not be merely small cogs in the program, but recognized leaders. They might be part of a "steering committee."

It was felt that, prior to making any commitments, Kiwanis should provide the President's Task Force with an outline of its capability, with special emphasis on its community survey system, and the extent of its kind of contribution -- man-hours of effort.

The Committee agreed that no definite plan of action would be recommended until additional information is received.

Specific assignments

Accordingly, Mr. Kleindorfer is to contact Rotary and Lions to determine their degree of acceptance of the Task Force challenge and willingness to work with Kiwanis.

Mr. Kleindorfer is also to contact the President's Task Force to ascertain what service organizations attended a special April 27 service organization meeting, and what these groups were asked to do.

Mr. Lansford is to contact the President's Task Force to determine if the role of Kiwanis - and possibly of the other service organizations - can be expanded in the overall plan of the Task Force, emphasizing Kiwanis' community survey system, and its man-hours of service potential.

Mr. Allen is to contact Darrell Coover, former chairman of the International Committee on Public Relations, who is extremely knowledgeable in the U.S. government, to ascertain what is expected by the President's Task Force, and what role service organizations like Kiwanis might be expected to play.

Following receipt of this information, the Committee will meet again Monday noon, May 3, to take further action.

Respectfully submitted,

MARK ARTHUR, JR.

ALBERT L. COX

AUBREY E. IRBY

RAYMOND W. LANSFORD

RAYMOND B. ALLEN, Chairman

IN MEMORIAM
to
PAST INTERNATIONAL PRESIDENT
DONALD B. RICE

May 3, 1982 marked the end of a long, dramatic career of Kiwanis service ... a career which tied Kiwanis closely to the major events of the time. For on that date, Donald B. Rice, the 27th president of Kiwanis International, died following a long illness in Oakland, California.

Donald Rice served Kiwanis during the exciting years which saw the beginning of the end of World War II. Drawing on his own World War I experience as a soldier, and his long career as Business Manager of the Oakland Public Schools, he marshaled the energies of Kiwanis to the end that the organization could meet the overwhelming challenges which would come when hostilities ceased.

In 1946 he was Kiwanis International's consultant to the United States Department of State as it hosted the diplomats and leaders of the world who met in San Francisco to draft the charter for the United Nations.

A man whose vision encompassed the increasing commonality of world opinion and activity, Don Rice was yet a dedicated leader of his own nation and her problems. Under his administration Kiwanis devoted itself to the preservation of the American Free Enterprise System under the banner, "Keep America American."

He was a leader in his community, and in the problems and affairs of its people and their times. Truly he served Kiwanis and his nation with honor and distinction.

NOW, THEREFORE, BE IT RESOLVED, that the members of the Kiwanis International Board of Trustees assembled at the May 1982 meeting of the Board in Chicago express the sincerest of sympathy to the family of Don B. Rice and record the respect and admiration of the Board and the members whom it represents for the contributions of this great leader.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the family of Donald B. Rice with the condolences of the Board.

1982 Spring Meeting
Kiwanis International Board of Trustees