

# I N D E X

## SUMMARY OF MINUTES

### MEETING OF THE BOARD OF TRUSTEES

April 27-30, 1975

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SUMMARY OF MINUTES

MEETING OF BOARD OF TRUSTEES

April 27-30, 1975

A meeting of the International Board of Trustees was held at the General Office in Chicago, April 27-30, 1975. Those present: Roy W. Davis, President; Ted R. Osborn, President-elect; William M. Eagles, M.D., Immediate Past President; James C. Brooks and Maurice Gladman, Vice-Presidents; Stanley E. Schneider, Treasurer; Paul Chandler, Jack P. Delf, Merald T. Enstad, T. Ben Hagler, Stephen H. Hart, Jr., Ralph C. Keyes, E. B. "Mac" McKittrick, Carl F. Miller, Mark A. Smith, Jr., Hilmar L. Solberg, Ernest Sturch, Jr., and Douglas Wasson, Trustees; R. P. Merridew, Secretary; L. A. Hapgood, Associate Secretary.

1. Proposed Resolutions To Be Presented to the Atlanta Convention

Voted, that the report of the Resolutions Committee on resolutions to be presented at Atlanta as given by Chairman John T. Roberts and attached as Exhibit #1, shall constitute the full and complete report of said committee. (The typewritten copy, as presented by Chairman John T. Roberts and approved by the Board, on which the printed copy is based is on file with the Official Minutes maintained in the General Office.)

2. Message of the President is attached as Exhibit #2.

Report received.

3. Message of the President-elect

Message of the President-elect is attached as Exhibit #3.

Recommendation 1. That the appointment of Clinton H. Whitfield, Past Lieutenant Governor from Aruba, to the 1975-76 International Committee on International Relations be approved.

Voted, that this recommendation be adopted.

Report received.

4. Report of the Secretaries

Report of the Secretaries is attached as Exhibit #4.

Report received.

5. Approval of Minutes of Executive Committee Meeting, April 12 and 13, 1975, and Approval of Summary of Minutes of Board Meeting, February 1-5, 1975

Voted, that the minutes of the Executive Committee Meeting of April 12 and 13, 1975, and the minutes of the February 1-5, 1975, Board Meeting be approved.

6. Consideration and Approval of General Office Administrative Action

Voted, that the action of the General Office in approving the following be confirmed:

Change of Territorial Limits of Established Clubs  
Clubs Meeting Outside Their Territorial Limits  
Elimination of Membership of Non-Meeting Clubs from Active Membership Files  
Organization of New Clubs, including Territorial Limits and Charter Memberships  
Change of Names  
Circle K Clubs Completed  
Key Clubs Completed  
Clubs Incorporations Completed

7. Reports of Board Committees

Administration and Structure

Report of the committee is attached as Exhibit #5. It was presented by Chairman Maurice Gladman.

Recommendation 1. That the building of a new Kiwanis club be allowed as one of the ten projects in the multiple service category of the Annual Club Report.

Voted, that this recommendation be adopted.

Recommendation 2. That paragraphs 19 and 22 on page D12 of the Policies be deleted.

Voted, that this recommendation be adopted and referred to the Board Committee on Laws and Policies.

Recommendation 3. That the Finance Committee begin an in-depth study of finances related to the restructure of the Board as this relates to representation on the Board from the European Federation.

Voted, that this recommendation be adopted.

Recommendation 4. That criteria 1, 2, 4, 5, 6, 7, 11, and 13 for Distinguished Governor be listed as mandatory requirements; and that criteria 3, 8, 9, 10, and 12 be listed as elective requirements with the necessity of a governor meeting at least two of these five elective requirements.

Voted, that this recommendation be adopted.

Recommendation 5. That the first twelve items of the Criteria for Distinguished Governor be the criteria which applies to overseas districts.

Voted, that this recommendation be adopted.

Recommendation 6. That the Objects of Kiwanis are as equally applicable

in 1975 as when they were originally drafted in 1924.

Voted, that this recommendation be adopted.

Report received.

#### Circle K

The report of the committee was presented by Chairman Stephen H. Hart. It is attached as Exhibit #6.

Recommendation 1. That the Board Policies concerning the functioning of Circle K Clubs be adjusted in Article I by adding the following sub-paragraphs:

- F. With the exception of the assigned Circle K District Convention, no officer will make a visit into another district for the purpose of attending any Circle K function unless invited by the Kiwanis District Governor.
- G. The Kiwanis District is responsible for the expenses of an International Circle K officer when an invitation has been extended by the Kiwanis District Governor for that officer to attend an official district function.

The current sub-paragraphs F, G, and H will be relettered H, I, and J. It is further recommended this matter be referred to Laws and Policies for action as they feel necessary.

Voted, that this recommendation be adopted.

The Laws and Policies Committee recommended the insertion of the above provisions F and G, and the relettering of the following sub-paragraphs in the existing policies, effective now.

Voted, that this recommendation be adopted.

Report received.

#### Convention

Chairman Mark A. Smith presented the report of the committee. This is attached as Exhibit #7.

Recommendation 1. That we plan a Tuesday night teen dance for children 12 years old and over, as well as a separate activity for children 6-11 years old, so that the parents going to the district dinners will have a place for the children other than with a babysitter.

Voted, that this recommendation be adopted.

Recommendation 2. That a memorial resolution be drafted as to Albert Schweitzer.

Voted, that this recommendation be adopted.



Recommendation 3. That Salt Lake City be re-evaluated by the Convention Committee as a possible future convention site.

Voted, that this recommendation be adopted.

Report received.

Key Clubs

The report of the committee is attached as Exhibit #8. It was presented by Chairman Ted R. Osborn.

Recommendation 1. That the dates of July 2-5, 1978 at the Fontainebleau Hotel, Miami Beach, Florida, be approved for the 1978 Key Club International Convention.

Voted, that this recommendation be adopted.

Recommendation 2. That a joint communication by President Roy and Key Club President Fess be sent to the newly elected and appointed leadership of Key Club and Kiwanis Districts restating the policy of Kiwanis International in regard to female membership in Key Club and indicating the procedures that will be followed should violations of this policy occur. Copies of this communique should also be sent to all 1975-76 Key Club Presidents in a general mailing in late August and to all 1975-76 Presidents of sponsoring Kiwanis Clubs in an appropriate mailing in September.

Voted, that this recommendation be adopted.

Report received.

Laws and Policies

Report of the Committee on Laws and Policies is attached as Exhibit #9. It was presented by Chairman Ralph Keyes.

Recommendation 1. The adoption of proposed amendment No. 1 on the restructure of the Board of Trustees as delineated in Exhibit A of the report, for presentation to the delegates in Atlanta.

Voted, that this recommendation be adopted.

Recommendation 2. The adoption of proposed amendment No. 8, as delineated in Exhibit A of the report, for presentation to the delegates in Atlanta.

Voted, that this recommendation be adopted.

Recommendation 3. The adoption of the proposed Article IV, Section 2, of the Constitution as delineated in Part 2 of amendment No. 7 in Exhibit A of the report, for presentation to the delegates in Atlanta.

Voted, that this recommendation be adopted.

Recommendation 4. The adoption of proposed amendment to Article XII, Section 2, of the Constitution as delineated in Part 2 of amendment No. 11 in Exhibit A of the report, for presentation to the delegates in Atlanta.

Voted, that this recommendation be adopted.

Recommendation 5. That the Staff be authorized to arrange the sequence of presentation of the proposed amendments as in their judgment is best. (Attached printed copy reflects this action)

Voted, that this recommendation be adopted.

Recommendation 6. That the new definition of a Federation adopted at the February, 1975, Board Meeting be inserted verbatim as an addition following the introductory paragraph of paragraph M 1 (d) on Page D 7 of the Policies.

Voted, that this recommendation be adopted.

Recommendation 7. That the proposed amendment to permit clubs to admit women to club membership being submitted by the Kiwanis Club of Elk Grove, Illinois, be presented prior to the speech by Dean Rusk on Tuesday morning; that the voting on this proposed amendment be by written ballot; that following the speech of Dean Rusk, the appeals of the former club of Great Neck, New York, and the former club of Cheyenne Mountain, Colorado Springs, Colorado, be heard; and that the total allotted time of these two appellants shall not exceed twenty minutes, providing that neither appealing party may use more than ten minutes of the total allotted time.

Voted, that this recommendation be adopted.

Recommendation 8. That the next possible issue of the Club Clinic section in The Kiwanis Magazine and the Bulletin for Kiwanis Officers contain a statement on the Policy restricting solicitation for funds, by clubs or districts as contained in Paragraph f on Page A 10 of the Policies.

Voted, that this recommendation be adopted.

Report received.

#### Leadership and Council

Chairman T. Ben Hagler presented the report of the committee. This is attached as Exhibit #10.

Report received.

#### Membership Growth and Education

Chairman James C. Brooks presented the report of the committee. This is attached as Exhibit #11.

Recommendation 1. That the proposed pilot regional training program be approved.

Voted, that this recommendation be adopted.

Recommendation 2. (1) That the program "Operation S.A.M." be implemented. (2) That the necessary materials be prepared by the Staff for the training of the Governors-elect at the International Convention in Atlanta. (3) That support material in the training of Lieutenant Governors and Club Presidents be prepared for the 1975-76 Administrative Years. And (4) That K.E.T. tapes be produced on "Operation S.A.M."

Voted, that this recommendation be adopted.

Recommendation 3. That \$3,000.00 be provided to do the preliminary work to develop a series of visual aids to assist clubs in growth, orientation, service projects, and administration.

Voted, that this recommendation be adopted and referred to the Board Committee on Finance.

Recommendation 4. The adoption of a five-year membership growth program with a goal of 300,000 dues paying members at the end of the 1979-80 administrative year. The committee feels that this goal can be obtained through the continued implementation of the 30% New Member Add Program, the S.A.M. Program, and other similar programs which may be developed during the five-year period. As guidelines for each administrative year, it is recommended that growth goals be established in order to increase the annually reported official total number of dues-paying members by:

4,000 members in 1975-76  
5,000 members in 1976-77  
6,000 members in 1977-78  
7,000 members in 1978-79  
8,000 members in 1979-80.

Voted, that this recommendation be adopted.

Report received.

#### New Club Building

Chairman Stanley E. Schneider presented the report of the committee. This is attached as Exhibit #12.

Recommendation 1. That the charters of the twenty-nine clubs listed in the body of the report be revoked.

Voted, that this recommendation be adopted.

Recommendation 2. That a special recognition award be presented to the Lieutenant Governor with the outstanding record in organizing new Kiwanis clubs by the date of the opening of the convention.

Voted, that this recommendation be adopted.

Recommendation 3. That the names, addresses, and telephone numbers of the Field Service Representatives be included in the next issue of the Kiwanis International Directory and in all future directories.

Voted, that this recommendation be adopted.

Report received.

Overseas Extension

The report of the committee is attached as Exhibit #13. It was presented by Chairman William M. Eagles.

Recommendation 1. That Overseas Policy II, A be changed to: "Kiwanis may be extended to new areas only upon prior approval of the Board of Trustees of Kiwanis International when it is determined that it is economically feasible and we can offer services of leadership, education, and administration to which they are entitled," and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

Voted, that this recommendation be adopted.

Recommendation 2. That Overseas Policy II, B, 1 be deleted, with the concurrence of Laws and Policies, and Policies II, B, 2, 3, and 4 be renumbered II, B, 1, 2, and 3 respectively, and that this be referred to Laws and Policies for proper revision of Policy Guides for Overseas Extension.

Voted, that this recommendation be adopted.

Recommendation 3. That Overseas Policy II, B, 5 be deleted, with the concurrence of Laws and Policies, and Policies II, B, 6, 7, and 8 be renumbered 4, 5, and 6 respectively, and that this be referred to Laws and Policies for proper revision of Policy Guides for Overseas Extension.

Voted, that this recommendation be adopted.

Recommendation 4. That Overseas Policy II, F, 6 be deleted, with the concurrence of Laws and Policies for proper revision of Policy Guides for Overseas Extension.

Voted, that this recommendation be adopted.

Recommendation 5. That Overseas Policy II, D, 4 (b) be changed to "(b) It shall hold weekly meetings," and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

Voted, that this recommendation be adopted.

Recommendation 6. That all references to "provisional districts" in Kiwanis International World Secretariat Policy II, C, 4 be changed to "district(s)," and that this be referred to Laws and Policies to be placed properly in Policy Guides for the World Secretariat.

Voted, that this recommendation be adopted.

Recommendation 7. That Overseas Policy II, M, 2(c) (1) be changed to: "(1) The overseas countries shall be divided into regions that are basically capable of having a sufficient number of clubs in the future to form a Kiwanis district. Upon the official organization of a sufficient number of clubs, a district may be constituted at the discretion of the Kiwanis International Board," and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

Voted, that this recommendation be adopted.

Recommendation 8. That Overseas Policy II, G, 3(b) be deleted with concurrence of Laws and Policies, and that this be referred to Laws and Policies for removal from Policy Guides for Overseas Extension.

Voted, that this recommendation be adopted.

Recommendation 9. That the Board offer the Kiwanis Council of Japan district status, if they so wish after the ramifications of district status are fully explained to them; that if they so wish, the International President at a mutually agreeable time attend a Council of Japan convention to form the district, and that the Council of Japan be encouraged to have a minimum of twelve clubs by the time of this convention.

Voted, that this recommendation be adopted.

Recommendation 10. That Overseas Policy II, J, 3 be deleted with the concurrence of Laws and Policies.

Voted, that this recommendation be adopted.

Recommendation 11. That approval for extension into Malaysia be reaffirmed and encouraged.

Voted, that this recommendation be adopted.

Recommendation 12. That General Shoo-yu Chiang be named President of the Kiwanis Council of Republic of China by the International President, at his discretion.

Voted, that this recommendation be adopted.

Recommendation 13. That Suk-Chai CHOE be named President of the Kiwanis Council of Korea by the International President, at his discretion.

Voted, that this recommendation be adopted. (Trustee Ralph Keyes voted "no" on the basis of precedent and principle)

Recommendation 14. That the Georgia District be invited and authorized to assist the Council of Korea and that if the District accepts this project that it serve as a pilot program for possible invitation to other districts to undertake similar projects.

Voted, that this recommendation be adopted.

Recommendation 15. That the Kiwanis Club of Monterrey, Mexico, be attached to the Texas-Oklahoma District.

Voted, that this recommendation be adopted.

Recommendation 16. That the Ciudad Juarez Club be detached from the Southwest District.

Voted, that this recommendation be adopted.

Recommendation 17. That all future Kiwanis clubs organized in Mexico be attached to the Texas-Oklahoma or California-Nevada-Hawaii Districts until a Council or District is formed in Mexico.

Voted, that this recommendation be adopted.

Recommendation 18. That the Council of Mexico be considered in an inactive status, but that this be handled in as discreet a manner as possible.

Voted, that this recommendation be adopted.

Recommendation 19. (1) That the Governor of the Eastern Canada and the Caribbean District be officially advised of the letter from the Kiwanis Club of Bridgetown, Barbados requesting that the club be affiliated with Division 25 of the Eastern Canada and the Caribbean District; (2) That the Governor of the Eastern Canada and the Caribbean District be asked to indicate the district board's action on this request; and (3) That the Kiwanis Club of Bridgetown, Barbados, be advised that the matter is under consideration and that formal action will be taken when the Board of Kiwanis International convenes in Atlanta on June 20, 1975.

Voted, that this recommendation be adopted.

Recommendation 20. That the Philippines District be divided into two districts with arrangements for the redistricting to be made at the Philippines District's next scheduled district convention.

Voted, that this recommendation be adopted.

Recommendation 21. That the Andean District-in-Formation be allowed to collect \$1.25 per member from its clubs for the 1974-75 Kiwanis year.

Voted, that this recommendation be adopted.

Recommendation 22. That President-elect Ted Osborn be assigned to present the charter of the Caracas, Venezuela, club after it is formed and to visit other clubs in the Andean District-in-Formation.

Voted, that this recommendation be adopted.

Recommendation 23. That a twinning relationship be developed between new clubs in the European Federation and U.S. and Canadian clubs.

Voted, that this recommendation be adopted and referred to the Program Development Committee.

Recommendation 24. That the zone presidential travel plan as outlined above be implemented immediately, and that it be referred to Laws and Policies to be placed properly in Policy Guides on International Travel in Overseas Extension.

Voted, that this recommendation be adopted.

Thereupon the Laws and Policies Committee recommended that A 21 (f) of the Policies be deleted in its present form and that the above proposal, as outlined in Recommendation 24, be substituted in its place. Voted, that this recommendation be adopted.

Report received.

#### Program Development

Report of the committee is attached as Exhibit #14. It was presented by Chairman Ernest Sturch.

Recommendation 1. That the basic design of the Builders Club emblem should include a large "BUILDERS" across the face of the emblem and, if consistent with design, a small "Kiwanis" across either the top or the bottom of the emblem.

Voted, that this recommendation be adopted.

Recommendation 2. That the observance of International Goodwill Week begin in 1976 and be established for the last week in October.

Voted, that this recommendation be adopted.

Report received.

#### Property and Supplies

Chairman Jack P. Delf presented the report of the committee. This is attached as Exhibit #15.

Recommendation 1. That all Kiwanis Clubs, regardless of geographic location, be permitted to purchase supplies directly from the Chicago office at U. S. prices, with special reference to those items which other designated suppliers do not now handle or would not be expected to handle.

Voted, that this recommendation be adopted.

Report received.

#### Publications and Advertising

Chairman Merald T. Enstad presented the report of the committee. This is attached as Exhibit #16.

Recommendation 1. That no further consideration be given at this time to the possibility of acquiring a printing division for The Kiwanis

Magazine, and that Secretary Merridew write to Bill Knoll outlining the reasons for the Board's decision.

Voted, that this recommendation be adopted.

Report received.

Public Relations

Chairman Paul Chandler presented the report of the committee. This is attached as Exhibit #17.

Recommendation 1. That a Connelly Medal be awarded to Martin Kaufman of Detroit, Michigan.

Voted, that this recommendation be adopted.

Recommendation 2. That a Connelly Medal be awarded to the Reverend John Dicken, Jr. of Tucson, Arizona.

Voted, that this recommendation be adopted.

Recommendation 3. That a Connelly Medal be awarded to Miss Beverly Lund of Boulder, Colorado.

Voted, that this recommendation be adopted.

Recommendation 4. That a Connelly Medal be awarded posthumously to Jerome A. Bailey of East Evansville, Indiana.

Voted, that this recommendation be adopted.

Recommendation 5. That the invitation of the Tournament of Roses Association to enter a float in the 1976 Rose Bowl parade be respectfully declined, and that the Association be so notified with a statement of appreciation for their interest.

Voted, that this recommendation be adopted.

Report received.

8. Report of the Treasurer

Stanley E. Schneider presented the report of the Treasurer. This is attached as Exhibit #18.

Report received.

9. Report of the Committee on Finance

Report of the Finance Committee is attached as Exhibit #19.

Recommendation 1. That write-off of the accounts receivable totaling \$2,698.55 for the clubs listed in the body of this report be made.

Voted, that this recommendation be adopted.



Recommendation 2. That reimbursement for translations will be made only in those cases where specific prior approval of the project has been given by the International Board.

Voted, that this recommendation be adopted.

Report received.

10. Kiwanis International Foundation Board Vacancies

It was reported that Walter Moore desired to retire from the Board of Kiwanis International Foundation. Jack McMahon has been nominated by the Foundation to replace him. The terms of Harry Himmel, Gene Favel, and Charles A. Swain will expire on July 1, and they have been nominated for another term.

Voted, that the above nominations be approved.

11. Other Business

None.

12. Next Board Meeting

The next meeting of the Board will commence on June 19, 1975, at Atlanta, Georgia.

Meeting Adjourned.

Magazine, and that Secretary Merridew write to Bill Knoll outlining the reasons for the Board's decision.

Voted, that this recommendation be adopted.

Report received.

Public Relations

Chairman Paul Chandler presented the report of the committee. This is attached as Exhibit #17.

Recommendation 1. That a Connelly Medal be awarded to Martin Kaufman of Detroit, Michigan.

Voted, that this recommendation be adopted.

Recommendation 2. That a Connelly Medal be awarded to the Reverend John Dicken, Jr. of Tucson, Arizona.

Voted, that this recommendation be adopted.

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Voted, that this recommendation be adopted.

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Recommendation 5. That the invitation of the Tournament of Roses Association to enter a float in the 1976 Rose Bowl parade be respectfully declined, and that the Association be so notified with a statement of appreciation for their interest.

Voted, that this recommendation be adopted.

Report received.

8. Report of the Treasurer

Stanley E. Schneider presented the report of the Treasurer. This is attached as Exhibit #18.

Report received.

9. Report of the Committee on Finance

Report of the Finance Committee is attached as Exhibit #19.

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Recommendation 2. That reimbursement for translations will be made only in those cases where specific prior approval of the project has been given by the International Board.

Voted, that this recommendation be adopted.

Report received.

10. Kiwanis International Foundation Board Vacancies

It was reported that Walter Moore desired to retire from the Board of Kiwanis International Foundation. Jack McMahon has been nominated by the Foundation to replace him. The terms of Harry Himmel, Gene Favel, and Charles A. Swain will expire on July 1, and they have been nominated for another term.

Voted, that the above nominations be approved.

11. Other Business

None.

12. Next Board Meeting

The next meeting of the Board will commence on June 19, 1975, at Atlanta, Georgia.

Meeting Adjourned.

## BYLAW PROVISIONS

The Bylaws of Kiwanis International set forth the procedure for the submittal of resolutions for acceptance at International conventions as follows:

### ARTICLE X

"Section 2. All proposed resolutions shall be submitted to the Secretary of Kiwanis International by the International Board of Trustees, districts or chartered clubs, at least sixty (60) days prior to the date of the Annual Convention. Within two weeks thereafter the International Committee on Resolutions shall meet to consider such proposed resolutions as well as any resolutions which may be initiated by the committee. The International Secretary shall send a copy of all resolutions recommended by the committee, other than memorial and appreciation resolutions, to each chartered club not later than thirty (30) days prior to the convention.

"No resolutions other than those so sent to chartered clubs shall be considered unless the International Board of Trustees shall recommend, by a two-thirds (2/3) vote, consideration of such resolutions by the Resolutions Committee."

### INTERNATIONAL COMMITTEE ON RESOLUTIONS

Chairman, John T. Roberts  
6636 Sheffield Avenue, Baton Rouge, Louisiana 70806  
(Audubon, Baton Rouge Club)

Richard J. Leahy  
35 East Grassy Sprain Road, Yonkers, New York 10710

C. H. "Slim" Livermon  
P. O. Box 20364, Oklahoma City, Oklahoma 73120  
(Casady-The Village Club)

R. D. "Doug" Logan  
577 Langworthy Crescent, Thunder Bay, Ontario P7A 5A6

Egerton Chin Loy  
P. O. Box 333, Kingston, Jamaica, West Indies  
(Downtown Kingston Club)

James M. Moler  
Box 90, Charles Town, West Virginia 25414

Ted R. Osborn  
100 Lowry Lane, Lexington, Kentucky 40503  
(The Blue Grass, Lexington Club)

Rolland L. Strausbaugh  
2313 Bennett Road, Lafayette, Indiana 47905  
(Lafayette-Harrison Club)

# RESOLUTIONS



60TH ANNUAL CONVENTION  
OF KIWANIS INTERNATIONAL  
ATLANTA, GEORGIA, JUNE 22-25, 1975

Proposed Resolutions will be presented for action by the delegates to the 60th Annual Convention of Kiwanis International in Atlanta, Georgia, June 25, 1975, and are not effective unless adopted by the delegate body. They are presented by the International Committee on Resolutions in accordance with the International Bylaws and are recommended by the Committee on Resolutions.

## INTRODUCTION

Your Committee on Resolutions proposes the following Resolutions to be acted upon by the House of Delegates on Wednesday morning, June 25, 1975, at the 60th Annual Convention of Kiwanis International in Atlanta, Georgia.

Proposed resolutions inevitably reflect the Committee's identification and understanding of the major concerns of Kiwanians as to the problems and interests of our times to which Kiwanis action can be most purposefully directed. Our procedure of directly contacting each of more than 6,000 Kiwanis Club presidents resulted in the receipt of hundreds of suggested topics in addition to those formally presented by Kiwanis Clubs and Kiwanis Districts in response to the official call. Thus the resolutions which follow represent a necessary selection by the Committee of a few topics from many and the combination into a single proposed Resolution of recommendations received from several Kiwanis sources.

The proposed Resolutions in a given year, then, are less an effort to reflect the universal concerns of Kiwanis than an effort to reflect its dominant concerns and its dominant hopes. To that end, we commend them to you for your thoughtful consideration and deliberation.

It should be understood that the policies of Kiwanis International provide that Resolutions adopted at International Conventions in previous years remain on record and that the absence of any proposed Resolution in 1975 in no way precludes local Kiwanis Club or District action directed to whatever need or opportunity a Club or District recognizes.

## PREAMBLE

Resolutions accomplish a number of things. They outline Kiwanis goals and programs, especially those receiving major emphasis. They provide the opportunity for Kiwanians to voice their concerns and interests, thus giving direction to Kiwanis leadership at club, district, and International levels. They unify Kiwanis action at all levels. In brief, they speak to the world of what Kiwanis as an organization stands for at this moment in time; they interpret to the world the distinctive ideals, objectives and character of Kiwanis wherever it exists.

The Resolutions being presented to the 60th Annual Convention of Kiwanis International can accomplish all of these things. Yet, they will have done less than they might if each individual Kiwanis Club—each individual Kiwanian—is not motivated to act upon them.

Sir Francis Bacon wrote:

But men must know  
That in this theatre of man's life,  
It is reserved only for God and Angels  
To be lookers on.

spiritual values." When thousands of people are dying each day from starvation and millions face a future of despair because of food shortages, there is a rich opportunity for persons of good will to respond with intelligent action.

THEREFORE, BE IT RESOLVED that the Kiwanis family:

1. *Participate in projects in support of those agencies dealing with world hunger through emergency aid.*
2. *Support those world-wide agencies presenting long range self-help programs of education in the sciences of agriculture and the solution of problems of production and distribution.*
3. *Encourage world leaders to attack the massive problem of world hunger.*
4. *Develop for itself and for the total community special meetings and conferences for the in-depth exploration of the character, dimensions, and causes of world hunger and their ramifications for all men of concern and good will.*

## 10. PRESERVING THE INTEGRITY OF SOCIETY

The foundation of a free society is built upon morality and a respect for law and order. Preservation of this foundation is predicated upon the right of individuals to be secure in their person and property and upon the trust of the people in the integrity of their leaders. Accomplishment of these goals depends upon the participation of each element of society—beginning with the individual and family unit and proceeding through all levels of the business, educational, and governmental community—in promoting morality and a respect for law and order.

THEREFORE, BE IT RESOLVED that Kiwanis International and Kiwanians everywhere:

1. *Emphasize the importance of preserving the right of everyone to be secure in his person and property from unlawful invasion by others.*
2. *Strengthen our commitment as individuals and family units to achieving a high standard of morality and respect for the rights of others.*
3. *Actively support programs of education and law enforcement, and assist in achieving equality in justice by participation in the legal process when called upon to serve.*
4. *Call upon all persons in places of leadership and responsibility to support law enforcement, and to discharge their public trust with honesty, initiative and morality to the end that the integrity of society may be preserved and obtained for all mankind.*

crises, adding to the economic pressures in many lands. Although governmental agencies may propound steps to correct these economic problems, history teaches us that there must always be a sense of discipline on the part of the individual citizen. We must learn to limit our demands and allocate our resources to meet the needs of our society.

**THEREFORE, BE IT RESOLVED:**

1. *That individual Kiwanians, wherever they may be, exercise restraint in their demands upon the economy and the natural resources of their nations.*
2. *That Kiwanians insist on governmental policies that will reflect fiscal responsibility and will avoid actions in the market place that create shortages and give impetus to inflationary trends.*

## **8. WORLD UNDERSTANDING**

It is in the minds of men that the defenses of peace must be constructed.

The extension of Kiwanis into forty-seven nations throughout the world has provided for Kiwanians a greater opportunity to join in the construction of the defenses of peace through the creation of world understanding—a world understanding predicated upon awareness of and respect for the fundamental social, political, and religious beliefs of those who comprise the society of free nations.

Technology has made it possible for us to take “one giant step for mankind” on the moon. Let us take advantage of our new and expanding opportunity to take a giant step toward world understanding on earth.

**THEREFORE, BE IT RESOLVED:**

1. *That we urge all nations to establish communications by which the problems, needs, fears, and desires of the members of society may be discussed and resolved in a sphere of mutual understanding.*
2. *That, as Kiwanis Clubs, we provide increased opportunities for youth and adults to attend school and visit in homes in other countries, thereby developing an understanding of the fundamental beliefs of other people.*
3. *That, as Kiwanis Clubs, we sponsor projects of international assistance to those in need as a demonstration that love of fellowman is not limited by national boundary.*
4. *That, as individuals, we be ambassadors of goodwill as we travel into other countries.*

## **9. WORLD HUNGER**

John Donne’s poignant words “any man’s death diminishes me” have special significance to the Kiwanis family, which has historically expressed its concern for “human and

Let action, then, be the end result of the Resolutions that we adopt. Let us speak to the world of a Kiwanis that is concerned, a Kiwanis with faith in God and man, a Kiwanis willing to devote its full energy to offering new thoughts and recommending new action to match the needs of the turbulent present rather than to take solace in the mere repetition of the dogmas of a quieter past. Let us put our Resolutions into being. Let us not be “lookers on.”

## **1. SPIRITUAL VALUES**

Our first Object as Kiwanians is “To give primacy to the human and spiritual, rather than to the material values of life,” to the end that this world shall be a better place for all mankind, fulfilling God’s plan.

**THEREFORE, BE IT RESOLVED** that we Kiwanians:

1. *Rededicate ourselves to living by this Object, by example and deed.*
2. *Seek to understand religious viewpoints of all people, and work together to promote a better understanding of man and his God.*
3. *Initiate and participate in programs that will achieve a better understanding of spiritual values in each local community.*

## **2. SPECIFIC LEARNING DISABILITIES**

Throughout all of Kiwanis we have made a major start toward assisting children handicapped by specific learning disabilities. The Younger Years Program has proved a highly productive activity. Child growth, child development and child potential are concerns that reflect the future, and all available knowledge, skill, and understanding should be directed toward alleviating disorders that prevent learning.

**THEREFORE, BE IT RESOLVED:**

*That Kiwanis clubs and Kiwanians give special emphasis to learning disability projects and activities by:*

- *becoming well informed regarding the extent and nature of learning disorders.*
- *communicating the need for early detection of handicapping conditions of children.*
- *coordinating and/or cooperating with community agencies offering resources in this area.*
- *providing or arranging for an early detection screening program.*
- *assisting with transportation.*

### 3. ADDED YEARS

Life spans are lengthening dramatically through the application of the efforts of knowledgeable researchers. It is vital that programs formulated to enrich these years be continued and expanded.

**THEREFORE, BE IT RESOLVED:**

*That Kiwanis International give emphasis in its 1975-76 programming to service projects which will encourage Kiwanis clubs to:*

- *enlist all members of the K-Family in developing and implementing ways to provide assistance to those senior citizens in their communities who are in need of help or friendship.*
- *provide counseling service for senior citizens to help them make necessary economic and social adjustments.*
- *maintain present programs and evolve new ones which will present expanded opportunities for older citizens to continue making meaningful contributions to their fellowmen.*
- *support research efforts that determine methods to prevent or delay the deteriorating effects of aging so that our elderly citizens will not just exist but live until they die.*

### 4. THE BICENTENNIAL OF THE UNITED STATES OF AMERICA

The year 1975 marks the start of the Bicentennial celebration of the United States of America, commemorating the beginning of a successful democratic experiment that recognizes the rights and responsibilities of each individual citizen.

Kiwanians in the United States will rededicate themselves to the role that the individual has played, voluntarily, to make his nation great by fully supporting the concepts embodied in "The Volunteer and the Nation" program.

**THEREFORE, BE IT RESOLVED:**

*That Kiwanis International extend heartiest congratulations and anniversary wishes to Kiwanians and all other citizens in the United States of America upon the Bicentennial of their nation.*

### 5. GOLDEN ANNIVERSARY OF KEY CLUB

In the spring of 1925, in Sacramento, California, the first Key Club was formed. It was born to satisfy a need—the need to channel the energy and enthusiasm of young men in high school into constructive and lasting service. The Kiwanis Club of Sacramento became a ready ally in this experiment that spread, first in California, then to other

states and the provinces of Canada. In the fifty years since its birth, Key Club has grown to nearly 4,000 clubs and 80,000 members in the Kiwanis world. Well over a million young men have shared its advantages and felt its impact during these years, devoting more than 100 million man-hours in service to God, to school, to community and to their fellow man. Truly, Key Club has become the greatest of Kiwanis programs, as the young men of Key Club have built for themselves a reputation for leadership and service excelling that of all other scholastic organizations.

**THEREFORE, BE IT RESOLVED:**

1. *That Kiwanis International extend its sincerest congratulations to Key Club International on the Fiftieth Anniversary of the founding of the first Key Club.*
2. *That individual Kiwanis Clubs and Kiwanians rededicate themselves to achieving and maintaining the highest quality of sponsorship, so that in the years to come, Key Club may continue to grow in stature and in service to God and man.*

### 6. WORKING WITH YOUTH

For all of its 60 years, Kiwanis has served in partnership with youth in providing service to many communities. A most significant program has been the sponsorship of both Circle K and Key Clubs. This combined effort has provided to Kiwanis an opportunity to both communicate with and learn from its young partners, thus fostering a deeper understanding of the developing generations.

Although much has been accomplished as these young partners have participated in community service programs, there is need to extend this opportunity if the work of Kiwanis with youth is to have an increasingly positive impact upon our society.

**THEREFORE, BE IT RESOLVED:**

1. *That all Kiwanis clubs continue to emphasize "Partnership With Youth" with our Circle K and Key Clubs, as they plan and implement service projects of worth in their communities.*
2. *That particular emphasis be placed on developing Circle K and Key Clubs in communities where none now exist.*
3. *That efforts be made to participate with additional organizations to extend the benefits of working with other youth, including those who enjoy few of society's advantages.*

### 7. ECONOMIC RESPONSIBILITY

Economic disorder has spread throughout the free world, characterized by both inflation and recession. This situation has been further compounded by widespread energy





MESSAGE OF THE PRESIDENTTO THEINTERNATIONAL BOARD OF TRUSTEESAPRIL 27, 1975

The halfway mark of our administrative year has now been passed and we are well into the "home stretch." It is essential that we evaluate our progress and chart our course for the remaining months with renewed determination to reach and exceed our goals and objectives. Decisions reached at this Board meeting may well determine and can certainly insure the success of this administrative year.

Members of the Board have continued to function in a most creditable manner, both in Board Committees and as Counselors to Districts. Our role at the Board level is a continuous one and demands the very best that we can offer as we "show we care" each day of our lives.

Once again I call for that extra measure of devotion as we deliberate during this Board meeting and proceed toward those goals we know we must attain. I am proud of each one of you and commend you one and all for the team effort so evident at every hand.

PRESIDENTIAL VISITS

In order to gain the maximum benefit from presidential visits, I scheduled them as early as possible in the administrative year. By March 15, 1975, twenty-seven district visitations had been completed, with working sessions in twenty-six of those districts with either the district board or with all of the key leadership which could be assembled in an unofficial meeting. Twenty-two districts had one or more press conferences. Public relations has been excellent in all the media and Kiwanis has gained excellent exposure. The working sessions with the district leadership have varied from a half-hour to three hours in length and have been open and free discussion periods. A closer rapport has been gained with district leadership as a result and much goodwill has been engendered as we work toward our common goals.

It is evident from these working sessions that the slides used in Denver for the launching of the Theme and Objectives, as well as the Major Emphasis Program, together with the cassette recording have been widely used throughout the districts. Much enthusiasm was evidenced as to this method of promoting these programs. Additionally, it was evident that the Kiwanis Education Tapes are being widely used for leadership education, as they were intended. Most districts plan to have a booth to promote the use of the tapes at their district conventions.

MAJOR EMPHASIS PROGRAM

"The Greater Years" program still has a great deal of appeal and is being promoted in every district with remarkable results. Additionally, the introduction of "The Younger Years" program has also met with great enthusiasm in every district. Without exception, each district board and key leadership urged me to recommend to the Kiwanis International Board that these programs be continued and not dropped in favor of a new Major Emphasis Program. These thoughts have been conveyed to President-elect Ted and to Staff, as well. Ingenious ways have been found in various districts to promote the program on learning disabilities. These range all the way from a hot-line in the Fort Worth area to a mobile unit for screening pre-school youngsters in the Tucson area. It includes a testing program which involves Key Clubbers and senior citizens in Las Vegas. It includes a youth hostel in

Long Island for learning disabled teenagers and young adults. It expresses itself in many varied forms, but each with boundless enthusiasm and determination to find a way that learning disabled children may be given the special aid they need so that their lives may be enriched.

INTERNATIONAL CONFERENCE  
OF ACLD, NEW YORK CITY

Terry Shaffer and I attended an international conference of the Association for Children with Learning Disabilities in New York City, February 26 through 28. I brought the keynote message at the banquet on the final evening. Terry and I attended separately various workshops and seminars, all of which gave us a broad overview of the problem of learning disabilities and ideas for projects among Kiwanis clubs. Percy Shue received an award in absentia, which I accepted for him, for his total effort in the field of learning disabilities, with particular reference to the development of the project guide entitled, "The Younger Years," which is acclaimed by professionals and lay persons alike as the finest of its kind.

FREEDOMS FOUNDATION AWARD

On February 17, Bill Eagles and I attended the Freedoms Foundation Awards Banquet at Valley Forge. Kiwanis International received the award for the outstanding radio series of the year entitled, "Panorama," produced by broadcaster Mike Whorf of Detroit, who received a joint award. The top award winner was actor Hugh O'Brian for his dedicated work with high school young people through the Hugh O'Brian Youth Foundation Leadership Seminars which bring together each year some seventy boy and girl high school sophomores for one week at a place of political or scientific interest where they are exposed to national leadership and the achievement of national goals. At the invitation of Mr. O'Brian, Dr. William M. Eagles, Ted R. Osborn, R. P. Merridew and I attended a portion of this year's seminar held in New York City on April 13 and 14. We were much impressed with the caliber of young people selected and with the leadership from business and industry representing the top echelon in the City of New York. At a private session following the Sunday evening seminar, we visited at length with Mr. O'Brian about possible ways in which Kiwanis might cooperate with this most worthwhile endeavor.

REGIONAL CONFERENCE  
OF GOVERNORS

The final meeting of a series of four regional governors' conferences was held in Atlanta, February 21 and 22. The thirty governors from the U.S. and Canadian districts were in attendance with 100% participation. These conferences were extremely valuable particularly as they related to the status of the district with regard to growth and new club building. With statistics to indicate the precise position of each, the governors readily understood the need for concerted action and the results are evident now that the first six months of this administrative year have become history. Many other subjects were covered since there was a free-flowing discussion on many Kiwanis matters about which a governor felt some concern or had some question. The value of these conferences cannot be measured but, in my opinion, they are indispensable.

GROWTH

We must all continue to address ourselves to growth. Each one of us, as we counsel districts, must keep growth uppermost in mind in our correspondence and other conversations with district leadership. Where there is remarkable progress, let's be certain that we extend compliments and congratulations; where there is moderate progress, let us lend encouragement and suggestions; where there is little progress, let us intercede personally to see what we can do to stimulate growth. If handled tactfully, the governors will welcome this interest and offer of helpfulness. Your individual cooperation will be very much appreciated.

This year, to date, we have formed 155 new clubs as compared to 134 at the same time last year. While this is encouraging, we must keep the momentum going if we would reach and exceed last year's goal. Further, membership growth must be stressed and the 30% add factor is a concept we must continue to emphasize.

#### OVERSEAS VISITS

It will be recalled that my official visit to Colombia, Ecuador and Central America was made in March of 1974 at the request of the International Board. Further, by Board Policy, a presidential visit is to be made to the Caribbean area each year. Accordingly, I made such a visit in April of 1975. Two new clubs were chartered in Puerto Rico, one at Arecibo, and one at Carolina. As a result of the effort of Ray Jeanes on this island, there is much enthusiasm for building many more new clubs and I suggest that Ray be reassigned to Puerto Rico for as much as his schedule permits to capitalize on this new enthusiasm for extending Kiwanis throughout the island. Additionally, when twenty or so clubs have been formed, I suggest that a part-time field service man be employed to continue these efforts in Puerto Rico. Local leadership feels that the potential is at least 100 clubs, within a three-year period. The Exchange clubs grew to that number as a result of professional assistance through field service men in the recent past. The immediate potential seems greater here for rapid expansion than in any other area in Latin America or the Caribbean which I visited.

A new club was chartered in Grand Cayman Island, the first in the British West Indies. Club leadership has not yet decided whether to ask for an affiliation with the Florida District or ECC, or whether it prefers to remain independent. These options were discussed at some length, with the advantages and disadvantages of each being enumerated.

In company with Governor-elect Allen Duffield, I visited clubs in Jamaica, Aruba and Curacao. These visits were very well received and brought a great deal of publicity through press conferences which resulted in extensive TV, radio and newspaper coverage. Further, it gave me a better understanding of the relationship between these clubs and Eastern Canada and a greater appreciation for the leadership training which that district continues to furnish here.

#### MEETINGS IN TORONTO

It will be recalled that the District Board of Eastern Canada and the Caribbean District requested that the Executive Committee of Kiwanis International meet with the Eastern Canada and the Caribbean Structure Committee, the purpose being to air a number of concerns and to provide input with regard to that portion of worldwide structure relating to "specified representation from the two Canadian Districts as now constituted."

Accordingly, a meeting was convened in Toronto, April 12 and 13, 1975. It included also the members of the Board Committee on Administration and Structure and representation from the Western Canada District, as well. Two sets of verbatim transcripts of these joint meetings are in the General Office and all Board members are requested to read them in their entirety. A highlight report has been submitted by the secretaries. This summarizes the understanding reached at the joint sessions. Another report delineates the action taken by the Executive Committee in its three meetings. Such action needs confirmation by the full Board. Among these actions was a motion, passed unanimously, to recommend reconsideration of the local club autonomy issue at the April meeting of the full Board of Trustees.

AUTONOMY

At our February Board Meeting, I urged a consideration for a greater degree of autonomy in Kiwanis districts, councils and clubs outside of the United States of America. I asked the Board Committee on Laws and Policies to bring in a suggested change to our bylaws and constitution so that clubs outside the boundaries of the United States could operate more nearly in keeping with the mores, traditions and customs of their own area. At the meeting of the Executive Committee in Toronto, it was agreed to ask reconsideration of the proposition during the April Board Meeting.

My presidential travels, as well as visits with key leadership outside the United States, have convinced me of the necessity for our addressing ourselves to this need and bringing our organization more in tune with conditions as they exist. It no longer seems reasonable that we impose upon others the mores and traditions of the United States, or parts thereof. Since we are truly an international organization and now serve forty-seven nations, we must find a way in which a greater degree of autonomy may be achieved. I urge the most thoughtful reconsideration of this vital issue.

In closing, may I again express my personal appreciation to each of you, and to Staff as well, for the superb cooperation I have received from every one of you. We have a great team in 1974-75 and I suggest that as we enter the final six months of our administrative year, we "make no little plans - they have no power to stir men's blood."

ROY W. DAVIS, President

TO THE  
INTERNATIONAL BOARD OF TRUSTEES

April 27, 1975

At the conclusion of the February Board Meeting, the Board Committee on Leadership and Council, composed of Chairman Ben Hagler and members Steve Hart and Ernie Sturch, conducted the Training Conference for Governors-elect. This was an excellent session and we have received many favorable letters from the Governors-elect complimenting the Board Committee and Staff for the excellence of the session. This is the earliest the Governors-elect have ever received their training, and indications are that this change will be a productive one. I wish to express, on behalf of myself and the entire Board, appreciation to Chairman Ben, Steve, Ernie and the Staff for their outstanding handling of this important assignment.

As Chairman of the Board Committee on Key Clubs, I attended the meeting of the Key Club International Board here in the General Office February 22-24. I continue to be impressed by the efforts and accomplishments of these young men. Key Club Administrator Gary McCord and his staff associates deserve special recognition for the fine work they are doing with Key Clubbers throughout International. On the afternoon of February 24 and continuing the following morning, I met with the 1975-76 International Committee on Major Emphasis Programs. The Committee is well prepared for its coming responsibilities. On the afternoon of February 25, I flew to Washington, D.C. with Associate Secretary Larry to represent President Roy and Kiwanis International at the Boy Scouts of America National Partners Conference. We attended the Congressional Breakfast and other sessions on the 26th. The BSA organization was most complimentary toward the work of Kiwanis with local scouting units throughout the nation.

In mid-March, Della and I were privileged to be in Chattanooga, Tennessee with President Roy and Evy for their official visit to our District. President Roy and his Lady made a tremendous impression for Kiwanis on the 500 Kiwanians and wives who drove through heavily flooded areas to hear his outstanding message.

On March 18 and 19, I was in Chicago again and joined with the Staff in the Training Sessions for Capital District Governor-elect LeRoy Shulman and European Federation President-elect Ernst Bar who were unable to attend the February Training Conference. This was a successful session, and I have every confidence that LeRoy and Ernst will be outstanding leaders of their respective areas during the coming year.

As a member of the Executive Committee, I participated in the April 12-13 Toronto meeting with representatives of the Eastern Canada and Caribbean District and the Western Canada District. The proceedings of that meeting will probably be discussed during this meeting of the Board. From Toronto, I joined President Roy, Past President Bill and Secretary Reg in New York City where we observed sessions of the Leadership Seminar on the Economy as sponsored by the Hugh O'Brian Youth Foundation for high school sophomores. This is a most commendable program and appears to be worthy of Kiwanis involvement.

It is advisable that we add a member to the 1975-76 International Committee on International Relations, and I ask for Board approval of this appointment.

Recommendation #1:

It is recommended that the appointment of Clinton H. Whitfield, Past Lieutenant Governor from Aruba, to the 1975-76 International Committee on International Relations be approved.

I move that recommendation 1 be adopted.

I am especially appreciative to President Roy for his continued assistance which has been a great help to me as I prepare for the 1975-76 year. I also thank Secretary Reg, Associate Secretary Larry and Staff for the excellent degree of cooperation I have received.

TED R. OSBORN  
President-elect

REPORT OF THE SECRETARIESTO THEINTERNATIONAL BOARD OF TRUSTEESApril 27, 1975

We are well into the second half of the 1974-75 administrative year and we are happy to be able to report a high degree of enthusiasm among Kiwanis clubs for our major emphasis programs under the theme "Show You Care!" The public image of Kiwanis is achieving ever higher status, largely through the excellent publicity generated by President Roy in his official visits, plus specific programs upon which we shall report in more detail later. From an administrative standpoint we find the large majority of our General Office departments to be in excellent form. We shall be commenting on these and the problem areas in the balance of this report.

ATLANTA CONVENTION

Advance registration for our 60th Kiwanis International Convention has been excellent, comparing very well thus far with some of our largest conventions of recent date. As of April 18, we have received advance registrations for 5,469 men and 3,904 ladies for a total advance registration of 9,373. This compares with 8,764 for Denver at this same date last year. Six districts have exceeded 100% of their registration goal -- namely, Capital, Carolinas, Florida, Illinois-Eastern Iowa, Pacific Northwest, and Pennsylvania. The tremendous support being given by the host district is demonstrated by the fact that, as of today, 8 clubs have reached 100% registration.

It is good to be able to report General Convention Committee Chairman Earl Williams' amazingly rapid return to good health. He has been working on convention-related matters for several weeks now and plans to return to his regular work as of May 1. The wisdom of his choice of committee chairmen has been proven by the fact that, despite Earl's illness, plans for the Atlanta Convention are well along, as Chairman Mark will be reporting to us in more complete detail.

CONFERENCE FOR  
GOVERNORS-ELECT

Under the direction of the Board Committee on Leadership and Council, a most successful Conference for Governors-elect was held on February 5 and 6. For the first time the governors-elect from Australia, New Zealand, the Philippines and the new Andean District were in attendance. Unfortunately, the President-elect of the European Federation of Kiwanis International was ill and unable to be present. Governor-elect LeRoy Shulman of the Capital District was also ill and therefore absent.

The sessions on February 5 and 6 were devoted specifically to administrative matters. Every attempt was made to help the governors progress step by step in their preparation for their year's work.

On March 18, Ernst Bar, the President-elect of the European Federation, and LeRoy Shulman, Governor-elect of the Capital District, were given intensive training based upon the same agenda which had been used at the February conference.

The sessions with Ernst Bar, President-elect of the European Federation, were particularly significant in that full discussions were held regarding the

importance of the change of name in order that the proper relationship might exist between the worldwide organization of Kiwanis and the European Federation. The position of the European Federation in the entire worldwide structuring procedure was also fully reviewed and the President-elect agreed to return home and give a full explanation to his federation leaders in order that the role of the federation might be fully understood and the cooperation of the federation in the worldwide picture assured.

#### OVERSEAS EXTENSION

The total number of overseas clubs now stands at 425. Growth in the European Federation continues good, with sixteen clubs organized since October 1, 1974. We continue to experience delays in receiving organization papers for new clubs in the Philippines; it appears there may be as many as ten new clubs already organized in the Philippines for which we have not received organization papers and which, therefore, are not included in the overall report on New Club Building.

It seems probable that the European Federation will reach its goal of thirty-five new clubs this year; this would be the best year in New Club Building ever for the federation area. A good projection is possible for the areas of Puerto Rico, Colombia, Ecuador and Venezuela. Additional clubs are also planned in Guyana, Singapore, New Hebrides and Costa Rica, with a possible new club in Malaysia. The goal of at least one hundred clubs organized in the overseas extension project in 1974-75 still appears to be attainable.

Ray Jeanes has been devoting most of his time since the last Board meeting to carrying out a fact-finding mission. He will be reporting the information which he has developed to the Board Committee on Overseas Extension, with special emphasis upon his appraisal of our status in Mexico, as requested by the Board.

To enhance new developments in the Norden District of the European Federation, as well as in England, Dr. Egil Klinkenberg (who is known to many as the father of Kiwanis in Scandinavian countries) has offered to give his time for approximately a six-week period, beginning the middle of May and extending through late June. Egil has been briefed regarding all aspects of General Office operations and he has been also afforded all the information which was obtained regarding New Club Building possibilities in the areas of Denmark and England.

Dr. H. B. Calleja has completed a successful trip as a special representative to Thailand to reorganize the Bangkok Club. He has made organization contacts for the establishment of the second club in Thailand. Currently we are pleased with the assistance which Dr. Calleja has provided in the Pacific area.

In the overall, as far as the Overseas Extension program is concerned, certainly it is possible to indicate that the organization is in a very positive position.

#### NEW CLUB BUILDING

One hundred sixty-three new Kiwanis clubs have been organized this year; this compares to one hundred forty-three for the same period in the 1973-74 administrative year, and one hundred thirteen in the 1972-73 administrative year. One hundred twenty-three clubs have been organized in the twenty-eight districts comprising the United States; nine in the two Canadian districts; one in the Andean District; two in the New Zealand District; seven in the Philippines District; three in non-districted areas; and eighteen in the European Federation. In addition, there are twenty-two Kiwanis clubs in formation.



Only the Australia and New Jersey districts have not yet built a new club this administrative year; however, one is anticipated by May 1 in the New Jersey District. Carolinas District has had an excellent year, having already built fifteen new clubs; Texas-Oklahoma District has organized nine; Kentucky-Tennessee and Nebraska-Iowa and Pennsylvania districts have each organized eight; and Florida, New York and the Philippines districts have organized seven.

The goal of the New Club Building Committees this year is to reach the Atlanta Convention with a minimum of 200 clubs having been organized. There is also a very positive feeling that the year 1974-75 will see established a new record in the organization of Kiwanis clubs.

The Davis Cup has been awarded to ten district governors up to this date; twenty lieutenant governors have received the award, with Les H. Garner of the Carolinas District leading the way with eleven new clubs; and nine club presidents have received the award. Appropriate recognition of Kiwanis leaders in the New Club Building field is planned for the Atlanta Convention.

As to new clubs organized since the last meeting of the International Board, this information is included in the administration section regarding General Office action for review by the Board.

#### MEMBERSHIP

It is now possible to look at the membership picture through the first six months of the 1974-75 administrative year.

The certified APS figure of Kiwanis International on October 1, 1974 was 269,753 members, which included 5895 in the European Federation. Looking at the trend membership figures as of March 31, 1975, we find a gain of 6379 for the first six months of this administrative year. It is this figure which, of course, will become adjusted based upon the certification of the semi-annual billing. The comparable figure for 1972-73 was 6108; and for 1973-74, 6773. A very close watch is kept on new member adds and the total number reported for the whole organization during the first six months of this administrative year is 26,860. This figure included 303 new adds in the European Federation and 820 additional adds in Overseas Extension. Consequently, it is obvious that the new member add picture is very similar in the United States and Canada to what it was on March 31, 1974.

If we look at the progress toward the 30% add goal, and we realize that the districts must have 15% to be on target, we find that the international average for the first six months is 10.37%, as compared to 9.88% as of March 31, 1974. Only one district, Southwest with a 15.77% add figure, has reached or exceeded the 30% goal as of this time. Twelve districts have exceeded the international average; unfortunately four districts are below 8%, which obviously puts these districts in danger of a substantial loss in membership during the current administrative year.

The importance of the Thirty Percent Add Program and the promotional efforts of the President, Members of the Board, appropriate International Committee personnel and staff is reflected in the growth figures in the thirty districts in Canada and the U.S. since 1965. During the Golden Anniversary year a gain of 3559 members was recorded. The following year there was a loss of 883. The next three years showed small gains of 331, 47 and 158. The loss in 1970 was 5140 and the loss in 1971 was 1875. Since the new program was initiated, we have seen a

gain of 86 in 1972; 2559 in 1973; and 1984 in 1974. It must be remembered that these figures reflect only the membership situation in thirty of the districts because no other comparisons are possible dating back ten years.

The program is sound, but it must be constantly reviewed and updated to assure that its effectiveness is maintained.

When we realize that the deletion factor in 1973-74 was slightly more than 18%, it is possible to examine very carefully the statistics at the end of the first six months to see the number of districts which have an add percentage of at least 9% or greater. Eighteen districts fall within that category; by contrast, therefore, twelve districts need to give special attention to their membership program during the last six months.

The month of May has been designated as "Get On Target" month and, of course, the emphasis is to accomplish that goal and then to stay on target to the end of the year.

Our compliments to the counselors of districts for their emphasis on membership development with the districts which they counsel; and our compliments, also, to the International Committees - Worldwide East and Worldwide West - for their continued assistance in the promotion of a positive program.

At the last meeting, the Board authorized a full study of the matter of the retention of members. The Board Committee on Membership Growth and Education will find that a great deal of progress has been made and the committee will wish to make recommendations to the Board regarding the implementation of a program on conservation of members, starting with administrative year 1975-76.

#### SPONSORED YOUTH

Circle K As of this date, the total number of Circle K clubs is 674. Forty-seven new clubs have been built during the current administrative year, which compares with forty-eight built at the same time last year. The membership of the organization as reported by the sponsoring clubs is 9828, as compared to 9237 at the same time last year. The sponsorship fee collection as of this date is \$46,300, as compared to \$44,950 a year ago.

The Circle K situation is one which needs to be watched very closely. The Board Committee on Circle K will want to review the report of the original study committee on Circle K structure and will continue to apply the principles established at that time to the continuing requests made for adjustments in Circle K operations and structure.

In the overall, the service projects carried on by Circle K clubs continue to prove that the most important element in the entire Circle K International operation is the functioning of the local Circle K clubs.

Key Club As of this date, there are 3715 Key Clubs, which compares to 3720 at the same time a year ago. 108 new Key Clubs have been built this year, as compared to 100 at the same time last year. Membership figures remain fairly stable. It is good to indicate, however, that the dues collections, which are perhaps the most accurate measurement of the membership of Key Clubs, finds the income at \$144,867, as compared to \$143,158 a year ago.

Many activities are planned during the Golden Anniversary year of Key Club. With the cooperation of Governor Frank DiNoto of the California-Nevada-Hawaii District, an appropriate plaque was presented to the Sacramento High School commemorating the Golden Anniversary of the establishment of the first Key Club.

Also of special interest has been the study by Legal Counsel of rulings related to federal statutes having to do with membership in such organizations as Key Clubs in the High School. This ruling has been forwarded to all members of the Board and specifically indicates that Key Club will not be required by federal statutes to admit young women as members. This position has helped to stabilize the situation throughout Key Club International and the Board Committee on Key Clubs will undoubtedly have a recommendation to the Board regarding methods of dealing with those clubs, starting with the next school year, who may be found in violation of the principle that Key Clubs are a male organization.

#### KIWANIS INTERNATIONAL FOUNDATION

Support for the Kiwanis International Foundation and its various projects is evidently at its highest level in history. Each year the Voluntary Birthday Gift Contribution Plan campaign has seen a dramatic increase in contributions and this year has gone beyond all expectations. To date a total of \$114,786 has been received by the Foundation, compared to \$78,280 on the same date a year ago. The final total may well surpass \$117,000, which is more than double the total amount of \$55,000 given just two years ago. Certainly the diligent work of the District Coordinators and the fine cooperation of the district bulletin editors have been major factors in this year's success, while the new hearing research project helped considerably in developing additional interest and support for the foundation.

Plans are now being made for the formal dedication of "The Kiwanis International Foundation's Hearing Research Project" facility at Mercy Medical Center here in Chicago. All members of Council and their wives will be invited to attend a luncheon and dedication ceremonies, together with the Board of the American Hearing Research Foundation. This event is scheduled to take place on Saturday, October 4, 1975.

The attention of the Board is drawn to the new, much larger Tablet of Honor which was just received from the foundry this week. The total capacity of this new Tablet of Honor is 182, with 101 blank sections as of this date.

In summary, it can be conservatively estimated that total 1974-75 income for the Foundation will be in excess of \$163,000.

#### IMAGE BUILDING

The continually improving reputation of Kiwanis has been given new impetus by the acceptance at the local club level of our major emphasis program on learning disabilities. This is evident in club reports as well as in outside reaction to our Kiwanis Magazine articles on the subject. Requests from schools and agencies for the Learning Disability articles have totaled hundreds of extra copies. Requests for extra copies and for reprint permissions for other Kiwanis Magazine articles are also increasing. The article "Kiwanis Says Yes to RSVP" was reproduced in the Congressional Record by Senator Byrd of West Virginia; the personnel manager of Lockheed requested more information from the author on "Increasing Employee Productivity," and the Interstate Power Co. of Iowa requested copies of the same article to distribute to its district managers. "The Meanest Man in Chicago" is being reprinted in the journal of the YMCA's athletic directors; the UNICEF agency in

Alberta has requested permission to reprint the Danny Kaye story; and the Association for Children with Learning Disabilities honored our two writers at ACLD's International Conference in New York in February. President Roy, who delivered a principal address, and Percy Shue were also honored at that meeting.

"Panorama" was honored at The Freedom's Foundation this year with the presentation of the Principal Awards as the best program in the radio broadcasting category. Announcement of this signal honor was combined with a new publicity flyer to all clubs. This has resulted in a flurry of new requests for the audition tape. The present total of stations broadcasting "Panorama" stands at eighty, with several more about to be added. Announcement of the availability of "Sounds Of Glory," the new five-minute daily series on the Bicentennial, will be made at Atlanta with initial broadcasts scheduled for the first week of October, 1975.

A most complete, detailed Bicentennial Program Kit has been sent to all clubs so that preparations may be made for appropriate observation of the 200th birthday of the United States. Further details on this project will be contained in the report of the Board Committee on Public Relations.

"The Youth Career Awards" program is being continued without the use of the silver and bronze medals utilized in the first two years. The new King of Sports is Hank Aaron and we are happy to report that he has given us his personal support and permission to use his name in promoting the Youth Career Awards program. Basically, however, our efforts will be principally devoted to bringing as many as possible of our local club scholarship programs under the Youth Career Awards title for promotional purposes. The most ambitious program reported to date is in Division 3 of the California-Nevada-Hawaii district which has announced a total of 47 Youth Career Awards for this year.

#### WOMEN IN KIWANIS

No additional efforts to bring women into membership in Kiwanis Clubs in violation of the constitution have been reported since the February Board meeting. An editorial statement on the subject was included in the April issue of The Kiwanis Magazine and reprints are being used to answer requests for clarification of our present position. The Kiwanis Club of Great Neck, New York, and the Kiwanis Club of Cheyenne Mountain, Colorado Springs, Colorado have both formally notified us of their intention to appeal the revocation of their charters before the House of Delegates at Atlanta. It will be necessary for hearing procedures to be finalized at this Board meeting in order for all arrangements to be completed and appropriate information to be sent to the two indicated clubs.

#### FINANCES

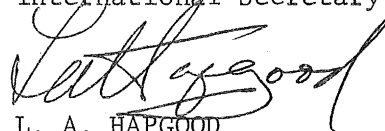
The financial position of Kiwanis International at March 31, 1975, representing the first half of this administrative year, continues to be good with the principal concern being for The Kiwanis Magazine. The support material for the proposed one dollar increase in the subscription price of The Kiwanis Magazine includes the front page treatment in the May issue of The Bulletin for Kiwanis Officers, as well as articles in the magazine itself. This material will be duplicated on a printed flyer which will be distributed to all clubs and will be available for further distribution in Atlanta. Although we have received a few negative comments and letters, the general trend among the districts seems to strongly support the proposed increase.

Economies are being effected wherever possible in the production of the magazine in an effort to hold the costs as low as possible and still produce an acceptable publication. Strict economies are also being maintained throughout the operation of the General Office. Postage, express and paper costs are proving to be most difficult areas but, in summary, we anticipate ending the administrative year with an excess of income over expense. We deeply appreciate the cooperation of the members of this Board and the General Office staff in working toward this common goal.

Respectfully submitted,



R. P. MERRIDEW  
International Secretary



L. A. HAPGOOD  
Associate Secretary

GENERAL OFFICE ADMINISTRATIVE ACTION

April 26 - 30, 1975 Board Meeting

a. Change of Territorial Limits of Established Clubs:

Bridgeport, Connecticut

b. Clubs Meeting Outside its Territorial Limits:

none

c. Elimination of Membership of Non-Meeting Clubs from Active Membership Files:

<u>Club</u>	<u>Number of Members</u>	<u>Listed as Not-Meeting</u>
East Walker County, Alabama	22	2-14-75
Spring Hope, North Carolina	23	2-14-75
Chavigny, Trois Rivieres Ouest, Quebec	9	2-14-75
Wellsville, Kansas	12	2-14-75
Sheldon-Sunrise, Iowa	14	2-14-75
Steelville, Missouri	20	2-14-75
Cashmere, Washington	12	2-14-75
Burleson, Texas	12	2-14-75
Farmers Branch, Texas	13	2-14-75
Locust Grove, Oklahoma	21	2-14-75
Helper, Utah	17	2-14-75
Bi-County, Senior Citizens, Marysville, California	20	2-26-75
Gardiner Area, Maine	15	2-26-75
Winneconne, Wisconsin	18	2-26-75
Bellmead, Texas	21	2-28-75
Whitehouse, New Jersey	8	3-10-75
Emporium, Pennsylvania	12	3-10-75
Atoka, Oklahoma	13	3-10-75
(Retroactive to October 1, 1974)		
Fort Gibson, Oklahoma	19	3-10-75
(Retroactive to February 1, 1975)		
Oquirrh Hills, West Jordan, Utah	4	3-10-75
The Uintas, Roosevelt, Utah	3	3-10-75
Center Point, Birmingham, Alabama	10	3-24-75
Wasco, California	13	3-24-75
Baxley, Georgia	35	3-24-75
Wartburg, Tennessee	6	3-24-75
Greater Morro Bay, California	15	3-27-75
Mableton, Georgia	12	3-27-75
La Follette, Tennessee	13	3-27-75

d. Organization of New Club, including Territorial Limits and Charter Memberships:

<u>New Club</u>	<u>Territorial Limits</u>
Grand Cayman, Cayman Islands, B.W.I.	Confined to the Grand Cayman Island.
Mont Dore, New Caledonia	Confined to the Municipality of Mont Dore, New Caledonia.

New Club

Territorial Limits

Calbayog City,  
Philippines

Confined to the Political Boundaries of  
the City of Calbayog.

Daet,  
Philippines

Confined to within the 10 kms. radius  
of Daet, that is the towns of Vinzons,  
Talisay, San Vicente, Imelda, Basud,  
Mercedes and Daet.

Industrial City, Iligan City,  
Phillipines

Confined to Iligan City.

Arecibo,  
Puerto Rico

Confined to municipal limits of Arecibo,  
Puerto Rico.

Carolina,  
Puerto Rico

Confined to the geographical limits of  
the municipality of Carolina, Puerto  
Rico.

De Anza, Cupertino,  
California

Confined to City Limits of the City of  
Cupertino, California.

Mtn. Empire-Campo,  
California

Confined to Mexico Border South; San Diego  
County Line East; Laguna Junction Inter-  
change at I-8 North; Barrett Junction &  
Laguna Junction Interchange I-8 West  
Boundary.

North San Dieguito, Encinitas,  
California

Confined to the communities of Encinitas,  
Leucadia and Cardiff by the Sea, County of  
San Diego, California.

Roseville-Suburban,  
California

Confined to beginning at the southwest  
corner of Placer County East along the  
southern Placer County line to the south-  
east corner of Placer County, then North  
along the eastern Placer County line to a  
point in Folsom Lake where an imaginary  
line drawn from the end of Rocky Ridge  
Road intersects, then west along Rocky  
Ridge Road to the eastern City Limits of  
Roseville, then north and west and south  
around the city limits of Roseville, to the  
point where Base Line Road crosses the  
western City Limits of Roseville, then west  
along Base Line Road to the western Placer  
County line, then south along the Western  
Placer County line to the southwest corner  
of Placer County.

Tappahannock-Warsaw,  
Virginia

Confined to the towns of Tappahannock and  
Warsaw and a 15 mile radius surrounding  
each community.

New Club

Ayden-Grifton,  
North Carolina

Green County, Snow Hill,  
North Carolina

Lillington,  
North Carolina

Morehead City,  
North Carolina

Newport,  
North Carolina

Warsaw,  
North Carolina

Wilson-Wide Awake City,  
North Carolina

Ketowa, St. John's West Area,  
Newfoundland

Mariposa, Orillia,  
Ontario

Perth-On-Tay,  
Ontario

Scott's Plains, Peterborough,  
Ontario

Steel City, Sault Ste. Marie,  
Ontario

Charlotte Harbor,  
Florida

South Miami-Latin American,  
Florida

Territorial Limits

Confined to the northern city limits of Ayden to the Contentnea Creek south of Grifton.

Confined to Snow Hill and a radius of fifteen miles.

Confined to the town of Lillington and a five mile radius.

Confined to the township of Morehead City.

Confined to the township of Newport.

Confined to the town of Warsaw and a 10 mile radius within Duplin County.

Confined to the city of Wilson, North Carolina.

Confined to Topsail to St. John's municipal boundaries, North to Kenmount Road; South to Mount Pearl, including Donovans Industrial Park Area and New Town Area.

Confined to City of Orillia and surrounding District.

Confined to the Town of Perth and surrounding District.

Confined to County of Peterborough and the City of Peterborough.

Confined to City Limits..North..Third Line East Rd.; South-East-West.. St. Mary's River.

Confined to an area bounded on the South by the Peace River, on the North by the City Limits of Port Charlotte, on the West by the Gulf of Mexico and on the East by the DeSota County Line.

Confined to an area bounded on the North by Flager Street, on the South by Coral Way, on the West by 87th Ave., and on the East by LeJeune Road.



<u>Club</u>	<u>Territorial Limits</u>
Stuart-Sunrise, Florida	Confined to that portion of Martin County bounded on the North, East and West by the County line; and bounded on the South by an East-West line across the County, 5 miles south of the most southerly point of the northern boundary of Martin County.
Suncoast-Military, Clearwater, Florida	Confined to on the west, Betty Lane in the City of Clearwater; on the north, the city limits of Dunedin; on the east, the Hillsborough County Line; and on the south, the City limits of Largo.
West Palm Beach-Sunrise, Florida	Confined to an area from West Palm Beach North City Limits to its South City Limits. From the waters of Lake Worth on the East to the Florida Turnpike on the West.
Spalding County, Georgia	Confined to Spalding County bounded by: North - Henry County; East - Butts County; South - Lamar & Pike counties and West-Fayette County.
Berkeley, Illinois	Confined to Corporate Limits of Village of Berkeley.
Hobart, Indiana	Confined to city limits of Hobart, Indiana.
Bonner Springs, Kansas	Confined to City of Bonner Springs, Kansas and surrounding area exclusive of other nearby club areas and Johnson County.
Lafayette, Tennessee	Confined to City Limits of Lafayette, Tennessee.
Laurel County, London, Kentucky	Confined to County Limits of Laurel County. Bounded by: North - Rockcastle & Jackson Counties; East - Clay County; West - Pulaski County; South - Whitley & Knox Counties.
South Knoxville, Tennessee	Confined to area bounded on the North, East and West by the Tennessee River and on the South by Stock Creek Road.
South Lexington, Kentucky	Confined to Fayette Mall and South Lexington.
Twin City, Smyrna, Tennessee	Confined to Upper limits of Rutherford County.

<u>Club</u>	<u>Territorial Limits</u>
The Minnesota Valley, Burnsville, Minnesota	Confined to the corporate limits of Burnsville, Minnesota.
Charleston, Arkansas	Confined to Charleston School District #9.
Ozark, Arkansas	Confined to Ozark District of Franklin County.
Ste. Genevieve, Missouri	Confined to Ste. Genevieve School District R-II.
Whitefish, Montana	Confined to the city limits of Whitefish, Montana and a radius of 4 miles thereof.
Homestead Early Risers, Beatrice, Nebraska	Confined to the corporate limits of the city of Beatrice, Nebraska.
Laurens, Iowa	Confined to corporate limits of the city of Laurens, Iowa.
Red Oak, Iowa	Confined to Corporate Limits of Red Oak, Iowa.
South Hardin County, Iowa	Confined to Union and Surrounding Area.
Story City, Iowa	Confined to corporate limits of Story City, Iowa.
Tri-Cities, Ralston-LaVista- Papillion, Nebraska	Confined to Corporate limits of Ralston- LaVista-Papillion, Nebraska.
Golden K, Attleboro, Massachusetts	Confined to the city of Attleboro, Massachusetts.
Ludlow, Massachusetts	Confined to Ludlow, Indian Orchard, Wilbraham.
Mt. Blue Area, Farmington, Maine	Confined to Farmington and Wilton and a radius of 25 miles in Franklin County.
Pentucket, Haverhill, Massachusetts	Confined to distance from Haverhill, north 10 miles, east 8 miles with the exception of West Newbury and Rowley; south, 5 miles, west - 5 miles and including the towns of Boxford and Georgetown, with consent to Georgetown.
Trumbull, Connecticut	Confined to the town of Trumbull.

<u>Club</u>	<u>Territorial Limits</u>
Floral Park, New York	Confined to all of Floral Park Center and that portion of the Inc. Village of Floral Park lying to the North of Jericho Turnpike in the County of Nassau.
Hauppauge, New York	Confined to Eastern Limit of Commack Club, Southern Limit of Smithtown club, Western Limit of MacArthur club, and Northern Limit of Brentwood Islips club.
Montgomery Township, New York	Confined to Montgomery Township.
Southold Town, New York	Confined to the physical limits of Southold Town from Laurel through Fishers Island.
Western Onondaga County, New York	Confined to the towns of Skaneateles, Elbridge, Marcellus and the townships of Otisco and Spafford.
Youngmann, Tonawanda, New York	Confined to South by Sheridan Drive; on the East by Millersport Highway; on the North by Niagara County Line; on the West by Colvin Boulevard.
Circleville-Mound Builders, Ohio	Confined to City Limits of Circleville, Ohio bounded by: North - Dunkle Road; East - Corporation Line; West - C & O RR - South - Crites Rd.
Moses Lake-Sunrise, Washington	Confined to the Moses Lake School District #161, State of Washington.
The Valley, Chehalis, Washington	Confined to fifteen miles radius of the city limits of Chehalis and Centralia, Washington.
Logan Valley, Altoona, Pennsylvania	Confined to Altoona, Pa. and a radius of 10 miles from the Altoona Post Office except on the south where the radius will be four (4) miles.
Nittany Sunrise, State College, Pennsylvania	Confined to the borough of State College and the townships of College, Ferguson, Half Moon, Harris and Patton.
Palmer Township, Easton, Pennsylvania	Confined to the city of Easton and a radius of 10 miles.
Fountain Hills, Arizona	Confined to that part of Maricopa County, Arizona, lying north of Shea Boulevard, west of the Beeline Highway, south of the Gila Indian Reservation, and east of Pima Road.

<u>Club</u>	<u>Territorial Limits</u>
Horizon City, El Paso, Texas	Confined to that portion of El Paso County east of Copia Street a boundary line that runs north and south from one end of El Paso County to the other.
Logan, New Mexico	Confined to Trade Area of Logan, New Mexico.
Pecos, New Mexico	Confined to Pecos Valley Drainage Area South to San Jose, New Mexico.
Edna, Texas	Confined to Edna Independent School District.
Frio County, Texas	Confined to Frio County, Texas.
Muldrow, Oklahoma	Confined to Muldrow Independent School District I-3.
Vinita, Oklahoma	Confined to Vinita Independent School District.
Les Bois, Boise, Idaho	Confined to the boundaries of the County of Ada, State of Idaho.
North Utah County, Utah	Confined to American Fork, Alpine and Lehi, and that the East boundary be a line South from the East side of Alpine to Interstate 15; thence West to the West Line of Lehi City; thence North to the Alpine Road; thence East on a diagonal line to the North line of Alpine.
Menominee Area, Michigan	Confined to City Limits bounded by: North - 48th Ave.; East - Green Bay; South - Menominee River; West - 26th St.
Rio Area, Wisconsin	Confined to Rio and a radius of ten miles.

e. Change of names:

From Kiwanis Club of:

Dayton Mall Area, Dayton, Ohio  
Lower Southampton Township,  
Pennsylvania  
Vancouver, Washington

To Kiwanis Club of:

Southmont, Dayton, Ohio  
Feasterville, Pennsylvania  
Fort Vancouver, Vancouver, Washington

f. Circle K Clubs completed:

Circle K Clubs

Pennsylvania State University-Highacres  
St. Joseph's Hospital School of Nursing  
Washington State University  
University of Ottawa  
Madisonville Community College  
Lake City Community College  
Hesston College  
Chattanooga State Tech. Community College  
The College of Saint Elizabeth  
Copiah-Lincoln Junior College  
Beaufort County Technical Institute  
Yavapai College  
Cooperating Winfield Colleges  
New York Institute of Technology  
Colorado State University  
Walsh College  
Lewis Clark State College  
University of Buffalo  
Confederation College  
Southern University  
  
Salem College

Kiwanis Sponsors

Hazleton, Pennsylvania  
Carbondale, Pennsylvania  
Pullman, Washington  
Eastview-Russell, Ontario  
Madisonville, Kentucky  
Lake City, Florida  
Hesston, Kansas  
Brainerd, Chattanooga, Tennessee  
Madison, New Jersey  
Natchez, Mississippi  
Washington, North Carolina  
Prescott, Arizona  
Winfield, Kansas  
North Shore, Long Island, New York  
Ft. Collins, Colorado  
North Canton, Ohio  
Lewiston-Clarkston, Idaho  
Riverside, Buffalo, New York  
Thunder Bay, Ontario  
Baton Rouge, Early Risers,  
Louisiana  
Winston-Salem, Stratford, North  
Carolina

g. Key Clubs completed:

Key Clubs

Gladewater Senior High School  
South Dade Senior High School  
Trinity High School  
Niwot High School  
Haven High School  
Omaha High School  
Providence High School  
Lee-Davis High School  
Edmond Mid-High High School  
J. J. Kelly High School  
Belen Jesuit Prep High School  
Brookland-Cayce High School  
Hurricane High School  
Evangel Christian School  
Starkville High School  
Starkville Academy  
Forest View High School  
A. Crawford Mosley High School  
Wilkinsburg High School  
Waxahachie High School  
Gill School  
Stonewall Jackson High School  
Taylor High School

Kiwanis Sponsors

Gladewater, Texas  
Homestead-South Dade, Florida  
Mid-Cities, Tarrant County, Texas  
Niwot-Gunbarrel, Colorado  
Hutchinson, Kansas  
Harrison, Arkansas  
North Hollywood, California  
Mechanicsville, Virginia  
Edmond, Oklahoma  
Wise, Virginia  
Miami-Latin American, Florida  
Cayce-West Columbia, South Carolina  
Hurricane, Utah  
Chickasaw, Alabama  
Starkville, Mississippi  
Starkville, Mississippi  
Mount Prospect, Illinois  
North Panama City, Florida  
Wilkinsburg, Pennsylvania  
Waxahachie, Texas  
Chesterfield, Virginia  
Manassas, Virginia  
Cleves-Three Rivers, Ohio

g. Key Clubs completed: (Cont'd)

Key Clubs

Tuscarawas Central Catholic High School  
Wellington High School  
Peoria High School  
Woodrow Wilson High School  
Lawrence Central High School  
Westmont High School  
Cooper City High School  
Fort Worth Christian High School  
Ottumwa High School  
South Saint Paul Senior High School  
Mount Vernon Township High School  
Xaverian High School  
Guthrie High School  
Lennox High School

Chaparral High School  
Lewisville High School  
Crestwood High School  
Southwood Academy  
Oakton High School  
D. C. Everest High School  
De Smet High School  
Alemany High School  
Northwestern High School  
Woodbridge Senior High School  
Fieldale-Collinsville High School  
Canyon High School  
Gulliver Academy  
Niles McKinley High School  
Fatima High School  
Saint Joseph High School  
Anadarko High School  
Portageville High School  
Antonian  
Rapid City Central High School  
Gladys Porter High School  
Bonner Springs High School

Noblesville High School  
Clarksville High School  
New Boston High School

Kiwanis Sponsors

New Philadelphia, Ohio  
Wellington, Texas  
Peoria, Arizona  
Alhambra-West, California  
Lawrence, Indiana  
West Valley, San Jose, California  
Davie, Florida  
Greater Fort Worth, Texas  
Hy-Noon, Ottumwa, Iowa  
South Saint Paul, Minnesota  
Mount Vernon, Illinois  
Bay Ridge Narrows, Brooklyn, New York  
Guthrie, Oklahoma  
Los Angeles International Airport,  
California  
Uptown Las Vegas, Nevada  
Lewisville, Texas  
North Springs-Atlanta, Georgia  
Ponchatoula, Louisiana  
Vienna, Virginia  
Wausau, Wisconsin  
De Smet, South Dakota  
San Fernando, California  
Rock Hill, South Carolina  
Bridgeville, Delaware  
Bassett, Virginia  
Orange-Villa Park, California  
Coral Way, Miami, Florida  
Niles, Ohio  
The Hub City, Lafayette, Louisiana  
Old Mission, Mission, Kansas  
Anadarko, Oklahoma  
Portageville, Missouri  
San Antonio-Olmos, Texas  
Rapid City, South Dakota  
Brownsville-Amigos, Texas  
Bonner Springs and Edwardsville,  
Kansas  
Noblesville, Indiana  
Clarksville, Indiana  
New Boston, Texas

h. Club Incorporations completed:

Abingdon, Illinois  
Aiken, South Carolina  
California, Missouri  
Campbellsville, Kentucky  
Carbondale, Illinois  
Chamberlain, South Dakota  
Chatham, Illinois

Cheraw, South Carolina  
Churchland, Portsmouth, Virginia  
Collinsville, Illinois  
Cookeville, Tennessee  
Crowley, Louisiana  
Des Moines, Iowa  
Dougherty County, Albany, Georgia

h. Club Incorporations completed: (Cont'd)

Eastern Columbus, Ohio	North Jackson, Mississippi
Edgewater, Baton Rouge, Louisiana	Northridge, California
Escanaba Bayshore, Michigan	North York, Ontario
Evergreen, Olympia, Washington	Pascagoula, Mississippi
Fairfield, Lancaster, Ohio	Pittsboro, North Carolina
Forest City, North Carolina	Plymouth, Michigan
Franklin, New Jersey	Randolph, Massachusetts
Golden Agers, Salt Lake City, Utah	Ringsted, Iowa
The Golden Circle, Corsicana, Texas	Roanoke, Alabama
Grand Falls, Newfoundland	Rutland, Vermont
Harriman, Tennessee	Saginaw Northwest, Michigan
Hillsboro, Illinois	San Marcos-Balcones, Texas
Imperial Valley, El Centro, California	Sayre, Oklahoma
Indianola, Mississippi	Seniors, Seattle, Washington
Joliet West, Illinois	Sheboygan-Sunrise, Wisconsin
Kamloops Daybreakers, British Columbia	South Halifax, Florida
Keokuk, Iowa	South Platte, Parkville, Missouri
Lake Stevens, Washington	Tawas, Michigan
La Palma, California	Terry, Montana
Lawrenceburg, Tennessee	Thoroughbred, Lexington, Kentucky
Lincoln, Arkansas	Totem Lake, Kirkland, Washington
Madison, Tennessee	Treasure Valley, Ontario, Oregon
Mason County Seniors, Shelton, Washington	Vallejo, California
Maury County, Tennessee	Van Buren, Arkansas
Maywood, New Jersey	Virginia Beach-Pembroke, Virginia
McColl, South Carolina	Vista, California
Metropolitan San Jose, California	Wade Hampton, Greenville, South Carolina
Misha-Bend, South Bend, Indiana	Waynesboro-Hi Noon, Virginia
Morrisonville, Illinois	West Deptford Township, New Jersey
Morton, Illinois	West End, Ontario/Upland, California
Muleshoe, Texas	West Knoxville, Tennessee
New Concord, Ohio	Wilmette, Illinois
New Harmony, Indiana	Windsor, Illinois
Northern Hills, Cincinnati, Ohio	Youngsville, Pennsylvania
Northern Valley, Closter, New Jersey	

REPORT OF BOARD COMMITTEE ON ADMINISTRATION AND STRUCTURE  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 29, 1975

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, Ralph C. Keyes, E.B. "Mac" McKittrick  
Chairman - Maurice Gladman  
Staff Members - Fay H. McDonald, William A. Brown, Richard A. Misch,  
L. A. Hapgood  
Others - Paul Chandler, Ted R. Osborn

Report of Committee on Achievement

The minutes of the meeting of the 1974-75 International Committee on Achievement, held on April 4-6, 1975, are attached to this report as Exhibit A. The committee commends the International Committee on Achievement for its excellent report and responds to the recommendations of this committee as follows:

Recommendation #1:

The committee recommends that the building of a new Kiwanis club be allowed as one of the ten projects in the multiple service category of the Annual Club Report.

I move that recommendation 1 be adopted.

(adopted)

The second recommendation of the committee requested that a study be made on the advisability of creating one or more additional sections by size of club for a more equitable distribution of the clubs in the Annual Club Report awards program. The committee accepts this recommendation to conduct such a study and will make its report at a future meeting of the Board.

Representation on the Board of Trustees from Areas Outside of the United States, Canada, and the European Federation

The representation on the Board of Trustees from other areas of the world, other than the United States, Canada, and the European Federation is a matter which the committee is retaining for further in-depth study and future recommendation.

Selection of Officers in the Restructure of the Board

The selection of officers in the restructuring of the International Board is a matter needing further in-depth study and the committee is retaining this item for this purpose.

Enfranchisement of Delegates from a Federation

The Policies, in paragraph 19, on page D12, provide that clubs of a federation shall not have delegate status at the International Convention. Other matters contained in paragraph 19 need not be retained. Further, paragraph 22, on



page D12, should also be eliminated because this would no longer be necessary.

Recommendation #2:

The committee recommends that paragraphs 19 and 22 on page D12 of the Policies be deleted.

I move that recommendation 2 be adopted and referred to the Board Committee on Laws and Policies for such action.

(adopted)

Worldwide Structure

The committee examined the charter now being presented to clubs in the European Federation. This charter is identical to the charter issued from this office except that the reference to Kiwanis International is to Kiwanis International-Europe and the signatures are that of the president of Europe, the secretary of Europe, and the governor of the district in which the club is located.

Your committee suggests that, at the appropriate time, the charter presented to clubs in the European Federation be a charter of Kiwanis International with that charter being identical to the charter being presented to other clubs except that in addition to the signatures of the president and secretary of Kiwanis International, and the district governor, there also be provision for the signature of the federation president.

If the delegate body in Atlanta adopts the restructure of the Board giving the European Federation representation, then it becomes necessary for an in-depth study of the whole area of finances entailed with this representation.

Recommendation #3:

Your committee recommends that the Finance Committee begin an in-depth study of finances related to the restructure of the Board as this relates to representation on the Board from the European Federation.

I move that recommendation 3 be adopted and referred to the Board Committee on Finance.

(adopted)

The World Secretariat, its status and its relationship to the organization of Kiwanis International under restructuring, is continuing to be studied.

Administrative Resolution

The committee reviewed a resolution from the Kiwanis Club of Long Beach, New York, suggesting that the Bylaws might be amended to allow only non-denominational prayers. Your committee believes that it is not possible to put such a matter into the Bylaws, or even practical to put such a matter in Policies. However, the committee does recognize that we do have in clubs men of many faiths and denominations and that it might be appropriate for this fact to be brought to the attention of clubs. Therefore, the committee is asking the Staff that materials prepared for club use of local committees on Support of Spiritual aims incorporate this matter of encouraging non-denominational prayers.

### Distinguished Award Program

1. The committee reviewed several letters requesting further consideration as to the eligibility of certain governors for distinguished governor recognition because of various extenuating circumstances. After careful and complete discussion, your committee does not recommend any additional 1973-74 governors being recognized as distinguished governors.
2. After extended discussion, the committee believes that the thirteen criteria for Distinguished Governor should be divided into mandatory requirements and elective requirements. Such a procedure would enable the committee to be more objective in determining governors eligible for this award. The Criteria for Distinguished Governor is attached as Exhibit B.

#### Recommendation #4:

The committee recommends that criteria 1, 2, 4, 5, 6, 7, 11, and 13 for Distinguished Governor be listed as mandatory requirements; and that criteria 3, 8, 9, 10, and 12 be listed as elective requirements with the necessity of a governor meeting at least two of these five elective requirements.

I move that recommendation 4 be adopted.

(adopted)

3. Action of the Board at the February meeting requested this committee to study the Distinguished Governor Award Program in order to extend it to overseas districts. After careful consideration of all of the criteria, it is the opinion of the committee that the first twelve criteria apply to overseas districts, but that there would need to be the elimination of criteria 13 because all overseas districts do not have the opportunity to sponsor Circle K clubs and Key Clubs at the present time. The listing of the criteria will contain an instructional note stating that criteria 13 does not apply to overseas districts.

#### Recommendation #5:

The committee recommends that the first twelve items of the Criteria for Distinguished Governor be the criteria which apply to overseas districts.

I move that recommendation 5 be adopted.

(adopted)

### Study of Objects of Kiwanis

Your committee reviewed correspondence which has been received from several clubs suggesting that perhaps it might be advisable for a study to be made of the Objects to see whether or not any revisions are needed in order to meet changing times and conditions. After careful consideration of the six Objects, it is the opinion of the committee that all of the objects are as equally applicable to 1975 as they were when originally drafted in 1924.

Recommendation #6:

The committee recommends that the Objects of Kiwanis are as equally applicable in 1975 as when they were originally drafted in 1924.

I move that recommendation 6 be adopted.

(adopted)

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

RALPH C. KEYES

E. B. "MAC" McKITRICK

MAURICE GLADMAN, Chairman

## MINUTES OF THE MEETING OF THE 1974-75 INTERNATIONAL COMMITTEE ON ACHIEVEMENT

CHICAGO, ILLINOIS

April 4-6, 1975

The 1975 meeting of the International Committee on Achievement convened on Friday evening, April 4, at approximately 9:00 P.M., in Room 3309 of the Westbury Hotel. Present were: Chairman J. Stewart Wilson, Arthur D. Houldsworth, Dean E. Murphy, Henry L. Myers, Jr., and Russell E. Pearson.

Also present was Staff Representative, William A. Brown.

Chairman Stew and the committee previewed the agenda to be covered on Saturday and Sunday, and agreed upon procedures for final grading to select International Annual Club Report Honor Clubs and Honorable Mentions.

The Friday evening session adjourned at 10:30 P.M.

The second session of the committee began at 9:00 A.M. April 5, in the Past Presidents' Room of the General Office with the same personnel as were present Friday evening.

The committee first considered the grading and selection of the winning Districts in Achievement for 1973-74. The points for determining the winning Districts and Honorable Mentions were computed in the General Office previous to the committee meeting. The score sheets were reviewed by the committee and explanatory comments were offered by William A. Brown.

The winners and honorable mentions (the latter listed in alphabetical order) are as follows:

Gold Group  
(216 clubs or more)

- Winner: Florida
- Honorable Mention: California-Nevada-Hawaii  
Pacific Northwest

Silver Group  
(161 to 215 clubs)

- Winner: Capital
- Honorable Mention: Eastern Canada and The Caribbean  
Kentucky-Tennessee

Orange Group  
(116 to 160 clubs)

- Winner: Louisiana-Mississippi-West Tennessee
- Honorable Mention: Carolinas  
Georgia

Blue Group  
(115 clubs or fewer)

- Winner: Montana
- Honorable Mention: Utah-Idaho  
Western Canada

The committee then selected Honor Clubs and Honorable Mention Clubs for Multiple Service and Single Service, Diamond and Emerald Sections. It was agreed to continue the procedure of naming three Honor Clubs and three Honorable Mention Clubs in each category and section. It was also agreed to follow past procedure by listing each of the Honor Clubs and Honorable Mention Clubs in alphabetical order by club name, and that this procedure be read and followed when presenting the awards at the Atlanta Convention.

The Honor Clubs and Honorable Mention Clubs in each category and section, in alphabetical order by club name, are as follows:

KIWANIS INTERNATIONAL MULTIPLE SERVICE HONOR AWARDS 1973-74

Diamond Section (41 Members or More)

HONOR CLUBS: Fayetteville, North Carolina  
Northside, Knoxville, Tennessee  
Saint George, Montreal, Quebec

HONORABLE MENTION: Cleveland, Ohio  
Montgomery, Alabama  
Somerville, Massachusetts

Emerald Section (40 Members or Less)

HONOR CLUBS: Cabadbaran, Philippines  
Rivers, Manitoba  
West Side Sunrise, Fort Worth, Texas

HONORABLE MENTION: Middletown, Pennsylvania  
Okemos, Michigan  
Portage, Wisconsin

KIWANIS INTERNATIONAL SINGLE SERVICE HONOR AWARDS 1973-74

Diamond Section (41 Members or More)

HONOR CLUBS: Hialeah-Miami Springs, Florida  
Highline, Seattle, Washington  
Ridgway, Pennsylvania

HONORABLE MENTION: Fort Wayne, Indiana  
Kitchener-Waterloo, Ontario  
Stones River, Murfreesboro, Tennessee

Emerald Section (40 Members or Less)

HONOR CLUBS: Iligan City, Philippines  
Lake Weir, Florida  
North Vancouver, British Columbia

HONORABLE MENTION: Applewood, Golden, Colorado  
Foreman, Arkansas  
South Lake Charles, Louisiana

The committee then selected the Achievement Award Winners for clubs in Kiwanis International Extension. It was agreed to follow past procedure of naming one winning club and one honorable mention club each for multiple service and single service categories and that a banner patch giving recognition be sent to all International Extension clubs who submitted Annual Reports.

KIWANIS INTERNATIONAL EXTENSION ACHIEVEMENT AWARD WINNERS 1973-74

MULTIPLE SERVICE

Winner: Rotorua, New Zealand

Honorable Mention: Whangarei, New Zealand

SINGLE SERVICE

Winner: San Jose, Costa Rica

Honorable Mention: Kaitaia, New Zealand

The committee discussed the presentation of these Service Honor Awards at the Atlanta Convention. Staff representative, A. G. Terry Shaffer, was present to discuss past convention procedure and to offer assistance in the discussion of the awards presentation at the Atlanta Convention.

The committee agreed that presentation of the awards at an Awards Luncheon along with a listing of the Service Honor Award winning clubs in the convention program, and an appropriate display at the Achievement Clinic Booth listing award winners, would give sufficient recognition to the winning clubs.

The General Office Staff was directed to again prepare an abbreviated summary of the main service project or projects undertaken by the Honor Clubs in each category and section. This summary is to be used primarily for the purpose of selective distribution at the Club Clinic Booth on Achievement at the International Convention.

Each International Committeeman was asked to man the Club Clinic Booth on Achievement at the Atlanta International Convention, taking charge of a specific day of the Convention. Members of the 1975-76 International Committee on Achievement and representatives from the winning Service Honor Award Clubs will be asked to assist.

The committee also discussed ways and means to promote the delegate interest in the Club Clinic Booth. Annual Club Report Honor Clubs and Honorable Mention Clubs will be invited to provide pictures and other descriptive materials which depict their projects during the year for use at the booth. The committee directed the staff to look into the cost of producing 2500 hand out pieces to promote delegate interest in stopping at the Club Clinic Booth, at the Atlanta Convention.

The committee then discussed the Annual Club Report Form. The Staff was directed, by the committee, to reword the instruction sheet of the report, by putting emphasis on "select no more than the ten best individual service projects." Also, the Staff was directed to add to the instruction sheet a request that the clubs include "the number of people benefited" to their multiple service or single service project descriptions.

The committee then discussed ways of giving more help to the person who prepares the Annual Club Report. The result of the discussion was to direct the Staff to enclose Kiwanis Administration Bulletin #5 "Guidelines for Preparing the Annual Club Report," with the Annual Club Report mailing. Also, the Staff was directed to produce a bulletin to be sent to the incoming club President. The bulletin is to inform him of his responsibilities to file an Annual Club Report at the end of his year as President, and with suggestions as to the information he will need for the report, as well as, how valuable the information is to the district and Kiwanis International.

The Saturday session adjourned at 5:00 P.M.

The third session of the committee began at 9:00 A.M., April 6, in room 3309 at the Westbury Hotel.

The committee discussed the report submitted to the Board of Trustees by the 1973-74 Chairman of the Committee on Achievement and the 1974-75 Progress Reports of the District Chairmen on Achievement. From information provided by the two mentioned report, the committee agreed to do the following.

1. The 1974-75 Chairman of the Committee on Achievement will write to each District Governor-elect and District Governor to ask them to include the Annual Club Report on the agenda for the District Training Conferences.
2. The 1975-76 Chairman of the Committee on Achievement would write to each District Governor, asking that the current Lieutenant Governors put on the agenda of their last Divisional Council meeting, for 1974-75 Administrative year, the Annual Club Report.
3. Each committee member would write congratulatory letters to the winners of the Annual Club Report Award in their zone. The letters to be personalized, by reference being made to the specific project or projects as stated in the Annual Club Report.
4. Each 1974-75 committee member would correspond with his counterpart on the 1975-76 committee.

The committee strongly felt that additional training in the specifics of the Annual Club Report, its purpose and importance, is needed on all leadership levels of Kiwanis in order to improve reporting and increase the number of clubs which submit reports by the deadline date for grading eligibility.

The committee adopted a motion commending Staffmen A. G. Terry Shaffer and William A. Brown for their assistance.

Chairman Wilson closed by thanking all committee members for their contributions thus far during the administrative year, and for a productive committee meeting.

The final session adjourned on Sunday, April 6, at 11:45 A.M.

#### RECOMMENDATIONS TO THE INTERNATIONAL BOARD OF TRUSTEES

Comment: The committee discussed the philosophy underlying the reasons for not including the building of a new Kiwanis Club as a service project. From the committee discussion and from the reports of the District Chairmen on Achievement, it was agreed that consideration should be given for New Club Building on the Annual Club Report. The consensus of opinion was that when a Kiwanis Club continues to be a vital force for service in the community, and at the same time provides an opportunity for Kiwanis service to another community, then the building of a new Kiwanis Club should be allowed as one of the ten service projects under the Multiple Service category of the Annual Club Report.

It was the conclusion of the committee, that building a new Kiwanis Club should not be the only project of a club. Therefore, no consideration should be given for building a new Kiwanis Club in the Single Service category of the Annual Club Report.

The committee strongly felt that the addition of New Club Building should not mandate the addition of other administrative areas, such as Membership Development, to the Annual Club Report.

Recommendation #1

The committee recommends that building a new Kiwanis Club be allowed as one of the ten projects in the Multiple Service category of the Annual Club Report.

Comment: The committee, with statistical information provided by the Staff, discussed the distribution of clubs under the present Emerald Section (40 members or less) and the Diamond Section (41 members or more). It was noted that there are 3808 Kiwanis clubs with 40 members or less and 2357 Kiwanis clubs with 41 members or more, not including the European Federation, as of March, 1975.

The committee discussed the possibility of adding a third section so as to have a better distribution of clubs. From the statistical information provided, it was agreed that an equitable distribution of clubs could be obtained by having the following classification of sections for the Annual Club Report:

1-25 members	26-45 members	46 members and above
(1986 clubs)	(2201 clubs)	(1978 clubs)

Recommendation #2

The committee recommends that the present breakdown into Diamond (41 members or more) and Emerald (40 members and less) sections be studied for a more equitable distribution of the clubs in the Annual Club Reports Awards competition.

Respectfully submitted,

ARTHUR D. HOULDSWORTH

DEAN E. MURPHY

HENRY L. MYERS, JR.

RUSSELL E. PEARSON

J. STEWART WILSON, Chairman





# KIWANIS INTERNATIONAL

## CRITERIA FOR DISTINGUISHED GOVERNOR

1. Membership Growth - October 1 to September 30 - Minimum of an average of 1/2 member per club increase.
2. New Clubs Organized - A minimum of the average of new club building for the past 10 years in the district.
3. International and District Dues Paid by all clubs in the district within the administrative year. (Extenuating circumstances will be considered.)
4. Complete at least one official visit to each division in the district.
5. All required visits of Lieutenant Governors to clubs completed within the administrative year.
6. All the club officers in the district trained - either by attendance at the district convention or by follow-up by Lieutenant Governors - and properly reported.
7. At least 80% of the clubs participating in the Major Emphasis Program(s).
8. Club Monthly Reports Filed - Minimum of 95% filed.
9. Total attendance from district at International Convention - A minimum of the same percentage of the membership registered from the district as at the last previous convention in that city or region, when applied to current membership.
10. Number of clubs represented at the International Convention - A minimum of the same percentage of the clubs registered from the district as at the last previous convention in that city or region, when applied to the current number of clubs.
11. 90% of clubs filing Annual Club Report.
12. A minimum of 80% of clubs represented at the district convention.
13. Maintain at least as the minimum the same number of Key Clubs and Circle K Clubs as on active status at the start of the administrative year.

REPORT OF BOARD COMMITTEE ON CIRCLE K  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 28, 1975

Place of Committee Meeting: General Office

Present: Members - Mark A. Smith, Jr., Douglas Wasson  
Chairman - Stephen H. Hart, Jr.  
Staff Members - D. J. Hoss, L. A. Hapgood  
Others - Paul Chandler, William M. Eagles, Merald T. Enstad,  
E. B. "Mac" McKitrick, Stanley Schneider, Ernest Sturch, Jr.

CURRENT STATUS OF CLUBS, MEMBERSHIP AND FINANCES

The committee reviewed the current statistical figures prepared by the Administrator of Circle K and was pleased with the progress that is being made in the areas of club and membership growth and the collection of sponsorship fees. We are pleased to report that there have been 49 new clubs chartered so far this year. The departmental budget for Circle K was reviewed and found to be in order. The sponsorship fees have been coming in as expected and expenses are in keeping with the approved budget.

REGIONAL TRAINING CONFERENCES

The committee received the plans for the Regional Training Conferences to be held in May for the 1975-76 Circle K District Administrators and newly elected Circle K Governors. These meetings will be held jointly with Key Club and will take place in Philadelphia, Atlanta and Denver. Discussion also took place regarding the steps that had been taken to discourage additional outside participants from attending so that these meetings would not develop any political overtones.

INTERNATIONAL CONVENTION

The committee approved the program that is planned for the Circle K International Convention to be held August 17-20, 1975 at the Royal York Hotel in Toronto, Ontario. The committee noted the promotion of the convention has begun; that two general mailings have been made and that some response has been received at the General Office.

DISTRICT CONVENTION ACTIVITIES

The committee received a listing of new Circle K Governors and appointed District Administrators whose terms began with the recent Circle K District Conventions. The committee members discussed some of the activities and events of the district conventions and were pleased to learn of the high caliber of personnel elected to the various district positions. Correspondence from a few districts concerning activities of some of the Circle K District Conventions was received. The committee is concerned about the reported incidences of interference and personality clashes between International Circle K Board Members and Circle K Governors and Administrators. It is hoped that steps can be taken to correct this from occurring again in the future.

### DISTRICT ADMINISTRATORS FINAL REPORTS

The committee reviewed the final reports that had been received so far from the 1974-75 Circle K District Administrators. Concern was noted that only 12 of 30 District Administrators had returned their reports to date. It was felt that several of the suggestions had merit and will retain them for further study and evaluation.

### PHILOSOPHY OF LEADERSHIP AND DIRECTION OF CIRCLE K INTERNATIONAL

The committee reviewed the paper that had been prepared by Associate Secretary L. A. Hapgood concerning the philosophy of leadership and the direction of Circle K International. This paper was an analysis of the history of Circle K since the study group met in April/May 1972 and the present. It was noted that often some confusion has developed concerning the Circle K Governor's priority of his prime responsibility. The Circle K District and District Governor's first responsibility is to the Kiwanis District Governor. The relationship should be developed on this basis.

The committee feels that it is necessary to reaffirm the proper role and activity of the Circle K International Officers. A Vice-President was originally given the following responsibilities:

1. To communicate by correspondence throughout the year with the Governors he is assigned to counsel;
2. Relieve the President of much routine detail related to administration with the Governors he counsels, as is agreed upon with the District Governor.

The Board of Officers of Circle K International were given the following responsibilities in addition to the above: 1) Program development and implementation; 2) Serve as a convention committee; 3) Serve as the laws and policies committee; 4) Serve as counselors to Governors and districts without travel (this is in line with the responsibilities of the vice-presidents listed above); 5) Where possible, the counselor to the Governor should attend the convention of that district and, in the event he is unable to attend, the President and Administrator of Circle K should attempt to have representation present, if possible; 6) There shall be two meetings of the International Board each year; one in the spring and one in the fall; 7) The Board shall be active in development of the International Convention.

In reviewing the original concepts of the Circle K program, the committee believes that it was the intent of the study group, as well as the Kiwanis International Board of Trustees, that the Circle K Vice-Presidents should only be in attendance at the district conventions and that this activity would be paid for by Circle K International through the department budget. No other trips should be made into the district being counseled unless it is funded by the district doing the inviting.

In support of this belief, the committee feels that two sections need to be added to the Kiwanis International Board Policies Concerning the Functioning of Circle K Clubs.

Recommendation #1:

The committee recommends that the Board Policies Concerning the Functioning of Circle K Clubs be adjusted in Article 1 by adding the following sub-paragraphs:

- F. With the exception of the assigned Circle K District Convention no officer will make a visit to another district for the purpose of attending any Circle K function unless invited by the Kiwanis District Governor.
- G. The Kiwanis District is responsible for the expenses of an International Circle K officer when an invitation has been extended by the Kiwanis District Governor for that officer to attend an official district function.

The current sub-paragraphs F, G and H will be relettered H, I and J. It is further recommended this matter be referred to Laws and Policies for action as they feel necessary.

I move that recommendation 1 be adopted.

(adopted)

The committee suggests that these clarifications regarding travel should become effective with the start of the new Circle K year, 1975-76. They will not affect the current International Board but will apply to the new officers elected at the August 1975 International Convention, and to the incoming Kiwanis District Governors. Appropriate information will be sent to all concerned.

The committee wishes to remind the Circle K International Board that the Circle K Board does not have administrative authority and control over the functioning of a Circle K District. The responsibility for this rests solely with the Kiwanis District Board of Trustees.

CONSIDERATION OF AN INCREASE IN THE CIRCLE K INTERNATIONAL BOARD

During the October meeting the committee tabled a resolution that had come from the Circle K International House of Delegates asking for an increase in the Circle K International Board to ten (10) Vice-Presidents and an elected Secretary. This resolution was tabled at the request of the Circle K International President on grounds that additional time would permit proper information and material for the committee's consideration to be gathered.

The committee did receive limited information and material for this meeting. The current expenses and increased cost for additional officers was reviewed. The committee does not feel it has sufficient information to justify the additional financial expenses of increasing the size of the Circle K International Board at present. No action was taken on this tabled motion.

CIRCLE K INTERNATIONAL OFFICER CANDIDATES

In recent years we have seen an increase of interest in the number of individuals seeking higher Circle K Office. The committee feels that when possible it is to the best interest of the organization that the officers be elected from as wide a geographical area as is possible. With this in mind we will recommend to the

newly elected 1975-76 Circle K International Board for consideration at its fall Board Meeting the following area matter:

No District may have more than one member on the International Board at any one time.

The committee strongly favors the implementation of this recommendation and hopes that the Circle K International Board will recognize the validity and benefit of such action.

The committee would like to thank Associate Secretary Larry Hapgood for his time in developing the working paper dealing with Circle K leadership. This was a great aid to the committee in its work at this meeting.

I move this report be received.

Respectfully submitted,

MARK A. SMITH, JR.

DOUGLAS WASSON

STEPHEN H. HART, JR., Chairman

REPORT OF BOARD COMMITTEE ON CONVENTION  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 28, 1975

Place of Committee Meeting: General Office

Present: Members - Maurice Gladman, Ted R. Osborn  
Chairman - Mark A. Smith, Jr.  
Staff Members - Andrew P. Kelly, John McGehee, Tom Fitzgerald,  
R. P. Merridew, L. A. Hapgood  
Others - Roy W. Davis, Vic Shaul, Marvin Himmel

I. Tentative Program

All program details have been firmed up at this time. A copy of the tentative program will be mailed with the Board minutes as Exhibit A.

II. Registration Report

The new cumulative registration report, by club and district, will be mailed to District Governors and On-to-Convention Chairman, as well as District Secretaries.

III. Registration

As of Friday, April 25, we have registered 5,831 men and 4,099 women for a total of 9,930--as opposed to Denver registration of 9,457 at this same period.

Ten districts have already reached 100% of their quota, and the following Atlanta area clubs have reached 100% registration: Ansley, Atlanta; Roswell; Buckhead, Atlanta; East DeKalb-Avondale Estates; North DeKalb; Northside, Atlanta; Atlanta-Six Flags Area; Atlanta; Druid Hills, Atlanta.

IV. Future Convention Sites

Various sites were discussed for 1979, 1980, and 1981 conventions. A decision on a site for 1979 will not be made before October 1, 1975.

V. Meetings in Atlanta

Please see the attached list of meetings.

VI. Shuttle Bus System

Please see the attached shuttle bus schedule and budget.

VII. Sunday Evening Dinner for Platform Participants

There will be a Dutch treat dinner at the Hyatt Regency Hotel on Sunday, June 22, from 5:00 - 7:00 p.m. This dinner will allow the people being introduced later that night (Board, Past International Presidents, International Committee Chairman, Foundation, and Governors) to have dinner either before or after dressing for the evening's affair. There will be cocktail service available.

Buses will leave for the Omni from the Regency at approximately 7:15 p.m., taking the entire group backstage for the lineup.

VIII. Youth Activities

Recommendation #1:

That we plan a Tuesday night teen dance for children 12 years old and over, as well as a separate activity for children 6-11 years old, so that the parents going to the district dinners will have a place for the children other than with a babysitter.

I move that recommendation 1 be adopted.

(adopted)

IX. Vice Chairman of General Convention Committee

Earl Williams has appointed Mr. Ebbie Lance as his Vice Chairman. Mr. Lance's address is 579 Church Street, Marietta, Georgia 30060; telephone: 404/428-6480; Marietta Club.

X. San Diego Planning Conference

The Planning Conference this year will be held July 31 - August 3 in San Diego.

XI. Staging

Marvin Himmel gave a report on staging, and everything appears to be in good order.

XII. Special Automobiles

All Governors, except those staying within walking distance of the Regency, will be furnished an automobile for the period of the convention, if they do not have their own car. These automobiles will have a special identification which will allow them to park in the back stage area at the Omni.

The hotels within walking distance of the Regency are: Marriott, Atlanta American, Holiday Inn Downtown, Whitehouse Inn.

XIII. Prayer Breakfast

The Atlanta Club will be sponsoring a Prayer Breakfast Wednesday morning at 7:15 a.m. in the Marriott Hotel. The speaker will be Clyde King, Manager of the Atlanta Braves.

XIV. Albert Schweitzer Resolution

Recommendation #2:

The committee recommends that a Memorial Resolution be drafted as to Albert Schweitzer.

I move that recommendation 2 be adopted.

(adopted)

XV. Future Convention Site

Recommendation #3:

The committee recommends that Salt Lake City be re-evaluated by the Convention Committee as a possible future convention site.

I move that recommendation 3 be adopted.

(adopted)

I move this report be received.

Respectfully submitted,

MAURICE GLADMAN

TED R. OSBORN

MARK A. SMITH, JR., Chairman



## SHUTTLE BUS ROUTES

ROUTES	HOTELS SERVICED	# OF ROOMS	FREQUENCY OF SERVICE (minimum)	# OF BUSES BEFORE AND AFTER GENERAL SESSIONS	COST
1	Marriott, Whitehouse Inn, Inn Town, Holiday Inn D.T.	1249	10 minutes	9 buses	\$3500
2	Hyatt Regency, Downtowner, Atlanta American	1167	10 minutes	9 buses	3500
3	Royal Coach, Riviera Hyatt, Travelodge	650	15 minutes	7 buses	2900
4	Sheraton Biltmore, Atlanta Cabana	625	15 minutes	6 buses	2600
5	Fairmont, Landmark Inn	554	15 minutes	5 buses	2300
6	Atlanta Internationale Howard Johnsons South	409	15 minutes	4 buses	2175
7	Atlanta Townehouse, Stouffer's	679	15 minutes	6 buses	2600
8	Holiday Inn Central, Ramada Inn Central	508	15 minutes	6 buses	2500
9	Airport	<u>700</u>	15 minutes	<u>7 buses</u>	<u>2900</u>
TOTALS		6541		59 buses maximum	\$24975
Monday, Tuesday, Wednesday afternoon Downtowner shuttle 11:30 AM to 5 PM servicing Omni, Civic Center, Marriott, Regency, Atlanta American				10 buses maximum	<u>4000</u>  \$28975

# TENTATIVE ATLANTA MEETINGS

Thursday June 19	1:00 p.m. to 4:30 p.m.	Board Committee Meetings	Hyatt Regency Flemish/Spanish/ Grecian Rooms
	6:00 p.m.	Reception for Board and Wives	Capital City Club Venetian Room
	6:45 p.m.	Dinner for Board Wives	Capital City Club Crest Room
	6:45 p.m.	Opening Board Dinner	Capital City Club President's Room
Friday June 20	7:00 a.m.	Staff Meeting	Hyatt Regency York Room
	9:00 a.m.	Board Meeting	Hyatt Regency Spanish Room
	9:30 a.m.	Past Presidents Meeting	Hyatt Regency Grecian Room
	9:30 a.m.	Staff Wives Continental Breakfast	Hyatt Regency Mrs. Merridew's Suite
	11:00 a.m. to 11:15 a.m.	Buses leave for Ladies Informal Luncheon	From Hyatt Regency
		Ladies Informal Luncheon	Brennan's
	12:30 p.m.	Luncheon Meeting Board and Past International Presidents	Hyatt Regency Flemish Room
	4:00 p.m.	Governors-elect "Get Acquainted" Reception	Hyatt Regency Club Atlantis
Saturday June 21	6:00 p.m.	Buses leave for: President's Reception for Board, Past International Presidents, Past International Officers, Wives and Widows	Glenn Reed Residence 109 Brown Ave., N.W. Marietta, Georgia 404/422-5877
	7:00 a.m.	Staff Meeting	Hyatt Regency York Room
	7:15 a.m.	Bicycle Club	Hyatt Regency Dutch Room
	8:30 a.m.	Conference for Governors-elect	Hyatt Regency Condor

## TENTATIVE ATLANTA MEETINGS

- 2 -

	9:00 a.m.	Past International Presidents Meeting	Hyatt Regency Grecian Room
	9:00 a.m.	Continental Breakfast for Wives of Board, Past International Presidents and Widows of Past International Presidents	Hyatt Regency Roy Davis' Suite (Peachtree)
	12 noon	Governors-elect and Wives Luncheon	Hyatt Regency Condor
	2:00 p.m.	Conference for Wives of Governors-elect	Hyatt Regency Lancaster A
	2:00 p.m.	Split Session Governors-elect	Hyatt Regency French/Austrian Rooms
	6:30 p.m.	Reception for 1974-75 Governors	Capital City Club Teak Room
	7:30 p.m.	Dinner for 1974-75 Governors and Wives	Capital City Club Venetian Room
	6:45 p.m.	Foundation Board Reception and Dinner	Hyatt Regency Grecian Room
Sunday June 22	7:00 a.m.	Staff Meeting	Hyatt Regency York Room
	8:15 a.m.	Council Breakfast Meeting	Hyatt Regency Falcon
	11:00 a.m.	Ladies Council Brunch	Merchandise Mart Top of the Mart
	11:00 a.m.	Foundation Board Meeting and Luncheon	Hyatt Regency Flemish
	1:00 p.m.	New District Secretaries Conference	Hyatt Regency Executive Office

OFFICIAL PROGRAM

SUNDAY, JUNE 22

REGISTRATION Exhibit Hall, Hyatt Regency  
All Day

Morning

8:15

INTERNATIONAL COUNCIL BREAKFAST AND MEETING  
Hyatt Regency, Falcon Room

(For Board of Trustees, Past International Presidents  
District Governors, Chairmen of International Committees,  
Foundation Board, General Convention Chairman)

Devotions: Maurice Gladman, Santa Ana, California, Vice-President  
Soloist: Eldon G. Gillespie, Casa Grande, Arizona

Afternoon

2:30 - 4:00

"MEET THE CANDIDATES"

Hyatt Regency, Phoenix Ballroom

All Kiwanians and families invited to meet  
candidates for international office

2:30 - 5:30

YOUTH MIXER

Hyatt Regency, Hanover Hall

Evening

OPENING NIGHT The OMNI

Presiding:

Roy W. Davis, Chicago, Illinois  
President, Kiwanis International

7:30

MUSICAL PRELUDE

The Salvation Army Temple Band, Atlanta, Georgia  
Director: Brigadier Hubert Rawlin

PRESENTATION OF SPECIAL CONVENTION COMMITTEE CHAIRMEN, GENERAL  
CONVENTION CHAIRMAN, AND VICE-CHAIRMAN, INTERNATIONAL COMMITTEE CHAIRMEN, TRUSTEES  
OF THE KIWANIS INTERNATIONAL FOUNDATION, PAST INTERNATIONAL  
PRESIDENTS, WIDOWS OF PAST INTERNATIONAL PRESIDENTS, INTERNATIONAL  
BOARD OF TRUSTEES AND LADIES

R. P. Merridew, Chicago, Illinois  
International Secretary

Sunday evening, June 22 (continued)

CALL TO ORDER

ANTHEMS

The Star-Spangled Banner  
O Canada

INVOCATION

Reverend Monroe F. Swilley, Jr., D.D.  
Vice President, Mercer University, Atlanta, Georgia

PRESENTATION OF THE 1974-75 DISTRICT GOVERNORS  
AND LADIES

Roy W. Davis, President

GROUP SINGING

GREETINGS

E. Alton Reeves, Jr., East Point, Georgia  
Governor, Georgia District

ADDRESS: "What The World Needs Now"

Dr. William Banowsky, President  
Pepperdine University, Malibu, California

MUSICAL PRESENTATION

Palatine High School Choir, Palatine, Illinois  
Director: David Reiser

PRESENTATION OF ROBERT P. CONNELLY MEDAL

Harry S. Himmel, Southtown, Chicago, Illinois  
President, Kiwanis International Foundation

HYMN

"A Mighty Fortress Is Our God"

MEMORIAL TRIBUTE

Dr. R. Glenn Reed, Jr., Marietta, Georgia  
Past President

Roy W. Davis, President

Seven-Fold Amen  
Palatine High School Choir

Taps

POSTLUDE - The Salvation Army Temple Band

MONDAY, JUNE 23

Morning

CONVENTION SESSION The OMNI

Presiding:

Roy W. Davis, President

8:30

MUSICAL PRELUDE

Honsinger Symphonic Wind Ensemble, Saginaw, Michigan

Director: Lloyd G. Honsinger

9:00

CALL TO ORDER

POSTING OF THE COLORS

ANTHEMS

The Star-Spangled Banner

O Canada

INVOCATION

E. Ralph Ivey, Rome, Georgia, Chairman,  
Committee on Support of Spiritual Aims

PRESENTATION OF FLAGS OF KIWANIS NATIONS

Glasgow High School Scottie Band, Glasgow, Kentucky

Director: Robert S. DeHoag

WELCOME TO GEORGIA

The Honorable George Busbee  
Governor of Georgia

GREETINGS FROM EUROPEAN FEDERATION

Emile Blaimont, Brussels No. 1 Club, Belgium,  
President

PRESENTATION OF CONVENTION PROGRAM

Mark A. Smith, Jr., North DeKalb, Georgia  
Chairman, Board Committee on Convention

ANNOUNCEMENTS AND CONVENTION COMMITTEE APPOINTMENTS

R. P. Merridew, International Secretary

PRESENTATIONS TO THE KIWANIS INTERNATIONAL FOUNDATION

Monday morning, June 23 (continued)

MUSICAL FEATURE

Boys Club Choir, Rome Georgia

Director: Robert W. Jones

RECOGNITION OF LEGION OF HONOR MEMBERS

MESSAGE FROM

THE PRESIDENT OF THE UNITED STATES

(Read by Stanley E. Schneider, Crestline, Ohio, Treasurer)

MESSAGE FROM

THE PRIME MINISTER OF CANADA

(Read by E. B. McKittrick, Edmonton-Oil Capital, Alberta, Trustee)

KEYNOTE ADDRESS:

Roy W. Davis, President

GROUP SINGING

SPECIAL MEMBERSHIP GROWTH AWARD

RECOGNITION OF DISTINGUISHED LIEUTENANT GOVERNORS

PRESENTATION OF THE 1973-74 DISTINGUISHED GOVERNORS

William M. Eagles, M.D., Richmond, Virginia

Immediate Past President

Narrator: L. A. Hapgood, Chicago, Illinois

Associate Secretary

KIWANIS DECENCY AWARD

"THE WALTONS," Television Program

Accepting:

GROUP SINGING

MUSICAL FINALE

"Up With People"

Director: Herb Allen

ADJOURNMENT

ORGAN POSTLUDE

Official Organist: Greg Konold, Evanston, Illinois

Monday afternoon, June 23

## LUNCHEONS AND CONFERENCES

12:15

### GOVERNORS

Hyatt Regency, York Room

Presiding:

Roy W. Davis, President

### LIEUTENANT GOVERNORS

Stouffer's, Georgia Ballroom

Presiding:

Stanley E. Schneider, Treasurer

12:30

### ADMINISTRATIVE SECRETARIES

Hyatt Regency, Essex Room

Presiding:

Claire Cook, Montgomery, Alabama

1:00 - 2:00

### SPEAKERS ON CONTEMPORARY ISSUES

Hyatt Regency, Phoenix Ballroom

"Fear In Today's Society"

Clarence M. Kelley, Director, Federal Bureau of Investigation  
Washington, D. C.

Presiding: Hilmar L. Solberg, Appleton, Wisconsin, Trustee

Marriott, Grand Ballroom

"World Hunger"

D. W. Brooks, Chairman of the Board

Gold Kist, Incorporated, Atlanta, Georgia

Presiding: James C. Brooks, The Capital City-Raleigh, North Carolina,  
Vice-President

2:30 - 4:15

## FORUM

### AMENDMENTS AND RESOLUTIONS

Marriott, Grand Ballroom North

Presiding:

Ralph C. Keyes, Ann Arbor, Michigan, Trustee

### Participants:

John T. Roberts, Audubon, Baton Rouge, Louisiana, Chairman,  
International Committee on Resolutions, with members of his Committee  
and members of the Board Committee on Laws and policies

W. Donald Dubail, Clayton-West End, Missouri, Past International  
Vice-President  
Parliamentarian



Monday afternoon, June 23 (continued)

2:30 - 4:00

FORUMS

ADMINISTRATIVE TECHNIQUES FOR CLUB LEADERS

(For clubs of 30 or fewer members)

Merchandise Mart, Top Of The Mart

Presiding:

James C. Brooks, Vice-President

Participants:

Robert L. Bernstein, East Providence, Rhode Island

Joe Forzley, Miracle Mile, Great Falls, Montana

Russell E. Pearson, Onawa, Iowa

Jack A. Tetamore, Rochester, New York

ADMINISTRATIVE TECHNIQUES FOR CLUB LEADERS

(For clubs of 31 to 45 members)

Hyatt Regency, Falcon Room

Presiding:

Mark A. Smith, Jr., Trustee

Participants:

Mark H. Alexander, San Diego, California

Leon M. Hirsch, Bloomfield, New Jersey

Drew M. Petersen, M.D., Ogden, Utah

J. Stewart Wilson, Detroit-Redford, Michigan

ADMINISTRATIVE TECHNIQUES FOR CLUB LEADERS

(For clubs of 46 to 70 members)

Hyatt Regency, Condor Room

Presiding:

Merald T. Enstad, Fergus Falls, Minnesota, Trustee

Participants:

Scott R. Brewer, Bethesda, Maryland

Ralph Davis, Tallahassee, Florida

Henry L. Myers, Jr., Louisville, Kentucky

James B. Richard, Wilkinsburg, Pennsylvania

ADMINISTRATIVE TECHNIQUES FOR CLUB LEADERS

(For clubs of 71 to 140 members)

Marriott, Grand Ballroom Center and South

Presiding:

Ernest Sturch, Jr., Durant, Oklahoma, Trustee

Participants:

Donald K. Enoch, North Wichita, Kansas

William F. Grant, Elberton, Georgia

Stanley K. Johnson, Industrial Seattle, Washington

Dean Murphy, Hope, Arkansas

Monday afternoon, June 23, (continued)

#### ADMINISTRATIVE TECHNIQUES FOR CLUB LEADERS

(for clubs of 141 or more members)

Hyatt Regency, Lancaster Room D

Presiding:

Carl F. Miller, Sunshine, Tucson, Arizona, Trustee

Participants:

E. Dean Herring, Hereford, Texas

Dwight F. Gallivan, Bluffton, Indiana

Arthur D. Houldsworth, Green Valley-Glenwood, West Virginia

Harold L. Rust, Arvada-Jefferson, Colorado

#### PROPER FINANCING FOR CLUB AND PROJECTS

Atlanta American, Grand Ballroom

Presiding:

Jack P. Delf, Vancouver, British Columbia, Trustee

Participants:

Ernest L. Renninger, Selinsgrove, Pennsylvania

Emil Rasa, Wheaton, Maryland

#### KIWANIS FOUNDATIONS

Hyatt Regency, Lancaster Rooms A and B

Presiding: Harry S. Himmel, President

Kiwanis International Foundation

Participants:

Members of the Foundation Board other than those who serve on the  
Kiwanis International Board:

Gene H. Favell, Klamath Falls, Oregon

Harold M. Heimbaugh, Hollywood, California

O. Edwin Loberg, Niagara Falls, Ontario

Walter P. Moore, Houston, Texas

O. E. Peterson, Miami, Florida

Charles A. Swain, Delray Beach, Florida

#### PUBLIC RELATIONS CHAIRMEN

District and Club

Holiday Inn Downtown, Holiday Room #1

Presiding:

Paul Chandler, Huntington, West Virginia, Trustee

Participants:

Donald L. Bailey, Airport Area, Atlanta, Georgia

Otis A. Brumby, Jr., Marietta, Georgia

Darrell Coover, Washington, D. C.

Reed R. Harris, Fairfield, California

Don Elliot Heald, Northside Atlanta, Georgia

John W. Jacobs, Gainesville, Georgia

Monday afternoon, June 23 (continued)

2:45 - 4:00

LADIES ENTERTAINMENT

Atlanta Civic Center Theatre

(See insert in Ladies Program)

Monday evening, June 23

CONVENTION SESSION The OMNI

SPOTLIGHT ON YOUTH

Presiding:

Ted R. Osborn, The Blue Grass, Lexington, Kentucky  
President-elect

7:30

MUSICAL PRELUDE

Glasgow High School Scottie Band

CALL TO ORDER

INVOCATION

Rabbi Edward Cohn, Assistant Rabbi, The Temple,  
Atlanta, Georgia

SHOW TIME (Part I)

Avery County High School Cloggers, Newland, North Carolina

Director: Kay Wilkins

Renee Reed, Soprano Soloist, District Winner - Georgia State Kiwanis

Kapers, Atlanta, Georgia

Monache High School Stage Band, Porterville, California

Director: Dale W. Anderson

ADDRESS

Craig A. Miller, The College of Insurance, Bronx, New York  
President, Circle K International

JUNIOR MISS

Julie Ann Forshee

Fayetteville, Arkansas

MUSICAL FEATURE

Madrigal Singers, Indianola, Mississippi

Director: Grace Young

Monday evening, June 23 (continued)

ADDRESS

Fess St. John IV, Cullman High School, Cullman, Alabama  
Golden Anniversary President of Key Club International

SHOW TIME (Part II)

Michael N. Mitchell, Drummer,  
Talladega, Alabama  
First Christian Church Handbell Choir, Fort Smith, Arkansas  
Director Mrs. Lloyd Pearson  
Manhattan High School "Pops Choir," Manhattan, Kansas  
Director: David Bauer

ADJOURNMENT

TUESDAY, JUNE 24

Morning

DELEGATE SESSION The OMNI

Presiding:

Roy W. Davis, President

Parliamentarian:

W. Donald Dubail, Past International Vice-President

8:00

MUSICAL PRELUDE

Brockton High School Jazz Ensemble, Brockton, Massachusetts

Director: Vincent Macrina

8:30

CALL TO ORDER

INVOCATION

Reverend Robert E. Lee, D.D.

Pastor, Lutheran Church of the Redeemer, Atlanta, Georgia

DAVIS CUP PRESENTATION

MUSICAL FEATURE

Iowa Central Community College Singers, Fort Dodge, Iowa

Director: Eugene McKinley

REPORT OF INTERNATIONAL SECRETARY

R. P. Merridew

INTRODUCTION OF COUNCIL PRESIDENTS AND  
OTHER REPRESENTATIVES

REPORTS

TREASURER

Stanley E. Schneider

COMMITTEE ON FINANCE

Hilmar L. Solberg, Chairman

COMMITTEE ON CREDENTIALS

Edward C. Hammond, Atlanta, Georgia  
Chairman

Tuesday morning, June 24 (continued)

REPORTS (continued)

COMMITTEE ON LAWS AND POLICIES

Ralph C. Keyes, Chairman

10:30

ADDRESS: "The United States -- World Citizen or Fortress America?"

The Honorable Dean Rusk, Former U. S. Secretary of State,

Professor of International Law, University of Georgia

Athens, Georgia

11:00

HEARING ON REVOCATION OF CLUB CHARTERS

ANNOUNCEMENTS

ADJOURNMENT

Afternoon

12:15

AWARDS LUNCHEON

Hyatt Regency, Lancaster Rooms B and C

Presiding:

Roy W. Davis, President

1:30 - 2:30

SPEAKERS ON CONTEMPORARY ISSUES

Hyatt Regency, Phoenix Ballroom

"Effectively Handling Learning Difficulties in Every Community"

Frances K. McGlannan, Research Editor, Journal of Learning Disabilities;

Founder/Director, The McGlannan School, Miami, Florida

Presiding: Mark A. Smith, Jr., Trustee

Marriott, Grand Ballroom

"Inflation, Taxation, The Economy -- The World View"

Dr. Andre Raynauld,

Chairman, Economic Council of Canada, Vanier, Ontario

Presiding: T. Ben Hagler, Auburn, Alabama, Trustee

Tuesday afternoon, June 24 (continued)

2:45 - 4:00

LADIES ENTERTAINMENT

Atlanta Civic Center Theatre

(See insert in Ladies Program)

3:00

CONFERENCE ON NOMINATIONS

Hyatt Regency, Lancaster Room A

Presiding:

William M. Eagles, M.D., Immediate Past President

3:00 - 4:45

FORUMS

BULLETIN EDITORS

District and Club

Hyatt Regency, Lancaster Room D

Presiding:

E. B. McKittrick, Trustee

Participants:

Darrell Coover, Washington, D.C.

Ray Keyes, Loyalsock Township, Pennsylvania

Joseph W. Sehee, Sugar House, Salt Lake City, Utah

Gregory L. Zurn, Wausau, Wisconsin

1975-76 CLUB PRESIDENTS and SECRETARIES

(For clubs of 45 or fewer members)

Marriott, Grand Ballroom North

Presiding:

T. Ben Hagler, Trustee

Participants:

Ralph Braught, D.O., Pella, Iowa

Hedley G. Ivany, Armdale-Halifax, Nova Scotia

Ted R. Osborn, President-elect

Earl M. Robertson, Issaquah, Washington

Emery E. Smola, Warwick, Virginia

1975-76 CLUB PRESIDENTS and SECRETARIES

(For clubs of 46 or more members)

Marriott, Grand Ballroom Center and South

Presiding:

Hilmar L. Solberg, Trustee

Participants:

C. T. Bush, Sr., Athens, Texas

Waldie E. Bushaw, Augusta Road, Greenville, South Carolina

Anton J. Kaiser, Farmingdale, New York

Ted R. Osborn, President-elect

Robert L. Stewart, Missoula, Montana

Tuesday Afternoon, June 24 (continued)

FORUMS (continued)

YOUTH SERVICES

Hyatt Regency, Falcon Room

Presiding:

Ernest Sturch, Jr., Trustee

Participants:

Harold W. Graafmeyer, Euclid, Ohio

Philip B. Robinson, Cypress, California

Sidney J. Smith, Santa Barbara, California

CIRCLE K CLUBS

Marriott, Tara Ballroom

Presiding:

Stephen H. Hart, Jr., Irvington, New York, Trustee

Participants:

Craig A. Miller, President, Circle K International

J. Walker Field, Fort Lauderdale Beach, Florida

Neil R. Gerhart, East Colorado Springs, Colorado

Dr. Kenneth Smith, Kitchener-Waterloo, Ontario

NEW CLUB BUILDING TECHNIQUES

Holiday Inn Downtown, Holiday Room

Presiding:

Jack P. Delf, Trustee

Participants:

Scott R. Brewer, Bethesda, Maryland

H. B. Calleja, M.D., Quezon City, Philippines

E. Dean Herring, Hereford, Texas

Stanley K. Johnson, Industrial Seattle, Washington

INTERNATIONAL RELATIONS W. Dale Waters, Midvale, Utah

Hyatt Regency, Stuart and York Rooms

Presiding:

Merald T. Enstad, Trustee

Participants:

Thomas J. Connelly, Brookline, Massachusetts

O. Edwin Loberg, Niagara Falls, Ontario

C. E. Thurston, Jr., Norfolk, Virginia

Thomas J. Trogon, Jr., Paris, Illinois

DISTRICT CHAIRMEN OF CITIZENSHIP SERVICES

Hyatt Regency, Tudor Room

Presiding:

Charles F. Moldenhauer, North Royalton, Ohio

Participants:

Dwight F. Gallivan, Bluffton, Indiana

A. F. Lough, Regina, Saskatchewan



Tuesday afternoon, June 24 (continued)

FORUMS (continued)

ADMINISTRATIVE TECHNIQUES FOR FRENCH-SPEAKING CLUBS

Hyatt Regency, Essex Room

Presiding:

Don Loiselle, Lakeshore, Montreal, Quebec

Participant:

Laurent Girouard, Saint Laurent, Montreal, Quebec

Evening

DISTRICT DINNERS AND RECEPTIONS

(Arranged by Respective Districts)

YOUTH DANCE

(Information available at Youth Tour Booth)

WEDNESDAY, JUNE 25

Morning

DELEGATE SESSION The OMNI

Presiding:

Roy W. Davis, President

Parliamentarian:

W. Donald Dubail, Past International Vice-President

8:00

MUSICAL PRELUDE

George Washington High School Stage Band, Danville, Virginia

Director: Thomas R. Huhn

8:30

CALL TO ORDER

INVOCATION

The Very Reverend David Collins

Dean, St. Philip Cathedral, Atlanta, Georgia

REPORTS

COMMITTEE ON CREDENTIALS

Edward C. Hammond, Chairman

COMMITTEE ON LAWS AND POLICIES

Ralph C. Keyes, Chairman

COMMITTEE ON RESOLUTIONS

John T. Roberts, Chairman

CONFERENCE ON NOMINATIONS

10:30

ELECTION OF OFFICERS

ADJOURNMENT

Wednesday afternoon, June 25

1:00

LUNCHEON CONFERENCE

District Secretaries and Treasurers

Hyatt Regency, York Room

Presiding:

William M. Eagles, M. D., Immediate Past President

1:30 - 2:30

SPEAKERS ON CONTEMPORARY ISSUES

Hyatt Regency, Phoenix Ballroom

"Planning For Retirement

Clifton W. Fichtner, American Association of Retired Persons,  
Washington, D. C.

Presiding: Maurice Gladman, Santa Ana, California, Vice-President

Marriott, Grand Ballroom

"Hypertension - One Major Problem We Can Lick"

Dr. Elliot Rapaport

President, American Heart Association

San Francisco, California

Presiding: Douglas Wasson, The Rampart Range, Colorado Springs,  
Colorado, Trustee

CANADIAN FORUM

Hyatt Regency, Lancaster Rooms A, B, C and D

"Canada's Immigration Challenge"

Presiding: J. Roger Flumerfelt, Montreal, Quebec

3:00 - 4:45

CONFERENCE FOR LIEUTENANT GOVERNORS-DESIGNATE

Hyatt Regency, Lancaster Rooms A, B, C and D

Presiding:

Maurice Gladman, Vice-President

Participant:

Ted R. Osborn, President-elect

FORUMS

1975-76 MAJOR EMPHASIS PROGRAM: THE YOUNGER YEARS

Hyatt Regency, Condor Room

Presiding:

Douglas Wasson, Trustee

Participants:

John P. Bradin, Rockledge, Florida

Ralph Braught, D. O., Pella, Iowa

Careth Ellingson, Coral Gables, Florida

Reed R. Harris, Fairfield, California

Anton J. Kaiser, Farmingdale, New York

Wednesday afternoon, June 25 (continued)

1975-76 MAJOR EMPHASIS PROGRAM: THE GREATER YEARS

Hyatt Regency, Falcon Room

Presiding:

Stephen H. Hart, Jr., Trustee

Participants:

Daniel J. Davis, Natick, Massachusetts

Clifton Fichtner, Washington, D. C.

Harry R. Hinson, Andalusia, Alabama

Joseph M. Sehee, Sugar House, Salt Lake City, Utah

Wednesday afternoon, June 25 (continued)

CITIZENSHIP SERVICES

Holiday Inn Downtown, Holiday Room

Presiding:

Carl F. Miller, Trustee

Participants:

Joe B. Chumley, Jr., Batesville, Arkansas

Dwight F. Gallivan, Bluffton, Indiana

Charles F. Moldenhauer, North Royalton, Ohio

CLUB MEETING PROGRAMS and MUSIC

Atlanta American, Grand Ballroom

Presiding:

E. B. McKittrick, Trustee

Participants:

Neil R. Gerhart, East Colorado Springs, Colorado

Verrollton C. Shaul, Champaign-Urbana, Illinois

Ray A. Stevens, North Platte, Nebraska

DISTRICT CHAIRMEN OF YOUTH SERVICES

Hyatt Regency, Stuart Room

Presiding:

Sidney J. Smith, Santa Barbara, California

Participants:

Philip B. Robinson, Cypress, California

Jack A. Tetamore, Rochester, New York

KEY CLUBS

Marriott, Tara Ballroom

Presiding:

Paul Chandler, Trustee

Participants:

Fess St. John, IV, President, Key Club International

Robert N. Stephenson, Hartselle, Alabama

Martin J. Young, West Side, Green Bay, Wisconsin

MEMBERSHIP GROWTH AND EDUCATION

Marriott, Grand Ballroom, Center and South

Presiding:

Stanley E. Schneider, Treasurer

Participants:

Mark H. Alexander, San Diego, California

Donald K. Enoch, North Wichita, Kansas

Charles S. Hogg, Americus, Georgia

John B. Murdock, Third District, New Orleans, Louisiana

Wednesday afternoon, June 25 (continued)

SUPPORT OF SPIRITUAL AIMS

Atlanta American, Terrace A and B

Presiding:

Ralph C. Keyes, Trustee

Participants:

Albert L. Cox, Sanford, North Carolina

E. Ralph Ivey, Rome, Georgia

Henry L. Myers, Jr., Louisville, Kentucky

Cecil L. Winn, Lee Circle, New Orleans, Louisiana

UNITED STATES BICENTENNIAL

Marriott, Hall of Nations

Presiding:

Darrell Coover, Washington, D. C.

Participant:

Louis M. Raskin, Program Liaison Officer, American Revolution  
Bicentennial Administration, Washington, D. C.

ADMINISTRATIVE TECHNIQUES FOR SPANISH-SPEAKING CLUBS

Hyatt Regency, French and Italian Rooms

Presiding:

Raymond G. Jeanes, Field Service Representative, Latin America

Participant:

Agustin Fuentes, Jr., Miami-Latin American, Florida

Wednesday Evening, June 25

CLOSING SESSION The OMNI

Presiding:

Roy W. Davis, President

7:30

MUSICAL PRELUDE

Thomasville Music and Drama Troupe, Thomasville, Georgia  
Director: Fred Allen

8:00

CALL TO ORDER

ANTHEMS

The Star-Spangled Banner  
O Canada

INVOCATION

Commissioner Ernest W. Holz,  
Territorial Commander of The Salvation Army, Atlanta, Georgia

1976 INTERNATIONAL CONVENTION INVITATION

The Honorable Bob Wilson,  
United States Congressman from California

REPORT OF COMMITTEE ON ELECTIONS

Donald C. Marble, Charleston, West Virginia,  
Chairman

PRESENTATION OF OFFICERS-DESIGNATE

T. R. Johnson, Capital City, Denver, Colorado  
Past President

REMARKS BY PRESIDENT-DESIGNATE AND  
PRESENTATION OF THEME AND OBJECTIVES  
OF KIWANIS INTERNATIONAL FOR 1975-76

Ted R. Osborn

FEATURE ENTERTAINMENT

Danny Davis and the Nashville Brass

BENEDICTION

Reverend Monsignor R. Donald Kiernan  
Pastor, St. Jude's Church, Atlanta, Georgia

AULD LANG SYNE

REPORT OF BOARD COMMITTEE ON KEY CLUBS  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 28, 1975

Place of Committee Meeting: General Office

Present: Members - Paul Chandler, Merald T. Enstad  
Chairman - Ted R. Osborn  
Staff Members - Gary R. McCord, Gerald R. Jindra  
Others - E. B. McKittrick, Ernest Sturch, Jr.

REVIEW OF DEPARTMENTAL BUDGET

The committee reviewed the departmental budget for Key Club and found it to be in order. There were no special concerns noted. The committee then reviewed the general statistics of the organization, which appear to be stabilizing for the first time in recent years, and was happy to note that 89% of the active clubs had paid their 1974-75 International dues. A final effort to get the remaining dues collected is being made before schools are out for the summer months.

KEY CLUB INTERNATIONAL BOARD MEETING

The committee received a report from the Board Committee Chairman relative to his official representation from the Board to the Key Club International Board of Trustees Meeting, February 22-24, 1975. The Chairman particularly noted the tremendous degree of poise and maturity that the young men of the Key Club International Board displayed and the very productive manner with which they carried out the meeting. He reported that they devoted a great deal of time and effort to developing their programs for the 50th Anniversary Year and their 32nd Annual Convention to be held in New Orleans, Louisiana, June 29-July 2, 1975.

The Chairman particularly expressed his commendation of Key Club President Fess St. John for not only the outstanding manner in which he handled this meeting but for the manner in which he has so capably led his peers throughout the year.

APPROVAL OF 1978 CONVENTION SITE

At their meeting, the Key Club Board selected Miami Beach, Florida as the site for their 1978 convention, after proper investigation by the staff. The committee has concurred with their decision and recommends same to the board.

Recommendation #1:

The committee recommends that the dates of July 2-5, 1978 at the Fontainebleau Hotel, Miami Beach, Florida be approved for the 1978 Key Club International Convention.

I move that recommendation 1 be adopted.

(adopted)



The committee also reviewed plans for the 1976 Key Club International Convention and has asked the staff to review all areas of concern with the possibility of moving the dates from July 4-7 back to June 27-30 in order to give Kiwanians attending their International Convention in San Diego, June 20-23, an opportunity to attend the Key Club International Convention in Anaheim, California.

#### 1975 KEY CLUB INTERNATIONAL CONVENTION

Plans for the 32nd Annual Key Club International Convention in New Orleans are moving along well. Anticipated attendance is expected to be slightly above normal. All efforts are being made to have a maximum amount of discipline control in as subtle a manner as possible. The speakers presently include: Kiwanis International President Roy Davis, Circle K International President Craig Miller and Miss Teenage America. The arrangements for other speakers are presently being finalized and it is hoped that arrangements for a top member of the Dallas Cowboys can be made.

#### REGIONAL TRAINING CONFERENCES

The committee also reviewed the plans and agenda for the Regional Training Conferences for newly elected Key Club Governors and District Administrators which will be held on the first three weekends in May in conjunction with Circle K. We are pleased with the plans and expect the meetings to be productive.

#### AMENDMENTS TO THE KEY CLUB INTERNATIONAL CONSTITUTION AND BYLAWS

The committee reviewed the proposed amendments to the International Constitution and Bylaws to be presented to the House of Delegates at the Key Club International Convention. The action of the delegates will then be submitted to the Kiwanis International Board for approval.

#### IMPLEMENTATION OF BOARD'S POSITION ON FEMALE MEMBERSHIP IN KEY CLUBS

The committee noted that there seemed to be every evidence of both an understanding and desire to cooperate with the Board's recent decision on the status of Key Club's membership as outlined to them in a recent communication by the Secretary, and feels that they are endeavoring to implement the decision throughout the organization. The committee recognized, however, that there are areas of concern and that some type of follow-up is needed to be done to more graphically restate the policy and how it is to be enforced for the coming year. The committee felt that, whenever it is indicated to the General Office that females are included as members of a Key Club, a letter be sent to both the District Kiwanis and Key Club officials by the Secretary of Kiwanis International, with copies to the Key Club in question and their sponsoring Kiwanis Club, advising them of the infraction and requesting the District's assistance in rectifying the situation. The communication would indicate that unless the situation was handled within a reasonable amount of time that the matter would be presented to both the Key Club and Kiwanis International Boards for consideration of possible charter revocation.

#### Recommendation #2:

The committee recommends that a joint communication by President Roy and Key Club President Fess be sent to the newly elected and appointed leadership of Key Club and Kiwanis Districts restating the policy of Kiwanis International in regard to female membership in Key Club and indicating

the procedures that will be followed should violations of this policy occur. The letter should also include information on Keywanette Clubs. Copies of this communique should also be sent to all 1975-76 Key Club Presidents in a general mailing in late August and to all 1975-76 Presidents of sponsoring Kiwanis Clubs in an appropriate mailing in September.

I move that recommendation 2 be adopted.

(adopted)

I move this report be received.

Respectfully submitted,

PAUL CHANDLER

MERALD T. ENSTAD

TED R. OSBORN, Chairman

REPORT OF BOARD COMMITTEE ON LAWS AND POLICIES  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meetings: April 28 and 29, 1975

Place of Committee Meetings: General Office

Present: Members - T. Ben Hagler, Hilmar L. Solberg  
Chairman - Ralph C. Keyes  
Staff Members - Fay H. McDonald, R. P. Merridew, L. A. Hapgood  
Other - Roy W. Davis

Amendments for Atlanta

The drafts of amendments sponsored by the Board as well as all other properly submitted amendments, have been prepared in the manner in which they would be printed. These are found in Exhibit A, attached to this report.

There have been editorial changes in some of the proposed amendments which were approved at the February 1975 Board Meeting. These changes have been incorporated in the appropriate amendments in Exhibit A and are as follows:

1. Proposed amendment #1 on Restructure of Board of Trustees.

These changes or additions have been made only for the purpose of clarification and do not change the principles upon which the restructure of the Board was adopted at the February 1975 Board Meeting.

- a. Part 1 b on amending Article VIII, Section 1, of the Constitution has an addition to sub-paragraph c and a new sub-paragraph d.
- b. In Part 2 a on amending Article XII, Section 3 g(2), there has been an addition in sub-paragraph b of the words "for election." The first section of sub-paragraph b therefore reads: "For the European Federation representation, the Conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board."
- c. A new addition has been added involving a change to Section 3 j of Article XII. This addition of the words "except, as otherwise provided in these bylaws," has been added to provide for the election of the specified Trustee candidate from the European Federation.
- d. Part 2 b on amending Article XII, Section 9, of the Bylaws is an editorial revision of Section 9 adopted at the February Board Meeting, and it was favorably reviewed by the Executive Committee on April 12 and 13, 1975, at Toronto.

Recommendation #1:

The committee recommends the adoption of proposed amendment #1 on the restructure of the Board of Trustees as delineated in Exhibit A, for presentation to the delegates in Atlanta.

I move that recommendation 1 be adopted.

(adopted)

2. Proposed amendment #8 contains a suggested wording of an amendment to Article IV, Section 2, of the Bylaws, as requested of this committee.

Recommendation #2:

The committee recommends the adoption of proposed amendment #8 as delineated in Exhibit A, for presentation to the delegates in Atlanta.

I move that recommendation 2 be adopted.

(adopted)

3. Proposed amendment #7 on discipline of a club in Exhibit A contains an editorial revision. The proposed new discipline procedure replacing current Sections 3 and 4 of Article IV of the Bylaws was adopted at the February Board Meeting. However, there is also a need to amend Article IV, Section 2, of the Constitution to eliminate from that section the right of appeal of a club during an International convention. This was favorably reviewed by the Executive Committee on April 12 and 13, 1975, at Toronto.

Recommendation #3:

The committee recommends the adoption of the proposed Article IV, Section 2, of the Constitution as delineated in Part 2 of amendment #7 in Exhibit A for presentation to the delegates in Atlanta.

I move that recommendation 3 be adopted.

(adopted)

4. Proposed amendment #11 on Life Member status in Exhibit A contains an editorial revision. The new section in the Bylaws creating life member status was adopted at the February Board Meeting. However, there is also a need to amend Article XII, Section 2, of the Constitution in order to eliminate the payment of International dues for any such life members. This was favorably reviewed by the Executive Committee on April 12 and 13, 1975, at Toronto.

Recommendation #4:

The committee recommends the adoption of proposed amendment to Article XII, Section 2, of the Constitution as delineated in Part 2 of amendment #11 in Exhibit A, for presentation to the delegates in Atlanta.

I move that recommendation 4 be adopted.

(adopted)

The committee calls your attention to the fact that there are five proposed amendments being submitted by clubs or districts. These are amendments 3, 4, 9, 10, 12 and 13 as contained in Exhibit A.

Recommendation #5:

The committee recommends that the Staff be authorized to arrange the sequence of presentation of the proposed amendments as in their judgment is best.

I move that recommendation 5 be adopted.

(adopted)

Revision of Policies re new definition of a federation

At the February 1975, meeting of the Board, a new definition of a federation was adopted and referred to this committee for insertion in the Policies.

Recommendation #6:

The committee recommends that the new definition of a federation adopted at the February 1975 Board Meeting be inserted verbatim as an addition following the introductory paragraph of paragraph M 1 (d) on Page D 7 of Policies.

I move that recommendation 6 be adopted.

(adopted)

Procedures on hearing in Atlanta re revocation of charters

Since the former Kiwanis Club of Great Neck, New York and the former Kiwanis Club of Cheyenne Mountain, Colorado Springs, Colorado have requested a hearing before the entire House of Delegates, your committee recommends the adoption of the following procedures in the conduct of this hearing.

Recommendation #7:

The committee recommends that the proposed amendment to permit clubs to admit women to club membership being submitted by the Kiwanis Club of Elk Grove, Illinois be presented prior to the speech by Dean Rusk on Tuesday morning; that the voting on this proposed amendment be by written ballot; that following the speech of Dean Rusk, the appeals of the former club of Great Neck, New York and the former club of Cheyenne Mountain, Colorado Springs, Colorado be heard; and that the total allotted time of these two appellants shall not exceed twenty minutes, providing that neither appealing party may use more than ten minutes of the total allotted time.

I move that recommendation 7 be adopted.

(adopted)

Re emphasis on Policy re solicitation by clubs

Recommendation #8:

The committee recommends that the next possible issue of the Club Clinic

section in The Kiwanis Magazine and the Bulletin for Kiwanis Officers contain a statement on the Policy restricting solicitation for funds, by clubs or districts as contained in Paragraph f on Page A 10 of the Policies.

I move that recommendation 8 be adopted.

(adopted)

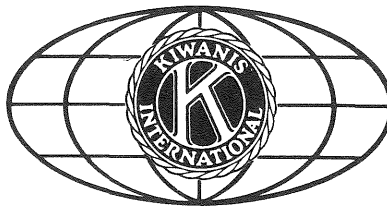
I move this report be received.

Respectfully submitted,

T. BEN HAGLER

HILMAR L. SOLBERG

RALPH C. KEYES, Chairman



# PROPOSED AMENDMENTS

to the Constitution and Bylaws of Kiwanis International

*Submitted to the Sixtieth Annual Convention*

*Atlanta, Georgia, June 22-25, 1975*

To All Kiwanis Clubs:

May 20, 1975

The following proposed amendments to the Constitution and Bylaws of Kiwanis International will be officially presented for action at the Annual Convention in Atlanta, Georgia, June 22-25, 1975. Proposed amendments one through seven will be presented for action at the House of Delegates session on Tuesday morning, June 24, and proposed amendments eight through fourteen will be presented for action at the House of Delegates session on Wednesday morning, June 25.

Copy of the proposed amendments is being sent to the secretary of each chartered club in accordance with provisions of Articles XVI and XVII of the Constitution. You will note that in the column parallel to the proposed amendments are included the sections and articles of the present Constitution and Bylaws referred to in the proposed amendments.

At the International Council meeting, October 1, 1974, Article I, Sections 1, 5 and 6 of the Bylaws were amended. Complying with Article XVI, Section 1, of the International Constitution, we are sending the amendments passed by the Council. The Constitution provides that amendments to the Bylaws passed by the Council shall remain in force unless disapproved at the next succeeding convention.

R.P. MERRIDEW  
Secretary

**PROPOSED AMENDMENT NO. 1  
TO THE INTERNATIONAL CONSTITUTION  
AND BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of two parts proposes to amend the Constitution and Bylaws of Kiwanis International in order to create a unified worldwide structure of the Board of Trustees. These proposed changes implement the principles of specified representation as contained in the Administrative Resolution adopted by the delegate body at the International Convention in Denver, Colorado, June 26, 1974, except with respect to Canadian representation which is still under study.

**Part 1-A**

Amend Article VII, Section 7, of the Constitution of Kiwanis International by deleting the entire present Section 7 and substituting therefore a new Section 7, as follows:

Section 7. The term of office of Trustees elected at each annual convention shall be two (2) years, except for those Trustees elected to fill vacancies as specified in Article XII, Sections 9 and 10, of the Bylaws.

**Part 1-B**

Amend Article VIII, Section 1, of the Constitution of Kiwanis International by adding the following paragraph:

The members of the Board of Trustees shall emanate from the following sources:

- a. One (1) member from the European Federation, except that, in a year when the European Federation presents a candidate for office above the level of Trustee, it shall not offer a candidate for the office of Trustee.
- b. A minimum of twelve (12) members from the United States.
- c. The remaining members of the Board of Trustees not specified in paragraphs a and b above may emanate from any district of Kiwanis International, provided however, that no district or federation may have more than one (1) member on the Board of Trustees at any one time.
- d. The effective date of this amendment shall be October 1, 1976.

**Part 2-A**

Amend Article XII, Section 3, of the Bylaws of Kiwanis International by deleting the entire present paragraphs a, b, e, f, g(2), and j, and substituting therefore new paragraphs a, b, e, f, g(2) and j, as follows:

- a. The conference shall consist of three (3) registered delegate representatives from each of the several districts and the European Federation selected by the majority vote of the duly registered delegates thereof at a meeting called by the Governor of such district or the Federation President, or in his absence by the most recent Past Governor or Federation President present at the convention, or in the absence of the Governor or Federation President and any Past Governor or Past Federation President, by the President of Kiwanis International. At said meeting the Governor or Federation President, or in his absence the most recent Past Governor or Past Federation President present at the convention, shall preside. If none of these officers be present, the delegates at said meeting shall select a chairman from among those in attendance. The chairman shall forthwith certify to the Secretary of Kiwanis International the names of the three (3) representatives selected.
- b. A majority of the registered delegates, including delegates-at-large, as shown by the report of the Committee on Credentials, shall constitute a quorum in the district or federation delegation.

**PRESENT PROVISIONS  
CONSTITUTION**

Article VII, Section 7

Section 7. At the Annual Convention for the year 1924, there shall be elected eight (8) Trustees, of whom six (6) shall serve for two (2) convention years and two (2) shall serve for one (1) convention year, and thereafter six (6) Trustees shall be elected annually. The term of office of all Trustees elected after the annual election in 1924 shall be two (2) years. Any vacancy existing in the Board of Trustees at the time of the Annual Convention shall be filled by the convention.

**CONSTITUTION**

Article VIII, Section 1

Section 1. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, the two (2) Vice-Presidents, Treasurer, and twelve (12) Trustees.

**BYLAWS**

Article XII, Section 3, paragraphs  
a, b, e, f, and g(2), and j

- a. The conference shall consist of three (3) registered delegate representatives from each of the several districts selected by the majority vote of the duly registered delegates thereof at a meeting called by the Governor of such district, or in his absence by the most recent Past Governor present at the convention, or in the absence of the Governor and any Past Governor, by the President of Kiwanis International. At said meeting the Governor, or in his absence the most recent Past Governor present at the convention, shall preside. If neither the Governor or any Past Governor shall be present the delegates of such district shall select a chairman of the district delegation to preside at said meeting. The chairman shall forthwith certify to the Secretary of Kiwanis International the names of the three (3) representatives selected.
- b. A majority of the registered delegates, including delegates-at-large, as shown by the report of the Committee on Credentials, shall constitute a quorum in the district delegation.



e. It shall be the duty of the Secretary of Kiwanis International at the second business session of the Annual Convention to announce to the convention the posting or publication, or both, of the complete list of the representatives to the conference called by the President.

f. The conference of said representatives shall be held on the second day of the Annual Convention at a time and place to be designated and announced to the convention. Two-thirds (2/3) of the representatives present shall constitute a quorum.

g. (2). The conference shall next proceed to consideration of candidates for the office of Trustee.

The Secretary of Kiwanis International shall have submitted to the conference upon its convening his certification of the number of Trustees from the United States and the European Federation to be elected by the current Annual Convention.

(a). For representation from the United States Districts, the conference shall submit to the Annual Convention all candidates for the office of Trustee suggested to it up to such number so certified by the Secretary plus three (3). In the event a lesser number is suggested to it, such number shall be submitted. If more candidates than such number plus three (3) are suggested to the conference, then the conference shall ballot, each delegate casting one (1) vote for one (1) candidate for each such office separately, and those candidates equaling the number of Trustees to be elected by the Annual Convention plus three (3) who receive the highest number of votes shall be submitted by the conference to the Annual Convention. In the event of the necessity for election of a Trustee for a one-year term (as in Section 10, following) the conference must submit at least one (1) candidate for each such one-year term but not more than two (2) candidates for each such one-year term.

(b). For the European Federation representation, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board. In the event of the necessity for election of a Trustee for a one-year term (as in Section 10, following) the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board.

j. Except, as otherwise provided in these Bylaws, nothing contained in this section shall be construed as limiting the right to make further nominations from the floor of the convention, provided the written consent of persons so nominated has been obtained.

#### **Part 2-B**

Amend Article XII, Section 9, of the Bylaws of Kiwanis International by deleting the entire present Section 9, and substituting therefore a new Section 9, as follows:

Section 9. In the event that a vacancy occurs in the Board of Trustees by reason of the election of a Trustee to some other office; and/or in the event that the representative from the European Federation, who shall be completing a term of office at any level, shall be elected to an office above the level of Trustee, the number of Trustees to be elected for a two-year term shall be reduced by one with that one Trustee to be elected for a one-year term. The procedure for filling such a vacancy, or vacancies, or such one-year term shall be as follows:

a. The presiding officer shall announce to the convention the total number of Trustees to be elected for the two-year term. He also shall announce the vacancy, or vacancies, or such one-year term to be filled, if any.

e. It shall be the duty of the Secretary of Kiwanis International at the second business session of the Annual Convention to announce to the convention the posting or publication, or both, of the complete list of the representatives selected by the districts to the conference called by the President.

f. The conference of representatives of the districts shall be held on the second day of the Annual Convention at a time and place to be designated and announced to the convention by the President. Two-thirds (2/3) of the representatives present shall constitute a quorum.

g. (2). The conference shall next proceed to consideration of candidates for the office of Trustee.

The Secretary of Kiwanis International shall have submitted to the conference upon its convening his certification of the number of Trustees to be elected by the current Annual Convention. The conference shall submit to the Annual Convention all candidates for the office of Trustee suggested to it up to such number so certified by the Secretary plus three (3). In the event a lesser number is suggested to it, such number shall be submitted. If more candidates than such number plus three (3) are suggested to the conference, then the conference shall ballot, each delegate casting one (1) vote for one (1) candidate for each such office separately, and those candidates equaling the number of Trustees to be elected by the Annual Convention plus three (3) who receive the highest number of votes shall be submitted by the conference to the Annual Convention. In the event of the necessity for election of a Trustee for a one-year term (as in Section 10 following) the conference must submit at least one candidate for each such one-year term but not more than two candidates for each such one-year term.

j. Nothing contained in this section shall be construed as limiting the right to make further nominations from the floor of the convention, provided the written consent of persons so nominated has been obtained.

#### **BYLAWS**

##### **Article XII, Section 9**

Section 9. In the event that a vacancy occurs in the Board of Trustees by reason of the election of a Trustee to some other office, such vacancy or vacancies shall be filled as follows:

a. The presiding officer shall announce to the convention the total number of Trustees to be elected for the two-year term. He shall also announce the vacancy, or vacancies, to be filled, if any.

*(continued on page 4)*

b. The delegates shall then vote for the number of Trustees to be elected for the two-year term, no more and no less.

c. Trustees shall be elected by the vote of the delegates present and voting, and the nominees receiving the largest number of votes so cast shall be declared elected Trustees for the announced number of two-year terms, and those nominees receiving the next largest number of votes respectively shall be declared elected Trustees to fill the remaining vacancy, or vacancies, if any; or the specified one-year term, if any, as defined in this section.

#### **Part 2-C**

Amend Article XII, Section 10, of the Bylaws of Kiwanis International by deleting the entire present Section 10, and substituting therefore a new Section 10, as follows:

Section 10. In case of any vacancy or vacancies occurring in the Board of Trustees during the first year of a two-year term, thus necessitating the election of a Trustee at the next International Convention for a one-year term, the Secretary of Kiwanis International shall inform all district governors and the European Federation President, that an election for the said one-year term will be held at the first International Convention after the vacancy has been created, and that nominations may be submitted in accordance with procedures outlined in Section 3 g(2) in this Article. Such nominations to be presented to the Annual Convention by the Conference on Nominations. The delegates shall then vote for the number of Trustees to be elected for the one-year term.

#### **Part 2-D**

Amend Article XIII of the Bylaws of Kiwanis International by creating a new Section 5 and by renumbering current Sections 5, 6, 7, 8, and 9 as Sections 6, 7, 8, 9, and 10.

Section 5. When, due to election results, the European Federation is not represented on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the said Federation shall certify to the Secretary of Kiwanis International the name of its nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two-years.

### **PROPOSED AMENDMENT NO. 2 TO THE INTERNATIONAL BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment proposes to increase the amount of the annual subscription price of The Kiwanis Magazine from \$2.00 to \$3.00.

Amend Article XVIII, Section 3, of the Bylaws of Kiwanis International by deleting the entire present Section 3, and substituting therefore a new Section 3, as follows:

Section 3. The subscription price of the official publication of Kiwanis International in the United States and Canada shall be three dollars (\$3.00) per annum, to be paid in semi-annual installments, due on the first day of the first and seventh months of each administrative year, and payable not later than sixty (60) days thereafter. Billing shall be based upon the membership of the respective clubs as shown in their semi-annual reports to Kiwanis International as of the last day of the twelfth and sixth months of each administrative year. The official publication of Kiwanis International may be made available to Kiwanis clubs in bulk orders of ten (10) or more copies at a cost to be determined by the Board of Trustees of Kiwanis International for distribution to Key Club and Circle K members only.

b. The delegates shall then vote for the number of the Trustees to be elected for the two-year term, no more and no less.

c. Trustees shall be elected by the vote of the delegates present and voting, and the six nominees receiving the largest number of votes so cast shall be declared elected Trustees for the two-year term, and those nominees receiving the next largest number of votes respectively shall be declared elected Trustees to fill the vacancy or vacancies, if any, occurring during the election.

#### **BYLAWS**

##### **Article XII, Section 10**

Section 10. In case of any vacancy or vacancies occurring in the Board of Trustees during the first year of a two-year term, thus necessitating the election of a Trustee at the next International Convention for a one-year term, the Secretary of Kiwanis International shall inform the district governors of the several districts that an election for the said one-year term will be held at the first International Convention after the vacancy has been created and that all districts may nominate a candidate for said one-year term, such nominations to be presented to the Conference on Recommendations for Nominations. The delegates shall then vote for the number of Trustees to be elected for the one-year term.

#### **BYLAWS Article XIII**

### **PRESENT PROVISIONS**

#### **BYLAWS**

##### **Article XVIII, Section 3**

Section 3. The subscription price of the official publication of Kiwanis International in the United States and Canada shall be two dollars (\$2.00) per annum, to be paid in semi-annual installments, due on the first day of the first and seventh months of each administrative year, and payable not later than sixty (60) days thereafter. Billing shall be based upon the membership of the respective clubs as shown in their semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of each administrative year. The official publication of Kiwanis International may be made available to Kiwanis clubs in bulk orders of ten (10) or more copies at a cost to be determined by the Board of Trustees of Kiwanis International for distribution to Key Club and Circle K members only.

**PROPOSED AMENDMENT NO. 3  
TO THE INTERNATIONAL CONSTITUTION  
AND BYLAWS**

Submitted by the Kiwanis Club of Elk Grove, Illinois.

This amendment consisting of two parts proposes to amend the Constitution and Bylaws of Kiwanis International to permit individual Kiwanis clubs to receive women into membership.

**Part 1**

Amend Article V, Section 4, of the Constitution of Kiwanis International by deleting the entire present Section 4, and substituting therefore a new Section 4, as follows:

**Section 4. Active Membership.**

- a. The active membership of this club shall consist of men and/or women of good character and community standing, residing or having other community interests within the area of this club.
- b. The active membership of this club shall be composed of a cross section of those who are engaged in recognized lines of business, vocation, agriculture, institutional or professional life; or who having been so engaged, shall have retired. The number of members in any one given classification shall not exceed twenty percent (20%) of the total active membership.
- c. No man or woman shall be eligible to membership in this club who holds membership (other than honorary) in any other Kiwanis club or service club of like character.
- d. An active member shall pay a membership fee and annual membership dues, and shall be entitled to all the privileges of this club.

**Part 2**

Amend Article II, Sections 1 and 4 of the Bylaws of Kiwanis International by deleting the Sections 1 and 4, and substituting therefore new Sections 1 and 4, as follows:

**Section 1. Active Membership.**

- a. Any man or woman possessing the qualifications prescribed in Article V, Section 4, of the Constitution of Kiwanis International may be elected to active membership in a chartered club.
- b. No man or woman shall be eligible to membership in a club who holds membership (other than honorary) in any other Kiwanis club or other service club of like character.
- c. An active member of a chartered club shall pay a membership fee and annual membership dues, and shall be entitled to all privileges of the club.

**Section 4. Honorary Membership.**

- a. Any man or woman who has performed some distinguished public service and who is not an active, privileged, or senior member of a chartered club may be elected as an honorary member of said club for the period of one (1) year and thereafter may be re-elected from year to year.
- b. An honorary member shall pay neither membership fee nor annual membership dues, and shall be entitled to all privileges of the club except those of voting and holding office.

**PRESENT PROVISIONS**

**CONSTITUTION  
Article V, Section 4**

**Section 4. Active Membership.**

- a. The active membership of this club shall consist of men of good character and community standing residing or having other community interests within the area of this club.
- b. The active membership of this club shall be composed of a cross section of those who are engaged in recognized lines of business, vocation, agriculture, institutional or professional life; or who having been so engaged, shall have retired. The number of members in any one given classification shall not exceed twenty percent (20%) of the total active membership.
- c. No man shall be eligible to membership in this club who holds membership (other than honorary) in any other Kiwanis club or service club of like character.
- d. An active member shall pay a membership fee and annual membership dues, and shall be entitled to all the privileges of this club.

**BYLAWS**

**Article II, Sections 1 and 4**

**Section 1. Active Membership.**

- a. Any man possessing the qualifications prescribed in Article V, Section 4, of the Constitution of Kiwanis International may be elected to active membership in a chartered club.
- b. No man shall be eligible to membership in a club who holds membership (other than honorary) in any other Kiwanis club or other service club of like character.
- c. An active member of a chartered club shall pay a membership fee and annual membership dues, and shall be entitled to all privileges of the club.

**Section 4. Honorary Membership.**

- a. Any man who has performed some distinguished public service and who is not an active, privileged, or senior member of a chartered club may be elected as an honorary member of said club for the period of one (1) year and thereafter may be re-elected from year to year.
- b. An honorary member shall pay neither membership fee nor annual membership dues, and shall be entitled to all privileges of the club except those of voting and holding office.

## **PROPOSED AMENDMENT NO. 4 TO THE INTERNATIONAL CONSTITUTION**

Submitted by the New Jersey District and supported by the Wisconsin-Upper Michigan District Board of Trustees.

This amendment proposes to raise the maximum amount, from \$8.00 to \$10.00, which a district shall be permitted to adopt for all district charges other than convention registration fees paid by those in attendance.

Amend Article XII, Section 3, of the Constitution of Kiwanis International by deleting the entire present Section 3, and substituting therefore a new Section 3, as follows:

Section 3. Each member club shall pay to the district with which it is affiliated, for each and every member, with the exception of honorary members, a sum of at least one dollar (\$1.00) and not exceeding ten dollars (\$10.00) per annum, such amount to include all district charges other than registration fees paid by those in attendance at district conventions or conferences; and which shall be payable annually or semi-annually as fixed by the district bylaws. If these dues are payable annually, they shall be due on the first day of the first month of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown on their semi-annual reports to Kiwanis International as of the last day of the twelfth month of the administrative year; if payable semi-annually, they shall be due on the first day of the first and seventh months of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of the administrative year respectively.

## **PROPOSED AMENDMENT NO. 5 TO THE INTERNATIONAL BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of three parts proposes to eliminate club territorial limits and to remove all such references in the Bylaws of Kiwanis International.

### **Part 1**

Amend Article 1, Section 4, of the Bylaws of Kiwanis International by deleting the entire present Section 4, and substituting therefore a new Section 4, as follows:

Section 4. A chartered club shall hold one weekly meeting on such day and at such place as shall be determined by the Board of Directors. It may hold such other meetings as the Board of Directors or membership may desire.

### **Part 2**

Amend Article III, Section 2, of the Bylaws of Kiwanis International by deleting the entire present Section 2, and substituting therefore a new Section 2, as follows:

Section 2. The Board of Trustees shall determine when and where each prospect club may be built.

### **Part 3**

Amend Article III, Section 4, of the Bylaws of Kiwanis International by deleting the entire present Section 4, and substituting therefore a new Section 4, as follows:

Section 4. Application for the building of a Kiwanis club shall be made on the standard petition form as adopted by the Board of Trustees, which petition shall be duly signed by ten (10) men eligible for active membership in the prospective club and shall be approved by the District Governor in whose district the club is to be built. The said petition shall be forwarded to the Secretary of Kiwanis International for action by the Board of Trustees.

## **PRESENT PROVISIONS**

### **CONSTITUTION Article XII, Section 3**

Section 3. Each member club shall pay to the district with which it is affiliated, for each and every member, with the exception of honorary members, a sum of at least one dollar (\$1.00) and not exceeding eight dollars (\$8.00) per annum, such amount to include all district charges other than registration fees paid by those in attendance at district conventions or conferences; and which shall be payable annually or semi-annually as fixed by the district bylaws. If these dues are payable annually, they shall be due on the first day of the first month of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown on their semi-annual reports to Kiwanis International as of the last day of the twelfth month of the administrative year; if payable semi-annually, they shall be due on the first day of the first and seventh months of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of the administrative year respectively.

## **PRESENT PROVISIONS**

### **BYLAWS Article I, Section 4**

Section 4. A chartered club shall hold one weekly meeting on such day and at such place as shall be determined by the board of directors. It may hold such other meetings as the board of directors or membership may desire. All regular club meetings, except for special events, shall be held within the territorial limits of such club, unless special permission be granted by the Board of Trustees of Kiwanis International because of unusual circumstances.

### **BYLAWS Article III, Section 2**

Section 2. The Board of Trustees shall determine the territorial limits of each prospective club and of each chartered club.

### **BYLAWS Article III, Section 4**

Section 4. Application for the building of a Kiwanis club shall be made on the standard petition form as adopted by the Board of Trustees, which petition shall be duly signed by ten (10) men eligible for active membership within the territorial limits of the prospective club and shall be approved by the District Governor in whose district the club is to be built. The said petition shall be forwarded to the Secretary of Kiwanis International for action by the Board of Trustees.

## **PROPOSED AMENDMENT NO. 6 TO THE INTERNATIONAL BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment proposes to require a written ballot only where there are two or more candidates for the same office.

Amend Article XII, Section 5, of the Bylaws of Kiwanis International by deleting the entire present Section 5, and substituting therefore a new Section 5, as follows:

Section 5. The voting shall be by ballot only where there are two or more candidates for the same office. Ballots shall be numbered consecutively. No delegate or delegate-at-large shall be allowed to vote unless his name appears on the delegate list mentioned in Section 4. Upon adoption, this amendment shall be given immediate effect.

## **PROPOSED AMENDMENT NO. 7 TO THE INTERNATIONAL CONSTITUTION AND BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of two parts proposes to amend the Constitution and Bylaws of Kiwanis International to give the final authority to the Board of Trustees in disciplining a club.

### **Part 1**

Amend Article IV, Sections 3 and 4, of the Bylaws of Kiwanis International by deleting the entire present Sections 3 and 4 and substituting therefore a new Section 3, as follows and renumbering Section 5 as Section 4.

Section 3. (a) Any member club that fails to conform to the Constitution and Bylaws of Kiwanis International, or that otherwise engages in or permits the name of Kiwanis to be used in connection with any activity which impugns the good name of Kiwanis, may have its charter revoked or suspended by a two-thirds (2/3) vote of the entire Board of Trustees.

(b) When charges of violations or nonconformity are filed against a member club, the matter shall be referred forthwith to the Executive Committee.

(c) The Executive Committee is hereby empowered to immediately suspend the said club by a majority vote of the entire committee obtained either in person, by mail, telegram, or telephone, if the grounds are reasonably established. During such period of suspension the club shall be regarded as not in good standing.

(d) When a suspension is put into effect by the said Executive Committee, notice of such suspension and copies of the complaint or complaints which were the basis of the committee's action shall be sent by registered mail to the last reported President and Secretary of the club involved, and said club shall be advised by said notice, which may be signed by any member of the Executive Committee and by the Secretary of Kiwanis International, that it is entitled to a hearing before the Board of Trustees of Kiwanis International at the next regularly scheduled meeting. Date, time and place of hearing shall be clearly specified.

(e) At such hearing, the club, with legal counsel if desired, may be heard under such conditions as may be previously established by the Board of Trustees.

(f) Action to revoke or suspend a charter shall be taken prior to the termination of the Board session at which such hearing is held, and said action shall require a two-thirds (2/3) vote of the entire Board of Trustees.

## **PRESENT PROVISIONS**

### **BYLAWS**

#### **Article XII, Section 5**

Section 5. The voting shall be by ballot. Ballots shall be numbered consecutively. No delegate or delegate-at-large shall be allowed to vote unless his name appears on the delegate list mentioned in Section 4.

## **PRESENT PROVISIONS**

### **BYLAWS**

#### **Article IV, Sections 3 and 4**

Section 3. Any member club that fails to conform to the Constitution or Bylaws of Kiwanis International or that fails otherwise to conform to the accepted standards for chartered clubs, may have its charter and membership herein suspended or revoked, or may be otherwise disciplined, by a two-thirds (2/3) vote of the entire Board of Trustees; provided that a copy of the charges with a notice of the hearing thereon shall have been sent by registered mail by the Secretary of Kiwanis International to the last reported president and secretary of the club thirty (30) days before the said hearing.

Section 4. If the Board of Trustees shall suspend or revoke the charter and membership of any chartered club or shall otherwise discipline any such club, the Secretary of Kiwanis International shall send, by registered mail within fifteen (15) days, a notice of such action to the last reported president and secretary of said club; and the club, within sixty (60) days from the date of mailing such notice, may file with the Secretary of Kiwanis International written notice of appeal, which shall be considered and decided at the next convention of Kiwanis International. Upon final determination of revocation of the charter, and if the club is incorporated, said corporation shall be dissolved in accordance with local statutes; or in the event the corporation is not dissolved within one hundred and twenty (120) days, Kiwanis International has the right to petition and obtain proper orders of dissolution.

(g) The decision so reached shall be forwarded to the last reported club President and Secretary by Registered Mail, and the District Governor and Lieutenant Governor shall be provided with copies and requested to enforce whatever action becomes necessary.

(h) In case of revocation of the charter, all appropriate legal steps shall be taken to dissolve the club in accordance with applicable statutes; and the charter of the said club shall be recovered by appropriate district officers and transmitted to the Secretary of Kiwanis International.

## **Part 2**

Amend Article IV, Section 2, of the Constitution of Kiwanis International by deleting the entire present Section 2, and substituting therefore a new Section 2, as follows:

**Section 2.** Any member club that fails to conform to the provisions of the Constitution or Bylaws, may have its charter and membership herein suspended or revoked by action of the Board of Trustees in the manner prescribed in the Bylaws.

## **CONSTITUTION**

### **Article IV, Section 2**

Section 2. Any member club that fails to conform to the provisions of the Constitution or Bylaws, may have its charter and membership herein suspended or revoked by action of the Board of Trustees. If any club charter or membership shall be suspended or revoked, such club shall have the right of appeal to the next succeeding convention of Kiwanis International in the manner prescribed in the Bylaws, and the action of the convention shall be final and binding.

Proposed Amendments 8,9, and 10 involve the same concept of local and district autonomy, and each of them propose to amend Article IV, Section 2, of the Bylaws of Kiwanis International.

## **PROPOSED AMENDMENT NO. 8 TO THE INTERNATIONAL BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment proposes to provide clubs with certain rights to function in accordance with local customs and traditions.

Amend Article IV, Section 2, of the Bylaws of Kiwanis International by deleting the entire present Section 2, and substituting therefore a new Section 2, as follows:

**Section 2.** Chartered clubs may participate in lotteries, raffles, drawings, or other games of chance, provided they are not in contravention of the laws, mores, customs, and traditions of the country, of the state, or the province in which the clubs exist, and provided further that the District Board of Trustees or the governing authority of non-districted clubs shall have given prior approval for the utilization of lotteries, raffles, drawings, or other games of chance to be employed in fund raising activities. Such approval so granted does not constitute official endorsement of such activities by Kiwanis International. Nothing contained herein shall permit any chartered Kiwanis club by its activities to impugn the good name of Kiwanis. Should violations occur, appropriate disciplinary action may be taken in accordance with the Bylaws of Kiwanis International.

## **PRESENT PROVISIONS**

### **BYLAWS**

#### **Article IV, Section 2**

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing, or game of chance for the purpose of raising funds, or shall employ a lottery, drawing, raffle, or game of chance in connection with any fund-raising activity, or engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis; provided that a drawing for attendance or door prizes shall not be prohibited during a regular club meeting when confined to Kiwanis membership and when not in violation of laws, rules and regulations of jurisdictional civil authorities. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this article.

**PROPOSED AMENDMENT NO. 9  
TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Club of Severna Park, Maryland.

This amendment proposes to provide clubs with certain rights to function in accordance with local customs and traditions.

Amend Article IV, Section 2, of the Bylaws of Kiwanis International by deleting the entire present Section 2, and substituting therefore a new Section 2, as follows:

**Section 2.** Kiwanis Clubs may participate in activities consistent with the laws, mores, customs, and traditions of the district in which the clubs exist, provided such activities are not in conflict with the Constitution, Bylaws or Policies of Kiwanis International or unless prohibited by action of the District Board of Trustees. Nothing contained herein shall permit any chartered Kiwanis club by its activities to impugn the good name of Kiwanis. Should violations occur, appropriate disciplinary action may be taken in accordance with the Bylaws of Kiwanis International.

**PROPOSED AMENDMENT NO. 10  
TO THE INTERNATIONAL BYLAWS**

Submitted by the Eastern Canada and the Caribbean District Board of Trustees.

This amendment proposes to provide clubs outside of the United States with certain rights to function in accordance with local customs and traditions.

Amend Article IV, Section 2, of the Bylaws of Kiwanis International by adding at the end of present Section 2, the following sentence:

Except that, Kiwanis Clubs outside the United States may participate in activities consistent with the laws, mores, customs, and traditions of the area in which the clubs exist, provided such activities are not in conflict with the Objects of Kiwanis or prohibited by action of their District Board of Trustees.

**PRESENT PROVISIONS**

**BYLAWS**

**Article IV, Section 2**

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing or game of chance for the purpose of raising funds, or shall employ a lottery, drawing, raffle, or game of chance in connection with any fund-raising activity, or engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis; provided that a drawing for attendance or door prizes shall not be prohibited during a regular club meeting when confined to Kiwanis membership and when not in violation of laws, rules and regulations of jurisdictional civil authorities. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this article.

**PRESENT PROVISIONS**

**BYLAWS**

**Article IV, Section 2**

Section 2. No chartered club shall sponsor or participate in any manner in a lottery, raffle, drawing, or game of chance for the purpose of raising funds, or shall employ a lottery, drawing, raffle, or game of chance in connection with any fund-raising activity, or engage directly or indirectly in any activity which may impugn or reflect unfavorably on the good name of Kiwanis; provided that a drawing for attendance or door prizes shall not be prohibited during a regular club meeting when confined to Kiwanis membership and when not in violation of laws, rules and regulations of jurisdictional civil authorities. Clubs violating the provisions of this section may have their charter revoked or be otherwise disciplined as prescribed by the Board of Trustees, pursuant to the provisions of Sections 3 and 4 of this article.

**PROPOSED AMENDMENT NO. 11  
TO THE INTERNATIONAL CONSTITUTION AND  
BYLAWS**

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of two parts proposes to amend the Constitution and Bylaws of Kiwanis International to create a life member status and to eliminate payment of International dues for club members having life member status.

**Part 1**

Amend Article II of the Bylaws of Kiwanis International by creating a new Section 5, and by renumbering current Sections 5 and 6 as Sections 6 and 7.

Section 5. (a) Any Kiwanian in good standing holding active, privileged, or senior membership may be granted life member status on payment of a fee of one hundred fifty dollars (\$150.00) to Kiwanis International in not more than three (3) annual installments. No life member status shall become effective until said fee is paid in full.

(b) Upon a Kiwanian's attaining the status of life member, his club is thereby relieved of any further dues obligation to Kiwanis International for that member. The member's financial obligations to his local club and district, including his subscription to The Kiwanis Magazine and the premium payable to defray the cost of the General Comprehensive Liability Insurance, shall remain intact.

(c) Such life member status shall be in force during the time an individual holding it is a member of any affiliated Kiwanis club.

(d) The quota of life members available in any administrative year shall be under the control of the Board of Trustees of Kiwanis International.

**Part 2**

Amend Article XII, Section 2, of the Constitution of Kiwanis International by deleting the entire present Section 2, and substituting therefore a new Section 2, as follows:

Section 2. Each member club shall pay to Kiwanis International for each and every member, with the exception of those holding life member status and honorary members, the sum of six dollars (\$6.00) per annum in semi-annual installments, due on the first day of the first and seventh months of the administrative year, and payable not later than sixty (60) days thereafter. These dues shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last of the twelfth and sixth months of the administrative year. One dollar (\$1.00) of these annual dues shall be allocated for international extension.

The monies to be paid to Kiwanis International under this section by each new club admitted to membership in Kiwanis International during any fiscal year shall be prorated according to the unexpired portion of the installment period in which said club was completed.

**PRESENT PROVISIONS**

BYLAWS  
Article II

**CONSTITUTION  
Article XII, Section 2**

Section 2. Each member club shall pay to Kiwanis International for each and every member, with the exception of honorary members, the sum of six dollars (\$6.00) per annum in semi-annual installments, due on the first day of the first and seventh months of the administrative year, and payable not later than sixty (60) days thereafter. These dues shall be based upon the membership of the respective clubs as shown by their semi-annual reports to Kiwanis International as of the last of the twelfth and the sixth months of the administrative year. One dollar (\$1.00) of these annual dues shall be allocated for international extension.

The monies to be paid to Kiwanis International under this section by each new club admitted to membership in Kiwanis International during any fiscal year shall be prorated according to the unexpired portion of the installment period in which said club was completed.



## **PROPOSED AMENDMENT NO. 12 TO THE INTERNATIONAL CONSTITUTION**

Submitted by the Kiwanis Club of The Kingsway, Greater Toronto, Ontario.

This amendment proposes to add the word "international" to the sixth Object of Kiwanis International.

Amend Article II, Section 1, of the Constitution of Kiwanis International by deleting the entire wording of the sixth Object and substituting therefore a new wording of the sixth Object, as follows:

To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism, and international good will.

## **PROPOSED AMENDMENT NO. 13 TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Club of Fort Myers-Edison, Florida.

This amendment proposes to permit a club not otherwise represented to elect a past lieutenant governor of the division as its representative at an International Convention.

Amend Article IX, Section 9, of the Bylaws of Kiwanis International by deleting the entire present Section 9, and substituting therefore a new Section 9, as follows:

Section 9. Each chartered club in good standing shall, at the time of electing its delegates for a convention as herein specified, choose two (2) alternates, designated as alternate number one (1) and alternate number two (2), who will serve in the numerical order certified, for either of the two (2) delegates of the club, if either or both of such delegates shall be absent from the convention. Each delegate and alternate shall be an active, privileged, or senior member in good standing of the chartered club he represents, or occupy the office of lieutenant governor, or be a past lieutenant governor, of the division of which the club is a member, or occupy the office of district secretary in which case the lieutenant governor and a past lieutenant governor may represent any one club each in their division not otherwise represented, or the district secretary may represent any one club in his district not otherwise represented by two delegates; and they shall be elected by such clubs not less than sixty (60) days prior to the date of any Annual Convention, and not less than twenty (20) days prior to the date of any special convention, and their election shall be evidenced by a certificate duly authenticated by the president and the secretary of the club. In the event any chartered club shall fail to certify the election of its delegates and alternates as herein set forth, then the Committee on Credentials shall have the right to determine as to the seating of the delegates or alternates for such chartered club.

## **PROPOSED AMENDMENT NO. 14 TO THE INTERNATIONAL CONSTITUTION**

Submitted by the Board of Trustees of Kiwanis International.

This amendment consisting of two parts proposes to specifically exclude the sixty day filing requirement of proposed amendments to the Constitution and Bylaws of Kiwanis International upon the part of the Board of Trustees, but does not change the requirement that all proposed amendments be mailed to all clubs at least thirty days prior to the convention.

### **PRESENT PROVISIONS**

#### **CONSTITUTION**

##### **Sixth Object of Article II, Section 1**

To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism, and good will.

### **PRESENT PROVISIONS**

#### **BYLAWS**

##### **Article IX, Section 9**

Section 9. Each chartered club in good standing shall, at the time of electing its delegates for a convention as herein specified, choose two (2) alternates, designated as alternate number one (1) and alternate number two (2), who will serve in the numerical order certified, for either of the two (2) delegates of the club, if either or both of such delegates shall be absent from the convention. Each delegate and alternate shall be an active, privileged or senior member in good standing of the chartered club he represents, or occupy the office of lieutenant governor for the division of which the club is a member, or occupy the office of district secretary in which case the lieutenant governor may represent any one club in his division not otherwise represented or the district secretary may represent any one club in his district not otherwise represented by two delegates; and they shall be elected by such clubs not less than sixty (60) days prior to the date of any Annual Convention, and not less than twenty (20) days prior to the date of any special convention, and their election shall be evidenced by a certificate duly authenticated by the president and the secretary of the club. In the event any chartered club shall fail to certify the election of its delegates and alternates as herein set forth, then the Committee on Credentials shall have the right to determine as to the seating of the delegates or alternates for such chartered club.

(continued on page 12)

## Part 1

Amend Article XVI, Section 1, of the Constitution of Kiwanis International by deleting the entire present Section 1, and substituting therefore a new Section 1, as follows:

Section 1. Bylaws for the government of Kiwanis International, not inconsistent with this Constitution, shall be enacted and may be amended from time to time, as provided in Article IX of this Constitution; or at a convention of Kiwanis International by a majority vote of the delegates and delegates-at-large present and voting. Proposed amendments to the Bylaws to be voted on at a convention (except those passed by the International Council and those initiated by the Board of Trustees) shall be received by the Secretary at least sixty (60) days prior to the date of the convention. The Secretary shall send a copy of all proposed amendments, as well as all amendments passed by the International Council, to the secretary of each chartered club, not later than thirty (30) days prior to the date of the convention. Amendments to the Bylaws passed by the International Council shall remain in force unless disapproved at the next succeeding convention.

## Part 2

Amend Article XVII, Section 1, of the Constitution of Kiwanis International by deleting the entire present Section 1, and substituting therefore a new Section 1, as follows:

Section 1. Amendments to this Constitution shall be made only at a convention of Kiwanis International by a two thirds (2/3) vote of the delegates and delegates-at-large present and voting. Proposed amendments (except those initiated by the Board of Trustees) shall be received by the Secretary of Kiwanis International at least sixty (60) days prior to the date of the convention. The Secretary shall send a copy of all proposed amendments to the secretary of each chartered club not later than thirty (30) days prior to the date of the convention.

## PRESENT PROVISIONS

### CONSTITUTION

#### Article XVI, Section 1

Section 1. Bylaws for the government of Kiwanis International, not inconsistent with this Constitution, shall be enacted and may be amended from time to time, as provided in Article IX of this Constitution; or at a convention of Kiwanis International by a majority vote of the delegates and delegates-at-large present and voting. Proposed amendments to the Bylaws to be voted on at a convention (except those passed by the International Council) shall be received by the Secretary at least sixty (60) days prior to the date of the convention. The secretary shall send a copy of all proposed amendments, as well as of all amendments passed by the International Council, to the secretary of each chartered club, not later than thirty (30) days prior to the date of the convention. Amendments to the Bylaws passed by the International Council shall remain in force unless disapproved at the next succeeding convention.

### CONSTITUTION

#### Article XVII, Section 1

Section 1. Amendments to this Constitution shall be made only at a convention of Kiwanis International by a two-thirds (2/3) vote of the delegates and delegates-at-large present and voting. Proposed amendments shall be received by the Secretary of Kiwanis International at least sixty (60) days prior to the date of the convention. The Secretary shall send a copy of all proposed amendments to the secretary of each chartered club not later than thirty (30) days prior to the date of the convention.

## AMENDMENTS

### TO THE BYLAWS OF KIWANIS INTERNATIONAL ADOPTED BY THE INTERNATIONAL COUNCIL Chicago, Illinois, October 1, 1974

#### AMENDMENT NO. 1

Amend Article I, Section 1, of the Bylaws of Kiwanis International by rewording the section as follows:

Section 1. The officers of a chartered club shall be a president, the immediate past president, one or more vice-presidents, a treasurer, and a secretary. If desired by any club, there may also be a president-elect, an assistant treasurer or an assistant secretary, or all three. These officers, together with at least five (5) directors, shall constitute the board of directors. They must be active, privileged, or senior members in good standing. The duties of the officers and of the board of directors shall be such as are prescribed in the club bylaws.

#### AMENDMENT NO. 2

Amend Article I, Sections 5 and 6, of the Bylaws of Kiwanis International by rewording the sections as follows:

Section 5. A chartered club shall hold its annual meeting and election of officers and directors not earlier than the first meeting in April and not later than the second meeting in May. The officers shall serve for one (1) year or until their successors are duly elected and qualified. The directors shall serve for the term prescribed in the Club Bylaws or until their successors are duly elected and qualified. The terms of the officers and the directors shall begin on the first day of October.

Section 6. The president and secretary of each chartered club shall, before the fifteenth day of June of each year, certify to the Secretary of Kiwanis International the names of the officers elected to serve in the ensuing year.

## PREVIOUS PROVISIONS

### Article I, Section 1

Section 1. The officers of a chartered club shall be a president, the immediate past president, one or more vice-presidents, a treasurer, and a secretary. If desired by any club, there may also be a president-elect, an assistant treasurer or an assistant secretary, or all three. These officers, together with at least seven (7) directors, shall constitute the board of directors. They must be active, privileged, or senior members in good standing. The duties of the officers and of the board of directors shall be such as are prescribed in the club bylaws.

### Article I, Sections 5 and 6

Section 5. A chartered club shall hold its annual meeting and election of officers and directors not earlier than the first meeting in April and not later than the second meeting in June. The officers shall serve for one (1) year or until their successors are duly elected and qualified. The directors shall serve for the term prescribed in the Club Bylaws or until their successors are duly elected and qualified. The terms of the officers and the directors shall begin on the first day of October.

Section 6. The president and secretary of each chartered club shall, before August first of each year, certify to the Secretary of Kiwanis International the names of officers elected to serve in the ensuing year.

REPORT OF BOARD COMMITTEE ON LEADERSHIP AND COUNCIL  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 29, 1975

Place of Committee Meeting: General Office

Present: Members - Stephen H. Hart, Jr.; Ernest Sturch, Jr.  
Chairman - T. Ben Hagler  
Staff - Percy H. Shue, L. A. Hapgood  
Others - Ted R. Osborn, Paul Chandler, Douglas Wasson

Conference for Governors-elect, Atlanta, June 21

At Atlanta, the Saturday Conference for Governors-elect will follow the same basic plan as was followed last year: a morning session, beginning at 8:30, with governors-elect only; a noon luncheon for governors-elect, International Committee chairmen, the Board Committee, and their wives; and an afternoon session for Governors-elect with district secretaries in attendance.

The primary faculty will be 1975-76 International Committee chairmen, assisted by the President-elect, the Board Committee on Leadership and Council, and the staff. The focus will be upon 1975-76 programming.

The tentative agenda is attached as Exhibit A.

Council Meeting, Atlanta, June 22

The Council will convene at 8:15 on Sunday morning in Atlanta for breakfast and meeting. The program will follow the same plan as in recent years.

The agenda, regarded as final, is attached as Exhibit B.

Administrative Techniques Forums, Atlanta

As the tentative Official Convention Program indicates, there are eight afternoon forums which can be broadly classified as administrative techniques forums and thus especially related to leadership education: the five Forums on Administrative Techniques on Monday afternoon, the two Forums for 1975-76 Club Presidents and Secretaries on Tuesday afternoon, and the Conference for Lieutenant Governors-designate on Wednesday afternoon.

New district secretaries will receive their initial instruction on Sunday afternoon under staff direction. At this point, we anticipate eight new district secretaries for 1975-76.

### Fall Council Meeting, October 5-7

While the tentative agenda for the October meeting of the Council will be first reviewed at our meeting in Atlanta, the Committee is in agreement that the basic plan of the 1974 Council be followed in principle: three key sessions on Monday and Tuesday, devoted to the subjects of motivation, communication, and problem solving; and a business session on Tuesday morning. The International Committee chairmen will have a separate conference on Monday afternoon, beginning with an orientation of the total group on effective committee operations and closing with smaller groups of chairmen and staff grouped according to major areas, such as growth, community service, and sponsored youth.

The president-elect and the staff, meanwhile, will be exploring the matter of securing outside speakers or discussion leaders for the Sunday and Monday sessions.

### Evaluating 1975-76 Leadership Education Conferences

In an effort to be able to make a more precise evaluation of our leadership education conferences in terms of use of leadership education materials, the content of agenda, faculty performance, and other elements of planning and implementation, the Committee has adopted a Conference Evaluation Report form for distribution this summer to district and club leadership. This form is basically a check-off form, requiring little time to complete. The information to be provided can easily be tabulated and should prove more valuable to next year's Committee than general evaluations received in letters.

An additional step in evaluation will be a visit to two district Conferences for Lieutenant Governors-designate this summer by the Director of Communications Services, as previously directed by the Board. He will attend as an observer and communicate his evaluations to the Committee.

### Evaluation of Conference for Governors-elect, February 5-6, 1975

All correspondence from current governors-elect has confirmed the judgment of the Committee and the staff that the February Conference for Governors-elect was most successful from every standpoint. We have received several suggestions for improvement but no complaints of any kind. At this point, we would be inclined to recommend to next year's Committee that the same basic schedule and agenda be followed.

### Audiovisual Materials for Leadership Education

As the Committee indicated to the Board in February, the staff has developed a brief but pointed slide/cassette presentation on "The Responsibilities of the President-designate" for use by the lieutenant governor-designate in instructing club presidents this summer. This has now been produced and stocked; distribution to lieutenant governors-designate will be made through governors-elect at their Conferences for Lieutenant Governors-designate this summer. The production of the original and the duplication of cassettes and slides needed for this distribution to all lieutenant governors has been completed at a cost of \$1500.

Although the best evaluation of this presentation will have to be made after it has been used as intended, the Committee does strongly believe that it should be the beginning of a series of such audiovisual presentations, perhaps one produced each year. To that end, as a Committee we have begun the listing of priority subjects for additional presentations, although we are not ready at this time to present such a list to the Board. We mention this in part because we would welcome from any Board member his own recommendation as to one or more subjects which appear to him to be especially worthy of consideration in the event that such a plan is adopted for succeeding years.

The Committee will meet in Atlanta to have a final review of Atlanta conferences and to offer the Committee's recommendations regarding the fall Council agenda.

The Committee has no formal recommendations to make to the Board.

I move this report be received.

Respectfully submitted,

STEPHEN H. HART, JR.

ERNEST STURCH, Jr.

T. BEN HAGLER, Chairman

CONFERENCE FOR GOVERNORS-ELECT

Atlanta, Georgia

Top Ballroom East  
Top of The Mart -  
Merchandise Mart

Saturday - 8:30 A.M.  
June 21, 1975

A G E N D A

SATURDAY, June 21, 1975

8:30 A.M. - OPENING

Presiding: Ted R. Osborn, President-elect

Call to Order

Invocation

Introductions

MORNING CONFERENCE

Presiding: Trustee T. Ben Hagler, Chairman of the Board  
Committee on Leadership and Council

Plan of the Session - T. Ben Hagler

Looking forward to October 1 - Ted R. Osborn

The K Family - Kiwanis, Circle K and Key Club

Circle K Clubs: Plans for the Year - Neil R. Gerhart,  
Chairman, Circle K

Key Clubs: Plans for the Year - Robert N. Stephenson,  
Chairman, Key Clubs

The Major Emphasis Programs for 1975-76 - Anton J. Kaiser,  
Chairman, Major Emphasis Programs

Citizenship Services - Charles F. Moldenhauer, Chairman,  
Citizenship Services

Youth Services - Sidney J. Smith, Chairman, Youth Services

Support of Spiritual Aims - Henry L. "Les" Myers, Chairman,  
Support of Spiritual Aims

International Relations - C. E. "Pete" Thurston, Jr., Chairman,  
International Relations

Maintaining and Enhancing the Kiwanis Image -

Public Relations: Good, Bad and Indifferent - Darrell  
Coover, Chairman, Public Relations

Special Programs as Image Builders - R. P. Merridew,  
Secretary

Resolutions - Richard J. Leahy, Chairman, Committee on  
Resolutions

Question and Answer Period

Adjournment of the Morning Session

LUNCHEON AND CONFERENCE SESSION

Presiding: Ted R. Osborn, President-elect

Hosts: President-elect Ted R. Osborn and Della  
Board Committee on Leadership and Council and Wives

Guests: Governors-elect and Wives  
International Committee Chairmen and Wives

12:00 Noon - LUNCHEON (Top Ballroom West, Top of The Mart  
Merchandise Mart)

Call to Order

Prayer of Thanks

Introductions

Kiwanis Protocol - Robert F. Weber, Past International  
President

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Following the Luncheon, the wives of the Governors-elect  
will meet with Della Osborn in the Sierra Room

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2:00 P.M. - AFTERNOON CONFERENCE

(District Secretaries in Attendance)

Presiding: T. Ben Hagler, Trustee

Planning for an Outstanding Year of Growth Worldwide:

Opening Statement - Ted R. Osborn, President-elect

(At this point, the Conference will break into two sections)

Section A: Growth - Worldwide East (BORDEAUX ROOM 1)

Presiding: Stephen H. Hart, Jr., Trustee

Membership - John B. Murdock, Chairman, Membership  
Growth and Education - Worldwide East

New Clubs - Hedley G. Ivany, Chairman, New Club Building -  
Worldwide East

Section B: Growth - Worldwide West (BORDEAUX ROOM 2)

Presiding: Ernest Sturch, Jr., Trustee

Membership - Donald K. Enoch, Chairman, Membership  
Growth and Education - Worldwide West

New Clubs - C. T. Bush, Sr., Chairman, New Club Building -  
Worldwide West

3:30 P.M. - RETURN TO THE GENERAL SESSION

Presiding: T. Ben Hagler, Trustee

Educational Conferences: Questions and Answers -  
T. Ben Hagler

Distribution and Mailing Schedule: Final Plan -  
Fay H. McDonald, Director, Administrative Services

Presidential Visits - John L. McGehee, Director, Public  
Relations

The K. E. T. Program -

The Fall Meeting of the International Council - L. A. Hapgood,  
Associate Secretary

Question and Answer Period

Adjournment of the Conference

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WEDNESDAY, June 25, 1975

2:00 P.M. - CLOSING SESSION

Presiding: Ted R. Osborn, President-elect

Question and Answer Workshop for Governors-elect  
(Tudor Room - Hyatt Regency)

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AGENDA FOR INTERNATIONAL COUNCIL  
Atlanta, Georgia  
June 22, 1975 - 8:15 A.M.  
Roy W. Davis, President, Presiding

ANTHEMS

Verrollton C. "Vic" Shaul, Director of Convention Music

INVOCATION

E. Ralph Ivey, Chairman, Committee on Support of Spiritual Aims

BREAKFAST

DEVOTIONS

Presiding - T. Ben Hagler, Trustee

Scripture Readings

Old Testament - Stephen H. Hart, Jr., Trustee

New Testament - Ernest Sturch, Jr., Trustee

Devotions - Maurice Gladman, Vice President

Musical Selection - Eldon G. Gillespie, Casa Grande, Arizona

GREETINGS FROM THE PRESIDENT

Roy W. Davis

THE CONVENTION PROGRAM

Mark A. Smith, Jr., Chairman, Board Committee on Convention

REMARKS ON CONVENTION MUSIC

Verrollton C. "Vic" Shaul, Director of Convention Music

GROUP SINGING

KIWANIS ELECTION PROCEDURE

William M. Eagles, M.D., Chairman, Conference on Nominations

DISCUSSION

CONVENTION RESOLUTIONS

John T. Roberts, Chairman, Committee on Resolutions

PROPOSED AMENDMENTS TO THE INTERNATIONAL CONSTITUTION AND BYLAWS

Ralph C. Keyes, Chairman, Board Committee on Laws and Policies

DISCUSSION

REPORTS

Jack A. Tetamore, Chairman, Worldwide East

Mark H. Alexander, Chairman, Worldwide West

Committee on Membership Growth and Education

Scott R. Brewer, Chairman, Worldwide East

Stanley K. Johnson, Chairman, Worldwide West

Committee on New Club Building

DISCUSSION

MAJOR EMPHASIS PROGRAM

Anthony M. Mettler, Member, Committee on Major Emphasis Programs

ADJOURNMENT

REPORT OF BOARD COMMITTEE ON MEMBERSHIP GROWTH & EDUCATION  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 27, 1975

Place of Committee Meeting: General Office

Present: Members - Jack P. Delf and Carl F. Miller  
 Chairman - James C. Brooks  
 Staffmen - R. A. Misch, L. A. Hapgood  
 Others - Paul Chandler, E.B. McKitrick, Stanley E. Schneider,  
 Hilmar L. Solberg

Review of Trend Membership Figures for the First Six Months of the 1974-75  
Administrative Year

New Member Add and Percentage Factors for the Period Ending March 31, 1975

Membership Comparisons Over the Last Ten Year Period

The Board Committee reviewed the above topics as they pertained to membership statistics. It was the feeling of the Committee that the Secretary's Report gave a very clear picture of the growth of Kiwanis for the first six-months of this administrative year. The Board Committee received a report on the growth of the 30 districts comprising the United States and Canada over the last ten-year period. The main reason for using the thirty district in making this comparison is that there has been constant growth in Extension and the European Federation in this period of time.

<u>DATE</u>	<u>GAIN</u>	<u>(LOSS)</u>
12/31/65	3,559	
12/31/66		( 883)
12/31/67	331	
12/31/68	47	
9/30/69	158	
9/30/70		(5,150)
9/30/71		(1,875)
9/30/72	86	
9/30/73	2,559	
9/30/74	1,984	

These comparative figures give only a small indication of the effect of the 30% New Member Add Program, since its inception in the 1971-72 administrative year. The last appreciable gain before this program was in the Golden Anniversary year of 1965. Therefore the Committee strongly urges the continued promotion and implementation of the 30% New Member Add Program in future administrative years.

Report on Training Assistance to be Given to Selected Districts for the 1975-76 Administrative Year

The Board Committee received a report on the districts selected to receive assistance in the training of Lieutenant Governors in membership growth. The districts are California-Nevada-Hawaii, Illinois-Eastern Iowa and Texas-Oklahoma.

Review of Proposed Regional Training Program for Lieutenant Governors

The Committee received a report on the planning to date for a Regional Training Program for Lieutenant Governors and District Chairmen of the committees for which the training was applicable.

As the Board knows, this is a pilot program which had been approved for a previous year by the Board and due to the time element in the administrative year could not be properly prepared.

Recommendation #1:

The committee recommends that the proposed pilot regional training program be approved.

I move that recommendation 1 be adopted.

(adopted)

The plans now call for this meeting to be held in a central location in the Eastern portion of the United States in the latter part of October 1975. Lieutenant Governors and district chairmen from the following districts will be invited to attend: New Jersey, New York, New England, Pennsylvania, and Eastern Canada and the Caribbean. Attendance will be voluntary and travel expenses will be assumed by the participants. The meeting will be a one day session, preferably a Saturday, which will insure a large attendance.

The basic plan of the meeting will be to train Lieutenant Governors and district chairmen in growth and administrative techniques. After the pilot program is held it will be evaluated to determine if professional training of this type should be expanded to other areas.

Comments Received from District Chairmen of the Committees on Membership Growth and Education Pertaining to the Mid-Year Progress Reports.

The Board Committee reviewed comments received from District Chairmen about their committee functioning within a district. Members of the Board Committee expressed concern at the lack of training District Chairmen receive about the duties and responsibilities of their position in the district. The Board Committee strongly urges that in the training of Governors-elect that it be stressed that district chairmen have a clear understanding of district procedures such as funds available and avenues of communication within the district with clubs.

Progress on the Development of a New Program to Aid Clubs in the Retention of Membership

The Board Committee received the first draft of "Operation S.A.M." Stimulate - Activate - Members. This program is being developed to give clubs a basic outline to follow in conserving manpower. (Attached as Exhibit #1)

The Committee discussed ways of promoting and structuring this program such as the inclusion in the K.E.T. Program, training of Governors-elect in Atlanta and future training of Lieutenant Governors and club presidents.

Recommendation #2:

The committee recommends: 1) that the program "Operation S.A.M." be implemented. 2) that the necessary materials be prepared by the staff for the training of the Governors-elect at the International Convention in Atlanta. 3) that support material in the training of Lieutenant Governors and club presidents be prepared for the 1975-76 Administrative Year and 4) that K.E.T. tapes be produced on "Operation S.A.M."

I move that recommendation 2 be adopted.

(adopted)

Review of Promotional Materials prepared to Date and Future Plans

The Board Committee reviewed the promotional materials that have been prepared to date to aid in the growth of clubs. These materials were the brochures - "Facts for Members, Prospective Members and Friends" - "What's the Best Investment You Can Make?" and the Theme Folders for the 1975-76 Administrative Year.

The committee then discussed ways of implementing the total promotional and educational materials available to clubs. It was the feeling of the committee that there is an immediate need for visual aids to augment the K.E.T. series of tapes relating to possibly four emphasis areas such as growth, orientation, service projects and administration of clubs.

Recommendation #3:

The committee recommends that \$3,000.00 be provided to do the preliminary work to develop a series of visual aids to assist clubs in growth, orientation, service projects and administration.

I move that recommendation 3 be adopted.

(adopted and referred to Finance Committee)

Staff Recommendations Relating to Membership Growth and Education

The Board Committee discussed planning for the 1975-76 Administrative Year, ways of best promoting the programs of growth and the development of a calendar of events to be prepared for growth and conservation. This will eliminate possible

conflicts with district planning of programs of growth and conservation and gives districts, divisions and clubs adequate time to properly prepare, so that the best possible results will be realized from these programs.

The committee discussed at some length the necessity of setting attainable growth goals for Kiwanis International, fully realizing that growth is the lifeline of any organization if it is to remain a vibrant force in the world. It was the feeling of the committee that these growth goals should encompass a five-year period, giving enthusiasm to the leadership of Kiwanis to keep striving for greater growth each year. A prime example of this is what has transpired in new club building in recent years with each year becoming a record breaker. This same philosophy applies to the total growth of the organization.

Recommendation #4:

The Committee recommends the adoption of a five-year membership growth program with a goal of 300,000 dues paying members at the end of the 1979-80 administrative year. The Committee feels that this goal can be obtained through the continued implementation of the 30% New Member Add Program, the S.A.M. Program, and other similar programs which may be developed during the five-year period. As guidelines for each administrative year, it is recommended that growth goals be established in order to increase the annually reported official total number of dues-paying members by:

4,000 members in 1975-76  
5,000 members in 1976-77  
6,000 members in 1977-78  
7,000 members in 1978-79  
8,000 members in 1979-80

I move recommendation 4 be adopted.

(adopted)

I would like to thank all the members of the Committee, Staff and others who assisted in the development of this report.

I move this report be received.

Respectfully submitted,

JACK P. DELF

CARL F. MILLER

JAMES C. BROOKS, Chairman

OPERATION S. A. M.

STIMULATE

ACTIVATE

MEMBERS

Much emphasis has been placed on growth, and rightfully so. But how many clubs are concerned about the member's growth and activity in Kiwanis? The IMAGE the club projects in the community and to the member. The value of each member to the club.

Here are the most common problems in clubs today that are responsible for member deletions - LISTEN to what deleted club members had to say about their club:

- Did not get anything from attending
- Did not listen to fresh ideas
- Did not like meeting place or meals
- Did not think club officers were responsive
- Did not care if they attended meetings
- Did not receive information on how the club functions
- Did not have an induction ceremony
- Did not meet other members or get a warm greeting
- Did not get assigned to an active committee
- Did not know what the club does or how it is involved in the community
- Did not take an interest in the member, his business or family

In other words these men did not know what Kiwanis is or does in their communities

Is this happening in your club?

Mr. President - You, as the number one Kiwanian in your club can help prevent member deletions.

How? Communicate with each member of your club - know their thoughts and interests - use their abilities and available time.

USE OPERATION S. A. M.

STIMULATE

ACTIVATE

MEMBERS

Appoint a member of your club as the key man of Operation S.A.M. to assist you in your year of leadership.

Explain to him that your desire is to have your club project the best possible image not only in the community, but to each member. That effective public relations within your club places equal attention on every member.

In order for a club to be able to retain manpower, all members must continue to be inspired by Kiwanis, knowledgeable in Kiwanis, and involved in service; otherwise, they become potential deletions.

Here is how to stimulate and activate members:

You, as club president through your key man of Operation S.A.M. should make certain that your club will:

Have good, diversified service projects and programs throughout the year. Listen to fresh new ideas, invite each member to be a guest at a Board meeting.

Make sure that the meeting place lends stature to the club and that the membership receives the best possible meal for the cost.

Assure that club officers and directors are properly trained, knowledgeable in Kiwanis and responsive to club members.

Contact a member by phone or by an attendance reminder card when he misses more than one meeting.

Instruct each new member on club procedures and functions and have continuing Kiwanis education for all members.

Give each new member an induction ceremony that is warm, friendly, but, above all, impressive.

Have a reception committee that greets all members, prospective members and guests warmly, introduces them and sees that they are seated for the meeting.

See that each committee is active, and each member involved in a committee of his prime interest which brought him into Kiwanis.

Report to the membership once each month on what the club is doing and how the funds are expended in community service work - informed members can take pride in what the club is doing.

Know every member's ability, his business or professional background and family - use every member's ability - his business or professional background might make him an excellent program for your club - have ladies nights, family picnics and outings so that all members and their families get to know each other.

A Kiwanian will be enthusiastic about his club if his experience as a member has been good for him.

Operation S. A. M. is a basic outline for you, as club president and for your key man to work with, it can be augmented in any way that would benefit your club. Have your chairman take a survey of the membership of your club based on the points listed above. Know what your membership is thinking and their desires for their club and community.

The Kiwanian who becomes active does so because he feels that he belongs, that he is welcome, that other members like him and is recognized by his club for his contribution to his community.

USE OPERATION S. A. M.    STIMULATE - ACTIVATE - MEMBERS ! !

REPORT OF BOARD COMMITTEE ON NEW CLUB BUILDING  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 29, 1975

Place of Committee Meeting: General Office

Present: Members - Merald T. Enstad, Ernest Sturch, Jr.  
 Chairman - Stanley E. Schneider  
 Staff Member - Alonzo J. Bryan

1. Revocation of Charters

The committee reviewed information provided by the Staff relating to the proposed revocation of charters and the following twenty-nine (29) charters are recommended to the Board for revocation:

East Walker County, Alabama	Heber Springs, Arkansas
*Fairfax, Alabama	Alma, Nebraska
Oneonta, Alabama	Hillside, New Jersey
Eastridge, San Jose, California	Churchville, New York
Lake Merritt, Oakland, California	Hood River, Oregon
San Marino, California	Terrace, British Columbia
**International Airport, Honolulu, Hawaii	*West Phoenix, Arizona
*Chavigny, Trois Rivieres Ouest, Quebec	Dumas, Texas
Suncoast, Clearwater, Florida	Fort Worth-Benbrook, Texas
White, Georgia	Irving, Deaf No. 1, Texas
Maryville, Illinois	Northeast Dallas, Texas
Smithville, Tennessee	Clinton-Hub City, Oklahoma
Southern Hills, Shreveport, Louisiana	Elk City-Gas Capitol, Oklahoma
Olivette, Missouri	Oklahoma City-Shephard Mall, Oklahoma
Platte City, Missouri	
*Members joined other Kiwanis clubs	**Charter being retired, members joined another club

Recommendation #1:

The committee recommends that the charters of the above listed twenty-nine (29) clubs be revoked.

I move that recommendation 1 be adopted.

(adopted)

2. New Club Building Statistics 1974-75

One hundred and sixty-six (166) new Kiwanis clubs have been organized this year. This compares to one hundred and forty-three (143) for the same period in 1973-74; and one hundred and twenty-five (125) in 1972-73.

One hundred and twenty-three (123) new clubs have been organized in the twenty-eight (28) districts comprising the United States; nine in the two (2) Canadian



Districts; one (1) in the Andean District; three (3) in the New Zealand District; seven (7) in the Philippines District; three (3) in non-districted areas; and twenty (20) in the European Federation.

Three thousand eight hundred and twenty-four (3,824) new members have been brought into Kiwanis through the formation of these 166 new Kiwanis clubs.

The Carolinas District is having an excellent year in the extension of Kiwanis to new areas, with the organization of fifteen (15) new clubs. The all-time record of sixteen (16) new Kiwanis clubs in the Carolinas District, established in 1924, should be equaled on Thursday, May 1.

Lieutenant Governor Leslie H. Garner of the Carolinas District has completed eleven (11) new clubs in his division. He has three (3) additional clubs scheduled for organization before the end of May.

The Texas-Oklahoma District has organized twelve (12) new clubs; Kentucky-Tennessee, Nebraska-Iowa, New York, and Pennsylvania Districts eight (8) each; Florida, Pacific Northwest, and Philippines Districts seven (7) each.

The committee reviewed the potential in each district and 1974-75 should be another great year in the building of new Kiwanis clubs.

### 3. Award Recognition - Atlanta

In keeping with the action taken at the February Meeting of the Board all recipients of the Davis Cup Award are to be recognized on the platform during the Tuesday morning session of the International Convention in Atlanta. Chairmen Scott R. Brewer and Stanley K. Johnson will also be included in the group to be recognized by President Roy. The committee discussed the advisability of a special recognition award to the Lieutenant Governor with the outstanding record in organizing new clubs by the time of the opening of the convention.

#### Recommendation #2:

The committee recommends that a special recognition award be presented to the Lieutenant Governor with the outstanding record in organizing new Kiwanis clubs by the date of the opening of the convention.

I move that recommendation 2 be adopted.

(adopted)

The committee considered potential problems that could exist when several new Kiwanis clubs are organized in a division. The growth in new clubs in Division 7 of the Carolinas District, with eleven (11) new clubs, is an example. This current situation is being handled within the district and the committee concurs with this procedure.

The Progress Report of Scott R. Brewer, Chairman Worldwide East, and Stanley K. Johnson, Chairman Worldwide West is attached as Exhibit A.

It is noted in the Progress Report of the Chairmen that it would be of great assistance to the lieutenant governors and interested club presidents to have the names, addresses, and telephone numbers of the Field Service Representatives included in the Kiwanis International Directory.

Recommendation #3:

The committee recommends that the names, addresses, and telephone numbers of the Field Service Representatives be included in the next issue of the Kiwanis International Directory and in all future directories.

I move that recommendation 3 be adopted.

(adopted)

All members of the committee are aware of the importance of the contacts with the districts by the Board Counselors in helping to bring about the successful new club growth to date.

The committee requests that each Counselor once again, between now and the convention, personally contact the governor and thank him for his leadership in the record of growth to date, and encourage him to contact his team of lieutenant governors to bring to completion all new clubs currently under way, and those being considered.

5. Reactivated Clubs

The following three (3) clubs have been removed from the "not meeting" lists and restored to active status since the February Meeting of the Board:

Ashland, Massachusetts  
Miracle Mile, Los Angeles, California  
Steelville, Missouri

The committee is pleased with the reactivation of these three (3) clubs and would encourage all concerned to continue this most important activity.

I move this report be received.

Respectfully submitted,

MERALD T. ENSTAD

ERNEST STURCH, JR.

STANLEY E. SCHNEIDER, Chairman

PROGRESS REPORT ON NEW CLUB BUILDING

SCOTT R. BREWER, Chairman, Worldwide East

STANLEY K. JOHNSON, Chairman, Worldwide West

To properly assess the achievements of Kiwanis New Club Building to date, one must evaluate both the weaknesses and the strengths. Believing that the positive must always supersede the negative, we will do a summation in that order.

Past experience has proven that if new Kiwanis clubs are to be built in a district, the Governor must provide the necessary leadership. This can only come through advance planning, motivation of his team of lieutenant governors, close working relationship with the district chairman, and a continuing follow-up throughout the administrative year. A quick look at the New Club Building Scoreboard will reveal the districts receiving this leadership.

The support given and work accomplished by the Field Service Staff is good. So much more appreciated when you become aware of the varied circumstances that confront them when working with volunteers. No amount of money could repay these men for their dedication to the position. Many days start at 5:30 A.M. and last to 10:00 P.M. or later.

In some areas of the United States, the Field Service Representative has too large a territory to service satisfactorily. Additions to the Staff should be provided, as the budget will permit.

Several lieutenant governors have suggested that the name, address and telephone number of the Field Service Representative should be available, both to them and to interested club presidents. Perhaps this information could be included in the Kiwanis International Directory.

The Davis Cup Award has proven to be a real incentive program. As soon as a lieutenant governor has completed his first new club, his efforts turn almost immediately to forming a second club, so as to be an award recipient.

On the negative side one of the disappointing factors is the lack of interest and cooperation of some of the lieutenant governors. Many feel they have other responsibilities than for growth within the division.

There are district chairmen who are not familiar with their assignments.

It would appear that many club presidents are not New Club Building motivated. This is due to the lack of incentive provided, and acknowledgment of the place of new clubs in the growth picture.

No responses have been received from contacts with the six (6) Overseas Councils.

As we look to the future, and if Kiwanis is to continue its growth through the extension to new areas, more emphasis must be placed on the potential service to communities that is made possible through the additional manpower available through new Kiwanis clubs.

The 301 Kiwanis clubs built last year are now beginning to establish themselves in their communities. This year, over 150 new Kiwanis clubs are beginning to find their place in their respective communities.

Only through the strength of motivation and follow-up by the District Governor, and his lieutenant governors and district chairman, will the goals of building new clubs be accomplished.

REPORT OF BOARD COMMITTEE ON OVERSEAS EXTENSION  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 29, 1975

Place of Committee Meeting: General Office

Present: Members - Jack P. Delf, Stanley E. Schneider, Mark A. Smith, Jr.,  
Hilmar L. Solberg  
Chairman - William M. Eagles, M.D.  
Staff Members - Alonzo J. Bryan, Robert M. Detloff, Raymond Jeanes,  
L. A. Hapgood  
Others - Ted R. Osborn, Paul Chandler, Merald T. Enstad, T. Ben Hagler,  
Stephen H. Hart, Jr., Carl F. Miller, Ernest Sturch, Jr.,  
Douglas Wasson

The committee heard a report by Associate Secretary L. A. Hapgood concerning the staff representation of Kiwanis in Australia and New Zealand. The committee thanked him for the report and directed the staff to proceed in securing a replacement for the current staffman assigned to these areas, while recognizing the past contributions to Kiwanis by him.

The committee then reviewed a "Working Paper on the Question of Growth in Overseas Extension" prepared by L. A. Hapgood. Review of this paper served as background for several recommended changes in the Overseas Extension Policies.

Recommendation #1:

The committee recommends that Overseas Policy II, A be changed to: "Kiwanis may be extended to new areas only upon prior approval of the Board of Trustees of Kiwanis International when it is determined that it is economically feasible and we can offer services of leadership, education, and administration to which they are entitled," and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

I move that recommendation 1 be adopted.

(adopted and Laws and Policies Committee concurred)

Recommendation #2:

The committee recommends that Overseas Policy II, B, 1 be deleted and Policies II, B, 2, 3, and 4 be renumbered II, B, 1, 2, and 3 respectively, and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

I move that recommendation 2 be adopted.

(adopted and Laws and Policies Committee concurred)

Recommendation #3:

The committee recommends that Overseas Policy II, B, 5 be deleted and Policies II, B, 6, 7, and 8 be renumbered 4, 5, and 6 respectively, and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

I move that recommendation 3 be adopted.

(adopted and Laws and Policies Committee concurred)

The committee next reviewed other suggestions for updating or revising the Overseas Policies as made by the Department of Extension. Since practice has proven the impossibility of applying Policy II, F, 6, the committee makes the following recommendation:

Recommendation #4:

The committee recommends that Overseas Policy II, F, 6 be deleted, and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

I move that recommendation 4 be adopted.

(adopted and Laws and Policies Committee concurred)

In order to make the Overseas Policies correspond to the recently revised Constitution and Bylaws, the committee agreed to the following:

Recommendation #5:

The committee recommends that Overseas Policy II, D, 4 (b) be changed to: "(b) It shall hold weekly meetings," and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

I move that recommendation 5 be adopted.

(adopted and Laws and Policies Committee concurred)

Since the term "Provisional District" is no longer used, the committee recommends:

Recommendation #6:

All references to "provisional districts" in Kiwanis International World Secretariat Policy II, C, 4 be changed to "district(s)," and that this be referred to Laws and Policies to be placed properly in Policy Guides for the World Secretariat.

I move that recommendation 6 be adopted.

(adopted and Laws and Policies Committee concurred)

In light of the consensus that the stipulation that at least five clubs in any region are needed to form a district as stated in Overseas Extension Policy II, M, 2 (c) (1) is often unrealistic and to still allow the Board discretion in creating new overseas districts the committee agreed to:

Recommendation #7:

The committee recommends that Overseas Policy II, M, 2 (c) (1) be changed to: "(1) The overseas countries shall be divided into regions that are basically capable of having a sufficient number of clubs in the future to form a Kiwanis district. Upon the official organization of a sufficient number of clubs, a district may be constituted at the discretion of the Kiwanis International Board," and that this be referred to Laws and Policies to be placed properly in Policy Guides for Overseas Extension.

I move that recommendation 7 be adopted.

(adopted and Laws and Policies Committee concurred)

The committee agreed that Policy II, G, 3 (b) is often not applicable because of the varying political boundaries of overseas countries and therefore recommends:

Recommendation #8:

The committee recommends that Overseas Policy II, G, 3 (b) be deleted and that this be referred to Laws and Policies for removal from Policy Guides for Overseas Extension.

I move that recommendation 8 be adopted.

(adopted and Laws and Policies Committee concurred)

The committee reviewed a letter received from Masao Fujiyama, Secretary of the Kiwanis Council of Japan, asking when Kiwanis International will be ready to admit Japan as a district. In light of the fact that Japan has 758 Kiwanians in eight well established clubs and has great potential for growth, the committee recommends:

Recommendation #9:

The committee recommends that the Board offer the Kiwanis Council of Japan district status, if they so wish after the ramifications of district status are fully explained to them, that if they so wish the International President at a mutually agreeable time attend a Council of Japan convention to form the district, and that the Council of Japan be encouraged to have a minimum of twelve clubs by the time of this convention.

I move that recommendation 9 be adopted.

(adopted and Laws and Policies Committee concurred)

In a discussion concerning the distribution of the Kiwanis Magazine to overseas Kiwanians the committee agreed that, while it should be available to all overseas Kiwanians, Overseas Policy II, J, 3 cannot be applied because of such problems as language and delivery.

Recommendation #10:

The committee recommends that Overseas Policy II, J, 3 be deleted.

I move that recommendation 10 be adopted.

(adopted and Laws and Policies Committee concurred)

The committee heard a report from Bob Detloff concerning objections from some European Kiwanians concerning the change of name of Kiwanis International-Europe to the European Federation of Kiwanis and the concern of Federation leaders that a possibility exists that this change of the Constitution of the European Federation may fail to receive approval at the Federation convention in Liege in June. A letter supporting the name change written by European Federation President-elect Ernst Bar and sent by the Zurich Office to all European Kiwanians was read.

The committee next heard a report by Bob Detloff concerning extension efforts by Kiwanis representative H. B. Calleja in Malaysia. He reported that Dr. Calleja has written that he has a club in formation in Kuala Lumpur although the formation papers for this club have not yet arrived at the General Office. Dr. Calleja has also mentioned progress in forming clubs in Penang and Seremban, Malaysia. Although Malaysia was "opened" for extension in 1969 the committee deemed it appropriate to reaffirm this, especially in light of the proximity of these new clubs to the Singapore Club.

Recommendation #11:

The committee recommends that approval for extension into Malaysia be reaffirmed and encouraged.

I move that recommendation 11 be adopted.

(adopted)

The committee reviewed the resignation of General Benjamin Chow as president of the Kiwanis Council of Republic of China and requests received from the Council.

Recommendation #12:

The committee recommends that General Shoo-yu Chiang be named president of the Kiwanis Council of Republic of China by the International President at his discretion.

I move that recommendation 12 be adopted.

(adopted)

A request received from the Kiwanis Council of Korea was reviewed next. It stated that Judge Kwon is no longer acting as president of the Kiwanis Council of Korea and that Suk-Chai CHOE is their preference to assume this position. Mr. CHOE is also currently president of the Seoul Club and is president of Munhwa TV-Radio Broadcasting and Kyunghyang Daily News Corporation.

Recommendation #13:

The committee recommends that Suk-Chai CHOE be named president of the Kiwanis Council of Korea by the International President at his discretion.

I move that recommendation 13 be adopted.

(adopted. Trustee Ralph Keyes voted "no" on the basis of precedent and principle)

Discussion then ensued concerning the lack of growth in the Korean Council and its clubs' outstanding dues. Committee member Mark Smith stated that he believed his Georgia District would be willing to assist the Korean Council as a District project.

Recommendation #14:

The committee recommends that the Georgia District be invited and authorized to assist the Council of Korea and that if the District accepts this project, that it serve as a pilot program for possible invitation to other districts to undertake similar projects.

I move that recommendation 14 be adopted.

(adopted)

The committee next heard a report by Latin America Field Service Representative Raymond Jeanes concerning Mexico and club organization possibilities in Latin America. He mentioned the past difficulties Spanish-speaking clubs have had because of the lack of materials in their language and the failure to take their customs and mores into account. Currently only three clubs are meeting in Mexico: Matamoros, Monterrey, and Tijuana. Matamoros is attached to the Texas-Oklahoma District and Monterrey is being serviced by this District, although it has not been attached to it.

Recommendation #15:

The committee recommends that the Kiwanis Club of Monterrey, Mexico, be attached to the Texas-Oklahoma District.

I move that recommendation 15 be adopted.

(adopted)

Mention was then made of the fact that the minutes of a recent meeting of the Board of the Southwest District indicate that the District desires that the Ciudad Juarez Club be detached from their District because the District's relationship with this club has not proven productive.

Recommendation #16:

The committee recommends that the Ciudad Juarez Club be detached from the Southwest District.

I move that recommendation 16 be adopted.

(adopted)

Ray Jeanes proceeded to report that he believed the clubs of Puebla, Guadalajara, and Ciudad Juarez can be reorganized. Mexico City will require a new group. Ray stated that new clubs along the border should be encouraged. The committee then discussed the fact that the only currently meeting clubs in Mexico are attached to the U.S.A. Districts of Texas-Oklahoma and California-Nevada-Hawaii. Since this arrangement appears to be working, the committee decided on the following:



Recommendation #17:

The committee recommends that all future Kiwanis clubs organized in Mexico be attached to the Texas-Oklahoma or California-Nevada-Hawaii Districts until a Council or District is formed in Mexico.

I move that recommendation 17 be adopted.

(adopted)

Since there are no clubs currently meeting in the Mexican Council the committee recommends that this be recognized.

Recommendation #18:

The committee recommends that the Council of Mexico be considered in an inactive status, but that this be handled in as discreet a manner as possible.

I move that recommendation 18 be adopted.

(adopted)

Ray Jeanes concluded his report with an optimistic estimate that with proper organization procedures in Spanish, we will be able to grow and prosper in Mexico. He also stated he was positive that by October 1 we can have six new clubs in Puerto Rico, six in Colombia, four in Venezuela, and four in Ecuador.

The committee next reviewed a letter of March 4 received from Robert Best, secretary of the Bridgetown, Barbados Kiwanis Club, asking that the club be affiliated with Division 25 of the Eastern Canada and the Caribbean District. In this regard the committee voted the following:

Recommendation #19:

The committee recommends that (1) the Governor of the Eastern Canada and the Caribbean District be officially advised of the letter from the Kiwanis Club of Bridgetown, Barbados, requesting that the club be affiliated with Division 25 of the Eastern Canada and the Caribbean District; (2) the Governor of the Eastern Canada and the Caribbean District be asked to indicate the district board's action on this request; and (3) the Kiwanis Club of Bridgetown, Barbados, be advised that the matter is under consideration and that formal action will be taken when the Board of Kiwanis International convenes in Atlanta on June 20, 1975.

I move that recommendation 19 be adopted.

(adopted)

The committee heard a report by Bob Detloff concerning extension efforts in England and Denmark. He reported that the single club in each country has agreed, after some initial reluctance, to make new club building their major project for the remainder of the Kiwanis year. A second club in England at Stevenage is near the formation stage and prospective Kiwanians have agreed to compile prospective members lists in ten sites in the United Kingdom. The Norden District has agreed to supply additional support to new club building in Denmark. Egil Klinkenberg, D.M.D., a long time Kiwanian and former lieutenant governor, has been hired to

undertake a six week new club building mission in England and Denmark from May 11 to June 22. Since the Federation budget does not at this time appear to have sufficient resources to cover the cost of Egil's mission the expenses will be paid from the Overseas Extension account, but the Federation Board has agreed to assist in covering these expenses if there is any surplus in their budget at the end of the Kiwanis year. Dr. Egil was brought to the General Office for training on April 14 to the 17. During this time he was given training in all General Office departments and had the opportunity to accompany Wayne Tooman in organizing a new club in Indiana.

In a report on a recent visit to the ambassadors of Barbados, France, England, and Thailand to present "New Kiwanis Club Plaques" Chairman Bill Eagles and Bob Detloff both reported that they considered the visits most worthwhile both from the public relations aspect and from the greater knowledge concerning Kiwanis imparted to these government officials.

Next a letter of April 16 from Emilio Piansay, Immediate Past Lieutenant Governor of Division II of the Philippines District, was discussed. The letter asks the opinion of the Board on the possibility of redistricting the Philippines from one to two districts. The letter states, "There is at present a move within our District to work out the redistricting for the benefit of the clubs." The committee studied the geographical configuration of the Philippines which makes a midsection division into two districts very logical. The committee also reviewed the large expenses which must be incurred by any governor who tries to adequately serve the entire Island chain. The Extension Department forecast that there will probably be forty clubs in each of the two Philippines Districts by the time they are organized if the Board approves.

Recommendation #20:

The committee recommends that the Philippines District be divided into two districts with arrangements for the redistricting to be made at the Philippines District's next scheduled district convention.

I move that recommendation 20 be adopted.

(adopted)

The committee turned its attention to a request from Governor-elect Carlos Perez Martinez of the Andean District for permission to obtain some funds to support organizational activities of the district in formation. Using the projected budget for the district's first year (1975-76) of \$1,250.00 which would be approximately raised by district dues of \$5.00, the committee deemed it advisable to allow the district in formation to charge similar dues for the last quarter of the current year, i.e. \$1.25 per member, which would raise approximately \$300.00.

Recommendation #21:

The committee recommends that the Andean District-in-Formation be allowed to collect \$1.25 per member from its clubs for the 1974-75 Kiwanis year.

I move that recommendation 21 be adopted.

(adopted)

The committee next considered the strong likelihood of the organization of a club in Caracas, Venezuela, in the near future and the custom of having the International President or his representative present the charter to the first club of a new Kiwanis nation. Since President Roy has visited clubs in neighboring Colombia and Ecuador and most recently in neighboring Curacao and Aruba and since a trip to an overseas area would give President-elect Ted a fine opportunity to learn more about overseas Kiwanis, the committee asks consideration of the following:

Recommendation #22:

The committee recommends that President-elect Ted Osborn be assigned to present the charter of the Caracas, Venezuela, Club after it is formed and to visit other clubs in the Andean District-in-Formation.

I move that recommendation 22 be adopted.

(adopted)

The committee turned its attention to a request from Bob Detloff that the co-sponsorship program for overseas clubs be handled in a different manner in regard to European clubs. He mentioned that during his European trip he learned that the reason European new clubs were not accepting offers by U.S. and Canadian clubs to act as co-sponsors was the feeling that accepting a co-sponsoring club took credit away from the European sponsoring club. A new term for the relationship is needed.

Recommendation #23:

The committee recommends that a twinning relationship be developed between new clubs in the European Federation and U. S. and Canadian clubs.

I move that recommendation 23 be adopted.

(adopted and referred to Program Development Committee)

The committee then inquired concerning the preparations for the Hong Kong Pacific-Area Conference. Bob Detloff reported that the Hong Kong Kiwanians have appointed a Conference committee. A suggested program for the Conference was also presented. Discussion, however, centered on the fact that the three districts in the Pacific area will all hold district conventions immediately before or after the Hong Kong Conference. The committee felt that this may seriously decrease attendance at the Conference. Therefore, the committee directed the staff to proceed in ascertaining the response to invitations to the Conference. The committee suggests that this Conference should be re-evaluated depending on the response from possible attendees and at the discretion of the International President.

A detailed study of the zone plan for presidential visits then ensued. It became apparent that zones 7 and 8 could be combined with minimal increase in transportation costs. Further, considering the prolonged political turmoil in Argentina, travel into zone 2 can only be considered a doubtful proposition. Therefore, the committee saw that it would be possible to give overseas Kiwanians the benefit of every-other-year visits at a small, if any, increase in expense or presidential time. The committee recommends creating the following new zones for presidential travel:

1. Europe
2. Argentina, Colombia, Ecuador, Guyana, (Venezuela)
3. Costa Rica, El Salvador, Mexico, Nicaragua, Panama
4. Caribbean
5. Australia, New Caledonia, New Hebrides, New Zealand, Philippines
6. Hong Kong, Japan, Korea, (Malaysia), Singapore, Republic of China, Thailand

Using these new zones it is then possible to propose an every-other-year presidential visitation schedule to overseas areas:

<u>A Year</u>	<u>B Year</u>
Zone 1	Zone 1
4	4
2	3
6	5

It is proposed that the 1975-76 President follow schedule A and the 1976-77 President follow schedule B.

Recommendation #24:

The committee recommends that the zone presidential travel plan as outlined above be implemented immediately and that it be referred to Laws and Policies to be placed properly in Policy Guides on International Travel in Overseas Extension.

I move that recommendation 24 be adopted.

(adopted and Laws and Policies Committee concurred that Policy A21 (f) be deleted and the new policy as adopted be substituted)

I move this report be received.

Respectfully submitted,

JACK P. DELF

STANLEY E. SCHNEIDER

MARK A. SMITH, JR.

HILMAR L. SOLBERG

WILLIAM M. EAGLES, M.D., Chairman

REPORT OF BOARD COMMITTEE ON PROGRAM DEVELOPMENT  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meetings: April 28 and 29, 1975

Place of Committee Meetings: General Office

Present: Members - Stephen H. Hart, Jr., T. Ben Hagler, Douglas Wasson  
Chairman - Ernest Sturch, Jr.  
Staff Members - William H. Jepson, A.G. Terry Shaffer, Percy H. Shue  
L. A. Hapgood  
Others - Paul Chandler, Merald T. Enstad, Ralph C. Keyes, Hilmar L.  
Solberg, E.B. "Mac" McKittrick, Ted R. Osborn, James C. Brooks,  
Maurice Gladman, Carl F. Miller, Mark A. Smith, Jr.

I. Report on 1975-76 Major Emphasis Programs and Theme Folder

The committee reviewed the notes on the meeting of the 1975-76 Major Emphasis Programs Committee, held February 24-25, at the General Office and wishes to commend those participants in a productive session. The committee also examined the 1975-76 Theme Folder and expressed its approval of the new design which includes a special tear-off fold for membership recruitment.

II. Report on Progress re: President's Project for 1975-76

The committee discussed progress regarding the development of a President's Project Guidebook for Kiwanis clubs to be mailed to incoming 1975-76 club presidents in early September of 1975. The guidebook will list suggested service projects and will include a form with which club presidents may inform the General Office that they have completed a President's Project. Upon receipt of completed forms, the General Office will send a President's Project Award to the participating club presidents. An effort will be made to relate the projects to the Theme and Objectives for the year.

The tentative plan calls for some method by which a club may gain additional recognition for performing more than one President's Project during the year. The exact form which these awards will take has not been finalized, but staff is presently working on this aspect. It was also deemed advisable to send clubs their awards immediately upon receipt of a certification that a President's Project or Projects has been completed, thereby assuring early recognition of achievements.

III. Preliminary Material Developed for Keywanettes

The committee reviewed a proposed Standard Form for Keywanettes Bylaws as well as an informational bulletin on the subject of Keywanettes Clubs which had been largely excerpted from a booklet on the subject from the California-Nevada-Hawaii District of Kiwanis International. The committee members will offer their suggestions to staff on this material so that it may be further edited and presented to the Board at a future meeting. The committee will also study possibilities for a logo and supplies for Keywanettes in order that a report to the Board may be made at a future meeting.

#### IV. Material Developed for Builders Clubs

The committee approved copy for a motivational flyer-brochure on Builders Clubs to be distributed in Atlanta, mailed to 1975-76 club presidents and utilized in the organizational kit of materials for Builders Clubs. The Flyer-brochure is attached to this report as Exhibit A.

In addition, the committee discussed the necessity for finalizing a Builders Club emblem which will be used on all Builders Clubs materials and supplies. The committee recommends a suggested concept for the emblem, perhaps utilizing colors other than the traditional blue and gold in order to differentiate clearly between the Builders Club emblem and that of Kiwanis, Key Club and Circle K.

##### Recommendation #1:

The committee recommends that the basic design of the Builders Club emblem should include a large "BUILDERS" across the face of the emblem and, if consistent with design, a small "Kiwanis" across either the top or the bottom of the emblem.

I move that recommendation 1 be adopted.

(adopted)

Other materials under study by the committee include suggested Standard Form for Builders Club Bylaws, and informational bulletin for sponsoring Kiwanis clubs, a petition for charter, and a suggested letter to junior high school or middle school principals. Because these materials are necessary for the organizational kit which will be sent to clubs upon request, the committee will finalize their recommendations to the Board on these materials and present them at the Board Meeting scheduled for Atlanta in June.

#### V. Confirmation of dates for International Goodwill Week

At its meeting in February, the Board of Trustees approved an "International Goodwill Week" program for all Kiwanis clubs. The Board approved this new program and stipulated that the current "Mexico-United States Friendship Week" be eliminated.

The committee is cognizant of the fact that all club presidents received a set of kit labels for 1974-75 and "Mexico-U.S. Friendship Week" was among those labels. It was also felt that staff needs sufficient time to adequately develop the new program.

##### Recommendation #2:

The committee recommends that the observance of International Goodwill Week begin in 1976 and be established for the last week in October.

I move that recommendation 2 be adopted.

(Adopted)

VI. Progress Report on Co-Sponsorship Survey

The committee reviewed the Co-Sponsorship Survey undertaken by the General Office. A questionnaire was sent to 187 North American Kiwanis Clubs which co-sponsor overseas clubs. One hundred responses have been received and referred to the Overseas Extension Department. The Extension Department reports that this questionnaire has been very helpful in revitalizing the co-sponsorship program concept, and the staff feels that it has obtained valuable information from the program. As a result of this survey, the Overseas Extension Department has written all North American co-sponsors and suggested that they contact their overseas clubs and encourage attendance at the forthcoming Atlanta International Convention.

The committee expressed its concurrence with the value of the survey.

VII. Statistical Information from 1973-74 Service Activities

The committee reviewed statistical information (attached as Exhibit B) reflecting fund-raising efforts, involvement in Kiwanis sponsored observances, and support of the Major Emphasis Program, "Enrich the Lives of the Aging," during 1973-74. This information was sent to approximately thirty-five agencies involved with the aging and with whom Kiwanis has had contact in THE GREATER YEARS program. Several letters of commendation have been received, and publishers of house organs of a number of groups plan to use this data in future issues of their publications.

VIII. Proposed Resolutions Related to Program Development

Resolutions submitted by clubs to the Committee on Resolutions were reviewed by the committee.

IX. Film from National Organization for Prevention of Rape and Assault (NOPRA)

The committee previewed a film entitled "How to Say No To a Rapist - and Survive." The committee felt that the content has definite value and should be listed as a possible resource for clubs, though the purchase price of \$750 and rental fee of \$250 may well be prohibitive for many clubs. The committee also feels that the film should not be shown to high school or junior high school students unless previewed by the sponsors.

I move this report be received.

Respectfully submitted,

T. BEN HAGLER

STEPHEN H. HART, JR.

DOUGLAS WASSON

ERNEST STURCH, JR., Chairman

A

NEW

AND

IMPORTANT

O P P O R T U N I T Y

FOR

KIWANIANS

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Y O U T H :

O R G A N I Z E A

B U I L D E R S   C L U B



W H Y

B U I L D E R S   C L U B S ?

----- F O R   B O Y S   I N   J U N I O R   H I G H  
S C H O O L S   O R   M I D D L E   S C H O O L S -----

TIMES HAVE CHANGED.

The make-up of society and the influences which affect it at  
various age levels have ALSO changed.

MANY LEADERS FEEL -----

that boys in junior high schools or middle schools deserve new  
and challenging opportunities for personal development  
by having a close working relationship with adults  
of the local community.

BUILDERS CLUBS are designed to provide just such an opportunity.

W H Y   B U I L D E R S   C L U B S ?

- ... To provide opportunities for working together in service to school and community
- ... To develop leadership potential
- ... To foster the development of a strong moral character
- ... To encourage loyalty to school, community and nation

H O W   T O   S T A R T   A   B U I L D E R S   C L U B ----

- ... Establish a positive desire on the part of the Kiwanis club to start and work with a BUILDERS CLUB
- ... Secure a mutual agreement between the school administration and the Kiwanis club as to the desirability of establishing a BUILDERS CLUB

## POINTS OF EMPHASIS -----

A BUILDERS CLUB functions within the policies of the school administration

A BUILDERS CLUB is a local community project

A BUILDERS CLUB organized in the local junior high school or middle school demonstrates the continuing interest of Kiwanians in youth

The sponsorship fee for a BUILDERS CLUB is paid by the Kiwanis club

## HOW TO START -----

Mr. Principal of a Junior High or Middle School:

If you have an interest in organizing a BUILDERS CLUB in your school, contact your local Kiwanis club or write Kiwanis International at 101 East Erie Street, Chicago, Illinois 60611 for more information.

Mr. Kiwanian:

If you believe that a BUILDERS CLUB should be organized --

1. Secure the approval of your club's Board of Directors to contact the principal of the junior high school or middle school in your area
2. Write Kiwanis International for the Organization Kit for a BUILDERS CLUB
3. Begin the preliminary discussions with appropriate school leaders
4. Set a tentative date at which time your Kiwanis club hopes to finalize the organization of a BUILDERS CLUB
5. Work toward that objective.

BUILDERS CLUBS OFFER A NEW, GREAT OPPORTUNITY FOR INVOLVEMENT  
ON BEHALF OF YOUTH.

SUMMARY OF SELECTED  
MAJOR EMPHASIS ACTIVITIES

October 1, 1973 - September 30, 1974

In raising and expending funds for service projects ---

- \$13,673,436. was netted through club fund-raising projects
- \$15,777,001. was expended by clubs in community service activities
- \$ 997,307. was raised by clubs as part of their Kids' Day activities
- \$ 2,351,440. was granted or loaned to students
- \$ 3,218,158. was expended by clubs in support of the Major Emphasis Program

In supporting Kiwanis-sponsored observances ---

- 1,504 clubs organized Kids' Day activities
- 1,701 clubs sponsored Farm-City Week observances
- 743 clubs participated in Freedom of Enterprise Week
- 1,164 clubs observed Canada-United States Goodwill Week
- 1,549 clubs promoted the observance of Family Reunion Day
- 610 clubs promoted Kiwanis Magazine Week

ENRICH THE LIVES OF THE AGING

As an indication of the degree to which Kiwanians gave of themselves, as well as their funds, in support of the Major Emphasis Program, "Enrich the Lives of the Aging," 1973-74 saw the completion of:

- 19,652 projects involving services to the aging were performed
- 2,530 projects of visitations to the elderly took place
- 2,206 projects providing transportation to the elderly were held
- 1,902 events were sponsored for the aging
- 1,900 senior citizens were involved in Kiwanis service projects
- 1,895 men 65 years of age or older were added as Kiwanis club members
- 1,392 projects were completed which provided meals for the elderly
- 1,215 projects were held in which direct Kiwanis manpower was utilized to assist senior citizens
- 965 projects involved assistance to multi-purpose senior center facilities, including programming
- 935 clubs provided direct financial assistance to needy senior citizens
- 689 projects of telephone reassurance were completed
- 612 clubs participated directly in community councils on the aging
- 561 clubs held projects to involve aging persons in the arts
- 394 clubs provided youth escorts (Key Club/Circle K) for the aging
- 389 hobby or talent shows were held for senior citizens
- 343 clubs assisted in providing housing for the elderly
- 302 clubs secured discounts for those persons over 65 years of age
- 293 projects involving health screening for the elderly were completed
- 283 clubs provided employment for aging persons
- 278 planning-for-retirement seminars were held

REPORT OF BOARD COMMITTEE ON PROPERTY AND SUPPLIES  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 28, 1975

Place of Committee Meeting: General Office

Present: Members - Maurice Gladman, Carl F. Miller  
Chairman - Jack P. Delf  
Staffmen - Thomas W. Fitzgerald, Richard A. Misch, Frank Schwerthoffer,  
L. A. Hapgood  
Others - E. B. McKittrick, Stanley E. Schneider

Supplies

The committee reviewed the Supplies Department financial statement for the month of March and for the six-month period ended March 31, 1975.

The sales figure for the first six months of this administrative year amounted to approximately \$600,000.00, which is an all-time high. Last year at this date the sales figure was \$558,000. It appears that there is a possibility of ending the 1974-75 administrative year with an increase in sales of approximately \$75,000. We feel that the four-color promotion brochures have had a marked effect in the improvement of our sales for this year.

So far this year the promotional program consisted of ten flyers; all of which were mailed to all clubs. Several of these flyers have also appeared in THE KIWANIS MAGAZINE. In the works are two additional flyers which will promote the sales of gift items for retiring club and district officers. For the first time we are promoting convention souvenir items in color on the third cover of the Convention program.

The committee reviewed numerous items for possible use in updating and streamlining the Kiwanis catalog, and we are pleased to note that some twenty new items have been scheduled to be used in the catalog for the 1975-76 Administrative Year.

As you know, we have explored the possibilities of making available to clubs, supplies specifically aimed at club functions; such as Ladies' Night, Pancake Day etc. We have been pleased with the results of our first efforts and will continue to promote this program.

The committee discussed fund raising items for clubs. The intention is to start with an inexpensive ball point pen which clubs could purchase from the Supplies Department in large lots, and resell them to financially support their local projects.

In offering items for sale, the committee is in agreement that there should be no restrictions on the purchase of Kiwanis supplies items because of geographic location of clubs. Therefore, all items in the supplies catalog should be made available to all clubs, regardless of the geographic location, and the selling price will be the established U.S. catalog price, f.o.b. Chicago. Some selected items are available to some districts from a supplier designated by Kiwanis International as a supplemental service to that provided by the General Office.

Recommendation #1:

The committee recommends that all Kiwanis clubs, regardless of geographic location, be permitted to purchase supplies items directly from the Chicago office at U.S. prices, with special reference to those items which other designated suppliers do not now handle or would not be expected to handle.

I move that recommendation 1 be adopted.

(adopted)

Property

The committee reviewed the operating statement for the General Office for the first six months of this administrative year. The committee reviewed the budget and expenditures to date and noted that these were within budgetary limits for this period.

The committee received a report on minor repairs that have been completed since the last committee meeting. The only major refurbishing needed in the General Office at the present time is the Board Room, other than routine maintenance.

The committee directed the staff to get bids on recarpeting and having the Board Room chairs redone, and have them available for the Board meeting in Atlanta.

The Board Committee discussed the arrangements with the Sudler Building Management Company and management decisions and procedures used by the staff and were in accord with the management procedures being followed.

I move this report be received.

Respectfully submitted,

MAURICE GLADMAN

CARL F. MILLER

JACK P. DELF, Chairman

REPORT OF BOARD COMMITTEE ON PUBLICATIONS AND ADVERTISING  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 28, 1975

Place of Committee Meeting: General Office

Present: Members - Paul Chandler, Ralph C. Keyes  
Chairman - Merald T. Enstad  
Staff - Nick G. Geannopulos, David Williams, Burton Harris,  
Mike Wujcik

The meeting opened with a discussion of the proposed magazine subscription increase. The staff reported that the proposed increase has been publicized through the Bulletin for Kiwanis Officers, the magazine itself, "The Three P's of Publishing," and through a specially prepared flyer, "It Only Takes a Dime," which will be included in the regular May mailing to all clubs and will also be made available at Convention. The Committee discussed additional use of "It Only Takes a Dime" and unanimously recommended that copies of "It Only Takes a Dime" be given to each trustee for distribution to the Governor, Governor-elect, and Secretary and other leaders of the Districts they counsel.

The March 1975 Comparative Statement of Expense was then reviewed. As of the second quarter (October through March), the magazine has incurred a deficit of \$22,307.45 compared to last year's surplus of \$1,356. While this is approximately what had been anticipated in March 1974, it is considerably less than budget estimates of October 1974. The delay of a proposed postal increase until later this year, along with a temporary stabilization in the price of paper accounts for this. The staff reported that it expects the postal increases and higher paper costs to have an effect later in this year.

In a report on editorial content of the magazine, the staff reported that six feature articles are now being included in every issue, while remaining within the 48-page format. The staff also outlined its plans for the magazine's Bicentennial observance and noted extremely high reprint requests and reader interest in the Learning Disabilities series and in the business and professional series.

The staff then reported on the ongoing redesign of the magazine and pointed out that some areas have already undergone considerable changes (i.e. Kiwanis Scene and Kiwanis in Action). More complete plans will be completed by October, and the December 1975/January 1976 issue of the magazine should incorporate these plans.

A report on the magazine's display at the Atlanta Convention indicated that approximately two-thirds of the allotted 20-foot space will be devoted to telling the delegates what the magazine means to individual Kiwanians and local clubs and how it can and does help them. The remaining display space will be devoted to an explanation of the "3 P's of Publishing" and will outline the need for an additional dime per issue. The overall emphasis will be on brevity and eye-appeal.

The report on advertising indicated that billings through May 1975 are up 5 percent, and that the June advertising revenue is up 20 percent over last June. Current projections indicate that the entire year could end with higher billings than the previous one, which in itself was a record breaker. The staff was commended for the good advertisers in the May issue, noting that it is in keeping with the image of the rest of the magazine. The staff agreed that the quality of the advertising is improving and that all efforts are being made to avoid low-quality advertising.

A discussion of a Readership Survey conducted by the magazine staff indicated that general interest articles, such as those in the business and professional series, along with Club Clinic and Kiwanis in Action, were the most widely read features in the magazine. While the results of a survey of a single issue are inconclusive, the staff indicated that it hopes to continue the surveys on a regular basis to better understand the needs of the magazine's audience.

A discussion of the Magazine Week kit indicated that, through greater promotion in the magazine and in the Bulletin for Kiwanis Officers, along with an earlier mailing, a total of 918 kits have already been ordered this year, as compared to only 656 last year.

The committee discussed a recommendation by Past Lieutenant Governor Bill Knoll that the magazine acquire a printing division to help reduce the cost of the magazine. The staff reported that the capital expenditure needed for such a venture would be prohibitive. (The cost of a single web offset press - the type necessary to print The Kiwanis Magazine -- would be 1½ million dollars and would require storage space the size of the entire General Office. Kiwanis would need a work force of six people just to operate this specialized equipment and their cumulative weekly salary would be in excess of \$1,300.) Finally, our major costs of postage and paper would not be alleviated by installing our own printing facilities. In view of this information, the committee recommended that no further action be taken on the proposal and that Secretary Merridew write a letter to Bill Knoll explaining the committee's decision.

Recommendation #1:

The Committee recommends that no further consideration be given at this time to the possibility of acquiring a printing division for The Kiwanis Magazine, and that Secretary Merridew write to Bill Knoll outlining the reasons for the Board's decision.

I move that recommendation 1 be adopted.

(adopted)

At this point Immediate Past President Bill Eagles and President-elect Ted Osborn asked the record show their concern about the editorial of the Circle K President appearing in the issue of The Kiwanis Magazine saluting the 50th Anniversary of Key Clubs.

I move this report be received.

Respectfully submitted,

PAUL CHANDLER

RALPH C. KEYES

MERALD T. ENSTAD, Chairman



REPORT OF BOARD COMMITTEE ON PUBLIC RELATIONS  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

April 27-30, 1975

Date of Committee Meeting: April 29, 1975

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, E.B. McKittrick  
Chairman - Paul Chandler  
Staffmen - John L. McGehee, Carl Pounds  
Others - Stephen H. Hart, Jr., Carl Miller, Douglas Wasson

The committee reviewed a report by the staff director of public relations which included the following highlights:

Bicentennial of the American Revolution plans for U.S. clubs

Kits have been distributed to all U.S. clubs and all leadership via the April general mailing. Kits include 11 "program areas," plus suggestions for "tie-ins" with other ongoing programs.

Special graphics ordered to help publicize and promote the observance include window cards and posters, a bannerette for presentation by U.S. clubs to overseas clubs, and a special Volunteer of the Year plaque for use in honoring volunteers in various communities in keeping with the theme "The Volunteer and the Nation."

A bronze metal plaque for installation on the USS Arizona Memorial at Pearl Harbor, Hawaii has been prepared. It will be presented during the 1975 convention of the California-Nevada-Hawaii District in Honolulu in August.

The Kiwanis International theme "The Volunteer and the Nation" has been recognized officially by the American Revolution Bicentennial Administration and Kiwanis Clubs can use the official ARBC logotype with, or in place of the Kiwanis International Bicentennial logotype.

Golden Anniversary of Key Club International

Kits have been distributed to all Key Clubs, all Kiwanis Clubs sponsoring Key Clubs and to Kiwanis leadership. May, which is the Golden Anniversary date of Key Club's founding, will be filled with Key Club Golden Anniversary activities. Other particulars include:

- a bronze metal plaque, commemorating the founding of Key Club at Sacramento, California High School, was presented by Kiwanis International to the school officials on April 10, immediately prior to the 1975 convention of the California-Nevada-Hawaii Key Club District which was held in Sacramento. California-Nevada-Hawaii Kiwanis District Governor Frank DiNoto represented Kiwanis International in the presentation ceremony.
- The 1975 convention of Key Club International in New Orleans, Louisiana in late June will feature the Golden Anniversary.

- Kiwanis International will salute Key Club International during the Monday evening June 23rd session of its 60th Annual Convention in Atlanta. The session will be termed "Spotlight on Youth."
- The May issue of THE KIWANIS MAGAZINE features Key Club on its cover and in its lead story.
- There will be a total of 5 Golden Anniversary Newsletters issued during the year (one has already been distributed to all Key Clubs and sponsoring Kiwanis Clubs.) These will end with Key Club Week in November 1975 which will also see an emphasis on the Golden Anniversary.

#### The Kiwanis Decency Award

This award will be presented to the television series "The Waltons" as a feature at the Atlanta Convention in June. The Walton producer has expressed his appreciation for the award and has assured Kiwanis that a cast member will be in Atlanta to receive the award.

#### Presentation of Plaques to the Ambassadors of "New Kiwanis Countries"

Four embassies were visited by Immediate Past President William M. Eagles, M.D. accompanied by Robert Detloff, Manager of Overseas Extension and a representative of the Kiwanis Club of Washington, D.C. which helped arrange the tour of embassies. Embassies visited were Barbados, France, Great Britain, and Thailand. "New Kiwanis countries" honored were Barbados, Martinique, New Hebrides, England, Grand Cayman Islands and Thailand. Photographs were taken of the various presentations except in the British Embassy where security forbade picture taking. Copies of photographs will go to the clubs in the "new Kiwanis countries" honored for submission to the local press. This is excellent internal and external public relations both for Kiwanis International and for the overseas clubs involved.

The committee considered selection of a Public Service Award recipient to be honored at the Atlanta Convention and recommends that no such award be presented this year.

The committee reviewed 11 nominations for the Robert P. Connelly medal and recommends that the following 4 nominations be approved:

Jerome A. Bailey of Boonville, Indiana, 36 years old, nominated by Kiwanis Club of East Evansville, Indiana. He lost his life in an attempt to rescue a young child from a sinking car in a lake. He did save a 4-year old boy.

Martin Kaufman of Detroit, Michigan, age 17, nominated by Detroit Kiwanis Club No. 1. He pulled two men out of a burning vehicle after the vehicle struck an abutment and burst into flames.

Reverend John Dicken, Jr. of Tucson, Arizona, nominated by Trustee Carl F. Miller. In the face of an oncoming train, he dragged a woman from her car which was stalled on a main line crossing of Southern Pacific Railroad.

Beverly Lund of Boulder, Colorado, nominated by Kiwanis Club of Flatirons, Boulder, Colorado. Risked her life to save a nine year old boy from death by drowning or exposure in an ice covered lake.

Recommendation #1:

The committee recommends that a Connelly Medal be awarded to Martin Kaufman of Detroit, Michigan.

I move that recommendation 1 be adopted.

(adopted)

Recommendation #2:

The committee recommends that a Connelly Medal be awarded to the Reverend John Dicken, Jr., of Tucson, Arizona.

I move that recommendation 2 be adopted.

(adopted)

Recommendation #3:

The committee recommends that a Connelly Medal be awarded to Miss Beverly Lund of Boulder, Colorado.

I move that recommendation 3 be adopted.

(adopted)

Recommendation #4:

The committee recommends that a Connelly Medal be awarded posthumously to Jerome A. Bailey of East Evansville, Indiana.

I move that recommendation 4 be adopted.

(adopted)

The committee heard a report on the status of "The Sounds of Glory," a 5 minute daily radio show which will be offered to Kiwanis clubs throughout the United States on a purchase basis during the Bicentennial period.

The program will be offered in three packages: (1) a complete set of all 260 programs, providing five programs per week for the fifty-two weeks from October 1, 1975 to September 30, 1976; (2) 130 selected programs for broadcast at the discretion of the sponsoring club or division and the local radio station during the period from October 1, 1975 to September 30, 1976; and (3) 65 selected programs for broadcast throughout the administrative year.

The radio tapes will be purchased outright by the Kiwanis clubs and may be donated to schools or libraries after they have served their broadcast purpose.

Prices have not yet been finalized and there is no cost to Kiwanis International for this program series.

The "Sounds of Glory" program will be intensively promoted by the Kiwanis General Office and by counselors to districts.

The committee considered an invitation from the Tournament of Roses parade management to submit a float in the 1976 Rose Bowl parade, the theme of which is "Heritage of America", a Bicentennial theme. It was felt that because of the cost which was set at \$20,000 to \$50,000, Kiwanis International was not in a position to accept the invitation.

Recommendation #5:

The committee recommends that the invitation of the Tournament of Roses Association to enter a float in the 1976 Rose Bowl parade be respectfully declined, and that the Association be so notified with a statement of appreciation for their interest.

I move that recommendation 5 be adopted.

(adopted)

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

E. B. MCKITRICK

PAUL CHANDLER, Chairman

REPORT OF THE TREASURER  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES  
April 27-30, 1975

The financial position of Kiwanis International at March 31, 1975 reflects a slight improvement during the past twelve months.

Total Current Assets at the half way mark of this 1974-75 administrative year amounted to \$862,000 compared to \$775,000 at this same time last year. Current Liabilities which include Accounts Payable, Accruals and Deferred Income amounted to \$240,731, which left a Working Capital at March 31, 1975 of \$621,688. In 1974 the Working Capital figure was \$608,763.

Added to the Working Capital figure are Other Assets, Deposits and Advances totaling \$63,629. The Reserved Funds are currently invested in bank certificates of deposit --- \$312,000 in the Funded Reserve, and \$182,000 in the Building Expansion Reserve. The final item in the Statement of Financial Position is the bookkeeping reflection which signifies the ownership of the Kiwanis International Building, and as you can see, the building is carried on our books at \$1.00. Total of All Funds (or Net Assets) at March 31, 1975 amounted to \$1,180,000.

Respectfully submitted,

STANLEY E. SCHNEIDER, Treasurer

KIWANIS INTERNATIONAL  
STATEMENT OF FINANCIAL POSITION  
MARCH 31

	<u>1 9 7 5</u>	<u>1 9 7 4</u>
UNRESTRICTED FUNDS:		
CURRENT ASSETS:		
Cash	\$ 100,644	\$ 113,638
Short Term Investments (CD's)	200,000	200,000
Accounts Receivable	278,176	227,279
Inventories	252,051	206,509
Prepaid Expenses	23,879	20,447
Unexpired Insurance	<u>7,669</u>	<u>7,217</u>
Total Current Assets	<u>862,419</u>	<u>775,090</u>
CURRENT LIABILITIES:		
Accounts Payable	137,143	93,380
Accruals	59,734	63,335
Amount Due Reserve	35,551	( 2,424)
Deferred Income	<u>8,303</u>	<u>12,036</u>
Total Current Liabilities	<u>240,731</u>	<u>166,327</u>
Working Capital	<u>621,688</u>	<u>608,763</u>
OTHER ASSETS:		
Deposits	45,275	50,565
Advances	<u>18,354</u>	<u>23,765</u>
	<u>63,629</u>	<u>74,330</u>
Total--Unrestricted Funds	685,317	683,093
RESERVED FUNDS:		
Funded (CD's)	312,708	310,814
Building Expansion (CD's)	182,217	141,902
Kiwanis International Bldg.	<u>1</u>	<u>1</u>
Total--All Funds (Net Assets)	<u>\$1,180,243</u>	<u>\$1,135,810</u>

KIWANIS INTERNATIONAL  
COMPARATIVE BALANCE SHEET  
AS OF MARCH 31, 1975 & 1974

A S S E T S

	<u>1 9 7 5</u>	<u>1 9 7 4</u>
Current:		
Bank and Cash Balances	\$ 100,644.39	\$ 113,637.79
Short Term Investments	200,000.00	200,000.00
Accounts Receivable:		
International Dues	\$ 33,218.49	\$ 27,071.55
Magazine Subscriptions	9,914.24	10,180.09
Supplies	146,368.61	112,132.42
Processing Fees	16,917.80	19,787.40
Liability Insurance	1,617.75	1,339.00
Advertising	19,642.05	4,055.15
Key Club	37,994.01	25,000.00
Circle K	13,005.75	6,666.66
Foundation	<u>( 502.69)</u>	<u>21,046.51</u>
	278,176.01	227,278.78
Inventory	252,051.12	206,508.69
Prepaid Expenses	23,878.53	20,446.86
Unexpired Insurance	7,668.79	7,216.68
Prepaid Liability Insurance	---	---
Deposits:		
Postage	20,750.00	17,750.00
Air Travel	425.00	425.00
Building Management	<u>10,000.00</u>	<u>10,000.00</u>
Total Current Assets	893,593.84	803,263.80
Reserve Funds:		
Building Expansion:		
Cash	\$ 24,092.26	\$ 29,913.98
Certificates of Deposit	100,000.00	100,000.00
Due from General Fund	22,039.47	1,858.57
Due from Funded Reserve	36,085.38	10,129.38
Funded:		
Cash	10,657.17	63,288.71
Canadian Time Deposit	25,000.00	25,000.00
Certificates of Deposit	300,000.00	236,397.55
Accrued Interest	( 376.13)	540.02
Due to Building Expansion	(36,085.38)	(10,129.38)
Due from General Fund	13,512.20	( 4,283.03)
	494,924.97	452,715.80
Other Assets:		
Deferred Compensation	14,100.00	22,390.00
Advances:		
Pension Trust	\$ 5,110.88	\$ 2,684.90
Travel	<u>13,243.33</u>	<u>21,080.05</u>
Kiwans International Bldg.	<u>1.00</u>	<u>1.00</u>
Total Assets	<u>\$1,420,974.02</u>	<u>\$1,302,135.55</u>

KIWANIS INTERNATIONAL  
COMPARATIVE BALANCE SHEET  
AS OF MARCH 31, 1975 & 1974

L I A B I L I T I E S

	<u>1 9 7 5</u>	<u>1 9 7 4</u>
Current:		
Accounts Payable	\$ 137,143.15	\$ 93,379.77
Accrued Liabilities	45,633.73	40,944.56
Due to Building Expansion	22,039.47	1,858.57
Due to Funded Reserve	<u>13,512.20</u>	<u>( 4,283.03)</u>
Total Current Liabilities	218,328.55	131,899.87
Deferred Compensation	14,100.00	22,390.00
Deferred Income:		
International Dues	\$ ---	\$ ---
Magazine Subscriptions	8,302.80	12,036.30
Processing Fees	---	---
Liability Insurance	<u>---</u>	<u>---</u>
Total Liabilities	240,731.35	166,326.17

C A P I T A L

Reserves:		
Funded	\$312,707.86	\$310,813.87
Building Expansion	<u>182,217.11</u>	<u>141,901.93</u>
Total Reserves	494,924.97	452,715.80
Unrestricted Capital	<u>685,317.70</u>	<u>683,093.58</u>
Total Liabilities & Capital	<u>\$1,420,974.02</u>	<u>\$1,302,135.55</u>

ANALYSIS OF CAPITAL

Balance as of March 1, 1975	\$576,645.53
Excess of Income over Expenses	<u>110,963.84</u>
	687,609.37
Transfer to Reserve	
Funded	( 2,291.67)
Building Expansion	<u>---</u>
Balance as of March 31, 1975	<u>\$685,317.70</u>



REPORT OF BOARD COMMITTEE ON FINANCETO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESApril 27-30, 1975

Date of Committee Meeting: April 27, 1975

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, Stanley E. Schneider  
Chairman - Hilmar L. Solberg  
Staff Members - Thomas W. Fitzgerald, R. P. Merridew, L. A. Hapgood  
Others - Roy W. Davis, Ted R. Osborn, Paul Chandler, Jack P. Delf,  
Maurice Gladman, Stephen H. Hart, Jr., E. B. McKittrick,  
Mark A. Smith, Jr., Douglas Wasson

The committee reviewed the financial statement for the month of March and for the six-month period ended March 31, 1975. It was found in order and approved.

The Summary of Income and Expenses for the period ended March 31, 1975 and 1974 is attached. Income for the first six months of this administrative year amounted to \$1,736,711. This compares to \$1,621,148 at this same time last year. As we indicated at the February meeting, the primary reason for the improvement in income this year is because of the rate increase of fifty cents for Overseas Extension. If you will refer to that account on the summary statement, you will note that Dues-Overseas Extension amounted to \$129,750 at March 31, 1975. Last year the amount was \$66,642. There is a slight increase in the overall dues account, Dues General and Dues allocated to Convention, of approximately \$10,000. Magazine Advertising Income reveals a significant increase of approximately \$12,000. Gross Profit on the Sale of Supplies shows an increase of \$20,000. The decrease indicated in Convention Dues is a product of allocation --- this year the budget allocation for Convention Dues to the convention operation is approximately \$12,000; where last year the budget allocation was \$44,000.

On the expense side of the ledger, here too, we have an increase at March 31, 1975. Expenses amounted to \$1,543,000 -- while last year the total expense figure was only \$1,377,000, or an increase of \$166,000 for the first six months of this administrative year.

The budget for the 1974-75 year provides additional expenses of \$210,000. In the Publication area we have speeded up our production schedules considerably. This has resulted in earlier payment of \$30,000 this year, as compared to previous years. We are all aware of the increasing costs of THE KIWANIS MAGAZINE which form a major factor in the comparisons. However, it appears that we are just about on budget at this date as far as the overall expenses are concerned.

The committee reviewed a rough draft of the proposed budget compiled by the staff for the 1975-76 administrative year. We will have forwarded to each member of the Board a complete budget for your review in the next few weeks. After you review the first draft of the 1975-76 budget, we will appreciate it if you will share with us any questions or recommendations you may have pertaining to it prior to our next meeting in Atlanta. At our June meeting we will submit the budget for the 1975-76 administrative year to you for your approval.

The Board revoked 32 club charters at the February meeting. Among those clubs the following had accounts receivable balances:

<u>KIWANIS CLUB OF:</u>	<u>AMOUNT</u>
Gaithersburg, Maryland	\$ 59.50
Chilhowie, Virginia	162.75
Graham, North Carolina	41.25
College Park, Florida	84.15
Monticello, Georgia	60.00
Dwight, Illinois	48.75
Litchfield, Illinois	56.25
Speedway, Indiana	46.25
Claiborne County, Tazewell, Tennessee	155.00
Lewisburg, Tennessee	175.50
Sneedville, Tennessee	128.50
Highland Park, Michigan	55.00
Houghton Lake, Michigan	123.50
Lake Fenton, Michigan	76.00
Clarkton, Missouri	32.00
Russia, Ohio	108.75
Masset, British Columbia	444.25
Cooper, Texas	133.00
Laredo-Lipan, Texas	178.42
Van Alstyne, Texas	28.00
Geary, Oklahoma	60.00
Wilburton, Oklahoma	124.00
Caugas, Puerto Rico	<u>317.73</u>
 TOTAL	 <u>\$2,698.55</u>

Recommendation #1:

The committee recommends that the write-off of the accounts receivable totaling \$2,698.55 for the clubs listed in the body of this report be made.

I move recommendation 1 be adopted.

(adopted)

The committee wishes to acknowledge the fine job the staff has done in compiling the magazine booklet entitled: "IT ONLY TAKES A DIME." We have been informed that this booklet, which is in support of the magazine rate increase, will be mailed to all clubs. It will also be available at the convention --- both at the district caucuses and at the delegate session. We also have discussed the need for additional material for the committee's presentation to the delegate body in Atlanta.

The committee reviewed the contingent expense reports for the Secretary and the Associate Secretary. The reports were found in order and approved.

The Key Club and Circle K quarterly statements of income and expenses for the period ended March 31, 1975 and 1974 were reviewed. The bank balance indicated for Key Club International at March 31, 1974 was \$21,695. We also noted that \$150,000 was invested in short term Treasury Bills. It should be noted, for

the first time in several years, that the Key Club International income account has shown an increase for the first six months of this administrative year. Income from Key Club membership dues at March 31, 1975 was \$148,000 --- last year this income amounted to \$144,000.

The Circle K International bank balance at March 31, 1975 was \$20,009, plus \$50,000 in short term investments (Treasury Bills). Both organizations will be needing the current cash, as well as the short term investments, to reimburse Kiwanis International for payment of their expenditures for the balance of this administrative year.

The committee reviewed and authorized the payment of the invoice for translations amounting to \$438.23, which was submitted by the Eastern Canada and the Caribbean District. However, the committee indicated that any future reimbursement of this type can only be approved in those cases where specific prior approval has been given by the International Board.

Recommendation #2:

The committee recommends that reimbursement for translations will be made only in those cases where specific prior approval of the project has been given by the International Board.

I move that recommendation 2 be adopted.

(adopted)

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

STANLEY E. SCHNEIDER

HILMAR L. SOLBERG, Chairman

KIWANIS INTERNATIONAL

SUMMARY STATEMENT OF INCOME AND EXPENSES

PERIOD ENDED MARCH 31, 1975 & 1974

	<u>1975</u>	<u>1974</u>
INCOME:		
Dues-General	\$ 653,721	\$ 628,305
Dues-Overseas Extension	129,750	66,642
Charter Fees	13,750	11,300
Interest	23,528	19,564
Liability Insurance (Net)	13,470	12,960
Processing Fees	67,826	69,320
Magazine Subscriptions	269,911	267,372
Magazine Advertising	110,689	98,389
Gross Profit on Sales of Supplies	244,782	226,961
Convention Registration Fees	199,493	194,740
Convention Dues	5,888	22,037
Mailers	<u>3,903</u>	<u>3,558</u>
Total Income	<u>1,736,711</u>	<u>1,621,148</u>
EXPENSES:		
Board, Council & Comm. Administration	173,591	150,271
Executive	79,232	72,916
Office Management	99,600	85,391
Public Relations	34,376	27,730
Overseas Extension	89,309	78,418
Field Service	131,096	128,131
Records & Data Processing	49,720	45,241
Program Development & Club Service	81,301	69,091
Circle K	26,545	23,014
Key Clubs	40,057	37,632
Bureau of Accounts	10,568	3,206
Publications	66,232	49,032
Magazine	402,907	364,396
Supplies	197,441	190,550
Convention	<u>61,477</u>	<u>52,436</u>
Total Expenses	<u>1,543,452</u>	<u>1,377,455</u>
EXCESS OF INCOME OVER EXPENSES	<u>\$ 193,259</u>	<u>\$ 243,693</u>