

Minutes of
IUPUI FACULTY COUNCIL MEETING
September 11, 1975, 3:30 p.m., Law School, Room 109

Present: Vice President Irwin; Vice Chancellors Buhner, Moore; Deans Beering, Grossman, Lawrence, Lohse, Nevill, Renda, Taylor, Weber; Professors Bowman, Girod, Pontious, Trosper, Chalian, Kellum, Olson, Pflanzner, Seibert, Smith, Campbell, Conine, Danielson, Dyken, Evenbeck, Foust, Gemignani, Goldblatt, Hart, Johnston, Karlson, Kirk, Kuczkowski, Laatz, Long, Miller, Nathan, Reiberg, Fife, Hornback, Sharp, Loh, Robbins

Alternates: Martha Mobley for Patricia Blake and Barbara Resler for Carol Cecere

Excused Absences: R. McDonald, P. Beall, P. Blake, S. Burford, P. McLearn, M. Aprison, C. Cecere, G. DeRosa, J. Williams

Unexcused Absences: W. Harvey, K. Cutler, J. Barlow, S. Patterson, P. Wright, H. Besch, J. Christian, R. Powell

Visitors: Monte Juillerat, William Spencer, John Weihaupt

The meeting was called to order at 3:30 p.m. by Vice President Irwin.

Agenda Item 1: Approval of the Minutes

The minutes of the Faculty Council meeting of May 8, 1975, were approved as distributed.

Agenda Item 2: Report of Committee on Committees

Professor Kuczkowski presented the report of the Committee on Committees. Recommendations for committee assignments were approved. The Committee on Committees also submitted two proposals. First, the selection process for membership on standing committees would be scheduled so that completion would take place before the end of the previous spring semester. Second, the chairperson of each standing committee would be selected by members of that committee. If not a member of the Faculty Council, the chairperson would be extended ex-officio membership on the Council.

A motion was made that the two proposals be referred to the Constitution and Bylaws Committee, which is to report on or before the December 1975 meeting of the Faculty Council. The motion was approved.

Agenda Item 3: Memorial Resolution for Dean Donald Mattison

Dean Authur Weber read a Memorial Resolution for Dean Emeritus Donald

Magnus Mattison. The text of the resolution was included in the distribution of the announcement of the September 11 meeting.

Agenda Item 4: Presiding Officer's Business

Vice President Irwin commented on several topics. He reported that preliminary enrollment figures for the fall semester indicate an increase of about 10 per cent above last fall, with an increase of more than 7 per cent in credit hours. He announced that the Fall Faculty Meeting would take place at 3:30 p.m. Thursday, September 25, in the School of Nursing auditorium. The major topic of the meeting was the Master Plan for the IUPUI central campus. Dr. Irwin also reminded members of the Council that the annual faculty reception would take place the following Sunday, September 14. Referring to a topic discussed at previous Faculty Council meetings, Dr. Irwin stated that information concerning faculty salaries will be made available at the campuses of Indiana University. The information will be placed in the Office of the Dean of the Faculties. Dr. Irwin also noted that IUPUI has a new basketball coach, Kirby Overman, and that the Metros will play their home games at the Naval Armory.

Executive Vice Chancellor Moore reported that Faculty Handbooks are being printed. Copies will be distributed to members of the faculty. Dr. Moore then described the organization and development of graduate programs. Three reports have been prepared by various committees, including a committee of the IUPUI Faculty Council, during the last two years. Reorganization of Indiana University has included a decision to have one Graduate School, which will be responsible for the Master of Arts and Doctor of Philosophy programs throughout the University. The professional schools will have responsibility for their respective degree programs. Dr. Moore observed that the decision will have potential impact on IUPUI units, some of which plan new or developing graduate programs, and several of which serve non-degree students, thus performing a special function at the Indianapolis Campus. Although proposals are in the discussion stage, Dr. Moore anticipated that IUPUI will have a director or other local officer to coordinate graduate programs and that there will be a committee or council of IUPUI faculty members in this area. In reply to a question from Professor Gemignani about the future status of the IUPUI Graduate Council and relationships with the Bloomington Campus, Dr. Moore replied that he had discussed these matters with Acting Dean Yamaguchi of the Graduate School, who indicated that such a body is needed. However, the single-school concept is expected to affect our graduate programs, especially at the School of Medicine and, to some degree, in the Schools of Dentistry and Science. Dr. Moore added a further expectation that membership in graduate faculties will be at the all-University level, either Indiana or Purdue. As to the latter, Professor Weihaupt has been appointed Assistant Dean of the Purdue University Graduate School, an appointment that is relevant to the development of Purdue graduate programs at IUPUI.

Agenda Item 5: Agenda Committee Business

Professor Danielson reported on Agenda Committee business. She introduced Beverly Blackwell, the new secretary in the Faculty Council Office. She also reminded the standing committees that the Agenda Committee meets on the fourth Thursday of every month to prepare items for presentation at sub-

sequent Faculty Council meetings. She announced that the School of Law building will be the permanent meeting place for the Faculty Council for the remainder of the fall semester, unless members of the Council are notified otherwise. She also announced that Professor Gemignani will replace Professor Bogar as the IUPUI representative to the All-University Faculty Council during the fall semester, while Professor Bogar is on sabbatical leave.

Professor Danielson said that a four-part resolution, submitted by Professor Gemignani, will be forwarded to the Constitution and Bylaws Committee for review of relationship to the existing Constitution and for recommendations. These are to be reported to the Faculty Council by the November meeting. Professor Gemignani questioned whether all the items in the resolution were constitutional matters, suggesting that such items could be brought to the floor immediately or referred to another committee. He referred specifically to Item D, which dealt with the formation of an ad hoc committee comprised of the elected unit representatives on the Faculty Council, who would prepare a report by February of 1976 on two topics. These would be means to achieve a better sense of identity and purpose as an urban university and to bring about better means of communication and understanding among the various units of IUPUI.

Professor Robbins stated that Item D was relevant to concerns that have been discussed by members of the Metropolitan Affairs Committee. He suggested referral of the item to that Committee. Professor Fife expressed his view to the effect that the issues raised in this item are quite general and affect all units of IUPUI, going beyond the responsibilities of a single committee such as Metropolitan Affairs or Resources and Planning.

Professor Gemignani moved, and Professor Loh seconded, that such an ad hoc committee be formed, that the Committee submit its report to the Faculty Council by February of 1976, and that the Council should meet in special session within one month after submission of the report to explore the implications of the report and formulate means to implement any recommendations that are accepted. Professor Robbins moved, and Professor Nathan seconded, that the item be referred to the Metropolitan Affairs Committee, which would report back to the Council at its November meeting. Professor Robbins' motion passed.

Agenda Item 6: New Business

A plaque was presented to Professor Robert Long in appreciation of his leadership and service as Secretary of the IUPUI Faculty Council for 1974-1975.

The meeting was adjourned by Vice President Irwin at 4:30 p.m.

Minutes of
IUPUI Faculty Council Meeting
October 9, 1975, 3:30 p.m., Law School, Room 109

Present: Vice President Irwin, Vice Chancellor Moore, Deans Grossman, Lawrence, Nevill, Renda, Taylor, Weber, Professors Barlow, Beall, Blake, Brock, Burford, Campbell, Cecere, Chalian, Christian, Cutler, DeRosa, Evenback, Fife, Frank, Gemignani, Girod, Goldblatt, Kellum, Kirk, Kuczkowski, Laatz, Loh, Long, McLear, Olson, Patterson, Pontious, Powell, Reiberg, Robbins, Seibert, Sharp, Smith, Trosper, Williams, Wright

Alternates: G. Lukemeyer for S. Beering, R. Markel for S. Karlson, J. Clark for H. Besch

Excused Absences: A. Aprison, H. Besch, D. Bowman, T. Conine, M. Dyken, C. Johnston, S. Karlson, L. Lohse, R. McDonald, C. Nathan, J. Buhner

Unexcused Absences: C. Foust, W. Harvey, J. Hart, N. Hornbeck, C. Miller, R. Flanzer

Visitor: William Spencer

The meeting was called to order at 3:30 p.m. by Vice President Irwin.

Agenda Item 1: Approval of the Minutes

The minutes of the Faculty Council meeting of September 11, 1975, were approved as distributed.

Agenda Item 2: Report on Promotions Procedure

Vice Chancellor Buhner was ill, therefore this issue was postponed.

Agenda Item 3: Presiding Officer's Business

Vice President Irwin commented on several items. He reported that on September 12, the Commission on Higher Education will meet on this campus to discuss approval of the new academic building, and approval of the 2.4 million dollar allocation to the campuses with increased enrollment. The Board of Trustees meeting will also be held on September 12, in Gary, Indiana. The Vice President of Development will be appointed and the Master Plan will be presented. The United Way Campaign is in progress with the University goal being sixty-six thousand dollars. The All-University Fee Collection Review Committee is asking that the administration, faculty, and students be involved in preparing a paper on the subject of fee collection, to be presented to the president and trustees later in the year.

Executive Vice Chancellor Moore announced that the map and report of the campus master plan will be placed in each Dean's office and in the Library. Professor Karlson was presented the first copy of the IUPUI Faculty Handbook. Professor Markel accepted the book in Professor Karlson's absence. A statement concerning career information and fee refund policies and procedures must now be included in all editions of the application for admission, schedule of classes, and college of school catalog. The career information must include data concerning employment of students enrolled in a particular program; provide average starting salaries for previously enrolled students entering positions of employment for which a course of study is offered; and the percentage of such students who obtain employment in such positions. The placement office will compile this information and will see that it is available in the office of each dean, department chairman and advisor. This information will be not more than three years old and if it cannot be supplied, regional or national data may be used.

Agenda Item 4: Agenda Committee Business

Professor Danielson welcomed the new members of the Faculty Council; Marian Brock replacing Jeremy Williams, Ronald Frank replacing Peter Sehlinger and Joseph Kuczkowski replacing Jeremy Williams on the All-University Council. The slate of nominees for the Elections and Apportionment Committee was presented. There were no nominations from the floor. The slate was approved as presented. It was moved and seconded that Professor Edward Robbins chair this committee. Professor Kenneth Cutler was nominated to serve a two-year term on the Metropolitan Affairs Committee.

Agenda Item 5: New Business

Professor Kenneth Cutler reported that at the October 3rd meeting of the faculty of the School of Liberal Arts, it was voted unanimously that the Faculty Council initiate discussion among the schools of IUPUI which will lead to formulation of policy (or policies) regarding credit-by-testing at IUPUI. At the present time IUPUI has no policy regarding this matter. This report was presented in resolution form and will be forwarded to the Academic Affairs Committee.

Professor Mary Lee Seibert raised the issue of parking here on campus compared to the Bloomington campus. Since there is a difference in stickers (with IUPUI's sticker being located on the windshield and Bloomington's on the rear bumper) tickets have been given to our faculty when visits are made to Bloomington and the same situation occurs when Bloomington faculty visits IUPUI. At the present time the two campuses are working toward a mutual solution to alleviate this problem.

Professor Kuczkowski suggested that a monthly report be submitted from the All-University Fringe Benefits Committee to the Faculty Council. The question was raised as to whether the cost analysis, which was requested by the Faculty Council has been completed on the Medical Insurance this year. Dr. Moore explained that it had but it lacked certain pertinent information, therefore it was returned. He reported that the All-University Fringe Benefits Committee has been studying the problem of comparable benefits and costs between the various state universities along with the addition of benefits for additional costs. Dr. Moore assured the Faculty Council that he will meet with the Fringe Benefits committee, of the IUPUI Faculty Council,



Minutes of
IUPUI Faculty Council Meeting
November 13, 1975, 3:30 p.m., Law School, Room 109

Present: Vice Chancellors Moore and Buhner, Deans Lawrence, Lohse, Renda, Taylor, Professors Aprison, Beall, Besch, Blake, Bowman, Brock, Burford, Campbell, Cecere, Chalian, Cutler, Danielson, Evenbeck, Fife, Foust, Frank, Gemignani, Hart, Johnston, Kellum, Kirk, Kuczkowski, Laatz, Long, McDonald, Nathan, Olson, Powell, Reiberg, Sharp, Trosper, Williams, Wright

Alternates: J. Carter for S. Beering, B. Carter for E. Grossman, J. Weihaupt for W. Nevill, A. Brill for E. Robbins

Excused Absences: S. Beering, J. Christian, T. Conine, M. Dyken, E. Grossman, G. Irwin, S. Patterson, E. Robbins, D. Smith

Unexcused Absences: D. Girod, L. Goldblatt, W. Harvey, N. Hornback, P. McLear, C. Miller, R. Pflanzner, J. Pontious, G. DeRosa, M. Seibert

Visitors: Monte Juillerat and William Spencer

The meeting was called to order at 3:30 p.m. by Executive Vice Chancellor Moore.

Agenda Item 1: Approval of the Minutes

There was one correction to be made in the October 9, minutes. Under Agenda Item "5", the first sentence of the first paragraph should be corrected to read, "Professor Kenneth Cutler reported that at the October 3rd meeting of the faculty of the School of Liberal Arts, it was voted unanimously that the Faculty Council be requested to initiate discussion among the schools of IUPUI which will lead to formulation of policy (or policies) regarding credit-by-testing at IUPUI"

The minutes of the October 9, 1975, meeting were approved with the above correction noted.

Agenda Item 2: Memorial Resolution for Dr. David F. Mitchell

Dr. Ralph McDonald read the Memorial Resolution for Dr. David F. Mitchell. Copies have been sent to Mrs. David F. Mitchell and to Dr. Mitchell's children, Mrs. Lindsay Miller and Dana S. and David F. Mitchell, Jr. A moment of silence was observed by the Council.

The 1976-77 Operating Appropriation Request and the 1974-75 Summary of Financial Aid Awards were distributed to members of the Faculty Council. These reports have been reviewed by Indiana University and its Trustees and by the Commission on Higher Education. Vice Chancellor Moore reported that the enrollment base adjustment was a problem with Indiana University and the Higher Education Commission.

The position of the Commission on Higher Education is that the state should pay for new students on the margin so that for a larger institution the cost becomes less. The position of Indiana University is that this is not the case. There are programmatic differences between a large institution and a small institution which do not equate that simply and while there may be marginal differences they are not of the order of magnitude that the Higher Education Commission is contending. Therefore, Bloomington was allotted no money, IUPUI was allotted less than anticipated and the regional campuses were allotted more than anticipated. The position that President Ryan has taken is that this is not the intention of the legislature regardless of the recommendation of HEC. The statutory provisions seem to be clear and we are not in agreement with HEC. Dr. Moore also pointed out that Indiana University was recommended for a 17% increase as opposed to the 25% that was requested. The Summary of Financial Aid Awards was also very briefly reviewed.

Agenda Item 3: Proposed Amendment to IUPUI Tenure Procedure

Vice Chancellor Buhner distributed a motion to amend the IUPUI Tenure Procedure. He reported that the Tenure Committee discovered, at its last meeting, that one of its members was not tenured. Therefore, this member sits on the Committee in violation of the terms of the procedure in which the Faculty Council recommended. The Committee discussed this situation and felt that 1) the membership of the non-tenured member was welcomed, 2) that it is appropriate for some of the members on this Committee not to be tenured thus providing for better representation. Vice Chancellor Buhner therefore, made the following motion: to delete the word "tenured" in the first sentence of the second paragraph and add a sentence following the first sentence of that same paragraph to read, "a majority of the members of the committee not to exceed four persons shall be tenured". Professor Wright commented that he felt that the wording of the second part of the motion suggests that the members of the committee shall not exceed four (4) in number. Therefore, the motion was altered to read as follows: "A majority of the members of the committee, which majority not to exceed four in number, shall be tenured" (please see attachment). The motion was approved as altered.

Vice Chancellor Buhner also reported on the administrative changes in the Promotion Procedure for IUPUI. He reported that the original promotion procedure passed by this Council was promulgated in slightly changed form by Chancellor Maynard K. Hine. This year in view of two broad considerations, it was felt that two further administrative changes should be made in the Promotions Procedure. First of all, we were moved by certain considerations with respect to Affirmative Action. We have requested each of the academic units to institute for the benefit of promotions review, the same annual review that is already university policy for the non-tenured faculty. I recall to you, that we are now operating in the tenure area under an annual review policy for all non-tenured faculty. We ask each unit to institute the annual review policy with respect to promotions process for all faculty under the rank of professor. We feel that this review will give the faculty member the opportunity to claim that he has a

right to an annual review and would certainly give the administration of the school an opportunity to review its promotions and procedures carefully and to be certain that everyone has been considered. The second change initiated by the administration in promotion procedure is to put the Dean and heads of the units who are in charge of promotions process on notice so that individuals being considered for promotion are kept apprised of the state of their nomination.

Agenda Item 4: University Affirmative Action Report

This item was not discussed because of Dr. Rhome's absence.

Agenda Item 5: Metropolitan Affairs Committee Report

Professor Robert Long reported that the Metropolitan Affairs Committee supports Dr. Gemignani's resolution that calls for formation of an Ad Hoc Committee composed of unit representatives and chaired by the Vice President or his designee to prepare a report on means to achieve a better sense of identity and purpose as an urban university and to bring about better means of communication between the various units. There was some concern expressed regarding provisions for student or staff representation and also regarding the size of the proposed Ad Hoc Committee, that is, whether it would be too large to function advantageously. It was moved and seconded that the report be accepted and referred to the Secretary for action.

Dean Lawrence requested an explanation as to why the motion was being made. Dr. Gemignani explained that we are seeing in Indianapolis a unique structure being formed in this type of university that is taking shape. There has been increased cooperation and communication among the various units of this university but not nearly as much as should have or could have taken place had the climate been right. I hope by getting the unit representatives who are specifically charged with representing their particular constituency to talk about such things as better communication among the units, areas of cooperation among the units, or perhaps just trading ideas and getting different points of view that will help us to better realize one another's problems and help to unify us more and accelerate the process of a major University nationally known to all of its academic units in Indianapolis.

The motion was approved.

Agenda Item 6: Faculty Affairs Committee Report

Professor Chalian made the motion that the following resolution be adopted:

WHEREAS many of the academic year (10 month) faculty receive
no paychecks between late May and mid-September, and

WHEREAS most of the paychecks for the academic year faculty
are issued on the first day of the month (or the Friday
preceding), and

WHEREAS many personal bill payments are due early in the month

BE IT RESOLVED that the first paycheck of the academic year for
the academic year (10 month) faculty be issued on September
1 (or the Friday preceding) rather than on September 15.

Professor Chalian reported that the above resolution was submitted to the

Faculty Affairs Committee by the School of Science. His committee studied the subject matter and was informed by the Controllers of Indiana University and IUPUI that they are in the process of changing the paychecks and advised him that this action would have to be a system-wide change to become a reality. The motion was approved.

Agenda Item 7: Apportionment - Election Committee Report

Professor Gemignani reported that the Faculty Council is illegally constituted and pointed out that according to the Constitution we do not have enough elected representatives. There are many unanswered questions as far as the Constitution is concerned, a few are: what constitutes proportional representation, what is the definition of a voting member of the faculty, joint apportionment, external assignments, a definition for academic unit. In my opinion, the present constitution is unworkable. The document that has been proposed to the Bloomington Faculty Council is very short and precise. As far as the definition of the faculty is concerned, it clearly states that the faculty shall consist of the Vice President of Bloomington and all professors and instructors with tenure-related appointments at the Bloomington campus and manifest these rights for the librarian with tenure-related appointments. There the question of faculty rank and privileges is largely determined by the question of faculty appointment which is tenure-related. This question has never been addressed. As far as the IUPUI Constitution is concerned it is extremely ambiguous as to who is even a member of this faculty. There is also the question of the balance between unit and at-large representatives. The Committee is presenting this report so that the Council may have an opportunity to discuss the issues and are encouraged to make their views known.

Agenda Item 8: Constitution and Bylaws Committee Report

Dean Foust reported on several issues that were presented to the Constitution and Bylaws Committee. Document #1 which was presented by Professor Gemignani at the September meeting, is composed of four parts. The fourth of which has been considered by the Metropolitan Affairs Committee. Item A of the document suggested that some type of provision be incorporated into the Constitution which would give the Faculty Council authority to call special meetings. The Constitution and Bylaws Committee felt that this should be an amendment to the Bylaws rather than the Constitution. Therefore, Dean Foust moved that item 2 of the Faculty Council Bylaws be amended to read as follows: (the new material is underlined)

The meetings of the Faculty Council shall be on the second Thursday of each month beginning at 3:30 p.m. and adjourning by 5:30 p.m. The Faculty Council by concurrence of a simple majority may extend a meeting, or fix a different time for a regular meeting or call a special meeting. Also the Vice President may call a special meeting of the Faculty Council at any time, provided that all members of the Council shall be notified at least five (5) days prior to the meeting of its time and place, and that they be furnished with an agenda. The Vice President shall call a special meeting within ten (10) days if he receives a petition requesting a special meeting signed by at least ten (10) members of the Council, said petition to specify clearly the purpose of the

special meeting. Except by suspension of this rule, business at any special meeting must be restricted to the purpose for which the special meeting was called. The rules of quorum and procedure governing regular meetings of the Council shall govern special meetings as well.

The motion was approved.

Item B was also a suggestion, which is also contained in Document #1, which provides that one who had not been nominated by the regular process for at-large representatives to the Faculty Council could become nominated by obtaining twenty (20) signatures on a petition and filing it. The Committee considered this and discovered that one of the problems confronting the Committee was that it was not sure whether it was to decide on the question of legality or merit. Thus the committee considered both. The committee felt that the present mechanism provides adequate opportunity for those who wish to electioneer to do so and this merely added another cumbersome procedure which could raise other questions and delay the procedure. Therefore, no motion was made with respect to the matter.

Professor Gemignani stated the rationale for the original motion. The present method of nomination is primarily applied procedure. The people who are being nominated, often do not know that they are being nominated and the people most interested in running may not get nominated at all. What seems to be necessary is to have a process by which a person that is truly interested in becoming a member of the Faculty Council, could be assured that his or her name would be on the ballot. The present process is a blind process taunt with uncertainties. Professor Gemignani moved that the following be referred to the Secretary for processing as a Constitutional amendment:

In addition to those nominated by the foregoing procedure, any voting member of the Faculty Council eligible to run for at-large representative shall be placed on the ballot provided that he shall file with the Secretary of the Council a petition supporting his candidacy signed by no less than twenty (20) voting members of the faculty, provided that a signature shall be declared invalid if it appears on any more than one such petition, and that the petition be filed by that date which other nominations in due course must be submitted to the Secretary.

The motion was approved.

Item C was a provision that a candidate who had been nominated should be given the opportunity to file a fifty (50) word statement which would accompany the ballot and that a coalition of candidates could also make a statement and in the event of a coalition, should be signed by all jointly. The committee suggested that this be an addition to Article 19 c 2 c of the Constitution. Dean Foust moved that the following be referred to the Secretary for processing as a Constitutional amendment: (the new material is underlined)

The Apportionment-Election Committee shall prepare a ballot of those nominated and distribute the ballot to the voting members of the faculty with a biographical statement on each of the nominees. Any candidate nominated for membership on

the Faculty Council shall be provided the opportunity to file a written statement of not more than fifty words to accompany the ballot. If any coalition of candidates wishes to make a joint statement, they shall be permitted to make such a collective statement, provided that it shall be signed by all jointly and it shall not exceed the sum of the number of words to which they are individually entitled.

The motion was approved.

Dean Foust explained the rationale for the following item. Under the present system of electing members to the Faculty Council, it possibly could happen that the Secretary nor any member of the Faculty Council be elected as a representative to the All-University Faculty Council. The committee suggested that since the authorization for such an election is not found in the Constitution of IUPUI, but in the Constitution of the total university, that this be added to the Faculty Council Bylaws as Bylaw 15. Dean Foust moved that the following be adopted:

Selection of members of the Indiana University Faculty Council from this campus shall be as follows:

Three members shall be elected from the IUPUI Faculty Council from its own membership in the same manner that standing committee members are elected and the remaining members shall be elected in the same manner and with the same restrictions that govern the election of at-large members of the Faculty Council of this campus. Provided that, in no event shall there be more than six members of the All-University Faculty Council who are also members of the Faculty Council of this campus.

The motion was approved.

Dean Foust reported that there is a provision for the election of a nominating committee to present names for Secretary and Parliamentarian but for no other persons who are voted upon by the Faculty Council. The Constitution and Bylaws Committee suggested that a Standing Order be adopted which provides that in every case where a nomination is needed, that the nominations be supplied by the same committee which makes the nominations for Secretary and Parliamentarian. Dean Foust moved that the committee nominating the Secretary and Parliamentarian also nominate all other persons who stand for election in the Faculty Council in cases where no other specific provisions are made for nomination. This would include all of the standing committees. Professor Gemignani moved to table this matter in view of the lateness of the hour and uncertainty of questions raised concerning this matter.

Agenda Item 9: Presiding Officer's Business

Executive Vice Chancellor Moore reported that the Faculty Board of Review was asked two years ago, by the Faculty Council, to submit an annual report on the number of matters that came to their attention and the action taken by the Board and the Administration. The document that was included with the minutes of the October 9, Faculty Council meeting, is the report of the actions of the Board of

Review last year. It was pointed out that the five recommendations referred to in the report, pertained to one case and the decision on that case affected all five of the recommendations. The Primary Committee made a recommendation in which the Dean of the school concurred and the findings of the Board were contrary to the recommendations of the Primary Committee and the Dean. This is the third case brought before the Faculty Board of Review.

Agenda Item 10: Agenda Committee Business

Professor Danielson welcomed Dr. Madura to the Council. Dr. Madura is replacing Dr. Karlson who was forced to resign her seat on the Council because her relationship to the University has changed. Dr. Karlson also resigned from the Election-Appportionment Committee therefore, a slate was presented to the Council for election of a new member for the Election - Apportionment Committee.

The meeting was adjourned at 5:30 p.m.

Respectfully Submitted,



Phyllis I. Danielson, Secretary
IUPUI Faculty Council

Minutes of
IUPUI Faculty Council Meeting
December 11, 1975, 3:30 p.m., Law School, Room 109

Present: Vice President Irwin; Chancellors Moore and Buhner; Deans Beering, Grossman, Harvey, Nevill, Renda, Taylor; Professors Aprison, Barlow, Barrett, Beall, Besch, Blake, Bowman, Burford, Cecere, Chalian, Christian, Conine, Cutler, Danielson, Dyken, Fife, Foust, Gemignani, Girod, Goldblatt, Hart, Kirk, Kuczkowski, Laatz, Loh, Long, Miller, Olson, Patterson, Pflanzner, Pontious, Robbins, Sharp, Smith

Alternates: N. Kellum for L. Lohse; C. Rothe for R. Powell; D. Wolf for J. Taylor

Excused Absences: G. DeRosa, S. Evenbeck, C. Johnston, R. Lawrence, L. Lohse, C. Nathan, R. Powell, J. Taylor

Unexcused Absences: M. Brock, H. Campbell, R. Frank, N. Hornback, R. McDonald, P. McLear, R. Reiberg, A. Weber, G. Williams

Visitors: Paul Bippen, Monte Juillerat, William Spencer, John Weihaupt

The meeting was called to order at 3:30 p.m. by Vice President Glenn Irwin.

Agenda Item 1: Approval of the Minutes

There are two corrections to be made on the attendance report of the December 11, minutes. John Barlow should be listed as present and Lawrence Goldblatt should be listed as an excused absence. The minutes were approved with those corrections noted.

Agenda Item 2: Presiding Officer's Business

Vice President Irwin reported on the status of the operating budget for 1976-77. The Commission on Higher Education reduced our request for 10.9 million dollars to 7.9 million dollars. The State Budget Committee has met and they have reduced our request for 10.9 million dollars to 2.8 million dollars. This happened approximately a year ago and we were successful when we presented our case to the Ways and Means Committee, to the various Financial Committees, and to the Education Committee. We hope that we will improve the position as far as the State Budget Committee's recommendation is concerned.

The increased enrollment contingency of 2.4 million dollars, has not been allocated yet for those campuses with increased enrollment. The Budget Committee has built that into their recommendations but they have not indicated whether it will become available this year or next year. We hope those dollars will be distributed this year and carried over for next year.

Agenda Item 3: Agenda Committee Business

Professor Danielson welcomed Sue Barrett as the new representative from the School of Physical Education.

Agenda Item 4: Academic Affairs Committee Report

Professor Fife reported on the Academic Affairs Committee. He presented recommendations concerning the Academic Calendar and stated that review on the withdrawal policy is currently being shared with other Administrative Committees. A complete and workable policy will be presented early next year. The committee will discuss Credit-by-Examination, and the results of that discussion will be presented later in the semester. The committee recommended the indefinite extension of the academic calendar pattern that we followed this year as opposed to the one adopted for next year. This calendar included 15 weeks of classes, equal number of each of the different days of the week, a week of final exams, Thanksgiving recess begins Wednesday, and Spring recess begins after the eighth week. The pattern that we will engage in next year has some slight modifications. These basically include an unequal number of some of the days of the week, which create a hardship for courses with different aspects that meet perhaps only once a week. It also carries a different pattern for the Thanksgiving recess, beginning on Thursday rather than on Wednesday. The committee chose to indicate preference for the present pattern. The recommendation for the summer calendar is only for the summer 1977. This is a continuation of the pattern that we presently have and have had for the past two summers. Our committee has contacted the Bloomington Calendar Committee in an effort to develop an unified calendar. Substantial progress is being made for a calendar that has the same pattern on the two campuses. The academic year calendar for the first semester appears to be pretty much agreed upon according to our format. Bloomington has, in the past, started on Monday and proceeded through leading to different numbers of Mondays and Tuesdays and etc. At the last meeting, the committee began to recognize the rationale of our approach to having equal numbers of days of the week. The first semester appears to be a joint venture mutually agreed upon. We still have some problems with the second semester. Although the starting and ending dates are no longer in dispute, the spring recess is. It seems to be no way of reconciling the differences of spring recess. The reason for proposing only the 1977 summer session calendar is because of the likelihood of adopting an unified calendar consisting of 12 weeks. This provides two six-weeks periods, a three-six-three pattern, etc. This way we can start and end sessions at the same time. On behalf of the Academic Affairs Committee, Professor Fife moved the pattern for the academic year calendar, for the summer of 1977. Professor Gemignani: It is always a problem for the large number of part-time faculty to have classes begin immediately after registration. The classes will begin the day after walk-in registration, which greatly complicates notifying students of courses that have been cancelled, finding additional instructor if sections have been split, and doing the administrative work associated with the start of a semester. Is there no way of having registration at least a day or two before classes begin? Professor Fife: You'll note the footnote at the end of the report which states, tentative, subject to implementation of the new MIS system of registration. Vice Chancellor Buhner: We are anticipating that the registration process will be shortened because the MIS system gives continuous registration capability that we presently do not have. The motion was approved.

Agenda Item 5: Apportionment-Election Committee Report

Professor Robbins reported on the activities of the Apportionment-Elections Committee.

The operational assumptions are based on what the committee felt to be the constitutional provisions for the election of faculty representation to the council and in anticipation that there will be fifteen units certified for council representation within the next academic year. This requires 17 faculty members on the council for the academic year. We have shown a recommendation for unit representation which takes into account the whole number of representatives which meets the constitutional provision of at least half the council members be elected at-large. The maximum number of unit representation to be elected under this plan which would be 36, or exactly one-half of the representatives. The formula used in arriving at the number of unit representatives under this plan provides for one unit representative for each 34 faculty members, one more representative for any remainder of 17 or more with a minimum of one representative. One of the recommendations we would make is to seek a better balance between the the number of representatives we have serving each of the 2-year periods. The number of people who will leave the council in terms of unit and at-large representatives is imbalanced so that we have a large number leaving one year and relatively few leaving the next. From the unit elections for the School of Medicine, 4 will be elected for a 1-year term, the balance for a 2-year term. In the at-large representatives, of the 30 to be elected, 12 will be elected for 1-year terms and the remainder for 2-year terms. Our final recommendation is for a thorough and comprehensive review of the constitutional provision for the election of faculty council representatives. We have been unable to identify clearly, that the size of the council makes any difference in its efficiency but there is considerable testimony about the problems inherited in a council as large as the present plan provides. Dean Nevill questioned the method in which the Apportionment-Elections Committee arrived at the number of members to constitute the size of the School of Science. Professor Robbins explained that according to the constitution, the chancellor is to provide a certified list of voting faculty to the secretary within four weeks of the beginning of the academic year, updated periodically as changes are made. We have been provided with such a certified list and on basis of that list and the updates we arrived at these figures. You are aware of some of the difficulties we have encountered throughout the history of the council, trying to maintain an accurate list of the faculty. The constitution requires that apportionment be completed according to the certified list of January 1. The number of unit representatives will be based on that list and this list also includes Deans with academic rank. The certified list for the School of Medicine includes faculty members in two categories in that school. According to the list these are all persons who have full-faculty rights or membership in that unit. The disagreement lies between those who are on IU tenure track and those who are non-tenure track members of the faculty. These members hold rank or appointment in the Veterans Hospital, LaRue Carter, or Wishard Memorial Hospital, with full membership of the School of Medicine faculty. This amounts to about 100 of the 505 total. In checking with the Vice President's office, it was determined that he intends to certify their rank. A clear precedent exists whenever a faculty member changes his employment status to university employment, the Board of Trustees has recognized that service and given the appropriate tenure equivalent. Those members were included in the election process. Last year it was not clear from the records whether or not they were considered for apportionment. Professor Gemignani stated that there are situations in other schools such as Science where some faculty members hold a joint appointment and counted as a member of the faculty. It is somewhat unique in the School of Medicine that faculty who have their primary load of professional activity away from Indianapolis but are counted as members of the faculty. Some are counted as voting members on faculties at other institution and in that sense are counted twice. To what degree are the problems this council addresses of interest

to these people? Do you feel that it would be an injustice to these people who in fact would be counted for apportionment? Education, which is more than one campus in scope, and yet, only those individuals who are site-specific to Indianapolis, are counted toward apportionment. The same is true in the School of Business. Why should this not be the case in Medicine as well? Dean Beering stated that medicine has actually 1,300 members. Only 505 are listed here in recognition of the fact that those are on the campus full-time. You mentioned Veterans Hospital, Wishard Memorial, and LaRue Carter, these people happen to have their offices there but they work at all hospitals and all units of the medical center. They are recognized on the full-time tenure track in terms of promotions and appointment but they have a salary source that is not from the general fund. The budget that the School of Medicine is responsible for this year is 157 million dollars. Only a very small portion of that comes from the state. That should explain the 505. The others are members of our full-time faculty who are part of the School of Medicine as a system school. We have students at 10 campuses and 90 hospitals. Professor Robbins: Certification for five units are being considered. Three of these have been previously awarded unit representation although they have never officially been certified. As a result their academic Deans and Directors have never served. These units are Allied Health, Business, Education, Library and Spea. There will be an official report submitted by the committee at the January Faculty Council meeting.

Agenda Item 6: Athletic Affairs Committee Report

Professor Pontious reported on the progress of the Athletic Affairs Committee. In 1974, a survey of the faculty was conducted, asking their interests and concerns about athletic affairs related to both students and faculty. 60% of the faculty responded to that survey. Of those responses, 65% felt there should be increased intercollegiate sports activity, 91% expressed a need for improving and promoting intramural sports. 72% desired to increase the budget for athletics and 55% thought more money should be spent on faculty athletic programs. The Athletic Affairs Committee, at the end of last year, made several recommendations. One was that we should increase our participation in intercollegiate sports and try to become a full member of the NCAA. Our problem with intercollegiate sports is money, and the problem with intramural sports has been facilities. There was no renovating related to sports until the Master Plan was prepared. Now that it is prepared there are several fields that are included. Most of the land allocated in the Master Plan, for playing fields, is owned by the university. We have an intercollegiate tennis team that has no place to play; we have an intramural soccer team that has no field to play on and they rent space; we have an intercollegiate soft ball team for women and an intramural soft ball program for both sexes and they do not have an adequate place to play. Professor Pontious moved that the Faculty Council support the recommendation of the Athletic Affairs Committee to the administration that they move ahead with construction of tennis courts, open soccer playing fields, and soft ball diamonds as soon as possible and that the area along the river be left open for bicycle tracks and jogging. The motion was approved.

Agenda Item 7: Budgetary Affairs Committee Report

Professor Gemignani reported on the progress of the Budgetary Affairs Committee. He reported there is now an All-University Budgetary Affairs Committee of which he and Dean Betty Grossman are members. This committee will deal with central administration budgetary questions. Professor Gemignani instructed the council to feel free to address any questions concerning the budget to the committee.

Vice Chancellor Moore reported the progress of the Ad Hoc Committee that was established by the Faculty Council at a previous meeting. The committee considered two matters, 1) the identity of the university and 2) communication between the schools and colleges. The committee held two meetings. At the first meeting Vice President Irwin described for the committee the kinds of activities that IUPUI is presently engaged in to make the university better known to the community. These included a wide variety of meetings of public groups on matters such as the Long Range Plan's missions of the various schools and colleges; the expenditure of \$5,000 this past fall (for example) on T.V. and radio spots to acquaint students with opportunities at IUPUI and a total of 128 major documents which the committee had an opportunity to review and were prepared by the University Office of Publications for distribution to students, faculty, and persons off-campus. During the past year, 150 thousand dollars have been spent on that activity. The conclusion of the committee was that the university was doing a good deal in an effort to make the name of the institution and its function known in the community. The committee recommends a report be made, describing these activities so that the Faculty Council could have a better understanding of the extent to which the university is in fact engaged in the process of establishing its identity externally. We also discussed the matter of internal identity. By this we mean a sense of cohesiveness and belongingness of the faculty itself in its relation to the university and this rapidly associated itself in our minds with the second of our charges; to improve and understand the communication between the schools and colleges. The following recommendations were made:

- 1) The Green Sheet be turned into a faculty newspaper.
- 2) An increase in the distribution of IUPUI publications to the faculty so they would be better acquainted with the amount and kinds of materials that are being sent to the outside community.
- 3) Regular publication of a compilation of professional activities engaged in by the faculty in teaching, research, and service to become better acquainted with one another's interests and activities.
- 4) The Faculty Council identify some major national issues in higher education at the beginning of each year and refer these to task forces who could report on the issues for discussion by the council.
- 5) The Faculty Council minutes contain a cover sheet summary of actions taken so that faculty members could be acquainted with the actions of the council and from the summary decide that further reading of the minutes would be helpful.
- 6) The university administration make a presentation to the Faculty Council describing the variety of projects going on in external communication.
- 7) Effort be made to establish a weekly meeting of small faculty luncheon groups where matters of university concern could be regularly discussed.

The committee discussed the characteristics of a unique university and decided that these characteristics were not a property of the university but they are about its relationship to its community in which it resides. These characteristics consisted primarily of 1) a continuation of efforts by the university to involve itself with those concerns of the community that have service academic and research relationships to us, and 2) with the internal effort to offer academic programs which are of exceptional interest to those with an urban environment. The committee thought the university was moving well on both of these fashions and did not feel the need to go beyond recognition of that fact. Dr. Moore moved that the report be referred to the Agenda Committee for further action. The motion was approved.

Agenda Item 8: Old Business

Dean Foust moved that the motion designated as A, in the Supplement to the Agenda, be taken from the table. The motion was approved.

Professor Conine moved that B, in the Supplement to the Agenda be substituted for A. The motion was approved.

The motion designation as B, was placed before the council. It was moved that:
All nominations not otherwise provided for shall be
made by the Agenda Committee in consultation with
the Committee-On-Committees.


Professor Danielson explained how we got to this stage. In the process of trying to lay out before us and for the council, what some of the procedures were, the Agenda Committee realized that the Constitution nor the Bylaws clearly stated how we got some of these items to the floor. Therefore, the Agenda Committee decided to develop a procedures chart based on the Constitution. Item B recommendation gives us one step of the procedure, not provided. The motion was approved.

Agenda Item 9: New Business

Professor Robbins moved that the Council approve the addition of Mr. Jack Davis, Vice President of the Student Association, as a voting member of the Resources and Planning Committee. The motion was approved.

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,


Phyllis I. Danielson, Secretary
IUPUI Faculty Council

Minutes of
IUPUI Faculty Council Meeting
January 8, 1976, 3:30 p.m., Law School, Room 109

Present: Vice President Irwin; Chancellors Moore and Buhner; Deans Grossman Harvey, Lawrence, McDonald, Nevill, Renda, Weber, Professors: Barlow, Barrett Beall, Besch, Blake, Bowman, Burford, Campbell, Cecere, Chalian, Conine, Danielson, DeRosa, Evenbeck, Feeley, Fife, Foust, Frank, Gemignani, Girod, Goldblatt, Hornback, Johnston, Kirk, Kuczkowski, Loh, Lohse, Long, McLearn, Miller, Olson, Patterson, Planzer, Pontious, Powell, Robbins, Sharp, Smith, Trosper

Alternates: G. Lukemeyer for S. Beering; B. Campbell for J. Taylor; L. Finkle for K. Cutler; T. Reed for J. Christian

Excused Absences: J. Taylor, M. Aprison, J. Christian, K. Cutler, M. Dyken, J. Hart, M. Laatz, J. Williams

Unexcused Absences: M. Brock, D. Funk, J. Madura, C. Nathan, R. Reiberg, P. Wright

Visitors: Robert J. Bonner and Monte Juillerat

The meeting was called to order at 3:30 p.m. by Vice President Irwin.

Agenda Item 1: Approval of the Minutes

In the minutes of December 11, page 3 line 4 should be corrected to read, "This requires 72 faculty members on the Council for the academic year." The minutes were approved with this correction noted.

With permission of the Secretary, the Agenda was altered to permit Wilmer Fife to report on Academic Affairs Committee business.

Professor Fife: The Academic Affairs Committee unanimously recommends the elimination of the grade "WF" at IUPUI. This matter has been previously studied but was not completed in time to be presented before the Council. Therefore this is a second committee's recommendation on this matter. The committee has gone further to recommend a withdrawal policy which differs slightly from what we now follow, and simplifies some of its procedures. In accordance with the report submitted by the Academic Affairs Committee, "Withdrawals from courses are permitted after the drop/add period through the first three quarters of the semester or academic session with the written acknowledgement of the student's advisor and the instructor. Withdrawal during the last quarter of the semester or academic session requires the written permission of the student's Dean as well as that of the advisor and instructor. The right not to permit withdrawal during the last quarter of a semester or academic session is also clearly available to the advisor, instructor and Dean. The reasons for withdrawal within the last quarter of the semester must be for urgent reasons of illness or personal distress." In the written report we have tried to summarize arguments for and against the grade "WF". We emphasize in number 1 of the report, what we believe to be the teaching function of the university and how it is best manifested in terms of student learning and achievement. In number 2, of the report, we

SUMMARY
Faculty Council Business
January 8, 1976

1. Approved recommendation of the Academic Affairs Committee to remove the grade of "WF".
2. Approved recommendation of the Academic Affairs Committee to extend time period for which a student can withdraw without signatures.
3. Dr. Glenn W. Irwin reported on the status of the 1976-77 Operating Budget.
4. Motion to suspend rules so that the two Boards of Review that served 1975-76 could be re-elected. The Board members are as follows:

John Barlow, School of Liberal Arts, Chairman
Morris Aprison, School of Medicine
Sue Barrett, School of Physical Education
Adolfo Doddoli, School of Art
Peter Loh, School of Science

Art Mirsky, School of Science, Chairman
Justin Libby, School of Liberal Arts
Angenita Biegel, School of Medicine
Nick Kellum, School of Physical Education
Shirley Ross, School of Nursing

5. The Agenda Committee appointed a Committee-On-Committees. The members are as follows:

Richard Pflanzner, School of Science, Chairman
Morris Aprison, School of Medicine,
Donna Dial, School of Liberal Arts
Shereen Farber, Allied Health
Lola Lohse, School of Physical Education
Paul McLear, School of Engineering and Technology

6. Dr. John C. Buhner reported procedures used for establishing franchise of IUPUI Faculty.
7. Adopted report of Apportionment-Elections Committee as basis for election of at-large representatives to the Council for 1976-77.
8. Rules suspended in order to permit each voting faculty member to nominate five rather than three persons for the at-large elections.
9. Those academic units electing new unit-representatives for 1976-77 are urged to complete their elections and report the results to the Apportionment-Elections Committee by March 15, 1976.

believe the "WF" places an extra and unnecessary hurdle in the path of students. In number 3, we've tried to summarize the collection of arguments brought to us concerning a wide diversity of implementation in administering the withdrawal policy not only from school to school/department to department but different sections of the same course in the same department and from instructor to instructor. We have attempted to simplify the withdrawal policy, going from our present policy which is a three period type of policy where there is one procedure for the first eight weeks; another for the next four weeks then finally another for the last four weeks and changing it to two different periods consisting of a relatively easy no penalty/no hardship type withdrawal for the first three quarters of the semester, then during the last quarter of the semester requiring very serious reasons for withdrawal from a course. Number 4, of the report cites some of our experiences with students and attempts to draw attention to some of their problems. Number 5, makes the point that with the grade of "F" there is always the possibility that the "WF" is redundant. Therefore, I bring the recommendation that the grade "WF" be eliminated at IUPUI and request that the Council go on record as endorsing this as university policy.

Dr. Moore: "The policy that is being discussed is the policy we presently have for the first half of the semester. The student may drop a course at his discretion. The instructor does not have any choice as to whether he will permit it or not. The proposal that is before you, will extend the time period to the three quarters mark in the semester. If a student is failing at the three quarters mark and wishes to withdraw from the course, he does so with nothing on his record except a "W" and this does not require the concurrence of the instructor. After that period of time, he must get the concurrence of the instructor, so that an "F" may appear on his record". One argument presented for the grade of "WF" is that the policy encourages students to go so far through the course, take the mid-term, get the results, then decide to go on to something else if the results are unfavorable. This situation would count as a "W" on the student's record and would not be a true reflection of his academic performance. The policy could encourage immature and capricious behavior. Professor Barlow: "I support the proposal and think the concerns that many people have about student abuse would be minor if one realizes that one "W" on the student's record is not going to be very serious whether it is an actual abuse or justified. But a student who has made a habit of this would have many "W's" on his record year after year and this naturally, would not look very good on his record". Professor Sharp: "I feel that we are considering two separate and independent questions each of which could stand alone. The first is the elimination of the grade "WF", and second, is the extension of the time for which a student can withdraw without signatures. Therefore, I move to divide the issue. THE MOTION WAS APPROVED. Professor Gemignani: "The All-University Faculty Council Educational Policy Committee, has already acted favorably on a recommendation to abolish the grade of "WF". An alternate position might be to insist that the instructor be mandated to assign a grade along with the "W", either a "WF", "WD", "WC", etc." Dr. Moore: "The concern of the committee is that some instructors who should give a student "WF" will sign and predate the card so that it appears as though the student has withdrawn prior to the beginning of the second half of the semester. PARTS 1 and 2 OF THE MOTION WERE APPROVED.

Agenda Item 2: Presiding Officer's Business

Vice President Irwin reported on the status of the operating budget for 1976-77. For Indianapolis, 3.84 million dollars additional money was requested for personnel compensation. This is a 12% increase over the current year. The Commission on Higher Education reduced that request to 8%, which is 2.54 million dollars. The State Budget Committee's recommendation was a 4.5% increase in personnel services which reduces that figure to 1.42 million dollars. We also requested 2.56 million dollars for utility services, steam and electricity. The Commission on Higher Education granted us this request but the State Budget Committee reduced it to just over 2 million dollars. \$420 thousand dollars was requested for program improvement for the non-health units. The Commission on Higher Education concurred with that, but the State Budget Committee eliminated it. Our request for the appropriation increase was 10.9 million dollars. The Commission on Higher Education recommended 7.9 and the State Budget Committee recommended 2.8 million dollars. The House Ways and Means Committee along with various finance committees did improve the State Budget Committee's recommendation last year. Professor Gemignani: "The legislature is now in session and the contingency money has not been allocated, are we to assume that we have lost it"? Dr. Irwin: "The Budget Committee met recently and decided that they would not take action on increased enrollment money until after the session was over". Dean Nevill:" "I was under the assumption that the contingency was about \$300,000.00 but the report shows \$1,184,000.00". Dr. Moore: "This figure includes this year and next year's increase". Dr. Irwin: "The figure includes income from other sources and a variety of things". The total enrollment as of January 8, 1976 is 17,240. This is a 12.7% increase over this day a year ago. The credit hours increase is 8.4% compared to the same time last year. This is good from the stand point of income, but bad from the stand point of additional faculty required.

Vice Chancellor Moore: "Additional funds have been made available to the library in the amount of \$75,000.00. The librarian has advised me that the funds will be used to purchase books for areas that are below library standards, to replace lost and stolen books, and to absorb the inflationary increases."

"The report that you have received concerning student characteristics at IUPUI has been distributed to the Deans. We participated in a survey of incoming college freshmen conducted jointly by the American Council on Education and the University of California at Los Angeles. We have received the results from the students that participated on our behalf which has enabled us to see how they compare with the "national norm". The students who responded in our situation are those who came here for orientation. There were 647 full-time, 140 part-time, and 165 transfer students which responded to over 90% of the questions. The results of the survey show that our students are becoming more like the "national norm".

"Classroom space is another item of great concern. Our enrollment is increasing at the rate of 10% last fall, and 12% this spring. If it continues at this rate, I don't know where we will put students. In the budget request this year, we have asked for money for a new Business-SPEA Building. We have no building under construction at the present time. The Business-SPEA Building is in the planning stage and cannot appear before five years. Space utilization will be a most crucial problem for the next 4 or 5 years. One of the problems facing us in

efforts to get more rationalized scheduling is a concern of the faculty that the students will not take classes on Mondays, Wednesdays, and Fridays or during the daytime hours. In the survey, under class days preferred, 37% of the full-time students were willing to take classes on Mondays, Wednesdays, and Fridays. 76% of the full-time students prefer classes from 8:00 - 12:00 in the morning. We are presently teaching 70% of our student credit hours to full-time students. Although the part-time students constitute the greatest portion of a headcount they only constitute 30% of the teaching load. Therefore, we should not be constructing our schedules as though we had 70% part-time students and 30% full-time students. There is a demand for more daytime classes, and more Monday, Wednesday, and Friday classes."

Agenda Item 3: Agenda Committee Business

Professor Danielson reported that the updated procedures chart has been mailed along with the ballot for constitutional changes. The following people were recommended by the Agenda Committee to serve on the Committee-On-Committees for the 1976-77 academic year:

Richard Pflanzner, School of Science, Chairman
 Morris Aprison, School of Medicine
 Donna Dial, School of Liberal Arts
 Shereen Farber, Allied Health
 Lola Lohse, School of Physical Education
 Paul McLear, School of Engineering and Technology

We are also to elect the two faculty Boards of Review. The Agenda Committee recommends that we reappoint the two Boards that served last year since they were not presented any cases for review last year. This arrangement has presented a small problem in that the constitution states that no Board of Review member shall serve consecutive terms. Professor Gemignani: "I move to suspend the rules to permit the Agenda Committee to introduce its slate for the Boards of Review". THE MOTION WAS APPROVED. Dr. Moore: "The reason that the clause pertaining to reappointment was enacted, was because the previous Boards of Review had such a heavy load, they spent many hours and we felt that no member should be put into the position of being reappointed after having gone through a heavy caseload. This year our two Boards of Review had no cases. I feel that we should at least understand why we are in this bind and I think that we should not let the action we took last year stand in our way". Professor Danielson: "I hesitate changing the constitution at our will. The constitution should stand on its own, and if it is non-functional, we should do something about that or provide enabling legislation, not change the basic document for every situation. I hesitate having this body elect these two Boards of Review without also being knowledgeable of the fact that special exceptions were being made to the constitution." There were no nominations from the floor. THE MOTION WAS APPROVED.

Agenda Item 4: Certification of IUPUI Faculty to IUPUI Faculty Council

Vice Chancellor Buhner: "At a number of previous meetings, there were discussions on the floor pertaining to how the franchise for the IUPUI Faculty was determined. The constitution clearly states that the Chancellor shall certify to the Secretary of the Faculty the names of all voting and associate members. Certification shall

be made within 4 weeks after the opening of the school year and thereafter as appointment by the Board of Trustees occur. Our office is still somewhere short of perfection with respect to the matter of record keeping. At the present time, there are no good, reliable machine printouts in the university. The best single source that we have is the payroll printout which is something short of perfection also. The Dean of Faculties Office is the only office on this campus that has anything resembling a total record of faculty. Historically, the Dean of Faculties Office is barely six years old, it was created from nothing, and even today we do not have the kind of complete records that you would assume a university should have. Presently, we have, in central administration of the university, an office headed by Dean David Kramer called the Faculty Records Office. This office will eventually be the center from which the Management Information System will be able to produce on demand, at any time, a 100% accurate list of faculty for any particular situation. Presently, there is no machine printed list that we know of in this university that can give us the system that we want. We have two options in our office to produce a list. We could hand-produce a very accurate list, which would be very expensive. The other option would be to do what we are doing and have been doing for the past year. We contact Dean Kramer's office and he supplies us with the very latest printout of all full-time faculty, with rank of instructor or higher, and all full-time librarians with rank of affiliate librarian or higher. This is the basic group specified by the constitution that we need to identify. We go over the list, correct errors, then separate it and send to each Dean the appropriate list asking for corrections and updates. Each month after the Board of Trustees meet, we send to the Secretary an update which includes all personnel actions and all action which do not go to the Trustees but do involve full-time faculty or full-time librarians. The reason for giving this report, is hopefully, to establish that the Dean of Faculties has been making a reasonably good effort to furnish reliable data, to this faculty for purposes of establishing a franchise. My office does not concern itself with budgetary aspects. We also make an attempt to see that Dr. Irwin, Dr. Moore, myself, and others who are in administration are not counted twice. We do not concern ourselves with faculty who are appointed totally on outside money. Our only criterion is that they are faculty or librarian at the rank of instructor or higher and that they are full-time. I wrote a memo to the Secretary outlining these procedures, which will be distributed to the Faculty.

Agenda Item 5: Apportionment - Elections Committee Report

Professor Robbins: "A copy of the report from the Apportionment-Elections committee was distributed to the faculty with the minutes of January 8. Before making the motion, I would like to make a minor correction. Under recommendation 2, it should read, "at-large representatives", instead of "Unit-representatives".

Professor Robbins moved the adoption of the recommendation of the committee of the Apportionment-Elections. The report that was provided to the Council members is the same report that was provided to them at the January 8, meeting. There are minor adjustments in that report in terms of the number of certified faculty and that change does reflect some changes that resulted from Board action at the December meeting. The other change in this report is to include a specific recommendation for adjusting the terms of office between one and two year terms in the unit representation for the School of Medicine and the at-large election. This would provide for an even number of members serving one and two-year terms. THE MOTION WAS APPROVED.

Professor Robbins also reported that the constitutional provisions for conducting unit-elections suggests that those unit-elections be completed and reported to the Apportionment-Elections Committee on or before the 15th of March and that the at-large elections be completed by the 1st of April. The two-week period between the 15th of March and the 1st of April, does not give the committee sufficient time to carry out that procedure. We would like to encourage you to conduct those unit elections as quickly as possible. We are going to request that those elections be completed and reported to us by the first of February. Therefore the Deans and Directors will be contacted immediately, informing them of the approval of the committee report and the need to conduct those elections as quickly as possible. The committee would also like to get the council's approval to rescind the rules to allow each voting faculty member to nominate 5 rather than 3 persons for the at-large elections. The present provisions to the constitution limits to three, the number of persons that each voting member can nominate. The experience of the committee in the past has been that persons receiving relatively few votes are nominated. This situation is compounded by the fact that we are going to elect thirty members at-large. The committee is concerned that hardly more than 30 people would even be nominated or they would be nominated with very few votes. Professor Gemignani I move that the rules be suspended to permit the introduction of a motion to permit a waiver of the constitutional provision concerning the number of nomination permitted. THE MOTION WAS APPROVED. Professor Robbins moved that the committee be authorized to allow the nomination of 5 persons for the at-large elections this year. THE MOTION WAS APPROVED.

Agenda Item 6: Old Business

Professor Danielson reported that the Agenda Committee in consideration of the report submitted by the Ad Hoc Committee, has decided to conduct a survey to determine how the faculty feels about the Green Sheet. The committee isn't necessarily looking for a negative response or reaction as much as recommendations, suggestions, or ideas related to the improvement of the publication. Many responses among the faculty, indicate that the new insert is much more readable because of its heavy type and caption; that the green sheet places no emphasis on particular items; and that it should include a listing of events occurring on campus. The Bulletin from Bloomington is usually read more than the Green Sheet because specific kinds of information is given. Professor Gemignani: I've had several bad experiences with the Green Sheet. One situation involved trying to get inserted a notice about the Budgetary Affairs Committee. One would think that a committee of the Faculty Council should be able to get an announcement into the Green Sheet. I have found that when items are submitted to the green sheet, which are very clear and carefully worded, they appear totally incomprehensible and say the opposite of what you wanted it to say. The editorial work leaves something to be desired. There's quite a distinction between what the green sheet is and what a faculty newspaper is. Dr. Moore: I've had the same experience. The News Bureau takes the position that if an article submitted for the Green Sheet needs rewriting, then it is rewritten so that it makes the point. Professor Kirk: "It seems to me that the use of the Green Sheet is to raise the intellectual climate of the University and in its present structure, it doesn't seem to be doing that. Is there an alternate way to generate this kind of intellectual stimulation? In other schools, information concerning occurrences of the college or university appear in publications. I don't get that kind of information here, and I feel it's needed". Dr. Moore: "Alternately, the Ad Hoc Committee recommended that

there might be another publication which lists what the faculty does. The Committee wanted to know more about who their colleagues were; what kinds of things they were doing; etc. So if we're going to change it's character, we perhaps need another document that will serve that particular purpose".

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Phyllis I. Danielson

Phyllis I. Danielson, Secretary
IUPUI Faculty Council

Minutes of
IUPUI Faculty Council Meeting
February 11, 1976, 3:30 p.m., Law School, Room 109

Present: Vice President Irwin; Chancellor Moore, Deans Grossman, Harvey, Lawrence, Nevill, Professors; Aprison, Barlow, Barrett, Beall, Besch, Blake, Bowman, Brock, Burford, Campbell, Cecere, Christian, Conine, Cutler, Danielson, Dyken, Evenbeck, Feeley, Foust, Frank, Gemignani, Goldblatt, Johnston, Kirk, Kuczkowski, Laatz, Loh, Lohse, Long, Miller, Nathan, Olson, Patterson, Pflanzner, Powell, Robbins, Sharp, Smith, Williams, Wright

Alternates: D. Benford for S. Beering; B. Campbell for J. Taylor

Excused Absences: J. Buhner, R. McDonald, B. Renda, J. Taylor, W. Fife, J. Hart, N. Hornback

Unexcused Absences: A. Weber, V. Chalian, P. DeRosa, D. Funk, D. Girod, J. Madura, J. Pontious, R. Reiberg, J. Trosper

Visitors: Monte Juillerat and William Spencer

The meeting was called to order at 3:30 p.m. by Vice President Irwin.

Agenda Item 1: Approval of the Minutes

Professor Robbins noted that in item seven of the Summary, the word "at-large" should be deleted and in item nine the date, March 15, 1976 should be corrected to read, February 1, 1976. The minutes were approved with those corrections noted.

Agenda Item 2: Memorial Resolution for Dr. Estell E. Morris

The memorial resolution was not read at this meeting but was placed on the agenda for the March 11, meeting.

Agenda Item 3: Presiding Officer's Business

Vice President Irwin reported on the actions of the General Assembly. The budget is the main issue being discussed at the present time. According to the Senate and House versions of the budget, the Indianapolis campus is to receive the highest percentage change of any campus in the IU system. In the Senate version, we have 4½% and in the House version we have 8% for personnel compensation. We are hopeful that some decisions will be made by this week-end. Several weeks ago, I requested the Deans and Directors to submit a capital appropriations for the 1977 Biennial. A few items that presently appear on this list are; additional classroom office building, the twenty-five million dollar addition to Riley Hospital, the unfinished basement of the Engineering/Technology Building, Phase II of the Medical Science Building and plans to upgrade the sewer system. It is uncertain whether the Trustees of Indiana University will permit this level of budget request. Professor Robbins: Would it help the cause of the effort here if the capital request would include some supportive action by the Council particularly concerning whether or not the Resources and Planning Committee could review the matter as quickly as possible then hopefully reflect upon that through the Council? Dr. Irwin: Yes, we have been planning

to get this to that committee.

Agenda Item 4: Agenda Committee Business

Professor Danielson reported that the Advisory Board has reopened discussions concerning the name of the University. The Board invites any comments, suggestions and contributions to that discussion. The Constitutional Amendments presented to the Council last month have passed and the revisions are now being added to the Constitution. The Faculty Council Office has moved to another area in the Administration Building. The new room number is 124A, the phone number remains the same. The Council has discussed on previous occasions, the difficulty in processing cases presented to the Boards of Review because of the lack of procedures. Since we now have two new Boards of Review; we have no cases pending; and we have no guidelines for the Boards, it would seem appropriate for this body to establish some operational procedures at this time. Therefore, we are requesting the Faculty Affairs Committee to develop some procedures and submit a report to the Council for discussion on or before the May 13, meeting.

Agenda Item 5: Standing Committee Reports

Professor Barrett reported for the Academic Affairs Committee. According to the calendar that was approved by the Council for the Summer of 1977, walk-in registration is scheduled to start on Friday, May 6. Neil Lantz, the Registrar, feels that it would be unwise to place a total reliance on the "MIS" System therefore, we would like to extend additional time and change walk-in registration to Monday and Tuesday, May 9 and 10. This would cause the proposed date changes. Classes would begin on Wednesday, May 11 instead of the date we approved, May 9. Classes ending originally on Monday, June 20, would change so that classes would end on Wednesday, June 22. This situation simply alternates the schedule to add two days for walk-in registration during summer session I. On the calendar for summer session II, 1977, we originally have walk-in registration on Friday, June 24. This would be extended for two days, Thursday and Friday, June 23 and 24. Classes beginning on Monday, June 27, and ending on Monday, August 8, will remain as scheduled.

Virgil Hunt: This situation really disorganizes the calendars between Indianapolis and Bloomington. We have had a problem between our first summer session and their second summer session with overlap of one day of classes. Our classes for the first session would run one day into Bloomington's first day of classes of the second session. Now it appears to be more like seven days which is pretty intolerable and there seems to be no solution to this problem. This has occurred because Bloomington is trying to keep an 8-week second summer session and still have some vacation in August. To make this possible, they are cutting their first session down from an abbreviated six-weeks to five-weeks. So their first summer session according to the present proposal, is to be four-weeks and three days. The big "hang-up" is that we pay for each of our six-weeks sessions what they pay for eight-week sessions. This is an intolerable situation as far as many of our schools are concerned. Professor Danielson: Last meeting, we put in this extra registration date for the first six-weeks session. In essence, this proposal from the committee affects just the registration date for our second six-weeks session. Virgil Hunt: No, you didn't have Monday and Tuesday in there for the registration before, you had Friday and Saturday. We had

the possibility of Friday and Saturday but the awkward thing about Friday is that there were still exams going on for second semester, and we don't like Saturday registration. This is beautiful from our standpoint. We don't have to shift two days, it doesn't effect the summer session, and we finish at the same time. Professor Gemignani: Judging from the speed in which the summer registration usually moves, I fail to see the need for more than one day for registration. Virgil Hunt: I can't see registering approximately 8,000 people in one day. The Bursar, with the facilities they have, will tell you that they cannot take care of that many people through financial aides and through fee payment in that many hours. Professor Barrett moved that this alteration of the summer calendar for 1977 be adopted by the IUPUI Faculty Council. THE MOTION CARRIED.

Professor Robbins reported that the Election-Appportionment Committee has received the results of the Unit-elections from all units except one and that unit is in process. We do appreciate the units expediting that election process. The ballots for the nomination of the at-large elections are presently being printed. We anticipate distributing those on Tuesday of next week. The committee has decided that we will hand distribute the ballots in an envelope to the units and ask them to distribute them to their voting faculty. We are also asking that those ballots be returned to the committee in an envelope provided by February 27, so that we could get the election completed by the April 1 deadline.

The second matter relates to the recommendation in our report which called for review of the election provisions in the constitution by the Council. As you may recall, that recommendation did pass and we would anticipate that the revisions be reviewed again. However, there has been some concern expressed about limiting the review of the constitution just to those revisions that relate to the elections process. In order to both implement the recommendation that this Council has already adopted, and expand its scope somewhat, I would like to move that the Council elect a three-member Ad Hoc Committee to review the constitution and report its recommendation at the September 1976 meeting of the Council. Professor Gemignani: It is my understanding that one of the things that the Agenda Committee felt would be very desirable was to have some of the issues that this committee would be facing aired within the Faculty Council so that the committee might have some instruction from the Faculty Council on certain key issues. For example, the size of the Council, the unit-representation vs. at-large representation, whether or not Deans should be ex-officio members of the Council. These are critical issues which could be answered in various ways in different Councils. I address the question, if this committee is elected, whether there will be a part of the Council devoted to discussing some of these issues and that this should be done before this committee gets too far into its work. Dr. Moore: It was the intent of the Agenda Committee that we do discuss these issues. Most of us are still unsure about the best way to go about this. If we begin our discussion at-large, we may go on increasing effort with little result. The Agenda Committee did agree that we would try to bring some of these major issues before the whole group so that the Ad Hoc Committee would be trying to incorporate into the revised constitution the general trend. Professor Nathan: Will the report of this Ad Hoc Committee go through the Constitution and Bylaws Committee before it comes to us? Professor Danielson: Dean Foust does make himself available to concur and I think the committee would find it very useful to talk with him and his committee. THE MOTION CARRIED.

Professor Robbins: In anticipation that this motion might carry, I'm prepared to present a slate of candidates for that election. I nominate, John Buhner, Richard Fredland, and Rufus Reiberg. Dr. Moore: I see a political scientist in Fredland and Buhner, and someone with literary felicity in Reiberg, but I don't see any lawyers on the slate. Maybe it would be wise to use Dr. Buhner as an ex-officio member, and agree on three other members who would be voting members. Dean Nevill: On behalf of the Committee-on-Committees, I would like to nominate David Smith from the School of Medicine. Professor Gemignani: I do not think it would be out of keeping with the Agenda Committee's consensus that indicates that Dr. Smith be added, therefore, I move that the committee be expanded to four and that Dr. Smith be the fourth nominee. Professor Wright: I would definitely vote against this on the assumption that it would be better if Dr. Irwin would appoint people to do this job in light of what he's heard from this meeting. I certainly urge that this be thrown out here and now. Professor Gemignani: Point of order, that would require an amendment to change the nature of the committee from elected to appointed. THE MOTION CARRIED. Dr. Irwin: The slate now consists of Buhner, Reiberg, Fredland, and Smith. The vote was taken. THE MOTION CARRIED. Dr. Fredland was designated as Chairman of this committee.

Professor Gemignani reported for the Budgetary Affairs Committee. One matter the Budgetary Affairs Committee considered earlier this year was the space utilization report prepared by Dr. Juillerat's office. That report indicated that there was a certain degree of inefficiency of space utilization of this campus. It has been recommended to the Budgetary Affairs Committee that there be a centralized office to coordinate the scheduling at least to provide a central office for which scheduling of campus facilities could take place. We are not intending to infringe upon the special facilities of any particular unit but we are proposing that there be a central office identified for scheduling of facilities not designated for special purposes. Therefore, on behalf of the Budgetary Affairs Committee, I move that in order to coordinate the scheduling of facilities in all parts of the campus; and to make it easier to find suitable facilities for classes, meetings, and other university purposes; and to provide a unified vehicle for the collection of data concerning the use of university facilities; and to recognize the need for more cooperation and sharing among the various units of the university; and in light of the limited facilities available at IUPUI which must be used as efficiently as possible: be it resolved that there be identified a central officer responsible for scheduling all IUPUI facilities that are not designated for special purposes and for keeping statistics on the use of such facilities. THE MOTION CARRIED.

Agenda Item 6: Old Business


Professor Gemignani: I think almost anyone in this room could go home overnight and write a constitution, bring it back and talk about it which is the problem we face. I don't think it's fair to send four people into a room to come out with a constitution that isn't going to be shot to pieces. I therefore, move that the constitution committee be instructed by this Council to have as ex-officio members of the Council only the Vice President- Indianapolis and the Vice Chancellors assigned in Indianapolis. What I'm proposing to you for debate is whether or not the number of ex-officio officers should be as large in the future as it has been in the past. We realize the reason we are going to have a council with ninety members, is that we must have four elected representatives for every ex-officio representative. We have added new academic units which has made the size of the Council very large.

One way of solving this problem is to do away with the ex-officio members. Professor Wright: I disagree that one should give instructions to a committee. Is it to have no responsibility of its own? Is it not to be entitled to come back with suggestions? Maybe they will be shot to pieces, but if it's a responsible committee they will take into account what they know or think the faculty will accept. I therefore, would oppose any instruction such as this to be given to them in any form or manner. Professor Gemignani: Again, you want to make a conscious decision that the committee shall in fact, have no guidelines from this body and still start from scratch is your prerogative. I think that you should make that decision cautiously. It is not an unfair procedure to instruct a committee. It is a very standard, parliamentary device for a deliberative body to make known its will to a committee which reports to it. Professor Sharp: I move to postpone the question indefinitely. THE MOTION CARRIED.

Dean Lawrence: I move that the committee be instructed to solicit suggestions to the various units as to those issues that are important for consideration and that the committee itself determine which of those issues be brought back to the Council for discussion. Professor Besch: Does this motion mean that if someone does not ultimately agree with what is brought here that the only time he ever has a chance to say anything about it is when the constitution is in its final form? Dr. Moore: The usual procedure calls for documents such as constitutional changes be distributed at least one meeting prior to its discussion. Therefore, you'll have thirty (30) days to study it and make whatever motions desired. THE MOTION WAS CARRIED.

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,


 Phyllis I. Danielson, Secretary
 IUPUI Faculty Council

Minutes of
IUPUI Faculty Council Meeting
March 11, 1976, 3:30 p.m., Law School, Room 116

Present: Executive Vice Chancellor Moore, Vice Chancellor Buhner, Deans Grossman, McDonald, Nevill, Taylor, Professors; Barlow, Barrett, Beall, Besch, Blake, Bowman, Brock, Burford, Campbell, Cecere, Chalian, Christian, Conine, Cutler, Danielson, Dyken, Evenbeck, Feeley, Foust, Gemignani, Girod, Goldblatt, Hornback, Johnston, Kirk, Kuczkowski, Laatz, Loh, Lohse, Long, Miller, Nathan, Patterson, Pflanzner, Robbins, Sharp, Smith, Wright

Alternates: W. Moore for S. Beering

Excused Absences: G. Irwin, R. Lawrence, B. Renda, A. Weber, M. Aprison, D. Bowman, W. Fife, R. Frank, J. Hart, J. Madura, R. Powell, J. Williams

Unexcused Absences: W. Harvey, P. DeRosa, P. McLearn, L. Olson, J. Pontious, R. Reiberg, J. Trosper

Visitors: Lincoln Lewis, William Spencer, John Weihaupt, and Marian Whitlow

The meeting was called to order at 3:30 p.m. by Executive Vice Chancellor Moore.

Agenda Item 1: Approval of the Minutes

On page four under the heading, "Old Business", the first two sentences should be corrected to read, "I think almost anyone in this room could go home overnight and write a constitution, bring it back and we could talk about it. I don't think it's fair to send four people into a room to come out with a constitution that is going to be shot to pieces." The minutes were approved with that correction noted.

Agenda Item 2: Memorial Resolution for Dr. Estell E. Morris

Dean Ralph McDonald read the memorial resolution for Dr. Estell E. Morris. Copies have been sent to Mrs. Estell E. Morris and his three daughters. A moment of silence was observed by the Council.

Agenda Item 3: Presiding Officer's Business

Executive Vice Chancellor Moore summarized comments made by President Ryan at the Indiana University Faculty Council meeting of March 9, 1976. As far as the Budget is concerned for next year, the original projection for Indiana University for the current year was a total of 76,900 students on all eight campuses. The 1976 projection in the budget was for 79,000 students, therefore it appears that enrollment will be over 80,000 students next fall. With regard to the budget request, the President said that the University had asked for a total increase of thirty-two million dollars but received only sixteen million dollars. The budget

requested 12% salary increase and the appropriation allowed an average of 4.9% which is to include new positions, promotions, and equity adjustments as well as increases. We had asked for 10% for inflationary factors for such items as equipment, supplies and expenses but received only 7%. In the segment of the budget called "unavoidables" (items over which the University has no control of their cost, such as fuel, electricity, and telephone), the State Budget Agency disagreed with the University on what the expected increase in unavoidable would be. Their figure was substantially below ours. They also estimated a higher tuition income than the University estimate, which is included as part of our appropriations. If the State Budget Agency is wrong about unavoidable and tuition income, then we are going to be faced with some fiscal problems. In "hard dollars", we have probably got a seven million dollar increase. IUPUI did very well compared to other state institutions. The non-health segment of the IUPUI budget received the largest increase of any state operation.

Dr. Moore introduced and welcomed Lincoln Lewis, the new Affirmative Action Officer.

Agenda Item 4: Agenda Committee Business

Professor Danielson reported that the South Bend campus has asked us to cooperate with their efforts to survey the faculty on the issue of waiver of tuition for dependents and spouses of faculty members. In response to a report from the All-University Faculty Council, they are gathering data. This is a one-page survey sheet which will be mailed with a cover note explaining the project.

We have received two requests for review hearings and these have been referred to the Boards of Review.

A week from today, March 18, at 4:00 p.m., is the spring State of the University Meeting. It will be held in the School of Nursing Auditorium and an announcement of this meeting will appear in the Green Sheet. Although this meeting will not be an official Faculty Council meeting, one item on the agenda is the media presentation of IUPUI's image to the community. This is a follow-up to one recommendation from the Council's Ad Hoc Committee which concerned itself with internal and external communication.

Agenda Item 5: Standing Committee Reports

Professor Pflanzner reported for the Committee-on-Committees. At the September 11, 1975 meeting of the Faculty Council, Professor Kuczkowski, then chairman of the Committee-on-Committees, made two recommendations to this body. 1) That the selection process for membership on standing committees should be scheduled so completion could take place before the end of the previous spring semester; and 2) That the chairperson of each standing committee would be selected by members of that committee and if not a member of the Faculty Council, the chairperson would be extended ex-officio membership on the Council. Those two proposals were referred by the Council to the Constitution and Bylaws Committee with instruction that the committee report on or before the December, 1975 meeting of the Council. At the November, 1975 meeting of the Council, the Constitution and Bylaws Committee reported on several matters but failed to report on Professor Kuczkowski's two proposals. The first proposal, that the selection process take place before the end of the spring semester, poses no particular problem to the Committee-on-Committees for the coming year. I intend, if the members of the committee agrees, to report to you at the May meeting, our recommendations for committee assignments. The Bylaws mandate that we report at the September meeting but I think we can accomplish this by the May meeting. The second proposal which

deals with the selection of chairpersons, is a significant proposal and brings up a number of questions. The present Bylaws state that the Committee-on-Committees shall designate the chair of the standing committees, who shall be a member of the Faculty Council. The recommendation that the chairperson would be selected by members of the standing committee and if that chairperson was not a member of the Council, then ex-officio membership would be extended to that person, is unresolved. I request some acknowledgment from this body relative to your wishes. One possible solution to this situation might be to leave the bylaws as amended, November 13, 1975, in which case the Committee-on-Committees will designate the chairperson of the standing committee and that person will be a member of this body; or to amend the bylaws. Professor Robbins: I'm wondering if there might be a technical problem in terms of the Council actually taking action on your committee's recommendation at the May meeting rather than the September meeting. We will have a considerably different composition at the September meeting and I'm not certain that there may be some constitutional prohibition enacted before that because of the composition of the Council. Professor Pflanzner: There is nothing in the constitution that prevents us from reporting earlier. It was decided by the Council that this issue would be handled in accordance with the present Bylaws.

Professor Carol Nathan reported on Staff Affairs Committee Business. Since becoming chairperson of this committee in the fall of 1974, the activities of the committee have been rather unique in relation to its past history. Four other faculty members and myself, assigned to the committee, discussed the possibility of a Staff Affairs Committee as part of the IUPUI Faculty Council. In looking back upon the history of the committee since the formation of the Council, it seems that each year there was discussion of what should be the purpose of the Staff Affairs Committee. In the fall of 1974 we established that the purpose of this committee would be, "to enhance communication, service, and education, by promoting inservice training, workshops, seminars, lectures and projects on a concern common to faculty and staff". To follow through with this purpose, we needed some staff on the committee. Staff members were appointed as an advisory group. At the first meeting, December 17, 1974, we discussed the purpose of the committee and tried to establish a means to promote this purpose. We also had a "brain storming" session to identify issues of common concern to faculty and staff. We decided that a seminar workshop would be a good approach. The theme, "Knowing Our University" was used. We discussed this concept with Dr. Irwin and accepted his invitation to conduct a workshop at his home. The content of the workshop dealt with identifying the likes and dislikes of the IUPUI System. The participants, consisting of one-third faculty and two-thirds staff representation, were divided into six groups. Dr. Irwin discussed the "History of IUPUI", followed by Dr. Buhner's "Future Thoughts About IUPUI". The participants discussed their lists of likes and dislikes. A report of the workshop was filed in the Administrative Offices. Following that seminar, we decided to evaluate the participants reactions to the workshop as well as study the issues identified. In the fall of 1975, we compiled those papers and sent them to all participants. The workshop was a great success.

Presently we are looking at the evaluation and planning future projects. We have decided on two types of workshops. On April 23, 1976, there will be a workshop held at the Indianapolis Museum of Art. It will consist of an invited group of participants who will concern themselves with developing some type of communication vehicle for the staff. On May 4, 1976, we will have a repeat of the "Knowing Our University" workshop in the same format that was presented in the summer of 1975.

This workshop will be concerned with verifying issues that exist, to see what changes have evolved. One of the concepts that we have tried to bring into our discussion of the Staff Affairs Committee is the importance of communication between staff and faculty. Therefore, on behalf of the Staff Affairs Committee, I move that general faculty meetings which include information relevant to staff be open to attendance by staff, and more important be designated as such in preliminary announcements concerning the meetings. THE MOTION CARRIED.

Professor Peter Loh reported that the Student Affairs Committee is recommending that the IUPUI Faculty Council go on record as favoring the establishment of a non-academic personal counseling center. Dr. Moore: This center will deal with students having problems such as drugs, alcohol, marital problems etc. We reviewed this recommendation carefully and costed it at 70,000 dollars. We were not in the position to obtain 70,000 dollars therefore we asked Dean Preusz to investigate a proposition that would not do everything that was requested but would get us started. He has done that and presently, we have two people who are doing non-academic counseling. We have approved plans for reconstruction of space in the lower level of the Library, where there will be staff to do this. We hope to be able to fund it fully in the next fiscal year. Professor Cutler: The phrasing of the resolution suggests that we are voting on what the Student Affairs Committee recommends. We are to be voting instead, on what the Council favors. I move to amend this resolution to read, "be it resolved that the IUPUI Faculty Council favors the establishment of a personal counseling center", striking all other words. Professor Loh: This is acceptable. THE MOTION CARRIED.

Agenda Item 6: Old Business

Professor Robbins: Between the earlier discussion and this one, I found a copy of the Bylaws of the Constitution which does state that "the standing committee review and committee assignment recommendations shall be presented to the Faculty Council for consideration at its September meeting". Which does not suggest as it was earlier indicated, that the report could be presented no later than the September meeting. Dr. Moore: The question that Dr. Robbins raises is that the proposal of the Committee-on-Committees to the effect that we have the committee appointments for next year brought to us at the May meeting, is not in accordance with the Bylaws. We are therefore, faced with two alternatives; 1) we can allow the situation to remain as it is, which means that they will bring the matter before us next September, or 2) we could have a motion to amend the Bylaws to read, "no later than next September". The Chair will rule that there is no motion before us. If anyone wishes to make a motion, we will discuss it. With no motion offered, the Bylaws stand and we will act in accordance with them.

Agenda Item 7: New Business

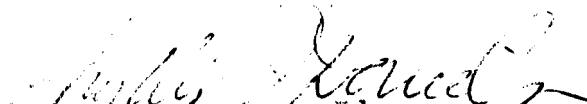
Dr. Moore reported that in accordance with the new recommendation on removal of incompletes, discussed by the Educational Policy Committee of the University Faculty Council, the maximum time allowed for the removal of an incomplete from a student's record shall be one calendar year from the end of the examination period of the semester in which the course is taken. If the student failed to remove the incomplete within the maximum time allowed or a shorter period as specified by the instructor, the incomplete shall remain permanently on the student's record. A student may retake a course in which he or she has received an incomplete upon paying full fees for the course. But in such cases both the

grade of incomplete for the first time the course was taken and the grade received when the course is retaken shall be recorded permanently on the student's record. This new policy shall go into effect as of the first semester of 1976-77. All incompletes on student's transcripts as of September 1, 1976 shall become permanent imcompletes unless removed by the instructor before September 1, 1976.

Professor Conine: A problem has come up with our students. Our students take courses at several different schools. Among them the Master of Business Administration courses are offered. The faculty there took their spring vacation along with the calendar of Bloomington and some IUPUI faculty took their spring vacation with the IUPUI calendar therefore causing our students to have no spring break at all. This has happened in the past and it happened this year. Can the administration do something about this situation? Dr. Moore: This issue was addressed at the Dean's Council meeting of March 10, 1976. Since Bloomington's spring vacation is scheduled to coordinate with the Bloomington Public School System, I think it would be very difficult to do anything about this situation.

The meeting was adjourned at 5:00 p.m.

Respectfully submitted



Phyllis I. Danielson, Secretary
IUPUI Faculty Council

Minutes of
IUPUI Faculty Council Meeting
April 8, 1976, 3:30 p.m., Law School, Room 116

Present: Vice President Irwin; Executive Vice Chancellor Moore; Deans Beering, Grossman, Lawrence, McDonald, Renda, Weber; Professors Barlow, Beall, Bowman, Burford, Campbell, Cecere, Conine, Cutler, Danielson, Dyken, Evenback, Feeley, Fife, Foust, Funk, Gemignani, Girod, Kuczkowski, Laatz, Lohse, Long, McLearn, Patterson, Pflanzner, Powell, Reiberg, Robbins, Sharp, Trosper, Williams, Wright

Alternates: J. Weihaupt for W. Nevill; D. Wolf for J. Taylor; T. Gifford for J. Christian; M. Hicks for R. Kirk; W. Wegener for L. Olson; C. Alvord for J. Pontious

Excused Absences: J. Buhner, M. Aprison, S. Barrett, P. Blake, V. Chalian, J. Christian, R. Frank, J. Hart, W. Harvey, J. Madura, C. Nathan, D. Smith

Unexcused Absences: M. Brock, P. DeRosa L. Goldblatt, N. Hornback, P. Loh, C. Miller

Visitors: Monte Juillerat, Lincoln Lewis, William Spencer, Marian Whitlow, and John Weihaupt

The meeting was called to order at 3:30 p.m. by Vice President Irwin.

Agenda Item 1: Approval of the Minutes

Page four, second paragraph, line thirteen, of the minutes should be corrected to read as follows: "We are to be voting instead on what the Council favors". The minutes were approved with that correction noted.

Agenda Item 2: Presiding Officer's Business

Executive Vice Chancellor Moore briefly reported on the Parking Lot Operations for the fiscal year, July 1, 1974 - June 30, 1975. From the previous fiscal year ending July 1, 1974, we carried forward a balance of \$94,000. Within the current year we received \$555,446 for Meters and Pay Lots, Decal Fees from faculty, staff, students and fines. Expenditures during the year for maintenance, supplies and expense, transfer to library, refunds, and lot development totaled \$153,184 leaving a \$402,262 balance and a total of \$496,350. Transfer to pay the first payment on the construction of the Wilson Street Garage of \$402,406 leaving a balance at the beginning of this year of \$93,944. The \$402,000 is a substantial payment on the Wilson Street Garage and we expect to be able to complete those payments within the next three to four years, without having to pay much interest. A meeting is scheduled for April 9, to begin plans for a second parking garage, which will be located south of Michigan and west of Agnes Streets.

Agenda Item 3: Agenda Committee Business

Professor Danielson: If you were at the State of the University meeting last month, you saw the presentation that Noel Durden put together on our public image.

We have another body that represents us in the public with an equally desirable image and that is Dr. Irwin's Advisory Board. The Board has undertaken a very large and extremely important project of getting to know this University. At each meeting for the next year, they will be looking at some aspect of the University. During one meeting, they will be looking at the faculty. I thought you should know that you will be represented and that this is an item of consideration on their agenda. I'm sure that most of the data will come from Dr. Buhner's office and I think the Advisory Board will be impressed when they do see it.

We have two more cases that are being referred to the Faculty Boards of Review. We're finding that the time-table is becoming very complicated. Frequently, on the cases that are being referred, members of the Board of Review have, at some time previously, participated at a unit level in viewing cases. These participants often felt a conflict of interest resulting in the need to disqualify themselves from a particular case. If we wait for the monthly meetings to come to you to ask for a replacement for that Board, valuable time is lost during which the Boards could be functioning. With the permission of the Council, we'd like to have the Agenda Committee Chairman make temporary replacements on these Boards so that we can accommodate, without delay, the people that request hearings. It was moved and seconded, that the following people be accepted to serve as alternates for the Faculty Boards of Review:

1. Billie Bond; School of Nursing
2. Ronald Dehnke; Division of Education
3. Melvin Milgate; Engineering and Technology

THE MOTION WAS CARRIED.

Agenda Item 4: Standing Committee Reports

Professor Fife reported Academic Affairs Committee Business. There has been a continuous effort on the part of some groups of people in both Indianapolis and Bloomington to work toward a common calendar. Next year's calendar was supposed to come very close to a common calendar for both campuses. Presently the calendar, which has been approved by the IUPUI Faculty Council, contains one deviation from the Bloomington pattern. This deviation involves Spring Break and Labor Day. Recently, there has been some changes that have taken place in Bloomington to modify their calendar and as a consequence, there has been a request made here in Indianapolis to make the calendar more reasonable for this campus. The best possible circumstances for this campus would be to have a vacation the Wednesday before Thanksgiving, and to add a day of classes on the Monday following the Friday that we proposed as our last day of classes. This would give us an equal number of all the days of the week which would be an ideal situation for the Indianapolis campus. Therefore, the Academic Affairs Committee seeks the consensus of the Council on this matter. If the Council wishes to endorse this idea we would instruct the administration, Vice President Irwin, to declare the Wednesday before Thanksgiving, a holiday and add a class day Monday, December 13. Professor Robbins: The situation has gotten so serious as far as Education is concerned that, yesterday the School of Education Policy Council passed a resolution to the Indiana University Faculty Council asking them to take action to require common calendars on those campuses that contain merged or system wide units. It is next to impossible to plan assignments and student vacations in the situation where we don't start or end at the same time and vacations of students are not at the same time. The School of Education has made some effort to work through the Bloomington Calendar Committee, and we have had very little success. The only possible solution we felt that was open was to go directly to the University Faculty Council.

Dr. Moore: I suggest that this matter be referred to the Academic Affairs Committee and the administration jointly, to try and reach a more satisfactory solution. The Council decided to proceed with Dr. Moore's suggestion.

Professor Robbins, Chairman of the Apportionment and Election Committee, presented the results of the election of representatives to the IUPUI Faculty Council and moved the approval of the submitted report. THE MOTION CARRIED.

The Apportionment and Elections Committee is in the process of attempting to complete the election of IUPUI representatives to the Indiana University Faculty Council. We are entitled to ten (10) representatives on the Indiana University Faculty Council. We have four carry-over members; Charles Blevins, School of Medicine; Julia Clark, School of Medicine; Magdalene Fuller, School of Nursing; and William Sawyer, School of Science. The change in the constitution made earlier this year, provides that at least three representatives on the Indiana University Faculty Council will be representatives from the IUPUI Faculty Council, and the balance are to be elected at-large by the IUPUI Faculty. The nominations procedures for the election of the three to be elected from the faculty at-large has been completed. The nominees are as follows:

Elaine Alton, School of Science
William Buehler, Engineering and Technology
John Doty, Public Health Academic Prog.
Scott Evenback, School of Science
Michael Gemignani, School of Science
Joseph Kuczkowski, School of Science
Mary Seibert, Allied Health Sciences

Ballots for the election of three of these nominees have been distributed to the faculty. The final aspect of the process is the election of three members from the IUPUI Faculty Council by the Council. The procedure provides for nominations for those seats to be selected by the Committee-on-Committees.

Professor Pflanzner, Chairman of the Committee-on-Committees, presented a recommendation of three members of the IUPUI Faculty Council for consideration as representatives to be seated on the University Faculty Council. The nominees are as follows:

Phyllis Danielson, Herron School of Art
Robert Merz, Engineering and Technology
Edward Robbins, Division of Education

Nominees must be members of the IUPUI Faculty Council, (either at-large or unit representatives) who's service of the IUPUI Faculty Council terminates no earlier than 1977. There were no nominations from the floor. It was moved and seconded that the nominations be closed, and that the ballot be accepted. THE MOTION CARRIED.

Professor Pflanzner pointed out that the Bylaws are not as specific as they should be regarding when the Committee-on-Committees is to submit its report. This point was raised by Joseph Kuczkowski, last year as chairman of the Committee-on-Committees, and the situation was never resolved. Now we are bringing it up again simply to indicate that the Committee-on-Committees could report to this body earlier than the September meeting. It was moved and seconded that the report be submitted at the September meeting. THE MOTION CARRIED.

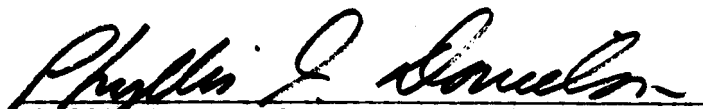
Agenda Item 5: Old Business

Professor Gemignani: The last meeting of the All-University Faculty Council for this year is next Tuesday and there are certain very critical questions that are going to be considered. A letter was sent from the School of Business to Paul Strohm expressing opposition to the action taken by the University Faculty Council regarding the computation of "F"s in the grade point average and requesting that the University Faculty Council reconsider its action of December 9, 1975. I bring this to you because I would like some sense as to whether or not you approve of this resolution concerning "F"s on the record. You will recall that this resolution states, "if a student who has failed a course retakes the course, only the second grade will be counted in the computation of the grade point average, even though the original "F" will remain on the transcript". I also bring this before you because there is a chance that the University Faculty Council will approve the replacement resolution on "incompletes" which states, "an incomplete in a course which remains on the transcript for a year, will remain forever an incomplete and will never revert to any other grade". Specifically, if an incomplete is given to avoid failure there is no way to rectify that after a year has past. The question has arisen earlier in this particular session of this Council whether or not a local Council can override an action of the All-University Faculty Council. So I really bring to you two questions on which I would like a vote; 1) whether or not you support the original proposal concerning "F"s; 2) what your feeling is on the "incomplete" question. You will recall the original motion before the All-University Faculty Council was to have the incomplete revert to an "F" (or whatever letter grade is designated by the instructor) after a period of one year if no further action is taken. I would like some idea of the sense of this body when I go to this particular Faculty Council meeting as to whether or not you are strongly opposed to the substitute motion on "incompletes".

The majority of the IUPUI Faculty Council supports the original motion that the All-University Faculty Council adopted regarding the retaking of a course. One-half of the Faculty Council was willing and one-half of the Council was opposed to leaving the incomplete on the student's record indefinitely. The majority of the IUPUI Faculty Council favors implementation of a policy giving a student an "incomplete-grade" rather than just an "incomplete".

The meeting was adjourned at 5:08 p.m.

Respectfully submitted,


Phyllis I. Danielson, Secretary
IUPUI Faculty Council

Minutes of
IUPUI Faculty Council Meeting
May 13, 1976, 3:30 p.m., 38th Street Auditorium, AD Building

Present: Executive Vice Chancellor Moore; Vice Chancellor Buhner; Deans Grossman, Lawrence, Nevill, Taylor; Professors Aprison, Barlow, Barrett, Beall, Blake, Bowman, Campbell, Cecere, Chalian, Conine, Danielson, Evenbeck, Fife, Foust, Gemignani, Hart, Hornback, Kirk, Kuczkowski, Loh, Lohse, Long, Miller, Nathan, Patterson, Powell, Seibert, Sharp, Smith, Trosper, Wright

Alternates: K. Kang for J. Trosper; L. Finkle for K. Cutler; R. Watson for L. Olson; B. Abel for E. Robbins

Excused Absences: G. Irwin, R. McDonald, A. Weber, H. Besch, S. Burford, J. Christian, K. Cutler, R. Frank, L. Goldblatt, C. Johnston, M. Laatz, J. Madura, P. McLear, L. Olson, E. Robbins

Unexcused Absences: S. Beering, W. Harvey, B. Renda, M. Brock, P. DeRosa, M. Dyken, D. Funk, D. Girod, R. Pflanzner, R. Powell, R. Reiberg, G. Williams

Visitors: Monte Juillerat and Craig Gosling

The meeting was called to order at 3:30 p.m. by Executive Vice Chancellor Moore.

Agenda Item 1: Approval of the Minutes

The minutes of the April 8, 1976 meeting were approved as distributed.

Agenda Item 2: Memorial Resolution for James Frederick Glore

Mr. Craig Gosling read the Memorial Resolution for James Frederick Glore. Copies have been sent to Mrs. Marjorie H. Glore and to Professor Glore's son, Donald C. Glore, and his two daughters, Mrs. Susan Wideman and Mrs. Kathryn Schreiber. A moment of silence was observed by the Council.

Agenda Item 3: Presiding Officer's Business

A plaque was presented to Professor Phyllis I. Danielson in appreciation of her leadership and service as Secretary of the IUPUI Faculty Council for 1975-76.

Executive Vice Chancellor Moore: Phyllis is going to leave us to become President of the Kendall School of Design in Grand Rapids, Michigan. She will be the second president and the first woman ever to become President of that Institution. I would be remissive if I did not add to the thanks of the Faculty Council that of the University Administration for the consideration she has shown to us on all occasions during her period as Secretary of the Faculty Council. We wish her well.

Agenda Item 4: Agenda Committee Business

Professor Danielson: The Faculty Affairs Committee was asked to report on recommendations for guidelines for the Boards of Review. The Agenda Committee has received the report and has forwarded it to the existing Boards of Review; the Ad Hoc Constitution Bylaws Committee; and to the Administration for additional input. We ask you to bear with us as this report will be tabled until the first fall meeting.

Professor Peter Loh presented the slates for the elections of Secretary, Parliamentarian, and three members of the Agenda Committee. Nominees were: Secretary, Edward Robbins; Parliamentarian, Walter Krieger; Agenda Committee, Kenneth Cutler, Scott Evenbeck, Michael Gemignani, Brenda Lyon, Patrick McGeever, and Robert Shellhamer. Nominations from the floor consisted of Michael Gemignani for Secretary. There were no nominations from the floor for parliamentarian or Agenda Committee. The ballots were counted by Professors Nathan and Sharp and the results were: Secretary, Edward Robbins (Division of Education); Parliamentarian, Walter Krieger (Law School); and Agenda Committee, Scott Evenbeck (School of Science), Brenda Lyon (School of Nursing) and Robert Shellhamer (School of Medicine).

Agenda Item 5: Standing Committee Reports

Professor Gemignani, as a representative of the Elections and Apportionment Committee reported the results of the election of at-large representatives to the University Faculty Council. They are as follows:

- 1) Mary Seibert (Division of Allied Health)
- 2) John Doty (Division of Allied Health)
- 3) Michael Gemignani (School of Science)

An election was held to replace Professor Phyllis Danielson who will be unable to serve her term as representative to the University Faculty Council for 1976-77. Nominations were as follows:

- 1) Billy Abel (Division of Education)
- 2) Patricia Blake (School of Nursing)
- 3) Varoujan Chalian (School of Dentistry)
- 4) Wilmer Fife (School of Science)

Wilmer Fife won the election and will therefore, replace Phyllis Danielson as representative to the University Faculty Council.

Professor Gemignani distributed the summary report of the Budgetary Affairs Committee to the Council and moved that the report be received by title. THE MOTION CARRIED.

Professor Chalian, chairman of the Faculty Affairs Committee, presented the following resolution to the Council and moved that it be adopted:

BE IT RESOLVED: That there be made available within the Office of Research and Sponsored Programs, a service for the technical preparation of grant proposals, in addition to routine technical processing; and that the salary item for an editorial assistant be added to the existing budget of the office. However, it is emphasized that the principal investigator will still be responsible for furnishing all scientific information requested. All changes in the proposal must be approved by the principal investigator.

THE MOTION CARRIED.

Professor Chalian also presented the Annual Report of the Faculty Affairs Committee. The Council accepted the report with the following corrections noted. (Please refer to the attached annual report.) Paragraph four (4) should read as follows:

The Committee recommended that the first pay-checks of the year for "10-month" faculty members be paid on September 1, rather than later, and the recommendation was approved.

Helen Campbell presented the report of the Library Affairs Committee. The report was accepted by the Council and is attached to this set of minutes.

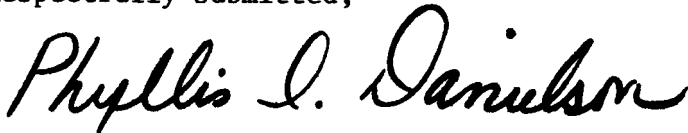
Carol Nathan reported that the Staff Affairs Committee has had two workshops. The first was held at the Indianapolis Museum of Art and it concerned staff communication vehicle by which the staff who worked closely with faculty could be in better communication with each other. There were approximately thirty-five persons in attendance by invitation representing staff and faculty. Out of this group came four suggested communication vehicles. The Staff Affairs Committee and its advisory group will meet July 25 all day and review these proposals. The second workshop was May 4, and that was a repeat of the wrokshop held in July of 1975, entitled "Knowing Our University". Approximately fifty-five persons attended this workshop and the discussions dealt with the purpose of IUPUI, objectives, likes and dislikes, and suggested actions.

Agenda Item 6: Old Business

Professor Gemignani reported that in order to give IUPUI an opportunity to consider the matter of "incompletes" both the original recommendation of the Committee on Educational Policy of the University Faculty Council and the substitute resolution were considered, and the committee endorsed tabling (and the Faculty Council voted to table) the entire question. In case some of you may wonder how the constitutional matter stands, unless the University Faculty Council choses to override an option of a local campus, the option of the local campus may stand. We find ourselves in the odd position of following the faculty handbook and being contrary to Bloomington and having Bloomington being considered as the University policy and our campus being the option. So the Council has several possibilities; it may refuse to act on the matter in which case we may go our separate ways or it may chose to pass a resolution which would then be binding according to the Faculty Constitution on all the campuses of Indiana University. I therefore, move that the question of the "incomplete" be referred to the Academic Affairs Committee of this body and that a report be submitted for consideration by the Council at its second meeting of the fall term. THE MOTION CARRIED.

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,



Phyllis I. Danielson, Secretary
IUPUI Faculty Council