

# I N D E X

## SUMMARY OF MINUTES

### MEETING OF THE BOARD OF TRUSTEES

September 29-October 2 and 6, 1971

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## SUMMARY OF MINUTES

### ACTION OF EXECUTIVE COMMITTEE ON KIWANIS INTERNATIONAL SUBSIDIARY, INC.

October, 1971

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## SUMMARY OF MINUTES

### MEETING OF BOARD OF TRUSTEES

September 29-October 2 and 6, 1971

A meeting of the International Board of Trustees was held at the General Office in Chicago, September 29-October 2, 1971, and at the Ambassador East Hotel on October 6. Those present: Wes H. Bartlett, President; Lorin J. Badskey, President-elect; T. R. Johnson, Immediate Past President; Roy W. Davis and Ted R. Osborn, Vice-Presidents; William M. Eagles, M.D., Treasurer; James C. Brooks, P. Blair Ellsworth, M.D., Maurice Gladman, T. Ben Hagler, Aubrey E. Irby, H. Lee Powell, Jr., S. Clark Pyfer, Charles M. Roberts, Stanley E. Schneider, Mark A. Smith, Jr., Hilmar L. Solberg, Frank Summerhayes, Trustees; R. P. Merridew, Secretary; L. A. Hapgood, Associate Secretary.

1. Message of the President

Message of the President is attached as Exhibit #1.

2. Message of the President-elect

Message of the President-elect is attached as Exhibit #2.

3. Report of the Secretaries

Report of the Secretaries is attached as Exhibit #3.

Recommendation 1. That the Board approve extending the services of R. Bruce Crippen as Director of Publications and Convention Stage Manager for one year beyond his normal retirement date of February 29, 1972.

Voted, that this recommendation be adopted.

4. Approval of Summaries of Minutes of Board Meetings held in San Francisco, California, June 24-25 and July 1, 1971

Voted, that the minutes of the Board Meetings held in San Francisco, California, June 24-25 and July 1, 1971, be approved.

5. Approval of Action of Executive Committee of September 10, 1971

Minutes of Meeting of Executive Committee, September 10, 1971, are attached as Exhibit #4.

Voted, that the Minutes of the Meeting of the Executive Committee of September 10, 1971, be approved.

6. Consideration and Action of General Office Activities

Voted, that the action of the General Office in approving the following be confirmed:

Change of Territorial Limits of Established Clubs  
Elimination of Membership of Non-Meeting Clubs from Active Membership Files  
Organization of New Clubs, including Territorial Limits and Charter Memberships

Change of Names of Kiwanis Clubs  
Additional Circle K Clubs Completed  
Additional Key Clubs Completed  
Club Incorporations Completed  
Incorporation of Kiwanis Club Foundations  
Club Suspending Meetings Because of Disaster Affecting Entire  
Community  
Amendments to District Bylaws

7. Delegation of Authority to Executive Committee

The Executive Committee as appointed shall consist of: Wes H. Bartlett, Chairman; Lorin J. Badskey, Roy W. Davis, William M. Eagles, M.D., T. R. Johnson, Ted R. Osborn, and Charles M. Roberts. The Finance Committee shall consist of: Ted R. Osborn, Chairman; William M. Eagles, M.D., and Charles M. Roberts.

Recommendation 1. That the Executive Committee and the Finance Committee, as appointed, be approved.

Voted, that this recommendation be adopted.

Recommendation 2. That the following resolution be adopted:

RESOLVED, that in any interim between meetings of the Board of Trustees the administrative authorities of this Board shall be and hereby are delegated to the Executive Committee, and the action of said Committee under such delegation shall have the force and effect of action by the Board of Trustees.

Voted, that this resolution be adopted.

8. Resolutions Adopted by Convention

Resolutions adopted by the Convention were referred to Board Committees as follows:

Primacy of the Spiritual - Program Development  
Unity with Youth - Sponsored Youth  
Operation Drug Alert - Program Development  
Project Environment - Program Development  
Adherence to the Geneva Conventions - International Relations under  
Program Development  
Welfare Reform - Program Development  
Academic Responsibility - Program Development and Sponsored Youth  
The Rule of Law - Program Development  
Balance in News Reporting - Public Relations and Program Development.

9. Election of Trustees of Pension Trust Plan

It is recommended that the following resolutions be adopted and that the Secretary be authorized to file either one of them with the proper certificate of encumbrance being attached to the second resolution:

1. That the Trustees of the Pension Trust Plan be Wes H. Bartlett, President of Kiwanis International; William M. Eagles, M.D., Treasurer of Kiwanis International; and R. P. Merridew, Secretary of Kiwanis International.

2. That the Trustees of the Pension Trust Plan be the President of Kiwanis International, the Treasurer of Kiwanis International, and the Secretary of Kiwanis International.

Voted, that the above resolutions be adopted and that the Secretary be authorized to file either one of them with the proper certificate of encumbrancy being attached to the second resolution.

10. Reports of Board Committees

Administration and Structure

Report of the Committee is attached as Exhibit #5.

Recommendation 1. That the reporting procedures as discussed in the body of this report designed to more clearly define the role of the Lieutenant Governor as an executive be approved in principle; and that the Committee give further attention, with assistance of the General Office, to the final format for the check list to be utilized at the start of the administration year, plus the three in-depth appraisals of the status of the clubs in his division to be forwarded in January, April, and July, with the April report designed to have a copy for utilization by the General Office.

Voted, that this recommendation be adopted.

Recommendation 2. That each Distinguished Lieutenant Governor be presented a lapel pin with the same design as the current Past Lieutenant Governor's lapel pin but having inscribed on it, "Distinguished Lieutenant Governor"; and that he also be presented a replica of a podium which is miniature size and is a practical item for use in a home or on the desk in his office, and on the face of this there be an emblem similar in format to the design used for the medallion for the Distinguished Governor, except that it be one inch in diameter and have on the face of it, "Distinguished Lieutenant Governor," and the nameplate would be personalized with the man's name, his district, and the year in which he served.

Voted, that this recommendation be adopted.

Recommendation 3. That a special edition of the BKO be prepared and distributed to clubs and districts as an aid to all in understanding the new committee structure, its advantages, and implementation.

Voted, that this recommendation be adopted and referred to the Finance Committee.

Recommendation 4. That it is within the province of Kiwanis International to consider over-all liability coverage, and the methods of implementing the principle be given full study.

Voted, that this recommendation be adopted.

Recommendation 5. That the Staff be requested to determine a formula for the host district in the category of International Convention Registration for the Criteria for Distinguished Governor.

Voted, that this recommendation be adopted.

Recommendation 6. That the leadership of the Ontario-Quebec-Maritime District be given a full explanation of the reasons for the study of International Extension at this particular time; and because of the fact that this study is under way and it must include the status of all clubs in International Extension, including those clubs now related to the Ontario-Quebec-Maritime District but not located on the continent of North America, that the Board hold in abeyance its consideration of the request of the Ontario-Quebec-Maritime District for a change of name.

Voted, that this recommendation be adopted.

Report received.

#### Convention

Report of the Committee is attached as Exhibit #6.

Report received.

#### International Extension

Report of the Committee is attached as Exhibit #7.

Recommendation 1. That Miguel A. Clare, Dr. Carlos Perez Martinez, and Antonio Dominguez Parra be appointed as special representatives for Kiwanis International in the Latin America area.

Voted, that this recommendation be adopted.

Report received.

The Board met in special session for an In-Depth discussion of International Extension.

Report received.

#### Laws and Policies

Report of the Committee is attached as Exhibit #8.

Recommendation 1. That an amendment be proposed at the Atlantic City Convention which would give delegate-at-large status to Lieutenant Governors. This would not preclude the Lieutenant Governor from being certified as a delegate of a Kiwanis club in his division if not otherwise represented.

Voted, that this recommendation be adopted.

Recommendation 2. That the Board inform any club which may be considering an amendment related to the Objects to be presented to the delegates at an International Convention that it is the consensus of the International Board of Trustees that the six Constitutional Objects, as now worded, encompass the basic concepts fostered by the organization and should not be amended.

Voted, that this recommendation be adopted.

Report received.

Leadership and Council

Report of the Committee is attached as Exhibit #9.

Recommendation 1. That the following procedure be utilized in the training of 1972-73 Governors-elect:

- a. Appropriate training schedule for Governors-elect be developed and implemented at the time of the late April or early May meeting of the International Board, with the agenda definitely oriented to exploring with the Governor-elect those responsibilities which he must carry out in order to be adequately prepared.
- b. Just prior to the International Convention we shall continue the plan of having the Governors-elect together to review progress made and to give them additional helps as they approach the final months of their preparation and especially as they must carry out their responsibilities at the time of their district conventions.
- c. That the Fall Council, which follows the annual meeting of the Board on October 1, be designed to solidify the Governors as a team of leaders, to answer their last minute questions, and to send them back to their districts fully challenged to meet the Criteria for Distinguished Governor and thus deserve recognition as having given outstanding leadership as the chief executive in their districts.
- d. That as a follow-up the President be encouraged to hold a conference for Governors, probably on a regional basis, and certainly at his own discretion, at appropriate times and places during the month of January and the early days in February with this to be geared as an in-depth study of progress made and again to answer questions which may be uppermost in the Governors' minds at that time.

Voted, that this recommendation be adopted and that it be referred to the Finance Committee for implementation.

Report received.

Membership Development and New Club Building

Report of the Committee is attached as Exhibit #10.

Recommendation 1. That the charters of the thirty-one clubs listed in the body of the report be revoked.

Voted, that this recommendation be adopted.

Report received.

### Program Development

Report of the Committee is attached as Exhibit #11.

Recommendation 1. That the grading plan, attached as Exhibit A to the report of the Committee, be approved as the 1971-72 grading plan for the determination of winners of district achievement awards by the 1972-73 Committee on Achievement.

Voted, that this recommendation be adopted.

Recommendation 2. That Kiwanis International give special attention during the 1971-72 administrative year to publicizing the opportunities for International Relations service through Project Concern (including participation in the Walk for Mankind); to publicizing the availability of Project Concern resources for club meeting programs and those available for television spots or programs; to publicizing the two book authored by Dr. Turpin; and to magazine coverage of the President's visit to Project Concern operations in Hong Kong.

Voted, that this recommendation be adopted.

Recommendation 3. That Kiwanis International indicate to the National Center for Voluntary Action that it agrees in principle with the Center's objectives in establishing locally based voluntary action centers and desires to cooperate practically in the establishment and support of such local centers as outlined in the Center publication entitled "Voluntary Action Center Guidelines."

Voted, that this recommendation be adopted.

Recommendation 4. That to the extent organization budgets and personal travel schedules will permit, efforts be directed toward a joint meeting of the Circle K, Key Club, and Kiwanis International Board Committees on Program Development during the 1971-72 administrative year and preferably no later than February 1, 1972.

Voted, that this recommendation be adopted.

Recommendation 5. That in preparation for the January conference of committee chairmen and members who will be recommending Major Emphasis Programs for 1972-73, Kiwanis International solicit recommendations for Major Emphasis Program areas from 200 United States and Canadian leaders (including Kiwanians) and that a condensed summary of replies received be prepared and distributed in advance to those who will be participating in this phase of the January conference.

Voted, that this recommendation be adopted.

Recommendation 6. That the print order for 1971-72 Kiwanis International Directories be increased by 500 in order to meet the anticipated requirements of the Department of Defense counselors in carrying out a joint effort of Kiwanis International and the Department of Defense in assisting the veteran who has a drug abuse problem.

Voted, that this recommendation be adopted.

Recommendation 7. That Kiwanis International initiate an annual observance of Mexico-United States Friendship Week.

Voted, that this recommendation be adopted.

Recommendation 8. That the General Office be authorized to cooperate with the Girl Scouts of the U.S.A. in the joint production of a printed promotional brochure showing Kiwanis-Girl Scout relationships and opportunities at such time as it may be determined that the \$700 required of Kiwanis International for joint financing does not necessitate an upward adjustment in the 1971-72 literature account.

Voted, that this recommendation be adopted.

Recommendation 9. That the Secretary be directed to explore alternate methods (other than a motion picture) for presenting the 1972-73 Theme and Objectives at the Atlantic City Convention in 1972, and that he make an appropriate recommendation as to method at the next regular meeting of the Committee.

Voted, that this recommendation be adopted.

Report received.

#### Property and Supplies

Report of Committee is attached as Exhibit #12.

Report received.

#### Publications and Advertising

Report of the Committee is attached as Exhibit #13.

Recommendation 1. That the International Board approve the awarding of the contract for the printing of The Kiwanis Magazine for a three-year period beginning with the February, 1972, issue, continuing to and including the combined issue of December 1974/January 1975 to Mid-America, Inc., Lincoln, Nebraska.

Voted, that this recommendation be adopted.

Report received.

#### Public Relations

Report of the Committee is attached as Exhibit #14.

Recommendation 1. That the Staff study the matter of infrequently issued public relations pieces to make the organization more knowledgeable about how to operate public relations programs and how to obtain publicity. The public relations director is to keep the Board Committee on Public Relations informed as to plans as they develop.

Voted, that this recommendation be adopted.



Recommendation 2. That Connelly Medals be presented to Earl Butts of Dryden, New York, and to Thomas F. Kerby, Jr. (posthumously) of Denver, Colorado, and that the following additional action be taken:

The nomination of Ralph Hanes, Cayucos, California, who rescued a man from a boat capsized in a heavy surf, be disapproved and that the nominating club be advised that he might be eligible for a Medal for Valor.

The nomination of Carla Kjellberg, Orland Park, Illinois, who helped rescue her family from a burning house, be disapproved and that the nominating club should recommend her for a Medal for Valor.

The nomination of Regi Chesson, Jr., Greer, South Carolina, who pulled a mother and two children from a car after it ran into a river, be disapproved and that the nominating club be asked to recommend him for a Medal for Valor.

The nomination of Michael Sadik of Garfield, New Jersey, who gave the alarm which resulted in saving fifty occupants of a burning building, be disapproved since his action did not meet the criteria.

The nomination of Myrl Greiman of Belleville, Illinois, who rescued a girl who was drowning, be returned to the nominating club for additional information.

The nomination of Malcolm C. Popp of Bowie, Maryland, who gave his life attempting to rescue a young boy from an overturned canoe, be returned to the nominating club for additional information.

Voted, that this recommendation be adopted.

Recommendation 3. That a follow-up be made on all recommendations for Medal for Valor presentations, and that a simple form be developed and sent with letters of inquiry for use by clubs or districts in reporting on such presentations.

Voted, that this recommendation be adopted.

Recommendation 4. That the Staff design appropriate logotypes and that when approved they be sent to winning clubs and runner-up clubs each year in the international club bulletin contest for use on their bulletin mastheads.

Voted, that this recommendation be adopted.

Recommendation 5. That a request for a \$5,000 grant to defray expenses of radio, television, and print media promotion of the 1971-72 Theme and Major Emphases programs be entered with the Kiwanis International Foundation.

Voted, that this recommendation be adopted.

Recommendation 6. That the mimeographed form for reporting club meetings to news media be reinstated and copies be sent to all clubs.

Voted, that this recommendation be adopted.

Report received.

Sponsored Youth Organizations

Report of Committee is attached as Exhibit #15.

Recommendation 1. That approval be given to the actions of the Circle K and Key Club Boards in the revocation of charters for their respective organizations.

Voted, that this recommendation be adopted.

Recommendation 2. That the Counselor to the Circle K International organization be assigned to serve as this Board's representative at the Circle K Seminar scheduled at the Freedoms Foundation in Valley Forge, Pennsylvania, on October 29-31.

Voted, that this recommendation be adopted.

Recommendation 3. That the dates of October 30-November 1, 1971, be approved for the meeting of the Key Club International Board.

Voted, that this recommendation be adopted.

Recommendation 4. That the amendments adopted at the Key Club Convention, as they appear in the exhibit attached to the report of the Committee, be approved.

Voted, that this recommendation be adopted.

Recommendation 5. That the President of Circle K International be advised that the Board of Trustees of Kiwanis International took the action referred to in the resolution, which is attached to this report as Exhibit G, at the request of the 1970-71 President of Circle K International, and that a copy of such letter be sent to the 1970-71 President of Circle K International.

Voted, that this recommendation be adopted.

Report received.

11. Report of Treasurer

Report of the Treasurer is attached as Exhibit #16.

Report of Treasurer received.

12. Report of Finance Committee

Report of the Finance Committee is attached as Exhibit #17.

Recommendation 1. That the write-off of the accounts receivable balances for the clubs listed above, totaling \$581.95, be made.

Voted, that this recommendation be adopted.

Recommendation 2. That the processing fees for individuals be increased from \$2.00 to \$3.00 when Federal regulations permit, and that this recommendation

be referred to the Committee on Laws and Policies.

Voted, that this recommendation be adopted.

Recommendation 3. That additional funds be made available for the Field Service Department to employ one additional field representative if we are able to collect at least 75% of the dues increase.

Voted, that this recommendation be adopted.

Recommendation 4. That additional funds be made available to the Leadership and Council Committee to finance expenses relative to a training session of Governors-elect in the International office in the spring of 1972.

Voted, that this recommendation be adopted.

Report received.

13. Next Meeting of Board of Trustees

The next meeting of the Board of Trustees will be held commencing January 30, 1972.

14. Other Business

Joint Meeting of Past Presidents and Board

The Past International Presidents met with the International Board in joint session for a brief review of Board Committee concerns.

Resolution to be presented to the Council in regard to the passing of Past International President Claude B. Hellmann was presented, followed by a moment of silence.

On August 22, 1971 Kiwanis suffered the loss of one of its distinguished Past Presidents. Although his health had been failing, the passing of Claude B. Hellmann, President in 1951-1952, came as a shock to his many friends throughout the organization.

Joining Kiwanis in 1924, his willingness to accept responsibility and his dedication to the belief that every citizen of a free nation should serve his fellowman were soon recognized, and he was chosen to positions of leadership in his club, the Capital District and in Kiwanis International.

Claude accepted the responsibility of the presidency at a time when the turmoil and the conflict of the post-war years were reaching a climax. He recognized the crucial role that business and community leaders should play in preserving the heritage of freedom in North America, and he was outspoken in challenging his fellow Kiwanians to meet the dangers facing free nations.

Typical of his dedication to freedom, the Theme of his administrative year was "Liberty - Let's Keep It." Claude Hellmann certainly provided the strong leadership which resulted in a number of successful

action programs being undertaken by Kiwanis clubs, the most outstanding of which was the "Ballot Battalion" campaign.

Climaxing a long and distinguished career in leadership positions in business and industry, and his continuing interest in efficient government, Claude was named Secretary of State of Maryland where he again served with distinction.

Through his foresight, courage and dedication, Claude B. Hellmann fulfilled the obligations he so clearly recognized both to Kiwanis and to his fellowman.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees, the Past International Presidents, and all members of the International Council assembled in Chicago pause to pay a special tribute to the memory of Claude B. Hellmann, a wise leader, a true servant of mankind, and a beloved friend; and

BE IT FURTHER RESOLVED, that a copy of this resolution be given to his devoted wife, Alvina, with the profound sympathy of his many Kiwanis friends.

#### Report of Past International Presidents

Chairman Robert Weber of the Committee of Past International Presidents presented the report of the Committee to the Board. This is attached as Exhibit #18.

#### Telephone Call to President

During the Board Meeting, President Wes Bartlett received a direct telephone message from the leaders of his home club of Algona, Iowa, indicating that the challenge which he had asked the club to accept, namely, to build a second club to meet at breakfast time in Algona, had been completed. This came as a welcome surprise to the President who, having been in the Pacific area, had not known until this telephone communication that the club had been organized.

During the course of the telephone call, the following recommendation was presented and unanimously adopted by the Board and the substance of the recommendation was transmitted personally by Vice-President Roy W. Davis, speaking for the entire Board:

Voted, that the Board of Trustees by unanimous action commends the Kiwanis Club of Algona, Iowa, for its exemplary action in forming a new Kiwanis Club for President Wes Bartlett in his home town, and that the heartfelt thanks and appreciation of the Board be extended to the President of the new club and its fellow officers and members. Special congratulations to the sponsoring club.

#### Resolution re George E. Snell

Voted, that the following resolution be adopted in memory of the late George E. Snell, Past International Vice-President and Trustee:

In the passing of Past International Vice-President George E. Snell on September 28, 1971, Kiwanis lost a beloved leader.

George joined Kiwanis in 1921 and served as the first Governor of the Montana District, serving in that capacity for three years, 1921, 1922, and 1923, until the far-flung, sparsely populated district was solidly established. His untiring efforts, at great personal sacrifice, were and are deeply appreciated by the host of friends he leaves both inside and outside the Kiwanis organization.

Recognizing the talents of this outstanding lawyer, Kiwanis International elected George as Vice-President in 1923. His wise counsel and far sighted judgment is evident in the wisdom of our six Objects, with which he assisted as one of the pioneer authors, in Denver, in 1924.

George served on the International Board from 1923 to 1938 - during those difficult depression years - and has the distinction of having served on the Board longer than any other man. He held the office of Vice-President for a second term in 1937-38. He served again in 1946 as a member of the Committee for Permanent Home Office. Until his death at the age of 92, he continued to give wise and good counsel to his club, district and International.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees assembled in Chicago pause to pay a special tribute to the memory of George E. Snell, a wise counselor, a great leader, a true friend, and a benevolent servant of mankind; and

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to his devoted family with the profound sympathy of his many Kiwanis friends.

Adjournment.

SUMMARY OF MINUTES

ON

ACTION OF EXECUTIVE COMMITTEE ON KIWANIS INTERNATIONAL SUBSIDIARY, INC.

October, 1971

At the direction of Kiwanis International President Wes H. Bartlett, mail ballots were sent on October 15, 1971 to the Executive Committee of Kiwanis International in order to accomplish the required election of officers and trustees, appointment of auditors, and appointment of agent for Kiwanis International Subsidiary, Inc.

Those voting included Wes H. Bartlett, Chairman; Lorin J. Badskey; Roy W. Davis; William M. Eagles, M.D.; T. R. Johnson; Ted R. Osborn; and Charles M. Roberts.

The following were unanimously approved:

1. Election of Officers and Trustees

Voted, that the Officers and Trustees of Kiwanis International shall be the officers and trustees of Kiwanis International Subsidiary, Inc.

2. Appointment of Auditors for the Corporation

Voted, that Seidman & Seidman be appointed the Auditors for Kiwanis International Subsidiary, Inc.

3. Appointment of Agent for the Corporation

Voted, that Past International President Fred G. McAlister, Q.C., shall be appointed as Agent for Kiwanis International Subsidiary, Inc.

MESSAGE OF THE PRESIDENTTO THEINTERNATIONAL BOARD OF TRUSTEESSeptember 30, 1971

It is indeed a privilege to have the opportunity to work with such a Board as you gentlemen, dedicated to the task of Kiwanis leadership. Though it is an honor to serve we must be mindful that with this honor goes challenge and responsibility to plan and guide in a direction that will move our organization to greater heights than ever before attained.

To those who are continuing service on the Board, may I express an appreciation for your efforts of the past and look forward to your renewed vigor and enthusiastic leadership leading to sound deliberations and firm decisions in the concerns of the Board.

To the five new members of the Board - Blair Ellsworth, Ben Hagler, Aubrey Irby, Mark Smith and Bill Solberg - heartiest congratulations and welcome aboard. You received orientation training in the General Office July 29 and 30, and have by now participated in District Convention activity as a Board Representative. You will find your experience on this Board will be cherished to eternity. Your active participation in Board committee assignments and Board deliberations is fundamental.

We are most fortunate to have the high quality staff we have in the General Office. Each of them lives Kiwanis to the fullest degree. Secretary Reg and Associate Secretary Larrry have developed an atmosphere of the "nth" degree. It is indeed gratifying to have executive leadership in which we have the utmost confidence and know the responsibilities of the General Office will be efficiently and effectively carried out.

To retiring President Ted Johnson I would say - Ted, your year has been great, it has been filled with a spirit of moving ahead and your enthusiasm has rubbed off everywhere you have traveled, this being reflected in expending every effort throughout all of Kiwanis International to render true service to our communities.

SAN FRANCISCO  
CONVENTION

The convention was, without a doubt, one of the finest conventions we have ever experienced. Our hats are off to Chairman Ted Osborn and committee members Lorin J. Badskey, Roy W. Davis and Charles M. Roberts. The result of a well planned convention was evident in every area with excellent speakers, outstanding entertainment and challenging forums and panels filled with enthusiasm and fine participation.

The Host General Chairman, Gene Lorton, and his full corps of committee personnel did everything possible to make the convention a meaningful experience.

Convention Manager Andy Kelly was on top of matters prior to and during the convention and to him I want to express an appreciation. The entire staff is to be commended for this outstanding manner of handling details. Thanks to them all.

President Ted presided with dignity and to him we say thank you, Ted, for a convention well conducted.

The delegates set our sights with resolutions and actions that have given us the guideline for the year ahead.

#### DISTRICT CONVENTIONS

To each Board member I would express an appreciation for your serving as a Board Representative to District Conventions in the true spirit of the Board.

District Convention reports are in and the little time I have had for scanning them indicates the conventions were excellent and constructive. I look forward eagerly to analyzing each soon.

#### GOVERNOR-ELECT TRAINING

It was a privilege to preside over the Governor-elect Conference June 26, the day prior to the International Convention opening, and the wrap-up informal sessions June 30. Each man was filled with enthusiasm and was there to gain all the benefits he could to enable him to better his district affairs during 1971-1972.

In my opinion this time plan for training was ideal and I would certainly recommend it be continued. It left the Governor-elect free to participate in convention activities as well as receive orientation for his year.

A special thanks to Associate Secretary Larry for his detailed agenda preparation for the conference.

#### ATLANTIC CITY CONVENTION

We look forward to the convention in June, 1972, with anticipation of one that will be historic in its content and attendance. As we each have an opportunity to do so we can well start now in promoting it in districts which we each counsel.

The plan of the President's reception for candidates is good and I would suggest we continue it in Atlantic City.

The Board committee has had my full analysis of convention planning, content and operation and will report to the full Board as it plans for 1972.

Serious consideration need be given to the development of an outstanding public relations program to promote the 1972 convention. Those who are continuing on the Board from previous elections will recall in my report to the Board last year after a visit to Atlantic City, I proposed we consider developing a special brochure geared specifically to Kiwanis.

#### MEMBERSHIP DEVELOPMENT - NEW CLUB BUILDING

One of my major concerns of emphasis is that of membership development.

A complete analysis of a Club as an integral part of our total organization will, in my opinion, reveal a real relationship between membership and club activity program. Today is a busy time and men have too many things to choose from to belong to another organization just to belong. Men of action make good Kiwanians. They want to be a part of action so we must constantly promote good program development at Club level to attract membership.



Major Emphasis programs have appealed and this is a contributory factor, I am sure, in our moving in the direction of membership growth.

We must give continued study to and concern for the problem of membership retention.

During 1971-1972 we want to see a banner year of extending Kiwanis to new communities. In this extension, however, let us do it in the light of what Kiwanis can offer the community. I am not desirous of new clubs for clubs alone, nor in clubs that will fail in meeting their purpose. I am concerned that we build clubs on solid rock that grasp the idea of service and the result will be strong clubs with great potential for the future.

We can build all the new clubs we want but at the same time, if we are to really grow, it means our existing clubs must likewise grow in membership.

#### PAST PRESIDENTS

I have again used Past Presidents as Correspondents to Board Committees. Prior to making assignments I asked each their area of interest and in most cases they are assigned in that area. It is my hope you will keep them informed about your committee's activity and work and that you will use them as their title implies - a Correspondent with your committee.

The Past Presidents' Committee, under leadership of Past President Bob Weber, will be able to give us much counsel from their experience. Chairman Bob plans to place major concern in some areas arrived at as areas in which I believe they can be of real service to Kiwanis.

#### SPONSORED YOUTH

We have the finest sponsored youth organizations of any in Key Club and Circle K.

After talking with many Key Clubbers and attending a part of the Circle K Convention, there are several concerns I have. The Sponsored Youth Committee of the Board has had several referrals some time ago. Some concerns are -

- a. - I believe we need to review the original purposes behind establishing these organizations and determine whether we are moving in the intended direction.
- b. - Have they moved too much in a direction of being patterned after Kiwanis International?
- c. - Have they become top heavy at International level at the expense of loss of sight of action at the club level? Has politics outweighed other factors?
- d. - What sort of policy shall we follow in pre-determining our Board attitude on their matters prior to their Convention House of Delegates?

I have the greatest of confidence in both of our Sponsored Youth groups. One thing I believe we must do is work with them - we need sacrifice nothing other than time and effort to understand and guide their direction.

Also, I would propose to sit down with the President of Circle K and the President of Key Club, as early as possible in the year, to discuss our relationship as organizations and how we can move to fulfill our 1971-1972 Theme "Unite for Progress".

INTERNATIONAL  
EXTENSION

We have just experienced something that is difficult to put into words. I am sorry it is not possible to give you a detailed written report at this time but after leaving August 22 and returning home only last Saturday night, September 25, a full report will be submitted later. A few highlights, however:

1. - Clubs were chartered in

Christchurch, New Zealand  
Singapore - the 38th country  
Sendai, Japan  
Key Club in Auckland, New Zealand

2. - Other visits were made to

Auckland, New Zealand  
Brisbane, Australia  
Sydney, Australia  
Melbourne, Australia  
Perth, Australia  
Hong Kong  
Manila, Philippines  
Quezon City, Philippines  
Las Pinas, Philippines  
Pasay City, Philippines  
Seoul, Korea  
Anchorage, Alaska  
Kiwanis Council of Japan

Most of them were inter-club ladies nights. This gave an opportunity to meet with more than 1200 people in this part of the world.

Several observations:

1. One of the major problems is that the public does not know the name Kiwanis. We need to work with them to develop a program of public relations to reach the people.
2. In some areas they are too prone to be a little too exclusive in membership.
3. Some areas have the problem of fund raising in public not being an accepted practice, thus it necessitates providing funds from their own pockets.
4. Fluid nature of population is a problem in some areas and presents a problem of attendance and membership.
5. Some have problem that even though they speak some English and understand it they do not write it and expense of hiring reports written is a problem. This is not true in most places but in some.
6. Language is a problem, as we experienced it, only in North Japan. In the Sendai area good interpreters were not plentiful. Part of their problem is that some can interpret orally reasonably well but written material is less easily handled.

7. I believe we must soon provide service to the Pacific area as we did in Europe. They are going to go and this whole area is explosive for Kiwanis development. New Zealand and Australia especially could increase their clubs from 50% to 100% next year. The Philippines, under enthusiastic push by Norman Certeza, could easily have a substantial growth. Taipei plans to sponsor at least one club at south end of the island this year. Japan has four prospects and one is already set to be organized this fall.
8. Some concerns for establishment of an office are:
  - a. Can one office serve the vast area from Christchurch, New Zealand to Sendai, Japan with the vast distance and varied nature of people?
  - b. When the time comes for federating this area of the world is it logically pointed toward one federation or is it too complex for one for many reasons of complication?
  - c. What kind of a person will be acceptable to the vast difference between the people of this area?
  - d. How can we finance such an operation?

We were privileged to see many Kiwanis activities. As has been so well said - men want to be a part of Kiwanis because they are reaching people. As we observed orphanage support, retarded school sponsoring, aid to the handicapped, assistance in support of schools in areas of poverty, as well as many other activities, it was evident Kiwanis is reaching people.

A visit within "The Walled City of Hong Kong" certainly was the evidence of great poverty. The Kiwanis Club is supporting a part of the school operated there by the Salvation Army.

A second impressive stop in Hong Kong was a visit to the Project Concern. This is the project established by Dr. James Turpin, who spoke to the women at the San Francisco convention. It is truly bringing medical aid to another poverty area.

This experience has been tremendous. I spent much time just listening to them and asking questions. I believe it was a productive trip. However, I will make some suggestions to the Board committee on International Extension that will make future visits even more productive.

I shall prepare a more detailed analysis and submit a copy to each of you in the near future. I regret the timing of the trip was such that it came upon the Council session so close.

In concluding this message, may I reaffirm my confidence in you, the Board. I know you will make 1971-1972 a year of decision - that decision being to move ahead.

I have made no specific recommendations in this message because each Board Committee Chairman was advised in writing well in advance of this Board meeting those things that I wish to refer to them for consideration at this time.

WES H. BARTLETT  
President

MESSAGE OF THE PRESIDENT-ELECT

TO THE

INTERNATIONAL BOARD OF TRUSTEES

Thank you, President Wes, for this opportunity to make a few comments at our first Board Meeting. I pledge my full support and cooperation to you, the Board and your entire team and know that it will be a fine year.

We have just concluded a great year in Kiwanis history and I want to thank Immediate Past President Ted for his outstanding leadership and to say how much I personally enjoyed being on his team.

With the enthusiasm and dedication that President Wes represents, I am sure we will be guided well through the year of 1971-72.

With our new committee structure I solicit your help and guidance in recommending outstanding leaders who are dedicated to serve and who will give of their time and talents to further Kiwanis. I hope you will give this your early consideration and let me hear from you soon.

It will be a pleasure to work with each of you this year in the various areas of our assignments. I am ever aware of the keen desire of Kiwanis as a whole to move forward with spirit and determination to meet and conquer the many problems of our communities and our Nations. Our days ahead will be challenging but rewarding, and I look forward to them with eager anticipation.

REPORT OF THE SECRETARIES  
TO THE  
INTERNATIONAL BOARD OF TRUSTEES

September 30, 1971

Once again we have come to the end of an eventful year for Kiwanis International -- our fifty-sixth. We have seen our leadership move our organization to new heights of enthusiastic service. Throughout the years we have been kept constantly aware by our elected officials of the need to adjust the aims and activities of Kiwanis to match the changing times. Tomorrow we begin a new Kiwanis year in a society totally unlike anything we have seen until now. The tempo of life has speeded up incredibly. Values have changed drastically. Certainly this is the time for us to examine our organization with a view to strengthening that which is deemed to be essential to our future growth. Similarly we must look for those elements which have served their purpose but are no longer truly essential in today's society. We must find these elements and remove them in order to promote the growth and efficiency of Kiwanis throughout the free world. This morning we shall examine the entire area of international extension with that end in mind. First, however, we want to express our mutual regret at the absence of familiar and beloved faces from our Council.

The passing of Past International President Claude Hellmann on August 22 saddened us all. Claude's wise counsel will be sorely missed and the Board will want to memorialize his long years of service to Kiwanis International by means of an appropriate resolution. The demands of business have made it impossible for Past Presidents Culp and Tally to be with us for Council this year. They and their ladies will be missed and warm greetings of all present here and at Council will be sent to them. Now let us review plans for our 1971 Fall Council.

COUNCIL ARRANGEMENTS

Plans for our 1971 Council have been finalized. Intense instruction, inspiration and fellowship should find the Governors leaving Chicago well versed in administrative techniques and highly stimulated to meet the Criteria for Distinguished Governor.

The Board Committee under the Leadership for 1970-71 of President-elect Lorin J. Badskey has left no stone unturned to prepare an agenda which contains excellent presentations plus an increasing opportunity for Governors to express themselves and to get all their questions answered.

During both a morning and afternoon session scheduled for the District Secretaries a new format will be utilized with specific areas of concern covered by in-depth presentations plus adequate time for the sharing of experiences which relate to details of district operations.

The MNO presentation will be a part of the opening day of Council. This year there will be a direct relationship to the qualities of leadership most needed if Governors are to fulfill the Criteria for Distinguished Governor.

No formal tour of the General Office is planned for all Council members. The Governors will open an intensive afternoon of instruction and discussion on Sunday with a tour of the office and the Ladies will be welcomed to the office on Monday afternoon.

As in the past several years the ladies will join the men for all meal functions. Mary Bartlett has planned a special breakfast honoring the wives of the Past International Presidents on Sunday morning in the President's Suite.

An innovation is planned for Sunday evening following the dinner. President Wes and Mary will host an informal reception for all attending the Council. This will be held in Sarah Siddons Walk and the Assembly and will allow Counselors to districts to assist the Governors and Secretaries and their wives in the districts with which they are working to meet the leadership in other districts. This innovation should add greatly to the fellowship of the Council.

Only those Committee Chairman who are directly related to the program of the Council have been invited to attend this year. This follows the same policy as in the past several years. They are as follows: Circle K and Key Club, Membership Development, New Club Building, Public Relations, Resolutions, Council and Convention Music and the three Coordinators of Administration, Citizenship and Youth Services.

#### DISTRICT CONVENTIONS

Reports have been received from all International Representatives assigned to District Conventions.

Almost all of the detailed reports from district secretaries are now on file. Attendance figures will be compiled as soon as the Council is over and this information will be made available.

The general impression of conventions has been good. However some improvements in program content are needed and all Counselors to districts have committed themselves to assist with improved planning for the 1972 sessions where distinct deficiencies seemed to be evident. The General Office also pledges its full cooperation in this regard.

Although not all International Representatives participated in the educational conferences for lieutenant governors and district chairmen since in several districts these sessions had been held during the period between the International Convention and the district convention, yet both the general information obtained by the Representative in all cases and the appraisal of the General Office of training outlines used plus comments from several district officers themselves reveal the following facts:

1. The educational outlines offered by the Board Committee on Leadership and Council proved to be most effective where utilized. District leaders liked the added emphasis on how to get the work accomplished with less discussion of philosophy.
2. In some districts, however, there was no evidence of the utilization of the new educational conference outlines and even though this might not necessarily indicate ineffective conferences on the whole, yet such was generally the reaction of Representatives who commented on the plans followed and the work accomplished.
3. In a limited number of instances there still seems to be a lack of understanding between the functions of the Governor-elect in arranging for and conducting educational conferences on a planned schedule and the overall management of the Governor whose responsibility is to make certain that the total convention is well planned and runs smoothly.

Without going into additional detail one fact is clearly evident. The recommendations of the Board Committee on Leadership and Council in the education of new leadership can and does make a difference in the stature of that education. However, they are not being followed to the degree that they should be. It is certain that the Board Committee on Leadership and Council will give this aspect of the leadership education process its urgent attention.

MEMBERSHIP DEVELOPMENT

Trends in membership continue to be scrutinized on a week to week basis. There are hopeful signs. Some districts seemed to have definitely reversed the trend but the over-all picture unfortunately leaves much to be desired.

The following facts should be helpful in making an objective analysis:

1. Certified membership as of September 30, 1970 -- 261,883 (including 3100 in Kiwanis International Europe).
2. Certified membership as of March 31, 1971 -- 262,719 (including 3328 in Kiwanis International Europe).
3. Unofficial membership count as of August 31, 1971 -- 266,458 (including 3583 in Kiwanis International Europe).
4. Comparison with unofficial trend figures for July 31, 1971 reflects a loss during that one month of 415.
5. Based upon goals established by the Criteria for Distinguished Governor nine districts should make such membership goals. Seven other districts are possibly within range.
6. Six districts show a loss of membership for the year when certified figures for September 30, 1971 are compared with trend figures for August 31, 1971.
7. Trend figures as of August 31, 1971 which include the membership added in all districts through growth in new clubs show a six tenths of one percent gain in established clubs. When certified figures for September 30, 1971 are obtained there is every indication that, across the organization, there will be a loss of membership in established clubs.
8. The billing for the first six months of 1971-72 shows an over-all increase of 3484 as compared to the certified figure as of March 31, 1971. It is obvious that the sixteen districts mentioned above in item 5 have made this possible. Whether the membership development in these districts including the number of members added through new club growth can keep the organization on the plus side for the entire year remains to be seen. If no more than normal trends are experienced during the semi-annual certification it is possible to end the year with a positive membership figure.

On the surface these facts might be discouraging. However the hopeful signs are to be found in the fact that districts can accomplish growth in membership if the attention that is mandated in this area of district and club function takes place.

It is interesting to note that although the large growth in new clubs in several districts had greatly influenced the membership picture, yet several districts having no unusual new club building have proven that established goals in membership can be attained and even exceeded by concerted emphasis on adding new members in established clubs.

Without doubt the Board Committee on Membership Development and New Club Building will study all trends and offer firm recommendations both in regard to the attitude of the organization toward its membership development program and methods to be utilized in achieving desired goals.

#### NEW CLUB BUILDING

The following figures present a dramatic success story in new club building for the current administrative year. It is ten years since this total has been equaled.

Total clubs organized to date this year	In U.S. and Canada	In Int. Extension	In K-Europe
189	149	16	24
Total clubs organized 1969-70			
142	95	21	26

Twenty-one clubs are currently in formation. Seven in United States and Canada; ten in International Extension and four in Kiwanis International-Europe.

The list of clubs organized since the International Convention will be found as Exhibit A to this report. Sixty-four clubs are on that list.

California-Nevada-Hawaii District has organized thirty clubs and Texas-Oklahoma twenty-nine. Florida has also had a good year having organized twelve clubs. Only three districts have organized no clubs this year.

The enthusiastic support for the new club building effort in a high percentage of the districts is not only heart warming but the possibilities of an excellent year in 1971-72 seem evident. The Field Service Representatives have given untiring support to the total effort in spite of the need to keep expenses in line.

The Board Committee on Membership Development and New Club Building will want to appraise the current situation and relate their planning to the objectives for the months ahead. This year's results indicate that the locations for new clubs are available. How best to assure such new areas of a desired Kiwanis club continues to be our greatest challenge both in terms of methods employed and how such procedures make the most effective use of the manpower available.

#### SUPPLIES AND MEMBERSHIP CONTROL

Improvements in our supplies operation have come in two principal areas. An in-depth study with the full cooperation of the Board Committee on

Property and Supplies of the increasing cost of purchases and the effects on the total supplies operation resulted in the issuance of an adjusted price schedule taking effect on August 10. The results have already become evident. Additional study of price schedules is underway. However these adjustments will have to be held in abeyance until we have more definitive guidelines from the United States



government. We must be prepared to act in every appropriate way to keep our entire supplies operation on a firm basis.

The automation of the entire supplies operation and the dovetailing of the functioning of the Bureau of Accounts caused many difficulties. We have assessed all problems thoroughly and planned the necessary procedures and manpower in order to handle normal volume as well as the rush of orders which is always evident at the end of the administrative year. The period of time from the receipt of orders until shipment has been reduced to a minimum. In fact it is better than our hoped for optimum. The handling of drop shipment orders by our suppliers is also somewhat improved.

One of the measures by which we can appraise the operation of our membership files including the assistance received from individuals and clubs on changes of address is the number of Post Office notices. The number of these notices has been cut in half during the last year and we desire to reduce this cost factor to the lowest minimum number fully realizing that in any one month there always are several hundred changes in process. Districts are equally affected by this improvement.

It is a pleasure to report positive results from the intensive effort to maintain the highest efficiency possible in all areas. It is especially healthy to see such improvements related to our supplies operation and the control of the membership files.

#### INTERNATIONAL EXTENSION

Forty-four new clubs were built outside the United States and Canada this year, representing about 25% of our total new club building for this administrative year. This brings our total number of clubs in international extension to 223. Guyana, Bermuda and Singapore were added as new Kiwanis countries this year, bringing the total to thirty-eight, including the United States and Canada. Now for the details on each of our major areas of international extension.

#### EUROPE

##### Organized Clubs

Siglufjordur-Skoldur, Iceland  
Burgdorf, Switzerland  
Regio Roosendaal (N.B.)  
"Kader", Holland  
Besancon, France  
Sandefjord, Norway  
Dijon, France  
Garmisch-Partenkirchen, Germany  
Strasbourg-Rohan, France

##### Clubs in Formation

Luxembourg-South, Belgium  
Hamar, Norway  
Kilmarnock, Scotland  
Langenthal, Switzerland

This area produced 24 new clubs during the administrative year, bringing the total number to 120 with membership of 3,597.

## CARIBBEAN

### Organized Clubs

Humacao, Puerto Rico  
Eastern Kingston, Port Royal, Jamaica  
Port Maria, St. Mary, Jamaica  
Hamilton-Bermuda

### Clubs in Formation

Fort-de-France, Martinique

This area produced 6 new clubs during the administrative year, bringing the total number to 26 with membership of 841. Martinique will very likely become our thirty-ninth country within the next several weeks. The French language materials from Ontario-Quebec-Maritime are being used for their development through the cooperation of Ontario-Quebec-Maritime through one of its Caribbean area lieutenant governors.

## MEXICO

### Organized Clubs

none

### Clubs in Formation

none

This area lost 2 clubs during the administrative year, reducing the total number to 6 with membership of 149. Mexicali and Guadalajara are currently non-meeting. Despite their knowledge that their provisional district status had been revoked by this Board, the district convention in Puebla on August 26-29 saw the attendance of 150 persons. 42 came from Monterrey, 25 from Mexico City, and 1 from Tijuana. These figures include wives and children. Additionally six couples from Corpus Christi, Texas, who regularly have visited the Mexico Convention, were in attendance. Assistant Secretary Frank McCabe attended the convention and states that there was considerable evidence of determination to bring Mexico up to its proper place among Kiwanis countries but certainly the present picture is cause for deep concern.

## LATIN AMERICA

### Organized Clubs

none

### Clubs in Formation

Santa Fe, Argentina  
Palmira, Colombia

This area produced 2 new clubs during the administrative year, bringing the total number to 16 with membership of 504. Our Latin American field representative indicates that Panama is doing very well, as is San Jose. The rest are about average but he is very much concerned about San Salvador, Bogota and Cali. He states that the apathy and self-serving mentality is a terrible barrier, not only to Kiwanis progress but in other service clubs as well.

## PACIFIC AREA

### Organized Clubs

Las Pinas, Rizal, Philippines  
Taupo, New Zealand  
Sendai, Japan  
Singapore  
Papatoetoe, New Zealand  
Iligan City, Philippines  
Christchurch, New Zealand

### Clubs in Formation

Bunbury, Australia  
Darwin, Australia  
Nunawading, Australia  
Whyalla, Australia  
Tokoroa, New Zealand  
Whakatane, New Zealand

This area produced 12 new clubs during the administrative year, bringing the total number to 55 with membership of 2,097. President Wes has brought us the very latest information from this area. Our staff correspondence with Kiwanis leaders in the Pacific reveals the need for good club leadership training and more meaningful district and commission administration. It is becoming increasingly evident that we must either provide resident professional staff, continue extended staff visits, or bring Pacific leaders to Chicago for extensive training. Australia is moving fairly well but has several weak clubs; New Zealand is having membership difficulties in existing clubs; Singapore and Hong Kong need membership development; the Philippines are having difficulty getting U.S. funds to cover their bills; Taiwan remains dormant and Korea has shown only slightly better progress; Japan has moved surprisingly well this year and shows signs of continuing expansion.

With President Wes just returning from his Far East trip it is most appropriate that the entire Board has been scheduled for an in-depth discussion of international extension during this meeting.

#### WORLD SECRETARIAT

The third annual meeting of the Kiwanis International World Secretariat was held in San Francisco from June 26 through June 30, coincident with the International Convention. All delegates were present except Dr. Karl Schutz, President of Kiwanis International-Europe, who had to cancel plans at the last minute because of a business emergency. Norman Certeza, Governor of the Provisional District of the Philippines, and Jack Delf, Special Representative of the President of Kiwanis International were present as observers. Many excellent suggestions were brought forth at these sessions and will be evaluated during the meeting of the Board Committee on International Extension. One pointed out that International Extension is currently insufficiently financed and the Secretariat asked that consideration be given by the respective governing bodies to increasing the amount received from each member for this specific purpose. Walter Frueh has already recommended to Europe's Council of Founders that they increase the current fifty cents per member for international extension to one dollar per member. The second area of concern was the eventual replacement of Ken Greenaway as European Administrator in order to free him for other assignments. Although our indication was to the effect that this change might have to take place in as little time as one year, they have interpreted that to mean a change must be made by June, 1972. This is not necessarily the case since we still have problems of adequate financing for a second major development area and do not yet know the wishes of the Board in that regard. It is fortunate that Ken Greenaway is with us for these sessions and can clarify the matter for the Kiwanis International-Europe leadership upon his return to Zurich.

#### SPONSORED YOUTH

This is certainly an area where the need to keep all of Kiwanis International closely attuned to the times is of special importance. The basic structures of both of our sponsored youth organizations must be constantly examined to make sure that they are providing the best possible base of operations for maximum service to young men at high school and college levels, inspiring them to serve their campus communities as their sponsoring Kiwanis clubs would have them do. The present need for change is apparent in these statistical reports.

#### KEY CLUB INTERNATIONAL

The total number of Key Clubs chartered for this administrative year is 179, which is ten more than were chartered for the same period last year. Since the charters of 114 clubs

were revoked during the year, the present total is 3,558 clubs. Total membership now stands at 84,246, based on dues paying members during the 1970-71 school year. This indicates a loss of 2,711.

The 28th Annual International Convention in Anaheim, California, had a total registration of 2,270 and was considered successful from an over-all standpoint, and was well within the convention budget.

The Freedoms Foundation Seminar, held August 29-September 1, had a total attendance of 59. This included 16 International officers, 25 Governors, 10 other officers, Claude Ryder, representing the Kiwanis International Foundation, and three staff members.

CIRCLE K  
INTERNATIONAL

The total number of Circle K Clubs chartered in 1970-71 is 36, which brings the current total to 802. The actual number of dues-paying members was 7,875, indicating a loss of 1,580 or nearly 17% of last year's dues-paying total of 9,455.

The 16th Annual International Convention here in Chicago had a total registration of 723, the second highest in Circle K history. This was attributed to the female membership issue, combined with a hotly contested election, a new convention program format, increased promotion on the club level in the spring, and unparalleled district support for the convention throughout the summer.

The proposed amendment to admit females to membership in Circle K was passed with 85% voting in favor of it. It is subject, of course, to final action by this Board. The amendment, as passed, was modified to specify "local option" and "approval of the Kiwanis sponsor." This, plus hard campaigning both prior to and during the convention by strongly "pro-female" districts, may have been the principal reasons for the ease with which the amendment was passed by the Circle K House of Delegates.

ATLANTIC CITY  
CONVENTION

Plans for the 57th International Convention, to be held in Atlantic City June 18-21, are well under way and will be reported upon by Chairman Roy Davis. The General Convention Chairman is Alan Angelo, Jr., one of the New Jersey district's top leaders with whom we have been working now for several months. The pre-convention visit of the Board Committee on Convention to Atlantic City has been set for December 5-8.

FINANCE

This has been a difficult year in the area of the finances of Kiwanis International. At the May meeting of this Board we pointed out the effects of such factors as lower membership figures, higher postage costs, reduction in magazine advertising, and generally higher cost of doing business. We reported our sharp cutback on all controllable expenses throughout the General Office and indicated the hope that we could avoid ending the year with a deficit figure. We cannot give you our final figures for the year, of course, but there is a good possibility that the 1970-71 year will show a small net income figure. This picture is complicated by the Circle K write-off approved at our June Board meeting. Our apparent recovery can be attributed to the excellent cooperation of the Staff under the all-out austerity program and to such income producing factors as an excess of registration income coupled with a reduction of expenses related to the San Francisco Convention; a modest increase in the second half billing for

dues; an appreciable saving in the production of The Kiwanis Magazine; and the increase in prices in our supplies catalog which went into effect on August 10, barely in time to avoid being frozen.

Our one dollar dues increase was frozen by the federal government, but we are hopeful that we will be permitted to collect that portion of the dues increase which can be pro-rated from the end of the 90-day freeze. As you know, we have notified all clubs that the portion of the dues increase which will be permitted by federal regulation will be added to the semi-annual billing for the second half of the 1971-72 year. If the freeze permits us to do so as of November 13, we will bill for eighty-eight cents of the original dollar. The Board Committee on Finance is aware of the effect this will have on our budget and will take appropriate steps to accommodate this loss of at least 12% of the additional dues dollar approved in San Francisco.

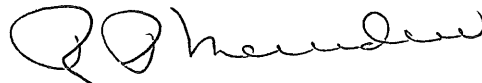
STAFF

On February 29, 1972, R. Bruce Crippen will qualify for retirement. Board Policy provides that his services may be extended for one year beyond that date if needed. His dual responsibility as Director of Publications and Stage Manager for our International Convention is such that we strongly recommend that extension, particularly in view of his good general health and his willingness to continue his full-time responsibilities for another year.

Your Secretaries cordially recommend that:

1. The Board approve extending the services of R. Bruce Crippen as Director of Publications and Convention Stage Manager for one year beyond his normal retirement date of February 29, 1972.

Respectfully submitted,



R. P. MERRIDEW  
International Secretary



L. A. Hapgood  
Associate Secretary

NEW KIWANIS CLUBS ORGANIZED

(SINCE LAST REPORT TO THE BOARD)

<u>CLUB</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
Iligan City, Philippines	5-20-71	31
Taupo, New Zealand	5-27-71	25
Singapore	6-15-71	26
Riverbank, California	6-16-71	27
White Pine, Ely, Nevada	6-16-71	26
Sunrisers, Winona, Minnesota	6-16-71	28
Kingston, Tennessee	6-17-71	27
Okeechobee, Florida	6-17-71	25
San Antonio-Olmos, Texas	6-17-71	33
Dijon, France	6-19-71	20
Eufaula, Oklahoma	6-21-71	26
Sandefjord, Norway	6-21-71	21
Tropico-Glendale, California	6-22-71	39
Sendai, Japan	6-23-71	32
Hanover Park, Illinois	6-24-71	26
Papatoetoe, New Zealand	6-24-71	26
Lackawanna, New York	7-8-71	33
Las Vegas Plaza, Las Vegas, New Mexico	7-9-71	25
Arrow Azusa, California	7-13-71	26
Christchurch, New Zealand	7-16-71	21
Humacao, Puerto Rico	7-17-71	27
Early Risers-Yuba City, California	7-20-71	26
River Lake District, Halifax County, Nova Scotia	7-20-71	28
Huy, Belgium	7-20-71	20
Checotah, Oklahoma	7-22-71	25
Eastern Kingston, Port Royal, Jamaica	7-28-71	25
Phelps, Kentucky	7-29-71	30
Port Maria, St. Mary, Jamaica	7-29-71	25
Pine Valley, California	7-31-71	57

<u>CLUB</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
Epinal, France	8-2-71	20
Garmisch-Partenkirchen, Germany	8-2-71	30
Stigler, Oklahoma	8-3-71	25
Miami-West Dade, Florida	8-4-71	27
Babylon, New York	8-4-71	25
Elgin, Texas	8-5-81	26
Houston-Meyerland Plaza, Texas	8-14-71	25
Fort Gibson, Oklahoma	8-17-71	27
Tishomingo, Oklahoma	8-18-71	27
Co-op City, Bronx, New York	8-18-71	25
Kings Plaza, Brooklyn, New York	8-25-71	25
Green, Ohio	8-30-71	33
Northwest Broward, Florida	8-31-71	25
Fairfield, Lancaster, Ohio	8-31-71	29
Gladewater, Texas	9-1-71	30
Palmdale West, California	9-2-71	25
Early Risers-El Centro, California	9-7-71	25
Park Place, Oakland, California	9-7-71	25
Sebastopol, California	9-8-71	28
North Platte Valley, Scottsbluff, Nebraska	9-13-71	26
Strasbourg-Rohan, France	9-14-71	20
Greater Auburn, Alabama	9-20-71	30
Idaho Falls-West, Idaho	9-23-71	29
Huntington, Metro, Indiana	9-27-71	36
New Bern, North Carolina	9-27-71	25
Antlers, Oklahoma	9-27-71	25
Warner, Oklahoma	9-27-71	27
Medfield, Massachusetts	9-29-71	25
Rossville, Indiana	9-29-71	28
Peachtree City, Georgia	9-29-71	25
Valleyview, Kamloops, British Columbia	9-29-71	25
Lacey, Washington	9-30-71	25
Coalgate, Oklahoma	9-30-71	25
Waia Kai, Oahu, Hawaii	9-30-71	25
Berkeley-Hazelwood, Missouri	9-30-71	25
		<u>1,729</u>

MEETING OF EXECUTIVE COMMITTEEKIWANIS INTERNATIONAL

(By Telephone Conference)

September 10, 1971

A telephone conference of the Executive Committee was held on September 10, 1971. Those participating: T. R. Johnson, President; William M. Eagles, M.D., and Ralph E. Wilson, Vice-Presidents; Lorin J. Badskey, Treasurer; Roy W. Davis, Trustee; Ted R. Osborn, Trustee (1971-72 Finance Chairman); R. P. Merridew, Secretary; L. A. Hapgood, Associate Secretary.

The conference was called to decide what procedure to follow in light of the fact that the one dollar dues increase, authorized by the House of Delegates at the Kiwanis International Convention in San Francisco on June 30, 1971, was frozen by the Office of Emergency Preparedness. The action prohibits any increase in dues to be charged until November 13, 1971 or until lifted by government regulations. It was pointed out that Herb Klein, White House Director of Communications and a dedicated Kiwanian, had told the California-Nevada-Hawaii District Convention that he would recommend that each club be notified that members would be billed during the second-half billing for 1971-72 for dues in the current amount plus that portion of the dollar dues increase that would be appropriate, estimating from the actual date of the lifting of the freeze. If the freeze is lifted on November 13, the end of the original ninety day freeze order, this would permit Kiwanis International to bill clubs an additional eighty-eight cents per member in the second-half billing.

Discussion also revealed that the members of the Committee were solidly in favor of making this provision apply not only to Kiwanians in the United States but to Kiwanians in all thirty-eight of our countries.

Recommendation 1. That since we have been officially notified by the office of Emergency Preparedness that the dues increase of one dollar (\$1.00) per member per year, approved at San Francisco, cannot be billed until the current freeze order is lifted, the Board of Kiwanis International directs that all clubs be notified to that effect and further that they be notified that the billing for the second half of the administrative year of 1971-72 will include that portion of the dues increase for the whole year which can legally be billed, estimated from the day of the lifting of the freeze, federal regulations permitting. This action applies to all clubs throughout Kiwanis International.

Voted, that this recommendation be adopted.

During further discussion, the Committee recommended that the International Secretary prepare an appropriate explanatory letter to be sent to all club secretaries with the billing for the first half of 1971-72. (Attached as Exhibit #1)

It was further recommended that an additional letter be sent only to secretaries of clubs outside the United States and its possessions, pointing out the feeling of the Board that all Kiwanians throughout our thirty-eight countries should be considered on an equal basis and that, therefore, the delay in billing the approved dues increase also applies to them. (Attached as Exhibit #2)

President Ted thanked all participants and the conference was adjourned.




**KIWANIS INTERNATIONAL**

KIWANIS INTERNATIONAL BUILDING, 101 EAST ERIE STREET, CHICAGO, ILLINOIS 60611  
 AREA CODE 312, WHITEHALL 3-2300

September 14, 1971

Dear Club Secretary:

The Executive Committee of the Kiwanis International Board of Trustees, meeting on Friday, September 10, 1971 has determined and prescribed the following changes in our regular billing procedure necessitated by President Nixon's action in freezing wages, prices and related items as of August 15, 1971.

We wish to cooperate to the fullest with the President of the United States and in order to comply with the decision of the Office of Emergency Preparedness that the price freeze applies to all non-profit service organizations, we consider the one dollar increase in International dues, approved at the San Francisco International Convention, to be "frozen" until November 13, 1971 or until lifted by government regulations. Therefore, the enclosed billing for the first six months of our administrative year reflects no increase in International dues.

However, it is important to note that the billing for the second half of the year (April 1 to September 30, 1972) will as always be based on your membership figure as of March 31, 1972, at the new semi-annual rate of \$2.75 per member, regulations permitting.

In addition, shown separately and based on your reported membership for the first six months of the administrative year (October 1, 1971 to March 31, 1972) you will be billed for a portion of the dues increase for the first six months. This additional amount per member will be computed from the first day after the "freeze" is lifted.

For example, if the "freeze" on our international dues increase is lifted at the end of the initial 90 day period, which would be November 13, 1971, this would represent a reduction of twelve cents in the first half year's dues. In this case the additional amount per listed member for the first six months would be thirty-eight cents. If the "freeze" is not lifted until January 1, 1972, for example, then the additional amount per listed member for the first six months would be exactly half, or twenty-five cents. For the average Kiwanian on your roster for the entire year, therefore, if the "freeze" is lifted on November 13, 1971 his total International dues would be increased by eighty-eight cents for the year. If the "freeze" should be lifted on January 1, 1972, his total International dues would be increased by seventy-five cents for the year. In any case, the total amount of the increased dues will not be billed until the second six-month billing period.

All of the above indicates the need for your club budget to be especially carefully prepared to absorb the impact of all of the allowable increase coming in the second six-month billing.

Cordially yours, .

R. P. "REG" MERRIDEW  
 International Secretary



**KIWANIS INTERNATIONAL**

KIWANIS INTERNATIONAL BUILDING, 101 EAST ERIE STREET, CHICAGO, ILLINOIS 60611  
AREA CODE 312, WHITEHALL 3-2300

September 14, 1971

Dear Club Secretary:

As a result of President Nixon's wage-price freeze, the one dollar increase in Kiwanis International dues, approved at the Kiwanis International Convention in San Francisco last June, has been "frozen" and cannot be billed until the end of the announced ninety-day period.

The Executive Committee of the Kiwanis International Board is aware of the fact that this action does not apply outside the United States. However, feeling strongly that all Kiwanians throughout our thirty-eight countries should be considered on an equal basis, they have decided that the same billing procedure shall be followed throughout our organization.

Please read the details on the enclosed letter very carefully and, should you have any questions, please be sure to write me well in advance of next March when the billing will be forthcoming for the second half of the 1971-72 administrative year.

Cordially yours,

R. P. MERRIDEW  
International Secretary

GENERAL OFFICE ADMINISTRATIVE ACTION

October 3-6, 1971 Board Meeting

a. Change of Territorial Limits of Established Clubs:

South-West Peoria, Illinois  
Hibbing, Minnesota  
Hampton, Saint Louis, Missouri  
Ilwaco-Long Beach, Washington

b. Clubs Meeting Outside its Territorial Limits:

None

c. Elimination of Membership of Non-Meeting Clubs from Active Membership Files:

<u>Club</u>	<u>Number of Members</u>	<u>Meetings Suspended</u>
Lemay, Missouri	18	7-20-71
Southern Marin County, California	18	7-20-71
West Belmont, Chicago, Illinois	13	7-20-71
Chenango Valley, New York	14	7-20-71
Sugar Land, Texas	6	7-20-71
Northeast Oklahoma City, Oklahoma	13	7-23-71
Clifton, Arizona	13	8-10-71
Meigs, Georgia	13	8-10-71
Germantown, Ohio	14	8-10-71
Northfork, West Virginia	11	8-10-71
La Follette, Tennessee	13	8-11-71
Worth-Palos, Illinois	10	8-12-71
Broomfield Heights, Colorado	12	8-24-71
Opheim, Montana	2	8-31-71
College Area, San Diego, California	21	9-20-71
North Highlands, California	12	9-20-71
The Salt City, Hutchinson, Kansas	18	9-20-71
Blanchard, Louisiana	16	9-20-71
Avon-Bradley, New Jersey	14	9-20-71
Santa Rosa, Texas	23	9-20-71
Guadalajara, Jalisco, Mexico	19	9-20-71

d. Organization of New Clubs, including Territorial Limits and Charter Memberships:

<u>Club</u>	<u>Territorial Limits</u>	<u>Membership</u>
Cerritos, California	Confined to Alondra Blvd., on North Countyline on East to (226th St. South) and Palos Verdes on West.	25
Hawthorne, Nevada	Confined to Mineral County.	30
Lompoc-Vandenberg, California	Confined to Surf-west; Buellton-east; South-26 miles; North-9½ miles.	25

<u>Club</u>	<u>Territorial Limits</u>	<u>Membership</u>
Los Banos, California	Confined to Los Banos and the immediate vicinity, starting at the Point of Cottonwood Road & Intersection of Interstate 5, East in a straight line to the intersection of Sandymush Road and Nickel Road. Thence South on Nickel Road to North Branch Road including Erreca Road to Turner Island Road to Highway 152-33. Thence South on Britto Road Wild Dock Road and thence in a straight line to and including Hamburg Road. At this intersection of Eagle Field Road, at this intersection, West to the Santa Clara-Merced Counties Lines. At this point Northerly following the Santa Clara-Merced Counties Lines to a point due West of Cottonwood Road. At this point due East to the point of beginning.	26
North Bay, Santa Cruz, California	Confined to City of Santa Cruz limits, Bay on South, Santa Cruz Gardens on the North, Park Ave. on the East in Capitola.	25
Riverbank, California	Confined to that area bounded by the Stanislaus River on the North, to Coffee Road on the West, to Clarabell Road on the South, to Eleanor Avenue on the East.	27
Santa Ynez Valley, Solvang, California	Confined to N. W. Corner - Los Alamos, E. to Cachumo Mtn., S. to Camino Cielo, W. to Hwy. 1, N. to Los Alamos.	25
Santee, California	Confined to Santee School District...	25
Tropico-Glendale, California	Confined to the City of Glendale and that portion of the City of Los Angeles bounded on the East by the City of Glendale, on the North by that portion of the City limits of Los Angeles running parallel to Aviation Drive, on the West by the Los Angeles River, and on the South by the Center line of Veselich Street and its prolongations, excepting that portion of Los Angeles and Glendale lying South of Chevy Chase Boulevard, East of the Los Angeles River, and West of Adams Street.	39
Cary, North Carolina	Confined to Cary, North Carolina and a radius of five miles.	25

<u>Club</u>	<u>Territorial Limits</u>	<u>Membership</u>
Clemson, South Carolina	Confined to all that territory located in the Southwest corner of Pickens County bounded on the West by Oconee County and on the East by Anderson County. The northern boundary to extend from Oconee County on the West at the junction of S. C. Hwy. 183 and East onto Pickens County road 291 into Six Mile; then Southeast on Pickens County road 137 into Norris; then South on S. C. Hwy. 93 to Pickens County road 91 and continuing South on Pickens County road 44 to the junction of the Anderson County line.	25
Okeechobee, Florida	Confined to from a point 33 miles north on U. W. Hiway 441 to a point 34 miles south on U. S. Hiway 441, and a point 15 miles east on Hiway 70 to a point 30 miles west on Hiway 70; 13 miles south on Hiway 710 and 26 miles south on Hiway 78.	25
Golden Triangle, Eustis, (The) Florida	Confined to combined areas of Eustis, Mount Dora, Tavares, and Umatilla.	26
Limestone, Illinois	Confined to the townships of Limestone, Hollis, Timber and Logan.	27
Phelps, Kentucky	Confined to the town limits of Phelps, Kentucky.	30
Kingston, Tennessee	Confined to the City Limits of Kingston, Tennessee.	27
South Lake Charles, Louisiana	Confined to that portion of the City of Lake Charles located South and the area within a fifteen miles limit (radius) thereof that lies South of the Missouri Pacific Railroad and West of the Eastern City limits of Lake Charles.	30
Babylon, New York	Confined to West: beginning at Great South Bay north along the boundary of Lindenhurst village and West Babylon north to Babylon Road; North: along Babylon Road east to Route 109 to Little East Neck Road, north on Little East Neck Road to Belmont Ave., north on Belmont Ave. to Southern State Parkway, east on Southern State Parkway to the boundary between the Towns of Islip and Babylon; East: south on the boundary between the Towns of Islip and Babylon to Great South Bay; South: Great South Bay.	25

<u>Club</u>	<u>Territorial Limits</u>	<u>Membership</u>
Entiat Valley, Entiat, Washington	Confined to the boundaries of Entiat School District No. 127 on the West, South and East, and Stamen Road on the North.	29
Goldstream, Victoria, British Columbia	Confined to Langford, Colwood, View Royal, Metchosin of the Capital Regional District of British Columbia.	26
Green Valley, Arizona	Confined to Prine Rine Road North; Tubac, South; 15 miles East and West of Highway I-19 at Esperanza Road Blvd. intersection.	25
Checotah, Oklahoma	Confined to five mile radius of the City of Checotah, Oklahoma.	25
Eufaula, Oklahoma	Confined to 7 miles north, 7 miles south, 10 miles east, and 10 miles west of Eufaula, Oklahoma.	26
Mustang, Oklahoma	Confined to area of the Independent School District #69.	27
San Antonio-Olmos, Texas	Confined to the corporate limits of the City of San Antonio, Texas.	33
Stigler, Oklahoma	Confined to 10 miles radius to the City of Stigler, Oklahoma.	25
Wewoka, Oklahoma	Confined to the Corporate City Limits of Wewoka, Oklahoma.	25
Floreat Park, Australia	Confined to the boundaries of the corporate limits of the city of Floreat Park, Australia.	25
Kirikiroa, Hamilton, New Zealand	Confined to a 15 mile radius of the City of Hamilton, New Zealand.	25
Iligan City, Philippines	Confined to the City of Iligan.	31
Las Pinas, Rizal, Philippines	Confined to Las Pinas, Rizal and Bacoar, Cavite, Philippines.	26

e. Change of Names of Kiwanis Clubs:

From Kiwanis Club of

Allentown-Whitehall, Pennsylvania  
Bell and Maywood, California  
Bells Corners, Ontario  
DeKalb, Kishwaukee, Illinois  
Greater North Area, Sacramento, California  
South College Park, Georgia  
Thomas County, Thomasville, Georgia  
Thompsonville, Connecticut

To Kiwanis Club of:

Whitehall, Pennsylvania  
Bell, Maywood, Cudahy, California  
West Carleton, Ontario  
Kishwaukee DeKalb, Illinois  
North Highlands, California  
Riverdale, Georgia  
Thomasville Area, Georgia  
Enfield, Connecticut

f. Additional Circle K Clubs Completed:

Circle K Club

Hendrix College, Conway, Arkansas  
The College of Insurance, New York,  
New York  
Biscayne College, Opa Locka, Florida

Kiwanis Sponsor

Conway, Arkansas  
New York City, New York  
Biscayne Bay, Miami, Florida

g. Additional Key Clubs Completed:

Key Club

Riverbank Union High School  
Montcalm Secondary School  
Bayou Academy  
Sylmar High School  
De La Salle High School  
Rancho Cotate High School  
Bethel High School  
Waipahu High School  
Brady High School  
Elizabethtown Lewis Central School  
Episcopal High School  
Marquette Senior High School  
William Winlock Miller High School  
Athens High School  
  
Hood River Valley High School

Kiwanis Sponsor

Oakdale, California  
London, Ontario  
Cleveland, Mississippi  
Sylmar, California  
Concord, California  
Petaluma, California  
Danbury, Connecticut  
Pearl Harbor, Hawaii  
Brady, Texas  
Elizabethtown, New York  
Edgewater, Baton Rouge, Louisiana  
Marquette, Michigan  
Olympia, Washington  
North Sangamon County, Sherman,  
Illinois  
Hood River, Oregon

h. Club Incorporations Completed:

Alpine, Texas  
Anna, Ohio  
Applewood, Golden, Colorado  
Bookcliff, Grand Junction, Colorado  
Catawba Island, Port Clinton, Ohio  
Center, Texas  
Cleveland, Mississippi  
East Point, Georgia  
East Wenatchee, Washington  
Elizabethtown, North Carolina

Elkins Park, Pennsylvania  
Entiat Valley, Washington  
Ephrata, Washington  
Fountain Valley, California  
Houston County, Dothan, Alabama  
Lafayette, California  
Metropolitan, Des Moines, Iowa  
Middletown East, Middletown, Iowa  
Monticello-Browns Summit, North  
Carolina

h. Club Incorporations Completed, continued

Newton, North Carolina  
Northglenn, Adams County, Colorado  
Northwest, Austin, Texas  
Pecos, Texas  
Rampart Range, Colorado Springs,  
Colorado (The)  
Robstown, Texas  
Rockwood, Portland, Oregon  
San Benito, Texas

San Lorenzo Valley, California  
Slayton, Missouri  
Southwest Hills, Oregon  
Stantonsburg, North Carolina  
Thomasville Area, Georgia  
Wales, New York  
Wenatchee-Apple Valley, Washington  
Whitehall, Pennsylvania

i. Incorporation of Kiwanis Club Foundations:

Kiwanis Club of Kankakee Foundation  
Kiwanis Club of Kankakee, Illinois

Palm Beach Kiwanis Club Foundation  
Kiwanis Club of Palm Beach, Florida

Kiwanis Club of Cocoa, Florida Activities Fund  
Kiwanis Club of Cocoa, Florida

j. Club suspending meeting because of disaster affecting entire community:

Roselle-Roselle Park, New Jersey

k. Amendments to District Bylaws:

California-Nevada-Hawaii

Changed division boundaries  
Raised district dues and district bulletin subscription price

Capital

Raised district dues and district bulletin subscription price

Indiana

Clarified sections on district officers  
Combined office of Secretary and Treasurer

Pacific Northwest

Set procedures for selection of Lieutenant Governor and Lieutenant  
Governor-elect

Rocky Mountain

Set qualifications for the office of Secretary-Treasurer

Texas-Oklahoma

Added district committee to handle Foundation activities  
Set qualifications for Lieutenant Governor  
Set procedures for selection of Lieutenant Governor-elect

Western Canada

Added specific subscription price for the district bulletin to the revenue  
article



REPORT OF BOARD COMMITTEE ON ADMINISTRATION AND STRUCTURE  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 29 - October 2, 1971

Date of Committee Meeting: September 30, 1971

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, William M. Eagles, M.D., Hilmar L. Solberg  
Chairman - Maurice Gladman  
Staff Members - L. A. Hapgood, Fay H. McDonald  
Others - Wes H. Bartlett, Lorin J. Badskey, Mark Smith, Jr.

Role of the Lieutenant Governor including his Report Forms

The Committee reviewed in depth the Working Paper, "The Role of the Lieutenant Governor," the contents of which have been accepted by the Board in principle. Consequently, the work of this Committee was to further consider all aspects of the work of the lieutenant governor.

It is certainly the desire of the Committee that the lieutenant governor feel that a fresh approach to his work is the basis for changes being suggested; that he definitely be a friend, counselor, and confidant to every club in his division; that he be a source of inspiration and help; that he feels a definite relationship to the successes of the clubs in his division and a feeling that club deficiencies need to be a part of his constant concern; that he also understand his responsibilities as a member of the district board.

His role is the role of an executive and every attempt should be made to have him appraise the clubs in his division as an executive would, as well as doing those specific checks on delivery of material and the plans made for adequate leadership education of the club so that the maximum results may be evident in the work of the clubs in his division.

The Working Paper provides the format which would allow this fresh approach to take place and, therefore, the Working Paper can serve as a basis for information provided to the governors and the incoming lieutenant governors as they are being educated in their responsibilities and overall role of leadership.

The Committee feels that the report form provided to the lieutenant governor should merely assist him in the accomplishment of his work as an executive.

There are two phases of his work that deserve to have his specific attention and on which he should give his in-depth appraisal:

1. A check list to help him with his original contacts with clubs, ascertaining that the clubs have the material which has been provided for them, allowing him to get such material for those clubs which have failed to receive it; and secondly, an opportunity for him to certify that the leadership education effort at the club level has been a positive effort and that he is confident the club is ready to proceed effectively on October 1.

2. A simple reporting format as a guide to the lieutenant governor so that he may give an appraisal of the clubs in his division based upon "The Formula For My Club's Success" and the utilization of the points in this formula by every club.

This report would be made to his district leadership in January, in April, and in July; the latter would be an excellent resource piece for the review of the status of clubs at the Meeting of the District Board at the time of the District Convention. Each one of these three reports would deal with pertinent facts regarding each club in his division. Therefore, there would be three basic reports for the lieutenant governor to make, rather than three each for every club in his division.

It is urged that one of these three reports - preferably the April report - have a copy provided for use in the General Office.

A draft of such a report form was reviewed by the Committee and it has been suggested that the principles involved be incorporated in a typical format for printing, in order that the Committee may further review this proposed format at its next meeting. Therefore, the Committee makes the following recommendation:

Recommendation #1.

The Committee recommends that the reporting procedures as discussed in the body of this report designed to more clearly define the role of the lieutenant governor as an executive be approved in principle; and that the Committee give further attention, with assistance of the General Office, to the final format for the check list to be utilized at the start of the administrative year, plus the three in-depth appraisals of the status of the clubs in his division to be forwarded in January, April and July, with the April report designed to have a copy for utilization by the General Office.

I move that recommendation 1 be adopted.

Award for Distinguished Lieutenant Governor

The Committee gave serious attention to the best way of recognizing those lieutenant governors chosen to be designated under the Criteria for Distinguished Lieutenant Governor to receive such status.

The Committee considered the same basic principles of recognition which were established as guides to choosing the appropriate presentations to be made to Distinguished Governors. These included the fact that the award should first be personal; second, should be distinctive; and third, that it include some item that might be displayed in a man's home or office.

The Committee, therefore, makes the following recommendation:

Recommendation #2.

The Committee recommends that each Distinguished Lieutenant Governor be presented a lapel pin with the same design as the current past lieutenant governor's lapel pin, but having inscribed on it, "Distinguished Lieutenant Governor"; and that he also be presented a replica of a podium which is

miniature size and is a practical item for use in a home or on the desk in his office and on the face of this there be an emblem similar in format to the design used for the medallion for the Distinguished Governor, except that it be one inch in diameter and have on the face of it, "Distinguished Lieutenant Governor," and the nameplate would be personalized with the man's name, his district, and the year in which he served.

I move that recommendation 2 be adopted.

#### Criteria for Distinguished Club President

The Committee reviewed the first draft of the Criteria for Distinguished Club President and gave consideration to every point and agreed to work on this in depth between this Board meeting and the January Board Meeting with the hope of finalizing its recommendations for this award at that time.

#### New Committee Structure - Special BKO

The Committee agrees that a special edition of the BKO will be most helpful in explaining the new committee structure to clubs and districts.

The Committee, therefore, makes the following recommendation:

#### Recommendation #3.

The Committee recommends that a special edition of the BKO be prepared and distributed to clubs and districts as an aid to all in understanding the new committee structure, its advantages and implementation.

I move that recommendation 3 be adopted.

#### Titles for the Secretaries

The Committee is fully aware of the reason underlying the full consideration of this topic. It is aware that the Board has approved in principle the utilization of the titles of "Executive Secretary" and "Associate Executive Secretary." The Committee is fully aware of how valuable it is for public relations purposes in contacts outside of Kiwanis to utilize these more definitive titles, and, at the same time, understanding that there is no confusion regarding the present titles within the framework of the organization, itself.

The Committee is attempting, between now and the next Board meeting, to determine whether or not it is highly desirable to recommend to the Board Committee on Laws and Policies that the necessary steps be taken to make changes in the International Constitution and Bylaws. The Committee will reach its conclusions on this at the next meeting.

#### Presidential Visits

The discussion of the Committee regarding presidential visits reveals very good reasons why the current criteria, which has been in operation for a number of years, may need to be studied in depth.

The Committee asked President Wes Bartlett to apprise the Committee of Past International Presidents that such a study is being undertaken. The Committee also

asked that President Wes include this question of presidential travel on the agenda for the Regional Conference for Governors which will be concluded prior to the next Board meeting. And, also, President Wes will discuss very frankly this schedule with the District Secretaries at their session during the current Council meeting.

With such resource information at hand, the Committee feels it can best approach its study of this question and arrive at whether or not changes are desirable.

#### Liability Insurance

Over the past several years, there has been increasing evidence from club leaders and from district leaders of a growing desire that International consider some possible way in which clubs, and in fact leaders at all levels, can be relieved of the heavy expense incurred in attempting to provide individual liability insurance.

The burden is especially heavy at the club level where insurance must be bought for a limited time and based upon a specific activity.

The Committee has not been asked at this time to consider specific plans, but rather to determine whether or not the principle of Kiwanis International making some type of overall liability coverage available is a sound principle. The Committee, therefore, makes the following recommendation:

#### Recommendation #4.

The Committee recommends that it is within the province of Kiwanis International to consider overall liability coverage and the methods of implementing the principle be given full study.

I move that recommendation 4 be adopted.

#### Review of District Quota for Host District of the International Convention as Related to the Criteria for Distinguished Governor

The Committee fully realizes that the Host District accepts a quota in order to give full promotion of attendance and that this quota accepted by the Host District, alone among all other districts, is not formulated upon the basis of the formula which is contained in the Criteria for Distinguished Governor.

Therefore, the Committee recommends the following:

#### Recommendation #5.

The Committee recommends that the Staff be requested to determine a formula for the host district in the category of International Convention Registration for the Criteria for Distinguished Governor.

I move that recommendation 5 be adopted.

#### Change in the name of the Ontario-Quebec-Maritime District

A resolution adopted at the last District Convention of the Ontario-Quebec-Maritime District asks that the Board consider changing the name of that district to "Eastern Canada-Bahamas-Caribbean."

The Committee is fully aware that there is an in-depth study of the entire situation regarding International Extension underway. This, of course, involves the status of all clubs which are located in territories other than the United States and Canada. Such consideration, of course, must therefore consider the long-range plans for clubs which are now related to the Ontario-Quebec-Maritime District and which are not on the continent of North America.

The Committee is reluctant to recommend a change in the name of the Ontario-Quebec-Maritime District with such a study underway, and, therefore, recommends the following:

Recommendation #6.

The Committee recommends that the leadership of the Ontario-Quebec-Maritime District be given a full explanation of the reasons for the study of International Extension at this particular time, and because of the fact that this study is underway and it must include the status of all clubs in International Extension, including those clubs now related to the Ontario-Quebec-Maritime District but not located on the continent of North America, that the Board hold in abeyance its consideration of this request by the Ontario-Quebec-Maritime District.

I move that recommendation 6 be adopted.

I move this report be received.

Respectfully submitted,

ROY W. DAVIS

WILLIAM M. EAGLES, M.D.

HILMAR L. SOLBERG

MAURICE GLADMAN, Chairman

REPORT OF BOARD COMMITTEE ON CONVENTION  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 29 - October 2, 1971

Date of Committee Meeting: October 1, 1971

Place of Committee Meeting: General Office

Present: Members - Lorin J. Badskey, Ted R. Osborn, Frank Summerhayes  
 Chairman - Roy W. Davis  
 Staff Members - R. P. Merridew, L. A. Hapgood, Andrew P. Kelly  
 Others - Wes H. Bartlett, T. R. Johnson, Charles M. Roberts,  
 Hilmar L. Solberg, Verrollton C. Shaul

1. San Francisco Convention

The overall reaction to the San Francisco Convention has been very favorable. The General Convention Committee performed its task admirably and should be commended.

The actual expenses came in under budget while actual registration income was substantially over budget.

A review of the official family headquarters hotel was made in comparison with our expectations for Atlantic City. Please note point 2 regarding Atlantic City Headquarters Hotel selection.

2. Official Family Headquarters Hotel

The Holiday Inn located adjacent to the Convention Hall will be headquarters for the official family. This property is a high rise hotel with extremely nice rooms of uniform size and quality. There is free parking.

RATES

Singles:	\$16.00 - \$23.00
Doubles:	\$20.00 - \$30.00
Twin (double/doubles):	\$24.00 - \$36.00
1-Bedroom Suites:	\$72.00
2-Bedroom Suites:	\$84.00, \$108.00, \$135.00, \$150.00

They have agreed to all of our requirements.

3. Convention Hall

It appears that practically all of our workshops, clinics and forums can be housed in the convention hall. The arena is excellent and has a built-in stage adequate for our needs. The exact utilization of the hall will be determined at the planning conference.

4. President's Reception For Candidates

The reaction to this event has been quite favorable and it will be scheduled again for Atlantic City.

5. District Quotas

Please see the attached list of District Quotas. (addendum 1) We draw your attention to the fact that the quota used for "Criteria for Distinguished Governors" will be the mathematical percentage rather than the "Suggested Quota" which is used for promotional purposes.

Based upon past experience, it would seem advisable to house approximately 65% of the District quota in the headquarters hotels.

6. District Headquarters Hotels

Please see the attached list of possible District Headquarters Hotels. (addendum 2)

7. Atlantic City Planning Conference

The Atlantic City Planning Conference will be held in Atlantic City, December 5-8, 1971, at the Holiday Inn.

8. Convention Program Format

a. President Wes will confer with Sponsored Youth Presidents regarding their presentation at the convention.

b. In light of the response from the questionnaires distributed at Convention, and the comments of other members of our official family, the complete format is being studied. Particular attention is being given to introductions, awards and recognitions which have become time consuming. Awards may be made by the International Representative at District Conventions. An informal All Kiwanis Night is also under consideration.

Featured speakers and entertainers are being screened as to availability and costs. It is presently planned to include a speaker from Canada.

Host District Committee's responsibility is being re-examined as to whether the individual committee's responsibility should be modified.

The Committee will keep in touch and work out details as early as possible.

9. Convention City Invitations in 1977.

Chicago	- To be reviewed in February.
Dallas	- Surveyed - to be reviewed in February.
Hawaii	- Precluded due to 1976 convention in San Diego.
Las Vegas	- Precluded due to 1976 convention in San Diego.
Miami Beach	- New building under construction. To be reviewed in February.
New Orleans	- To be surveyed and then reviewed in February.

Philadelphia - To be surveyed and then reviewed in February.

Louisville - To be surveyed and then reviewed in February.

Phoenix - Precluded due to 1976 convention in San Diego.

I move this report be received.

Respectfully submitted,

LORIN J. BADSKEY

TED R. OSBORN

FRANK SUMMERHAYES

ROY W. DAVIS, Chairman



POSSIBLE DISTRICT HEADQUARTERS HOTELS

	Number of Rooms
Marlboro Blenheim-Ocean Wing	70
Holiday Inn	350
4 Seasons	110
Howard Johnson	280
Shelburne-Empress	550
Dennis	450
Mt. Royal	140
Crillion	103
Colony	275
Catalina-Barbizon (combined)	110
Chalfonte-Haddon Hall	650
Ramada	200
Lafayette	190
Colton Manor	215
Seaside	225
Deauville	270
La Concha	<u>125</u>
	4313

PROPOSED DISTRICT QUOTA 1972

	<u>63 Attendance</u>	<u>Mathematical Percentage</u>	<u>Suggested Quotas</u>
Alabama	177	188	200
California-Nevada-Hawaii	638	673	700
Capital	744	764	800
Carolinas	449	487	500
Florida	535	600	600
Georgia	330	361	370
Illinois-Eastern Iowa	703	721	750
Indiana	464	462	475
Kansas	163	155	175
Kentucky-Tennessee	384	385	400
Louisiana-Miss.-West Tenn.	279	298	300
Michigan	642	626	630
Minnesota-Dakotas	180	192	200
Missouri-Arkansas	289	312	315
Montana	60	62	75
Nebraska-Iowa	201	225	250
New England	530	531	550
New Jersey	1629	1550	1800
New York	899	876	900
Ohio	907	987	990
Ontario-Quebec-Maritime	374	363	375
Pacific Northwest	96	102	110
Pennsylvania	857	788	800
Rocky Mountain	114	126	130
Southwest	123	128	130
Texas-Oklahoma	550	570	575
Utah-Idaho	70	69	75
Western Canada	76	61	70
West Virginia	118	107	125
Wisconsin-Upper Michigan	<u>230</u>	<u>247</u>	<u>250</u>
	12,811	13,016	13,620

REPORT OF BOARD COMMITTEE ON INTERNATIONAL EXTENSION  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 29 - October 2, 1971

Date of Committee Meeting: September 30, October 1, 1971

Place of Committee Meeting: General Office

Present: Members - P. Blair Ellsworth, Ted R. Osborn, H. Lee Powell, Jr.,  
Frank Summerhayes  
Chairman - T. R. Johnson  
Staff Members - R. P. Merridew, Kenneth P. Greenaway, J. Frank McCabe,  
Merrill K. Gregory  
Other - Wes H. Bartlett

Chairman Ted Johnson called the meeting to order at 1:00 p.m. He commented upon the excellent Kiwanis start in Hamilton, Bermuda where he had the pleasure of chartering this new club on September 18.

Next he called upon President Wes Bartlett to comment upon his recent trip to the Pacific area. President Wes gave a panoramic overview of his experience, mentioning that New Zealand was doing well and would like to build a club in Antarctica where a potential exists; that Australia is developing well and could be our key Kiwanis country in the southwest Pacific; mentioned that he had chartered the Singapore Club where outstanding enthusiasm for community service exists; that he had found the Hong Kong Kiwanis Club very active in meaningful service but with a membership that was highly transient; indicated that the Philippines under Norman Certeza had had excellent development; that Taiwan seemed to be in good shape; although only in Korea for a few hours because of a typhoon delay, had occasion to talk to Kiwanis leaders there and felt they were doing well; and finally, commented on the fine new club at Sendai, Japan, and the elite status of all Japanese clubs and members. Wes also read a letter from Norman Certeza offering to assist Kiwanis International in promoting any new club building in the Philippines during 1971-72. The Committee accepted President Wes's report with thanks and suggested the staff contact the Philippine District and work out appropriate arrangements for the possible use of Norman in the future.

Next Ken Greenaway was invited to give a report on Europe which he did in some detail. Following a general discussion the Committee agreed that the Kiwanis status in general there seems quite sound and commended Ken for his efforts in making it so.

Chairman Ted invited Merrill Gregory to report on Latin America. Greg referred to a condensed summary of Kiwanis club activities there stating that despite the great problems of club building in this area that clubs, nevertheless, are promoting truly worthwhile service projects for their communities. He said that cultural, historical, under-developed nation status, and problems of distance are a serious barrier to more rapid extension in this area. Greg asked for re-appointment of the three special representatives who had served during the past year.

These men are:

1. Miguel A. Clare for Panama and Central America
2. Dr. Carlos Perez Martinez for Colombia and western Venezuela
3. Antonio Dominguez Parra for Argentina

The Committee moved, seconded, and approved that these appointments be submitted to the International Board for approval.

Recommendation #1.

The Committee recommends that Miguel A. Clare, Dr. Carlos Perez Martinez, and Antonio Dominguez Parra be appointed as special representatives for Kiwanis International in the Latin America area.

I move that recommendation 1 be adopted.

Frank McCabe next reported on the status of Mexico with some optimism for long range future progress which he observed during his attendance at the recent Mexico Convention in Puebla. He gave a brief rundown on the Caribbean where he referred to the interest from Nassau in the development of a Kiwanis club in Haiti. A United States State Department check on this country has indicated that they have adopted a policy of "wait and see" concerning the new government there, and it was suggested that Kiwanis follow a similar pattern. Frank Summerhayes reviewed a reference to financial support for new club building in the Caribbean and suggested it would be advisable to clarify in writing the extent to which Kiwanis International plans to financially cover new club building in this area. The staff was directed to carry out this communication.

Blair Ellsworth commented on Teak Killion's activity in the border peace marker dedication between California and Mexico at Tijuana. Blair indicated Teak is urging a Kiwanis U.S.-Mexico friendship week similar to that celebrated by our clubs between the United States and Canada, and it was pointed out that the Board Committee on Program Development had this under advisement.

Chairman Ted asked Ken Greenaway to comment on a future change in the European administrator's post. Ken indicated that his assistant Egon L'Eplattenier should be considered for this position. After considerable discussion Ken was given advance approval by the Committee to suggest Egon to his executive commission as the assistant European administrator when their meeting convenes in late October. It was felt that this would be a boost to Egon's morale and an assurance that he was being considered for a move to the administrator's position when the appropriate time occurred. Further discussion that possibly at the Milan Convention in June, 1972, a change of administrator could be announced for the start of the administrative year 1972-73, was gone into at length. In such case, the new administrator would be brought to the Atlantic City Convention and then on to Chicago for an extended briefing here before returning to Zurich and effecting a transfer of responsibility there on approximately September 30.

The request from the New England District to include Hamilton-Bermuda as a part of its district was tabled until the next meeting. The Committee was informed that newer action was being considered by the Hamilton Club members on this offer, and that any new views should be available before the February meeting.

The Committee discussed the Ontario-Quebec-Maritime District offer of new Kiwanis country development in the Caribbean:

1. Specifically it was learned that Martinique will be organized by Dr. Franz Hage from Aruba at the expense of Kiwanis International in late October. Following this organization as already agreed to by the International Board, Martinique will become related to Division 24 of the Ontario-Quebec-Maritime District.
2. The Board Committee thought it would be unwise at this time to open Haiti for Kiwanis development, and they instructed staff to so advise the Nassau Club and the Ontario-Quebec-Maritime District in this regard.
3. The staff was instructed to contact the Kiwanis leaders in Georgetown, Guyana, concerning their interest in becoming related to Division 24 of the Ontario-Quebec-Maritime District. Should this feeling be found in the affirmative, Kiwanis International will so advise Division 24 and the Ontario-Quebec-Maritime District in order that appropriate arrangements might be carried out.
4. The Ontario-Quebec-Maritime District's offer of the development of the whole Caribbean area including the three South American countries of Guyana, Surinam, and French Guiana with some Kiwanis International financial assistance was studied. International must limit its financial assistance to the organization costs as it does elsewhere, and the District will be so advised.

It was felt if the Ontario-Quebec-Maritime District decides to go ahead under these circumstances with such a development, and if the new country agrees to being "related to" the Ontario-Quebec-Maritime District, such arrangements would most likely be approved for the interim period between such an arrangement and the eventual establishment of a Kiwanis Provisional District of the Caribbean. It was suggested that the Committee agreed that it should retain for study and future recommendation the question as to when might be the best time for the Caribbean to take on provisional district status. It was indicated that a Caribbean Kiwanian might well be put forward as a candidate for governor of the Ontario-Quebec-Maritime District and should this come about, we would feel this might signal the time when that area would be approaching readiness for separation into its own district, with perhaps such a man being a natural leader for this new Kiwanis unit.

A review of the Bangkok situation was next discussed. Special Presidential Representative Jack Delf's opinion concerning the advisability of organizing the group we now have there into a Kiwanis club prompted the recommendation that this matter be withheld until more information is available--possibly by the next Board meeting. The staff was instructed to so advise the Bangkok group and Jack Delf.

The Kiwanis International World Secretariat suggestion that new monies were needed to carry out the organization's International Extension program and their recommendation that each governing body consider additional funds for this purpose was reviewed. Chairman Ted advised that the Kiwanis International-Europe Council of Founders had been approached by Secretariat member Walter Frueh concerning the possibility of an additional .50 (U.S.) per member per year for this purpose. Ted Osborn indicated he felt such a request to the U.S.-Canada delegate body would be inappropriate at this time. The Committee agreed that the opinions

were sound but pointed out that the current funds for International Extension were not sufficient for the job that Kiwanis International is trying to do. It was suggested that perhaps this matter be delayed for a year and that such an increase be sought in 1973 at the Montreal Convention. A great deal of information on the whole scope of International Extension should be made available to clubs and districts in the interim in order to build a base to seek their support for such an increase. It was also pointed out that this International Extension need must be considered in the light of the overall financial needs of Kiwanis International. It was decided that this Committee will retain this subject for future review and inform the Secretariat and Kiwanis International-Europe of this opinion.

The Committee decided this is not the time for many reasons to open Spain, Haiti, India, Israel, or Antarctica for Kiwanis club development. Although there are varying reasons from place to place, the most common one concerns a lack of financial resources (as referred to above) which would be needed to take on any additional extension responsibility in areas not now being worked.

Kiwanis Policies will have to be updated in order to include the amendment provisions from Kiwanis International-Europe agreed upon by this Board and other adjustments as needed. The staff was instructed to carry out the first work in this regard.

The Chairman summarized his detailed views that the matter of International Extension is very much different from anything we are customarily familiar with here in the United States and Canada. He pointed out that problems of cultures, languages, ways of seeing things, must be borne in mind constantly by this Committee and the entire Board if our International Extension is to develop soundly and ably. He asked that the staff share in the following months with the complete Committee and all Board members, all things that would be helpful to them for understanding their area of responsibilities as members of this Committee and this board.

The Committee was very appreciative of President Wes's scheduling of the full Board general discussion on International Extension. They extended their thanks to Ken Greenaway for his many contributions during this meeting and offered their appreciation to Merrill Gregory and Frank McCabe for their attendance and assistance.

I move this report be received.

Respectfully submitted,

P. BLAIR ELLSWORTH

TED R. OSBORN

H. LEE POWELL, JR.

FRANK SUMMERHAYES

T. R. JOHNSON, Chairman

REPORT OF BOARD COMMITTEE ON LAWS AND POLICIES  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 29 - October 2, 1971

Date of Committee Meeting: October 1, 1971

Place of Committee Meeting: General Office

Present: Members - Roy W. Davis, S. Clark Pyfer, Charles M. Roberts  
Chairman - William M. Eagles, M.D.  
Staff Member - L. A. Hapgood  
Others - Ted R. Osborn, Mark A. Smith, Jr.

Amendment Proposals

The Committee is well aware of information received from various sources as to a concern regarding the delegate status of lieutenant governors at International conventions.

One suggestion has been made that the lieutenant governors be given the same status as district secretaries.

Your Board Committee is most anxious to assist in developing the new image of the lieutenant governor and upgrading his status. Your Committee believes that one of the concerns in this area can well be involved with his relationship officially to the International convention. Your Committee, therefore, recommends the following:

Recommendation #1.

Your Committee recommends that an amendment be proposed at the Atlantic City Convention which would give delegate-at-large status to lieutenant governors. This would not preclude the Lieutenant Governor from being certified as a delegate of a Kiwanis club in his division if not otherwise represented.

The Board will remember that the Hattiesburg, Mississippi, Club proposed an amendment to the International Constitution which would add a new Object dealing with "family life."

After full discussion with this club, the leadership agreed to withdraw the amendment as far as its being presented at San Francisco is concerned, but they made a definite statement that they would follow up and ask that the amendment be definitely presented at Atlantic City.

Your Committee feels that the Hattiesburg Club should, at this early stage, be informed that the consensus of the International Board would be to oppose an addition to the Objects - the basis for this conclusion being the fact that family life has been, and still is, a main interest of the organization and is incorporated in its program suggestions. The Objects also encompass this concept, although the concept is not to be specifically found in the exact wording of the Objects at the present time. Any club should also be informed that the Board's reaction would be the same to other proposed amendments which would add additional subjects to the Constitutional Objects.

Your Committee, therefore, recommends the following:

Recommendation #2.

The Committee recommends that the Board inform any club which may be considering an amendment related to the Objects to be presented to the delegates at an International convention, that it is the consensus of the International Board of Trustees that the six Constitutional Objects, as now worded, encompass the basic concepts fostered by the organization and should not be amended.

I move that recommendation 2 be adopted.

The Committee is also aware that there may be other proposed amendments to the International Constitution and Bylaws and it plans to deal with these specifically as soon as they are proposed.

Division Councils

The Board Committee is moving rapidly toward the approval of a final draft of guidelines for the development of effective division councils.

The Board will be interested to know that these guidelines will provide for an informal organization without dues structure, and definitely under the control of the lieutenant governor. The Committee feels that it will be ready to present the final draft of these guidelines at the time of the next Board meeting.

Canadian Foundation

Through the courtesy of those working on the official charter and bylaws of the Canadian Foundation, the Committee received within the last few days the first draft of these documents.

Even though the Committee realizes the importance that our Kiwanians in Canada place upon this matter, the Committee desires to have the proposed documents reviewed by legal counsel and, therefore, the Committee is delaying its final recommendations on this matter until such a review has been accomplished and the Committee has reviewed the legal counsel's recommendations.

Territorial Limits

The Board will recall that the Board Committee on Laws and Policies was asked to seek a ruling on the part of legal counsel regarding the control which the International Board has over territorial limits, once such territorial limits have been granted in the chartering of a club. The full report from legal counsel on this matter has been received and the substance of his comments are to the effect that no club has an exclusive right to be an only club within such territorial limitations as may have been originally established.

The Committee is planning to develop an appropriate statement to be issued in regard to territorial limits for the benefit and guidance of all clubs and districts and this statement will be finalized by the next meeting of this Committee.

Review of Policies

The members of the Committee accepted assignments for a full review of our



policies, with the hope of removing ambiguities and bringing the policies completely up-to-date.

The assignments are as follows:

Sections A and E	- Charles M. Roberts
Section B	- Roy W. Davis
Section C	- S. Clark Pyfer
Section D	- William M. Eagles, M.D.

The Committee accepted the deadline of the holiday season to get its appraisal made of these policies and exchange correspondence on recommendations to be offered to the Committee, as a whole, at its forthcoming meeting in late January.

#### Review of the International Constitution and Bylaws

The Committee is also studying all sections of the Constitution and Bylaws, including special emphasis on those sections which have been effected by the change in the administrative year and have not been completely adjusted to accommodate such desired changes.

#### Club Foundations

The Board Committee was asked to appraise the status of club foundations which use the word "Kiwanis" in the name of the foundation as to whether or not such foundations come within the control of all provisions of the International Constitution and Bylaws in the same way in which a chartered club does. It is the consensus of opinion of the Board Committee that such a foundation, using the name "Kiwanis" in its nomenclature, is subject in all of its actions to all provisions related to such actions as contained in the International Constitution and Bylaws.

I move this report be received.

Respectfully submitted,

ROY W. DAVIS

S. CLARK PYFER

CHARLES M. ROBERTS

WILLIAM M. EAGLES, M.D., Chairman

REPORT OF BOARD COMMITTEE ON LEADERSHIP AND COUNCIL  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 29 - October 2, 1971

Date of Committee Meeting: September 30, 1971

Place of Committee Meeting: General Office

Present: Members - H. Lee Powell, Jr., Charles M. Roberts, Mark A. Smith, Jr.,  
Hilmar L. Solberg  
Chairman - Frank Summerhayes  
Staff Members - L. A. Hapgood, Fay H. McDonald  
Others - Wes H. Bartlett, Lorin J. Badskey, P. Blair Ellsworth, M.D.

Council 1971

The Committee reviewed the format for the 1971 Council and pledged its full support to President-elect Lorin J. Badskey in seeing that the Council operates smoothly. The Committee also is charged with the careful appraisal of the Council to the extent that such appraisal will be helpful as the Committee considers the format and the content of the program for 1972.

Leadership Education Appraisal

It will be recalled the suggested outlines for the educational conferences for lieutenant governors, district committee chairmen, and club officers were mailed to the governors-elect prior to the International Convention sessions in San Francisco. Additional discussion of the general format for training was incorporated into the educational conferences for governors-elect, also, at the time of the International Convention.

The Committee, when examining the format used in the various districts noted the acceptance of the suggestions which were offered for these educational conferences in some instances, and also noted a wide variety of differences to the point that there appears to be no resemblance whatsoever to the outlines being used for education in some districts.

Reports indicate that: 1) The outlines for study were received enthusiastically; 2) When outlines were used, the reports on the training conferences were excellent; 3) The International Representative's comment that it was tragic that the suggestions made by the Board Committee on Leadership and Council were not followed and, in most instances, such comments included the fact that the educational conferences were not, in their judgment, particularly satisfactory; 4) Comments from district officers who basically studied the outlines and caught the spirit of what the Board Committee was trying to do commented that they liked the change of pace and felt that the conferences had been the best in the district in many years.

Therefore, the Committee, in considering all items related to Leadership Education, will study in-depth methods by which the utilization of suggested educational materials can become more universal and, therefore, the educational conferences more effective.

### 1972 Leadership Education Format

The Committee is aware that with special reference to the education of governors-elect, a great deal of thought has already been given to appropriate ways in which to improve the educational experience of these key district leaders. The Committee is also well aware that at the May, 1971, Board meeting, the Board Committee on Leadership and Council offered for the consideration of the Board a four-point program.

After giving this matter a thorough study and reviewing advantages and disadvantages to various possible procedures, the Committee is now ready to make a recommendation to be utilized for the training of governors-elect for 1972-73 in helping them prepare for their year, plus the follow-up education of these district leaders during their year as governor. The Committee does not propose this format as one which will be final in nature, but one which, on the basis of full discussion, is worthy of a trial.

The governors-elect for several years now have asked for earlier exposure to the methods of procedures which they should use in effectively preparing for their year as governor. We are faced with a new committee format and a new plan of exposing the district leadership to the committee structure that they will need in order to implement decisions made by the International Board and to which the President gives his leadership.

#### Recommendation #1.

The Committee recommends that the following procedure be utilized:

- a. Appropriate training schedule for governors-elect be developed and implemented at the time of the late April or early May meeting of the International Board, with the agenda definitely oriented to exploring with the governor-elect those responsibilities which he must carry out in order to be adequately prepared.
- b. Just prior to the International Convention we shall continue the plan of having the governors-elect together to review progress made and to give them additional helps as they approach the final months of their preparation and especially as they must carry out their responsibilities at the time of their district conventions.
- c. That the Fall Council, which follows the annual meeting of the Board on October first, be designed to solidify the governors as a team of leaders to answer their last minute questions, and to send them back to their districts fully challenged to meet the Criteria for Distinguished Governor, and thus deserve recognition as having given outstanding leadership as the chief executive in their districts.
- d. That as a follow-up, the President be encouraged to hold a conference for governors, probably on a regional basis and certainly at his own discretion at appropriate times and places, during the month of January and the early days in February, with this to be geared as an in-depth study of progress made and again to answer questions which may be uppermost in the governors' minds at that time.

I move that recommendation 1 be adopted.

Utilization of Educational Material as Related to Criteria for Distinguished Governor

The Committee urges the Board Committee on Administration and Structure to consider whether or not it is feasible to state that the utilization of the leadership education material provided by the Board Committee on Leadership and Council is mandated upon the governor if he is to become a Distinguished Governor. This, of course, in no sense would take away from the governor his right to embellish the outlines with additional material which would be particularly applicable to the traditions of any one district.

District Relationship to Counselors

It has come to the attention of the Board Committee that in several instances counselors to districts are being asked to attend mid-winter board meetings or mid-winter conferences and these counselors find that the dates which have been established by districts conflict with the late January-early February Board meeting. The Committee is in agreement that the governors-elect and the district secretaries should be alerted to the fact that district board meetings or district mid-winter conferences should definitely avoid the last week of January and the first week in February, and the last week in April and the first week in May. If such information is provided the districts, it is believed that the leadership will avoid these dates and thus prevent the conflicts with which the counselors are now faced.

I move this report be received.

Respectfully submitted,

H. LEE POWELL, JR.

CHARLES M. ROBERTS

MARK A. SMITH, JR.

HILMAR L. SOLBERG

FRANK SUMMERHAYES, Chairman

REPORT OF BOARD COMMITTEE ON MEMBERSHIP DEVELOPMENT AND NEW CLUB BUILDINGTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESSeptember 29-October 2, 1971

Date of Committee Meeting: October 1

Place of Committee Meeting: General Office

Present: Members - Maurice Gladman, Aubrey E. Irby, Stanley E. Schneider  
Mark A. Smith, Jr.

Chairman - S. Clark Pyfer

Staff Members - Alonzo J. Bryan, Richard A. Misch, A.G. Terry Shaffer

Others - Wes H. Bartlett, P. Blair Ellsworth, M.D., L.A. Hapgood

NEW CLUB BUILDING PHASE1. Revocation of Charters

The Committee reviewed information provided by the Staff relating to the proposed revocation of Charters. A request was received that consideration for revocation of the Charter of the Port Stanley, Ontario club be held over til the next meeting of the Board as the 1971-72 Lieutenant Governor is endeavoring to bring about a reactivation of this club.

The following thirty-one (31) clubs are recommended to the Board for the revocation of the respective Charters:

California Hot Springs Country, Cal.

Yanceyville, North Carolina

Ponce de Leon, Florida

Bremen, Georgia

Hinesville, Georgia

Pavo, Georgia

Midlothian, Illinois

Severy, Kansas

Wathena, Kansas

Claiborne County, Tennessee

Ooltewah, Tennessee

Minden, Louisiana

Minneapolis, West Suburban, Minn.

Dardanelle, Arkansas

Dellwood, Missouri

Early Birds, Cherokee, Iowa

Modale, Iowa

Madison Township, New Jersey

Chenango Valley, New York

Riveredge, Long Island City, N.Y.

Rouses Point, New York

Bluffton, Ohio

Christiansburg, Ohio

Huron, Ohio

Millville, Ohio

Northwest Toledo, Ohio

Ector County, Odessa, Texas

La Porte, Texas

North Port Arthur, Texas

Sundown, Wichita Falls, Texas

Northeast Oklahoma City, Okla.

## Recommendation #1:

The Committee recommends that the Charters of the above listed thirty-one (31) clubs be revoked.

I move that recommendation 1 be adopted.

2. New Club Building Statistics

As of the date of the preparation of this report one hundred and eighty-nine (189) new Kiwanis clubs have been organized in the 1970-71 Administrative Year. One hundred and forty-nine (149) new clubs have been organized in the districts comprising the United States and Canada; sixteen (16) under International Extension and twenty-four (24) in Kiwanis International-Europe.

This compares with the 1969-70 year as follows: A total of one hundred and forty-two (142) new Kiwanis clubs were organized; ninety-five (95) in the United States and Canada; twenty-one (21) under International Extension; and twenty-six (26) in Kiwanis International-Europe.

This comparison reveals forty-seven (47) more clubs organized in 1970-71 than in 1969-70.

Five thousand one hundred and twenty-one (5,121) men have been brought into Kiwanis through the organization of these one hundred and eighty-nine (189) new clubs, for an overall average of twenty-seven (27) members per club.

It is noted that only two (2) districts had no activity in the area of New Club Building: Pennsylvania and West Virginia.

A comparison of the five (5) year New Club Building Growth of Kiwanis International is attached as Exhibit A.

3. Clubs meeting without complete meal functions

The Gardenside, Lexington, Kentucky club was organized on April 30, 1969 as a "pilot club" to determine the success of a Kiwanis club meeting without a typical meal function. Latest reports reveal that this club has been meeting as a regularly constituted Kiwanis club and the matter of no formal meal service has not caused any noticeable concern. No problems have existed in obtaining speakers, promoting committee activities or attendance.

On August 25, 1971 the Kings Plaza, Brooklyn, New York club was organized and meets at 2:00 P.M. This dessert and coffee type of concept is being tested in this area.

This concept could open up a new avenue for extension for all Kiwanis International. Additional advantages of such clubs include the cost factor, suitable meeting facilities, and a means of attracting busy young executives. This is looked upon as keeping up with the changes in today's structure of the urban areas, lending itself very well to the shopping areas which have sprung up all over the country in increasing numbers. The Committee feels that we have now reached the point of promoting these clubs without a typical meal function and the Staff has been directed to prepare suitable promotion materials covering this concept.

4. Requests for additional Field Service Representative assistance

A. Ontario-Quebec-Maritime District

The request from the Board of Trustees of the Ontario-Quebec-Maritime District for additional Field Service assistance was considered. Andre Lord, who has been assisting in the French speaking areas, has resigned as a Special Field Service Representative due to a change in employment. The Governor has been contacted for suggestions for a replacement and additional coverage is being taken under consideration by the Staff.

B. Pacific Northwest District

The Governor of the Pacific Northwest District has requested that a Field Service Representative be assigned that could stay for a longer period of time than has been possible in the past. In view of this request, R. Wayne Tooman will spend three or four weeks following Council in the district. Governor Walt Winter is very happy with this arrangement and is coordinating the contacts so as to take full advantage of Wayne's experience and service.

C. Addition to Field Service Staff

Action taken by the Board at its meeting last May approved the expansion of the Field Service Staff upon the availability and authorization of the necessary funds. Request has been made that an additional man be hired as soon as possible and the Finance Committee will make its report in this regard.

5. Resolution - Illinois-Eastern Iowa District

A resolution was adopted by the delegates in session at the Illinois-Eastern Iowa District Convention requesting the requirement of twenty-five (25) members to charter a new Kiwanis club be lowered to fifteen (15). The Montana District has also requested consideration. The Committee is of the opinion that the present policy of twenty-five (25) names on a petition should remain.

6. Special Club Services

A. Revitalization of small clubs

The present procedure set up for supervising the District Chairmen on Special Club Services was reviewed and supported. The importance of this area of service was stressed and the Committee directed that the case history of revitalizing the Ames-Town and Country club should be prepared for distribution to the Governors at Council. (Exhibit B).

MEMBERSHIP DEVELOPMENT PHASE

1. September "One for One" program

It is too early to know if there are any positive results from this program. Determining factor will be the final certified paid membership figure which will be available about December 15, 1971.

2. Preparation and Planning for Progress

This program for the 1971-72 Administrative year involving a community survey, is just beginning and information received from Lieutenant Governors reports are encouraging in the fact that clubs are taking part in the program and that the Lieutenant Governors are promoting "Preparation and Planning for Progress" on their contact visits.

3. Promotion Plans

A discussion by the Board Committee regarding promotional plans for the 1971-72 year in membership development and how this could be accomplished. It was a general feeling of the Board Committee that some of the thoughts should be presented to the Governors at Council and get their reaction.

4. Projected Goals

The Board Committee reviewed the projected goals in membership. Also discussed the Distinguished Governor, Lieutenant Governor and Club Presidents Criteria and how this would reflect in membership goals.

5. Membership Statistics

Comparative membership statistics as of March 31, 1971 were reviewed by the Committee in conjunction with membership trends. Membership gain 3/31/71 - Certified membership figure was a net gain of 454 members in the 30 districts. Based on having 5505 active clubs at that time, we find that we had a membership gain per club of .08247 member. If you also take into consideration that during this same period there were 53 new clubs built in the 30 districts, we should have had a membership increase of 1325 with the established clubs remaining status-quo.

In analyzing the above we find that we actually had a membership loss in the established clubs of .15821 member per club.

In going one step further and checking the trend membership figure of August 31, 1971, we find a net membership gain of 3552. In this same period there were 128 clubs built in the 30 districts, which means the addition of 3200 new Kiwanians through new club building. Deducting the number of members from New Club Building, we find that we had a trend net membership gain in established clubs of 352 members or .0611 member per established club.

6. Awards Program

The Board Committee reviewed the new member sponsor awards program and discussed possible ways of implementing this program so that it has more of an impact on the club level.

7. Make-ups for missed meetings

Suggestions received from three sources in this regard were discussed by the committee. The committee directed that further study should be made and presented at the next Board Committee meeting.

8. Change in Membership Card

It was suggested by a Kiwanian that a place be made on the membership card to note the number of years a man had been a member. The committee felt that this would create too much of an administrative problem.



9. Member entry date into Kiwanis

A proposal was received from a Lieutenant Governor in the Pacific Northwest District recommending that Kiwanis International make the new member entry date one of the following:

A. At the time a man signs his application and pays membership fee

B. At the time of induction by the local club.

It was the consensus of the Committee that this should be left to the discretion of the local club, and the date furnished by the local club for the IBM membership card shall be the determining date.

10. Membership Retention

The Board Committee expressed concern over membership retention and how they could effect programs that would help the club. The Committee also felt that there was a need to clarify to the club the policy on leaves of absence and how this would aid the Kiwanian in moving from one community to another.

11. Proposed Membership Study

The Committee reviewed a proposal to conduct a study on membership of men under the age of 30 to determine if the general programs and philosophy of Kiwanis International are appealing to them. This study is also to determine the strength and weaknesses of the Kiwanis program. According to a recent survey young men under 30 comprise about 50% of our male population. The Committee requested that more information be obtained in regard to this study and possible cost.

The Committee wishes to express its sincerest appreciation to staff men, Alonzo J. Bryan and Richard A. Misch, for their continued diligent and dedicated efforts on behalf of the Kiwanis Administrative areas with which this Board Committee is concerned.

I move the adoption of this report.

Respectfully submitted,

MAURICE GLADMAN

AUBREY E. IRBY

STANLEY E. SCHNEIDER

MARK A. SMITH, JR.

S. CLARK PYFER, Chairman

## FIVE YEAR NEW CLUB BUILDING KIWANIS INTERNATIONAL

September 30, 1971

<u>DISTRICT</u>	<u>1967</u>	<u>1968</u>	<u>1969</u>	<u>1969-70</u>	<u>1970-71</u>
Texas-Oklahoma	6	1	21	25	32
California-Nevada-Hawaii	16	9	11	5	31
Florida	2	4	2	2	12
New York	7	10	5	6	8
Pacific Northwest	11	8	7	8	7
Ontario-Quebec-Maritime	4	10	5	4	5
Rocky Mountain	1	2	4	1	5
Illinois-Eastern Iowa	5	5	6	4	4
Southwest	3	1	0	1	4
Indiana	1	2	6	3	3
Louisiana-Mississippi-W. Tennessee	1	4	2	1	3
Minnesota-Dakotas	1	9	1	1	3
Ohio	4	8	5	4	3
Western Canada	1	0	0	0	3
Carolinas	3	3	0	2	3
Alabama	0	2	0	3	2
Kansas	2	1	0	2	2
Kentucky-Tennessee	2	1	2	1	2
Michigan	4	2	2	1	2
Missouri-Arkansas	4	1	1	0	2
Nebraska-Iowa	15	1	4	3	2
New England	6	2	2	3	2
New Jersey	1	0	2	6	2
Wisconsin-Upper Michigan	1	3	4	3	2
Capital	3	1	2	1	1
Georgia	2	3	2	3	1
Montana	0	0	0	1	1
Utah-Idaho	0	0	1	0	1
Pennsylvania	1	0	1	1	0
West Virginia	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	108	93	98	95	148
International Extension and Europe	<u>24</u>	<u>33</u>	<u>15</u>	<u>47</u>	<u>40</u>
GRAND TOTAL	<u>132</u>	<u>126</u>	<u>113</u>	<u>142</u>	<u>188</u>

evening meeting which had interfered with church activities. We set up a committee from each of the clubs, that each one would give programs and furnish and cook the meals for the Slater club, since they also were without a meeting place. Ames noon club, Boone, Polk City and Ames-Town and Country carried this project for several weeks, providing breakfast at the shelter house in the park. Since that time a restaurant facility has opened, and that problem has been solved. The president gave me a list of 91 names and said he thought it was my duty to call on these men and invite them into Kiwanis. With help from several of their own members and the above-named other clubs, we called on the men named in the list and got 40 to attend this first meeting. Past District Governor Bill Miller and other members of the Polk City club kept close watch over the situation and kept me informed about meetings I was unable to attend. At a later time we had a ladies' night meeting where I inducted some new members. We continued with the same officers except for electing a new secretary. At this meeting the president of the Slater club told me he was sorry for his previous criticism and said, "It could not have been done if you had not taken these steps out of my hands." Governor Ron Hallock, while staying in the background, was of great help also. I have no count of the many trips during several months. It was not of great importance for me to remember the time nor the trips; I wanted only for these two clubs to keep going.

Both clubs have been helped by having ladies night activities as soon as possible after reorganization and after receiving new members. Also we postponed the regular election of officers until the clubs would be stronger. We who were interested that they continue set up programs and acted as officers temporarily; later regular officers were elected and took charge. When the Ames-Town and Country club, which had so recently had difficulties, was willing to help with the reorganizing of the Slater club, both groups were helped.

I close my year at the end of September with a feeling of satisfaction that these two clubs are now on their way again.

Sincerely,

Kenneth L. Parrish

NEBRASKA - IOWA DISTRICT KIWANIS

September 1, 1971

Mr. Alonzo J. Bryan, Director  
Field Service, Kiwanis International  
101 East Erie Street  
Chicago, Illinois

Dear Lonny:

The following are some observations about the progress of the Kiwanis Clubs at Slater and Ames-Town and Country.

Ames-Town and Country. At my first visit with the Ames noon club, we found that Ames-Town and Country club had only three members left. They offered us the charter at installation time, but we had hopes of helping them to continue. I asked for the help of one Past Lieutenant Governor and one Kiwanis member who is very influential in the community. We sat down together to plan our action. I said I wanted these two men to give personal time and dedicated effort to sit in with me and start to reorganize this club. I asked that Past Lieutenant Governor Glenn Holmes and Kiwanian Fritz Lundy meet with the Ames-Town and Country Club every week instead of with their own club. We immediately set out with a separate membership drive, in addition to the work of the officers of the Ames-Town and Country Club. I made the promise that I personally would induct the first ten new members; this was done in about three weeks. We helped them find a new meeting place; we tried the idea of a Saturday morning meeting instead of Wednesday noon, and this worked very well. I then asked that Past Lieutenant Governor Holmes, if I could not attend a meeting, would inform me of what had taken place. When about twenty men had joined the club, we completed reorganization and got new men in as officers, with the consent and cooperation of the former officers. Some continued in their previous offices, some were new in office. I did not keep a complete list of meetings attended; probably it was twenty or more. The two men mentioned above also stayed with the Ames-Town and Country Club for about four months; this was done with the permission of Governor Ron Hallock. They also reported frequently to me.

Slater Kiwanis Club. The Slater Club had entirely different problems. The secretary of the club, along with the president, called me by long distance to request that I meet them in Boone to receive the charter. I told them that I did not have the authority as yet to receive the charter, but if they would bring the charter we would talk further about the future of the Slater Club. I immediately, unknown to them, contacted some 28 or more men of other clubs in the division and asked them to attend this planned meeting. To this evening meeting the president of the Slater Club and three other men came. When they saw the twenty or so men from other clubs, I was criticized quite severely because they said they did not need that many men to hand in the charter. I asked of the president and his men if they would give us thirty minutes time, and they graciously consented. The meeting lasted about four hours. Members and officers of the Ames-Town and Country Club, together with some others from Boone, Ames noon club, Marshalltown, Jefferson, and Polk City (since Polk City had sponsored the Slater club some years ago), all helped in persuading the Slater club that they could continue. We asked them then if they could meet Saturday at 7:00 A.M. instead of their regular Wednesday

REPORT OF BOARD COMMITTEE ON PROGRAM DEVELOPMENT  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 29-October 2, 1971

Date of Committee Meeting: October 1, 1971

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, T. Ben Hagler, Aubrey E. Irby, Frank Summerhayes

Chairman - Charles M. Roberts

Staff Members - William H. Jepson, A.G. Terry Shaffer, Percy H. Shue

Others - Wes H. Bartlett, T.R. Johnson, Lorin J. Badskey,  
Ted R. Osborn, R.P. Merridew

I. Grading Plan for District Achievement Awards - 1971-72

The proposed 1971-72 grading plan for district achievement awards is attached as Exhibit A. Except for minor changes in the wording of paragraph 1a (page 1) with reference to the method by which the lieutenant governor certifies the training of club officers of his division, the proposed plan represents no changes over the 1970-71 plan.

Recommendation #1:

The Committee recommends approval of the attached grading plan as the 1971-72 grading plan for the determination of winners of district achievement awards by the 1972-73 Committee on Achievement.

I move that recommendation 1 be adopted.

The Committee assumes that the matter of the 1972-73 grading plan will be on the agenda at the spring meeting of the 1971-72 Committee on Achievement and requests that at that time the point scoring plan be reviewed for reaffirmation or recommended adjustment, especially in the context of whether it may be desirable to provide in the 1972-73 plan for bonus points for any achievement which surpasses the requirements for maximum basic points, such as in the area of new club building or membership growth.

II. 1972-73 Theme and Objectives

As an item of information, the Committee reminds all members of the Board that the 1972-73 Theme and Objectives needs to be approved at the next regular meeting of the Board. The Committee welcomes suggestions or recommendations for such from any Board member.

III. Disposition of District Resolutions Related to Kiwanis Service Programs

Since the 1971 district resolutions will not come before the Board at this session and since some of these may have relevance to the January conference at which time recommendations are made for the 1972-73 Major Emphasis Program, the Committee has requested the staff to distribute copies of those resolutions related to service programming to those committee chairmen and members who will be formulating recommendations for the 1972-73 Major Emphasis Programs at the January conference.

#### IV. Request for Assistance from Project Concern

The Committee heard a brief report from President Wes Bartlett on his recent visit to Project Concern operations in Hong Kong. President Wes assured the Committee that, on the basis of his observations in Hong Kong and personal discussions he had held with Dr. James Turpin, the founder of Project Concern, the program not only qualifies as an organization meriting support of Kiwanis Clubs but that it indeed merits special attention within Kiwanis policy regarding support of other organizations.

Project Concern is, as we all know, the non-profit organization founded by Dr. Turpin to provide medical assistance to the needy, not only in Hong Kong but also in Mexico, in South Vietnam, and in certain areas of the United States. It is currently listed on the program sheet of the Committee on International Relations and in committee resource materials.

##### Recommendation #2:

The Committee recommends that Kiwanis International give special attention during the 1971-72 administrative year to publicizing the opportunities for International Relations service through Project Concern (including participation in the Walk for Mankind); to publicizing the availability of Project Concern resources for club meeting programs and those available for television spots or programs; to publicizing the two books authored by Dr. Turpin; and to Magazine coverage of the President's visit to Project Concern operations in Hong Kong.

I move that recommendation 2 be adopted.

#### V. National Center for Voluntary Action (Voluntary Action Centers)

The National Center for Voluntary Action (in Washington, D.C.) is "an independent, non-political organization established to work with other private sector agencies and with volunteers to organize and support specific voluntary action programs in cooperation with other national agencies, to link private sector volunteer programs and counterpart activities sponsored by government, to provide information and guidance on voluntary programs and methods -- all as the hub of a growing national network of locally based and locally controlled voluntary action centers."

The National Center has asked Kiwanis International to support the Center's efforts in establishing and supporting locally based voluntary action centers throughout the United States.

The Committee is fully aware that Kiwanis Clubs, through the establishment and support of community councils and through, more recently, the promotion of community drug education councils, has long been engaged in promoting cooperative effort in identifying and meeting community needs and that, therefore, the request of the National Center presents no problem of philosophy or practice.

##### Recommendation #3:

The Committee recommends that Kiwanis International indicate to the National Center for Voluntary Action that it agrees in principle with the Center's objectives in establishing locally-based voluntary action

centers and desires to cooperate practically in the establishment and support of such local centers as outlined in the Center publication entitled "Voluntary Action Center Guidelines."

I move that recommendation 3 be adopted.

VI. Request for Assistance from the Realize Ecology Organization

The Committee considered a request from an organization known as Realize Ecology that Kiwanis International promote among its member clubs the REALIZE ECOLOGY emblem to the end that the emblem might become recognized as the universal ecology symbol. It is the opinion of the Committee that while the availability of the special Realize Ecology materials (such as bumper strips and posters) embodying the design can be called to the attention of our clubs, Kiwanis International can gain little by attempting to get any ecology symbol recognized as the universal one and should rather develop its own art where such is deemed needed or desirable.

VII. Compilation of Project Ideas

The Committee considered a suggestion that Kiwanis International compile and publish a very broad listing and brief description of hundreds of kinds of service projects which Kiwanis Clubs might carry out, such publication to be made available to Kiwanis Clubs as an incentive to service programming.

The Committee sees no realistic way of producing such a publication within the current budget. As an alternate at this time, the Committee suggests that Kiwanis International publicize among clubs the availability of some compilation already published and particularly explore the opportunities for publicizing the Handbook of Community Projects. In particular, such a publication might be used effectively as gifts by Board members to governors-elect during district conventions, or by governors to lieutenant governors, etc. It was also suggested that greater publicity can be given to the "Kiwanis In Action" section of the Magazine as a continuing source of service project suggestions for Kiwanis Clubs.

VIII. Joint Meeting of Circle K, Key Club, and Kiwanis International Board Committees on Program Development

The Committee believes that we are at a point in our relationships with the leadership of Key Club and Circle K International where we have an exceptional opportunity to communicate with each other in subject areas directly related to program development.

The Committee believes that a practical way to capitalize upon this opportunity is to invite the Circle K and Key Club International Board Committees on Program Development to meet with our Committee in connection with a meeting of one of their Boards. The purpose of such a meeting would be to share our experiences, objectives, and plans with one another to the end that there might be greater understanding and greater cooperation among our three organizations.

Recommendation #4:

The Committee recommends that, to the extent organization budgets and personal travel schedules will permit, efforts be directed toward a joint meeting of the Circle K, Key Club, and Kiwanis International Board Committees on Program Development during the 1971-72 Administrative year and preferably no later than February 1, 1972.

I move that recommendation 4 be adopted.

IX. Preparation for January Conference

In preparation for the January conference of committee chairmen and members who will be formulating recommendations for the 1972-73 Major Emphasis Program, the Committee has a recommendation.

Recommendation #5:

The Committee recommends that, in preparation for the January conference of committee chairmen and members who will be recommending Major Emphasis Programs for 1972-73, Kiwanis International solicit recommendations for Major Emphasis Program areas from 200 United States and Canadian leaders (including Kiwanians) and that a condensed summary of replies received be prepared and distributed in advance to those who will be participating in this phase of the January conference.

I move that recommendation 5 be adopted.

X. Implications of 1972-73 Committee Structure

A. Reporting Procedures

Changes in the 1972-73 standing committee structure approved by delegates at the San Francisco Convention will necessitate some adjustments at least in the wording of the Official Monthly Report form. It is an appropriate time, therefore, to consider once more the principle of reporting in Kiwanis International with particular reference to the format of the 1972-73 Official Monthly Report form.

The staff requested the Committee to support a specific principle of required reporting, namely, that in developing a form for club reports to division, district, and Kiwanis International, the form will satisfy all requirements for required reports if it is so designed that it produces the information that is utilized in a practical way by the official or the office receiving the report and that no obligation should be placed upon clubs to report information which is neither necessary to nor practically used (or even read) by the office or official receiving the report. Our Committee wholeheartedly subscribes to this principle of club reporting rather than to the oft-expressed concept that reporting of great detail is in itself healthful to the club, whether or not anyone reads or makes use of the reported information.



At our next regular meeting, the Board will be asked to approve the copy and format of the 1972-73 Official Monthly Report. Today, the Committee alerts the Board to the fact that, in developing the suggested report form, the following objectives will guide the staff:

1. The option of providing a much-abbreviated form for the copy of the Official Monthly Report which is filed with the General Office, fully exploring the possibilities of developing a form which can be processed in our Data Processing Department.
2. The discontinuance of the Sponsored Youth Organization Report form now included as a second-sheet attachment to the Official Monthly Report form, but the provision of space on the one-sheet report form for the reporting of needed or utilizable information about Circle K and/or Key Clubs sponsored by the club.
3. An effort to get district agreement to tabulate receipt of all Official Monthly Reports (which they do now) and to provide the General Office with a listing of delinquent reports only when General Office operations require such information, and, consequently, to eliminate the need for the tabulation of receipt of 5,700 reports each month by the General Office itself.
4. An effort to get district agreement on a rating plan (not necessarily common in detail to all) which will be satisfied by the proposed 1972-73 official Monthly Report form, and further agreement by the districts that the districts will not themselves institute any other form for required monthly reporting to supplement information received on the Kiwanis International Official Monthly Report form.
5. The classification of all reports of service projects into two categories on the Official Monthly Report form, namely, Youth Services and Citizenship Services, without reference on the form itself to any other service committees (such as Agriculture and Conservation, or Vocational Guidance).

Within the context of the principle of need and usability, the General Office staff will consult with governors and district secretaries as to information required by the district and as to information required by the lieutenant governor for effective administration. The form ultimately developed should satisfy the needs of the General Office, the district, and the lieutenant governor in this regard.

#### B. Materials Production and Distribution

In view of the restructuring of the services committees, it is the opinion of the Committee that there should be no 1972-73 materials produced which are identified as intended for any service committee which is no longer a standing service committee of Kiwanis International (such as Boys and Girls Work, Public and Business Affairs, etc.) but that rather all materials should be designated as materials for use by the Youth Services and Citizenship Services Committees. At the same time, the materials for these two committees should be so prepared as to provide obvious activity suggestions and other program recommendations

which will continue to be valuable to those clubs which retain the current committee structure or which establish other standing committees, which is their option. Moreover, the action which establishes an International Committee on Support of Spiritual Aims and an International Committee on International Relations as standing committees may dictate the production of special promotional materials in these two areas, whether or not such material is produced as committee program sheets.

#### XI. Budget

The Committee reviewed the Comparative Statement of Expenses for Division K (Program Development) for August 1971 and concluded that the twelve-month expenditures of the Program Development Department will be within budget.

#### XII. Cooperation with the Department of Defense in a Drug Program

In June, the Board authorized the President to offer Kiwanis International assistance to the Department of Defense in a joint program to assist the veteran who had a drug abuse problem and stood to profit by having a Kiwanis contact in the local community to which he returns after separating from the services. The latest information from Major Brian B. Doyle, our liaison in the Department, is that preliminary indications are favorable that the three Services would concur in such a joint effort, although the details of the proposed plan of cooperation have not yet been refined. He indicated, furthermore, that if and when such a joint effort becomes operational, the Defense Department would require one thousand copies of our 1971-72 Kiwanis International Directory. It is the judgment of the staff that this requirement can be met by increasing the Directory print order by 500 copies, but this must be done immediately.

Recommendation #6:

The Committee recommends that the print order for 1971-72 Kiwanis International Directories be increased by 500 in order to meet the anticipated requirements of the Department of Defense counselors in carrying out a joint effort of Kiwanis International and the Department of Defense in assisting the veteran who has a drug abuse problem.

I move that recommendation 6 be adopted.

#### XIII. Fund for the Olympics

The Committee reviewed a request from the California-Nevada-Hawaii District Chairman of the district's "Kiwanis Support of Olympics and Sports Program" for the establishment of an International Committee on Olympics and Sports or some alternate promotion or support for the Olympics by Kiwanis International.

The Committee does not consider the suggestion for establishing a new International Committee a realistic one. As for special promotion of support for the Olympics, the Committee doubts the wisdom of directly suggesting to our clubs that they should make financial contributions to a specific fund. Nevertheless, the Committee does see the desirability of a Magazine report on this district activity and has asked the staff, furthermore, to consider how the subject can be communicated to clubs in the context of a special opportunity for 1972 (an Olympics year) rather than as an appeal for financial support.

The Committee is favorably impressed with the success of the program in the district and commends the district for its significant achievement.

XIV. Mexico-United States Friendship Week

Prompted by a recommendation received from P.E. "Teak" Killion, a member of the 1970-71 Committee on International Relations and the individual primarily responsible for the recent dedication of the fifth Mexico-United States Friendship and Peace Marker at San Ysidro, California, the Committee discussed the desirability of initiating a Kiwanis-sponsored Mexico-United States Friendship Week. It was the judgment of the Committee that such an observance should be initiated.

Recommendation #7:

The Committee recommends that Kiwanis International initiate an annual observance of Mexico-United States Friendship Week.

I move that recommendation 7 be adopted.

XV. Builders Clubs

The Committee received a suggestion that Kiwanis International promote the establishment of "Builders Clubs" for boys of junior high school age. Time did not permit a fair discussion of the suggestion, and it is retained on the Committee's agenda for the next meeting of the Committee.

XVI. Service Gents

Trustee Frank Summerhayes, a member of the Committee, commented briefly upon his recent contacts with California-Nevada-Hawaii District Kiwanians regarding the Service Gents program. He indicated that he would obtain for Board members some printed information on the program, which had impressed him most favorably.

XVII. Kiwanis-Girl Scout Brochure

Although Kiwanis has for many years made available to our clubs a special printed promotional folder on Kiwanis-Boy Scout opportunities and relationships, it has never had one for Kiwanis-Girl Scout relationships. The Girl Scouts of the U.S.A. have designed a proposed folder and requested Kiwanis to join with them (as we do with Boy Scouts) in sharing production costs of the folder. Kiwanis would receive 10,000 copies of the folder and the Girl Scouts would distribute (over a period of years perhaps) 10,000 copies. The amount required from Kiwanis would be \$700. Especially in view of the fact that the Scout national officials have expressed particular enthusiasm about the recommendations for joint service projects with Girl Scouts in the Major Emphasis Program kit, the Committee favors Kiwanis cooperation in producing such a printed folder.

Recommendation #8:

The Committee recommends that the General Office be authorized to cooperate with the Girl Scouts of the U.S.A. in the joint production of a printed promotional brochure showing Kiwanis-Girl Scout relationships and

opportunities at such time as it may be determined that the \$700 required of Kiwanis International for joint financing does not necessitate an upward adjustment in the 1971-72 literature account.

I move that recommendation 8 be adopted.

XVIII. Theme and Objectives Presentation at Atlantic City

Secretary Reg Merridew inquired of the Committee whether a production of a motion picture is a requirement for presenting the 1972-73 Theme and Objectives at the Atlantic City Convention in 1972 or whether some alternate technique might be explored and recommended by him.

He suggested the possibility of a presentation basically incorporating a slide presentation and live narration at Atlantic City, using a well-known narrator for the live narration. (A taped narration would be included with the slide set provided the districts, although the districts could also provide for live narration at their option.)

The Committee sees certain possible advantages in a slide presentation. The production costs should be lower than for a motion picture; for the districts, there would be more option for the method of presentation, such as multiple screen and single screen projection, or live narration and recorded narration; the possible variation or supplementation of the presentation with live music or other technique; and even the addition of supplemental slides and narration.

Recommendation 9:

The Committee recommends that the Secretary be directed to explore alternate methods (other than a motion picture) for presenting the 1972-73 Theme and Objectives at the Atlantic City Convention in 1972, and that he make an appropriate recommendation as to method at the next regular meeting of the Committee.

I move that recommendation 8 be adopted.

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

T. BEN HAGLER

AUBREY E. IRBY

FRANK SUMMERHAYES

CHARLES M. ROBERTS, Chairman

GRADING PLAN FOR THE 1971-72 ADMINISTRATIVE YEAR  
DISTRICT ACHIEVEMENT AWARDS

The Grading Plan for District Achievement Award involved seven phases of District Administration.

1. <u>Leadership Education Conference Reports</u>	150 points
Lieutenant Governor's Report on Leadership Education Conference for club officers - 50 points; Club Program Development and Leadership Education at club level - 100 points.	
2. <u>Lieutenant Governors' Official Visitation Reports</u>	150 points
Contact Visitation, Official Club Visitation and Official Board Visitation reports - 50 points each.	
3. <u>Membership Increase</u>	200 points
Based upon district increase for the year in established clubs.	
4. <u>New Club Increase</u>	100 points
As compared with the average of new clubs built in the district in the previous ten year period.	
5. <u>International Convention Representation</u>	100 points
Over-all attendance - 50 points; percentage of clubs represented by delegates - 50 points.	
6. <u>District Convention</u>	100 points
Over-all attendance - 50 points; club representation - 50 points	
7. <u>Filing of Reports</u>	100 points
Official Monthly Reports - 30 points; filing of Annual Club Reports - 30 points; six copies of Winning Annual Club Reports by January 25 - 10 points; District Board Minutes - 15 points; District Convention Minutes - 15 points.	
TOTAL	900 points

DETAILED INFORMATION ON THE GRADING PLAN

1. LEADERSHIP EDUCATION - 150 POINTS

Grading of a district begins with the training of club officers at a district-wide, regional, or division-wide conference, prior to the beginning of the administrative year, where the district is responsible for the training of new club officers. The new club officers are responsible for training other club officers and the club committee chairmen for the coming year. This category, therefore, has two parts:

a. Lieutenant Governor's Report on Leadership Education Conference for club Officers - 50 points. The lieutenant governor submits a report certifying that all clubs in his division have been trained at a district-wide conference, regional conference, divisional conference, or (if not represented at said conference) by personal follow-up of the lieutenant governor. The form for certification of this training is provided by the General Office and is mailed directly to each lieutenant governor.

The number of lieutenant governors submitting the certification form is compared with the total number of divisions within the district.

Example: A district has 23 divisions. A total of 18 lieutenant governors submit certification forms.

$$18 \div 23 = .7826$$

$$.7826 \times 50 = 39.13 \text{ points}$$

b. Club Program Development and Leadership Training Conference for club officers - 100 points. Each club president is provided with a report form to file upon completion of his training conference for club officers and committee chairmen. The deadline for filing this report is August 1, of the president's administrative year. Reports submitted after that date are not considered in grading the district. The total number of club program development reports received in the General Office up to the deadline date is compared with the number of active clubs in the district as of August 1 prior to the new administrative year.

Example: A district has 220 clubs (as of August 1, preceding the conference) 213 reports are submitted before August 1.

$$213 \div 220 = .968$$

$$.968 \times 100 = 96.8 \text{ points}$$

## 2. LIEUTENANT GOVERNORS' OFFICIAL VISITATION REPORTS - 150 points

Every lieutenant governor has the responsibility of making three official visits to each club in his division and submitting reports of these visits on the forms provided. They are the Contact Visitation Report, Official Club Visitation Report and the Official Board Visitation Report. Percentages and point scores are figured separately and a maximum of 50 points each is awarded for 100% filing.

Example: In a district of 220 clubs, the lieutenant governors submit a total of 217 Contact Visitation Reports, 211 Official Club Visitation Reports, and 207 Official Board Visitation Reports. Points are computed as follows:

$$217 \div 220 = .9864$$

$$.9864 \times 50 = 49.32$$

$$211 \div 220 = .9591$$

$$.9591 \times 50 = 47.96$$

$$207 \div 220 = .9409$$

$$.9409 \times 50 = 47.05$$

This makes a total of 144.33 points out of a possible 150.

## 3. MEMBERSHIP INCREASE - 200 points

In computing points for membership increase, only the total active, reserve, privileged and senior members, in established clubs, are considered. A club is recognized as an established club after the organization date, and the organizational membership of a new club is not included when computing membership increase. However, additions or deletions in new clubs after the date of organization are included.

Example: Assume that our hypothetical district of 220 clubs had 11,800 members on October 1, the total given by the clubs on the September 30 semiannual certification. At the close of the year in question the district had a total

of 12,493 members, therefore, there was a net gain of 613. There were six new clubs formed during the year with a total membership at organization of 178 members, and this is subtracted from the net gain of 613 members giving us an increase in established clubs of 435.

$$435 \div 11,880 = .03662 \quad .03662 \times 2000 = 73.24 \text{ points}$$

The multiplier of 2000 is used to determine the number of points earned through membership increase out of the maximum of 200 points possible.

4. NEW CLUB INCREASE - 100 points

Points for new club building are computed by comparing the total number of clubs built October through September with the average number of clubs built in the district during the past ten administrative years.

Example: During the year the district built 13 new clubs. For the past 10 years the district had built an average of 15 clubs per year.

$$13 \div 15 = .8667 \quad .8667 \times 100 = 86.67 \text{ points}$$

5. INTERNATIONAL CONVENTION REPRESENTATION - 100 points

This portion of the grading consists of two parts, each with a possible 50 points. One is over-all attendance from the district to the convention. The other is club representation from the district to the convention.

Naturally, districts closer to the convention site have an advantage and there is greater opportunity for a higher attendance percentage and club representation. Therefore, a factor for distance is used as an equalizer. Using the convention city as the center, concentric circles are drawn on a map of the United States and Canada, with radii of 300 miles, 600 miles, 900 miles, etc. The convention zone is Zone (1) and is the innermost circle. Zone (2) is in the 300 to 600 mile area, etc. If a district is in two or more circles, the points given for that district will be determined by the location of the average of the clubs in the district. In some cases therefore, one-half zone will be considered.

a. Over-all attendance - 50 points. Over-all attendance is the total number of men, women, and young adults who pay a registration fee at the International Convention. It does not include junior guests (children of 16 and under) who do not pay a fee. This over-all attendance is compared with the membership of the district and includes the use of a special zone distance factor, which is four times the number of the zone in which the district is located. The answer is then divided by the membership of the district and the result is multiplied by 50 to get the number of points awarded.

Example: In a district of 11,800 members, 390 men, 326 women, and 17 young adults, or a total of 733 from the district, registered at the International Convention. The district is theoretically in Zone 3.

$$3 \times 4 \times 733 = 8796 \quad 8796 \div 11,880 = .7404 \quad .7404 \times 50 = 37.02 \text{ points}$$

b. Club Representation - 50 points. Club representation involved a comparison of the number of clubs represented by delegates with the number of clubs

in the district at the time of the convention, including the use of a special zone distance factor. The factor in this instance is obtained by making Zone 1 be one point and adding one-tenth of a point to each succeeding zone as the distance increases from the convention zone. Divide the number of clubs represented by delegates by the total number of clubs. The result is then multiplied by the special zone distance factor, and this result is multiplied by 50 to get the number of points awarded.

Example: A district of 220 clubs in Zone 3 had 170 clubs represented at the International Convention.

$$170 \div 220 = .7727 \quad .7727 \times 1.2 = 92.72 \quad 92.72 \times 50 = 46.36 \text{ points}$$

#### 6. DISTRICT CONVENTION - 100 points

This section consists of two parts: Over-all attendance, and Club Representation, each worth 50 points.

a. Over-all attendance - 50 points. This is the total number of men and women registered at the district convention. The over-all attendance is compared with the average number in attendance at the district's annual convention for the past ten years. Divide the district convention attendance by the average of the number in attendance at the district conventions for the past ten years.

Example: A district has a total of 680 in attendance at their district convention. Their ten year average attendance at their annual convention is 710.

$$680 \div 710 = .9577 \quad .9577 \times 50 = 47.89 \text{ points}$$

b. Club Representation - 50 points. Club representation involves a comparison of the number of clubs represented by delegates with the number of clubs in the district at the time of the convention. Divide the number of clubs represented by the total number of clubs in the district.

Example: A district with 220 clubs had 160 clubs represented at the district convention.

$$160 \div 220 = .7273 \quad .7273 \times 50 = 36.37 \text{ points}$$

#### 7. FILING OF REPORTS - 100 points

Filing of the following reports are considered in grading this section.

a. Official Monthly Reports - 30 points. Districts are graded on the percentage of these reports submitted by the individual clubs in each district as compared with the total maximum number of reports due from the district. In figuring the maximum number of reports due, the monthly reports from new clubs are not counted during the semiannual period in which they are organized. All reports received up to two months following the close of the administrative year are included in the computation.

Example: In a district there were 220 clubs on October 1 and eight new clubs were built during the first half year (October through March). There would be 1320 monthly reports due for the period October through March, and 1368 due



for the period April through September, or a total of 2668 for the year. If the total monthly reports filed were 2470, points would be determined as follows:

$$2470 \div 2668 = .92578$$

$$.92578 \times 30 = 27.77 \text{ points}$$

b. Annual Club Reports - 30 points. Only reports filed by October 31 are eligible for district or International awards. However, all the active clubs, except new clubs built during the year, must file a report by October 31 in order that the district may receive the maximum number of points. The General Office must be notified by January 31 as to the total number of reports filed (whether it be by October 31, or later). A report filed after October 31 will receive only one-half as much credit as it would have received had it been filed on time. The total number of reports received by the deadline date is divided by the number of clubs in the district that are required to file a report. The result is multiplied by 30 to get the number of points awarded. Reports received late, as stated above, receive half credit. It should be emphasized that the district will receive no credit for any reports postmarked after January 25.

c. Winning Annual Club Reports filed by January 25 - 10 points. This refers to the six copies of each of the winning reports for Single Service and Multiple Service (in both Emerald and Diamond Sections) chosen by the district Committees on Achievement. If they are received in the General Office before January 25, or postmarked on that day, maximum points are given.

d. District Board Minutes - 15 points. Minutes of the Board Meeting held at the annual District Convention must be submitted to the General Office by the district secretary within 30 days following the convention, as required by the International Bylaws, Article V, Section 11, to receive maximum points. Reports received after the 30 day period but prior to the date for district grading receive 5 points.

e. District Convention Minutes - 15 points. Requirements for filing of these reports are the same as for District Board Minutes above.

#### DETERMINING THE WINNER

The districts are placed in Groups according to the number of clubs they have as of October 1 of the administrative year for which awards are presented. These groups are as follows:

Gold Group	- 216 clubs or more
Silver Group	- 161 to 215 clubs
Orange Group	- 116 to 160 clubs
Blue Group	- 115 clubs or fewer

The points earned in each of the seven phases added together determine the total point score for each district. The highest scoring district in each group is declared the winner and the next two highest are named honorable mention. The awards are presented at the International Convention.

REPORT OF BOARD COMMITTEE ON PROPERTY AND SUPPLIES  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 29 - October 2, 1971

Date of Committee Meeting: October 1, 1971

Place of Committee Meeting: General Office

Present: Members - P. Blair Ellsworth, M.D., S. Clark Pyfer, Mark A. Smith, Jr.  
Chairman - Stanley E. Schneider

Staff Members - R. P. Merridew, L. A. Hapgood, Thomas W. Fitzgerald,  
James G. Smith

Others - Wes H. Bartlett, T. R. Johnson, Ted R. Osborn, Hilmar Solberg

Supplies Operation

The Committee reviewed the entire supplies operation with particular emphasis on adjustments which have taken place since the International Convention in San Francisco.

The Committee wishes to compliment the 1970-71 Committee and the staff for the manner in which the supplies operation is now being handled, and certainly the Board will be most interested in noting the effect of the revamped price schedule upon the gross sales and net income figures available at the end of August and the appraisal of the results of September, as well.

An additional review of the price structure is underway and, of course, additional adjustments in prices cannot take place unless allowed by government regulations.

The staff will begin immediately to set up a new catalog and it will be designed to have a price schedule in the front of the catalog so that such a price schedule can be replaced at any time, should the necessity require. The printing projection would be for a minimum of two years.

The Building

The Committee noted with pride the fact that in a year of austerity we have been able to operate the Kiwanis International Building well within the projected budget schedule. The thanks of the Committee and the thanks of the Board, as well, go to our Chief Engineer Joe Papp, and those who are associated with him, because of their willingness to assist in every way possible in keeping cost down, both in terms of supplies used and in terms of help needed.

Your Committee also reviewed the budget for the building operation for the next year and found it completely in order.

In regard to insurance on our properties and contents, the Committee makes the following report:

The Board will recall that it authorized the Fidelity Appraisal Company to make a complete appraisal of the building and contents in the Spring of 1970.

On May 5, 1970, they submitted their final report and it was on that basis that adjustments were made in the insurance coverage to be certain that we were completely in line.

The report is updated annually. As of September 2, 1971, the following information was received from our insurance consultants, Donchin-Hecht and Company:

"On August 30, 1971, our office received a copy of your appraisal maintenance report from Fidelity Appraisal Company. A review of your policy indicates that the present coverage on your building in the amount of \$1,200,000 is adequate and will require no change.

The Replacement Cost of Furniture and Equipment is \$247,546 and your policy has a present limit of \$400,000. Our records indicate that in the past this difference consisted of various displays, printed materials, etc.

In any event, it appears that no policy changes are in order unless there have been changes within your organization that have not been brought to our attention."

Consequently, your Committee is happy to report to the Board that our insurance coverage is adequate and it has been so certified by not only the appraisers, but also our insurance consultants.

#### Future Plans

The Committee wishes to report that following the International Convention in San Francisco, President-designate Wes Bartlett, with the full cooperation of President Ted Johnson, agreed to ask the 1971-72 Committee on Property and Supplies to immediately start a study of pertinent facts which were contained in the recommendations made in the Report of the Committee of Past Presidents to the Board of Trustees in San Francisco and having to do with the building property at 101 East Erie Street.

Two concerns seem to be uppermost in the minds of all those on the Committee who have read the report. The first concern was whether or not there was a real danger of the property at 101 East Erie Street being taken over under the principle of eminent domain; the second concern had to do with the question of decreasing land value.

Consequently, immediate steps were taken by the Committee, and with the full cooperation of the staff, to ascertain the facts on these two principles and immediate concerns.

The then President-designate Wes Bartlett met with the chairman of your Committee to do further planning in terms of how the Committee should proceed.

The Committee wishes to report to the Board at this time that it has assurances that the property at 101 East Erie Street is not in danger of being absorbed under the right of eminent domain in the immediate future. It has also satisfied itself that property in the North Michigan Avenue area of Chicago is not decreasing in value.

Therefore, the question as to whether or not there was immediate need to act has been resolved.

Nevertheless, the Committee wishes to alert the Board to the fact that the in-depth study on all phases of the building is continuing and it is definitely hoped to have completed its research and submitted its report during the current administrative year, hopefully by the May meeting of the Board.

I move this report be received.

Respectfully submitted,

P. BLAIR ELLSWORTH, M.D.

S. CLARK PYFER

MARK A. SMITH, JR.

STANLEY E. SCHNEIDER, Chairman

REPORT OF BOARD COMMITTEE ON PUBLICATIONS AND ADVERTISING  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 29 - October 2, 1971

Date of Committee Meeting: October 1, 1971

Place of Committee Meeting: General Office

Present: Members - James C. Brooks, P. Blair Ellsworth, M.D.,  
Hilmar L. Solberg  
Chairman - Lorin J. Badskey  
Staff Members - Robert Bruce Crippen, Dennis Moore, Wayne Aune,  
Burton Harris, R. P. Merridew  
Others - Wes H. Bartlett, T. R. Johnson

Each staff member of the department was asked to acquaint the Committee with their departmental responsibilities, and each gave a brief description of the procedures followed in publishing THE KIWANIS MAGAZINE. The members of the Committee then reviewed the comparative statement for August 1971 and found it to be in order. They then reviewed the income and expense budget for the administrative year of 1971-72. Member Brooks moved that the budget be approved, member Solberg seconded, and the Committee voted unanimously that it be approved.

The members of the Committee were charged with the responsibility of providing the working staff of THE KIWANIS MAGAZINE with creative help and suggestions on strengthening each area of our publication.

The Committee then proceeded to the consideration of the confidential report on the proposals for the printing of THE KIWANIS MAGAZINE on a contract basis for a three year period, beginning with the February 1972 issue and continuing to and including the issue of December 1974/January 1975. On the basis of an across-the-board comparison of these price quotations and an inspection of the facilities of those printers whose quotations were competitive, the staff has recommended that the contract be awarded to Mid-America Webpress Inc. of Lincoln, Nebraska. Concurrent with the preparation of that report Mid-America Webpress was asked to run an 8-page form from photographs and reproduction proofs of type used in printing the Summer 1971 magazine by the incumbent, Fawcett Printing Corporation, Louisville, Kentucky. Copies of this test run were shown to the Committee and were compared with the identical material as printed in THE KIWANIS MAGAZINE. Following this inspection, committee member Solberg moved that the Committee recommend to the Board that the aforementioned contract be awarded to Mid-America Webpress. Committee member Ellsworth seconded this motion and it was unanimously approved by the entire Committee.

Recommendation #1:

The Committee recommends that the International Board approve the awarding of the contract for the printing of THE KIWANIS MAGAZINE for a three year period beginning with the February 1972 issue, continuing to and including the combined issue of December 1974/ January 1975 to Mid-America Webpress Inc., Lincoln, Nebraska.

I move that recommendation 1 be adopted.

I move this report be received.

Respectfully submitted,

JAMES C. BROOKS

P. BLAIR ELLSWORTH, M.D.

HILMAR L. SOLBERG

LORIN J. BADSKEY, Chairman

REPORT OF BOARD COMMITTEE ON SPONSORED YOUTH ORGANIZATIONSTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESSeptember 29 - October 2, 1971

Date of Committee Meeting: September 30, 1971

Place of Committee Meeting: General Office

Present: Members - Lorin Badskey, Maurice Gladman, Ben Hagler  
Chairman - James C. Brooks  
Staff Members - Robert F. Lucas, Gary R. McCord, John P. Mockenhaupt,  
R.P. Merridew, P.H. Shue  
Others - Wes H. Bartlett, T.R. Johnson, William M. Eagles,  
Charles Roberts, Ted Osborn, Clark Pyfer

The Committee reviewed the departmental budget for Circle K and the financial condition of that organization. Due to a drop in membership, there will probably be a deficit of approximately \$12,000.

We believe adequate steps have been taken to set a realistic budget for the 1971-72 year and were pleased with the establishment of a plan to have the Secretary and Circle K Director review expenses on a monthly basis so that problems can be pre-determined and action instituted to offset future losses.

We then received a report on the 16th Annual Convention of Circle K held here in Chicago last August. Official Board Representative Chuck Robers expressed his respect for the Circle K leadership, the understanding they had of their duties, and the manner in which they conducted themselves. He noted the convention was successful with the only serious question coming up being the amendment on female membership.

Trustee Chuck believes the Circle K Board realizes their financial responsibility better than ever before and accepts the fact that Kiwanis cannot support them financially over and above matching them dollar for dollar. It was his feeling that the board may be too large in relation to effectiveness and finances. It may be that some of the extensive traveling done might better be replaced by correspondence.

In regard to the question on female membership he questioned the advisability of serious consideration until the February Board meeting. Chuck stressed to the Circle K officers that our board decision would be made objectively on facts and not on emotion and placed responsibility on them to provide any and all facts necessary in order for us to make the right decision.

Additionally, he felt that a study of other college organizations should be made to see how they function in order to get a good comparison. We should not be comparing them to Key Club because they are two different ball games. What we need more of is the members of our board and other Kiwanians finding better ways of getting to know these people personally and then we will better understand and appreciate what we have.

We also reviewed the actions of the sponsored youth boards to revoke 100 Circle K Club charters and 110 Key Club charters. While we acknowledge the seriousness of these losses, we are satisfied every effort has been made to save these clubs but circumstances will not permit this. Lists are attached for your general review.

Recommendation #1:

The Committee recommends that approval be given to the actions of the Circle K and Key Club Boards in the revocation of charters for their respective organizations.

I move that recommendation 1 be adopted.

The resolutions adopted by these organizations are attached as Exhibits C and D. The Committee finds them in order and wishes to commend our sponsored youth organizations on the high quality and ideals of these resolutions.

This being the first year that a seminar was being planned for Circle K at Valley Forge, the committee reviewed the intent of this meeting and discussed plans being established. The seminar is being financed by a grant from the Kiwanis International Foundation. It will be similar to Key Club since there will be speakers on subjects dealing with freedom and democracy, and will have added sessions for the leadership of the organization to discuss organizational needs.

We applaud this effort and feel it is mandatory for a Kiwanis Board representative to attend this session in order to evaluate the purpose as well as to establish personal relations with the Circle K Board. Opportunities of this type should be taken advantage of if the board is going to adequately fill its role of counselor to the leadership of our college group.

Recommendation #2.

The Committee recommends that the Counselor to the Circle K International organization be assigned to serve as this board's representative at the Circle K Seminar scheduled at the Freedoms Foundation in Valley Forge, Pennsylvania on October 29-31.

I move that recommendation 2 be adopted.

We were also provided with a complete report on the Key Club Seminar held at Freedoms Foundation at the end of October and were pleased with the success achieved. It was felt that the program was weaker than past years due to the inclusion of a few new speakers which did not add to the quality of the over-all effect nor fulfill the purpose of the conference. Although no formal acceptance of the report is necessary, the Committee is appreciative of the information, agrees with the staff evaluation and with the intent to discuss necessary changes with the Kiwanis International Foundation Board and the Freedoms Foundation staff.

A review of the Key Club Departmental budget was also made and found, generally, to be in order. Although there were a few areas which indicated some over-expenditures, some of this was off-set by savings in other accounts. As with Circle K, Key Club experienced a loss in membership this year along with a drop in expected dues revenue. Even though expenditures were curtailed in an attempt to equalize the situation, it is expected that a deficit will occur. This will not, however, affect the Kiwanis subsidy since Key Club does have a cash account sufficient to handle the situation.

Consideration was then given to the request of the Key Club International Board for approval of their meeting dates.



Recommendation #3.

The Committee recommends that the dates of October 30 - November 1, 1971 be approved for the meeting of the Key Club International Board.

I move that recommendation 3 be adopted.

Treasurer Bill Eagles then presented his report of the Key Club International Convention which was held in Anaheim last July. Bill extended his special congratulations to Bob Lucas, Gary McCord and John Mockenhaupt on the efficient manner in which they planned and executed a very successful convention. A special commendation was also given to John Roberts for the part he played, particularly in regard to counseling the resolutions committee.

Over-all it was a grand convention of which everyone was proud. There were several areas of concern raised including the selection of speakers and whose basic responsibility that was, the fact that there was disappointment in the Key Club theme presentation and in some of the resolutions which were presented to the convention but which were not adopted. Bill expressed his respect for the manner in which the delegate body selected their resolutions and rejected those proposals which have no relation to their scope of service. The Committee discussed the areas of concern raised by our official representative.

We wish to extend our thanks and compliments to both Chuck Roberts and Bill Eagles for bringing back such concrete matters to our attention and for their excellent job in representing Kiwanis to our sponsored youth organizations.

The amendments adopted by the Key Club Convention are attached as Exhibit E. These were reviewed by the board last May, they are administrative changes which do not affect the control or sponsorship of Key Club.

Recommendation #4.

The Committee recommends that the amendments adopted at the Key Club Convention as they appear in the attached exhibit be approved.

I move that recommendation 4 be adopted.

The remaining time of our session was devoted to discussion regarding the amendments adopted at the Circle K convention, the type of structure currently set up for that group and other areas of sponsorship. The problems we have in this area are too complex for specific recommendations at this time but the committee has all of these areas under study and will strive to make recommendations to the board which will help to better the entire picture.

The amendments adopted by Circle K are attached as Exhibit F for review by the full board. No action is being recommended on any of these adjustments at this time. Circle K International President Ralph Kalish has asked President Wes for time to discuss all of these matters before this board takes action. We feel it would be in the interest of this board to abide by the request and, in any case, this committee does not feel it can advise the board in regard to the amendment on female membership at this time. The Committee would welcome any comments during the year which members of this board would like to share.

The Kiwanis International Board of Trustees acknowledges the receipt of a Resolution passed by the 1970-71 Board of Trustees of Circle K International. Attached as Exhibit G is a copy of the resolution.

The resolution criticizes the Kiwanis International Board for taking action, prior to the last Circle K Convention, on a matter to be proposed to that Circle K International Convention.

In acknowledging receipt of this resolution, the Kiwanis International Board of Trustees wishes to point out that it took this action because the 1970-71 President of Circle K International requested it to consider the issue and to make known its feelings. The Committee feels that the 1971-72 Board of Trustees of Circle K International should be so advised.

Recommendation #5.

The Committee recommends that the President of Circle K International be advised that the Board of Trustees of Kiwanis International took the action referred to in the resolution, which is attached to this report as Exhibit G, at the request of the 1970-71 President of Circle K International, and that a copy of such letter be sent to the 1970-71 President of Circle K International.

I move that recommendation 5 be adopted.

I move this report be received.

Respectfully submitted,

LORIN J. BADSKEY

MAURICE GLADMAN

T. BEN HAGLER

JAMES C. BROOKS, Chairman

CHARTERS REVOKED  
1971 CIRCLE K INTERNATIONAL CONVENTION  
CHICAGO, AUGUST, 1971

CIRCLE K CLUBSKIWANIS SPONSORALABAMA

Spring Hill College, Mobile

Mobile

CAL.-NEV.-HAWAII

American River College, Sacramento

Sacramento, American River

Azusa Pacific College, Azusa

Azusa

Cypress Junior College, Cypress

Greater Anaheim

East Los Angeles College

East Los Angeles-City of Commerce

Fresno City College, Fresno

North Fresno

Glendale College, Glendale

Glendale

Los Angeles City College

East Hollywood; Los Angeles;  
Los Feliz District, Hollywood

Los Angeles Pierce Junior College, Woodland Hills

Tarzana, Los Angeles

Chaffey College, Alta Loma, California

Ontario, &amp; Upland, California

San Jose City College, San Jose

West San Jose

University of Calif-Berkeley Campus

Berkeley

University of Calif. at San Diego, La Jolla

Torrey Pines

University of Nevada, Reno

Reno-Mount Rose, Nevada

University of Redlands, Redlands

Redlands-Evening

CAPITAL

Salisbury State College, Salisbury, Md.

Salisbury

University of Richmond, Richmond, Va.

Richmond

FLORIDA

Florida Southern College, Ashland

Lakeland

Orlando Junior College, Orlando

Orlando

GEORGIA

Reinhardt College, Waleska

Canton

ILLINOIS-EASTERN IOWA

Southern Illinois University, Carbondale

Carbondale, Ill.

Eastern Iowa Community College, Muscatine

Muscatine

Illinois Institute of Technology, Chicago

Roseland, Chicago

Knox College, Galesburg, Ill.

Galesburg

University of Illinois, Champaign

Champaign-Urbana

Winston Churchill College, Pontiac

Pontiac

Eastern Illinois University, Charleston, Ill.

Charleston, Ill.

INDIANA

Earlham College, Richmond

Richmond

Purdue University, Calumet Campus, Hammond

Hammond

Vincennes University, Vincennes

Vincennes

CIRCLE K CLUBS

KIWANIS SPONSOR

KANSAS

Midwest Institute, Eureka  
Friends University, Wichita  
Washburn University, Topeka  
McPherson College, McPherson

Eureka  
Wichita  
Topeka  
McPherson

KENTUCKY-TENNESSEE

Cumberland College, Williamsburg, Ky.  
Henderson Community College, Ky.  
University of Louisville, Ky.

Corbin, Ky. & Jellico, Tenn.  
Henderson  
Louisville

LA.-MISS-WEST TENN.

Centenary College of Louisiana, Shreveport  
Perkinston Junior College, Mississippi  
University of Southern Mississippi, Hattiesburg

Shreveport  
Gulfport & Wiggins  
Hattiesburg, Miss.

MICHIGAN

Grand Rapids Junior College, Grand Rapids  
Northwood Institute, Midland  
Olivet College, Olivet

Grand Rapids  
Midland  
Charlotte

MINNESOTA-DAKOTAS

Austin State Junior College, Austin, Minn.

Austin

MISSOURI-ARKANSAS

Arkansas Polytechnic College, Russellville  
University of Arkansas, Fayetteville  
University of Arkansas, Little Rock

Russellville  
Fayetteville  
Southwest Little Rock

NEBRASKA-IOWA

Iowa Central Community College, Webster City  
Iowa Western Community College, Clarinda  
North Iowa Area Community College, Mason City  
Midwestern College, Denison, Iowa  
John J. Pershing College, Beatrice, Neb.

Webster City, Iowa  
Clarinda  
Mason City  
Denison, Iowa  
Beatrice, Neb.

NEW JERSEY

Edward Williams College, Hackensack

Hackensack

NEW YORK

Cornell University, Ithaca  
Fulton Montgomery College, Johnstown

Hamilton College, Clinton  
Union College, Schenectady

Ithaca  
Gloversville; Johnstown;  
Amsterdam  
Clinton  
Niskayuna & Schenectady

CIRCLE K CLUBS

KIWANIS SPONSOR

OHIO

Cuyahoga Community College, Cleveland  
Baldwin-Wallace College, Berea  
Bowling Green State University  
Heidelberg College, Tiffin  
Ohio State University, Mansfield Branch  
Kenyon College, Mt. Vernon

Cleveland  
Berea  
Bowling Green  
Tiffin  
Mansfield  
Mt. Vernon

ONT.-QUE.-MARITIME

Algonquin College, Ottawa, Ontario  
Canadian Memorial Chiropractic College, Toronto  
University of New Brunswick, Fredericton, N.B.  
George Brown College of Applied Arts & Tech., Ont.  
Memorial University of Newfoundland, St. John's  
Ottawa Teachers College, Ottawa, Ontario  
Drummondville College, Drummondville, Quebec

Ottawa  
Toronto  
Fredericton, N.B.  
Dixie, Toronto Township  
St. John's, Newfoundland  
Ottawa, Rideau  
Drummondville, Quebec

PACIFIC NORTHWEST

Central Washington State College, Ellensburg, Wash.  
Columbia Basin College, Pasco, Wash.  
Linfield College, McMinnville, Ore.  
Southwestern Oregon Community College, Coos Bay  
Victoria University, Victoria, B.C., Canada  
University of Puget Sound, Tacoma, Wash.  
Wenatchee Valley College, Wenatchee, Wash.  
Western Washington State College, Bellingham  
Walla Walla Community College, Wash.

Ellensburg  
Pasco  
McMinnville  
Coos Bay  
Victoria, B.C.  
Northwest Tacoma  
Wenatchee  
Bellingham-Kulshan  
Walla Walla

PENNSYLVANIA

Capitol Campus--Penn State, Middletown  
Temple University, Philadelphia

Middletown  
Philadelphia

ROCKY MOUNTAIN

Southern Colorado State College, Pueblo

Pueblo

SOUTHWEST

University of Arizona, Tucson

Tucson

TEXAS-OKLAHOMA

Central State College, Edmond, Okla.  
Cooke County Junior College, Gainesville, Tex.  
Del Mar College, Corpus Christi, Texas  
Hill Junior College, Hillsboro, Texas  
Odessa College, Texas  
Pan American College, Edinburg, Texas  
Angelo State College, San Angelo, Texas  
Texas Lutheran College, Sequin  
Bacone College, Bacone, Okla.

Edmond  
Gainesville  
Corpus Christi  
Hillsboro  
Odessa  
Edinburg  
San Angelo, Texas  
Sequin  
Muskogee, Okla.

CIRCLE K CLUBS

KIWANIS SPONSOR

UTAH-IDAHO

Utah Technical College at Provo

Provo-Timpanogos

WEST VIRGINIA

Concord College, Athens

Bluefield & Princeton-Athens  
Charleston

Morris Harvey College, Charleston

WESTERN CANADA

Mount Royal Junior College, Calgary, Alberta

Calgary

Medicine Hat Junior College, Medicine Hat, Alberta

Medicine Hat; Medicine Hat-  
Gas City

WISCONSIN-UPPER MICHIGAN

Spencerian College, Milwaukee, Wis.

North Milwaukee

University of Wisconsin-Madison

Madison

Wisconsin State University, LaCrosse

La Crosse & Coulee Region

CLUB CHARTERS REVOKED  
KEY CLUB INTERNATIONAL BOARD MEETING  
ANAHEIM, CALIFORNIA - 1971

ALABAMA - None

CALIFORNIA-NEVADA-HAWAII

Antioch High School, Antioch, California  
Campolindo High School, Orinda, California (No Kiwanis Club)  
Cleveland High School, Reseda, California  
Estancia High School, Costa Mesa-North, California  
La Quinta High School, Garden Grove-Central, California  
Linden High School, Stockton, California  
McFarland High School, McFarland, California (No Kiwanis Club)  
Pacific Christian High School, Highland Park, Los Angeles, California  
Paradise High School, Paradise, California  
Penn Military Academy, Hesperia, California

CAPITAL

The Bullis School, Silver Spring, Maryland  
Clifton Forge High School, Clifton Forge, Virginia  
Covington High School, Covington, Virginia  
Petersburg High School, Petersburg, Virginia  
Taneytown High School, Taneytown, Maryland  
Washington Lee High School, Arlington, Virginia

CAROLINAS

Hillcrest High School, Sumter, South Carolina  
Maiden High School, Newton, North Carolina  
North Charleston High School, North Charleston, South Carolina  
Pittsboro High School, Pittsboro, North Carolina  
Porter Gaud High School, Charleston, South Carolina  
Scotland Neck High School, Scotland Neck, North Carolina  
Selma High School, Selma, North Carolina (consolidated)

FLORIDA

Rutherford High School, Panama City, Florida  
South Sumter High School, Bushnell, Florida (No Kiwanis Club)

GEORGIA

Albany High School, Albany, Georgia  
Brown High School, West End Atlanta, Georgia  
Russell High School, Airport Area, Atlanta, Georgia

ILLINOIS-EASTERN IOWA

Amos Alonzo Stagg High School, Worth-Palos, Illinois  
Clinton Community High School, Clinton, Illinois  
Harrison High School, Little Village, Chicago, Illinois  
Newman Community High School, Newman, Illinois (No Kiwanis Club)

INDIANA

Northside (4th Period), Northeast Fort Wayne, Indiana (consolidated)  
Northside (6th Period), Northeast Fort Wayne, Indiana (consolidated)

KANSAS

Field Kindley Memorial High School, Coffeyville, Kansas  
Fort Scott High School, Fort Scott, Kansas  
Garden City High School, Garden City, Kansas (school closed)  
St. John's Academy, Winfield, Kansas (school closed)

KENTUCKY-TENNESSEE

Benton High School, Benton, Kentucky  
Burnside High School, Somerset, Kentucky  
Bush High School, London, Kentucky (consolidated)  
Ooletewah High School, Ooltewah, Tennessee (No Kiwanis Club)

LOUISIANA-MISSISSIPPI-WEST TENNESSEE

Arnaudville High School, Opelousas, Louisiana  
Opelousas High School, Opelousas, Louisiana  
Port Allen High School, Edgewater, Baton Rouge, Louisiana  
St. Frederick High School, Monroe, Louisiana

MICHIGAN

Highland Park High School, Highland Park, Michigan (No Kiwanis Club)  
Lincoln Park High School, Lincoln Park, Michigan  
Madison High School, Madison Heights, Michigan  
Mona Shores High School, Muskegon Heights, Michigan  
Mount Morris High School, Mount Morris, Michigan  
Muskegon Sr. High School, Muskegon, Michigan  
Onsted High School, Onsted, Michigan  
Sacred Heart High School, Roseville, Michigan  
St. James Catholic High School, Ferndale, Michigan (school closed)

MINNESOTA-DAKOTAS

Lisbon High School, Lisbon, North Dakota  
Moorhead State Teachers, Moorhead, Minnesota

MISSOURI-ARKANSAS

Dollarway High School, Pine Bluff-Inter City, Arkansas  
Lafayette High School, Lafayette, Missouri

MONTANA

Opheim High School, Opheim, Montana

NEBRASKA-IOWA

North High School, Highland Park, Des Moines, Iowa  
Waverly High School, Capital City, Lincoln, Nebraska

NEW ENGLAND

Beverly High School, Beverly, Massachusetts  
Old Rochester Regional High School, Wareham, Massachusetts  
A. I. Prince Regional Vocational Technical High School, Hartford, Connecticut  
Sutton High School, Worcester, Massachusetts

NEW JERSEY

Madison Township High School, Madison Township, New Jersey



NEW YORK

Commack High School, Commack, New York  
East High School, Buffalo, New York  
Great Neck South High School, Great Neck, New York  
Greece Arcadia High School, Northwest Rochester, New York  
Thomas Edison Vocational High School, Jamaica, New York  
Mynderse Academy, Seneca Falls, New York  
St. Mary's High School, Lancaster-Depew, New York  
Syosset High School, Syosset, Long Island, New York  
Wheatland Chili High School, Rochester, New York

OHIO

Cathedral Latin High School, Cleveland, Ohio  
Fairview High School, Dayton View, Dayton, Ohio  
Glouster High School, Glouster, Ohio  
Holy Angels High School, Sidney, Ohio  
New Philadelphia High School, New Philadelphia, Ohio  
Olentangy High School, Delaware, Ohio  
Warrensville Heights High School, Bedford, Ohio  
Colonel White High School, Riverdale, Dayton, Ohio

ONTARIO-QUEBEC-MARITIME

College Monsignor Prince, Granby, Quebec  
Dominique-Racine High School, Chicoutimi, Quebec  
Moira Secondary School, Belleville, Ontario  
Orangeville District Secondary School, Brampton, Ontario  
Quinte Secondary School, Belleville, Ontario

PACIFIC NORTHWEST

Clatskanie Union High School, Clatskanie, Oregon  
Dr. Knox Secondary School, Kelowna, British Columbia  
Marysville High School, Marysville, Washington  
Penticton High School, Penticton, British Columbia  
Newberg High School, Newberg, Oregon  
Shorecrest High School, University Seattle, Washington  
Stayton Union High School, Stayton, Oregon  
Sentinel Secondary School, West Vancouver, British Columbia

PENNSYLVANIA

Bellwood Antis High School, El Dorado, Altoona, Pennsylvania  
Gladstone High School, Hazelwood-Greenfield, Pittsburgh, Pennsylvania  
West Mifflin North High School, Homestead, Pennsylvania

ROCKY MOUNTAIN

Brighton High School, Brighton, Colorado (No Kiwanis Club)  
Abraham Lincoln High School, Southwest Denver, Colorado

SOUTHWEST - None

TEXAS-OKLAHOMA

Clinton High School, Clinton, Oklahoma  
Jacksonville High School, Jacksonville, Texas  
LaPorte High School, LaPorte, Texas (No Kiwanis Club)  
McCallum High School, Capitol City, Austin, Texas  
William B. Travis High School, Austin, Texas

UTAH-IDAHO - None

WESTERN CANADA

Murdoch Mackay Collegiate, Transcoma, Manitoba

WEST VIRGINIA - None

WISCONSIN-UPPER MICHIGAN

Pius XI High School, Wauwatosa, Wisconsin

Sparta High School, Sparta, Wisconsin

RESOLUTIONS  
16th Annual Convention  
CIRCLE K INTERNATIONAL  
August 1971

RESOLUTION #1

TITLE: RESOLUTION ON MULTIPLE SCLEROSIS  
AUTHOR: NEW YORK DISTRICT OF CIRCLE K INTERNATIONAL

WHEREAS, 500,000 young adults have had their rights to happiness invaded and dreams shattered by an enemy known as Multiple Sclerosis and related disease;

AND WHEREAS, M.S. is the greatestcrippler of young adults;

AND WHEREAS, Dr. Jona Salk, the man responsible for the major breakthrough in polio has stated "Every disease has its time and the time has arrived to find the answer to M.S."

AND WHEREAS, The National Multiple Sclerosis Society is the only national voluntary organization supporting national research on this disease.

AND WHEREAS, The National Multiple Sclerosis Society urgently needs help to support it patient services, education and research programs;

THEREFORE, BE IT RESOLVED, That since Multiple Sclerosis is the disease of young people, Circle K International endorses and urges Circle K Clubs to become involved in the fight against Multiple Sclerosis so a major breakthrough can take place during this decade and help young people to become free from fear of this disease.

RESOLUTION #2

TITLE: LET'S RETURN TO A FULL RESOLUTION COMMITTEE  
AUTHOR: CHAIRMAN, RESOLUTIONS CLEARING HOUSE

WHEREAS, Only four resolutions were presented to a one-man resolutions clearing house;

AND WHEREAS, The presence of a full Resolutions Committee, composed of men from all areas of Circle K, has in the past brought forth many interesting resolutions;

THEREFORE, BE IT RESOLVED, That the International Board return to the concept of a full Resolutions Committee at the next International Convention and encourage it to bring forth numerous resolutions of interest to Circle K International.

RESOLUTION #3

TITLE: CLUB INVOLVEMENT IN VOTER REGISTRATION  
AUTHOR: CHAIRMAN, RESOLUTIONS CLEARING HOUSE

WHEREAS, A recent amendment to the United States Constitution was extended the right to vote to millions of young Americans between the ages of eighteen and twenty-one;

AND WHEREAS, Many of these new enfranchised citizens are still unregistered to vote,

AND WHEREAS, The registration of newly eligible voters is constant with the new theme of Circle K International, "Involve Youth,"

AND WHEREAS, The position of deputy register of voters is an easily obtainable position in most states in this country;

AND WHEREAS, This change in the United States Constitution also reminds us of the need to assist in voter registration in the provinces of Canada;

THEREFORE, BE IT RESOLVED, That local Circle K clubs and districts be encouraged to become involved in voter registration throughout the upcoming school year in Canada and the United States.

RESOLUTION #4

TITLE: LOCAL OPTION ON WOMEN IN CIRCLE K

AUTHOR: CHAIRMAN, RESOLUTIONS CLEARING HOUSE

WHEREAS, The House of Delegates of Circle K International adopted on August 24, 1971 a constitutional amendment allowing women in Circle K;

AND WHEREAS, This amendment allows for female members based on local Circle K clubs and their sponsoring Kiwanis club deciding for themselves whether or not they wish to admit female members;

AND WHEREAS, The Kiwanis International Board must approve this amendment before it goes into effect;

AND WHEREAS, The Kiwanis International Board has relied on local Kiwanis clubs opinions in the past in deciding crucial issues concerning Circle K;

THEREFORE, BE IT RESOLVED, That local Circle K clubs encourage their sponsoring Kiwanis club to write their Kiwanis International Board and express their belief in local autonomy in this issue and a belief in the need for approval of the said amendment.

RESOLUTIONS ADOPTED  
28th ANNUAL CONVENTION  
KEY CLUB INTERNATIONAL  
JULY, 1971 - ANAHEIM, CALIFORNIA

1. KIWANIS-KEY CLUB RELATIONS

WHEREAS: The goals of Key Club and Kiwanis are common in many respects and the immediate theme of Kiwanis International is "Unite for Progress," and

WHEREAS: The need for greatly improved communication between Kiwanis and Key Club is vital to the success of our combined efforts in service,

THEREFORE, BE IT RESOLVED, that all members of Key Club International and Kiwanis International make a sincere effort to evaluate each other on the basis of their merits as individuals, and to work together in a dedicated manner in the planning and execution of worthwhile service activities in all places where Key Clubs and Kiwanis Clubs exist.

2. SUPPORT OF GIRL'S SERVICE ORGANIZATIONS

WHEREAS: Girl's service organizations perform many worthwhile services, and

WHEREAS: We share many common goals with these organizations,

THEREFORE, BE IT RESOLVED, that we, the members of Key Club International, endorse the efforts of existing girl's service organizations and encourage the establishment of new ones.

3. DRUG ABUSE AND KEY CLUB

WHEREAS: There is mounting evidence that the use of depressants, stimulants, and hallucinogenic drugs continue to pervade our society, not only in terms of increasing drug traffic but in the incidence of abuse and experimentation, which are now reaching the pre-teenage child,

BE IT RESOLVED, that (1) "Operation Drug Alert" be enthusiastically supported as a major emphasis program during 1971-72; (2) The primary educational effort of the program be directed toward the early teenage and pre-teenage child, either directly or by giving support to educators by the furtherance of drug education within our schools; (3) Key Clubs expand the existing programs additionally through the initiation and support of communication and rehabilitation services and facilities and cooperate fully with other organizations in the pursuit of the objectives of the Operation Drug Alert Program; (4) Key Clubbers express to their representatives in government their strongest desire that illegal traffic in drugs be eliminated and that adequate drug control laws be enacted and enforced.

4. SAFETY EDUCATION

WHEREAS: Accidents are the number one cause of death in our nations, and

WHEREAS: The second objective of Key Club International obligates each member to "serve the school and community," and

WHEREAS: Key Club involvement in the area of safety education would be beneficial to both individuals and communities alike,

THEREFORE, BE IT RESOLVED, that Key Club International urge all of its members to actively participate in existing programs and to organize additional safety programs of education and accident prevention.

#### 5. KEY CLUB EDUCATION

WHEREAS: Ignorance exists in various Key Clubs throughout Key Club International in regard to general Key Club knowledge, and

WHEREAS: Education within each Key Club concerning the ideals and purposes of Key Club International would remove such ignorance,

THEREFORE, BE IT RESOLVED, that Key Club International embark on an extensive program of application of the International theme, and that it submit programs and literature for the use of individual Key Clubs.

BE IT FURTHER RESOLVED, that the various Key Club officers educate their memberships concerning Key Club International's ideals, purposes, and theme.

#### 6. ECOLOGY

WHEREAS: Man must become aware of the threat which now exists to life by the destruction of our air, water, and other natural resources,

THEREFORE, BE IT RESOLVED, that as an attempt to end this threat, the members of Key Club International enthusiastically endorse their "Ecology Emphasis Program" to improve the quality of our environment through individual and community action.

BE IT FURTHER RESOLVED, that each Key Clubber educate himself and his community about ecological dangers in his locale, and develop within his community practical methods of restoring and preserving the environment.

#### 7. KEY CLUB COMMUNICATION

WHEREAS: A purpose of Key Club is the exchange of ideas between people, and

WHEREAS: The Key Club service program is enhanced by new innovations resulting from these ideas, and

WHEREAS: Communication should be encouraged in every way possible,

THEREFORE, BE IT RESOLVED, that such programs as Sister-Districting, Brother-Clubbing, Inter-District Convention Exchanges and Inter-District Correspondence should be enthusiastically supported by every district of Key Club International.

#### 8. FREEDOM OF THE PRESS

WHEREAS: Freedom of the press is a cardinal right desired by many nations, and

WHEREAS: To exercise the freedom of the press is also a responsibility, and

WHEREAS: The right of the freedom of the press is abused, and equally suppressed throughout the world,

THEREFORE, BE IT RESOLVED, that Key Club International support the right and responsibility of freedom of the press throughout the world.

9. CIRCLE K

WHEREAS: The bonds between Circle K and Key Club should be closer, and

WHEREAS: Circle K and Key Club joint activities would prove of great benefit to both organizations, and

WHEREAS: It would be desirable for the two youth organizations of Kiwanis International to work together to solve our generation's problems,

THEREFORE, BE IT RESOLVED, that Key Club and Circle K unite to work together under Kiwanis International's theme of "Unite for Progress," and draw the Kiwanis Family into an effective, working example of the enrichment of man's existence.

10. PRISONERS OF WAR

WHEREAS: The government of North Vietnam has refused to release the names and status of allied prisoners of war, and

WHEREAS: This has caused much grief and apprehension to the families of these prisoners, and

WHEREAS: North Vietnam is a member of the Geneva Convention of 1954, and

WHEREAS: North Vietnam's reluctance to cooperate with the nations involved in Indo-China is in violation of said convention,

NOW, THEREFORE, BE IT RESOLVED, that Key Club International encourage all of its members to send letters to the President of North Vietnam, South Vietnam and the United States to encourage them to abide by the accords of the Geneva Convention of 1954.

11. KEY CLUB INVOLVEMENT IN EDUCATION

WHEREAS: One of the seven Key Club required projects is service to school, and

WHEREAS: Many high schools are in need of objective review and study of administrative procedures and problems, and

WHEREAS: Many high schools are making a constructive effort to correct the present deficiencies,

THEREFORE, BE IT RESOLVED, that Key Clubs become familiar with the potential areas of improvement, such as curriculum revision, efficient administrative and disciplinary procedures, and the motivation of disenchanting students.

BE IT FURTHER RESOLVED, that each individual Key Clubber consider as one of his top priorities the pursuit of solutions for these problems.

BE IT FURTHER RESOLVED, that Key Club International denounces tyranny when it takes such forms as racial discrimination, biased curriculum, and the general manipulation of highly cherished individual life styles.

## 12. MINORITY GROUPS

WHEREAS: One of the roles of our nations is to uphold the rights of the minority groups within them, and

WHEREAS: The rights of many minority groups in North America have not been upheld, but rather disregarded and unprotected, and

WHEREAS: One of the principle objects of Key Club International is "to provide experience in living and working together,"

THEREFORE, BE IT RESOLVED, that we, the members of Key Club International, strive, within the bounds of our organization, to totally eradicate racial, religious, and economic prejudices by strongly urging that no individual Key Club limit its membership on the basis of race, color, creed, or financial standing, and

BE IT FURTHER RESOLVED, that we of Key Club International strive in our respective nations to eliminate all forms of prejudice and discrimination in all facets of our daily lives through the "Minority Group Relations Program" of Key Club International.

## 13. APPRECIATION

WHEREAS: The many speakers at the twenty-eight annual convention had a truly inspiring message for Key Club,

THEREFORE, BE IT RESOLVED, that we, the members of Key Club International, extend our heartfelt thanks to T. R. Johnson, President, Kiwanis International; Lloyd N. Hardesty, President, Circle K International; Steven R. Andrews, Trustee, Key Club International; Michael F. Vance, Director, Disney Productions; and Edward McFaul.

WHEREAS: Key Club International is blessed with many hard-working Kiwanians who put in many extra hours at the convention,

THEREFORE, BE IT RESOLVED, that Key Club International thanks R. P. Merridew, Secretary, Kiwanis International; William M. Eagles, Vice-President, Kiwanis International; John T. Roberts, Chairman, International Committee on Key Clubs; Kenneth W. Higgins and Kenneth Wynkie, Members, International Committee on Key Clubs; Grant Teeters and Thomas Driskell, Host District Chairmen; Tom Tift, Kiwanis General Host Chairman; John Mockenhaupt; Gary McCord; and especially Robert F. Lucas and the Key Club staff from Chicago.

WHEREAS: Key Clubbers have played a large part in the planning and organization of this convention,

THEREFORE, BE IT RESOLVED, that we of Key Club International thank Larry Knapp, Key Club General Host Chairman; Robert Spees, Host Governor; The Key Club International Committee Chairmen; Convention Host Key Clubs: Corona del Mar, Fullerton, Gardena, Los Altos, Narbonne, Orange, Santiago, Warren, Western, and all committee members working under these heads.

WHEREAS: The entertainment at this convention has been refreshing and enjoyable and a true addition to the convention program,



THEREFORE, BE IT RESOLVED, that we congratulate and thank Jim Armstrong, organist; Instant Funk: Kim and Wendy Kincaid; and Anacruces.

WHEREAS: The delegates of this convention has been treated as special guests in the city of Anaheim, California, and Disneyland,

THEREFORE, BE IT RESOLVED, that we, in convention here assembled, heartily thank the staffs of the hotels, the convention bureau, Disneyland, and especially the gracious people of Anaheim, California.

WHEREAS: Miss Rewa Colette Walsh did a superlative job in brightening up the Talent Show,

THEREFORE, BE IT RESOLVED, that we thank Miss Walsh for taking the time to come to help us.

AMENDMENTS  
TO THE CONSTITUTION AND BYLAWS OF KEY CLUB INTERNATIONAL

Adopted by the 28th Annual Convention  
Anaheim, California, July 7, 1971

CONSTITUTION

PROPOSED AMENDMENT:

Amend Article 8, Section 7 to read:

All officers, except the Director of Key Club International, shall serve without compensation and accept no remunerative employment from Key Club International.

Present Article 8, Section 7:

All officers, except the Treasurer, who shall be paid one dollar (\$1.00 per annum), and the Director of Key Club International shall serve without compensation and accept no remunerative employment from Key Club International.

BYLAWS

Amend Article 10, Section 3 to read:

The President of Key Club International shall, when the program of an annual convention specifies nomination of officers as the order of business, receive nominations from the floor for the several offices to be filled at the convention. All nominees for International office shall be in attendance at the convention. He shall also give notice of, and cause to be held, a conference of representatives of the several districts to determine and submit to the convention its recommendation for the several offices from among the nominations made from the floor or submitted during the conference. The conference to be constituted and to proceed as follows:

(remainder of Article to remain as is)

Present Article 10, Section 3:

The President of Key Club International shall, when the program of an annual convention specifies nomination of officers as the order of business, receive nominations from the floor for the several offices to be filled at the convention. All nominees for International office shall be in attendance at the convention. He shall also give notice of, and cause to be called, a conference of representatives of the several districts to determine and submit to the convention its recommendations for the several offices from among the nominations made from the floor or submitted to it prior to the convening of the conference. The conference to be constituted and to proceed as follows.

Amend Article 5, Section 1 to read:

The officers of each district shall be the District Governor, one Lieutenant Governor for each division of the District, the Secretary, the Treasurer, the Bulletin Editor, and such other non-voting officers as called for in the district bylaws. These officers shall constitute the board of trustees of the district and shall have such duties as prescribed in the district bylaws. Each officer shall be an active member in good standing.

Present Article 5, Section 1:

The officers of each district shall be the District Governor, one Lieutenant Governor for each division of the District, the Secretary, the Treasurer, and such other non-voting officers as called for in the district bylaws. These officers shall constitute the board of trustees of the district and shall have such duties as shall be prescribed in the district bylaws. Each officer shall be an active member in good standing.

PROPOSED AMENDMENT

Amend Article 5, Section 2 to read:

The district officers shall be elected at the annual district convention in the manner prescribed in the district bylaws except in such cases where bylaws call for Lieutenant Governor elections at prescribed divisional caucuses prior to the annual convention. In the case of the bulletin editor, the district shall have the prerogative of appointing or electing him. They shall begin their official duties immediately following induction and shall serve for one (1) year or until their successors are duly elected.

Present Article 4, Section 2:

The district officers shall be elected at the annual district convention in the manner prescribed in the district bylaws. They shall begin their official duties immediately following induction and shall serve for one (1) year or until their successors are duly elected.

AMENDMENTS PASSED BY THE DELEGATES  
16TH ANNUAL CONVENTION  
CIRCLE K INTERNATIONAL

Present Article III, Section 6

Any male student of good character and of satisfactory scholastic standing, who is officially enrolled as a student in the institution in which a club exists, may be elected to active membership in said club. Active membership in said club shall automatically terminate when the member shall cease to be enrolled as a student of the institution in which said club exists, or when the member shall fail to meet the scholastic requirements for membership set by the institution in which said club exists.

Present Article III, Section 2

A Circle K club may be chartered at any institution which offers courses leading to a baccalaureate or post-baccalaureate degree. A petition for a charter will be made on a standard form provided by the Executive Director and shall be signed by at least fifteen (15) students eligible for membership and endorsed by an administrative officer of the institution in which the prospective club would exist. Each petition shall certify that the prospective clubs had adopted and complied with the provisions of the Standard Form for Club Bylaws, modified only as approved by the Board of Trustees, and has agreed to be bound by the Constitution of this organization as adopted and amended. Upon completion of these requirements, the prospective club shall be issued a Charter of Membership in this organization.

Proposed Article III, Section 6

Any student of good character and of satisfactory scholastic standing, who is officially enrolled as a student in the institution in which a club exists, may be elected to active membership in said club. Membership shall be open to students of all creeds and races. Scholastic requirements shall be determined by the individual Circle K club and the admission of female students to membership in a particular Circle K club shall be determined by that Circle K club with the approval of their sponsoring Kiwanis club. Active membership in said club shall automatically terminate when the member shall cease to be enrolled as a student of the institution in which said club exists, or when the member shall fail to meet the scholastic requirements for membership set by the institution in which said club exists.

Proposed Article III, Section 2

A Circle K club may be chartered at any institution which offers courses leading to a baccalaureate or post-baccalaureate degree. A petition for a charter will be made on a standard form provided by the Executive Director and shall be signed by at least ten (10) students eligible for membership and endorsed by an administrative officer of the institution in which the prospective club would exist. Each petition shall certify that the prospective club has adopted and complied with the provisions of the Standard Form for Club Bylaws, modified only as approved by the Board of Trustees, and has agreed to be bound by the Constitution of this organization as adopted and amended. Upon completion of these requirements, the prospective club shall be issued a Charter of Membership in this organization.

Present Article VII, Section 3

The Board of Trustees shall meet in December of each year, at the annual convention of this organization, and at such other times as may be deemed necessary by a majority vote of its membership. Written notice of the time and place of such meeting shall be mailed to each member of the Board of Trustees by the Executive Director not less than ten (10) days prior to said meeting.

Present Article V, Section 6

In the event of a vacancy in one of the offices of Trustee between conventions, the Board of Trustees shall elect an active member in good standing of a member club to serve in that capacity for the unexpired term.

Present Article V, Section 5

The twelve (12) nominees for the office of Trustee receiving the highest number of votes cast for that office shall be elected.

Present Article V, Section 1

The officers of this organization shall be a President, two (2) Vice-Presidents, a Secretary, an Executive Director, and twelve (12) Trustees. Each officer, with the exception of the Executive Director, shall be an active member in good standing of a member club during his term of office. No officer of this organization shall serve concurrently in an office in a member club or district within this organization.

Proposed Article VII, Section 3

The Board of Trustees shall meet four (4) times annually and at such other times as may be deemed necessary by a majority vote of its membership. Written notice of the time and place of such meeting shall be mailed to each member of the Board of Trustees by the Executive Director not less than ten (10) days prior to said meeting.

Proposed Article V, Section 6

In the event of a vacancy in one of the offices of Trustee between conventions, the Board of Trustees shall elect an active member of a club in good standing to serve in that capacity for the unexpired term.

Proposed Article V, Section 5

The twelve (12) nominees for the office of Trustee receiving the highest number of votes cast for that office, with a minimum of 1/3 of all voting delegates votes, shall be elected.

Proposed Article V, Section 1

The officers of this organization shall be a President, two (2) Vice-Presidents, a Secretary, an Executive Director, and twelve (12) Trustees. Each officer with the exception of the Executive Director, shall be an active member of a club in good standing during his term of office. No officer of this organization shall serve concurrently in an office in a member club or district within this organization.

RESOLUTION PASSED UNANIMOUSLY BY THE CIRCLE K  
INTERNATIONAL BOARD OF TRUSTEES

Whereas it has been the policy of past Kiwanis International Boards to withhold judgment on issues before the Circle K International House of Delegates until after the delegates have voted and submitted their decisions for final Kiwanis approval,

And whereas the recent ruling expressed by the Kiwanis International Board with respect to women in Circle K represents a sudden and "radical" departure from this policy,

Be it therefore resolved that the Board of Trustees of Circle K International convey to the Kiwanis International Board our grave concern over this apparent attempt to influence the Circle K House of Delegates; further, that we feel this action represents a serious breach of what we, the Circle K International Board of Trustees, consider a proper relationship between Circle K and Kiwanis.

REPORT OF BOARD COMMITTEE ON PUBLIC RELATIONSTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESSeptember 29 - October 2, 1971

Date of Committee Meeting: October 1, 1971

Place of Committee Meeting: General Office

Present: Members - T. Ben Hagler, Aubrey E. Irby, Stanley E. Schneider  
Chairman - H. Lee Powell, Jr.  
Staff Member - John L. McGehee  
Others - Wes H. Bartlett, T. R. Johnson, Ted R. Osborn, Maurice Gladman  
R. P. Merridew

1. The Committee heard an operation report by the staff public relations director which included the following highlights:
  - About 500 Kiwanis clubs have requested National Newspaper Week kits to guide them in this year's observance . . the 32nd in which Kiwanis has participated.
  - Although budgetary restrictions have curtailed some of the promotion rendered the Farm-City Council by the department, the Council's annual highlight event, National Farm-City Week, continues to be Kiwanis' greatest single grassroots publicity producer.
  - Kits have been mailed to the 226 Kiwanis clubs celebrating Golden Anniversaries in 1972.
  - Plaques have been presented to the ambassadors of the six most recent "Kiwanis Countries," proclaiming those countries to be "Kiwanis countries."
  - An inscribed sterling silver bowl will be presented by President Bartlett, together with a resolution adopted in the spring by the Board, to Pilot Club International at its Golden Anniversary Banquet in Macon, Georgia on October 16.
  - A specially designed plaque containing Kiwanis and Lions emblems and the Lions Objectives has been prepared and will be presented to Lions International at an appropriate time for installation in the organization's new home office.
2. The Committee considered the idea of working with the Convention Committee in producing a promotional brochure on the Atlantic City convention for distribution to all clubs, and expresses its willingness to cooperate in this endeavor if called upon.
3. The Committee heard President Bartlett set forth the need for more background material on Kiwanis, plus how-to-do-it suggestions for getting publicity, for clubs in the Far East. President Bartlett also said he felt that publicity material might be more effective if it went from Kiwanis directly to Far Eastern media, with copies to clubs or hosts, than if it were sent to clubs

or hosts for submission by them. He said background material sent to media should include a brief history of Kiwanis including the origin and meaning of the name. The Committee also discussed the possibility of increasing the public relations "know-how" of all clubs, not just those in the Far East, through the issuance of a "punchy" printed piece telling about Kiwanis, how to set up a public relations program, and how to get publicity. Several such pieces might be designed and issued at wide enough intervals to enable them to keep their freshness and to command attention.

During the discussion, President Bartlett stressed the need for both "internal" and "external" public relations advice and assistance.

Continuing the discussion on how to make Kiwanis better known and understood, it was suggested that the facilities of The Kiwanis Magazine and the Bulletin for Kiwanis Officers be utilized to promote the use of Kiwanis road signs; and that public service recordings on general Kiwanis matters be produced - probably in spot form - for airing by radio stations.

Recommendation #1.

The Committee recommends that the staff study the matter of infrequently issued public relations pieces to make the organization more knowledgeable about how to operate public relations programs and how to obtain publicity. The public relations director is to keep the Board Committee on Public Relations informed as to plans as they develop.

I move that recommendation 1 be adopted.

4. The Committee considered eight Connelly Medal nominations. It felt that medals should be awarded to Earl Butts of Dryden, New York who rescued children from a sinking car which had broken through the ice on a swimming pool onto which it had slid; and to Thomas F. Kerby, Jr. (posthumously) of Denver, Colorado who gave his life attempting to rescue a woman from the attack of four men. It disapproved four nominations with the recommendation that two of the nominees be considered for Medals for Valor, and it voted to return two of the nominations for further information.

Recommendation #2.

The Committee recommends that Connelly Medals be presented to Earl Butts of Dryden, New York, and to Thomas F. Kerby, Jr. (posthumously) of Denver, Colorado; and that this additional action be taken:

The nomination of Ralph Hanes, Cayucos, California, who rescued a man from a boat capsized in a heavy surf, be disapproved, and that the nominating club be advised that he might be eligible for a Medal of Valor.

The nomination of Carla Kjellberg, Orland Park, Illinois, who helped rescue her family from a burning house, be disapproved, and that the nominating club should recommend her for a Medal for Valor.

The nomination of Regi Chesson, Jr., Greer, South Carolina, who pulled a mother and two children from a car after it ran into a river, be disapproved, and that the nominating club be asked to recommend him for a Medal for Valor.



The nomination of Michael Sadik of Garfield, New Jersey, who gave the alarm which resulted in saving fifty occupants of a burning building, be disapproved, since his action did not meet the criteria.

The nomination of Myrl Greiman of Belleville, Illinois, who rescued a girl who was drowning, be returned to the nominating club for additional information.

The nomination of Malcolm C. Popp of Bowie, Maryland, who gave his life attempting to rescue a young boy from an overturned canoe, be returned to the nominating club for additional information.

I move that recommendation 2 be adopted.

5. The Committee discussed the use which clubs and districts are making of the Medal for Valor program, and heard an assessment written by Trustee Frank Summerhayes on the outstanding service for Kiwanis which a Medal for Valor presentation in his district had contributed. It was decided that all Medal for Valor recommendations should be followed up by the Committee, and that Medal for Valor presentations, where recommended, should be strongly urged.

Recommendation #3.

The Committee recommends that a follow-up be made on all recommendations for Medal for Valor presentations, and that a simple form be developed and sent with letters of inquiry for use by clubs or districts in reporting on such presentations.

I move that recommendation 3 be adopted.

6. The Committee discussed a letter from John Bernhard of Florence, South Carolina, a member of the Special International Committee on Public Relations, in which he recommended that special logos be developed for winners and runners-up in all divisions in the annual international club bulletin contests. It would be recommended that winners and runners-up carry these logos on their mastheads. Logos would be identified by year of issue.

Recommendation #4.

The Committee recommends that the staff design appropriate logotypes and that, when approved, they be sent to winning clubs and runner-up clubs, each year, in the international club bulletin contest for use on their bulletin mastheads.

I move that recommendation 4 be approved.

7. The Committee discussed ways and means of developing a closer relationship between the Board Committee on Public Relations and the Special International Committee on Public Relations. Members will send copies of appropriate correspondence to members of the Special International Committee, and its members, in turn, will be asked to do the same. Other steps will be taken as ideas for closer cooperation are developed.

8. The Committee discussed the need for promotion of the 1971-72 Theme and the two major emphasis programs, beyond the bulletins and resource material developed by the program department. The Committee felt that press, radio and television promotion would be valuable to the new programming, and felt that it should request a grant of \$5000 from the Kiwanis International Foundation for the purpose.

Recommendation #5.

The Committee recommends that a request for a \$5000 grant to defray expenses of radio, television and print media promotion of the 1971-72 Theme and major emphases programs be entered with the Kiwanis International Foundation.

I move that recommendation 5 be adopted.

9. The Committee heard a suggestion by Vice-President Osborn that the mimeographed form for reporting club meetings to news media be reinstituted, and copies be sent to all clubs.

Recommendation 6.

The Committee recommends that the mimeographed form for reporting club meetings to news media be reinstituted and copies be sent to all clubs.

I move that recommendation 6 be adopted.

I move this report be received.

Respectfully,

T. BEN HAGLER

AUBREY E. IRBY

STANLEY E. SCHNEIDER

H. LEE POWELL, JR., Chairman

REPORT OF THE TREASURER  
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES  
September 30 - October 2, 1971

The Treasurer's report to this first Board meeting of the 1971-72 administrative year will be the financial position of Kiwanis International.

Attached is the comparative statement of financial position as of August 31, 1971 and 1970. Included in the current assets section are cash of \$65,472; accounts receivable of \$191,181; inventories of \$188,460 and prepaid expenses of \$28,745; which reflect total current assets at August 31, 1971, of \$473,858. This compares to \$422,997 at this same time last year.

In the current liabilities section, the accounts payable reflect a balance of \$292,930, which is about \$80,000 higher than in 1970. The accounts payable figure as of August 31 has been eliminated in September, and this was made possible because of a loan of \$150,000 from our funded reserve and a \$100,000 commercial loan from the Lake Shore National Bank. Subtracting the total current liabilities of \$468,157 from the current assets leaves a minimal working capital of \$5,701.

Other assets and reserved funds are added to the working capital to reflect a total--all funds of \$477,597.

Respectfully submitted,

WILLIAM M. EAGLES, M.D., Treasurer

KIWANIS INTERNATIONAL  
 STATEMENT OF FINANCIAL POSITION  
 AUGUST 31, 1971 AND 1970

	<u>1 9 7 1</u>	<u>1 9 7 0</u>
UNRESTRICTED FUNDS:		
CURRENT ASSETS:		
Cash	\$ 65,472	\$ 32,865
Accounts receivable	191,181	181,894
Inventories	188,460	180,156
Prepaid expenses	<u>28,745</u>	<u>28,082</u>
Total current assets	<u>473,858</u>	<u>422,997</u>
CURRENT LIABILITIES:		
Accounts payable	292,930	211,159
Accruals	31,050	28,516
Deferred income	<u>144,177</u>	<u>151,210</u>
Total current liabilities	<u>468,157</u>	<u>390,885</u>
Working capital	5,701	32,112
OTHER ASSETS:		
Deposits	25,425	25,325
Advances--Travel and Pension Trust	<u>32,297</u>	<u>24,554</u>
Total--unrestricted funds	63,423	81,991
RESERVED FUNDS:		
Funded	320,528	304,684
Building Expansion--savings deposit	93,645	87,017
Kiwani International Building	<u>1</u>	<u>1</u>
Total--all funds	<u>\$477,597</u>	<u>\$473,693</u>

REPORT OF BOARD COMMITTEE ON FINANCE

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

September 30 - October 2, 1971

Date of Committee Meeting: September 29, 1971

Place of Committee Meeting: General Office

Present: Members - William M. Eagles, M.D., Charles M. Roberts  
Chairman - Ted R. Osborn  
Staff Members - Thomas W. Fitzgerald, R.P. Merridew, L.A. Hapgood  
Others - Wes H. Bartlett, T.R. Johnson, Lorin J. Badskey,  
Roy W. Davis

The financial statement for the month of August and the eleven-month period ended August 31, 1971, was reviewed, found in order, and approved.

Attached is a comparative summary statement of income and expenses for the period ended August 31, 1971 and 1970. Income for eleven months totaled \$2,337,000. This comparison is within \$2,000 of the figure at this time in 1970. However, a review of the income would reveal that the individual income accounts have fluctuated considerably more than the grand total.

As indicated in the Board meetings throughout the 1970-71 administrative year, dues income for this period will fall short of budget, and also will amount to something less than last year. The 1970-71 year will end with approximately 259,000 dues-paying members. The decrease in dues-paying members is similarly reflected in the magazine subscription account, as well as dues for International extension.

The increased income from charter fees follows the increased activity in new club building. Interest income of \$16,949 is down from last year by approximately \$4,900, which primarily is attributed to the reduction in short term interest yields. Processing fees are less this year because we have had fewer new members in established clubs during the last twelve months. Magazine advertising is down some, but this was anticipated as most publications have had a decrease in advertising during the last year.

At August 31 the gross profit on the sale of supplies is at \$281,000 as compared to \$311,000 last year. There has been some good improvement here in recent months. Although 1970-71 will not do as well as last year, we should reach our budget for this year.

The convention registration fees in comparison reflect both increased registrations for the San Francisco Convention and the increase in the registration fee for this year. Convention dues allocation and mailer strip income are fairly comparable to the previous year.

The expenses for the eleven-month period amounted to \$2,386,000, as compared to \$2,349,000 at this same time last year. In reviewing the detailed departmental expense statements we found that although Board, Council and Committee Administration reflects an increase of \$34,000, most of this is cared for by the budget for this year. However, as has been reported to you earlier, last

year's Council expense ran about \$7,500 more than anticipated. Increases in travel costs during the year are also reflected in the various travel accounts in this area.

The Office Management Department shows a \$9,000 increase during the past twelve months. Office Management covers sixteen different accounts and each of these accounts has had some increase in expense, the most notable being \$4,000 increase in real estate taxes. Incidentally, our real estate tax bill now is \$26,000.

Field Service shows an eleven-month expense figure of \$160,000. The additional expense for this year was created by increased activity, primarily in new club building. We have had significant decreases of expense in the Records and Data Processing and the Program Development Departments, as well as the Bureau of Accounts. The Magazine and Convention Departments are comparable at this date, and the Supplies Department shows an increase in expense of approximately \$17,500.

The excess of income over expenses is a negative \$49,343. This compares with a negative net income figure of \$10,000 last August, which means we are running \$39,000 behind last year's operation. Traditionally, the last month of the year produces a sizeable net income figure. This results because the heavy spending has been concluded, namely for Council, Convention, leadership training materials, pension plan expense, etc.

Even with the loss of dues-paying members, the decrease in supplies sales, and the rising costs during the past twelve months, there is a possibility that this year's operation could end up with a minimal net income figure. The Committee feels that the overall austerity program instituted earlier this year to offset these losses has been effective. The Committee commends the Staff for its cooperative attitude and efficient handling of the organization's affairs in line with the austerity program.

Previous Board action has revoked the charters of the following clubs with accounts receivable balances totaling \$581.95:

Kiwanis Club of	
Artesia-Cerritos, California	\$ 6.00
Hollister, California	25.25
Fordham, Bronx County, New York	91.75
Portville, New York	42.25
Thompson Valley, Kamloops, British Columbia	281.45
Seattle-Greenwood, Washington	99.50
Brighton, Colorado	<u>35.75</u>
Total	<u>\$581.95</u>

Recommendation #1.

The Committee recommends that the write-off of the accounts receivable balances for the clubs listed above, totaling \$581.95, be made.

I move that recommendation 1 be adopted.

The Committee reviewed the individual processing fee charge to clubs for all of its new or reinstated members. The level of billing from the point of inception (1963) to this current date has been \$2.00. The Committee is in agreement that this fee should be increased by \$1.00 immediately following the lift of the current wage and price freeze.

Recommendation #2.

The Committee recommends that the processing fees for individuals be increased from \$2.00 to \$3.00, when federal regulations permit, and that this recommendation be referred to the Committee on Laws and Policies.

I move that recommendation 2 be adopted.

The Committee reviewed the financial statement of Key Club International for the period ended September 30, 1971. It was noted that the unaudited report will show an excess of expenses over income for this administrative year. The reason for the deficiency this year in the Key Club operation is because of a loss in membership. However, significant changes have been made in their fixed expenses for next year. If the membership loss continues next year, these expenses will be re-evaluated at that time.

The Committee reviewed the Secretaries' contingent expense reports for the six-month period ended September 30, 1971, and found them in order.

Previous Board action authorized additional Field Service representatives to be hired when additional funds were available. The Committee has reviewed the request for additional funds to be provided in the 1971-72 administrative year and is in agreement that additional funds be made available to the Field Service Department to employ one additional field representative; however, this cannot be done until we know more about phase two of the current wage and price freeze. As you know, we were not permitted to bill for our dues increase; therefore, if the freeze goes beyond a pro rata amount of more than 75%, or we receive less than 75% of our additional dollar next year, then we would recommend that we not commit ourselves to additional expense.

Recommendation #3.

The Committee recommends that additional funds be made available for the Field Service Department to employ one additional field representative if we are able to collect at least 75% of the dues increase.

I move that recommendation 3 be adopted.

The Leadership and Council Committee has recommended and the Board has approved the proposal that Governors-elect of the thirty Kiwanis districts be brought to the International Office in the spring of 1972 for a special training session. The matter was referred to the Finance Committee, which made a thorough review of budget limitations.

Recommendation #4.

The Committee recommends that additional funds be made available to the Leadership and Council Committee to finance expenses relative to a

training session of Governors-elect in the International Office in the spring of 1972.

I move that recommendation 4 be adopted.

The Board approved at its June meeting the budget for 1971-72. Since that time the price and wage freeze has gone into effect and it precludes the full use of the \$1.00 per year per member dues increase as voted by the Delegate Body in San Francisco.

When the wage and price freeze is lifted or its provisions changed, it will be necessary to make certain adjustments in the budget. The Committee will institute such adjustments when provisions of the wage and price freeze are announced, and the Committee will have a schedule of these adjustments for the Board's ratification at the February Board meeting.

For the benefit of all Board members, I wish to remind you that, as a Board member of Kiwanis International, information concerning the finances of Kiwanis International is available and accessible to you. Comptroller Tom Fitzgerald will be happy to help you with any information you might desire.

I move this report be received.

Respectfully submitted,

WILLIAM M. EAGLES, M.D.

CHARLES M. ROBERTS

TED R. OSBORN, Chairman



KIWANIS INTERNATIONAL

COMPARATIVE SUMMARY STATEMENT OF INCOME & EXPENSES

PERIOD ENDED AUGUST 31, 1971 & 1970

	<u>1971</u>	<u>1970</u>
INCOME:		
Dues-General	\$ 881,879	\$ 890,722
Dues-Int'l. Extension	116,478	120,002
Charter Fees	13,948	9,449
Interest	16,949	21,852
Processing Fees	58,423	65,217
Magazine Subscriptions	487,233	495,720
Magazine Advertising	165,576	179,493
Gross Profit on Sale of Supplies	281,398	311,804
Convention Registration Fees	237,314	162,944
Convention Dues	72,481	75,659
Mailers	5,812	6,813
	<hr/>	<hr/>
Total Income	<u>2,337,491</u>	<u>2,339,675</u>
EXPENSES:		
Board, Council & Comm. Admin.	215,859	181,824
Executive	125,381	121,014
Office Management	110,953	101,771
Public Relations	45,162	48,566
Int'l. Extension	116,915	114,252
Field Service	160,069	143,183
Records & Data Processing	119,695	125,540
Program Development & Club Service	115,360	125,268
Circle K	32,225	33,170
Key Clubs	20,893	23,021
Bureau of Accounts	15,185	19,575
Publications	116,927	142,648
Magazine	657,345	655,825
Supplies	299,195	281,692
Convention	235,670	232,453
	<hr/>	<hr/>
Total Expenses	<u>2,386,834</u>	<u>2,349,802</u>
EXCESS OF INCOME OVER EXPENSES	<u>\$ ( 49,343)</u>	<u>\$ ( 10,127)</u>

REPORT OF THE COMMITTEE OF PAST PRESIDENTSTO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESSeptember 29 - October 2, 1971

Date of Committee Meeting: October 2, 1971

Place of Committee Meeting: General Office

Present: Members - Fred G. McAlister, Q.C., Donald B. Rice, Walter J.L. Ray, Donald T. Forsythe, Don E. Engdahl, H. Park Arnold, Albert J. Tully, I.R. Witthuhn, Merle H. Tucker, Charles A. Swain, Edward B. Moylan, Jr., Edward C. Keefe, R. Glenn Reed, Jr., James M. Moler, Harold M. Heimbaugh, O.E. Peterson (Honorary Member)

Chairman - Robert F. Weber

Absent - Reed C. Culp, J.O. Tally, Jr.

Staff Member - Percy H. Shue

The Committee expresses to the Board its appreciation for the opportunity to sit with the Board during its session on Friday afternoon, October 1, and to President Wes H. Bartlett and President-elect Lorin J. Badskey for sharing their time with us during our meeting on October 2.

RecommendationsAdministrative Year

The Committee had a free discussion of the administrative year, especially as it related to the purpose and timing of Council and to the overall leadership education program. At the conclusion of the discussion, the following recommendation to the Board was unanimously voted.

Recommendation #1.

The Committee recommends that the Board immediately institute an in-depth study to determine the strengths and weaknesses of the present administrative year with special reference to the schedule and methods of leadership education to the end that we may strengthen our program of leadership education and objectively evaluate the change in the administrative year.

The Committee further suggests that, if such a study is undertaken, it should be directed toward providing one of three conclusions: (1) that the present administrative year for club, district, and Kiwanis International be continued without change; (2) that we revert back to the administrative year followed prior to 1969; or (3) that we find some better administrative year which would possibly reflect a variation of the administrative year for the club, the district, and Kiwanis International. It is further suggested that, whatever date is chosen for the beginning of an administrative year, the schedule of training, convention, and council be put in proper sequence for all levels of Kiwanis. We should not retain any so-called present "sacred cows" if a better schedule can be provided.

### Office of President-elect

Since the Bylaws of Kiwanis International stipulate that the duties of the President-elect shall be "such as are from time to time assigned by the Board of Trustees" and since it is not clear to the Committee that the Board is indeed making such assignments, the Committee has a second recommendation.

#### Recommendation #2.

The Committee recommends that the Board consider the assignment of specific duties or areas of responsibility to the President-elect in order to make more valuable use of the office of President-elect and to relieve the President of some of the burden of his duties.

The purpose of this recommendation is that we might help to protect the health of the President and his wife, provide greater opportunity for leadership on the part of the President-elect, and give greater definition to the office of President-elect.

### Membership Development

Some members of the Committee expressed the opinion that our discussions of membership development are peripheral because we do not have before us statistical information on membership which provides a better basis for analysis than a sharing of judgments based on incidental information. Thus, we have a third recommendation.

#### Recommendation #3.

The Committee recommends that detailed and objective statistical information regarding membership growth, membership trends, changes in the average size of clubs, membership growth or loss in relation to urban and suburban communities, and similar statistical information be provided the Past Presidents well in advance of each meeting at which membership is on our agenda.

As a starter, the Committee would like to have available to it the statistical information on membership which we assume is reviewed throughout the year by the staff and by the Board Committee on Membership Development and New Club Building.

### General Office Building

The Committee was most favorably impressed with the effort reflected in the report of the Board Committee on Property and Supplies at the joint meeting on October 1.

#### Recommendation #4.

The Committee recommends that the Board Committee on Property and Supplies be commended on the effort made so far with reference to the General Office Building, as reflected in the Board Committee's report to the joint session of the Board and Past Presidents on October 1.

### Committee Chairmanship

The Committee believes that it is desirable that the Chairman of the Committee assume the chairmanship after he has sat with the Committee during one administrative year. Thus, the Committee offers its fifth recommendation.

#### Recommendation #5.

The Committee recommends that, effective October 1, 1972, the Past President who is appointed as the Chairman of the Committee of Past Presidents be the Past President who served as President three years previously.

### Agenda

The Committee believes that it would be a more valuable experience for the President-elect and for the Committee if the President-elect could visit the Committee meeting near the end of the meeting rather than near the beginning of the meeting as is now done.

#### Recommendation #6.

The Committee recommends that the visit of the President-elect to the meetings of the Committee of Past Presidents be scheduled henceforth as the next-to-last item on the agenda.

This concludes our recommendations to the Board, but there are several other areas in which we wish to communicate the sense of the Committee to the Board.

### Sense of the Committee

#### Circle K

It is the sense of the Committee that the Committee reaffirms the position it stated to the Board at the San Francisco Convention in June 1971, namely, that it opposes the admission of females to the membership of Circle K Clubs.

The Committee also wishes to express its concern as to the financial operations and the current purpose and objectives of the Circle K organization.

#### International Extension

The Committee believes that the federation plan is sound and workable. It further believes that any indication of vacillation or uncertainty in our plan for International Extension of Kiwanis is unfair to Kiwanis, both here and in foreign areas, and is a deterrent to the sound extension of Kiwanis. The Committee, therefore, urges that the Board put away all suggestions of doubt that our plans for the world-wide organization of Kiwanis are in doubt; that it reaffirm the federation plan; and that its extension of Kiwanis into other countries be done consistently with the federation plan.

#### Board Policies

It is the sense of this Committee that all members of the Committee should now, and in succeeding years, receive the updated complete set of Board Policies which are annually provided members of the Board in the Board Briefs.

Other Action of the Committee

Blue Ribbon Study

The Committee authorized the Chairman to appoint a sub-committee to draw up specifications for a "blue ribbon study" which will be recommended to the Board at the next meeting of the Committee. In general, such a study would be directed toward recommending International program direction and Kiwanis International priorities, as well as providing information on costs of realizing such programs and priorities and methods of funding.

Kiwanis International Foundation

The Committee passed a motion commending The Kiwanis International Foundation, and especially its president, Harry Himmel, for the splendid progress being made by the Foundation, not only from the standpoint of its increasing income but also from the standpoint of the significant services it is making available.

Major Emphasis Programs

Members of the Committee were encouraged to recommend to President-elect Lorin Badskey specific programs or areas for programming for consideration as the Major Emphasis Programs for 1972-73.

Respectfully submitted,

ROBERT F. WEBER, Chairman