

IUPUI
Academic Policies and Procedures Committee
Minutes
Friday February 9, 2009

NOTE: THIS meeting will be located in BS2001

Minutes--The minutes of the January 9 meeting were distributed electronically. One correction was made. The individual from the Survey Research Center serving on the survey user group is Jim Wolf, not Jim Wolfe.

Announcements from the Chair

- **NOTE: The March meeting will be located in BS2001**
- The **2008 Continuing Student Satisfaction and Priorities Survey** results are analyzed and now available on the IMIR website: <http://planning.iupui.edu/95.html>
- Reminder was provided about the upcoming (2/20) Recruiting Workshop for Faculty sponsored by the Office of Undergraduate Admissions. Contact Jennifer Pease for additional information.

Academic Affairs Committee Report *Kathleen Marrs, Chair*

- AAC did not have any major updates. Consideration of the Fall Break policy continues with the changes in the Fall Break policy suggested at last month's APPC meeting being incorporated. AAC will meet on Wednesday 2/11 for a full committee meeting.
- First reading of the policy is anticipated at IFC in March with the vote in April.

Items for Review, Discussion, or Action

- **BA in Africana Studies** —*Monroe Little*



AAADS Degree



AAADS New Degree



Africana Studies

Cover sheet 1 18 09.Proposal and AppendAPPC Review Document

- - Proposal is in alignment with the standards of the National Council of Black Studies.
 - It serves IUPUI undergraduates who want to major in Black Studies as well as providing opportunities for students in other academic units who want a double major.
 - One of the unique features of the program is the use of IUPUI Public Scholars.
 - Comments/Concerns—
 - 12 hours of work at the 300 and 400 level, 3 of which are the capstone
 - This is consistent with the standards within SLA
 - APPC endorses the degree proposal.
- **Consideration of electronic vote on BSN proposal for program to be offered at IUPUC**
 - The members agreed that review of the IUPUC BSN proposal could occur electronically prior to the next APPC meeting.
 - If any member requests the proposal undergo discussion at a meeting, the proposal will be added to the March agenda
- **Demonstration of TransferIN**—*Terry Brown*
 - www.transferin.net
 - A demonstration was provided on the information that is available via the TransferIN site. The power point presentation is embedded.
 - Course Transfer Library (CTL) information
 - u.select (formerly DARS)
 - Provides information on

- how courses transfer between participating colleges and institutions
- the degree programs colleges and universities offer
- how students can best plan your transfer
- Has information on articulations with ~25 universities that account for approximately 85% of IUPUI transfers
- Can enter what course work you have taken and find out how it would transfer to IUPUI
- Can look at other institutions and see what courses they offer that would transfer to IUPUI, e.g., if you wanted to take a course over the summer at another institution



transferindianaappc
-pptx

- **Information on the functions of the Bursar Appeals Committee—Ingrid Toschlog & Rick Ward**
 - Frequent Requests to the Bursars Appeals Committee and University Appeals Committee for forgiveness of debt incurred for classes students never attended suggest that students do not always understand the ramifications of financial ramifications for registering for classes, failing to withdraw correctly from classes, or failing to pay attention to official correspondence from the Bursar's Office, Office of Financial Aid, and the Registrar.
 - Encumbrances beyond a minimum amount
 - Currently a past due balance >\$200 prevent students from registering, receiving additional financial aid, or an official transcript (thus, they may not be able to register at another university). This may have an impact on our retention and graduation figures.
 - Current communication strategies used by the Student Account Services to notify students of their bills were discussed
 - Paper bills to all students is likely too expensive and not cost effective
 - Other strategies were suggested although none seemed immediately promising
 - We discussed the need for collecting additional data
 - How many students in the first time full time cohort who were in good academic standing and did not return for their sophomore year had an encumbrance?
 - How many students who have more than 86 credit hours, good academic standing (gpa > 2.0) and who have not attended in the last two years have an encumbrance?
 - Can we determine the percentage of unpaid balances we collect?
 - From all students (except the professional schools)
 - From students who have FNN (never attended) on their last semester of attendance
 - We discussed possible mediations
 - Can we contact students who have not been attending in a more effective and timely manner?
 - Can we allow a partial payment, perhaps tied to some baseline (see point on actual percentage we expect to recover above)?
 - Can we use financial forgiveness as an incentive for degree retention and forgiveness?
 - debt forgiven after one semester
 - debt forgive after degree is complete
 - How can we avoid "opening the flood gates" to financial irresponsibility?
 - Forgiveness is only granted for one semester or a fixed amount.
 - We agreed to convene and adhoc committee, (Ward*, Bovenzi, Gavrin, Toschlog, Helman, Porter, Meier) once we have collected relevant data, to consider the problem and possible solutions.
 - * *convener*

Future Agenda Items-

- BS in Health Sciences (SHRS)

- 3 certificates (SHRS)—*Joyce MacKinnon (March)*
- New course review process—*Mary Beth Myers (March)*
- BS in Nursing at IUPUC (*March*)
- Protecting student information—*Mark Bruhn and Garland Elmore (March)*
- Issues related to individuals with degrees who want to take additional UG courses—*Chris Foley*
- Dual credit courses

Meeting Dates and Locations for 08-09

<i>Date</i>	<i>Time</i>	<i>Location</i>
January 9, 2009 *	1:00 – 3:00	CE 268
February 6, 2009	1:00 – 3:00	BS2001
March 6, 2009	1:00 – 3:00	BS2001
April 10, 2009 **	1:00 – 3:00	CE 268
May 1, 2009	1:00 – 3:00	CE 268

Meetings are first Friday of each month; there are some exceptions

*January 9th is second Friday

** April 10th is second Friday

Room CE 268 is located in the Campus Center

Website: <http://registrar.iupui.edu/appc/>