2001-2002 Academic Affairs - Center for Service and Learning

Section	Document Name

Mission

Mission

The mission of the Center for Service and Learning is to involve students, faculty, and staff in service activities that mutually benefit the campus and community. The Center for Service and Learning collaborates with other campus units, develops community partnerships, promotes service learning, and coordinates programs to further the academic and public purposes of the university.

Vision

Make service a distinctive aspect of the educational culture at IUPUI.

Goals and Objectives

Goal 1: Support the development of service learning classes.

Objective 1. Increase the number of faculty teaching service learning classes

Campus Planning Theme: Teaching and Learning
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Conducted 5 campus-wide faculty development workshops.
· Conducted 2 activities for new faculty (e.g., participation in new faculty orientation, community tours in WESCO, welcome letter).
· Consulted regularly with staff in the Center for Teaching and Learning (e.g., faculty development support, teaching fellowships, program leader meetings, publicity, workshops, handbooks, faculty awards).
· Increased funding to faculty for Service Learning Assistant Scholarships by 10%.
· Consulted one-on-one with 8 faculty on designing service learning classes.
· Fall 2001 and Spring 2002: 37 SL classes, 56 faculty taught 37 service learning classes.

Evidence of Progress for 2001-2002:

Numbers of service learning instructors, courses, and training opportunities.

Activities planned for 2002-2003:

· Conduct 6 campus-wide faculty development workshops.
· Conduct 2 activities for new faculty (e.g., participation in new faculty orientation, community tours in WESCO

· Conduct 2 activities for new faculty (e.g., participation in new faculty orientation, community tours in WESCO, welcome letter).
· Consult regularly with staff in the Center for Teaching and Learning (e.g., faculty development support, teaching fellowships, program leader meetings, publicity, workshops, handbooks, faculty awards).
· Increase funding to faculty for Service Learning Assistant Scholarships by 10%.
· Provide training for Service Learning Assistants.
· Assist 3 faculty member secure external funding for development of service learning classes.
· Expand the availability of a Service Learning Option in 4 new courses.
· Write a Corporation for National and Community Service grant.

Objective 2. Increase understanding and support for service learning among administrators in each academic unit on campus

Campus Planning Theme: Teaching and Learning
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Collaborated with one department (Communication Studies) to secure external funding for discipline specific service learning program.

Evidence of Progress for 2001-2002:

Number of activities.

Activities planned for 2002-2003:

· Host a luncheon for service learning faculty and their Department Chairs.
· Conduct 3 departmental/school faculty development workshops.
· Send information semi-annually to all Department Chairs.
· Collaborate with department or school to secure external funding for discipline specific service learning program.

Objective 3. Collaborate with campus teaching and learning initiatives to provide resources (e.g., workshops, sample syllabi, course development grants) to increase the types of courses that include a service learning component:

Campus Planning Theme: Teaching and Learning
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Collaborated with faculty and staff to develop service learning in 1 Learning Community course (Nursing) for entering students.

Evidence of Progress for 2001-2002:

Number of activities.

Activities planned for 2002-2003:

· Collaborate with faculty and staff to develop service learning in 1 Gateway courses for undergraduates.
· Collaborate with faculty and staff to develop service learning 1 Capstone/integrator courses for seniors.
· Collaborate with faculty and staff to develop service learning in 1 Learning Block courses for entering students.

Objective 4. Increase student enrollment in service learning classes:

Campus Planning Theme: Teaching and Learning
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Publicity for service learning classes (e.g., electronic schedule of classes, JagNews, brochures, Sagamore, admissions literature, orientation, web pages).
· 1913 students served at 71 community agencies and contributed 19,675 hours during Fall 2001 and Spring 2002.

Evidence of Progress for 2001-2002:

Number of students in service learning classes and number of hours of service from service learning classes

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Activities planned for 2002-2003:

· Increase publicity for service learning classes (e.g., electronic schedule of classes, JagNews, brochures, Sagamore, admissions literature, orientation, Learning Communities presentations, web pages, campus Bulletin).
· Promote service learning to key student groups (e.g., American Humanics, SPEA Nonprofit Management majors, undergraduate Philanthropic Studies classes, student organizations).
· Host workshop for all academic advisors.
· Have all Community Service Scholarship recipients use Service Learning Option.

Goal 2: Increase campus participation in community service activities.

Objective 1. Expand Community Service Scholarship program to increase student participation in service activities:

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Conducted retreat for Service Scholars Fall 2002.

· Obtained budget increase for CSS from $100,000 to $125,000

Evidence of Progress for 2001-2002:

Number of activities.

Activities planned for 2002-2003:

· Conduct annual retreat for Service Scholars.
· Collaborate with Community Service Leaders to organize 8 group service projects annually, increasing participation of student volunteers by 10% annually.
· Explore sponsoring an academic-based spring break service trip.
· Offer presentations at national conferences on Community Service Scholarship program.

Objective 2. Develop and secure resources to support involvement in community service:

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Created a student information center on lower level of University College to inform students about short and long-term service opportunities, including AmeriCorps, VISTA, and international service programs.
· Update web page, listserv, Volunteer Opportunities Notebook with current volunteer opportunities in the community.
· Campus participation in campus-wide Days of Service:
· Day of Caring: Fall, 2001 (128)
· Jam the Jaguar"s Bus: Food and $700
· Holiday Assistance: 2001 (16 families)
· MLK Day: 2001 (228)
· Into the Parks: 2001 (46)
· Npower Virus Vaccination Day: 2001 (80)

· Explored integrating service as a vital program component of new student housing.
· Started 2 new service organizations: Habitat for Humanity Campus Chapter, College Mentors for Kids!.

Evidence of Progress for 2001-2002:

Numbers of events and participants.

Activities planned for 2002-2003:

· Create a student information center on lower level of University College to inform students about short and long-term service opportunities, including AmeriCorps, VISTA, and international service programs.

service opportunities, including AmeriCorps, VISTA, and international service programs.
· Create a brochure to use in student recruitment that promotes community service involvement of the campus.
· Update web page, listserv, Volunteer Opportunities Notebook with current volunteer opportunities in the community.
· Increase number of campus teams that participate in one-time service events by 10% annually.
· Explore integrating service as a vital program component of new student housing.

Objective 3. Increase ways to recognize those involved in community service activities.

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Hosted annual spring recognition event.
· Provide publicity to Sagamore, Indianapolis Star, and Communications Office to highlight Freshmen Service Scholars, Community Service Scholars, and Community Service Leaders.
· Published newsletter for CSL and distribute to campus and community stakeholders.
· Recognized staff Team Leaders who have organized volunteers from their units to participate in campus community service activities during the year.
· Rewarded volunteers throughout the year with tokens of appreciation (e.g., small boxes of candy, certificates, ribbons at Volunteer Fair).

Evidence of Progress for 2001-2002:

Extent and effectiveness of recognitiion.

Activities planned for 2002-2003:

· Host annual spring recognition event.
· Provide publicity to Sagamore, Indianapolis Star, and Communications Office to highlight Freshmen Service Scholars, Community Service Scholars, and Community Service Leaders.
· Host spring recognition event at each America Reads tutoring site for families of youth.
· Publish semi-annual newsletter for CSL and distribute to campus and community stakeholders.
· Recognize staff Team Leaders who have organized volunteers from their units to participate in campus community service activities during the year.
· Reward volunteers throughout the year with tokens of appreciation (e.g., small boxes of candy, certificates, ribbons at Volunteer Fair).

Goal 3: Strengthen campus-community partnerships.

Campus Planning Theme: Teaching and Learning
Secondary Goals:
Sub Unit: n/a
Time Frame: null

Actions taken for 2001-2002:

null

Evidence of Progress for 2001-2002:

null

Activities planned for 2002-2003:

null

Objective 1. Expand ONR's range of campus-community partnerships.

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Collaborated with other campus units to pilot a Math Counts tutoring program for middle school students.

Evidence of Progress for 2001-2002:

Increase in range of work.

Activities planned for 2002-2003:

· Collaborate with 2 faculty members to secure external funds to support their community-based projects.
· Write grant to support the Community Literacy Program and Community Works program.
· Increase Federal Work-Study community placements from 18% to 28% of campus Federal Work-Study funds.
· Collaborate with Student Employment Services to create a guide for Community Agencies who host Federal Work-Study students.
· Collaborate with other campus units to pilot a Math Counts tutoring program for middle school students.

Objective 2. Deepen and expand the WESCO-IUPUI partnership.

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Increased faculty involvement in WESCO (Sociology, SPEA).
· Offered 2 workshops to faculty about WESCO.
· Sponsored 2 faculty tours of WESCO.
· Wrote HUD New Directions grant.
· Secured WEPIC replication grant.
· Received ICC Partnership in Action grant.
· Offered 1 grant to faculty for civic engagement in WESCO.
· Participated in the development of a K-6 school in WESCO.
· Expanded the America Reads tutoring program at George Washington Middle School.
· Co-sponsored Scholastics Book Fair with University Library for Washington Community School: $3,100 in donated books and $4,895 for purchasing books.

Evidence of Progress for 2001-2002:

Quality and quantity of activities and community feedback.

Activities planned for 2002-2003:

· Increase faculty involvement in WESCO by 20%.
· Offer workshops to faculty about WESCO.
· Sponsor faculty tours of WESCO.
· Offer grants to faculty for civic engagement in WESCO.
· Host annual breakfast and workshop for community agency representatives and faculty.
· Participate in the development of a K-6 school in WESCO.
· Expand the America Reads tutoring program at George Washington Middle School by 20% each year.
· Increase diversity of funding to support WESCO initiatives.
· Conduct regular job fairs for WESCO residents.
· Convene America Reads Site Supervisors semi-annually.
· Increase the number of students in Federal Work Study placements, internships, and practica placements in WESCO by 10%.

Objective 3. Collaborate with campus units and central Indiana communities to develop and implement a visionary civic agenda for IUPUI.

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Developed agenda/purpose/mission for Civic Engagement Task Force.
· Participated in Center Directors meetings.

Evidence of Progress for 2001-2002:

Activities planned for 2002-2003:

· Convene Campus-Community Advisory Board for the CSL.
· Redefine agenda/purpose/mission for Civic Engagement Task Force

Goal 4: Advance the scholarship of service.

Objective 1. Collaborate with faculty and departmental units on scholarship and research.
Campus Planning Theme: Research, Scholarship and Creative Activity
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Collaborated with 1 faculty member on research project and publication.

Evidence of Progress for 2001-2002:

Quality and quantity of scholarly work.

Activities planned for 2002-2003:

· Secure internal research grant.
· Collaborate with 2 faculty members on research projects, scholarly presentations, and publications.
· Collaborate with one academic unit on service learning research.

Objective 2. Collaborate with national organizations on scholarship and research.
Campus Planning Theme: Research, Scholarship and Creative Activity
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Collaborated with South African CHESP partnership universities to assess learning outcomes of students involved in service learning.
· Collaborated on the National Research Center.
· Served on the Michigan Journal of Community Service Learning editorial board.
· Collaborated with the Center on Philanthropy.

Evidence of Progress for 2001-2002:

Quality and quantity of scholarly work.

Activities planned for 2002-2003:

· Collaborate with South African CHESP partnership universities to assess learning outcomes of students involved in service learning.
· Collaborate on the National Research Center.
· Serve on the Michigan Journal of Community Service Learning editorial board.
· Collaborate with the Center on Philanthropy.

Objective 3. Conduct research and disseminate results to stakeholders.

Campus Planning Theme: Research, Scholarship and Creative Activity
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Completed data collection on the Service Learning and Retention research study.
· Published 4 articles on outcomes of and issues related to service learning.
· Presented research data at international conferences annually.
· 18 presentations at professional meetings
· Completed Year 3 of ICC Retention grant.
· Present at National Conference for COPC

Evidence of Progress for 2001-2002:

Quality and quantity of scholarly work.

Activities planned for 2002-2003:

· Complete final report on the Service Learning and Retention research study.
· Publish 4 articles on outcomes of and issues related to service learning.
· Conduct research on student outcomes of Community Service Scholars.
· Present research data at national conferences annually.

Goal 5. Promote civic engagement in higher education.

Campus Planning Theme: Teaching and Learning
Secondary Goals:
Sub Unit: n/a
Time Frame: null

Actions taken for 2001-2002:

Actions taken for 2001-2002:

null

Evidence of Progress for 2001-2002:

null

Activities planned for 2002-2003:

null

Objective 1. Document the various forms of civic engagement

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Developed publicity (e.g., web, print) that captures the variety, breadth, and depth of campus-community partnerships.
· Collaborated on web-based institutional assessment of civic engagement.
· Provided leadership for the North Central Accreditation for civic engagement
· Contributed to the IUPUI Institutional Portfolio and performance indicators for Civic Engagement.
· Collaborated on regional initiatives (e.g., ICC Midwest Consortium, Midwest Health Professionals).

Evidence of Progress for 2001-2002:

Extensiveness of documentation of civic engagement.

Activities planned for 2002-2003:

· Develop publicity (e.g., web, print, video) that captures the variety, breadth, and depth of campus-community partnerships.
· Collaborate on regional initiatives (e.g., ICC Midwest Consortium, Midwest Health Professionals).
· Continue work on Civic Engagement Inventory.

Objective 2. Build consensus among academic leadership of the importance of civic engagement to meet school and campus mission.

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Published 1 article related to civic engagement.
· Collaborated with campus initiatives (e.g., Principles of Undergraduate Learning, University College, Learning Communities, retention, assessment, diversity) to generate models of civic engagement.
· Collaborated to develop and disseminate new models for evaluating civic engagement.
· Contributed to NCA accreditation and institutional portfolio.
· Worked with Future Group.

Evidence of Progress for 2001-2002:

null

Activities planned for 2002-2003:

· Identify campus and external funds to support the development of civic engagement on campus.
· Publish scholarship related to civic engagement.
· Collaborate with campus initiatives (e.g., Principles of Undergraduate Learning, University College, Learning Communities, retention, assessment, diversity) to generate models of civic engagement.
· Collaborate to develop and disseminate new models for evaluating civic engagement.

Objective 3. Collaborate regionally, nationally, and internationally to further higher education's commitment to civic engagement.

Campus Planning Theme: Civic Engagement
Secondary Goals:
Sub Unit: n/a
Time Frame: On going

Actions taken for 2001-2002:

· Participated on the National Review Board for Civic Engagement
· Participated in the South African Community-Higher Education-Service Provider program as a consultant and collaborator.

Evidence of Progress for 2001-2002:

Quality of work.

Activities planned for 2002-2003:

· Participate on the National Review Board for Civic Engagement
· Participate in the South African Community-Higher Education-Service Provider program as a consultant and collaborator.

- Invite Alex McCormick, Carnegie Foundation, to campus to discuss the new classification system for higher education.

Fiscal Health

Reallocation Plan

Other Question(s)