SLA Technology Committee Minutes
11/30/07

Attending: Marc Bilodeau, Jennifer Cochrane, Aye-Nu Duerksen, David Ford, Kimmaree Murday, Mike Scott, Beverly Teach

11:36 Call to order
        Minutes approved

CA319 updates have started; there is some hope that it will be available in the spring, but there are no guarantees. Aye-Nu Duerksen and Jennifer Cochrane stressed the importance of getting that lab functional again as soon as possible.

David Ford reported on a UITS program that will provide IU faculty with iPods provided they plan to produce at least one podcast. UITS is supporting podcasting, which is useful for student evaluations; recorded lecture series is another possible application. Currently equipment is being rolled in on carts, but those classrooms regularly used for R110 will have the equipment installed. Recording can still be done on DVDRs and VHS, and UITS staff are developing solutions that will make podcasting easier to manage.

Mike Scott sent a message to Liberal Arts users to use care with Outlook web access through Internet Explorer on Windows machines. There is a serious bug: two faculty have accidentally "emptied" and then purged the contents of their inboxes. He suggested using Firefox, as it does not have this feature.

001G: Equipment has been installed, which will help for speech night. The facility will also be available to non-speech students.

New business: Marc Bilodeau brought up the almost comical inconsistency of the classroom and hallway clocks in Cavanaugh. Mike Scott reports that they are under the purview of CFS except in labs or SLA-controlled rooms. Mike will contact Randy Mitchell to request that the times on the clocks be regularized. While faculty would prefer that a more permanent improvement be implemented, the cost would likely be prohibitive. This is an important pedagogical concern as class timing is put into question, with students arriving late or expecting to leave early.

The Strategic Plan ad hoc committee will meet before next SLA-TC meeting. Mike Scott mentioned the topic of technology staff restructuring. It has not always been clear to faculty who is the point person for any given issue; Mike asked if it would be better to have a point person for an issue versus have each *lab* assigned someone. Currently there are three faculty development areas in Cavanaugh, but many are unaware of some or all of them. Mike Scott also brought up the issue of notices, and how best to get critical information to the right people in a timely manner. He asked for some guidance on centralization, if that will improve satisfaction. David Ford mentions the idea of a new web page with bulletins; faculty would get an email sending them to the site if certain

conditions are applicable (such as, if you use Microsoft Outlook webmail on a Windows computer using Internet Explorer, please read X bulletin).

Old business: Issues with OncourseCL. Mike Scott suggests we reiterate the alternative plan of using Angel while OncourseCL is in development.

12:50 meeting adjourned.