

MINUTES OF THE EXECUTIVE COMMITTEE SPECIAL MEETING

Indianapolis, Indiana

Tuesday, March 24, 1987

Executive Committee Members Present:

Frank J. DiNoto, Chairman
W. J. "Wil" Blechman, M.D.
J. Donovan Jackson
Anton J. Kaiser
Noris A. Lusche
Donald E. Williams
Kevin W. Krepinevich

Executive Committee Member Excused:

Gene R. Overholt

Other Participants:

Edward Hecht
Donchin-Hecht & Company
Donald R. Collins
William A. Brown

A meeting of the Executive Committee was held at noon EST on March 24, 1987, in the office of the International Secretary by conference telephone call. President Frank J. DiNoto presided.

A motion was made by Vice-President Lusche, supported by Vice-President Jackson, and unanimously carried, as follows:

WHEREAS, approximately 45 employees and retirees are provided with group health and life insurance through Metropolitan Life Insurance Company,

AND WHEREAS, coverage under that plan will increase significantly as of May 1, 1987,

THEREFORE, BE IT RESOLVED, That effective May 1, 1987, Kiwanis International will discontinue its health insurance program with Metropolitan Life Insurance Company and instead provide this coverage from Lincoln National Life Insurance Company,

AND BE IT FURTHER RESOLVED, That coverage provided by Health Maintenance Organizations (HMOs) be provided by Metro Health, Inc. and Health Plus, Inc., the latter replacing Maxi Care, Inc., also on May 1, 1987,

AND BE IT FURTHER RESOLVED, That effective May 1, 1987, the employees' required contribution for coverage from Lincoln National be reduced from 30% of the premium to 10% and that the International Secretary be authorized to approve a one-time increase effective May 1, 1987, in an amount equal to the 10% cost of the insurance for employees in grades 1 through 12,

AND BE IT FURTHER RESOLVED, That the Board reserves the right to review the program and, if required, adjust the employee contribution percentage in the future.

Upon motion made by President-elect Kaiser, supported by Vice-President Lusche, and duly carried, it was:

RESOLVED, That the mandatory criteria that must be met for a Governor to achieve a distinguished governor's award for 1987-88 be changed by adding a new section 2. The revised version would read as follows:

1987-88

DISTINGUISHED GOVERNOR'S

AWARD

The following mandatory criteria must be met for a governor to achieve a DISTINGUISHED GOVERNOR'S AWARD:

1. The district must achieve a point score of 1320 or more in the District Administrative Excellence Award Program.
2. The governor must have attended the Governors-elect Conference, the International Council, the International Convention and any one of the Regional Conferences for District Governors (if the convention and a regional conference is held on the continent on which the governor resides).
3. During the administrative year, the governor personally must sponsor at least three (3) new active members, including one in his own Kiwanis club.

The meeting adjourned at 1:25 p.m., its business having been completed.

Respectfully submitted,

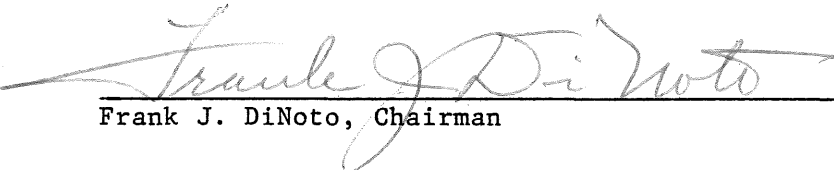
Kevin W. Krepinevich
International Secretary

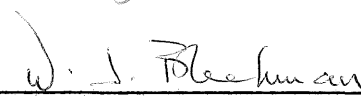
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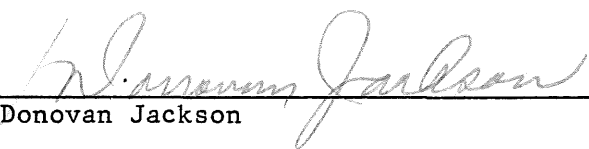
MARCH 24, 1987, MEETING

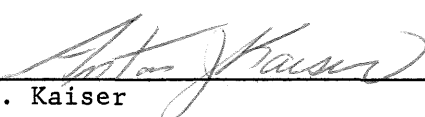
EXECUTIVE COMMITTEE OF KIWANIS INTERNATIONAL

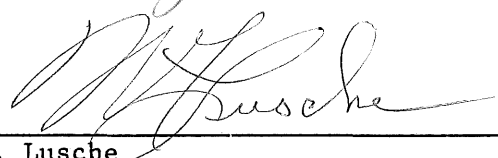
We the undersigned, being all the members of the Executive Committee of the Board of Trustees of Kiwanis International, an Illinois not-for-profit corporation, hereby waive notice of the special meeting of the Committee held on March 24, 1987, and further, we consent to the action taken as reported in the minutes reported above.



Frank J. DiNoto, Chairman


W. J. "Wil" Blechman, M.D.


J. Donovan Jackson


Anton J. Kaiser


Noris A. Lusche


Gene R. Overholt



Donald E. Williams

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THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES

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MINUTES
OF THE MEETING OF
THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES
MAY 12-17, 1987

A meeting of the Board of Trustees of Kiwanis International was held at the International Office in Indianapolis, Indiana, May 12-17. Those present: Frank J. DiNoto, President; Anton J. Kaiser, President-elect; Donald E. Williams, Immediate Past President; J. Donovan Jackson and Noris A. Lusche, Vice-Presidents; Gene R. Overholt, Treasurer; Kevin W. Krepinevich, International Secretary; Morton O. Alper, D.D.S., Wilbur J. Blechman, M.D., C. A. Dillon, Jr., W. Donald Goodfellow, Q.C., Kurt K. Huber, M.D., William L. Lieber, Don Miles, John D. Morton, Sr., Kenneth W. Smith, D.C., Arthur D. Swanberg, Avelino V. "Beling" Tanjuakio, Robert A. Wagner, Trustees.

Also present were: Donald R. Collins, Assistant Secretary for Administration; Larry J. Horney, Assistant Secretary for Communications and Education; Speegle Berry, Assistant Secretary for Membership; Andrew C. Tinker, Assistant to the International Secretary.

The meeting was called to order by President Frank J. DiNoto on May 14, 1987, at 7:30 a.m. The invocation was given by Vice-President Jackson.

The Report of the International Committee on Resolutions was presented by Ernest Sturch, Jr., its chairman. (See "Exhibit 1.") He reported that the Committee had adopted the following introduction:

**RESOLUTIONS
COMMITTEE**

INTRODUCTION

INTRODUCTION

The following resolutions are submitted by the Committee on Resolutions for consideration by the House of Delegates on Wednesday morning, July 8, 1987, at the 72nd Annual Convention of Kiwanis International in Washington, D.C.

These resolutions emanate from a process which involves recommendations received from clubs, districts, and other entities of Kiwanis International. They represent the committee's perception of some issues of our times to which Kiwanis clubs and Kiwanians can respond effectively. We know that Kiwanis clubs and Kiwanians will continue to develop programs to address critical areas of concern included in the resolutions approved by this delegate body in the past years, such as the family, world hunger, special children--both the underprivileged and the gifted and talented, drug and alcohol education, the environment, the aging, and spiritual responsibility.

The committee is appreciative of those who submitted resolutions for consideration and encourages others to become involved in making recommendations for future consideration by Kiwanis International.

Chairman Sturch reported that the Committee had adopted the following preamble.

PREAMBLE

PREAMBLE

The number of critical challenges for contemporary society that Kiwanis clubs and Kiwanians can address with programs and projects is limited only by our resources, initiative, and creativity. It is not possible to prescribe all the directions in which Kiwanis clubs should serve their communities. The Resolutions process of Kiwanis International is one means to recommend service in selected areas. Resolutions propose a context in which individual clubs and Kiwanians can exercise leadership in their communities. These resolutions, past and present, express the unifying principles and values of Kiwanis. They clearly state what we believe. They are designed to emphasize and reaffirm the Objects of Kiwanis.

Our task is to accept the challenge of the opportunities inherent in these resolutions. Their ultimate objective is

to provide an agenda to build a better world for all people and to set a standard for Kiwanians in service to mankind.

Chairman Sturch reported that the following resolutions had been adopted by the Committee for presentation to the House of Delegates at the International Convention in Washington, D.C. These resolutions will be printed and circulated to the clubs as provided by the Bylaws:

RESOLUTION #1

Our Quest: Their Best

Kiwanis International reaffirmed a long-standing tradition in 1982 when it adopted underprivileged children as "a major and permanent Kiwanis concern." Since that time, many basic needs of underprivileged children have been addressed in Major Emphasis Programs. There is today a pressing need to focus on the social and emotional needs of underprivileged children.

Every young person needs a sense of self-worth. Without a belief that personal goals are attainable through one's own efforts, a young person has no reason to strive, and only the immediate experience is of value.

Young people face problems and challenges that affect their entire lives and often need help in developing the social and emotional skills necessary to make sound decisions. Decisions on using drugs or alcohol, premarital sex, career paths, and a myriad of other questions confront young people at increasingly early ages. Yet, for many children, the traditional sources of stability and preparation for such crises are not being provided.

Young persons need encouragement to be good citizens who will help others and take responsibility for their own actions. Good citizenship also includes understanding and responding to political and social issues.

Unfortunately, in a society as complex as ours, some of the children we seek to help become lost in the systems designed to protect them. Some young people simply need an advocate, someone to help voice their needs.

THEREFORE, BE IT RESOLVED That:

Kiwanians accept as a challenge, Our Quest: Their Best, and help young people achieve their potential.

AND BE IT FURTHER RESOLVED That:

Kiwanis clubs seek out in their communities those young people whose social and emotional needs are unmet and assist them through programs that:

**RESOLUTION
#1 -- OUR
QUEST:
THEIR BEST**

1. Help young people explore their abilities, such as mentoring;
2. Develop self-control and basic values, such as character education;
3. Encourage young people to participate in service activity, such as K-Family sponsored-youth groups;
4. Foster greater understanding of society, such as leadership development seminars; and
5. Protect deserving young people involved in the juvenile and family court system, such as court appointed special advocate programs.

RESOLUTION #2

Kiwanis Service -- A Worldwide Quest

The Objects of Kiwanis International provide a guideline of commitment for club members to perform community activities which direct, extend, and promote a challenge to serve. The need for community service exceeds the capability of the existing service clubs, and leaves an agenda of "unfinished business." The amount of service that can be performed by a club is limited only by the number and enthusiasm of its members and the quality of the projects undertaken.

THEREFORE, BE IT RESOLVED That:

Each Kiwanian and Kiwanis club strive to make the club the best it can be by:

1. Rediscovering the Objects of Kiwanis for guidance in selecting service projects by having a club meeting program on the Objects;
2. Increasing the number and quality of club projects to promote an awareness of Kiwanis in the community;
3. Designing club meetings to promote fellowship, education, and pride of membership; and
4. Actively contributing to growth of the K-Family, through member recruitment, retention, and new club building.

RESOLUTION #3

Human and Spiritual Values

The materialism of the eighties seems to be unlimited in this technological society. The current crisis of religious, ethical, and spiritual values is not one of technical procedures, but of our basic purpose. The Kiwanis Objects provide us with guidelines for living and ideals which can be an effective force for good in our communities. By action

RESOLUTION
#2 --
KIWANIS
SERVICE --
A WORLDWIDE
QUEST

RESOLUTION
#3 -- HUMAN
AND SPIRITUAL
VALUES

and example, Kiwanians and Kiwanis clubs must express their beliefs in the first Object of Kiwanis:

To give primacy to the human and spiritual,
rather than to the material values of life.

We must accept the responsibilities of leadership and improve the quality of life in our communities by providing programs and activities which reflect these ideals.

THEREFORE, BE IT RESOLVED, That:

1. Each Kiwanian evaluate his life to determine if it exemplifies human and spiritual values rather than material values.

2. Each Kiwanis club evaluate its projects and programs to determine if they reflect the human and spiritual values of the community.

3. Each Kiwanis club promote club projects, activities, and programs designed to foster human and spiritual values.

RESOLUTION #4

Support for Sponsored-Youth Programs

The Kiwanis ideal of service to the community and leadership development are successfully taught to young people through our several sponsored-youth programs. Kiwanis is justly proud of the achievements of the younger members of the K-Family. By precept and example, we encourage the young men and women of Circle K, Key Club, Builders Club, KIWA Juniors, and similar youth groups, to experience the satisfaction that comes from devoting a part of one's life to serving others. In turn, the members of these youth organizations teach us that service is limited only by the desire to serve. Kiwanis is justly proud of the achievements of the younger members of the K-Family.

THEREFORE, BE IT RESOLVED That:

1. Sponsoring Kiwanis clubs acknowledge and accept their obligation to fulfill their responsibilities to Circle K, Key Club, Builders Club, KIWA Juniors, and other similar youth groups.

2. Every Kiwanis club be encouraged to support the K-Family by selecting, planning, and implementing joint service projects with sponsored-youth groups.

3. Kiwanis clubs give priority to the growth of K-Family sponsored-youth groups and similar youth groups by strengthening existing clubs and by sponsoring new clubs.

RESOLUTION
#4 --
SUPPORT FOR
SPONSORED-
YOUTH
PROGRAMS

Chairman Sturch also reported two resolutions which will not be published.

IN MEMORIAM TO

PAST INTERNATIONAL PRESIDENT MAURICE GLADMAN

IN MEMORIAM
TO PAST
INTERNATIONAL
PRESIDENT
MAURICE
GLADMAN

Maurice Gladman, 1977-78 International President, exemplified the Kiwanis spirit. He was a builder in every sense of the word. He led the way in service, membership growth, and fellowship. A man of such great quality is rare.

A champion of service, Maury Gladman wrote, "You and I are happiest when we are involved, when we are doing something for someone else." He led Kiwanis through the "Safeguard Against Crime II" Major Emphasis Program, which developed in children and youth responsible attitudes and knowledge of basic crime deterrents.

The Kiwanis sponsored-youth organizations also benefited from his involvement and concern. As Maury Gladman explained, "Only when Kiwanians are dedicated to working with our sponsored-youth members do we achieve our full service potential."

Thanks to his determination and vision, Kiwanis built 438 new clubs during his presidency--the most clubs ever built in one year.

Later, the Kiwanis International Foundation, under his leadership as President, established the George F. Hixson Fellowship, expanded the Foundation's scope of service and support to the Kiwanis family, and for the first time in one year raised more than one million dollars.

While Maury Gladman loomed large as a leader who challenged us to reach record-breaking goals, he stood as a friend to the thousands of Kiwanians with whom he worked. He was simply "Maury" to all of us, from International Presidents to new members.

He was a friend to all of us, and we join with those who best knew this exceptional man to mourn his departure and remember all that Maury gave us.

THEREFORE, BE IT RESOLVED That:

The delegates at this 1987 Kiwanis International Convention, on behalf of all Kiwanians, express our sorrow to Rosabelle and the family at the loss of a great friend and compelling leader, Maurice Gladman. He was a man of unswerving ideals and dedication, balanced by compassion for all.

AND BE IT FURTHER RESOLVED That:

A copy of this resolution be given to the family of Maurice Gladman, with deep and profound sympathy, from the many thousands of Kiwanians who gratefully accepted his leadership and knew him as a friend.

IN APPRECIATION

**IN
APPRECIATION**

A Kiwanis Convention is a culmination of planning and performance by those who manage the convention, those who are on the program, and those whose efforts behind the scenes are essential to the success of the total convention experience. As we approach the close of this 72nd Annual Kiwanis Convention, we acknowledge the contributions of the hundreds of men and women who have helped to make our Washington, D.C. Convention a great experience for us and our families.

THEREFORE, BE IT RESOLVED That:

The delegates to the 72nd Annual Convention of Kiwanis International express, on behalf of all in attendance, our sincere appreciation to General Host Chairman Jackson Krill and his committees, to our Kiwanis hosts in Washington and the Capital District, to the musicians and performers who entertained us, to the speakers who enlightened us, to the public officials of the city of Washington, D.C., to the news media, to the Kiwanis International Staff, and to the countless others who contributed to the success of this convention.

Chairman Sturch reported on other resolutions which the Committee felt were not appropriate for presentation to the convention. (See "Exhibit 1" for the full committee report.)

It was moved by Vice-President Lusche, supported by Vice-President Jackson and duly carried as follows:

RESOLVED, That the report of the 1986-87 International Committee on Resolutions be, and hereby is, accepted.

**REPORT OF
RESOLUTIONS
COMMITTEE
ACCEPTED**

The meeting was recessed at 9:50 a.m. until Friday, May 15, at 7:30 p.m.

The meeting reconvened at 7:30 p.m. on Friday, May 15, 1987. The invocation was given by Trustee Swanberg.

The Message of the President was presented by Frank J. DiNoto and is attached as "Exhibit 2."

**MESSAGE OF
PRESIDENT**

The Message of the President-elect was presented by Anton J. Kaiser and is attached as "Exhibit 3."

The Report of the Secretary was presented by Kevin W. Krepinevich. It is attached as "Exhibit 4."

Secretary Krepinevich presented the minutes of the meeting of the International Board of Trustees held in Indianapolis, Indiana, January 22-27, 1987. Upon motion duly made, supported, and carried, it was:

RESOLVED, That the Minutes of the Board Meeting of January 22-27, 1987, be and hereby are approved.

It was moved by Vice-President Jackson, supported by Vice-President Lusche, and duly carried as follows:

RESOLVED, That the minutes of the Executive Committee Special Meeting held by telephone conference call on Tuesday, March 24, 1987, be and hereby are approved. (See "Exhibit 5.")

The Board reviewed the report of Administrative Action taken by staff since the last Board Meeting, a copy of which is attached as "Exhibit 6." It was moved by Trustee Morton, supported by Vice-President Jackson, and duly carried as follows:

RESOLVED, That the Administrative Action taken by staff since the last Board Meeting be and hereby is approved. (See "Exhibit 6.")

It was moved by Trustee Blechman, Supported by Trustee Dillon, and duly carried as follows:

RESOLVED, That the 1987-88 International Committee Appointments made by President-elect Kaiser be approved. (See "Exhibit 7.")

The Report of the Board Committee on Education and Leadership Development, J. Donovan Jackson, Chairman, was presented. It is attached as "Exhibit 8." The report was received.

The Report of the Board Committee on Long Range Planning, W. Donald Goodfellow, Q.C., Chairman, was presented. (See "Exhibit 9.")

It was moved by the Committee and duly carried as follows:

**MESSAGE OF
PRESIDENT-
ELECT**

**REPORT OF
SECRETARY**

**APPROVAL
OF MINUTES
OF BOARD
MEETING
JANUARY
22-27, 1987**

**APPROVAL
OF MINUTES
OF EXECUTIVE
COMMITTEE
MEETING,
MARCH 24,
1987**

**ADMINISTRA-
TIVE ACTION**

**APPROVAL OF
1987-88 INTER-
NATIONAL
COMMITTEE
APPOINTMENTS**

**EDUCATION
AND LEADER-
SHIP DEVELOP-
MENT**

**LONG
RANGE
PLANNING**

RESOLVED, That the future direction and purpose of the Long Range Planning Committee be:

- A. Operating Objectives yet to be completed or approved by Board Committees be pursued to completion.
- B. Action Strategies yet to be approved by Board Committees should be so considered.
- C. All financial implications of the Action Strategies should be considered by the appropriate Board Committees.
- D. All Action Strategies should be submitted to the Board for approval.
- E. The Long Range Planning Committee is to ensure Action Strategies are implemented, with continual monitoring and reassessment.
- F. The Long Range Planning Committee will consider further areas as requested by the International Secretary or the Board of Trustees.

**FUTURE
DIRECTION
AND PURPOSE
OF LONG
RANGE
PLANNING
COMMITTEE**

It was moved by the Committee and duly carried as follows:

RESOLVED, That future International Presidents consider that the composition of the Long Range Planning Committee include: the Vice-Presidents, the Treasurer, a Past International President.

**FUTURE
COMPOSITION
OF LONG
RANGE
PLANNING
COMMITTEE**

It was moved by the Committee and duly carried as follows:

RESOLVED, That future International Presidents consider directing that the Long Range Planning Committee meet after and not during the Board meetings.

**FUTURE
LONG RANGE
PLANNING
COMMITTEES
MEET AFTER
BOARD
MEETINGS**

This completed the action on the recommendations of the Board Committee on Long Range Planning and the report was received.

The meeting was recessed on May 15, at 9:45 p.m. until Saturday, May 16, at 8 a.m.

The meeting was reconvened on Saturday, May 16, 1987, at 8 a.m. The invocation was given by Trustee Goodfellow.

The Report of the Board Committee on Communications and Conventions, John D. Morton, Sr., Chairman, was presented. (See "Exhibit 10.")

**COMMUNICATIONS
AND CON-
VENTIONS**

It was moved by the Committee and duly carried as follows:

RESOLVED, That Indianapolis, Indiana, be accepted as the site for the 1992 Kiwanis International Convention.

**INDIANAPOLIS
SITE OF
1992 INTER-
NATIONAL
CONVENTION**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the proposed Seattle quotas as illustrated be approved. (See "Exhibit 11.")

**PROPOSED
QUOTAS FOR
INTERNATIONAL
CONVENTION
IN SEATTLE,
1988**

It was moved by the Committee and duly carried as follows:

RESOLVED, That Kiwanis continue to promote 100% club registration and implement an additional incentive of "registering ten club members and getting the eleventh one free," for the Seattle Convention.

**ADDITIONAL
INCENTIVE
FOR SEATTLE
CONVENTION**

This completed the action on the recommendations of the Board Committee on Communications and Conventions and the report was received.

The Report of the Board Committee on International Extension, Donald E. Williams, Chairman, was presented. (See "Exhibit 12.") The Report was received.

**INTERNATIONAL
EXTENSION**

The Report of the Board Committee on Member Services, Morton O. Alper, D.D.S., Chairman, was presented. (See "Exhibit 13.")

**MEMBER
SERVICES**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the charters of 90 clubs be revoked and the amount of the accounts receivable be charged against the reserve for bad debts in the amount of \$21,387.04. (See "Exhibit 14.")

**REVOCATION
OF CHARTERS**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the criteria for the 1987-88 Distinguished Club Officers Award be accepted. (See "Exhibit 15.")

**CRITERIA FOR
1987-88
DISTINGUISHED
CLUB OFFICERS
AWARD**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the New Club Building Manual be translated into French as soon as possible for the use of the Kiwanians in North America who need it in French. Staff will do the translation.

**NEW CLUB
BUILDING
MANUAL TO
BE TRANS-
LATED INTO
FRENCH**

This completed the action on the recommendations of the Board Committee on Member Services and the report was received.

The Preliminary Report of the Finance Committee, Noris A. Lusche, Chairman, was presented. (See "Exhibit 16.")

**PRELIMINARY
REPORT OF
FINANCE
COMMITTEE**

The Report of the Board Committee on Program Services, Gene R. Overholt, was presented. (See "Exhibit 17.")

**PROGRAM
SERVICES**

It was moved by the Committee and duly carried as follows:

RESOLVED, That approval be given to the 1987 Key Club Convention Budget. (See "Exhibit 18.")

**APPROVAL
OF 1987
KEY CLUB
CONVENTION
BUDGET**

It was moved by the Committee and duly carried as follows:

RESOLVED, That approval be given to the proposed changes to the Key Club International Board Policies. (See "Exhibit 19.")

**APPROVAL
OF PROPOSED
CHANGES TO
KEY CLUB
BOARD
POLICIES**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Circle K International Election Policy be approved. (See "Exhibit 20.")

**APPROVAL
OF CIRCLE K
ELECTION
POLICY**

It was moved by the Committee and duly carried as follows:

RESOLVED, That Procedure 318(c)(2) and (3) be reworded to include a change of the annual sponsorship fee for Kiwanianne Clubs from \$100 to \$30 with no pro rata provisions.

**PROCEDURE
318(c)(2)
and (3)
AMENDED --
KIWANIANNE
ANNUAL
SPONSORSHIP
FEE**

It was moved by the Committee and duly carried as follows:

RESOLVED, That deletions from the active Builders Clubs listing of 271 inactive Builders Clubs be approved. (See "Exhibit 21.")

**APPROVAL OF
DELETIONS
FROM BUILDERS
CLUBS LISTING**

It was moved by the Committee and duly carried as follows:

RESOLVED, That approval be given for the implementation of a \$10 (U.S.) Annual Charter Sponsorship Fee for Builders Clubs. (A Procedure will presented for approval at the July meeting in Washington, D.C.)

**APPROVAL OF
\$10 ANNUAL
CHARTER
SPONSORSHIP
FEE FOR
BUILDERS
CLUBS**

This completed the action on the recommendations of the Board Committee on Program Services and the report was received.

The meeting was recessed on May 16, 1987, at 2:15 p.m. until Sunday, May 17, at 8:00 a.m.

The meeting reconvened on Sunday, May 17, 1987, at 8:00 a.m. The invocation was given by Trustee Huber.

The Report of the Board Committee on Administration, W. J. "Wil" Blechman, M.D., was presented. (See "Exhibit 22.")

ADMINISTRATION

It was moved by the Committee and duly carried as follows:

RESOLVED, That the order in which the Amendments will appear in Washington, D.C., be the same as they are presented here. (See "Exhibit 23.")

**ORDER OF
AMENDMENTS
FOR 72nd
CONVENTION**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Board sponsor Amendment #1. (See "Exhibit 23," page 1.)

**AMENDMENT
#1**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Board express support in writing to Amendment #2 by use of the sentence, "This Amendment is endorsed by the Board of Trustees of Kiwanis International." (See "Exhibit 23," page 6.)

**AMENDMENT
#2**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Board take no position on proposed Amendment #3. (See "Exhibit 23," page 7.)

**AMENDMENT
#3**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Board express non-support in writing to Amendment #4 by use of the sentence, "This Amendment is opposed by the Board of Trustees of Kiwanis International." (See "Exhibit 23," page 8.)

**AMENDMENT
#4**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Board express non-support in writing to Amendment #5 by use of the sentence, "This Amendment is not endorsed by the Board of Trustees of Kiwanis International." (See "Exhibit 23," page 9.)

**AMENDMENT
#5**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Board take no position on proposed Amendment #6. (See "Exhibit 23," page 9)

**AMENDMENT
#6**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Board express non-support in writing to Amendment #7 by use of the sentence, "This Amendment is not endorsed by the Board of Trustees of Kiwanis International." (See "Exhibit 23," page 10.

**AMENDMENT
#7**

Additionally, the Committee suggests that time constraints be placed on the discussion of each proposed amendment and that these constraints be announced to the delegates.

The Administration Committee informed the Board of Trustees of the writing and/or insertion of the following approved new or revised policies and procedures:

**INSERTION
OF APPROVED
NEW OR
REVISED
POLICIES
AND PROCEDURES**

Procedure 117 - Non-smoking in Board Room and Committee Meetings
Procedure 825 - Fund for Kiwanis Magazine
Procedure 122.1 - Scheduling (Official Visits)
Procedure 892.1 - Allowance (Travel)
Procedure 402(d) - When Nation Deleted as Kiwanis Nation
Procedure 402(e) - Criteria for Forming Kiwanis Nations
Policy D.2 (a) (b) - New Nation or Area (Extension of Kiwanis)
Procedure 104 - Inter Club Meeting
Procedure 809.2 - Payment by Clubs
Procedure 804.2 - Preparation - Operating Budget

The following procedure is deleted:

Procedure 205 - District Projects

The following is an interpretation of the Constitution:

Article IX, Section--International Council

It was moved by the Committee and duly carried as follows:

RESOLVED, That Procedure 114, Minutes of Board Meeting, be amended to read as follows:

Procedure 114 - Minutes of Board Meetings

The Secretary shall send copies of the minutes to all Board and Executive Committee meetings to all Board members, to all Past International Presidents, and upon annual request to any former Member of the Board of Trustees who is still a member of a Kiwanis club.

It was moved by the Committee and duly carried as follows:

RESOLVED, That Board Procedure 892.1(j) Travel, be amended to read as follows:

892.1 Travel

j. Governor-designate, Standing, Special, and International Committee personnel

Authorized travel by District Governor-designate, Standing, Special, and International Committee personnel shall be limited to round trip fare by air coach, necessary ground transportation and actual expenses for food and lodging.

**PROCEDURE
114 AMENDED
-- MINUTES
OF BOARD
MEETINGS**

**PROCEDURE
892.1(j)
AMENDED --
TRAVEL**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the following Procedure be deleted since it no longer is appropriate:

Procedure 193 (b) Membership in Other Organizations

(b) Kiwanis International should not consider any membership relation to any organization whose work is not wholly related to some recognized objective or policy of Kiwanis International.

[Re-letter (c) to (b)]

It was moved by the Committee and duly carried as follows:

RESOLVED, That the services of the Indiana University-Indianapolis Federal Credit Union (IUI) be provided to Kiwanis International employees.

It was moved by the Committee and duly carried as follows:

RESOLVED, That the Salary Savings Plan--401(k)--be amended to (1) provide for a 1/2% employer contribution to all eligible employees and (2) reduce the minimum employee contribution from 2% to 1% effective January 1, 1987.

It was moved by the Committee and duly carried as follows:

RESOLVED, That the following Resolution be adopted:

WHEREAS, Kiwanis International Salary Savings Plan (hereinafter referred to as "Plan") was established by Kiwanis International, Indianapolis, Indiana (hereinafter referred to as "Employer"), effective as of April 30, 1983; and as last amended by an entireties amendment, effective as of April 30, 1984; and

WHEREAS, by Section 8.01 of the Plan, the Employer reserved the right to amend the Plan by action of its Board of Trustees; and

WHEREAS, the Employer desires to amend the Plan in certain respects heretofore considered and discussed;

NOW, THEREFORE, BE IT RESOLVED, that the Plan is hereby amended by this First Amendment effective as of April 30, 1986; and

RESOLVED FURTHER, that the Board of Trustees of Kiwanis International hereby authorizes the International Secretary of this Employer to execute all instruments and to do all things necessary or

PROCEDURE
193(b)
DELETED --
MEMBERSHIP
IN OTHER
ORGANIZATIONS

SERVICES OF
CREDIT UNION
FOR KIWANIS
INTERNATIONAL
EMPLOYEES

SALARY
SAVINGS
PLAN --
401(k) --
AMENDED

SALARY
SAVINGS
PLAN RESOLU-
TION FOR
FIRST
AMENDMENT

appropriate in their judgment or discretion to consummate and make legally effective the First Amendment to the Kiwanis International Salary Savings Plan, as amended and restated as of April 30, 1984, the proposed draft of which has been presented at this meeting, and to execute any changes in this Amendment as may be required for technical clarity and consistency within the general intent and purpose thereof, and to execute such curative amendments to the Plan and Trust Agreement as may be required by the Internal Revenue Service in order that the Plan as amended by this First Amendment and its attendant Trust shall continue to qualify under the appropriate provision of the Internal Revenue Code.

It was moved by the Committee and duly carried as follows:

RESOLVED, That the following new Procedure be adopted:

195.1 (c) Governors-elect Conference

(c) If the governor-elect cannot attend the Governors-elect Conference, he may not send a substitute to act in his stead.

also renumber

<u>Current</u>	<u>To</u>
195.1 (c)	195.1 (d)
195.1 (d)	195.1 (e)

It was moved by the Committee and duly carried as follows:

WHEREAS, at the January 1987 Board of Trustees meeting a new Procedure regarding litigation was approved,

AND WHEREAS, prior to insertion, the Administration Committee felt that an amended version would improve upon the clarity of this Procedure,

AND WHEREAS, the previously approved Procedure reads as follows:

112.1 (d) Litigation

(d) Consult, advise, and direct legal counsel on matters of litigation. If the litigation involves an uninsured amount of less than \$10,000, the International Secretary may individually consult, advise, and direct legal counsel. (1/22-27/87)

NOW, THEREFORE, BE IT RESOLVED, That the above Procedure be amended to read as follows:

NEW PROCEDURE
195.1(c) --
GOVERNORS-
ELECT CON-
FERENCE

PROCEDURE
112.1(d)
AMENDED --
LITIGATION

112.1 (d) Litigation

(d) Consult, advise, and direct legal counsel on matters of litigation. If the litigation involves an uninsured amount of less than \$10,000, plus reasonable legal fees, of a matter not of vital concern to Kiwanis International, the International Secretary may individually consult, advise, and direct legal counsel.

This completed the action on the recommendations of the Board Committee on Administration and the report was received.

Gene R. Overholt, Treasurer of Kiwanis International, gave his report as follows:

"On March 31, 1987, Kiwanis International had cash and investments totalling \$4,756,061. The average current interest rate is 6.3%.

"Account Receivables from clubs and districts for uncollected dues, magazine subscriptions and liability insurance premiums totalled \$192,841 at March 31, 1987.

"The total net surplus (all funds combined) has increased by \$386,000 from the beginning of the fiscal year from \$8,292,000 to \$8,678,000 as of March 31. This net surplus is \$19,000 higher than the budgeted \$367,000 net surplus through March 31. The annual budgeted surplus is expected to be slightly more than projected."

The Report of the Board Committee on Finance, Noris A. Lusche, Chairman, was presented. (See "Exhibit 24.")

It was moved by the Committee and duly carried as follows:

RESOLVED, That approval be given for immediate purchase of one used tape drive and one communications channel at a net additional approved cost of \$2,400.

It was moved by the Committee and duly carried as follows:

RESOLVED, That the 1985/86 annual audit for Circle K International prepared by Wolf & Company be accepted.

**TREASURER'S
REPORT**

FINANCE

**APPROVAL
FOR PURCHASE
OF ONE USED
TAPE DRIVE
AND ONE
COMMUNICA-
TIONS CHANNEL**

**ACCEPTANCE
OF 1985/86
AUDIT FOR
CIRCLE K**

It was moved by the Committee and duly carried as follows:

RESOLVED, That the 1985/86 annual audit for Key Club International prepared by Wolf & Company be accepted.

**ACCEPTANCE
OF 1985/86
AUDIT FOR
KEY CLUB**

This completed the action on the recommendations of the Board Committee on Finance and the report was received.

The Report of the Special Committee to Review the Financial Implications of the Long Range Plan, Noris A. Lusche, Chairman, was presented. (See "Exhibit 25.")

**SPECIAL
COMMITTEE
TO REVIEW
THE FINANCIAL
IMPLICATIONS
OF THE LONG
RANGE PLAN**

Upon motion duly made, supported, and carried, it was:

RESOLVED, That Donald E. Williams and Ted R. Osborn are appointed to serve on the Kiwanis International Foundation Board for a two-year term beginning October 1, 1987.

**DONALD E.
WILLIAMS AND
TED OSBORN
APPOINTED TO
FOUNDATION
BOARD**

It was moved by Vice-President Jackson, supported by Vice-President Lusche, and duly carried as follows:

RESOLVED, That the Board of Trustees express their deep appreciation for the cooperation and assistance received from staff.

**APPRECIATION
TO STAFF**

The next meeting of the Board of Trustees will be June 30-July 4 and July 9, 1987, in Washington, D.C.

The meeting adjourned sine die on Sunday, May 17, at 2:50 p.m.

**ADJOURNMENT
SINE DIE**

REPORT OF THE INTERNATIONAL COMMITTEE ON RESOLUTIONS
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

May 14, 1987

Dates of Committee Meeting: May 11-13, 1987

Place of Committee Meeting: International Office, Indianapolis, Indiana

Present: Members: Raymond W. Lansford; Robert L. McCurley, Jr.;
Eyjolfur Sigurdsson; Paul Tomshany

Ex-Officio Member: Anton J. Kaiser

Chairman: Ernest Sturch, Jr.

Other: Frank J. DiNoto

Staff: Christopher J. Rice

Absent: Members: Dirk L. Bannister; Fr. Charles E. McCallister

1. It was moved and seconded that the Committee recommend to the Board of Trustees that the following resolutions be placed on the agenda for the House of Delegates and that the International Secretary provide them to the clubs as required by the Bylaws of Kiwanis International.

Resolution #1 - Our Quest: Their Best	(Exhibit A)
Resolution #2 - Kiwanis Service--A Worldwide Quest	(Exhibit B)
Resolution #3 - Human and Spiritual Values	(Exhibit C)
Resolution #4 - Support for Sponsored-Youth Programs	(Exhibit D)

(Carried)

2. It was moved and seconded that the Committee recommend to the Board of Trustees that the following resolutions be placed on the agenda for the House of Delegates without pre-publication.

Resolution #5 - In Memoriam	(Exhibit E)
Resolution #6 - In Appreciation	(Exhibit F)

(Carried)

3. It was moved and seconded that the Introduction (Exhibit G) and Preamble (Exhibit H) be made a part of the materials presented to the House of Delegates and form a part of these minutes.

(Carried)

4. It was moved and seconded that no action be taken on the following proposal for a resolution because resolutions on the topic have been passed in recent years.

Hunger

(Exhibit I)

(Carried)

5. It was moved and seconded that no action be taken on the following proposed resolution because it described a problem that, in the opinion of the Committee, Kiwanis clubs could not effectively address. In addition, it is a topic of debate in many state legislatures.

New Court Standards

(Exhibit J)

(Carried)

6. It was moved and seconded that one topic suggested to the Committee not be developed into a resolution because it was subsumed in a broader statement developed in Resolution 1.

Building the Complete Man

(Exhibit K)

(Carried)

7. It was moved and seconded that no action be taken on the following proposed resolution because it was subsumed in a broader statement in Resolution 3.

Child Pornography

(Exhibit L)

(Carried)

8. It was moved and seconded that no action be taken on the following proposed resolution because Board procedures forbid resolutions of appreciation and resolutions on Kiwanis administrative or structural matters.

Contributions of Women

(Exhibit M)

(Carried)

9. It was moved and seconded that the following proposed resolution be referred to the International Office staff since staff is working in this area and, in the opinion of the Committee, staff will find more effective means to achieve the proposed goal.

Commemorative Postage Stamp

(Exhibit N)

(Carried)

10. It was moved and seconded that the Committee authorize its Chairman to accept any modifications submitted by the the International Board of Trustees.

(Carried)

11. It was moved and seconded that the Committee recommend that the Board consider evaluating the purpose and function of the Resolutions Committee, as described in the Constitution and Bylaws. In doing this, the Board can define for itself the purpose and value of the resolutions process and consider means by which it could be further publicized, to keep the process vital and involve more clubs and districts.

(Carried)

12. It was moved and seconded that the Committee recommend to future International Presidents-elect to consider composing the Resolutions Committee from their International Committee Chairmen.

(Carried)

13. It was moved and seconded that the committee meeting be adjourned.

(Carried)

Respectfully submitted,

Raymond W. Lansford
Robert L. McCurley, Jr.
Eyjolfur Sigurdsson
Paul E. Tomshany
Ernest Sturch, Jr., Chairman

1. OUR QUEST: THEIR BEST

Kiwanis International reaffirmed a long-standing tradition in 1982 when it adopted underprivileged children as "a major and permanent Kiwanis concern." Since that time, many basic needs of underprivileged children have been addressed in Major Emphasis Programs. There is today a pressing need to focus on the social and emotional needs of underprivileged children.

Every young person needs a sense of self-worth. Without a belief that personal goals are attainable through one's own efforts, a young person has no reason to strive, and only the immediate experience is of value.

Young people face problems and challenges that affect their entire lives and often need help in developing the social and emotional skills necessary to make sound decisions. Decisions on using drugs or alcohol, premarital sex, career paths, and a myriad of other questions confront young people at increasingly early ages. Yet, for many children, the traditional sources of stability and preparation for such crises are not being provided.

Young persons need encouragement to be good citizens who will help others and take responsibility for their own actions. Good citizenship also includes understanding and responding to political and social issues.

Unfortunately, in a society as complex as ours, some of the children we seek to help become lost in the systems designed to protect them. Some young people simply need an advocate, someone to help voice their needs.

Therefore, be it resolved that:

Kiwanians accept as a challenge, Our Quest: Their Best, and help young people achieve their potential.

And be it further resolved that:

Kiwanis clubs seek out in their communities those young people whose social and emotional needs are unmet and assist them through programs that:

1. Help young people explore their abilities, such as mentoring;
2. Develop self-control and basic values, such as character education;
3. Encourage young people to participate in service activity, such as K-Family sponsored-youth groups;
4. Foster greater understanding of society, such as leadership development seminars; and
5. Protect deserving young people involved in the juvenile and family court system, such as court appointed special advocate programs.

2. KIWANIS SERVICE -- A WORLDWIDE QUEST

The Objects of Kiwanis International provide a guideline of commitment for club members to perform community activities which direct, extend, and promote a challenge to serve. The need for community service exceeds the capability of the existing service clubs, and leaves an agenda of "unfinished business." The amount of service that can be performed by a club is limited only by the number and enthusiasm of its members and the quality of the projects undertaken.

Therefore, be it resolved that:

Each Kiwanian and Kiwanis club strive to make the club the best it can be by:

1. Rediscovering the Objects of Kiwanis for guidance in selecting service projects by having a club meeting program on the Objects;
2. Increasing the number and quality of club projects to promote an awareness of Kiwanis in the community;
3. Designing club meetings to promote fellowship, education, and pride of membership; and
4. Actively contributing to growth of the K-Family, through member recruitment, retention, and new club building.

3. HUMAN AND SPIRITUAL VALUES

The materialism of the eighties seems to be unlimited in this technological society. The current crisis of religious, ethical, and spiritual values is not one of technical procedures, but of our basic purpose. The Kiwanis Objects provide us with guidelines for living and ideals which can be an effective force for good in our communities. By action and example, Kiwanians and Kiwanis clubs must express their beliefs in the first Object of Kiwanis:

To give primacy to the human and spiritual, rather
than to the material values of life.

We must accept the responsibilities of leadership and improve the quality of life in our communities by providing programs and activities which reflect these ideals.

Therefore, be it resolved that:

1. Each Kiwanian evaluate his life to determine if it exemplifies human and spiritual values rather than material values.
2. Each Kiwanis club evaluate its projects and programs to determine if they reflect the human and spiritual values of the community.
3. Each Kiwanis club promote club projects, activities, and programs designed to foster human and spiritual values.

4. SUPPORT FOR SPONSORED-YOUTH PROGRAMS

The Kiwanis ideal of service to the community and leadership development are successfully taught to young people through our several sponsored-youth programs. Kiwanis is justly proud of the achievements of the younger members of the K-Family. By precept and example, we encourage the young men and women of Circle K, Key Club, Builders Club, KIWA Juniors, and similar youth groups, to experience the satisfaction that comes from devoting a part of one's life to serving others. In turn, the members of these youth organizations teach us that service is limited only by the desire to serve. Kiwanis is justly proud of the achievements of the younger members of the K-Family.

Therefore, be it resolved that:

1. Sponsoring Kiwanis clubs acknowledge and accept their obligation to fulfill their responsibilities to Circle K, Key Club, Builders Club, KIWA Juniors, and other similar youth groups.
2. Every Kiwanis club be encouraged to support the K-Family by selecting, planning, and implementing joint service projects with sponsored-youth groups.
3. Kiwanis clubs give priority to the growth of K-Family sponsored-youth groups and similar youth groups by strengthening existing clubs and by sponsoring new clubs.

5. IN MEMORIAM TO PAST INTERNATIONAL PRESIDENT MAURICE GLADMAN

Maurice Gladman, 1977-78 International President, exemplified the Kiwanis spirit. He was a builder in every sense of the word. He led the way in service, membership growth, and fellowship. A man of such great quality is rare.

A champion of service, Maury Gladman wrote, "You and I are happiest when we are involved, when we are doing something for someone else." He led Kiwanis through the "Safeguard Against Crime II" Major Emphasis Program, which developed in children and youth responsible attitudes and a knowledge of basic crime deterrents.

The Kiwanis sponsored-youth organizations also benefited from his involvement and concern. As Maury Gladman explained, "Only when Kiwanians are dedicated to working with our sponsored-youth members do we achieve our full service potential."

Thanks to his determination and vision, Kiwanis built 438 new clubs during his presidency--the most clubs ever built in one year.

Later, the Kiwanis International Foundation, under his leadership as President, established the George F. Hixson Fellowship, expanded the Foundation's scope of service and support to the Kiwanis family, and for the first time in one year raised more than one million dollars.

While Maury Gladman loomed large as a leader who challenged us to reach record-breaking goals, he stood as a friend to the thousands of Kiwanians with whom he worked. He was simply "Maury" to all of us, from International Presidents to new members.

He was a friend to all of us, and we join with those who best knew this exceptional man to mourn his departure and remember all that Maury gave us.

Therefore, be it resolved that:

The delegates at this 1987 Kiwanis International Convention, on behalf of all Kiwanians, express our sorrow to Rosabelle and the family at the loss of a great friend and compelling leader, Maurice Gladman. He was a man of unswerving ideals and dedication, balanced by compassion for all.

And be it further resolved that:

A copy of this resolution be given to the family of Maurice Gladman, with deep and profound sympathy, from the many thousands of Kiwanians who gratefully accepted his leadership and knew him as a friend.

6. IN APPRECIATION

A Kiwanis Convention is a culmination of planning and performance by those who manage the convention, those who are on the program, and those whose efforts behind the scenes are essential to the success of the total convention experience. As we approach the close of this 72nd Annual Kiwanis Convention, we acknowledge the contributions of the hundreds of men and women who have helped to make our Washington, D.C., Convention a great experience for us and our families.

Therefore, be it resolved that:

The delegates to the 72nd Annual Convention of Kiwanis International express, on behalf of all in attendance, our sincere appreciation to General Host Chairman Jackson Krill and his committees, to our Kiwanis hosts in Washington and the Capital District, to the musicians and performers who entertained us, to the speakers who enlightened us, to the public officials of the city of Washington, D.C., to the news media, to the Kiwanis International Staff, and to the countless others who contributed to the success of this convention.

INTRODUCTION

The following resolutions are submitted by the Committee on Resolutions for consideration by the House of Delegates on Wednesday morning, July 8, 1987, at the 72nd Annual Convention of Kiwanis International in Washington, D.C.

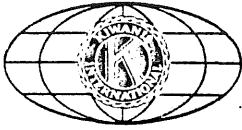
These resolutions emanate from a process which involves recommendations received from clubs, districts, and other entities of Kiwanis International. They represent the committee's perception of some issues of our times to which Kiwanis clubs and Kiwanians can respond effectively. We know that Kiwanis clubs and Kiwanians will continue to develop programs to address critical areas of concern included in the resolutions approved by this delegate body in the past years, such as the family, world hunger, special children--both the underprivileged and the gifted and talented, drug and alcohol education, the environment, the aging, and spiritual responsibility.

The committee is appreciative of those who submitted resolutions for consideration and encourages others to become involved in making recommendations for future consideration by Kiwanis International.

PREAMBLE

The number of critical challenges for contemporary society that Kiwanis clubs and Kiwanians can address with programs and projects is limited only by our resources, initiative, and creativity. It is not possible to prescribe all the directions in which Kiwanis clubs should serve their communities. The Resolutions process of Kiwanis International is one means to recommend service in selected areas. Resolutions propose a context in which individual clubs and Kiwanians can exercise leadership in their communities. These resolutions, past and present, express the unifying principles and values of Kiwanis. They clearly state what we believe. They are designed to emphasize and reaffirm the Objects of Kiwanis.

Our task is to accept the challenge of the opportunities inherent in these resolutions. Their ultimate objective is to provide an agenda to build a better world for all people and to set a standard for Kiwanians in service to mankind.



CALIFORNIA-NEVADA-HAWAII DISTRICT KIWANIS INTERNATIONAL

OFFICE OF THE 1981-82 LT. GOVERNOR, DIVISION-21

DAN STINEMATES, 1649 CALLE DELICADA, LA JOLLA, CALIF. 92037

TELEPHONE: 619/459-7987

MAR 13 1987

March 7, 1987

Dear Secretary Krepinevich:

I am Chairman of the Calif-Nev-Ha District Resolutions Committee. I received the February 16th letter from International Chairman Ernest Sturch about submitting suggestions to you.

My suggestion concerns "The Hunger that lives in the world". Recently, a three-day workshop was held at the University of Calif. at Berkeley to discuss the subject of hunger in America. The inability to get adequate food plagues millions of people around the globe. I suggest a Resolution be developed by International that would express the concern by Kiwanians and a resolve to work to help those hungry people wherever they may be.

I would appreciate a copy of your Resolutions that will be submitted at the Convention in Washington D. C.

Best regards,

DAN STINEMATES

Chairman, Resolutions Committee

Submitted by the KIWANIS CLUB of GRANTVILLE ALLIED GARDENS
for presentation to the KIWANIS INTERNATIONAL House of Delegates
at the International Convention in JULY, 1987.

RESOLUTION: LARGE UNREASONABLE COURT SETTLEMENTS ARE CREATING
SERIOUS HARDSHIPS AT ALL LEVELS OF OUR SOCIETY

WHEREAS, insurance premiums have increased over the last decade to
a point where coverage is no longer affordable at all economic
levels of our society.

WHEREAS, a person or persons is entitled to a reasonable
compensation for losses suffered because of negligence.

WHEREAS, the courts are providing settlement based on ability to
pay rather than the magnitude of negligence.

WHEREAS, these large settlements have created an "Unscrupulous
Contingency Fee Market", whereby large settlements are sought,
knowing full well that it will be less expensive to settle than to
fight.

WHEREAS, until the bubble breaks, the incentive is for insurance
companies to continue growing, and enjoy an ever increasing supply
of dollars flowing through their business.

WHEREAS, every person must assume some of their own risk by being
here, and loss of life, limb or loved one only has certain
economic value.

THEREFORE BE IT RESOLVED that KIWANIS INTERNATIONAL encourages new
standards in our courts, and a code of ethics within our legal
profession, to the highest echelon of the United States
Government, to reverse this trend, and to once again achieve
reasonable remuneration for our losses.

TRANSLATION FROM THE FRENCH: LETTER ADDRESSED TO KEVIN KREPINEVICH,
FROM RENE BONNET, AREA COORDINATOR, CAMEROON, WEST AFRICA

DATE OF TRANSLATION: MAY 1, 1987

April 9, 1987

Dear friend:

I have received today your letter asking for proposed resolutions.

Below is a idea which is general and international in scope, based on the African Continent, and which can lead to a world-wide Kiwanian project.

No one is ignorant of the fact that in Kiwanis International, it is necessary to develop actively our African involvement. The presence of our friends of the Lions and Rotary Clubs is very active, in comparison to our own. There are 12 to 15 of these clubs in Cameroon, and their establishment is developed by the permanence of their projects.

PROPOSITION:

French and English-speaking Black Africa
Project oriented toward youth of 10 to 20 years of age, helping them to live "normally" in order to prepare them for adulthood. We can thus approach the problems of (character) education, instruction, health, and hygiene.

Central theme: Building the more complete man

With my Kiwanian friendship,

signature of René Bonnet

TRANSLATOR'S NOTE:

Mr. Bonnet sent a copy of this letter to Tom Nelson.

RESOLUTION OF KIWANIS CLUB
OF KERN, BAKERSFIELD

WHEREAS Kiwanis Club of Kern, Bakersfield is a member Club of Kiwanis International;

AND whereas Kiwanis International is a community service organization made up of member clubs in over 8,000 communities, world wide;

AND whereas one of the primary objects of Kiwanis is to promote the human and spiritual values of life;

AND whereas the membership of Kiwanis Club of Kern, Bakersfield recognizes that one of the gravest social problems facing America today is the manufacture and distribution of child pornography and the resultant psychological and physical harm inflicted upon the child victims of same;

AND whereas United States Attorney General Meece's 1986 Commission on pornography speaks strongly and urgently against child pornography;

AND whereas it is the belief of Kiwanis Club of Kern, Bakersfield, that this insidious crime against children must be brought to a halt in order that more current and future potential victims may be spared the horrible degradation and allowed to enjoy healthier and happier lives;

NOW therefore, in view of the preceding, be it resolved by the officers and directors of Kiwanis Club of Kern, Bakersfield;

THAT it urges the implementation of new laws and enforcement of existing laws against individuals, groups or organizations involved in the manufacture, distribution, sale or possession of child pornography by local, state and federal legislative bodies, law enforcement officers, and judiciary;

THAT in view of the article "Child Innocence on Sale", in the September, 1986 issue of Kiwanis Magazine, it encourages other member Kiwanis Clubs to adopt similar resolutions;

THAT it encourages like-minded community service organizations to adopt similar resolutions;

AND that this resolution should be presented to the legislative, law enforcement and judicial bodies above mentioned.

BE it further resolved that by their signatures below, the individual members of Kiwanis Club of Kern, Bakersfield, do lend their individual and collective support of the above, as Kiwanians and community-minded men.

ADOPTED this 5th day of NOVEMBER, 1986.

Paul E. Whitely, Secretary

STATE OF ALABAMA)
COUNTY OF PERRY)

R E S O L U T I O N

WHEREAS, the International Board of Kiwanis International, in its infinite wisdom, has previously recommended that the By-Laws of Kiwanis International be amended so as to allow women to be admitted into the membership of local Kiwanis Clubs; and

WHEREAS, the Kiwanis Club of Marion, Marion, Perry County, Alabama, wholeheartedly endorses the recommendation that women be so admitted, having officially voted to do so in 1985-1986; and

WHEREAS, women have made great contributions to Kiwanis International and to the entire K-Family, through support of their husbands who were Kiwanians, and through active participation in Key Clubs and Circle K Clubs; and

WHEREAS, many women who serve their communities and their schools in Key Club and Circle K are unable to continue their service and their active participation in the K-Family due to the fact they cannot become members of a Kiwanis Club; and

WHEREAS, the By-Laws providing that only men or males can become members of a local Kiwanis Club affiliated with Kiwanis International probably is unconstitutional in that it violates the Equal Protection Clause of the Fifth (5th) and Fourteenth (14th) Amendments to the U.S. Constitution; and

WHEREAS, the admission of women to membership in local Kiwanis Clubs shall have a lasting and positive impact upon Kiwanis International, and is in the best interest of the Ala-

bama District of Kiwanis International, and in the best interest of Kiwanis International itself;

NOW, THEREFORE, BE IT RESOLVED by Kiwanis International, assembled in convention in Washington, D.C., on July 8, 1987, as follows:

1) That the many outstanding contributions of women to the Alabama District of Kiwanis International, and to the International itself, be recognized and applauded; and

2) That the By-Laws of the Alabama District, and the By-Laws of the Kiwanis International be amended so as to allow women into membership in local Kiwanis Clubs affiliated with Kiwanis International.

THE IRON MOUNTAIN - KINGSFORD KIWANIS CLUB

RESOLUTION

- WHEREAS Kiwanis International was founded in Detroit, Michigan, in 1915, and
- WHEREAS the Kiwanis International is a non-sectarian, civic and service organization with the following objectives:
 - TO give primacy to the human and spiritual, rather than to the material values of life.
 - TO encourage the daily living of the Golden Rule in all human relationships.
 - TO promote the adoption and the application of higher social, business, and professional standards.
 - TO develop, by precept and example, a more intelligent, aggressive, and serviceable citizenship.
 - TO provide, through Kiwanis Clubs, a practical means to form enduring friendships, to render altruistic services, and to build better communities.
 - TO cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism, and good will, and
- WHEREAS Kiwanis International has grown across the globe and is carrying forth and achieving the stated objectives in over 79 countries around the world, and
- WHEREAS the Diamond Jubilee of Kiwanis International shall take place in the year 1990, and
- WHEREAS it is customary for nations to grant recognition to such memorable occasions and worthwhile organizations through the release of Commemorate Postage Stamps, and
- THEREFORE, BE IT RESOLVED that the Board of Directors of the Iron Mountain-Kingsford Kiwanis Club heartily wishes to initiate or join a movement that will result in the release of Commemorative Postage Stamps, honoring the Diamond Jubilee of Kiwanis International, by the United States of America, and by other nations of the world wherein the spirit and presence of Kiwanis International Clubs reside.

- IT IS FURTHER RESOLVED that such Postage Stamps be issued in the year 1990 on or near the date of the Diamond Jubilee, and the First Day of Issue of those stamps released by the United States of America take place in Detroit, Michigan, the birthplace of the Kiwanis International movement.
- THIS RESOLUTION shall take effect on the 6th Day of December, 1984, upon action of the Board of Directors of the Kiwanis Club of Iron Mountain-Kingsford, Michigan.

SIGNED on the 6 Day of December, 1984, in Iron Mountain, Mi.,
by Iron Mountain-Kingsford Kiwanis Club

Dan M. Nyquist, President
Dec. 6, 1984 Date

ATTESTED TO BY

Clyde Peterson, Secretary
Dec 6, 1984 Date

MESSAGE OF THE PRESIDENTto theInternational Board of TrusteesMay 15, 1987

Shortly, two-thirds of this administrative year will be completed. Our organization continues to provide a variety of community services needed worldwide. Kevin Krepinevich has assumed full responsibilities as our International Secretary, and he is giving needed leadership and guidance at our International Office. Also, since our meeting last January, Mary Jane and I have completed all but two of our official visits to districts. These will be visited within the next month. We also attended the Asia-Pacific Conference. Each of our visits has been most gratifying. We have had the opportunity to exchange ideas with Kiwanis leaders and to see many of the worthwhile projects undertaken by our members. Our Major Emphasis Program, Make Miracles Happen, continues to be inspirational and motivational.

Last week, the United States Supreme Court rendered its decision in the Duarte Rotary Club case and has required Rotary to accept women membership in clubs located in states with certain public accommodation laws. Since Kiwanis is similar to Rotary, in a majority of states in the United States, identical legal requirements may apply.

Our members are looking to this Board for the leadership needed at this time of change in membership requirements. The facts and issues must be set forth clearly and concisely, so that our members can be informed as they vote for proposed amendments at our International Convention. Our members will accept the current challenge and make it into an opportunity for increased strength and service.

Some of the other priority items of concern which I am requesting the appropriate Board committee to consider include:

1. A possible limitation of personal liability of international, district, and club officers, trustees, or directors by bylaw amendments, legislation, or other appropriate means (Administration)
2. The appointment of an internal auditor (Finance)
3. The appointment of a special committee to review all paper work, printing, and mailings (Administration)
4. The appointment of a special committee on Kiwanis International-Kiwanis International-Europe finances (Finance)

5. The development of pilot programs to increase membership, including the expansion of Project 39, the rebuilding of flagship clubs, the proper organization of new clubs, the rebuilding of low-membership clubs to charter strength or more, the recruitment of retirees as club members, and the utilization of the Toastmasters' concepts to attract younger members (**Member Services**)
6. The appointment of a special committee for the seventy-fifth anniversary of Kiwanis (**Executive**)

The special Committee on Federations should complete its responsibilities to determine the changes necessary to authorize federations and define their duties and responsibilities.

I also recommend that the Conference for Governors-elect be held during the latter part of the first quarter of the administrative year. To effectively serve as a governor, the governor-elect must plan his years of service both as governor and governor-elect. By holding the conference earlier, responsibilities for both years should be covered, better planning will result, and the year of leadership as governor will become more effective. The Major Emphasis Program, if not complete at this time, can be provided by correspondence and at the International Convention.

I continue to be impressed by the efforts and dedication of our Board of Trustees and our current team of governors. Many of our governors will achieve the goals that they have set. Together you are taking time to care and are making miracles happen.

Respectfully submitted,

Frank J. DiNoto
President

MESSAGE OF THE PRESIDENT-ELECTto theInternational Board of TrusteesMay 1, 1987

More of this year of the Miracle Makers has now passed than remains of it, a fact which has great significance to one who has reason to expect to be elected our next International President in some eight weeks.

Since our last Board meeting, Mim and I have, of course, lived in and met the obligations of the present, but virtually all our waking hours are focused on the future which, for us, in a sense, begins on the evening of July 8, 1987. Notwithstanding all our considerable efforts and progress, still more remains to be done to prepare for our 1987-88 administration.

For the benefit of future presidents-elect, I will again in this message first give a brief account of the highlights of our activities since our last Board meeting:

In January: Immediately following our meeting, President Frank, Assistant Secretary Larry, and I attended the year's second meeting of the Kiwanis International-Europe (KI-E) Board and Council in Zurich.

In February: Most of the month, fortunately, allowed time for local Kiwanis commitments, paper work, thinking, and personal matters, including the none-too-soon at-least-temporary closing of my office. At month's end we attended our own district's mid-winter conference.

In March: We experienced and survived a three-day visit from Assistant Secretary Larry for interviews and local site inspections preparatory to his writing the customary article on the new president and his family for the October issue of the Kiwanis magazine. Then a trip to the International Office for meetings with staff and the annual meeting of district secretaries. And finally back "home" to be the honoree at the silver anniversary convention of the New York Circle K District.

In April: Still home for the official visit of our District Governor to our Long Island North Division and for the organizational meeting of a new, and perhaps new kind, of Kiwanis club, in a large industrial plant. Then to the New England District for a lengthy visit to the Pediatric Trauma Center and two evening functions, all at the invitation of the Governor and Governor-elect. Next a formal Hugh O'Brian Youth Foundation affair at New York City's Waldorf Astoria, then, the next day,

off to Indianapolis for the all-important Governors-elect Conference, followed by a day with the Chairman of the Seattle convention's host committee and staff. The month ended with our departure for Aachen, Germany, to attend, as 1986-87 counselor, the convention of our Austria-Germany District.

In May: Return from Europe on the 6th, after a three-day vacation; paper work, then leave for Indianapolis on the 11th for meetings with staff and the Resolutions Committee and this Board meeting.

Next, permit me a few comments triggered by some of the experiences mentioned above:

- o Having now attended two meetings of the KI-E Board, I agree with those on both sides of the Atlantic who believe that the functioning of that Federation's Board, and perhaps even its structure, leave something to be desired. Also, it appears that there remain differences of opinion among KI-E leaders and districts regarding several significant aspects of the proposed Model Federation Bylaws, which may or may not be resolved before or at the KI-E convention in Bordeaux in June 1987; and, as President Frank has recently again pointed out, the financial arrangements between KI and KI-E are still very much in need of clarification and adjustment.
- o After discussions with President Frank and staff, I informed the District Secretaries at their March meeting that the International Committee of District Secretaries initiated by Frank would be continued next year. Without intending to set any procedural precedent, I have reappointed the current chairman and two members of the present committee, for continuity, and replaced the other two excellent present members, for new insights. Also, with some trepidation because the Secretaries were meeting before my meeting with next year's Governors, I used the opportunity of the meeting of these very important members of the 1987-88 team to share with them many of our ideas and approaches for next year.
- o In my opinion, the Hugh O'Brian Youth Foundation and the concept of Kiwanis district involvement with pediatric trauma centers, as well as a limited number of other programs, can and should receive all the support which Kiwanis International and the Kiwanis International Foundation (KIF) can reasonably give them each year, regardless of whether they "fit" under a given year's MEP, especially if they are under the "umbrella" of "Underprivileged Children -- A Kiwanis Concern."
- o Regarding last month's Governors-elect Conference, at this writing I have not yet received the staff's summary and analysis of the participants' critiques. However,

based upon oral and written comments of some Governors-elect, a cursory review of the critique forms by staff, and the post-conference meeting of faculty and staff, the conference was a real success. While perfection was not attained, we may well have reached the point this year where only fine-tuning will be necessary for future years. My sincere thanks and appreciation go to the Board Committee on Education and Leadership Development under Chairman Don Jackson and members Mort Alper, C. A. Dillon, and John Morton, to all other faculty members, and to staff, who gave of themselves so unstintingly and effectively to bring us to this high level of achievement in this most important leadership-training and team-building conference of the year. The enthusiastic participation and response of the Governors-elect, virtually to a man, bode well for next year.

- o Our trip to Austria-Germany left me with many positive and uplifting emotions about our European Kiwanians, more than I can include in this message. I'm sorry to say that I also, again, came away from this overseas visit with the gnawing feeling that we here in the United States, the wellspring of the internationalization of our movement since 1961, have somehow over the years -- wittingly or not, avoidably or not, necessarily or not -- let our non-North American areas down. For now, just one question: Why and whose responsibility is it that after almost 25 years we still have far fewer Kiwanians in all of Europe than Lions and Rotary each have in just West Germany?

I'm pleased to report that thanks to the great efforts and cooperation of staff, our excellent 1987-88 MEP Project Guide and supporting materials have now been completed and printed. Also thanks to staff, the first-ever Club President's Guidebook to be published by International was completed before the Governors-elect Conference in April, and copies were distributed to all participants; likewise the excellent and new New Club Building and Development Manual which embodies our 1987-88 new club building approach and the revisions to the KIAR program. I urge all Board members to plan to become very familiar with all of these before embarking on this summer's district convention assignments.

Regarding agenda items for this meeting, I will ask for your approval of several additional International Committee appointments, mostly necessitated by declinations of earlier appointments received since our last meeting. And, on this Board's stance on the women's issue in the light of the U.S. Supreme Court's decision in the Rotary case, at this writing and pending our meeting with our attorneys, I will only comment that the delegates to our coming convention once again have the right to expect their elected leaders to give them, clearly and forthrightly, the results of our combined best judgment as to the best interests of our organization, all things considered.

It is in the nature of things that most of what is decided and done at the Spring Board Meeting will not have or show its effects or results until the following year. Let us nevertheless remember that we are all pledged to work towards the achievement of President Frank's high goals and objectives for 1986-87, and that more than five months of this year remain.

Respectfully submitted,

Anton J. Kaiser
President-elect

REPORT OF THE INTERNATIONAL SECRETARYto theInternational Board of TrusteesMay 15, 1987

As Don Williams mentioned in the January 23, 1987, report to the Board of Trustees, I am pleased to be making my first report as International Secretary. However, unlike Mr. Williams I hope this will not be my last as well.

The move from Tulsa and the transition of responsibilities from the United States Junior Chamber of Commerce to Kiwanis International has been as smooth as one can expect. My time since March 2, 1987, has been crowded with many opportunities for learning the purpose and direction not only of Kiwanis International but also the International Office. I am pleased to report that all indications are that both are moving in the same direction with the same purpose.

During my short tenure, I have also had the opportunity to begin to take steps to discuss new frontiers that can be addressed and have found the staff to be very cooperative and receptive to discuss these possibilities.

The priority during the first two months has been employee practices and morale. Steps have been taken to conduct a monthly employees meeting with all employees to improve communication and openness within the International Office. An employee recognition program, based on performance, has been initiated and to date has been well received. An appraisal system has been designed and will be implemented shortly to improve on the current system and give employees regular constructive critiques of their abilities and skills while identifying areas for needed improvement.

A management by objectives and results management system is being discussed with the senior staff; instruction and implementation for managers will begin shortly after the Washington D.C. Convention. This time table should allow for improved planning of responsibilities of all departments and enhance the budgeting process during the 1987-88 administrative year.

I am pleased to announce the retirement of the Assistant Secretary for Membership, Speegle Berry, effective May 31, 1987. Speegle has served Kiwanis in many capacities and has always been a strong advocate for the organization's growth. However, the reason I am pleased about his retirement is that he has agreed not to completely retire, but rather semi-retire and continue as a part-time Field Service Representative for Kiwanis International serving in a consulting capacity. Due to Speegle's retirement, we are currently searching for a replacement and hope to fill the position in the very near future. I would also like to announce the

retirement of Ray Jeanes effective May 31, 1987. However, due to accumulated vacation, Ray actually left the employment of Kiwanis International earlier.

As you know, the Supreme court found by a 7-0 decision against Rotary International. This has created a flurry of activity in associations across America, including Kiwanis. The Public Relations Department has been extremely helpful in disseminating information not only to the media but also to Kiwanis. A plan of action was developed in advance of the decision and information to all levels of Kiwanis from Past International Presidents to Lieutenant Governors began to flow immediately.

The Ridgewood, New Jersey, Kiwanis Club has taken action asking the Supreme Court to hear their case. Our legal counsel has informed us that it is unlikely that the Supreme Court will hear the case, but it may be as late as October before anything is official.

A great deal of time has also been spent in the area of finance. This includes the preparation of the budget proposal for the 1987-88 administrative year and the determination of the financial impact of the long range plan. Both have been prepared and distributed. The financial narratives with President DiNoto's assistance have been streamlined and have become more informative.

Since January, two very successful events were conducted--The District Secretaries' Meeting in March and the Governor-elect's Training Conference in April. We have received several positive comments on both programs and feel that their impact will be seen as a positive influence on the future of Kiwanis.

Another exciting aspect of my short tenure with the International office was the encouragement I received to join a Kiwanis Club. However, as each of you will learn, I believe in action and impact. Thanks to the assistance of Past International President Aubrey Irby I am pleased to announce that I have joined a Kiwanis Club. However, it is important to note that six short weeks ago the club was only a glimmer in Aubrey's eye. The fruits of our efforts will be evidenced this Thursday evening as we charter the Kiwanis Club of Keystone at the Crossing with approximately 50 members. The by-products of this club's organization have been a hands-on understanding of the new club building process and an opportunity to witness first hand the support of a division, a district and materials provided by Kiwanis International. This exercise will hopefully help increase my knowledge and understanding of the Kiwanis organization.

Please do not construe the brevity of my report to indicate that a limited amount of activity is occurring at the headquarters. As a rookie, I felt I should follow the old rule my father taught me and that was to do a lot of listening and keep my mouth shut.

I am excited about the opportunities that lie ahead not only for me but also for Kiwanis International. From what I have seen, this is a vital and strong organization, and its potential for growth is incredible. I look forward to the opportunity to see the positive impact of the staff and the Board of Trustees as we work hand in hand to bring Kiwanis to its place of prominence it so richly deserves.

Respectfully submitted,

Kevin W. Krepinevich
International Secretary

MINUTES OF THE EXECUTIVE COMMITTEE SPECIAL MEETING

Indianapolis, Indiana

Tuesday, March 24, 1987

Executive Committee Members Present:

Frank J. DiNoto, Chairman
W. J. "Wil" Blechman, M.D.
J. Donovan Jackson
Anton J. Kaiser
Noris A. Lusche
Donald E. Williams
Kevin W. Krepinevich

Executive Committee Member Excused:

Gene R. Overholt

Other Participants:

Edward Hecht
Donchin-Hecht & Company
Donald R. Collins
William A. Brown

A meeting of the Executive Committee was held at noon EST on March 24, 1987, in the office of the International Secretary by conference telephone call. President Frank J. DiNoto presided.

A motion was made by Vice-President Lusche, supported by Vice-President Jackson, and unanimously carried, as follows:

WHEREAS, approximately 45 employees and retirees are provided with group health and life insurance through Metropolitan Life Insurance Company,

AND WHEREAS, cost of coverage under that plan will increase significantly as of May 1, 1987,

THEREFORE, BE IT RESOLVED, That effective May 1, 1987, Kiwanis International will discontinue its health insurance program with Metropolitan Life Insurance Company and instead provide this coverage from Lincoln National Life Insurance Company,

AND BE IT FURTHER RESOLVED, That coverage provided by Health Maintenance Organizations (HMOs) be provided by Metro Health, Inc. and Health Plus, Inc., the latter replacing Maxi Care, Inc., also on May 1, 1987,

AND BE IT FURTHER RESOLVED, That effective May 1, 1987, the employees' required contribution for coverage from Lincoln National be reduced from 30% of the premium to 10% and that the International Secretary be authorized to approve a one-time increase effective May 1, 1987, in an amount equal to the 10% cost of the insurance for employees in grades 1 through 12,

AND BE IT FURTHER RESOLVED, That the Board reserves the right to review the program and, if required, adjust the employee contribution percentage in the future.

Upon motion made by President-elect Kaiser, supported by Vice-President Lusche, and duly carried, it was:

RESOLVED, That the mandatory criteria that must be met for a Governor to achieve a distinguished governor's award for 1987-88 be changed by adding a new section 2. The revised version would read as follows:

1987-88

DISTINGUISHED GOVERNOR'S

AWARD

The following mandatory criteria must be met for a governor to achieve a DISTINGUISHED GOVERNOR'S AWARD:

1. The district must achieve a point score of 1320 or more in the District Administrative Excellence Award Program.
2. The governor must have attended the Governors-elect Conference, the International Council, the International Convention and any one of the Regional Conferences for District Governors (if the convention and a regional conference is held on the continent on which the governor resides).
3. During the administrative year, the governor personally must sponsor at least three (3) new active members, including one in his own Kiwanis club.

The meeting adjourned at 1:25 p.m., its business having been completed.

Respectfully submitted,



Kevin W. Krepinevich
International Secretary

WAIVER OF NOTICE OF

MARCH 24, 1987, MEETING

EXECUTIVE COMMITTEE OF KIWANIS INTERNATIONAL

We the undersigned, being all the members of the Executive Committee of the Board of Trustees of Kiwanis International, an Illinois not-for-profit corporation, hereby waive notice of the special meeting of the Committee held on March 24, 1987, and further, we consent to the action taken as reported in the minutes reported above.

Frank J. DiNoto, Chairman

W. J. "Wil" Blechman, M.D.

J. Donovan Jackson

Anton J. Kaiser

Noris A. Lusche

Gene R. Overholt

Donald E. Williams

May 12-17, 1987

A. ELIMINATION OF MEMBERSHIP OF NON-MEETING CLUBS FROM ACTIVE MEMBERSHIP

<u>CLUBS BY DISTRICT</u>	<u>KEY #</u>	<u>DATE</u>	<u># MEMBERS</u>	<u>ACCOUNTS RECEIVABLE</u>
<u>CALIFORNIA-NEVADA-HAWAII</u>				
Milpitas, CA	06654	12-01-86	10	\$ 10.00-
<u>CAPITAL</u>				
Bland County, Virginia	02362	04-01-87	7	92.05
<u>GEORGIA</u>				
Metropolitan Rome, GA	04675	03-31-87	11	346.90
South Fulton County, GA	04750	03-31-87	0	536.13
Washington County, Sandersville, GA	10462	03-31-87	20	420.80
Webster County, GA	11813	03-31-87	34	447.10
<u>LOUISIANA-MISSISSIPPI-WEST TENNESSEE</u>				
Elmwood, Louisiana	11248	09-30-86	14	136.50
<u>MICHIGAN</u>				
Novi, MI	10030	12-31-86	8	192.70
State Fair-Berkley, MI	04839	03-31-87	10	129.00
<u>MINNESOTA-DAKOTAS</u>				
Fessenden, ND	05856	01-26-87	20	458.00
Rugby, Center of North America, Golden K, North Dakota	11374	04-01-87	2	136.50
<u>MISSOURI-ARKANSAS</u>				
Aurora, MO	11610	12-30-86	18	447.10
DeQueen, AR	11750	02-16-87	31	983.03
McGehee, AR	11342	01-26-87	10	452.70
<u>NEBRASKA-IOWA</u>				
East Side, Cedar Rapids, IA	05917	01-13-87	8	105.20
Odebolt, IA	11709	01-01-87	14	184.10
<u>NEW ENGLAND</u>				
Bethel, CT	09423	04-17-87	19	499.70
Burlington, MA	11094	01-28-87	6	639.65
Charter Oak, Hartford, CT	04553	01-28-87	9	401.10
Chelmsford, MA	04564	04-17-87	15	391.50
Hopkinton, MA	03604	01-28-87	8	520.20
Lincoln, RI	06593	01-28-87	9	324.45
Northboro, MA	10757	01-28-87	15	864.75
Upper Valley-Hanover, NH	11294	04-17-87	17	447.10
<u>NEW JERSEY</u>				
Eatontown, NJ	06049	09-30-86	11	-0-
Netcong-Stanhope, NJ	03737	09-30-86	11	344.85
Palmyra, NJ	04376	09-30-86	12	634.85
<u>NEW ZEALAND</u>				
Wanganui, New Zealand	08719	03-31-87	6	90.00

<u>CLUBS BY DISTRICT</u>	<u>KEY #</u>	<u>DATE</u>	<u># MEMBERS</u>	<u>ACCOUNTS RECEIVABLE</u>
<u>OHIO</u>				
Amherst	11462	03-07-87	7	\$ 246.07
Beachwood	06933	03-07-87	18	639.10
<u>PACIFIC NORTHWEST</u>				
Overlake, Bellevue, WA	10871	12-30-86	13	170.95
<u>PHILIPPINE LUZON</u>				
Saint Barbara	09743	10-01-86	24	607.50
<u>PHILIPPINE SOUTH</u>				
Bindoy	11112	11-08-86	21	930.10
<u>REPUBLIC OF CHINA</u>				
Chung Hsing, Taiwan	09212	12-03-86	11	572.50
Hsin Shie, Taiwan	10706	12-03-86	20	1,087.50
Taipei Kuangwa, Taiwan	09969	12-03-86	22	1,042.50
Taipei-Yangming, Taiwan	10803	12-03-86	9	142.50
<u>ROCKY MOUNTAIN</u>				
Bear Valley, CO	10295	02-02-87	12	150.30
Lusk, Wyoming	11877	02-02-87	27	649.89
<u>SOUTHWEST</u>				
Tempe Amigos, AZ	08797	12-17-86	14	961.25
<u>TEXAS-OKLAHOMA</u>				
Austin-Greater East, TX	09671	12-30-86	10	131.50
Baird, TX	10106	12-30-86	10	219.00
Bells-Savoy, TX	11639	12-30-86	32	880.49
Boley, OK	08115	12-30-86	10	131.50
Brownsville Daybreakers, TX	06684	12-30-86	11	144.65
Childress, TX	08219	09-30-86	13	148.50
College Station South, TX	11365	01-01-87	9	467.30
Del Valle, TX	11046	12-30-86	6	698.25
De Valle Hermoso, Mexico	11574	12-30-86	26	756.75
De'Residentes en McAllen, TX	11584	12-30-86	35	460.25
Greater Purcell, OK	11672	12-30-86	27	355.05
Guthrie Golden K, OK	11667	12-30-86	10	319.80
Monterrey, Mexico	11583	12-17-86	26	765.70
Oak Hill, Southwest Austin, TX	10516	12-30-86	6	208.50
Okemah, OK	01275	12-30-86	19	10.00-
Oklahoma City Quail Springs, OK	10514	12-30-86	13	668.50
Oklahoma City 240 West, OK	11854	12-30-86	2	-0-
Rockport-Fulton, TX	11293	12-30-86	16	366.40
Southwest Oklahoma City, Golden K, Oklahoma	11586	12-30-86	13	104.95
Springtown Area, TX	11593	12-30-86	3	45.80
Winnsboro, TX	08760	12-30-86	7	373.70
<u>UTAH-IDAHO</u>				
North Valley, Davis County, UT	11532	11-08-86	25	901.20
Sandy City, UT	11315	11-08-86	10	223.55
<u>WEST VIRGINIA</u>				
Warwood, Wheeling, WV	11765	03-31-87	25	657.50

NON DISTRICTED

Arecibo, Puerto Rico	07683	04-01-86	21	1,385.00
Georgetown, Guyana	06372	03-10-87	31	<u>1,800.00</u>

<u>TOTAL:</u>	66			\$29,449.06
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B. NEW KIWANIS CLUBS ORGANIZED SINCE THE JANUARY MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

<u>CLUBS</u>	<u>COMPLETION DATE</u>	<u>MEMBERSHIP</u>
Hoosier Hills, Versailles, Indiana	01-21-87	25
Choudrant-Downsville, Louisiana	01-29-87	28
Wels-Maximilian, Austria	01-26-87	20
Mill Creek, Washington	01-03-87	25
Agoura-Westlake, California	02-04-87	25
Miagao Town, Philippines	01-11-87	20
Sierre-Soleil, Switzerland	02-02-87	21
Greater Laurel, Maryland	02-10-87	26
Saint James Golden K, Manitoba	01-28-87	25
Queen City, Charlotte, North Carolina	02-13-87	25
Ft. Mitchell, Kentucky	02-12-87	30
Wichita Westside, Kansas	02-17-87	26
Grumman-Bethpage, New York	02-13-87	42
Amadeo, Cavite, Philippines	02-21-87	26
The Valley, Athens, Pennsylvania	02-25-87	28
South Huntington-Dix Hills, New York	02-24-87	25
City Centre, Regina, Saskatchewan	02-25-87	28
Missoula Golden K, Montana	02-18-87	28
North Phoenix, Arizona	03-02-87	29
Kuopio, Finland	02-26-87	20
Follonica, Italy	01-29-87	42
Troyes-Chrestien de Troyes, France	03-05-87	20
Affligem Hopland, Belgium	03-05-87	22
Terrell County Golden K, Georgia	03-12-87	44
Parramatta, New South Wales, Australia	03-12-87	20
Waco Seniors, Texas	03-11-87	29
Hart County Golden K, Georgia	03-12-87	32
Rockwall, Texas	03-12-87	25
Nadi, Fiji	03-11-87	30
Suva, Fiji	03-12-87	26
Cherboug et de Cotentin, France	03-10-87	21
Eupen, Belgium	03-09-87	23
Bulloch County Golden K, Georgia	03-17-87	33
Exton-Lionville, Pennsylvania	03-19-87	26
Linden-Brownsville, New York	03-19-87	25
Oron, Switzerland	03-16-87	21
Fredericktown, Missouri	03-25-87	28
Zachary, Louisiana	03-25-87	34
Ozark, Missouri	03-24-87	33
Arlington South, Texas	03-26-87	29
Findlay-Fort Findlay, Ohio	03-31-87	26
North Kingstown, Rhode Island	04-01-87	25
Hope, Indiana	03-19-87	25
Albury-Wodonga, Melbourne, Australia	04-01-87	20
Mattighofen, Austria	03-25-87	22

<u>CLUBS</u>	<u>COMPLETION DATE</u>	<u>MEMBERSHIP</u>
Senlis-Chantilly-Creil "Les Trois Forets," France	03-26-87	24
Chateaudun, France	03-26-87	20
Au Gres, Michigan	04-07-87	25
Le Puy-en-Velay, France	03-30-87	20
Nurnberg, Germany	04-01-87	20
Kekionga Golden K, Fort Wayne, Indiana	04-08-87	25
Lopezville-Antipolo, Philippines	04-05-87	23
Selicity, Trinidad	04-08-87	27
Fort Worth Golden K, Texas	04-09-87	26
Owatonna Golden K, Minnesota	04-14-87	31
The Elmwood Community, Buffalo, New York	04-14-87	25
Greeley Golden K, Colorado	04-14-87	25
Quimper-Odet, France	04-08-87	22
Greater Dallas, Texas	04-21-87	26
Jersey Shore Area, Pennsylvania	04-21-87	30
Diwata, San Francisco, Agusan Del Sur, Philippines	04-19-87	23
Denham Springs, West Livingston, Louisiana	04-22-87	29
Gun Hill Road, Bronx, New York	04-22-87	25
Cambrai, France	04-21-87	21
Golden K, North Mankato, Minnesota	04-28-87	26
Lake Los Angeles, California	04-28-87	27
Metro Catbalogan, Samar, Philippines	04-26-87	29
King, North Carolina	04-29-87	25
Frederikssund Dania, Denmark	04-07-87	20
Keystone At The Crossing-Indianapolis, Indiana	04-30-87	37
Fiesta-Mesa, Arizona	05-05-87	28
<u>TOTAL:</u>	72	

C. KIWANIS CLUBS REACTIVATED SINCE THE JANUARY MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

<u>CLUBS</u>	<u>COMPLETION DATE</u>	<u>MEMBERSHIP</u>
Malvern, Arkansas	12-15-86	19
Saint Louis-Spanish Lake, Missouri	01-01-87	25
East Fort Worth, Texas	02-01-87	7
<u>TOTAL:</u>	3	

D. CLUBS MERGED SINCE THE JANUARY MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

<u>CLUBS</u>	<u>DATE</u>	<u>MEMBERSHIP</u>
West Carleton, Ontario	10-01-86	25
Colton Morning, California	01-01-87	11
N.E. Polk County, Haines City, Florida	01-01-86	47
San Bernardino-Sierra, California	03-25-87	16
Mid-Peninsula A.M.-Redwood, California	04-01-87	31
<u>TOTAL:</u>	5	

E. -CLUB INCORPORATIONS

Algonquin/Lake in the Hills Golden K, Illinois
Booneville, Mississippi
Warren County, Tennessee
Uptown Atlanta, Georgia
Deming, New Mexico
Kendale Lakes, Florida
South Jacksonville Beaches, Florida
Callicoon, New York
Riverview, Wenatchee, Washington
Morrison, Illinois
Carmel Golden K, Indiana
Pierceton, Indiana
Providence Point, Issaquah, Washington
The Friendly Brothers, Monroe, Louisiana
Lubbock Golden K, Texas
South Valley, Salt Lake County, Utah
Corvallis Sunrisers, Oregon
Villa Park, Illinois
Occidental White Springs, Florida
Covington Pike, Memphis, Tennessee
Shenandoah Breakfast Club of Charles Town, West Virginia
Franklinton, Louisiana
Cloquet Area Golden K, Minnesota
Iowa Falls Day Breakers, Iowa
Kansas City-West, Kansas
Pueblo de San Jose, California
Northwest Atlanta, Georgia
Marion, Illinois
Port Angeles-Olympic, Washington
Shrewsbury, New Jersey
North River, Chattanooga, Tennessee
Oak brook, Illinois
Brentwood, Tennessee
North Central Indianapolis, Indiana
Golden Gate, Naples, Florida
Rochester, Indiana
South Cobb County, Georgia
Santa Rosa Sunrise, Milton, Florida

F. CLUB NAME CHANGES

From: Somerset, Princess Anne, Maryland
To: Westover, Maryland

From: Newport Center, California
To: Newport Beach, California

From: University Drive, Denton, Texas
To: Denton, Breakfast, Denton, Texas

From: Del-Chester, Pennsylvania
To: The Upper Main Line, Wayne, Pennsylvania

From: Silverton-Kenwood, Ohio
To: Silverton Kenwood Madeira, Ohio

From: Memphis-Bluff City, Tennessee
To: Bluff City Memphis, Tennessee

CLUB NAME CHANGES

From: Hillcrest-Mission Hills, California
To: Uptown San Diego, California

G. CANCELLED MEETING

None

H. DISTRICT BYLAW AMENDMENTS

Kansas District

ARTICLE XV, Section 1 -- Increase in the price of the district dues from \$7.50 per year to \$10.00 per year.

I. CLUB STATUS IN LITIGATION

None

J. CIRCLE K CLUBS COMPLETED SINCE JANUARY REPORT

NEW CLUBS

University of Central Florida, Florida
Muskegon Business College, Michigan
Beaver College, Pennsylvania
University of Missouri-Rolla, Missouri
Northeast Louisiana University, Louisiana
Drake University, Iowa
Hood College, Maryland
Northwestern State University, Louisiana
Gonzaga University, Washington
School of the Ozarks, Missouri
Navarro College, Texas
Stockton State College, New Jersey
Meredith College, North Carolina
University of Akron, Ohio
Barry University, Florida

TOTAL: 15

SPONSOR

East Orlando, Florida
Muskegon, Michigan
Glenside, Pennsylvania
Rolla, Missouri
Monroe, Louisiana
West Des Moines, Iowa
Frederick, Maryland
Cane River, Natchitoches, Louisiana
Northeast/North Spokane, Washington
Branson, Missouri
Corsicana, Texas
Gallaway Township, Pomona, New Jersey
Raleigh, North Carolina
Akron, Ohio
Miami Shores, Florida

K. KEY CLUBS COMPLETED SINCE JANUARY REPORT

KEY CLUBS

Hilton Head High School
North Rockland High School
Manual High School
Yerba Buena High School
Siloam Springs High School
Central High School
South Whidbey High School
Hillsboro High School
Oak Hills High School

KIWANIS SPONSOR

Hilton Head Island, SC
Spring Valley, NY
Mile High Denver, CO
Pueblo De San Jose, CA
Siloam Springs, AR
Memphis, TN
South Whidbey, WA
Hillsboro, IL
Oak Hills, OH

KEY CLUBS

Our Lady of Lurdes High School
Kiel High School
Mainland Regional High School
James J. Hogan Senior High School
Renton High School
West Monroe High School
Yosemite Union High School
Pine Hill High School
Southwest High School
DuPont Manual High School
Wilson High School
Columbus East High School
Hawthorne High School
N.G.M. Major High School
A.F. Adderley High School
Springfield Central High School
Saint Stephen's Episcopal H.S.
Westside Comprehensive H.S.
Victor Valley High School
Laurel High School
Norwich High School
Southside High School
Woodland High School
Thomas Carr Howe High School
Convent of the Visitation H.S.
Bishop Hafey H.S.
Phelps High School
Vandalia Butler High School
Springdale High School
Harbor High School

Bonner Springs High School
Oxnard High School
Washington High School
Troy High School
DeValls Bluff High School
Marysville-Pilchuck H.S.
Presentation College
Cass Technical High School
Midland Valley High School
Radford High School
James B. Dudley High School
First Colonial High School
Interlachen High School
Guthrie High School
St. James Secondary High School
Carapichaima Senior Comprehensive
High School
Cape Henlopen High School
Iona High School
South Mountain High School
Sam Houston High School
Northampton High School
Vacaville High School
Bishop Montgomery High School
Creston High School

KIWANIS SPONSOR

Shamokin, PA
Kiel, WI
Northfield-Linwood, NJ
Vallejo, CA
Renton, WA
West Monroe, LA
Sierra, Oakhurst, CA
Cambrian Park, CA
Imperial Beach-South Bay, CA
Louisville Downtown, KY
Alhambra West, VA
Columbus Meridian, IN
Hawthorne, CA
Long Island, Bahamas
Nassau, Bahamas
Springfield, MA
West Bradenton, FL
Uptown Augusta, GA
Victorville, CA
Laurel, MD
Norwich, NY
Gadsden, AL
A.M. Woodland, CA
Irvington, Indianapolis, IN
Twin Cities International Airport, MN
Hazleton, PA
Phelps, KY
Vandalia, OH
Tarentum, PA
Surf City, Santa Cruz, and Scott
Valley, CA
Edwardsville, KS
Oxnard, CA
Parkland Area, Tacoma, Wa
Troy, NY
De-Valls Bluff-Biscoe, AR
Marysville, WA
Trinidad, West Indies
New Center, Detroit, MI
Aiken, SC
Radford, VA
Greensboro, NC
Virginia Beach-Mid City, VA
West Putnam, FL
Guthrie, OK
Barbados North-Speightstown, West Indies
Chaguanas, Trinidad, West Indies
Rehoboth Beach, DE
Ocho Rios, Jamaica
Phoenix South Mountain, AZ
South Lake Charles & Moss Bluff
Accomack, VA
Vacaville, CA
Riviera Village, CA
Golden K Grand Rapids, MI

KEY CLUBS

Couer D'Alene High School
Estacado High School
Woodbridge Sr. High School
Caddo Parish Magnet High School
Floralda High School
Mount Eden High School
West Orange High School
Weiser High School
Katella High School
Central High School
Chisum High School
North Side High School
Minidoka County High School
Edwin Denby High School
Bellevue East High School
Mountlake Terrace High School
Ashland High School
Chester Jr./Sr. High School

TOTAL: 81

KIWANIS SPONSOR

Idaho Panhandle, ID
Hub City, TX
Woodbridge, VA
Shreveport, LA
Floralda, AL
Greater Haywood, CA
West Orange, FL
Weiser, ID
Greater Anaheim, CA
Grand Rapids, MI
Paris Golden K, TX
North Fort Worth, TX
Rupert, ID
Denby, Detroit, MI
Bellevue Offutt, NE
Lynnwood, WA
Ashland, OR
Chester, NY

L. INCORPORATION OF KIWANIS CLUB OR DISTRICT FOUNDATIONS

Sanford Kiwanis Foundation
Kiwanis Club of West Racine, Wisconsin Foundation
Kiwanis Wheary Holiday of Lights Foundation

CHARTER II LIST JANUARY 1987 - APRIL 1987ALABAMA

09759 Anniston Sunrisers, AL

April 1987

CALIFORNIA-NEVADA-HAWAII

10384 Serra Mesa, San Diego, CA
11349 Oakmont, CA
01970 Oroville, CA
01429 Gilroy, CA
04129 East San Jose, CA
05786 San Mateo Downtown, CA
04717 Woodside Terrace, Redwood City, CA
06171 Camarillo, CA
11225 Hollister, CA

January 1987
January 1987
February 1987
March 1987
March 1987
March 1987
April 1987
April 1987
April 1987

CAPITAL

08210 Bonnie Blink Golden K, Cockeysville, MD
00452 Clifton Forge, VA
03575 Loch Raven, MD

January 1987
February 1987
March 1987

CHARTER II LIST JANUARY 1987 - APRIL 1987

CAROLINAS

11086	Ashe County, NC	March 1987
07698	Lillington, NC	March 1987
06369	Banner Elk, NC	April 1987
07672	Ayden-Grifton, NC	April 1987

EASTERN CANADA & THE CARIBBEAN

06439	Roberval, PQ	February 1987
04865	Carlingwood, Ottawa, ON	March 1987
06019	Cabot, St. John's, NF	March 1987

FLORIDA

03617	Pompano Beach, FL	February 1987
05288	Temple Terrace, FL	April 1987

GEORGIA

04188	Crawford County, GA	January 1987
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ILLINOIS-EASTERN IOWA

02477	Abingdon, IL	January 1987
03942	Dunlap, IL	February 1987
05663	Wood River Township, IL	February 1987
09053	Washington, IL	April 1987

INDIANA

02640	Fort Branch, IN	March 1987
06388	Woodmar-Hammond, IN	March 1987
09484	Chesterton-Duneland, IN	April 1987

KANSAS

11138	Elkart, KS	January 1987
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LOUISIANA-MISSISSIPPI-WEST TENNESSEE

11250	Cane River, Natchitoches, LA	January 1987
08386	Kenner North, LA	March 1987
09472	Picayune, MS	March 1987

MICHIGAN

02985	Grand Rapid-Southkent, MI	February 1987
08567	Allegan, MI	February 1987
02160	Dexter, MI	March 1987
01158	Williamston, MI	March 1987
05253	Portland, MI	March 1987

CHARTER II LIST JANUARY 1987 - APRIL 1987

MISSOURI-ARKANSAS

11502	West St. Charles County, MO	January 1987
11163	Texarkana, AR	February 1987
09541	Susquehanna, Independence, MO	March 1987
05744	Saint Louis-Spanish Lake, MO	March 1987
05672	Strong, AR	March 1987

MONTANA

05197	Drummond, MT	April 1987
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NEBRASKA-IOWA

07050	Mason City-River City, IA	February 1987
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NEW ENGLAND

11620	The Seacoast, Portsmouth, NH	January 1987
02333	Derry, NH	February 1987
11242	Wareham, MA	March 1987
04062	Pembroke, MA	March 1987

NEW JERSEY

00681	Irvington, NJ	January 1987
00683	South Orange-Maplewood, NJ	January 1987
05083	Tenafly, NJ	January 1987
01016	Riverside, NJ	February 1987

NEW YORK

05228	Helderbergs, Berne, (The), NY	February 1987
03570	Addison, NY	March 1987

OHIO

11023	Perrysburg, OH	January 1987
05797	Whitehall, OH	January 1987
03334	East Akron, OH	January 1987
05830	Brunswick, OH	January 1987
02883	New Paris, OH	February 1987
02514	Reading, OH	February 1987
05600	Westgate, Toledo, OH	March 1987
07791	Willard Area, OH	April 1987
08961	Carrollton, OH	April 1987

PACIFIC NORTHWEST

02785	Nelson, BC	January 1987
09483	Sardis, BC	February 1987
11475	South Kitsap, Port Orchard, WA	February 1987
10748	Apple Valley, Yakima, WA	February 1987
J9676	Rogue River, OR	February 1987
06162	Atomic City, Richland, WA	March 1987

PENNSYLVANIA

04355	Historic Gettysburg, PA	February 1987
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ROCKY MOUNTAIN

04961	Lakeside, CO	February 1987
06462	Centennial Aurora, CO	April 1987

SOUTHWEST

07000	Hobbs-Chaparral, NM	January 1987
10560	Sun Country de las Cruces, NM	January 1987
11185	Deer Valley-Phoenix, AZ	April 1987
11180	Cielo Vista-El Paso, TX	April 1987

TEXAS-OKLAHOMA

11441	Houston-Bear Creek, TX	January 1987
01903	Vega, TX	January 1987
10395	Dewey Blue Stem, Golden K, OK	January 1987
11685	Hooks, TX	March 1987
01926	Cheyenne, OK	March 1987
11552	Greenville Golden K, Greenville, TX	April 1987
01200	Marshall, TX	April 1987
05021	Yoakum, TX	April 1987

UTAH-IDAHO

03484	Payson, UT	March 1987
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WEST VIRGINIA

03400	Chapmanville, WV	March 1987
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WESTERN CANADA

02902	Taber, AB	January 1987
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WISCONSIN-UPPER MICHIGAN

11322	Ripon Early Birds, WI	January 1987
01900	Chilton, WI	February 1987
09235	Bruce, WI	March 1987

ACHIEVEMENT

Chairman:	John H. Miller, 1712 Grand Avenue, Connersville, IN 47331 Bus: 317/825-5641 (Connersville Club)	Patsy
Members:	Richard B. Domingos, 246 Corbin Avenue, Macon, GA 31204 Res: 912/743-7334 (Macon Club)	Mary
	Robert E. Lynch, 2041 S. Durkee Road, Grafton, OH 44044 Bus: 216/329-7221 (Grafton-Midview Club)	Janet
	William L. Martin, 91 Chestnut Street, Oneonta, NY 13820 Bus: 607/432-8232 or 432-1100 (Oneonta Club)	Sheila
	William E. Schmittling, 17 Balfour Lane, Suite "C", P.O. Box 681, Chatham, MA 02633 (Central Cape Cod Club)	Barbara

ADMINISTRATION

Chairman:	J.R. "Jim" Brooks, P.O. Box 1927, Scottsdale, AZ 85252 Bus: 602/946-8878 Res: 994-3585	Leanna
Members:	Ron J. Campbell, 61-371 Westwood Drive, Winnipeg, MB R3K 1G4, Canada Res: 204/837-8824 (Winnipeg Club)	Terry
	George Harding, 222 Bartonwood Drive, Lebanon, TN 37087 Bus: 615/444-9026 (Lebanon Club)	Carolyn
	Mervyn "Merv" Healey, Box 2905, Auckland 5, New Zealand Res: 9/733-623 (Auckland Club)	Rona
	Joseph F. Pane, 11 Harvard Road, Danbury, CT 06810 Bus: 203/748-2611 Res: 203/748-6428 (Danbury Club)	N/A

BUILDERS CLUBS

Chairman:	Charles W. Heintzelman, Jr., P.O. Box 6278, Charleston WV 25362 Bus: 304/346-0806 (West Charleston Club)	Carol
Members:	Alan R. Anderson, 3604 Sherrie Lane, Racine, WI 53405 Res: 414/554-7661 (Racine Club)	Irma
	Erick B. "Rick" Erickson, 2671 S. Garland Street Lakewood, CO 80227 Res: 303/988-3720 (Green Mountain Club)	Rita
	Bernie Nettles, 179 Hobcaw Drive, Mt. Pleasant, SC 29464 Bus: 803/745-4923 (Charleston Club)	Jane
	Joseph D. "Joe Vig" Vigliaturo, 400 S. Spruce, Kansas City, MO 64124 Bus: 816/421-2401 (Blue Valley Club)	Betty Jean

CHARTER II

Chairman:	William C. Spataro, 54 Marwood Road North, Port Washington, NY 11050 Res: 516/767-1932 (Port Washington Club)	June
Members:	T. Donald Cairns, 46 Adams Street, Clifton, NJ 07011 Res: 201/772-5826	N/A
	Wilson Foreman, 209 River Bow, Georgetown, TX 78628 Res: 512/869-4725 (University Area Club)	Dottie
	Jack R. Penfold, #7 Safe Haven, Keowee Key, Salem SC 29676 Res: 803/944-0942 (Clemson Golden K Club)	Betty
	Stanley E. Snow, P.O. Box 467, Twin Falls, ID 83303 Res: 208/733-4208 (Twin Falls Club)	Betty

CIRCLE K

Chairman:	Myral C. Coatney, D.O., 6235 Truman Road, Kansas City MO 64126 Bus: 816/231-5600 (Blue Valley, Kansas City Club)	Billie
Members:	Timothy Clipson, P.O. Box 6203, Nacogdoches, TX 75962 Res: 409/569-1924 (Nacogdoches Club)	N/A
	Dr. James A. Hallman, 123 N. Hanover Street, Pottstown, PA 19464 Bus: 215/323-2253 (Pottstown Club)	Nancy
	Frank Snyder, 1107 Yuma Trail, Georgetown, KY 40324 502/863-4773 (Georgetown Club)	Ruth
	James M. Storie, 307 Cherry Drive, Boone, NC 28607 Res: 704/264-2296 (Boone Club)	Lib

CITIZENSHIP

Chairman:	Emil Rasa, 3532 Chiswick Court, Silver Spring, MD 20960 Res: 301/598-2679 (Liesure World Club)	Bert
Members:	Ted Adolphsen, 2918 Macona Lane, Billings, MT 59102 Bus: 406/245-6464 (Pioneer, Billings Club)	Bess
	Anthony "Tony" Palangi, 26 Wincrest Drive, Glens Falls, NY 12801 Res: 518/793-4584 (Glens Falls Club)	N/A
	F. Larry Rittgarn, 3005 Edgewood Drive, Fargo, ND 58102 Res: 701/293-7171 (Fargo Rough Riders Club)	Pat
	Dr. Arnold "Arne" Sarya, 13819 Bayview Ct., Traverse City, MI 49684 Res: 616/946-8939 (Traverse City Club)	Connie

CLUB DEVELOPMENT/MEMBER RETENTION (EAST)

Chairman: Paul E. Tomshany, 1971 Parker Road, Dexter, MI 48130 **Gale**
Res: 313/426-3632 (Dexter Club)

Members: Robert Calabrese, 1352 Culver Road, Rochester, NY 14609 **Janis**
Bus: 716/482-4080 (Penfield-Perinton Townships Club)

James J. "J.J." Johnston, Jr., 467 Fielding Drive, Pittsburgh, PA 15235 **Shirley**
Res: 412/793-0511 (Penn Hills Club)

Ralph F. Patterson, P.O. Box 125, Clinton, SC 29325 **Florrie**
Bus: 803/833-1720 (Clinton Club)

Cecil L. Winn, 107 Chesterfield, Hattiesburg, MS 39402 **Diane**
Bus: 601/545-9105 (Hattiesburg Club)

CLUB DEVELOPMENT/MEMBER RETENTION (WEST)

Chairman: Alonzo J. "Lonny" Bryan, 8115 S. Poplar Way, #B203, Englewood, CO 80112 **N/A**
Res: 303/771-6168 (South Denver Club)

Members: Erwin "Chic" Greenberg, Valley Forge Industries, 16120 Cohasset St., Van Nuys, CA 91406-2909 **Sally**
Bus: 818/785-4900 (Encino Club)

Robert B. Hegland, 341 North Avenue, Council Bluffs IA 51501 **Jo**
(Council Bluffs Downtown Club)

Leslie J. "Les" Mace, 2516 S. Sheridan, Springfield, MO 65804 **Virginia**
Res: 417/881-4826 Bus: 866-6887 (Springfield South Club)

Bryan Williams, 18 Lincoln Parade, Aspendale, 3195 Victoria, Australia **Lonnie**
(Mordialloc-Aspendale Club)

COMMUNITY SERVICES

Chairman: Walter G. Sellers, 1125 Wilberforce - Clifton Road, P.O. Box 494, Wilberforce, OH 45384 **N/A**
Bus: 513/376-6641 (Xenia Club)

Members: Gerald D. "Jerry" Bloom, 112 S. 4th Avenue, P.O. Box 148, Logan, IA 51546 **Arlene**
Bus: 712/644-2705 (Logan Club)

Howard M.W. Chang, 1-1, Ta Ya Road, 40409 Taichung, Taiwan, R.O.C. **Mu-Ying**
Bus: 042/23-2898 Res: 042/25-4883 (Taichung Club)

Harry L. Hunsley, 740 Main Street, P.O. Box 295, Russell, KS 67665 **Joan**
Bus: 013/483-4891 (Russell Club)

Jack Frost, 4309 Tamarisk Drive, Oklahoma City, OK 73120 **Avonne**
Res: 405/751-7005 (Midwest City Club)

CONSTITUTION & BYLAWS

Chairman:	Robert L. McCurley, Jr., P.O. Box 1287, Tuscaloosa, AL 35486 Bus: 205/348-7411 (Greater Tuscaloosa Club)	Martha
Members:	Mark Arthur, Jr., P.O. Box 111, Russell, KS 67665 Bus: 913/483-3195 (Russell Club)	Judy
	Richard J. Leahy, 35 E. Grassy Sprain Road, Yonkers, NY 10710 Bus: 914/779-1100 (Yonkers Club)	Mildred
	Fay H. McDonald, 633 Willow Road, Naperville, IL 60540 Res: 312/355-3487 (Naperville Club)	Marge
	James B. Richard, 925 Rebecca Avenue, Wilkinsburg, Pittsburgh, PA 15221 Res: 412/371-2601 (Wilkinsburg Club)	Nancy

Note: In the event that Bob McCurley is elected as International Trustee, Fay McDonald will be Chairman.

EDUCATION & LEADERSHIP DEVELOPMENT

Chairman:	James W. Jackson, Dept. of Leadership and Higher Education, Appalachian State University, Boone, NC 28608 Bus: 704/262-6037 (Boone Club)	N/A
Members:	Miguel "Mike" Clare, P.O. Box 6-5000, El Dorado, Panama, Republic of Panama Bus: 61-8541 or 61-8743 (Panama City Club)	Elizabeth
	Egon Kuzmany, Gumpendorfer 30, A-1060 Vienna, Austria Bus: 43222/586-1363 (Vienna Club)	Louise
	Thomas A. Muchler, R.D. #3, P.O. Box 209, Mifflinburg PA 17844 Bus: 717/966-1086 (Mifflinburg Club)	Judy
	Glenn E. Muggelberg, 1685 Arbolado Road, Paso Robles, CA 93446 Res: 805/238-0459 (Paso Robles Club)	Millie
	Juan F. "Ito" Torres, Jr., Santo Tomas Univ. Hosp. Ste. 203, Manilla, Philippines Bus: 63-2/731-3056 (Antipolo Club)	Leonie

GOLDEN K CLUBS

Chairman:	Robert H. Snyder, P.O. Box 3727, Greenville, NC 27836-3727 Res: 919/756-2956 (Greenville Club)	Gretchen
Members:	Chester "Chet" Bogushas, 60 Bronson Drive, Middlebury, CT 06762 Bus: 203/756-6516 (Waterbury Club)	Else
	Howard D. Brown, Sr., 1753 East Boulevard, Petersburg, VA 23805 Res: 804/732-4538 (Petersburg Club)	Thelma
	Floyd K. Christianson, P.O. Box 606, Grand Forks, ND 58206-0606 Res: 701/772-1605 (Grand Forks Club)	Marian
	Alfred L. "Al" Provasi, 307 N. Chestnut, Le Roy, IL 61752 Res: 309/962-5101 (Le Roy Club)	Jean

HUMAN & SPIRITUAL VALUES

Chairman: Andrew "Andy" Batsis, D.D.S., 2 Glenwood Road, Toms River, NJ 08753 Bus: 201/244-9800 Res: 244-9763 (Toms River Club) **Kathi**

Members: Charles L. "Chuck" Clutts, 506 Juneau Avenue, Fairbanks, AK 99701 Res: 907/452-5830 (Chena-Fairbanks Club) **Rusty**

H. Harold Dunlap, 6315 Robinhood Lane, Merriam, KS 66203 Res: 913/262-1123 (Overland Park Club) **Catherine**

Richard D. Hogan, 205 Oakland Avenue, Council Bluffs, IA 51501 Bus: 712/328-2606 (Council Bluffs Downtown Club) **Dorothy**

Luther M. Smith, 5956 Crestwood Circle, Birmingham, AL 35212 Res: 205/592-3572 (Birmingham Club) **Jewell**

INTERNATIONAL RELATIONS

Chairman: Peter B. O'Keefe, 27 Lockwood Road, Erindale, 5066 S.A., Australia Res: 8/322-0239 **Joan**

Members: Alfredo Gomez, P.O. Box 013554, Bogota, Columbia Res: 2/716498 (Bogota Club) **Cris**

Paul Francois, Rue de Charleroi 47, B.1400 Nivelles, Belgium Res: 32.67.21.21.38 (Brabant Wallen Nivelles Club) **Christiane**

Kazuaki Fujita, 6-15, Sendagaya 4-chome, Shibuya-ku, 151 Tokyo, Japan **Yoko**

Joe L. Griffeth, M.D., Medical Center Clinic, P.O. Box 399, Commerce, GA 30529 Res: 404/335-4380 Bus: 404/335-5155 (Commerce Club) **Ann**

Leo C.J. van Roosmalen, De Els 4, 5553 CW Valkenswaard, The Netherlands Res: 4902/41426 (Dommelland-Valkenswaard Club) **Trees**

Ray Williams, 1305 Spadina Crescent E, Saskatoon, SK S7K 3J2, Canada Res: 306/664-2293 (Riversdale Club) **Lorraine**

KEY CLUBS

Chairman: Lindley H. "Dig" DeGarmo, 3801 Millender Mill Road, Upperco, MD 21155 Res: 301/239-8363 (Reisterstown Club) **Peggy**

Members: Thomas P. Horan, 1004 S.E. 9th Street, Willmar, MN 56201 Res: 612/231-1000 (Willmar Club) **Marcia**

Rex M. Keys, P.O. Box 110, Clevedon, New Zealand Res: Clevedon 418 (Papkria Club) **Eleanor**

Maurice "Mo" Morin, 10855 Pie IX Blvd., Montreal, PQ H1H 4A9, Canada Bus: 514/324-8103 (Laval Of Montreal Club) **Suzanne**

Harry M. Rowe, Jr., 18900 Vista Lane, Pioneer, CA 95666 Res: 209/295-4630 (Amador County Club) **Mary Lou**

KIWANIANNE CLUBS

Chairman: Robert H. Andrew, 32325 Arbor Lake Drive, Wilsonville, **Marion**
OR 97070 Res: 503/694-1617 (Oregon City Club)

Members: Don Cooper, R.R. 4, Scottsburg, IN 47170 Res: 812/
752-5721 (Scottsburg Club) **Millie**

Chester E. "Chet" Ferguson, 5114 N. Miller Place, **Billie**
Oklahoma City, OK 73112 Res: 405/942-6296 (Mayfair,
Oklahoma City Club)

Theodore Paul "Ted" Nordman, A.L.A., 1136 Greenwood **Brenda**
Cliff, Charlotte, NC 28204 Bus: 704/338-9637
(Charlotte-Eastern Club)

Russell P. Vosburg, 105 S. Comrie Avenue, Rt. 30-A, **Jane**
Johnstown, NY 12095-3109 Res: 518/762-0238 (Fonda-
Fultonville Club)

MAJOR EMPHASIS PROGRAM

Chairman: Gerald P. "Jerry" Christiano, 2706 Main Street, **Anita**
Leicester, NY 14481 Res: 716/382-3516 (York-Leicester Club)

Members: Otto R. Lawrence, 8639 39th Avenue, S.W., Seattle, **Iris**
WA 98136 Res/Bus: 206/932-8517 (West Seattle Club)

Ingvar Magnusson, Nybylavegur 60, 200 Kopavogur, Iceland **Jenny**
Res: 353/91-41169 (Kopavogur-Eldey Club)

Neil F. Simmons, 3848 Veterans Blvd., #207, Metairie, LA **Michele**
70002 Res: 504/888-5036 (Crescent City, Eye Openers, New
Orleans Club)

Wilbur A. "Wil" Sundt, 727 N. 4th Street, Fort Atkinson, **Jean**
WI 53538 Res: 414/563-2564 (Fort Atkinson Club)

MEMBERSHIP GROWTH (EAST)

Chairman: Joseph C. Hillier, D.D.S., 4701 Buckingham Court **Susanne**
Chester VA 23831 Bus: 804/748-5008 (Chester Club)

Members: Andrew A. "Andy" Chaffin, P.O. Box 264, Gadsden, AL **Elsie**
35902 Res: 205/543-3836 (Gadsen Club)

Frederick M. Hammill, 17 S. Stratford Drive, Athens, GA **Betty**
30605 Res: 404/549-2978 (Athens Area Club)

James T. Hebron, 18 Marwill Place, Roslyn Heights, **Binky**
NY 11577 Bus: 516/575-2456 (North Shore, Long Island
Club)

Robert E. Wales, 8555 United Plaza Blvd., Ste. 200, **Gwynne**
Baton Rouge, LA 70809 Bus: 504/923-3000 (Capital
City, Baton Rouge Club)

MEMBERSHIP GROWTH (WEST)

Chairman:	Howard M. Dull, 740 E. Belmont Avenue, Fresno, CA 93701 Bus: 209/266-8245 (North Fresno Club)	Karen
Members:	Ernest Sturch, Southeastern Oklahoma State University Durant, OK 74701 Res: 405/924-0816 (Durant Club)	Kathy
	James B. Dye, 9130 Greenway Ct., L-185, Saginaw MI 48603 Bus: 517/793-9111 (Saginaw Riverside Club)	Pat
	W. Gene Engelhardt, 10526 Sonata Drive, St. Louis, MO 63123 Res: 314/843-1864 (Crestwood-Sunset Hills Club)	Delba
	Trevor W. Langley, 93 Hine Road, Wainuimata, Wellington, New Zealand Bus: 4/646018	Gloria

NEW CLUB BUILDING (EAST)

Chairman:	Leslie H. "Les" Garner, P.O. Box 1446 (Memorial Drive), Greenville, NC 27834 Bus: 919/758-1189 (University City Club)	Evelyn
Members:	Roy T. Hardy, P.O. Box 558, 2510 Powerline Road, Dade City, FL 33525 Res: 904/567-3490 (Dade City Club)	Martha
	Jan-Cato Henriksen, Helgesensgte 38, 0553 Oslo 5, Norway Res: 02/378417 (Oslo-St. Halvard Club)	Brit
	Christopher W. "Chris" Henske, c/o Kamp Kiwanis, Kiwanis Road, Taberg, NY 13471 Res: 315/336-4568 or 337-5344 (Roslyn Club)	
	Dana C. Weigle, McDonald's Office, 15 S. 17th Street, Richmond, IN 47374 Bus: 317/962-7413 (Richmond Club)	Jean

NEW CLUB BUILDING (WEST)

Chairman:	Marvin W. "Marv" Sapaugh, P.O. Box 2545, Ft. Worth, TX 76113 Res: 817/496-0086 (Sundown-Arlington Club)	N/A
Members:	Elmer Ernesto Aquino, 29 Leningrad, Phase III, B.F. Homes, Paranaque, Metro Manila, Philippines Res: 63-2/827-7895 (Makati Club)	Lany
	Dirk L. "Derek" Bannister, 1229 Meadowbrook Drive, Airdrie, AB T0M 0B0, Canada Res: 403/948-2473 (Northmount, Calgary Club)	Cheryl
	Bill Wesley Brown, 2729 Ceres Avenue, Chico, CA 95926- 7846 Bus: 916/895-4505 (Greater Chico Club)	Judith
	John Chelson, 127 East Main, P.O. Box 414, Molalla, OR 97038 Bus: 503/829-2235 (Molalla Club)	Dianne

PROJECT 39

Chairman: Ces Lawton, 2000 Silver Star Road, Orlando, FL 32804 **Sharon**
Bus: 305/293-8131 (Orlando Club)

Members: James B. "Sonny" Bright, 124 W. Vinita, P.O. Box 460, **Sally**
Sulphur, OK 73086 Bus: 405/622-2111 (Sulphur Club)

Ronald J. Fischer, P.O. Box N, Harlowton, MT **Esther**
59036 Bus: 406/632-5598 (Harlowton Club)

Louis "Lou" Hisel, 2926 Emerald Drive, Jonesboro, GA **Gloria**
30236 Res: 404/471-2926 (Southlake, Clayton County
Club)

David K. Holderman, Everett's Inc., P.O. Box 803, **Diane**
Goshen, IN 46256 Bus: 219/533-0505 (Goshen Club)

PUBLIC RELATIONS

Chairman: Raymond Wolfson, 180 Allen Avenue, Newton, MA **Gertrude**
02168 Res: 617/332-0803 (Roxbury Club)

Members: Richard Bell, P.O. Box 1673, Wenatchee, WA 98801- **Betty**
0014 Res: 509/663-8077 (Wenatchee Club)

Ralph C. Bishop, Rt. 10, Box 230, Canton, GA 30114 **Jo**
Res: 404/475-7086 (Atlanta-Perimeter Center Club)

Floyd H. Edwards, 252 Ridge Way Corner, Louisville, **Marietta**
KY 40207 Res: 502/896-8096 (Hurstbourne-Louisville Club)

Robert Robson, 2500 N. Alma School Road, Chandler, **N/A**
AZ 85224 Bus: 602/899-8000 Res: 963-1000 (Chandler Club)

Dr. Franco Sapuppo, Via De Felice, 14/C, I-95129 **Franchina**
Catania, Sicily, Italy Res/Bus: 39/95-311341 (Catania Centro Club)

RESOLUTIONS

Chairman: Fr. Charles E. "Chuck" McCallister, 1300 Byron Street,
P.O. Box 230, Wheeling, WV 26003 Bus: 304/233-0880 (Wheeling Club)

Members: Glen Bagnell, 54 Raymoor Drive, Dartmouth, NS B2X 1G9, **Shirley**
Canada Res: 902/434-5464 (Dartmouth Club)

Ted R. Osborn, 2055 Old Frankfort Pike, Lexington, KY **N/A**
40510 Res: 606/252-6323 Bus: 252-4804 (Bluegrass Club)

Louis "Lou" Stepter, P.O. Box 44, 701 School Road, **J.R.**
Cave City, AR 72521-0044 Res: 501/283-6198 (Batesville Club)

Robert J. Tollefson, Buena Vista College, Box 949, **Barbara**
Storm Lake, IA 50588 Bus: 712/749-2263 (Storm Lake
Beavers Club)

Paul E. Tomshany, 1971 Parker Road, Dexter, MI 48130 **Gale**
Res: 313/426-3632 (Dexter Club)

Ulrich Zimmermann, Munsterberg 10, CH 4001 Basle, **Lilly**
Switzerland Bus: 061/233358 (Basle Club)

YOUTH SERVICES

Chairman: Robert Mohnsen, Portola Country Club, 74337 Angels Annamarie
Camp Road, Palm Desert, CA 92260 Bus & Res: 619/346-6841
(Winter) & 707/994-8981 (Summer) (Palm Desert Club)

Members: Peter Chuang, 3-5-7 Maria Cristina Street, P.O. Box Susan
7, Dumaguete City, Philippines Bus: 7/2263
(Metro Dumaguete Club)

George Clarkson, 48 Wellington Road, Livingston, NJ Lois
07039 Bus: 201/430-6484 (Livingston Club)

Harry W. "Bill" Hewson, 1325 Deerlick Drive, Columbus, Jean
OH 43228 Bus: 463-8769 (West Franklin County Club)

Earl D. McMichael, Jr., 86 Coveland Drive, Avon Lake, Lois
OH 44012 216/933-5085 (Avon Lake Club)

I.H. "Vick" Vickery, Jr., 1524 Oakdale Circle, P.O. Grace
Box 1323, Henderson, NC 27536 Res: 919/438-3533
(Henderson Club)

1988 SEATTLE CONVENTION COMMITTEE

Chairman: George D. Wieman, One 92nd Ave. N.E., Bellevue, WA Jackie
98004

Convention
Music: Verrollton C. "Vic" Shaul, 72 Greencroft Drive, Wilma Jane
Champaign, IL 61820 Res: 217/352-4051

Credentials:

Elections:

Sergeant-
At-Arms: Jack A. Tetamore, 8 Kendon Road, Pittsford, NY 14534
716/325-1080

KIWANIS REPRESENTATIVE TO THE UNITED NATIONS:

William C. Spataro, 54 Marwood Road North, Port
Washington, NY 11050 Bus & Res: 516/767-1932

CHILDREN'S MIRACLE TELETHON

Chairman: John J. "Jack" Harten, 1879 Ridge Road, Webster, NY Jackie
14580 Bus: 716/671-7520 (Webster Club)

REPORT OF BOARD COMMITTEE ON EDUCATION AND LEADERSHIP DEVELOPMENT

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

MAY 12-17, 1987

Date of Committee Meeting: May 13, 1987

Place of Committee Meeting: International Office

Present: Members - Morton O. Alper, D.D.S., C. A. Dillon, Jr., John D. Morton, Sr.
Chairman - J. Donovan Jackson
Staff - Larry J. Horney, John E. Johnson

EDUCATION DEPARTMENT

1987 Governors-elect Conference

The Committee reviewed and discussed the evaluations of 42 governors-elect, letters of congratulations received from various governors-elect, a letter of evaluation and report to Rotary International by the Rotary International Director of Education, and a staff analysis and recommendations for 1988. Copies of the "General Comments" section of the participant evaluation and the "Education Department Analysis" are provided as Exhibit A of this report.

During the discussion, staff noted that perhaps the most telling question on the evaluation form concerned the meeting of participant expectations. Among 1987 Conference participants, only two percent (one participant) did not feel the Conference met his expectations. This compares to 18 percent in 1986. The need for some specific improvements has been noted by the Committee. It has requested staff address these areas. Based on participant, faculty, and staff evaluations, some adjustments for 1988 are noted in the "Education Department Analysis" section of Exhibit A.

The primary focus of Conference faculty was to concentrate on the roles and responsibilities of district governors. According to the evaluation, this objective was achieved. Conference participants left the Conference on April 26th with a feeling of unity and a strong sense of accomplishment. Faculty and staff were commended for their efforts.

1988 Governors-elect Conference

The Committee reviewed the results of a survey of 1985-86 U.S. district governors designed to ascertain if the Governors-elect Conference should be moved to an earlier date.

Of 17 district governors responding to the survey, 13 (76 percent) felt that the Conference should be held on an earlier date. Of the 13 who recommended an earlier date, 9 recommended late February or March. Two of the respondents recommended a November or December date, and the remaining two respondents felt January was more appropriate.

Based on the above results and considering scheduled meetings of the Board of Trustees, holiday periods, midyear conferences, and the development and production of manuals and other information pieces, the Committee recommends that the Governors-elect Program be held in early March, preceding the District Secretaries Meeting.

EDUCATION DEPARTMENT ACTIVITIES REPORT (January 28 - May 12, 1987)

The Committee reviewed Education Department activities since the January 1987 meeting of the Board of Trustees. Activities included completion of Leadership Training Programs in four districts; the new Club President's Guidebook was published and all Club Officer's and Lieutenant Governor's Manuals and other materials were prepared for distribution by May 15th (two months earlier than in 1986); budget development for 1987-88 and 1988-89; organization of the content elements for the 1987 Governors-elect Conference, participation in the Conference, and completion of participant evaluation and staff analysis reports; survey of 1985-86 district governors; meeting of district secretaries; and preparation of plans for the selection/training of trainers in 42 Kiwanis districts.

Education Department Plans (May through July, 1987)

The Committee reviewed the Education Department's plans through July 1987. These plans include conducting eight Leadership Training Programs; coordinating development/panelists for all forums, seminars, orientations and open discussion sessions for the 1987 International Convention; and development/marketing/solicitation of the trainer selection process and trainer selection.

Leadership Training Program for Club Presidents-elect

The Committee reviewed participant and observer evaluations of the first four Leadership Training Programs conducted in 1987. Further discussion was held, and the Committee is comfortable and satisfied that qualified staff is prepared to act as substitute trainers in the event that the Director of Education was unable to fulfill his duties (see Exhibit B, p. 1). The preparation of emergency staff trainer substitutes, and the selection process, timing, and minimum criteria for the selecting/training of Certified Kiwanis Trainers were also reviewed.

The Committee formally expressed its appreciation to staff for its program and achievements in education. We think it fair that in light of the positive results and solid plans for the future, that the Board should support what is becoming a total and consistent education program.

From the base of the Governors-elect Conference, we plan to coordinate further education and training at the International Convention, International Council, and the Regional Conferences for Governors with the International President.

Respectfully submitted,

MORTON O. ALPER
C. A. DILLON, JR.
JOHN D. MORTON, SR.
J. DONOVAN JACKSON, Chairman

III. GENERAL COMMENTS BY PARTICIPANTS

Need to continue the search for internationalism.

This was tops--grade "A." Excuse my use of 4's as my top mark--once I started I remained consistent--really all those should be 5's.

More time needed for rap sessions among governors-elect.

Extremely helpful--educationally, socially, and motivationally!

Perhaps some excellent club leaders could be brought in to talk about their clubs and projects as a reward for excellence.

Well done!

Overall great experience.

Running on time a big plus.

Super training event.

Planning, organization and execution well done. Enthusiasm of all staff a big plus.

More time for sharing among other governors-elect.

Good conference--very motivating. We have a great class and should be most successful.

Time spent extremely beneficial. Great way to begin year . . . desire to move on action plan very high! 1987-88 should prove to be one of best ever.

Excellent mixture of learning/fellowship.

Best conference I've ever attended.

K.I. staff should do more of training.

Thanks for the non-smoking environment. Provide soft drinks for non-coffee drinkers.

Presenters effective and varied.

Tony, Lonny, Mort, and Reg were highpoints.

More copies of remarks.

By and large very pleased with total content. My compliments on maintaining the schedule so well. Having staff available was so very important.

My "hats off" to faculty and staff for a job well done. I hope everyone gets behind Tony's plan 100 percent. Conference was excellent but here are some suggestions:

1. Microphone system poor and staff should know better.

2. I'd have liked each governor to introduce himself to the entire group.

Overall, an excellent conference--should be of great value. All staff were courteous and helpful--a pleasant four days to be long remembered.

1987 GOVERNORS-ELECT CONFERENCE

EDUCATION DEPARTMENT ANALYSIS

The governors-elect, like any large group, possess different levels of knowledge, skills, and experience. They also differ in their learning styles and specific needs. The fact that 39 of 42 governors-elect who returned evaluation forms (93 percent) stated that the Conference "met their expectations," indicates that at least some portions of the Conference will be of value to most of these incoming district leaders. It should be noted that only one district governor-elect actually felt the Conference did not meet his expectations. Two other respondents did not respond to that particular query. In 1986 only 72 percent of the governors-elect felt that the Conference met their expectations.

Although the major elements of the Conference Agenda should remain in place for next year, adjustments must be made in the timing of certain elements, and a survey of governors-elect next October may reveal a need to add new topics and de-emphasize others. Specific faculty will change and the content of certain topics must be altered to focus more clearly on the roles/responsibilities of the governor.

Although fewer in number than in previous years, a number of governors-elect continue to request more time to interact and learn from their peers. Several took note of the fact that time allotted for small group interaction on Saturday morning was eliminated and that table discussions which did occur during this time frame became unfocused and dissolved into one-on-one conversations not helpful to others at the tables. Clearly some staff responsible for leading table discussions failed to maintain control.

The Europeans generally were pleased with most of the Conference. We must engage them in a topic relevant to their needs during the discussion of sponsored youth.

Several technical flaws (microphones, not using the video projection system, etc.) need to be overcome. Also, while the Union Station activity was well-received, more time needs to be given to this activity.

Both the tour of our facility and free time with staff need to be more effectively organized. Although unnecessary for some topics, it is important to schedule time following certain presentations for questions and answers.

Late February or early March would perhaps be a more appropriate time for this training. Of 17 1985-86 district governors responding to a recent survey, 13 agreed that an early date was desirable. The majority of those favored an earlier date like late February or early March. We would need to obtain a schedule of district midyear conferences to avoid potential conflicts.

EMERGENCY TRAINERS

Leadership Training Program for Club Presidents-elect

Resource Staff:

Jeff DeWitt
Larry Horney
Kevin Krepinevich
Terry Shaffer

REPORT OF THE BOARD COMMITTEE ON LONG RANGE PLANNING
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

May 12-17, 1987

Date of Committee Meeting: May 14-15, 1987

Place of Committee Meeting: International Office, Indianapolis, Indiana

Present: Members - Donald E. Williams, Kurt K. Huber, M.D., Arthur D. Swanberg
Chairman - W. Donald Goodfellow, Q.C.
Staff - Andrew C. Tinker, Kevin Krepinevich

Communications

The Long Range Planning Committee commends the Magazine Department for the articles about different countries of the Kiwanis world. This committee suggests that Kiwanis activity within these countries be included, if possible, in future articles.

Missing Strategies for Certain Operating Objectives

It is requested that the Executive Committee advise the Long Range Planning Committee of the status of Operating Objective 27 (Continue to build a mutually beneficial relationship with the Kiwanis International Foundation).

The Board of Trustees is requested to determine if Operating Objective 28 (Determine and constitutionalize the optimal governance structure for Kiwanis International) and Operating Objective 29 (Determine and constitutionalize the optimal form of Board structure) should be studied in depth. Specifically, does the current structure have problems? If so, are those problems significant enough to warrant a detailed study that would provide recommendations to the Board. If the Board concludes that a study is warranted, this Committee recommends an Ad Hoc Committee be established to study the governance structure for Kiwanis first and then the optimal form of Board structure second. A budget should be assigned accordingly.

An example of concern of this Committee is the lack of standardized structure for different areas of the Kiwanis World. With the growth and expansion of Kiwanis International, we will face increasing problems in this respect.

Operating Objective 30 (Determine and implement the best method of delivering services and programs to clubs throughout the world), Operating Objective 31 (Establish an organized research program to yield a greater understanding of the needs and expectations of Kiwanis clubs and members), and Operating Objective 32 (Develop and implement minimum standards program [membership and service] for clubs), and Operating Objective 33 (Improve communication throughout the Kiwanis World) are items that our new International Secretary is requested to review as he is oriented on the Kiwanis International Office. After he completes his review, a report on each Objective to this Committee would be welcomed.

Recommendation #1

This Committee recommends that the future direction and purpose of this Committee be:

- a) Operating Objectives yet to be completed or approved by Board Committees be pursued to completion.
- b) Action Strategies yet to be approved by Board Committees should be so considered.
- c) All financial implications of the Action Strategies should be considered by the appropriate Board Committees.
- d) All Action Strategies should be submitted to the Board for approval.
- e) The Long Range Planning Committee is to ensure Action Strategies are implemented, with continual monitoring and reassessment.
- f) The Long Range Planning Committee will consider further areas as requested by the International Secretary or the Board of Trustees.

I move that recommendation #1 be adopted.

(Adopted)

Finance: None.

Procedure: In compliance.

Recommendation #2

The Committee recommends that:

Future International Presidents consider that the composition of the Long Range Planning Committee include:

- the Vice-Presidents
- the Treasurer
- a Past President.

I move that recommendation #2 be adopted.

(Adopted)

Finance: None.

Procedure: In compliance.

Recommendation #3

This Committee recommends that:

Future International Presidents consider directing that the Long Range Planning Committee meet after and not during the Board meetings.

I move that recommendation #3 be adopted.

(Adopted)

Finance: None.

Procedure: In compliance

Respectfully submitted,

DONALD E. WILLIAMS

KURT K. HUBER, M.D.

ARTHUR D. SWANBERG

W. DONALD GOODFELLOW, Chairman

REPORT OF BOARD COMMITTEE ON COMMUNICATIONS AND CONVENTIONS

TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

May 12-17, 1987

Dates of Committee Meeting: May 14-15, 1987

Place of Committee Meeting: International Office

Present: Members - C.A. Dillon, Jr., J. Donovan Jackson, Don Miles

Chairman - John D. Morton, Sr.

Staff - Blair Austin, David L. Blackmer, Pat Hatcher,

Larry J. Horney, John E. Johnson, Charles M. Jonak,

Christopher J. Rice, Kelly Sears, A.G. Terry Shaffer,

David B. Williams

CONVENTION

Selection of a Site for the 1992 Convention

The Committee reviewed the information submitted by staff regarding the three cities bidding to host the 1992 Convention. By a majority vote, the Committee selected Indianapolis, Indiana, as the first choice for a 1992 host city.

Recommendation #1:

The Committee recommends that Indianapolis be accepted as the site for the 1992 Kiwanis International Convention.

I move that Recommendation #1 be adopted

Finance: No impact

(Adopted)

Procedure: In compliance

Establishing Quotas for the 1988 Seattle Convention

The Committee discussed at length the proposed Seattle quotas, which were based on the formula devised by last year's Committee. This formula divides North America into three equal sections and assigns a percentage value to each region. Districts nearest the convention city are charged with a quota equal to 5% of their active membership; districts in the mid-distance range are charged with a quota equal to 3.5% of their active membership; distant districts are charged with a quota equal to 2% of their active membership.

The Committee determined that this system of establishing quotas has merit, but does not address two key factors: 1) A district's recent convention attendance history, and 2) the total number of active clubs (and potential delegates) in each district.

With these additional factors in mind, the Committee developed a revised method of establishing quotas. This method combines three key elements: 1) a formula consisting of membership times distance to the convention city, 2) the number of active clubs in a district multiplied by two, and 3) a district's three-year attendance average.

By adding these three figures and dividing by three, the Committee thinks that results establish more equitable quotas. (See Exhibit A).

Recommendation #2:

The Committee recommends that the proposed Seattle quotas as illustrated in Exhibit A be approved.

I move that Recommendation #2 be adopted.

Finance: No impact

Procedure: In compliance

(Adopted)

Implementation of a Club Registration Incentive

The Committee discussed the value of the 100% club registration incentive. Although no clubs registered 100% in Houston or have for Washington, there were 25 such clubs in Phoenix and 11 in Toronto; therefore, the Committee feels that the 100% club registration incentive should continue.

The Committee recognizes, however, that it is not likely for large clubs to register 100% of their active membership and thinks that alternate incentives should be offered to these large clubs. With this in mind, the Committee studied staff's recommendation to implement a "register ten club members and get one free" incentive. This type of incentive will encourage clubs with six, seven, eight, or nine members registered to push for additional registrations and secure the "eleventh one free." Additionally, this incentive is attainable.

Recommendation #3:

The Committee recommends that we continue to promote 100% club registration and implement an additional incentive of "registering ten club members and getting the eleventh one free," for the Seattle Convention.

I move that Recommendation #3 be adopted.

Finance: No impact

Procedure: In compliance

(Adopted)

Washington, D.C. Sessions Agenda

The Committee reviewed the D.C. Sessions Agenda and deems it acceptable.

Washington, D.C. Pre and Post Convention Meeting Schedule

The Committee reviewed the Pre and Post Convention Meeting Schedule and it was approved; however, the following changes to the D.C. schedule from last year's schedule should be noted:

- 1) Board Committee Meetings traditionally beginning on Wednesday prior to Convention will begin one day earlier in Washington.
- 2) The President's Reception for Past International Officers traditionally held on Friday evening will be combined with the President-elect's reception on Saturday evening.
- 3) The KIAR Luncheon and Lt. Governors' Luncheon, both traditionally held on Monday, will take place on Wednesday.

Proposed Bid Specifications (Criteria for Cities wishing to host a Kiwanis International Convention)

The Committee reviewed staff's proposed bidding criteria and found the criteria acceptable. (See Exhibit B.)

Geographical Rotation for the Kiwanis International Convention

The Committee discussed the ramifications of establishing a rotational pattern for the site of the Kiwanis International Convention, and has requested staff to prepare an agenda point on this subject for the October Board Meeting.

Consideration of Cities for the 1993 Kiwanis International Convention

The Committee recommends that our 1993 Convention be held outside of North America. With this objective in mind, the Committee reviewed staff's preliminary report on four European cities: Zurich, Nice, Lausanne, and Berlin. A fifth city, Munich, also will be visited by staff and a preliminary report compiled.

Based on the information presented, the Committee feels that Zurich and Berlin are less desirable destinations than Nice and Lausanne. The Zurich Convention Bureau has not followed through with their initial indication of interest by sending a formal bid book (which was due on April 15). Berlin lacks convenient accessibility and does not offer the wide variety of family tours available in the other cities.

The Committee requested staff to provide further information on Nice, Lausanne, and Munich.

Seattle Tour Booth at the D.C. Convention

The Committee agrees with staff that advance promotion of the Seattle Convention is imperative. With that in mind, the Committee encouraged staff to proceed with their plans to have a Seattle Tour Booth at the D.C. Convention so that information on pre and post convention tours can be distributed.

Legion of Honor/Prayer Breakfast

A request was made to study the feasibility of delegating to staff all responsibilities for future Legion of Honor Luncheons and the Prayer Breakfasts at International Conventions.

This change in procedure would have a significant impact on staff, particularly the Convention Department, Management Information Services Department, and Finance Department. Also, the impact it would have on the host clubs must be examined; therefore, the Committee requested staff to study the ramifications of this change and present their viewpoints as an agenda point at the October Board Meeting.

Sunday Morning Council Meeting in Washington, D.C.

The Committee approved the International Council Meeting Program agenda for Sunday morning, July 5. It is attached as Exhibit C. Staff will work with all Council program participants on details of the agenda during the coming weeks.

October Council Meeting Agenda

The Committee approved the format and work done thus far on the October 8-11 International Council Meeting, to be held at the Radisson Hotel, Indianapolis. It was noted that invitations to attend the Council Meeting and appropriate transportation/housing forms will be sent to all potential attendees before the Washington, D.C. Convention. The Committee requested staff to work with the President-elect in finalizing all additional details. The agenda is attached as Exhibit D.

The Committee heard an extensive report presented by the director of advertising and reviewed sales for the current fiscal year to date. Preliminary totals through the June/July issue are approximately \$363,000, an increase of 13% over the same period last year. Fiscal year 1986-87 will easily be the best revenue year in the magazine's history, although advertising income might fall slightly below fiscal year budgets. Also reviewed were revenue comparisons for the past seven years. Trends, peaks and valleys discussed and analyzed.

Contrasts and comparisons between Kiwanis magazine and The Rotarian and Lion's magazine were drawn, and a perspective was established in regard to advertising.

Current and past information concerning Advertising Noncollectible Receivables was examined. This expense item (09-117-01) has been halved each of the past three years by tightening acceptance and collection practices. The Finance Department's role was acknowledged in achieving this success.

Advertising quality was a topic considered in depth. This area continues to be of concern to the Committee. A staff Editorial Board has been established to study this, as well as other magazine operations. This board consists of the executive editor, associate editor, art director, advertising director, and publisher.

Kiwanis magazine's Speakers Bureau and Reader Service programs received the Committee's attention. Recent activity reports covering both programs were reviewed, with special attention paid to the club and member impact of the Speakers Bureau.

The magazine's latest Readership Study was analyzed. Only preliminary figures are available, but the Committee will be receiving final compilations and published reports within four to six weeks.

In summary, Kiwanis magazine advertising has returned to peak levels of volume following an extended downward spiral which affected not only Kiwanis magazine, but also publications in the field. Revenues continue to grow higher, although at a lesser rate than that achieved in fiscal year 1984-85. Kiwanis magazine has passed all similar service club magazines in becoming the largest advertising producer.

Public Relations

Staff reported that more than 4,000 items have been distributed to local clubs during the past four months hoping to obtain the maximum amount of exposure at the local club level. These items included localized news releases, radio jingles, television spots, and numerous promotional flyers offering various public relations materials.

Kiwanis public service spots (PSA) continue to be aired on all three U.S. commercial television networks, including the two new U.S. First Lady Nancy Reagan spots recently produced. Production of Los Angeles Dodgers Manager Tommy Lasorda for Special Olympics has been completed and will be added to the 1987-88 PSA inventory. A report received from NBC stated that in 1986, 49 Kiwanis spots aired on the network (including six in prime time) compared to 18 the previous year. This represents a 172 percent increase. The one spot on the Bill Cosby Show was seen by over 60 million viewers and was valued in excess of \$380,000 for 30 seconds. The six prime-time spots on NBC alone were worth an estimated two million dollars.

Magazine ads continue to appear in Time, Newsweek, and U.S. News & World Report. This year, over 81 pages of space have appeared in these publications with a total audience of over 10,291,075 with an advertising value in excess of \$96,430.

Since the January Board meeting, another localized program was the satellite feed of our 1/2-hour documentary "Volunteers in Action" to over 900 television stations. Forty-five of the stations reporting aired either the "Volunteers in Action" or the PSA spots that were also on the satellite feed.

New programs underway include the development of a postage meter slug for members' use to promote Kiwanis as well as a 75th anniversary postage meter slug. Staff is still working to secure a 75th commemorative anniversary stamp in the U.S. and other Kiwanis nations.

The Kiwanis multi-media public service program on school-age drug abuse with U.S. First Lady Nancy Reagan recently has received a fifth award. The American Society of Association Executives (ASAE) judged this program to be one of the top 30 out of 2,500 programs submitted to this distinguished organization. Previously, the program won awards from ASAE, Chicago Public Relations Society, and the East Central District of Public Relations Society of America.

KIWANIS MAGAZINE

Editorial

The Committee reviewed recent and upcoming highlights in the magazine, noting with interest the number of promotional articles on the upcoming International Convention as well as plans for post-convention editorial and photographic coverage in the August issue.

In addition, the Committee noted that the magazine staff is continuing to develop editorial content of an international nature, including the return to the magazine of "Kiwanis Nation" feature articles with May's cover story on The Netherlands. New Zealand, France, and Switzerland will be the nations spotlighted in future issues.

Respectfully submitted,

C. A. DILLON, JR.
J. DONOVAN JACKSON
DON MILES
JOHN D. MORTON, SR., Chairman

EXHIBIT A

Exhibit A of the Report of the Board Committee on Communications and Education, "Proposed Seattle Quotas," is now Exhibit #11 of the May 12-17, 1987, Minutes.

PROPOSAL GUIDELINESFOR CITIES SEEKING TO HOST A KIWANIS INTERNATIONAL CONVENTION

The preparation of a formal bid book is a very time-consuming effort. Reviewing the detailed information in these books and assessing the logistics of the proposal also are time-consuming; therefore, we urge all Convention and Visitors Bureaus to be certain that they understand our requirements before submitting a proposal.

All bid information, including hotel and convention center facilities, is to be prepared through the bidding city's Convention and Visitors Bureau. During the initial bid process, NO INDIVIDUAL HOTEL OR ATTRACTION IS TO SEND PROPOSALS DIRECTLY TO THE KIWANIS INTERNATIONAL CONVENTION DEPARTMENT! Similarly, during the initial bidding process, no hotel or attraction should call the Kiwanis International Convention Department for information. The Convention and Visitors Bureau is to handle the coordination of the bid package.

The Convention and Visitors Bureau should prepare five (5) complete bid books with dividers to include the following sections:

BIDDING DATES:

- 1) Official proposal and letters of support
- 2) Convention center space/availability
- 3) Proposed hotel package
- 4) Potential VIP Headquarter Hotel suggestions
- 5) Transportation information
- 6) Suggested tours/attractions
- 7) Restaurant information
- 8) Convention and Visitors Bureau assistance

To facilitate the preparation of the bid books, we are providing you with our specific requirements in each of the above-mentioned areas.

* IMPORTANT NOTE: Kiwanis International reserves the right to select any city, regardless of location, convention center facilities, or hotel accommodations. Special consideration will be given to non North American cities interested in hosting our convention, and to North American cities whose overall attractiveness outweighs any other shortcomings that may exist.

GENERAL INFORMATION

Founded in 1915, Kiwanis International is one of the world's largest non-profit services organizations, boasting 8,229 clubs and 309,788 members around the world. Our convention, held annually in the latter part of June, attracts some 15,000 delegates, spouses, and children for an average stay of four days.

The purpose of our International Convention is threefold: education, elections, and fellowship. Our meetings, forums, workshops, and exhibits are educational tools used to develop the skills and leadership abilities of new club and district officers, and offer members a chance to exchange ideas. Our delegate sessions and business meetings are conducted to elect new International Officers and to vote on the important issues facing our organization. Our general sessions bring all Kiwanians and their families together for fellowship and inspiration.

Our official opening ceremonies (general session) take place on Sunday, but many attendees arrive on Saturday to visit the exhibit hall and to obtain their registration materials. Similarly, because our closing session is held on Wednesday evening, most attendees remain in the convention city until Thursday morning.

Kiwanis International encourages any city planning to submit an official proposal to host our convention to contact other Convention and Visitors Bureaus that have hosted a Kiwanis International Convention. For your convenience, we are providing information on our past history (see Exhibit A), as well as a copy of our most recent convention program (enclosure).

For your general information, Kiwanis International has its own Housing Office and we do not utilize the housing services of the Convention and Visitors Bureau. Kiwanis International prepares a convention registration and housing form which is mailed to all Kiwanis clubs around the world (and is subsequently reproduced in our Kiwanis magazine). This form is completed by the Kiwanian and returned to our office for processing. It includes information on arrival/departure and room type, and the information is entered into our computer and reprinted onto our reservations cards. We mail our reservations to the hotels on a weekly basis.

Kiwanis International pre-assigns its districts (a district being one or more states) into hotels, and district assignments are listed on the back of the registration form; therefore, every Kiwanis International hotel in the convention city becomes a headquarter hotel to one or more districts, since everyone registering from a given district is automatically assigned into his district hotel. One major hotel is designated as the VIP headquarter hotel because it will house Kiwanis International's Board of Trustees, Past International Officers, and other VIP personnel. Additionally, the hotel designated to house our VIPs will be the site of several important meetings and meal functions prior to and during the International Convention.

SECTION ONE

OFFICIAL PROPOSAL AND LETTERS OF SUPPORT

The Convention and Visitors Bureau of the bidding city should prepare a formal letter of invitation to Kiwanis International to hold its annual convention in said city. This letter of invitation should be supported by letters of invitation from city and state government officials. These letters should include, but not be limited to, invitations from the host city's mayor, the host state's governor, and other state and/or local officials. Letters of support from local corporations may be included in this section.

In addition to these letters of invitation from the Convention and Visitors Bureau and city/state government, the Bureau should gather and included, in this section of the proposal, letters of support from the involved:

- 1) Kiwanis District -- Current District Governor and District Secretary (mandatory), as well as other past district officers (optional).
- 2) Kiwanis Divisions - Current Lt. Governors in area divisions (mandatory), as well as past Lt. Governors (optional).
- 3) Kiwanis Clubs - Current club presidents of clubs in and around the bidding city, as well as club secretaries and supportive members of the clubs (optional).

IMPORTANT NOTE: No city will be considered as a potential site for a Kiwanis International Convention if the appropriate letters of support from area Kiwanians (as noted above) are not included in the official bid proposal.

SECTION TWO

CONVENTION CENTER SPACE AND FACILITIES

Although our preferred dates are the third or fourth week in June (Sunday to Wednesday pattern), we will consider alternate sets of dates if all other elements of the proposal are in order.

Exhibit Hall and Meeting Room/Forum Requirements

A minimum of 70,000 square feet (preferably 100,000 square feet) of column free exhibit space will be required for non-commercial exhibits.

MOVE IN DATES: Tuesday - Friday
SHOW DATES: Saturday - Wednesday
MOVE OUT DATES: Thursday

Space is required for a minimum of 18 individual meetings or forums per day from Sunday through Thursday. If this amount of exhibit hall/meeting room space does not exist, Kiwanis International may consider altering its program to reduce overall usage of space or to utilize other proposed alternatives.

Arena or Proposed General Sessions Location Requirements

Seating capacity for our General Sessions should not be less than a total of 10,000 seats in front of a 40' X 60' stage. A maximum of 2,500 of these 10,000 seats should be on the floor level. The remaining seats should be either an arena format or telescopic seating. Location of the general sessions preferably should be column free. Cities unable to meet these requirements should offer alternate facilities for our consideration.

MOVE IN DATES: Wednesday - Friday
SHOW DATES: Sunday - Wednesday
MOVE OUT DATES: Thursday

NOTE: Saturday is a rehearsal date.

Auditorium/Music Hall Requirements

An auditorium or music hall with a minimum of 1,500 (preferably 3,000) individual auditorium seats is needed and will be used from Sunday to Thursday. If no auditorium exists, an alternate facility may be considered and/or changes to our traditional program may be made.

Office Space Requirements

Two meeting rooms, approximately 800 square feet each, are required beginning three weeks prior to the opening session. One of these rooms will house the convention department staff offices and the other will serve as an area for our registration packets (and personnel). One additional meeting room, a minimum of 1,200 square feet, is required beginning eight to ten days prior to the opening session for the remainder of our staff personnel.

THE ABOVE-MENTIONED CONVENTION FACILITIES MUST BE AT NO CHARGE TO KIWANIS INTERNATIONAL. ALL FACILITIES MUST BE AIR-CONDITIONED, INCLUDING MOVE-IN AND MOVE-OUT DATES, AND NORMAL HEAT, LIGHT, POWER, AND CLEAN UP MUST BE PROVIDED. IT IS FURTHER REQUIRED AND UNDERSTOOD THAT THE FIRST ROOM SET-UP OF ALL FACILITIES (WITH THE EXCEPTION OF OUR MAIN STAGE AREA) WILL BE ON A COMPLIMENTARY BASIS. ADDITIONAL ROOM SET-UP CHANGES WOULD BE A COST ITEM, PROVIDED NO FOOD AND BEVERAGE FUNCTIONS ARE BEING PLACED IN THE RE-SET ROOM.

SECTION THREE

OVERALL HOTEL PACKAGE

The Convention and Visitors Bureau will recommend an overall hotel package to Kiwanis International in the bid book. Hotels should block tentative space for Kiwanis International based on the following sleeping room flow pattern:

<u>FRIDAY</u>	<u>SATURDAY</u>	<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>
5%	70%	100%	100%	100%	90%	5%	OUT

The Bureau should prepare a list of not more than thirty-five (35) hotel properties offering us a minimum of 6500 hotel rooms. The size of this original block will be reassessed on a yearly basis, and will increase or decrease accordingly. Of the 6500 rooms, a minimum of 3,000 should be within three (3) miles of the proposed convention facilities. Special allowances to these requirements may be made if a city has other attractive elements in their proposal.

With the exception of overflow properties (less than 100 rooms), all hotels included in the listing must have in-house restaurant service (breakfast, lunch, and dinner), a ballroom to accommodate one or more district dinners, and meeting space for one or more district caucuses (e.g., a hotel committing 300 rooms should be able to accommodate 200-600 people in their ballroom).

Listed with each hotel name should be the following information about the hotel:

- 1) Total rooms in house
- 2) Number of rooms tentatively blocked for Kiwanis International
- 3) Distance of hotel from convention facilities
- 4) Banquet/ballroom capacity
- 5) Age of hotel
- 6) Recent renovation information
- 7) Rate that would be offered to Kiwanis International if our convention were held this year (in the bidding year)

(Attached as EXHIBIT B are our format guidelines for the above information.)

The Convention and Visitors Bureau should include in this section a city map which indicates the exact location of each hotel in relation to the convention facilities.

Only hotels that have accepted our housing agreement (attached EXHIBIT C) are to be included in the bid proposal.

SECTION FOUR

CRITERIA FOR SELECTION OF VIP HEADQUARTER HOTEL

Based on the following requirements, the Convention and Visitors Bureau will make suggestions to Kiwanis International for a VIP Headquarter Hotel.

1) Except under unusual circumstances, only hotels within walking distance of the convention facilities will be considered as potential VIP Headquarter Hotels.

2) Only properties with a minimum of 500 first-class sleeping rooms and suites, blocked exclusively for Kiwanis International, will be considered. The hotels suggested as VIP Headquarter Hotels should utilize the following sleeping room flow chart to tentatively block space:

<u>WEDS.</u>	<u>THURS.</u>	<u>FRI.</u>	<u>SAT.</u>	<u>SUN.</u>	<u>MON.</u>	<u>TUES.</u>	<u>WEDS.</u>	<u>THURS.</u>	<u>FRI.</u>
50	50	75	70%	100%	100%	100%	90%	20	10
rms.	rms.	rms.	(PERCENTAGES RELATE TO TOTAL ROOM BLOCK)					rms.	rms.

3) The VIP Headquarter Hotel will agree to quote a special "staff" rate which will apply to 10 rooms utilized by Kiwanis International staff members beginning 8-10 days prior to the opening session. This special rate must be significantly lower than the convention rate quoted to Kiwanis International.

4) The VIP Headquarter Hotel will agree to provide on a complimentary basis for ten (10) nights, beginning before convention through Thursday night after the closing session, its largest two-bedroom suite for our International President, plus three (3) smaller one-bedroom suites to be assigned by Kiwanis International. The VIP Headquarter Hotel further agrees to compliment a minimum of 1 room night per 50 room nights occupied (said rooms to be assigned by Kiwanis International).

5) The VIP Headquarter Hotel will agree to hold all meeting/function space on a complimentary basis solely for the use of Kiwanis International until February 1 prior to the convention, at which time all unassigned space will be released back to the hotel.

6) The VIP Headquarter Hotel must be able to accommodate numerous food functions ranging in size from 40-1,000 persons, as well as various meetings and forums. Potential VIP Headquarter Hotels should use the enclosed agenda as a tentative schedule of our space requirements. (SEE EXHIBIT D)

7) The VIP Headquarter Hotel will agree to host a Kiwanis International Planning Conference in July or August of the year prior to convention. Approximately 16 people, many with spouses, will attend the conference, and the hotel will provide on a complimentary basis its largest two-bedroom suite (see #4 above) for our International President, plus 15 regular sleeping rooms for three (3) nights. The conference takes place over a weekend, so the housing nights would be Thursday, Friday, and Saturday. Any additional room nights would be at the expense of Kiwanis International.

8) Kiwanis International will host, at our expense, several meal functions during this conference, including dinners for up to 30 people plus at least one major luncheon for up to 70 people.

NOTE: Adjustments to these criteria will be made for non North-American cities. Additionally, program changes may affect overall space requirements.

SECTION FIVE

TRANSPORTATION INFORMATION

The Convention and Visitors Bureau will include a section on transportation. This section of the bid book will include information on the bidding city's airline service (number of airlines, flights per day), ground transportation and costs (including taxis, buses, airport and/or hotel shuttles, metro transit information), and overall information about the bidding city's accessibility to other cities around the country.

The Convention and Visitors Bureau should supply its current convention services directory which should include information on companies offering shuttle bus service (and equipment), and companies offering rental cars and/or vans.

SECTION SIX

SUGGESTED TOURS AND ATTRACTIONS

In this section of the proposal, the Bureau should list area attractions which may be of interest to Kiwanians, wives, and children. The Bureau should make specific recommendations for pre- and post-convention tours (of up to five days), and suggestions for specific ladies tours and youth tours/activities.

Ladies tours and youth tours may range from bus tours of the city to day-long tours of area attractions.

SECTION SEVEN

RESTAURANT INFORMATION

In this section of the proposal, the Bureau should list the names of all restaurant and fast food outlets within a FIVE BLOCK RADIUS of the proposed convention facilities. With each restaurant name should be its seating capacity and its exact distance from the convention facilities. Included in the listing may be fine dining locations, fast food chains, cafeteria style dining and, if applicable, convention center food service.

SECTION EIGHT

CONVENTION AND VISITORS BUREAU ASSISTANCE

- 1) The Convention and Visitors Bureau will assist the host club in sponsoring an exhibit booth at the Kiwanis International Convention preceeding the year that the convention will be held in your city.
- 2) In the event that, to provide complimentary facilities to Kiwanis International, the Bureau deems it necessary to request an assessment from the involved hotels, the Convention and Visitors Bureau will be responsible for requesting the assessment, contracting for the assessment with the hotels, insuring that the assessment is adequate, and collecting the assessment from the hotels.
- 3) The Convention and Visitors Bureau agrees to provide complimentary promotional brochures to Kiwanis International for advance promotion of the convention city.
- 4) The Convention and Visitors Bureau will work with us to develop a specialty or novelty item to present to the Board of Trustees and the newly elected officials of Kiwanis International at our International Council Meeting in October of the year prior to convention. The quantity to be provided, on a complimentary basis, will be approximately 300 items.
- 5) The Convention and Visitors Bureau will provide a complimentary promotional film or video tape that Kiwanians may use to promote the upcoming convention.
- 6) If requested, the Convention and Visitors Bureau will assist Kiwanis International and its members in selecting special locations for meal functions.
- 7) The Convention and Visitors Bureau will provide Kiwanis International with its current pay scale for convention workers, and will advise Kiwanis International of any Bureau policies or special procedures with regard to temporary Bureau personnel.
- 8) The Convention and Visitors Bureau will highlight for Kiwanis International any other special services they would provide should their city be selected.
- 9) The Convention and Visitors Bureau agrees that it will solicit the approval of the Kiwanis International Convention Manager or his designated representative before filing their final report to IACVB. This will insure that both Kiwanis International and the Convention and Visitors Bureau are in agreement with the facts that will be provided to other cities for future convention bids.

PAST HISTORY

<u>Dates</u>	<u>City/Contact</u>	<u>Facts</u>
1984	PHOENIX, ARIZONA	11,403 registered attendees
June 24-28	Phoenix and Valley of the Sun Convention & Visitors Bureau 4455 East Camelback Road Building D, Suite 146 Phoenix, Arizona 85018	13,000 total attendees (includes children) 5,400 rooms on peak night
	General and Delegate Sessions:	Arizona Veterans Memorial Coliseum
	Exhibits, forums, workshops:	Phoenix Civic Plaza
	VIP Headquarter Hotel:	Hyatt Regency Phoenix
1985	TORONTO, ONTARIO	12,271 registered attendees
June 30- July 4	Metropolitan Toronto Convention and Visitors Association 220 Yonge Street Suite 110, Box 510 Toronto, Ontario M5B 2H1	14,000 total attendees (includes children) 5,700 rooms on peak night
	General and Delegate Sessions:	Metro Toronto Convention Centre
	Exhibits, forums, workshops:	Metro Toronto Convention Centre
	VIP Headquarter Hotel:	Royal York Hotel
1986	HOUSTON, TEXAS	9,593 registered attendees
June 22-26	Greater Houston Convention and Visitors Council 3300 Main Street Houston, Texas 77002	10,500 total attendees (includes children) 5,100 rooms on peak night
	General and Delegate Sessions:	Sam Houston Coliseum
	Exhibits, forums, workshops:	Albert Thomas Convention Center
	VIP Headquarter Hotel:	Westin Galleria/Oak Hotels



AGENDA FOR INTERNATIONAL COUNCIL MEETING

Washington, D.C.
Sunday, July 5, 1987



ANTHEM "Star-Spangled Banner"

Verrollton C. "Vic" Shaul, Chairman, Council and Convention Music

INVOCATION

David Class, Chairman, International Committee on Support of
Spiritual Aims

BREAKFAST

*DEVOTIONS

Introduced by: John D. Morton, Sr., International Trustee

Soloist: Robert C. Coker, Newport News, Virginia

Old Testament Reading: Wilbur J. "Wil" Blechman, International
Trustee

New Testament Reading: Avelino V. "Beling" Tanjuakio, International
Trustee

Reading from the Hindu Religion: Kurt K. Huber, International
Trustee

Devotional Message: Ted R. Osborn, Past International
President

GREETINGS FROM THE PRESIDENT

Frank J. DiNoto, International President

THE CONVENTION PROGRAM

John D. Morton, Sr., Chairman, Board Committee on Communications
and Conventions

REMARKS ON CONVENTION MUSIC

Verrollton C. "Vic" Shaul, Chairman, Council and Convention Music

GROUP SINGING

Charles H. Greenwood, Assistant Chairman, Council and
Convention Music

KIWANIS ELECTION PROCEDURE

Donald E. Williams, Immediate Past President
Chairman, Conference on Nominations

DISCUSSION

CONVENTION RESOLUTIONS

Ernest Sturch, Chairman, International Committee on Resolutions

DISCUSSION

PROPOSED AMENDMENTS TO THE CONSTITUTION AND BYLAWS

Wilbur J. "Wil" Blechman, Chairman, Board Committee on
Administration

DISCUSSION

PRESIDENT'S REPORT ON GROWTH AND COMMUNITY SERVICE

Frank J. DiNoto, International President

ANNOUNCEMENTS

ADJOURNMENT

*It is requested that during DEVOTIONS there be no smoking or applause.

TENTATIVE 1987 OCTOBER COUNCIL PROGRAM

EXHIBIT D

(as of 5/11/87)

THURSDAY, OCTOBER 8, 1987

9:00 A.M. - 12:00 NOON	KIWANIS INTERNATIONAL-EUROPE MEETING Presiding: KI-E President Hannes Payrich	
10:00 A.M. - 5:00 P.M.	LADIES' HOSPITALITY	_____
2:00 P.M. - 5:00 P.M.	KIWANIS INTERNATIONAL-EUROPE MEETING (cont'd)	
2:00 P.M. - 5:00 P.M.	ASIA-PACIFIC AREA GOVERNORS' MEETING Presiding: President Anton J. "Tony" Kaiser	
4:00 P.M. - 8:00 P.M.	REGISTRATION	Main Lobby
8:00 P.M. - 9:30 P.M.	PRESIDENT'S INFORMAL RECEPTION	_____

FRIDAY, OCTOBER 9, 1987

8:00 A.M. - 1:30 P.M.	REGISTRATION	Main Lobby
8:30 A.M. - 11:30 A.M.	PAST PRESIDENTS' MEETING Presiding: Raymond W. Lansford, Chairman, Committee of Past International Presidents	_____
8:30 A.M. - 11:30 A.M.	DISTRICT GOVERNORS' MEETING Presiding: President Anton J. "Tony" Kaiser	_____
8:30 A.M. - 11:30 A.M.	DISTRICT SECRETARIES' MEETING Presiding: Secretary Ellis Stroup, Chairman, Committee of District Secretaries and William A. Brown, Director, Club Services	_____
9:00 A.M. - 6:00 P.M.	SUPPLIES BOOTH	Foyer
10:00 A.M. - 11:00 A.M.	LADIES' VISIT TO INTERNATIONAL OFFICE (bus departs from Radisson lobby at 9:30 A.M.)	
11:30 A.M. - 1:00 P.M.	LADIES' LUNCHEON	Greenhouse
11:45 A.M. - 1:00 P.M.	INTERNATIONAL BOARD, PAST PRESIDENTS AND SECRETARIES EMERITI LUNCHEON Invocation: Past President James M. Moler	_____
11:45 A.M. - 1:00 P.M.	DISTRICT GOVERNORS LUNCHEON Invocation: Governor Roger Lawrence, Nebraska-Iowa District	_____
11:45 A.M. - 1:00 P.M.	INTERNATIONAL COMMITTEE CHAIRMEN LUNCHEON Invocation: Chairman John H. Miller, Achievement Committee	_____
11:45 A.M. - 1:00 P.M.	DISTRICT SECRETARIES' LUNCHEON Invocation: Secretary	_____

2:00 P.M. - 4:00 P.M.

OPENING COUNCIL SESSION

Plaza B,C,D & E

Presiding: President Anton J. "Tony" Kaiser

Singing: Led by Verrollton C. "Vic" Shaul,
Chairman, Council and Convention Music
Host Country Anthem ("The Star-Spangled Banner")
(Pianist: Alonzo J. Bryan, Chairman,
International Committee on Club Development/
Member Retention (West))

Invocation: Governor George M. Scheer, Jr.
Georgia District

Welcome to Council: Immediate Past President
Frank J. DiNoto

Purpose and Plan of the Council: Trustee
John D. Morton, Sr., Chairman, 1986-87
Board Committee on Communications and Conventions

Greetings from Kiwanis International-Europe:
President Hannes Payrich

Remarks: President _____
Circle K International

BUSINESS SESSION

Report of the International Secretary:
Kevin Krepinevich

International Bylaws Changes: _____
Chairman, Board Committee on Administration

Speaker/Presentation: _____

Announcements

4:15 P.M. - 5:15 P.M.

DISTRICT GOVERNORS' MEETING

Presiding: _____, Chairman
1987-88 Class of Governors

PAST PRESIDENTS' MEETING

Presiding: Raymond W. Lansford

INTERNATIONAL COMMITTEE CHAIRMEN'S MEETING

Presiding: President Anton J. "Tony" Kaiser

COUNCIL MEMBERS AND GUESTS, BY INDIVIDUAL INVITATION, VISIT WITH INTERNATIONAL
BOARD MEMBERS FRIDAY EVENING.

SATURDAY, OCTOBER 10, 1987

8:00 A.M. - 9:30 A.M.

REGISTRATION Main Lobby

8:30 A.M. - 9:30 A.M.

SECOND COUNCIL SESSION

Plaza B,C,D & E

Presiding: President Anton J. "Tony" Kaiser

Invocation: Governor Allen A. Stewart, Eastern
Canada and the Caribbean District

Remarks: President _____
Key Club International

"On To Seattle!"

George Wieman, General Host Committee
Chairman, 1988 Kiwanis International
Convention

"Music in Seattle": Verrollton C. "Vic"
Shaul

"Your Kiwanis International Foundation":
A.M. "Andy" Waters, President, Kiwanis
International Foundation

Announcements

10:00 A.M. - 11:45 A.M.

GROUP DISCUSSIONS

(Note: District Governors, Secretaries, Past International Presidents and International Committee Chairmen are involved in these groups, and assignments were made to a specific group based upon each individual's preference of topics to be discussed. A list of those assigned to each group is included in the Council registration packet.)

Group I
Presiding: _____

GROUP II
Presiding: _____

GROUP III
Presiding: _____

GROUP IV
Presiding: _____

GROUP V
Presiding: _____

GROUP VI
Presiding: _____

11:30 A.M.

LUNCH FOR ALL WIVES

Hostess: Mim Kaiser

(Note: Buses will leave at 1:30 P.M. from the Radisson Hotel lobby for Union Station and will leave Union Station to return to the Radisson Hotel at 4:30 P.M.)

12:00 NOON - 1:45 P.M.

LUNCHEON HONORING THE PAST PRESIDENTS
Presiding: Immediate Past President
Frank J. DiNoto

Prayer of Thanks: Past President _____

Luncheon

Introductions

Address: Past President _____

Announcements

2:00 P.M. - 3:00 P.M.

GROWTH WORKSHOPS (Various rooms)

2:00 P.M. - 3:00 P.M.

DISTRICT SECRETARIES' MEETING

3:15 P.M. - 4:30 P.M.

BOARD COUNSELORS' MEETING WITH DISTRICT
GOVERNORS AND SECRETARIES
(rooms of individual Board Counselors)

5:30 P.M. - 6:30 P.M.

Individual photos to be taken of Governors
and their ladies with President Tony Kaiser
and First Lady Mim

6:30 P.M. - 7:30 P.M.

RECEPTION
for Members of the Council and All Guests

7:15 P.M.

Head Table Lineup

7:30 P.M.

COUNCIL BANQUET

Dress: Men - Black Tie (formal wear)
Women - Cocktail Dress or Evening Gown

Presiding: President-elect Gene R. Overholt

Prayer of Thanks: Governor _____
_____ District, Chairman, 1987-88 Class of
Governors

Dinner

Introductions

Presentation of Certificates of Election

Message of the President: Anton J. "Tony" Kaiser

Entertainment: Union Station Entertainment Company
"That's Entertainment"

Announcements

SUNDAY, OCTOBER 11, 1987

8:30 A.M. - 9:30 A.M.

CLOSING COUNCIL SESSION

Presiding: President Anton J. "Tony" Kaiser

Invocation: Governor James D. Heymes, Michigan
District

DEVOTIONS

Hymn: _____

Old Testament Reading: _____

New Testament Reading: _____

Reading from the Shinto Religion: _____

Address: _____

Acknowledgement: _____, Chairman,
Board Committee on Communications and Conventions

Remarks: _____, Chairman, 1987-88
Class of Governors

Closing Comments: President Anton J. "Tony" Kaiser

Announcements

Benediction: Governor E. Murray Taylor, West Virginia
District

Singing: Auld Lang Syne

10:00 A.M. - 12:00 NOON

AU REVOIR BUFFET

(Seating: _____)

PROPOSED QUOTAS FOR 1988 SEATTLE CONVENTION

<u>DISTRICT</u>	<u>% ACTIVE MEMBERSHIP BASED ON DISTANCE</u>	<u>POTENTIAL (# CLUBS x 2 DELEGATES)</u>	<u>AVERAGE ATTENDANCE LAST 3 YEARS</u>	<u>RECOMMENDED QUOTA</u>
Alabama	114	224	178	172
Cal-Nev-Ha	1,157	1,220	1,170	1,182
Capital	199	460	386	348
Carolinas	233	470	308	337
E.C. & C.	217	606	214	346
Florida	323	684	862	623
Georgia	192	344	289	275
Illinois-Eastern Iowa	414	622	503	513
Indiana	189	434	354	326
Kansas	152	238	201	197
Kentucky-Tennessee	162	372	285	273
La-Ms-W. Tenn.	146	362	320	276
Michigan	179	446	554	393
Minnesota-Dakotas	305	392	183	293
Missouri-Arkansas	326	490	291	369
Montana	101	120	53	91
Nebraska-Iowa	312	424	227	321
New England	189	488	278	318
New Jersey	110	312	225	216
New York	261	714	590	522
Ohio	311	666	591	523
Pacific Northwest	735	834	272	2,047
Pennsylvania	182	504	338	341
Rocky Mountain	230	232	180	214
Southwest	228	348	227	268
Texas-Oklahoma	640	970	570	727
Utah-Idaho	143	146	102	130

Western Canada	105	130	69	101
West Virginia	46	142	110	99
Wisconsin-Upper Michigan	189	456	227	291
TOTAL - NORTH AMERICAN DISTRICTS				<hr/> 12,132

<u>DISTRICT</u>	RECOMMENDED QUOTA			
Andean				9
Australia				11
Austria-Germany				6
Bel-Fr-Lux				10
Iceland				8
Italy				2
Japan				5
Netherlands				8
Norden				5
Phil. Luzon				10
Phil. South				5
Rep. of China				2
Switz-Liech				10
TOTAL - NON-NORTH AMERICAN DISTRICTS				<hr/> 91

GRAND TOTAL

12 3

Date of Committee Meeting: May 14, 1987

Place of Committee Meeting: International Office

Present: Members - Kurt K. Huber, M.D., Anton J. Kaiser
Avelino V. "Beling" Tanjuakio
Chairman - Donald E. Williams
Staff - W. Thomas Nelson, Jr.

Staff reported on attempts to ascertain the status of Kiwanis in Guyana and India. A recent report from a South American KIAR revealed two functioning clubs in Guyana, although we have heard nothing from either group in over two years. Recent efforts to obtain information regarding any clubs in India have been unsuccessful. Staff will continue its efforts in this area and present an update on these and several other Kiwanis nations at the October meeting.

Staff reported that a comprehensive proposal regarding the internationalization of Kiwanis International services and programs is currently being developed. The proposal will encompass among other things, field services, literature and program materials, publications, leadership training and supplies. A progress report regarding internationalization will be presented at the October meeting.

Staff reported on the troubling lack of growth in Africa and the growing communication and administrative difficulties with clubs on that continent. With the exception of Tunisia, the Area Coordinator program is not working effectively. The Benelux-France-Luxembourg-Monaco District and current KI-E President de Meulemeester provide intermittent service to French speaking clubs, but the rest of the clubs suffer from inattention. KI Board or staff have not visited Africa in over two years, nor is any visit envisioned in the near future.

The Committee is concerned that Kiwanis runs the real risk of continued stagnation in Africa, or worse, that our existing club base will seriously erode in the months ahead. Yet, any proposal for intervention by KI, such as extended staff visits, hiring of field service representatives, etc., is highly cost inefficient, particularly when compared with our short term growth opportunities in Asia-Pacific and Central and South America.

Staff will discuss Africa with KI-E leaders during the upcoming Bordeaux Convention and make a followup report at the July Board Meeting in Washington, D.C.

Training of Club Officers in Non-districted Areas

The Committee discussed the difficulties in training club officers in non--districted, frequently geographically remote areas. It was noted that over time the Kiwanis leadership education program may be expanded to accommodate non-districted areas. In the interim the Committee noted with pleasure that the redesigned club officers kit, once translated, will provide a solid educational foundation to any club officer who will take the time to read it.

Promotion of the Associate Sponsorship Program

Recent efforts to rebuild a pool of North American clubs willing to serve as Associate Sponsors to newly formed non-North American clubs have been successful. Eight clubs are now waiting to sponsor new groups and that number is expected to grow by next fall. Additionally, Associate Sponsorship Program materials will be displayed at the 1987 International Convention. The Committee believes this important new club building and international relations program is well on its way to regaining its former vitality.

Extension Into Scotland

The Committee preliminarily reviewed a resolution of the Kiwanis Club of Waynesville, North Carolina supporting the organization of a Kiwanis Club in Scotland. It was noted that Scotland is a part of the United Kingdom, which is already a Kiwanis nation. It was also noted that, in light of Kiwanis' continued inability to establish even a foothold of quality clubs in England, an extension attempt in Scotland could be quite difficult. Staff will discuss Kiwanis in Great Britain with the KI-E leadership in Bordeaux and report again on the matter at the July meeting in Washington, D.C.

Payment of Registration Fees by Board and Staff at International Meetings

From time to time a question arises regarding whether Board members, particularly the International President and accompanying staff, should pay registration fees at international meetings, particularly the KI-E Convention and Asia-Pacific Conference. After discussion, the Committee concluded that a formal Board Procedure is not needed at this time, but that an informal understanding should exist as follows: the KI President and his wife will not pay registration fees to attend international meetings; staff should pay any registration fees as a necessary and reasonable expense.

Republic of China Update

The Committee was informed of the results of a recent visit to the Republic of China by International President Frank DiNoto. It was noted that the District has submitted an acceptable plan for redivisioning itself from four to eight divisions. The District has also agreed to hold the election of its 1987-88 Board of Trustees in accordance with the provisions of the Standard Form for District Bylaws. With regard to the means of selecting candidates for governor-elect, a nominating conference, based upon the Standard

Form for District Bylaws, will replace the District's current practice of using a credentials screening committee.

The Committee noted that steady progress is being realized in the resolution of a variety of administrative problems which have plagued this District in the past. It is important that the Board Representative to the 1987 Republic of China District Convention ensure that various commitments made by the District's leadership the last year are honored.

Fiji Update

Staff reported that four clubs have now been organized in Fiji, with one chartered and that another two to three groups will be formed before September 30th. Staff will closely monitor events in Fiji, following word on May 13th of a military coup in this nation.

Creation of New Divisions in Districts as a Result of Kiwanis International Extension

Staff reported on a growing concern in New Zealand regarding the new costs of absorbing the Fiji Islands, which lie 1,000 miles north of Auckland, as a new division. The District has previously absorbed New Caledonia (1,000 miles northwest of Auckland) and Vanuatu (another 400 miles beyond New Caledonia.) The Committee noted that a Fiji Island division could easily cost the New Zealand District \$5,000 per annum in travel and administrative services.

It is possible that the Board will be presented in some future time with a request that the New Zealand District be provided with a subsidy from Kiwanis similar to that provided to the Eastern Canada and the Caribbean District are previously provided to the Benelux-France-Luxembourg-Monaco District in support of African clubs. The Committee requests the International Secretary to study the implications of such an arrangement.

Board Procedure Regarding a Standardized Approach to International Extension

The Committee continued its work on the Amendment to Board procedure 400 - International Extension and received further input from several Board members. The Committee intends to present proposed amendments to the Board at its Washington meeting.

Proposed Strategic Plan for International Extension

The Committee continued its work on the development of the strategic plan for international extension and intends to present its proposed Action Strategies at the Board's Washington meeting.

Review of ASPAC Amendments and Resolutions

The Committee preliminarily reviewed amendments and resolutions adopted by the 1987 Asia-Pacific Conference and will present a recommendation at the Board's Washington meeting.

Appointment of Board Counselors to Non-districted Areas

The Committee considered the many potential benefits of appointing Board Counselors to non-districted clubs. Counselors would not visit their clubs,

unless in immediate conjunction with otherwise required travel, but would establish and maintain lines of open communication, advice, and support. The Committee urged the President-elect to make such Board Counselor assignments beginning in 1987-88.

Travel to the 1987 International Convention by the Asia-Pacific Specified Trustee-designate

The Committee concluded that Asia-Pacific Trustee-designate Ian Perdriau should be brought to Washington, D.C. at Kiwanis International's expense in order to participate in the Thursday morning Board meeting and subsequent new trustee training and orientation.

Field Service Representative in Korea

The Committee reviewed a request from the Governor of the Provisional District of Korea, Dr. Kim, that Kiwanis International appoint a full-time field service representative within the District. The Committee reviewed the Republic of Korea situation at length and noted Dr. Kim's plans to build an additional four to six clubs between now and October 1, 1987. The Committee concluded that the placement of the FSR in the Republic of Korea represents the best prospect for the eventual realization of full district status within that country and therefore recommended to the Finance Committee that \$18,000 in salary and expenses for an FSR in Korea beginning October 1, 1987 be placed in the 1987-88 budget.

Republic of China Field Service Representative

The Committee reviewed a staff proposal that a part-time field service representative be appointed in the Republic of China beginning October 1, 1987 with a goal of building 15 clubs during the administrative year. The total cost of this program would be \$10,000 per annum. The Committee noted that the Republic of China District, despite a number of administrative problems, represents a genuinely successful story for Kiwanis. After deliberation, the Committee determined that an FSR could make a genuine contribution to the growth of the Asia-Pacific District and has therefore recommended to the Finance Committee that necessary funding be provided in the 1987-88 budget.

Respectfully submitted,

KURT K. HUBER, M.D.
ANTON J. KAISER
AVELINO V. "BELING" TANJUAKIO
DONALD E. WILLIAMS, Chairman

REPORT OF THE BOARD COMMITTEE ON MEMBER SERVICES
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES
May 12-17,-1987

Date of Committee Meeting: May 14-15, 1987

Place of Committee Meeting: International Office

Present: Members - Kenneth W. Smith, Avelino V. "Beling" Tanjuakio,
Robert A. Wagner
Chairman - Morton O. Alper
Staff - Speegle Berry, William A. Brown, C. Jeffrey De Witt,
and Robert E. Saieg

REVOCATION OF CHARTERS

The Committee reviewed a list of 90 clubs recommended for charter revocation by various districts. (Exhibit A)

Recommendation #1:

The Committee recommends that the charters of the 90 clubs listed in Exhibit A of this report be revoked and that the amounts of the accounts receivable be charged against the reserve for bad debts in the amount of \$21,387.04.

I move that Recommendation #1 be adopted.

(Adopted)

Finance: Write off \$21,387.04 as of April 30, 1987
Procedure: In compliance

Report of the 1986-87 International Committee on Achievement

The minutes of the meeting of the 1986-87 International Committee on Achievement, held on March 6 & 7, 1987, are attached to this report as Exhibit B. This Committee commends the International Committee on Achievement for its excellent report and its deliberation of the distinguished awards program with regard to club officers.

The Committee discussed the criteria for the 1987-88 Distinguished Club Officers Award as recommended by the Achievement Committee which is based on a point system similar to the Distinguished Governor and Distinguished Lieutenant Governor awards.

Recommendation #2:

The Committee recommends acceptance of the criteria for the 1987-88 Distinguished Club Officers Award attached as Exhibit B-3.

I move that Recommendation #2 be adopted.

(Adopted)

Finance: No impact
Procedure: In compliance

INFORMATIONAL ITEMS

Deletion Questionnaire

Staff had been asked to develop a questionnaire for distribution to individuals who have dropped their membership in Kiwanis International, in an attempt ascertain, in greater detail, why the organization is losing members.

Subsequent to this request, staff has been exploring the possibility of conducting a membership survey. SRI Research Center, parent company of Gallup, and Aaron Cohen Marketing Services which does the Kiwanis Magazine Audience Study have discussed proposals with staff. The focus of this study would be broadened to include the total growth related area. A report and possible recommendation will be available at the July Board meeting.

Toastmasters

Staff was asked to explore the possibility of a relationship with Toastmasters International. Two members of staff attended two meetings of a local Indianapolis club to determine what programs might be advantageous, if any, to assist Kiwanians or Kiwanis clubs. Additionally, a wide variety of materials were received from Toastmasters International.

The committee asked staff to explore additional avenues besides Toastmasters, including the leadership programs presently being developed by John Johnson, Director of Education, as a means to provide a Toastmaster-type "concept" to Kiwanis.

Growth Award - Lieutenant Governors

Staff reported on an award to be presented to lieutenant governors at this year's convention in Washington, D.C. for new club building. After considerable discussion it was decided to present awards to the five lieutenant governors with the best growth statistics as of May 31. The award was selected from the supplies catalog at cost. The criteria would basically include new club building and growth, as determined by certified figures.

Retiree Membership

Staff reported on progress in the area of attracting corporate or military retirees into the ranks of Kiwanis. A slide presentation is being explored and may be a spin-off from the newly developed new club building and development slide presentation. Additionally, the United States Army has been contacted about Kiwanis International producing a possible generic audio-visual recruitment presentation.

The Committee asked staff to continue to research this area and report back at a later date.

New Member Processing Fee

Considerable discussion ensued regarding an increase in the current \$10 new member processing fee which has not been increased since 1981. The Committee felt that insufficient information was available and recommended that a staff committee be set up at the discretion of the International Secretary to study the new member add fee and other dues related information, including but not limited to, the collection procedure related to the charter revocation process and a possible revision of the pro-rata dues schedule for new clubs.

New Club Building and Development Manual/Slide Presentation

Staff presented the newly developed manual on new club building and previewed the slide program outlining the step by step process which has also recently been completed. Both of these items were available at the just concluded governor's-elect conference and were well received.

Handbook for New Members

Staff is working on a proposal to develop a new member handbook. This handbook would be mailed to all new Kiwanians outlining what is expected of the member in relation to International, district and, in particular, club activities. It would be accompanied by a letter from the International President and would replace the "Warm Welcome" brochure. The Committee is strongly in favor of the concept and has requested that staff bring back a detailed proposal, including cost, to the Board Committee.

The Committee suggested that staff further look into other related areas including pre-induction orientation programs.

Growth Programs Regarding Women In Kiwanis

Staff is working on several programs to recruit women as members should this become a reality. One, "A Very Special Guest Program," could be ready for the last three months of the present year. Others could be easily incorporated into presently existing programs which are already, for the most part, gender neutral.

Flagship Clubs

A plan has been outlined whereby, initially, 10 large city clubs will be targeted for significant improvement.

Because of limited funds, staff members, and staff time it was deemed advisable to consider a pilot program involving no fewer than 3 and no more than 10 such clubs.

Because of shifting demographics these clubs may have lost their reason for being. Perhaps their service projects are no longer relative to the areas they seek to assist. The first problem would be one of identity, necessitating a tried and true administrative procedure, namely community analysis.

The meeting place, the programs, the costs in terms of members' time and money, the type of food service, and all other matters related to these clubs' existence must be reviewed. Evaluation may indicate a need to consider changes, such as a buffet meal to save time and money. Kiwanis should even dare to consider bi-monthly rather than weekly meetings if there is sufficient evidence that such a change would save the existence of the club.

The club must be realistic in its membership recruitment programs and solicit those who reside or work in the club's area.

Recently, Jay Adams (FSR) solicited 60 businesses for prospective members in the downtown Los Angeles club. Twenty-five of percent responded favorably.

Every tool in the Kiwanis membership recruitment armamentarium should be utilized in the growth program, including the team approach, Special Guest Programs, one get-one, prospect lists developed with the aid of area suburban clubs, and professional help from FSRs, KIARS and divisional district retention chairmen, should be brought into play. Frequent inter-clubs and outstanding program utilization should also prove beneficial. Joint meetings with Lions, Rotary, and other Kiwanis clubs for special observances such as Thanksgiving, Easter, and Passover. Past President's Day, presided over by the dean of the Past Presidents, if such a person exists, may bring some old bones out of the woodwork.

The key is involvement, both as to programs and service activities. There is always more talent than places to utilize it; until this concept can be conveyed to club presidents there will always be deletions, dropouts, and bored members.

Staff was asked to continue to pursue avenues to improve our flagship clubs and report back to the Committee with a progress report.

Translation - New Club Building Manual

Recommendation #3:

The Committee recommends that the New Club Building Manual be translated into French as soon as possible for the use of the Kiwanians in North America who need it in French. Staff or an outside agency will do the translation.

I move that Recommendation #3 be adopted.

(Adopted)

Finance: Approximately \$800 if out-of-house
Procedure: None

Respectfully submitted,

Kenneth W. Smith
Avelino V. "Beling" Tanjuakio
Robert A. Wagner
Morton O. Alper, Chairman

EXHIBIT A

Exhibit A of the Report of the Board Committee on Member Services, "Charters Revoked at the May 12-17, 1987 Meeting," is now Exhibit #14 of the Minutes of the May 12-17, 1987 Meeting.

MINUTES OF THE MEETING OF THE
1986-87 INTERNATIONAL COMMITTEE ON ACHIEVEMENT

Indianapolis, Indiana
March 6 & 7, 1987

The 1986-87 International Committee on Achievement convened its meeting at 6:00 P.M. on Friday evening, March 6, 1987, at the Holiday Inn North, Indianapolis, for introductions and general discussion. Those present were Chairman W. Leonard Fant (Kentucky-Tennessee), Alan R. Anderson (Wisconsin-Upper Michigan), John H. Miller (Indiana), John A. (Jack) Sundberg (Illinois-Eastern Iowa), Robert J. Tollefson (Nebraska-Iowa), William A. Brown and Myra Kinnaman (International Office). John Miller was introduced as chairman-designate of the 1987-88 International Committee on Achievement.

The meeting was recessed at 7:00 P.M. to accommodate dinner.

The meeting reconvened at 8:30 A.M. on March 7 in the International Office. Chairman Leonard Fant reviewed the procedure for grading the Annual Club Reports whereby six winners would be selected in each of the four sections of both the Single and Multiple Service categories for a total of 48 winners. Reports attributed with the three highest scores in each section would be listed alphabetically as Honor Clubs; reports with the next three highest scores in each section would be listed alphabetically as Honorable Mention Clubs. This format would be used in all releases and at the time of the award presentations in Washington, D.C.

In deference to nepotism, each committee member agreed to accept the average of the other four committee members' scores as his grade for any report from his home district. The committee concurred in declaring a club ineligible for an award in two consecutive years if it were determined by the committee that the club had reported on the same project(s) both years.

It was the consensus of the committee that in the future it would be advantageous to the individual committee members to grade the Coral Section of each category first in consideration of the number of reports to be graded and the time-frame in which to do so.

As determined by the committee, the Honor Clubs and Honorable Mention Clubs of the Annual Club Report competition in which 35 districts participated for the 1985-86 administrative year is attached as Exhibit A-1.

The committee reaffirmed the recommendation of the previous International Committee on Achievement that the Annual Club Report awards should be presented on stage during the International Convention.

The winning and honorable mention districts in the 1985-86 District Administrative Excellence Award program, as determined by the computation of points as delineated in the grading plan, were adopted by the committee.
(Exhibit A-2)

As requested by President Frank DiNoto and President-elect Tony Kaiser, Chairman Fant presented the criteria for the 1987-88 Distinguished Club Officers Award with allocated points as proposed by Glenn Muggelberg, Chairman of the 1985-86 International Committee on Achievement. Each criteria was thoroughly discussed and the committee as a whole adopted the criteria as revised and attached as Exhibit A-3.

The proposed Distinguished Club Officers criteria provides for a possible 1360 points (including bonus points). The committee felt it would be equitable to establish floors of 1050 through 1124 to qualify for the Merit Award and 1125 and above to qualify for the Distinguished Award for the 1987-88 Administrative Year, subject to adjustment after at least a year's experience with the program.

Recommendation #1:

The International Committee on Achievement recommends the extension of the Distinguished Award point score system to the club level and the adoption of the Distinguished Club Officers Award criteria, as specified in Exhibit A-4, for a two-tier program to be implemented in the 1987-88 Administrative Year.

It was the consensus of the committee that the joining of the club president and club secretary in one award should be looked at critically after a 3-year period.

In the area of other business, the committee considered concerns related to the Annual Club Report program as received by mail and referred by staff:

- 1) The committee considered the recommendation from the District Secretaries Committee, as submitted by Ellis Stroup, to change the filing date for the Annual Club Report from October 15 to September 15 for club presidents.

It was the consensus of the committee to make no recommendation for a change to an earlier filing date which would require the report to be due before the president's year was over. Further, it was pointed out that the districts are already given the option of individually setting an earlier filing date.

- 2) The committee considered the suggestion of Immediate Past Lieutenant Governor Wally Hamrick (Division 18, Florida) that copies of the Annual Club Reports should be shared with the outgoing lieutenant governors to assist them in evaluating their clubs for awards purposes.

The committee has directed staff to recommend to the districts that they ask each club to send a copy of their report to the outgoing lieutenant governor as a courtesy.

- 3) The committee considered the suggestion of Lieutenant Governor Robert L. Gibbons (Division 13, California-Nevada-Hawaii) to change the routing of the Annual Club Reports as submitted by club presidents to come first to the Lieutenant Governor and then to the District Achievement Chairman.

It is the opinion of the committee that this would not be feasible considering the time-frame allotted for the filing of Annual Club Reports. The committee feels it is the responsibility of the district to keep the current lieutenant governors periodically apprised of the clubs which have not yet filed a report.

Bill Brown familiarized the committee with the procedure for notification and follow-up with the winners of the District Administrative Excellence Award and the Annual Club Report Award, leading up to the presentation of these awards at the luncheon scheduled for Monday during the International Convention in Washington. He described the convention Achievement Booth and solicited cooperation in manning the booth from this year's and next year's committees. It was agreed that a schedule would be sent to members of both committees prior to the convention.

The committee was wholly in favor of the practice of selecting the in-coming Achievement Committee chairman from the existing committee for the sake of continuity and asks that each in-coming International President give consideration to continuing this practice.

In closing, Chairman Leonard Fant received the thanks of the committee members and staff for having devoted personal time and effort to the Annual Club Report grading procedure and for having provided dedicated leadership to the committee throughout the year. The committee members also expressed their thanks to Bill Brown and Myra Kinnaman for their assistance and organization of the meeting.

There being no further business, the meeting was adjourned at 4:00 P.M. on Saturday, March 7.

Respectfully submitted,

ALAN R. ANDERSON
JOHN H. MILLER
JOHN A. (JACK) SUNDBERG
ROBERT J. TOLLEFSON
W. LEONARD FANT, Chairman

1985-86 KIWANIS INTERNATIONAL HONOR AWARDS

Exhibit B-1A

SINGLE SERVICE

Diamond Section (76 members or more)

HONOR CLUBS: North St. Andrew, Jamaica, West Indies
Yellowstone, Billings, Montana
Zanesville (Downtown), Ohio

HONORABLE MENTION: Capital City, Montgomery, Alabama
Germantown, Tennessee
Wilmington, North Carolina

Ruby Section (46 to 75 members)

HONOR CLUBS: Elmhurst, Illinois
Fort Neal, Parkersburg, West Virginia
Lomita-Harbor City, California

HONORABLE MENTION: Audubon, Baton Rouge, Louisiana
Crofton, Maryland
North Central, Seattle, Washington

Emerald Section (26 to 45 members)

HONOR CLUBS: Iligan City, Philippines
Moncada, Tarlac, Philippines
West St. Andrew, Jamaica, West Indies

HONORABLE MENTION: Dunkirk, New York
North Miami Beach, Florida
South Lake Charles, Louisiana

Coral Section (25 members or less)

HONOR CLUBS: Greater Las Pinas, Metro Manila, Philippines
Kalibo, Aklan, Philippines
Karrinyup, Western Australia, Australia

HONORABLE MENTION: Edgewater, Cleveland, Ohio
Hastings, New Zealand
North Bethesda, Maryland

1985-86 INTERNATIONAL HONOR AWARDS-CON'T

MULTIPLE SERVICE

Diamond Section (76 members or more)

HONOR CLUBS: Bloomington, Illinois
Boca Raton-Sunrise, Florida
Rideau, Ottawa, Ontario

HONORABLE MENTION: Redlands, California
Statesboro, Georgia
Swift Current, Saskatchewan

Ruby Section (46 to 75 members)

HONOR CLUBS: Black Mountain-Swannanoa, North Carolina
Lawrence, Indiana
Port Angeles, Washington

HONORABLE MENTION: La Mirada, California
Westfield, Massachusetts
Zion-Benton, Illinois

Emerald Section (26 to 45 members)

HONOR CLUBS: Franklin Park, Illinois
Keyser, West Virginia
Noumea, New Caledonia

HONORABLE MENTION: Golden K-Foothills, Lakewood, Colorado
Orem, Utah
Westport, Indiana

Coral Section (25 members or less)

HONOR CLUBS: Kalayaan, Quezon City, Philippines
Newport, Vermont
Salamina (Caldas), Colombia

HONORABLE MENTION: El Paso-Northeast, Texas
Maysville, Oklahoma
Port Alberni, British Columbia

WINNERS OF

1985-86 DISTRICT ADMINISTRATIVE EXCELLENCE AWARD PROGRAM

GOLD GROUP

(225 clubs or more)

- Winner: Wisconsin-Upper Michigan

Honorable Mention: Carolinas
Texas-Oklahoma

SILVER GROUP

(125 to 224 clubs)

- Winner: Southwest

Honorable Mention: Indiana
New Jersey

BRONZE GROUP

(124 clubs or fewer)

- Winner: Australia

Honorable Mention: Alabama
Philippine Luzon

Exhibit B-3

Exhibit B-3 of the Report of the Board Committee on Member Services, "Charters Revoked at the May 12-17, 1987 Meeting," is now Exhibit #15 of the Minutes of the May 12-17, 1987 Meeting.

THE FOLLOWING CHARTERS WILL BE REVOKED
AT THE INTERNATIONAL BOARD MEETING
MAY 12-17, 1987

EXHIBIT #14

<u>CLUBS BY DISTRICT</u>	<u>KEY NO.</u>	<u>ORGANIZATION DATE</u>	<u>NON-MEETING DATE</u>	<u>OUTSTANDING ACCT'S RECEIVABLE</u>
<u>ALABAMA</u>				
Athens,	11663	03-04-86	10-13-86	552.30
Roebuck-Center Point, Birmingham	11563	09-30-85	10-10-86	478.05
<u>CALIFORNIA-NEVADA-HAWAII</u>				
Carson City Sunrise, NV	09641	07-31-79	09-01-85	334.80
Crown City, Coronado, CA	10642	03-11-82	08-31-85	-0-
Evergreen Valley, San Jose, CA	10702	05-27-82	10-01-85	-0-
Los Angeles Harbor, Wilmington, CA	09945	05-13-80	08-01-85	394.30
South Coast Metro, Costa Mesa, CA	07479	05-07-74	09-30-85	-0-
Stockdale West, Bakersfield, CA	08874	09-21-77	05-31-85	-0-
Tri-Canyon-Mint Canyon, CA	05170	10-05-59	09-04-85	-0-
Wilshire, Los Angeles, CA	02204	02-18-38	10-01-85	-0-
Ygnacio Valley, Walnut Creek, CA	08497	09-21-76	09-01-85	-0-
<u>FLORIDA</u>				
Breakfast, Miami	08248	02-24-76	11-01-85	189.60
Oaks, (The), Sarasota County	09557	05-01-79	01-01-86	-0-
San Jose-Mandarin, Jacksonville	10836	11-16-82	07-01-86	-0-
West Dade International, Miami	10584	12-16-81	02-13-86	-0-
<u>GEORGIA</u>				
Stone Mountain Golden K	11557	09-27-85	03-31-86	343.65
<u>ILLINOIS-EASTERN IOWA</u>				
Brookport, IL	10151	10-21-80	07-23-85	-0-
Carpentersville/Dundee/ Algonquin-Cardunal, IL	09919	04-17-80	09-26-85	456.75
Chicago, Breakfast, IL	09493	03-07-79	02-27-85	10.00
Chicago Ridge/Worth, IL	10779	09-16-82	09-30-85	-0-
Christopher, IL	11220	06-14-84	01-10-86	626.40
Inverness-Meadows, IL	11249	07-25-84	07-25-85	41.40
Little Village, Chicago, IL	05912	06-23-64	09-30-85	-0-
Marshall, IL	10965	08-02-83	06-01-85	107.25
Peoria Heights, IL	07160	03-12-73	09-30-85	13.50-
South Chicago, IL	02450	05-23-41	09-30-85	-0-
<u>LOUISIANA-MISSISSIPPI-WEST TENNESSEE</u>				
Elmwood, LA	11248	07-25-84	09-30-86	136.50
<u>MICHIGAN</u>				
Adrian, Maple City	06448	11-07-68	09-30-85	-0-
Albion	03424	12-01-49	03-31-86	-0-
Big Rapids	10943	05-26-83	10-02-84	547.95
Gull Lake Area, Kalamazoo County	05732	05-01-63	10-01-85	-0-
Ionia	05626	06-26-62	09-30-85	4.50-
Niles Four Flags Area, Niles	10996	09-27-83	03-31-85	-0-
Pinckney	04357	12-30-54	06-30-85	-0-

<u>CLUBS BY DISTRICT</u>	<u>KEY NO.</u>	<u>ORGANIZATION DATE</u>	<u>NON-MEETING DATE</u>	<u>OUTSTANDING ACCT'S RECEIVABLE</u>
<u>MISSOURI-ARKANSAS</u>				
Blue Ridge, Kansas City, MO	07007	07-11-72	04-25-86	22.00
Brinkley, AR	05064	12-17-58	03-12-86	5.50-
Jackson, MO	09437	12-28-78	02-04-86	-0-
Pea Ridge, AR	11296	09-18-84	01-07-86	1,039.70
Risco, MO	02529	04-22-44	01-22-86	142.20
<u>NEBRASKA-IOWA</u>				
Audubon, IA	10098	09-25-80	03-10-86	153.20
Elgin, NE	09182	05-25-78	03-10-86	-0-
<u>NEW ENGLAND</u>				
Hanover, MA	07020	08-03-72	05-01-86	51.00
<u>NEW YORK</u>				
Astoria	09858	02-20-80	11-15-86	241.38
Baisley Park-Jamaica	11277	08-29-84	11-15-86	152.30
Bay Shore	02849	11-22-46	06-23-86	172.80
Fort Hamilton, Brooklyn	11489	06-18-85	08-21-86	10.00
Hudson Falls-Kingsbury	11515	08-06-85	11-15-86	241.55
Ischua Valley, Franklinville	11697	04-21-86	11-15-86	355.05
Long Island City	01849	05-01-29	11-15-86	5.22-
Maple City, Hornell	11451	05-09-85	08-21-86	234.50
Watervliet	09326	09-20-78	11-16-85	7.13-
<u>OHIO</u>				
Archbold	05835	12-12-63	02-28-86	195.90
North Ridgeville	02876	01-15-47	02-28-86	484.60
Perry Heights, Massillon	03966	04-29-53	02-28-86	40.00-
Stow	05706	12-27-62	02-28-86	179.40
<u>PACIFIC NORTHWEST</u>				
Mountain View, Shelton, WA	09890	03-27-80	01-01-86	585.90
Overlake, Bellevue, WA	10871	02-08-83	12-30-86	170.95
Treasure Valley, Ontario, OR	07072	09-22-72	10-01-86	-0-
<u>PHILIPPINE LUZON</u>				
Ermita	09202	05-24-78	05-17-86	10.00-
Gintong Silangan	11341	08-25-80	05-17-86	527.50
Kalakhang Maynila	11388	01-24-85	05-17-86	562.50
Kaunlaran	11401	02-27-85	05-17-86	363.75
Marulas, Valenzuela, Metro Manila	11382	01-11-85	05-17-86	-0-
<u>REPUBLIC OF CHINA</u>				
Li Sun, Taichung	09629	05-30-79	12-31-81	-0-

ROCKY MOUNTAIN

Industrial Heights of Denver, CO	09728	09-28-79	10-08-85	118.50
Lusk, WY	11877	10-21-86	02-02-87	-0-

SOUTHWEST

Paradise Valley, Phoenix, AZ	09879	03-20-80	12-03-86	229.20
Pebble Hills, El Paso, TX	11585	10-01-85	12-03-86	45.80
Loreto, Mexico	09452	01-22-79	12-03-86	534.50
Tempe Amigos, AZ	08797	07-12-77	12-17-86	961.25

TEXAS-OKLAHOMA

Austin-Greater East, TX	09671	09-06-79	12-20-86	131.50
Baird, TX	10106	09-30-80	12-30-86	219.00
Bells-Savoy, TX	11639	01-13-86	12-30-86	880.49
Boley, OK	08115	09-21-75	12-30-86	131.50
Brownsville Daybreakers, TX	06684	09-29-70	12-30-86	144.65
Burkburnett, TX	11232	06-21-84	06-23-86	1,592.17
College Station South, TX	11365	11-21-84	01-01-87	467.30
Del Valle, TX	11046	11-17-83	12-30-86	698.25
Harlingen-Road Runners, TX	07822	07-17-75	04-14-86	194.40
Kilgore, TX	07253	07-06-73	04-14-86	551.55
Oak Hill, Southwest Austin, TX	10516	10-01-81	12-30-86	208.50
Rockport-Fulton, TX	11293	09-20-84	12-30-86	366.40
Shattuck, OK	08494	09-17-76	04-14-86	97.50
Springtown Area, TX	11593	10-04-85	12-30-86	45.80
Winnsboro, TX	08760	06-02-77	12-30-86	373.70

UTAH-IDAHO

North Valley, Davis County, UT	11532	08-29-85	11-08-86	901.25
Sandy City, UT	11315	09-26-84	11-08-86	223.55

NON DISTRICTED

Arecibo, Puerto Rico	07683	01-31-75	04-04-86	1,385.00
Buenos Aires, Argentina	06439	10-23-68	03-13-85	135.00
Oaxaca, Mexico	08923	09-30-77	07-19-85	692.00

TOTAL: 90

\$21,387.04

1987-88DISTINGUISHED CLUB OFFICERS AWARD

(Kiwanis International will provide a club banner patch and Distinguished President and Secretary lapel buttons or certificates of Merit.)

Total possible points is 1360. The President and Secretary of a club which earns 1125 or more points will qualify for the Distinguished award. The President and Secretary of a club which earns 1050 through 1124 points will qualify for the Merit award.

CRITERIA

1. LEADERSHIP TRAINING: Both the club president and secretary are required to attend the training conference provided by the lieutenant governor. (100 points - Deduct 50 points if special arrangements are necessary to train either the club president or secretary)
2. CLUB OFFICER TRAINING: By October 15, 1987, the club president must have provided the prescribed training of his club officers and committee chairmen and have verified this by submitting the appropriate form to the lieutenant governor. (100 points)
3. PREPARATION AND PLANNING: Prior to November 1, 1987, the club must complete its community analysis and membership survey, adopt written budgets for club administration and service projects, and have verified this by submitting the appropriate form to the lieutenant governor. (100 points - Deduct 25 points for each item not completed)
4. SERVICES RENDERED BY THE CLUB:*
 - a. Complete at least one new service project during the administrative year and indicate this on the Official Monthly Report. (50 points)
 - b. Annually complete and report on its monthly reports at least ten (10) different service projects within the community or area where the club is located, at least one of which should be in each of the following standing committees: Community Services; Spiritual Aims; Youth Services. (10 points for each completed project - maximum 100 points)
5. MAJOR EMPHASIS: The club must participate in the current Major Emphasis Program and report such participation on an Official Monthly Report and the Annual Club Report. (50 points)
6. MEMBERSHIP GROWTH: From October 1, 1987 through September 30, 1988, the club must attain a net growth in membership based on the paid club membership of September 30, 1987. (20 points for each one (1) member net growth - maximum 100 points)

7. **SPONSORED YOUTH:** Any club sponsoring a Circle K Club, Key Club, Builders Club, or similar K-family organization, must properly fulfill its annual responsibilities and submit all required reports. Clubs with no locally sponsored youth organization may contribute at least \$75 per year directly to a sponsored youth organization within the district or to a special district sponsored youth organization fund. (50 points)
8. **INTERNATIONAL CONVENTION ATTENDANCE:** The club must have at least one (1) member as a delegate to the International Convention if the club is located on the continent on which the convention is being held. (50 points)
9. **DISTRICT CONVENTION:** The club must have at least three (3) members (two must be club officers) as delegates to the District Convention. (75 points - Deduct 25 points for each delegate the club is short; 25 bonus points for an inter-club may be earned if four or more people attend.)
10. **OFFICIAL VISIT:** At least two (2) club officers must be present at the Governor's official visit to the division. (50 points - Deduct 25 points for each club officer short; 50 bonus points may be earned if an inter-club is made)
11. **LIEUTENANT GOVERNOR'S COUNCIL MEETINGS:** The club president and secretary or their designees must attend council meetings held by the lieutenant governor. (25 points for each meeting at which there are two (2) representatives - maximum 100 points)
12. **REPORTS:** All reports must be filed with the District and Kiwanis International on time:
 - Monthly Report - 10th of following month (5 points each)
 - Election Report - June 1, 1988 (50 points)
 - Annual Club Report - October 15, 1988 (50 points)
13. **DUES:** All dues must be paid to the District and Kiwanis International promptly:
 - 1st half semi-annual dues - October 10, 1987 (50 points)
 - 2nd half semi-annual dues - April 10, 1988 (50 points)
14. **PERSONAL SPONSORSHIP:** The club president and secretary must have jointly sponsored two (2) new members in their home club and this is to be verified in writing to the lieutenant governor by September 30, 1988. (100 points)

* "A service project is an activity consistent with the Objects, Objectives and Policies of Kiwanis International, devised or planned by a Kiwanis club or a club committee and performed by members of the club for the benefit of others." As here defined, it does not include service to others which consists solely of financial support.

Board Committee on Finance
Preliminary Report
May 12-17, 1987
Non-budgeted Fund Requests
(000's)

	<u>Operating</u>	<u>Capital Improvement</u>	<u>Int'l. Convention</u>	<u>General Liability Insurance</u>	<u>Magazine</u>	<u>Total</u>
Fund balance, Sept. 30, 1986	\$3,369	\$4,827	\$ 80	\$ 15	None	\$8,291
1986/87 budget surplus *	<u>315</u>	<u>23</u>	<u>7</u>	<u>225</u>	<u>--</u>	<u>570</u>
Projected Sept. 30, 1987 fund balances	<u>\$3,684</u> =====	<u>\$4,850</u> =====	<u>\$ 87</u> =====	<u>\$ 240</u> =====	<u>-0-</u> =====	<u>\$8,861</u> =====
Changes from Oct. 1986 meeting:						
1. 401(k) Employer Match (*included in 86/87 budget surplus)						
2. Sheet feeder & printers		(4)				(4)
3. Nixdorf tapedrive		(6)				(6)
Changes from Jan 1987 meeting:						
1. Create Magazine Fund (186)					186	-0-
2. Simultaneous Translation Equip. (2)						(2)
3. Life Member Actuarial Info. (1)						(1)
4. Worldwide BKO (4)						(4)
5. Translations - Convention (5)						(5)
6. Farm City Subsidy (6)						(6)
Total Changes:	<u>(197)</u>	<u>(12)</u>	<u>(5)</u>	<u>0</u>	<u>186</u>	<u>(28)</u>
Projected Sept 30, 1987 fund balance, as revised	\$3,487	\$4,838	\$ 82	\$ 240	\$186	\$8,833
Changes from May 1987 meeting:						
1. Nixdorf tape drive/comm.chnl (2)						(2)
Total current Requests:	<u>0</u>	<u>(2)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(2)</u>
Projected Sept. 30, 1987 fund balances, if current requests are approved:	<u>\$3,487</u> =====	<u>\$4,836</u> =====	<u>\$ 82</u> =====	<u>\$ 240</u> =====	<u>\$186</u> =====	<u>\$8,831</u> =====
1986/87 Budgeted Surplus after Changes:	118	9	2	225	186	540

REPORT OF COMMITTEE ON PROGRAM SERVICES
TO THE INTERNATIONAL BOARD OF TRUSTEES

May 14-17, 1987

Dates of Committee Meeting: May 13 and 15, 1987

Place of Committee Meeting: International Office

Present: Members--William L. Lieber, Kenneth W. Smith, Arthur D. Swanberg,
 Robert A. Wagner
 Chairman--Gene R. Overholt
 Staff--George Langguth, Christopher J. Rice, Carolyn J. Seymour, A.G.
 Terry Shaffer, James P. "Pete" Tinsley

KEY CLUB

Key Club Department Restructure and Funding

Committee and staff reviewed the proposal for the Key Club department's restructuring and funding. It was the Committee's opinion that this should be considered as an administrative function under the supervision of the International Secretary and any recommendation for changes that would involve the Kiwanis International Board Policies or Procedures should be submitted to the Committee by the International Secretary.

1987 Key Club Convention Budget

The Committee reviewed the proposed 1987 Key Club Convention Budget and found it to be in order. (See Exhibit A). It was noted that \$14,160.00 had been budgeted from the Unallocated Surplus of the Key Club General Budget to maintain the cost of convention registration at the same fee as in 1986. This fund transfer is in keeping with Kiwanis International Board Procedure 886.2, Permitted Fund Balances.

Recommendation #1

The Committee recommends approval of the 1987 Key Club Convention Budget, as shown in Exhibit A.

I move that recommendation 1 be adopted.

Finance: No impact
 Procedure: In compliance

(ADOPTED)

1987-88 Key Club Budget

The 1987-88 Key Club Budget was briefly explained to the Committee. The Committee was informed that the budget had been approved by the Key Club International

Board and had gone through the internal review by Senior Management and the Finance Department. The Committee refers the budget to the Kiwanis International Finance Committee for their review and recommendations.

Proposed Changes/Additions to Key Club International Board Policies.

The Committee reviewed the proposed changes to the Key Club International Board Policies which were passed by the Key Club International Board at its February Board Meeting (See Exhibit B). The Committee considers the proposed changes to be acceptable, and therefore makes the following recommendation.

Recommendation #2

The Committee recommends approval of the proposed changes to the Key Club International Board Policies, as shown in Exhibit B.

I move that recommendation 2 be adopted.

Finance: No impact

(ADOPTED)

Procedure: In compliance

Proposed Amendments to Key Club International Constitution and Bylaws

The Committee reviewed two proposed amendments to the Key Club International Bylaws which will go before the Key Club International House of Delegates in Toronto this summer. The Committee shared staff's concern over a proposed change to the Bylaws (submitted by the Key Club of Lincoln-Sudbury High School, Sudbury, Massachusetts) dealing with eligibility for membership. The Committee's concern deals specifically with the underlined portion of the following proposal:

Article 2 Section 1. Any student possessing the qualifications prescribed in Article 6 of the Constitution of Key Club International may become an active member in the Key Club of the high school, regardless of race, sex, creed, national origin, color, handicap, or sexual preference.

Staff was informed of the Committee's concerns with this proposed amendment and was instructed to convey those concerns to the Key Club International Board.

Key Club International Board Travel

The Committee reviewed the travel report submitted by the Key Club Department. The report reflected that the Key Club International Board members are adhering to the travel procedures.

Key Club Statistical Report

The Committee reviewed the statistical report of Key Club International and was

pleased with the progress shown in membership growth and new club building. The Committee submits the report as Exhibit C to the Kiwanis International Board for their review.

CIRCLE K INTERNATIONAL

Circle K International Election Policy

The Committee reviewed the Election Policy as submitted by the Circle K International Board of Trustees. The policy was developed from a mandate given by the 1986 House of Delegates at the 31st Annual International Convention in Boston, Massachusetts. Input from the thirty Circle K International District Governors, as well as the District Administrators, had been considered in the formulation of this policy (attached as Exhibit D).

Recommendation #3:

The Committee recommends that the Circle K International Election Policy be approved.

I move that Recommendation 3 be adopted.

Finance: No impact

(ADOPTED)

Procedure: In compliance

Club Status Policy

The Committee reviewed the proposed policy for Club Status for Circle K International. The Committee requested staff to refer the policy back to the Circle K International Board of Trustees for further definition of the standings and statuses stated in the policy.

International Board Travel

The Committee reviewed the travel report of the Circle K International Board of Trustees and found it to be in order.

Circle K International Membership Statistics

The Committee reviewed the current membership statistics and found the organization to be approximately one hundred members behind last year at this time, with twenty fewer clubs submitting dues. It was noted that the number of clubs at charter strength increased by 90 since the previous Board Meeting. This may be due to the special mailing sent to sponsoring Kiwanis clubs drawing attention to weaker clubs.

PROGRAM DEVELOPMENT

Young Astronaut Program

The Young Astronaut Program has been watched by the Committee with great interest during the last six months. The Committee is happy to see that the program appears in the 1987-88 project guide and requests staff to work closely with the Young Astronaut Council to establish a relationship in which Kiwanis receives appropriate recognition for the support clubs give to the program. Staff is requested to give a progress report and recommendation at the July Board meeting.

Youth Exchange Program

Materials for the Kiwanis International Friendship program were sent in March to all district chairmen for International Relations and to all clubs that had requested materials. Nomination forms have begun to arrive, and the matching of partners will begin in late May and continue through June. Copies of the materials are available for examination.

Several European Kiwanians have also sent inquiries about arranging year-long exchanges for their children. At present, such exchanges do not fit the parameters of the Kiwanis International Friendship Program. The Committee urges the Board to give strong support to the International Friendship Program over the next several years so that interest in exchanges is directed toward the one organized program we have developed and away from the more casual arrangements used over the years.

Annual Club Report Summary

For the first time, part one of the annual club report form was set up as a computer scan form. As a result, a computer tabulated statistics on the 6186 clubs that submitted 1985-86 club reports. Impressive totals for service by clubs include \$54.8 million expended and 5.9 million manhours devoted to local projects. Figures for the Major Emphasis Program are also impressive: more than one million dollars and one million manhours devoted to Walk with a Child.

In a preliminary review of the data, a number of interesting facts were discovered. The per capita manhours in clubs devoted to service decreases as club size increases. However, the emerald clubs (26 to 45 members) spent the most money per club member on service, and the largest clubs (diamond section) spent the least. Of the 6186 reporting clubs, only 212 did not conduct a service project in cooperation with another organization. On the other hand, 2148 clubs did not participate in a single Kiwanis annual observance.

Further study of the data will allow staff to investigate the effect of club size on service activity, the correlation of interest in different service activities, the relative performance of clubs in different districts, and the effect of district size on club performance.

1987-88 Major Emphasis Programs

The 1987-88 project guide, fact brochure for the Major Emphasis Program--Our Quest: Their Best, and the 1987-88 Theme folder are printed and ready for distribution.

The project guide is in the same format as last year, with four featured projects and a number of other projects described in brief. However, it is 32 pages long, 12 pages longer than last year's guide. There are three reasons for this. First, more information is presented in the project guide than last year. Second, more examples of handouts and letters for projects are presented. Some are presented in a reduced size so that they can be imitated. A few are full-size and ready for reproduction. Third, the materials that previously accompanied the booklet have been put inside the booklet so that they are not as easily lost.

The fact brochure and Theme folder follow the same format as in recent years. These will be distributed widely. The Theme folder will be sold by the Supply Department, and the fact brochure will be distributed by the Program Development Department.

Children's Miracle Network Telethon

Preliminary reports from only four districts indicate that Kiwanis clubs have raised approximately half a million dollars for children's hospitals. With the Telethon several weeks away and many clubs still involved in fund raising, this is a very impressive figure. At the time of the Telethon last year, the fund-raising total was approximately \$300,000. By the time of the Telethon this year (May 30-31), the total will be more than twice this amount. It may go as high as three times last year's total. Kiwanis International will probably be the second largest fund raiser for the Telethon. Results will be reported at the next Board meeting.

Representing Kiwanis on the Telethon will be Treasurer Gene Overholt, International Telethon Chairman Bob Calabrese, International MEP Chairman Jack Harten, and Indiana District Governor Chuck Kaufman (whose district raised the most funds per hospital).

Kid Pix Mailing

The Kid Pix program, sponsored by the Kiwanis Club of Elmhurst, has reserved a booth at the International Convention in Washington. A representative of the program has asked to send information about the program and the booth to all clubs. The Committee has asked staff to politely refuse this request because of the dangerous precedent it would set, allowing convention exhibitors to mail information to clubs.

KIWANIANNE CLUB PROGRAM

There are currently 194 active Kiwanianne clubs with a total membership of

4,850. Fifteen Kiwanis clubs are delinquent in payment of the \$100 annual sponsorship fee, and efforts are being made to collect these fees through appropriate district leadership.

In accordance with January Board action, staff has nearly completed the various forms and instructions for U.S. Kiwanianne clubs to file for incorporation. In addition, 130 U.S. Kiwanianne clubs have been requested to supply vital information in order for us to request the Internal Revenue Service to include Kiwanianne clubs under Kiwanis International's 501 (c) (4) group exemption. One hundred (100) clubs have responded with the necessary information, and Staff is following up with the other 30 clubs.

Staff reported on a recent visit with the administrator of the Lioness Program at Lions International. Lions provides full service to its program, which includes nearly 6,000 Lioness clubs with an estimated membership of 155,000. At its inception in 1977, an administrator was named for the program. Currently, five full-time staff members are assigned to the Lioness Program. The Committee received preliminary estimates of projected costs for full service of the Kiwanianne program and retains this information for further study.

It is recognized that in the future there may well be requests for a Kiwanianne structure beyond the local level. Staff prepared materials which could be utilized if the Board should approve such a step, and the Committee has attached these as Exhibit D. We encourage study by all Board Members and request input before the July Board Meeting.

The Committee agrees that the one-time fee of \$100 which is charged to certify (charter) a new Kiwanianne club (Procedure 318 (c)(2)) is acceptable because of the materials the club receives for that fee; however, Procedure 318 (c)(3) specifies that a \$100 annual sponsorship fee shall be charged to a Kiwanis club and further specifies a pro-rata sponsorship fee for the first year of a Kiwanianne club's organization. The Committee believes that a fee of \$30 would more fairly reflect the current and scheduled services that the International Office will provide.

Recommendation #4:

The Committee recommends that Procedure 318 (c)(2) and (3) be reworded to include a change of the annual sponsorship fee from \$100.00 to \$30.00, with no pro rata provisions.

I move that recommendation 4 be adopted.

Finance: Approximately (\$15,000) 1987-88 Budget (ADOPTED)
Procedure: 318 (c)(2) and (3) to be amended--refer to Board Committee on
Administration

BUILDERS CLUBS

Membership Statistics

The most current membership statistics states that Builders Club membership is now over 9,800 members in 357 active clubs.

Revocation List of Builders Clubs

Several requests for information have been made directly to the sponsoring Kiwanis clubs and District Builders Club Chairmen and Secretaries. Staff has received a twenty-five percent return on all surveys or requests. The Committee requests staff to send a letter of revocation, effective July 1, 1987, to sponsoring Kiwanis clubs as listed. This will allow one final chance for clubs to inform the International Office of the active status of their Builders Club.

Recommendation #5:

The Committee recommends deletion from the Active Builders Club listing of 271 inactive Builders Clubs (Exhibit E).

I move that recommendation 5 be adopted.

Finance: No impact
Procedure: In compliance

(ADOPTED)

Sponsorship Fee for Builders Clubs

Currently there is no way in which Kiwanis clubs who sponsor Builders Clubs are required to submit membership, project and status information to the International Office for review and for statistics. It was felt that in order to obtain this information, and in order for the program to be financially sound, that an Annual Sponsorship Renewal Fee of \$10.00 (U.S.) should be implemented, effective October 1, 1987.

Recommendation #6:

The Committee recommends approval of the implementation of a \$10.00 (U.S.) Annual Charter Sponsorship Fee for Builders Clubs.

I move that recommendation 6 be adopted.

(ADOPTED)

Finance: Approximately \$3,500 will be added to the general budget.
Procedure: New Procedure to be written for July Board Meeting.

CONOVACT

A request has been received from the Southwest District to hold a regional K-Family Conference in the District. However, documentation as required by procedures has not been received, and therefore consideration has been deferred to the July Board Meeting.

Respectfully submitted,

WILLIAM L. LIEBER
KENNETH W. SMITH, D.C.
ARTHUR D. SWANBERG
ROBERT A. WAGNER
GENE R. OVERHOLT, Chairman

EXHIBIT A

EXHIBIT B

Exhibit A of the Report of the Board Committee on Program Services, "1987 Convention Budget, Key Club International," is now Exhibit #18 of the May 12-17, 1987, Minutes.

Exhibit B of the Report of the Board Committee on Program Services, "Proposed Additions to Key Club International Board Policies," is now Exhibit #19 of the May 12-17, 1987, Minutes.

*New figure based on Kiwanis
administrative year of Oct. 1 - Sept. 30

KEY CLUB MONTHLY REPORT
April & YTD COMPARISON

Released By Key Club Department
May 15, 1987

DISTRICT	TOTAL CHARTERS	SUSP. CLUBS	ACTIVE CLUBS 86-87 YTD	NEW CLUBS* Apr. 87	NEW CLUBS* 86-87 YTD	NEW CLUBS* 85-86 YTD	TOTAL NEW CLUBS 85-86	PD. MEM. Apr. 87	PAID MEM. 86-87 YTD	PAID MEM. 85-86 YTD	MEM. AS OF 9-30 1986
ALABAMA	119	8	111	1	3	1	2	41	4247	4079	4117
BAHAMAS	14	0	14	0	2	0	0	0	313	221	270
CAL-NEV-IDA	341	18	323	4	25	19	24	245	10877	10112	10543
CAPITAL	186	7	179	3	13	0	2	263	6655	5830	6051
CAROLINAS	191	16	175	0	7	0	4	154	5900	5868	6254
E. CANADA	49	7	42	0	6	4	4	42	660	674	719
FLORIDA	244	12	232	1	8	8	9	122	8931	8161	8409
GEORGIA	145	12	133	0	2	8	9	25	4786	4880	5008
ILL.-E. IA	122	5	117	0	1	2	6	80	4232	4067	4139
INDIANA	70	6	64	0	3	4	6	40	1856	1669	1703
JAMAICA	42	7	35	1	1	2	2	112	756	166	797
KANSAS	22	1	21	0	1	1	1	3	427	640	652
KY-TENN	149	14	135	0	3	3	4	48	4849	5155	5275
LA-MS-TN	174	10	164	2	6	7	7	93	6311	5997	6186
MICHIGAN	50	0	50	3	7	7	7	150	1152	1104	1156
MINN-DAK	48	3	45	0	2	3	4	42	1333	1291	1324
MO-ARK	107	10	97	0	2	6	7	19	3726	3936	3981
MONTANA	43	7	36	0	0	2	2	21	1287	1118	1183
NEB-IA	23	2	21	1	1	0	0	0	493	468	468
NEW ENG.	148	15	133	0	4	6	7	145	5076	4900	4983
NEW JER.	131	4	127	0	1	8	8	131	6861	6757	6757
NEW YORK	208	11	197	1	8	4	12	41	8566	8297	8645
OHIO	175	7	168	0	7	8	12	-22	5956	5507	5642
PAC. N.W.	132	13	119	3	8	5	8	134	2719	2764	2869
PENN.	146	9	137	0	5	9	13	168	6104	6083	6207
ROCKY MTN.	63	4	59	0	2	3	3	0	1816	1593	1628
SOUTHWEST	83	8	75	1	6	7	10	115	2591	2508	2533
TEX-OK	238	22	216	3	9	5	8	164	7972	8498	8725
UTAH-ID	49	2	47	2	2	3	4	0	1100	1291	1342
W. CANADA	12	4	8	0	0	1	1	0	169	227	231
W. VA.	64	2	62	0	1	1	1	44	1925	2128	2151
WI.-U. MI.	76	1	75	0	4	2	3	21	2336	2469	2559
INTL. EXT.	4	2	2	0	0	1	1	0	22	42	42
TOTALS	3668	249	3419	26	150	140	191	2441	122,004	118,500	122,549

KIWANIANNES --- DISTRICT STRUCTURE

At the October Board Meeting, it was noted that several Kiwanis districts were looking to the day when it would be possible to petition the International Board to form Kiwanianne districts.

No specific action was taken by the Board Committee either "pro or con" the issue of district structure; however, it was agreed that at the current time no thought has been given to a specific procedure which could be utilized if and when the Board might be approached with such requests.

Staff was asked to study the matter and present a possible procedure for the Board Committee's consideration.


Staff's proposed procedure is attached as Exhibit 1.

In addition, Exhibit 2 contains additional possible prerequisites for Kiwanis districts contemplating such a district structure.

It is recognized that some additional, specific guidance may be necessitated in the areas of establishing divisional boundaries, conducting a district organizational meeting, formulating a district Kiwanianne budget, and training of Kiwanianne district officers. It is contemplated that these, and perhaps other areas, would be addressed in a "mini-manual."

No attempt as yet has been made to formulate a Standard Form for District Kiwanianne Bylaws. This, as well as those areas outlined in the preceding paragraph, could be the "next step" in our purely in-house development process if the Board Committee agrees that the attached is acceptable (with whatever changes are deemed necessary) and wishes staff to proceed.

Finally, it might be wise to point out the genesis of 30 clubs and 450 members as a minimum to form a Kiwanianne district. The number of clubs is taken from the Key Club Constitution. Key Club's experience has shown that those districts below 30 clubs are "struggling," but those with 30 or more clubs experience better success. The 450 members represents minimum charter strength of 15 members per club in Key Club. We also recommend a minimum of 15 members to organize a Kiwanianne club. There is no provision in the Circle K Constitution or other Circle K materials for formation of new Circle K districts. In Kiwanis, to form a district, a minimum of 25 clubs and 1,000 members is mandated.


Terry Shaffer
1/23/87

STEPS TO CREATING A KIWANIANNE DISTRICT

1. Resolution by Kiwanis district board to pursue organization of Kiwanianne district if sufficient interest to do so exists among Kiwanianne clubs.
2. Survey of Kiwanianne clubs in proposed area to determine desire to form Kiwanianne district.
3. Request from Kiwanis district to Kiwanis International Board to create a Kiwanianne district.
4. Approval granted by Kiwanis International Board of Trustees to proceed with the formation of new Kiwanianne district.
5. Appointment of Kiwanianne district chairman and committee by Kiwanis District Governor (if this has not been done previously).
6. Notice sent to all Kiwanianne clubs within the proposed area of upcoming organizational meeting.
7. Development of proposed Kiwanianne district budget.
8. Organizational meeting is conducted with at least two-thirds of the total clubs in attendance. This meeting should complete the following:
 - election of Kiwanianne district officers
 - adoption of proposed district bylaws (based on the Standard Form for District Bylaws)
9. Review of proposed district budget with newly elected Kiwanianne district officers.
10. Submission of proposed district bylaws and proposed district budget to sponsoring Kiwanis district.
11. Approval of proposed district bylaws and proposed district budget by sponsoring Kiwanis district.
12. Submission of proposed district bylaws to Kiwanis International for final approval. At the same time, the proposed district budget must be submitted for review.
13. Approval of proposed Kiwanianne district bylaws by Kiwanis International.
14. Election of Kiwanianne Lt. Governors to complete Kiwanianne district board.
15. Official training of Kiwanianne district officers by Kiwanis district.

CONSIDERATIONS IN FORMING A KIWANIANNE DISTRICT

1. In order to form a Kiwanianne district, the proposed area must include no less than thirty (30) active Kiwanianne clubs, and no less than 450 active Kiwanianne members.***
 - a. an "active" club shall be defined as a Kiwanianne club whose sponsoring Kiwanis club has paid the current annual sponsorship fee.
 - b. "active" members shall be defined as the number reflected on the sponsorship form accompanying the annual sponsorship fee.
2. A minimum of 2/3 of the active Kiwanianne clubs and their sponsoring Kiwanis clubs within the Kiwanis district boundaries shall have indicated their desire, in writing, to form a Kiwanianne district; further, the Kiwanis governor shall certify that the Kiwanis district board of trustees has acted favorably upon that request.
3. The Kiwanis International Board of Trustees, or its designated representative, shall then act upon the request. If permission is granted to pursue the organization of a district, it shall be contingent upon the adoption of a Standard Form for Kiwanianne District Bylaws and any other requirements of Kiwanis International.
4. The Kiwanianne district shall have the same geographical boundaries as the Kiwanis district.
5. The Kiwanis governor shall appoint a Kiwanianne district chairman, who shall be the basic liaison between the Kiwanianne district board and the Kiwanis district board. He shall be responsible to the Kiwanis governor and, through him, to the Kiwanis district board.
6. The chairman shall have a Kiwanianne district committee to assist in actively promoting the formation of new Kiwanianne clubs, strengthening existing clubs, and promoting effective Kiwanis-Kiwanianne relationships on a local level.
7. Expenses of the Kiwanianne district chairman shall not be borne by the Kiwanianne district since the chairman is appointed by the Kiwanis district governor, with the approval of the Kiwanis district board of trustees.
8. The term of office of the chairman shall be from October 1 to September 30. He may be reappointed.
9. The chairman shall present a report to the district board of Trustees at each of their regular meetings.
10. Activities of the Kiwanianne district are subject to the approval of the Kiwanis district board, which has primary jurisdiction over the Kiwanianne district.
 - Ultimate responsibility for the entire Kiwanianne program, including the district organization, is vested in the Kiwanis International Board of Trustees which has control of the Kiwanianne trademark.

11. At an organization meeting of the Kiwanianne district, which shall be the responsibility of the sponsoring Kiwanis district through its liaison, the Kiwanianne district shall adopt the Standard Form of Kiwanianne District Bylaws. These bylaws, and any amendments thereto, must have the approval of the Kiwanis district board of trustees and, subsequently, the Kiwanis International Board of Trustees, before they are operable.
12. Each Kiwanianne district shall hold an annual convention in accordance with its bylaws, elect such officers, and adopt such a structure, as specified in those bylaws.
13. The administrative year of the Kiwanianne district shall be October 1 - September 30.
14. Permanent records relating to the Kiwanianne district shall be maintained at the Kiwanis District Office in order to assure a proper historical record.
15. The Kiwanianne district board shall study ways and means for strengthening and building Kiwanianne clubs in the district and work with the Kiwanis district committee on Kiwanianne clubs to effectuate these plans.
16. The Kiwanianne district shall have a lieutenant governor for each of the Kiwanianne divisions. Kiwanianne divisions should, where possible, coincide with Kiwanis divisions. If another plan is utilized, it should take into account travel distances between clubs, opportunities to work with Kiwanis lieutenant governors in the areas, and future growth potential.
17. Prior to the Kiwanianne district organization meeting, the Kiwanianne district committee shall formulate a district budget, which shall subsequently be reviewed (immediately following the organizational conference) with the newly elected Kiwanianne district officers. It shall then be submitted to the Kiwanis district board of trustees for approval and then sent to Kiwanis International for review. Approval of Kiwanis International is not necessary in connection with the budget, though it shall not violate nor contravene any aspect of the Kiwanianne Constitution, Kiwanis International Board Policies for Kiwanianne, or Kiwanianne Standard Form for District Bylaws.
18. Following the organizational meeting and adoption of the budget, there shall be elections of Kiwanianne lieutenant governors for each of the Kiwanianne divisions.*** Kiwanianne divisions should, where possible, coincide with Kiwanis divisions. Where this is not possible, factors such as travel distances between clubs, opportunities to work with Kiwanis lieutenant governors in the areas, and future growth potential shall be considered.
19. There shall be no division bylaws or division treasury.

*** Note: Since the district budget will very likely provide some compensation for district officers -- including lieutenant governors -- the budget should be adopted before election of lieutenant governors so that the matter of compensation may be reviewed by potential candidates before declaring their willingness to serve.

1987 CONVENTION BUDGET
KEY CLUB INTERNATIONAL

EXHIBIT #18

INCOME (95-926-08)

Registration Fees: 2,400 X \$60.00	\$144,000
Late registration fees: 100 X \$15.00	1,500
Unallocated budget surplus (general budget)	14,160
Ticket Sales	<u>144</u>
TOTAL	<u>\$159,804</u>

EXPENSES (15-153)

01 - Keynote Breakfast 2,160 X \$10.34 (\$7.95 US)	\$ 17,180
02 - Farewell Luncheon 2,160 X \$18.90 (\$14.54 US) \$575 Service Fee	31,846
03 - Board Dinner 30 X \$25.52 (US)	765
04 - Post Convention Dinner 70 X \$29.84 Bus \$330	1,860
05 - Awards Last year + 5%	5,550
06 - Program Materials	2,600
07 - Entertainment DJ \$600 Kiwanis Music Festival \$2,000 Monday AM \$660	2,555
08 - Staff Expenses Per diems, airfare, rooms \$12,070 Pre-Convention Conference \$615 Staff Dinner \$700 Per diem credit (\$925)	12,460
09 - Forms and Badges	3,300
10 - Printed Program Last year + 5%	4,550
11 - Production Charges Video \$18,409 (\$14,160 US) Speaker Support \$6,000	18,776

(continued)

12 - Freight shipment	\$ 2,975
Brokerage \$420 (\$323 US)	
Trucking \$2,500	
Customs fees \$200 (\$154 US)	
13 - Convention Souvenirs	14,540
Pins \$2,820	
Conference kits \$4,515	
Brieffolios \$7,205	
14 - Office Supplies	1,385
Furniture \$1,000 (\$770 US)	
Typewriters \$540 (\$415 US)	
Miscellaneous Supplies \$200	
15 - Telephone	1,155
9 units, three lines	
Long Distance \$600	
16 - Host Expenses	9,655
Chairmen's rooms \$1,252	
Standards \$100	
Chairmen's Expenses \$750	
Flowers \$300	
Meetings \$200	
Chairmen's Per Diems \$455 (US)	
Gifts \$7,200 (US)	
17 - Judges Lunches	475
50 X \$12.25	
18 - Receptions	1,621
Invitations \$75	
Receptions \$2,010 (\$1,546 US)	
19 - Speakers	3,500
Sanders \$1,500 + \$500 (air, room, expenses)	
Clark \$1,000 + \$500 (air, room, expenses)	
20 - Gifts	630
21 - Miscellaneous	300
22 - Uncollectibles	500
23 - Guest Expenses	1,500
24 - Convention Center Charges	-0-
25 - Temporary Help	1,142
Registration Assistance 31 X \$10	
Receptionist 96 X \$12.25	

26 - Administrator Reception/Orientation	200
27 - Printing	475
Copier Rental \$375	
6,000 copies X .03 \$180	
Ballots \$60	
28 - Forum Binders	-0-
29 - Convention Promotional A-V	3,100
Production, film	
Transportation, housing, per diems, local expenses	
30 - Communications Rentals	1,185
Pagers \$280	
Radios, etc. \$1,260	
31 - Convention Promotional Items	732
32 - Transit Pass	13,292
2,400 X \$7.20	
TOTAL	\$159,804

Proposed Additions to Key Club International Board Policies

Passed by the Key Club International Board February 8, 1987

4.5 District Caucus Procedures at the Key Club International Convention

- A. Each candidate for International Office will be given five minutes to visit each district and five minutes of travel time in between visits. In order to allow the candidates to remain on schedule, each district is responsible for adhering to the assigned schedule.
- B. The schedules will be selected randomly to assure that prior to the nominating conference, each candidate has had the opportunity to visit every district.
- C. Candidates should be given the opportunity to present their platforms and to share their ideas for the future of the organization.
- D. Trick or amusing questions should be limited to one minute of the candidates presentation.
- E. Physical contact, hazing, questions pertaining to race, sex, or religion, or any other questions unbecoming a Key Clubber are prohibited.
- F. Questioning should be conducted in an orderly fashion. The governor shall be responsible for the method of recognizing the questioner from the floor.
- G. All members of a district must be in attendance at their district caucus. Attendance must be taken at each session and the names of those not attending should be submitted to the district administrator.
- H. At the conclusion of your assigned caucus be certain that the room is neat and free of trash and other materials, so that it is ready for the group that follows.
- I. Adults are not permitted to question or comment on candidates.

- 6.1 The Key of Honor is the highest award given by the organization for contributions to the Key Club program or for youth in general. It should go to someone who, rather than simply does a good job, has gone beyond the scope of what is normally expected. The International President shall be ineligible to receive this award unless he/she continues to serve youth after the completion of his/her term. Nomination procedures and criteria will be sent to all Key Clubs seeking nominations for the award. No more than two persons may be recognized as Key of Honor recipients in any given year.

- 8.5 The month and year of adoption of Key Club International Board Policies shall be included at the end of each policy. Those policies enacted prior to the passage of this policy shall be dated 10-86 to indicate their existence at the time of enactment. (2-87)

CIRCLE K INTERNATIONAL ELECTION POLICYI. Eligibility for International Elections

- a. A candidate must fulfill the requirements for membership as stated in the Circle K International Constitution, Article VI--Clubs, Section 2.
- b. A candidate must fulfill any minimum member requirements that may be approved by Circle K International.

II. Campaigning

- a. The candidate may announce his/her candidacy only at his/her District Convention.
- b. The candidate may not campaign until two months (60 days) prior to the International Convention. This includes mass mailings, telephone calls, and visits to other districts.
- c. The only people allowed to actively campaign for a candidate shall be current Circle K members.
- d. No International Board member past or present may actively campaign for any other International Candidate.
- e. An International Candidate must submit a list of primary campaign staff members to the convention office prior to their participation in caucuses.
- f. An International Candidate may only be officially endorsed by his or her home District Board and/or House of Delegates. District Houses of Delegates and Boards may only endorse an International Candidate from that home district. An official endorsement is an acknowledgement by the House of Delegates and/or District Board stating that they feel the candidate is qualified to hold the position he or she is seeking and that they wish him or her the best of luck. The delegates from said district are not bound by this endorsement to vote for that International Candidate.
- g. Time Limits--No campaigning at the International Convention will be allowed between the hours of 1 a.m. and 8 a.m.

III. Caucuses

- a. Formal Caucuses are a time to determine future policies for Circle K International through the hearing of the candidates for International Office. Caucus is a very important part of the International Convention and should be approached in a very serious and dignified manner. Governors are responsible for maintaining order in the caucus. Three districts will caucus at a time. Turns should be taken by the Governors in presenting the questions and ensuring the proceedings. A smoothly run caucus permits correct analysis of information sought and obtained. With these objectives in mind, the following recommendations have been made.
 1. Candidates for International Office will be scheduled by the Board. The district will have ten (10) minutes at the beginning of the scheduled caucus time to organize and inform as to procedures, strategies, etc.
 2. Each candidate will be allowed a designated amount of time with two minutes reserved for travel between caucuses.

3. Only candidates that have met the filing deadlines for consent and assurance forms, may go through caucuses.
 4. Each caucus will be assigned at least two Sergeant-at-Arms. One will stand inside the door and one will stand outside the door while a candidate is speaking. The door is to remain closed and no one is to enter or leave while a candidate is speaking unless it is a case of extreme emergency. The Sergeant-at-Arms will be responsible for keeping time in caucus, and in ensuring that candidates do not exceed the allotted time.
 5. A candidate not involved in speaking to caucuses may attend his/her home district caucus.
 6. All Circle K members must attend the caucus of their district except the International President and those Circle K'ers traveling with a specific candidate as his/her campaign staff.
 7. District Administrators should be in attendance at his district caucus but not participating in candidate caucusing.
 8. Non-Circle K'ers are not allowed to participate in caucusing of candidates.
- b. Information caucuses are defined as any discussion between a candidate and two or more Circle K'ers, except members of the campaign staff or the candidate's home district.
- c. Time Limits--No caucuses will be allowed between the hours of 1 a.m. and 8 a.m.

IV. Violations

Pre-Convention--Notification of a possible violation must be in the form of a signed letter postmarked no later than one week following the incident. It is to be sent to the International President and International Administrator. Materials which support the belief that an alleged infraction occurred must be included with the letter (i.e., witness names, letters, phone transcripts, etc.). The candidate shall be sent a copy of this letter and its supporting materials by the International President, in conjunction with the International Administrator through certified mail.

Convention--Notification of a possible violation must be made in writing and signed by a witness within six (6) hours of the alleged violation. The notification will be given to the International President and/or the International Administrator whose responsibility it will be to notify the other. Once this notification has been received, the International President and/or International Administrator shall inform the candidate.

V. Enforcement

Districts--Any district in violation of this election policy may be subject to censure by the House of Delegates upon suggestion of the International Board.

Candidates--Any candidate found in violation of this election policy may be subject to disqualification upon suggestion of the International Board.

IV. Grievances

All grievances shall come to the attention of the Circle K International Board of Officers. Any candidate or district has the right to petition the International Board in response to any allegation of misconduct.

BUILDER CLUB SUMMARY
MAY 14, 1987

<u>DISTRICT</u>	<u># CLUBS</u>	<u>ACTIVE</u>	<u>INACTIVE</u>	<u>UNDETERMINED</u>	<u>MEMBERSHIP</u>
ALABAMA	13	5	3	5	78
CAL-NEV-HA					
CAPITAL	34	8	7	19	242
CAROLINAS	54	8	10	36	378
E.C. & C.	86	45	9	32	265
FLORIDA	96	44	20	32	1,599
GEORGIA	48	10	8	30	388
ILL-E. IOWA	44	22	12	10	668
INDIANA	27	6	13	8	94
KANSAS	8	0	7	1	0
KY-TENN	62	7	17	38	459
LA-MISS-TENN	34	13	9	12	399
MICHIGAN	18	5	6	7	84
MINN-DAK	5	2	3	0	53
MO-ARK	21	5	10	6	142
MONTANA	8	3	1	4	34
NEB-IOWA	7	2	3	2	115
NEW ENGLAND	25	7	6	12	405
NEW JERSEY	33	16	15	2	337
NEW YORK	57	16	17	24	659
OHIO	52	24	8	20	902
PACIFIC NORTHWEST	60	32	27	1	437
PENNSYLVANIA	41	12	14	15	526
ROCKY MOUNTAIN	13	6	7	0	49
SOUTHWEST	21	12	8	1	76
TEXAS-OKLAHOMA	40	15	10	15	532
UTAH-IDAHO	11	4	4	3	181
WESTERN CANADA	2	0	2	0	0
WEST VIRGINIA	44	19	9	16	502
WI-UPPER MICHIGAN	25	9	6	10	251
TOTAL	989	357	271	361	9,855

PROPOSED REVOCATION LIST
BUILDERS CLUBS
MAY 14, 1987

<u>DISTRICT</u>	<u>INACTIVE</u>	<u>UNDETERMINED</u>	<u>TOTAL TO BE REVOKED</u>
ALABAMA	3	5	8
CAL-NEV-HA	(will submit in July)		
CAPITAL	7	19	26
CAROLINAS	10	36	46
E.C. & C.	9	32	41
FLORIDA	20	32	52
GEORGIA	8	30	38
IL-E. IOWA	12	10	22
INDIANA	13	8	21
KANSAS	7	1	8
KY-TENN	17	38	55
LA-MISS-W. TENN	9	12	21
MICHIGAN	6	7	13
MINN-DAK	3	0	3
MO-ARK	10	6	16
MONTANA	1	4	5
NEB-IOWA	3	2	5
NEW ENGLAND	6	12	18
NEW JERSEY	15	2	17
NEW YORK	17	24	41
OHIO	8	20	28
PACIFIC NORTHWEST	27	1	28
PENNSYLVANIA	14	15	29
ROCKY MOUNTAIN	7	0	7
SOUTHWEST	8	1	9
TEXAS-OKLAHOMA	10	15	25
UTAH-IDAHO	4	3	7
WESTERN CANADA	2	0	2
WEST VIRGINIA	9	16	25
WI-UPPER MICHIGAN	6	10	16
TOTAL	271	361	632

PROPOSED REVOCATION LIST

p. 3

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Alabama

INACTIVE

199	Auburn Junior High School	Greater Auburn, AL
314	F.E.W. Middle School	Piedmont, AL
520	Andalusia Middle School	Andalusia, AL

UNDETERMINED

463	Holy Spirit School	Greater Tuscaloosa, AL
474	West End Christian School	Greater Tuscaloosa, AL
544	Hillcrest Junior High School	Greater Tuscaloosa, AL
704	Etowah Middle School	Attalla, AL
928	Handely Middle School	Roanoke, AL

PROPOSED REVOCATION LIST

BUILDERS CLUBS

MAY 14, 1987

Exhibit

p. 4

DISTRICT California-Nevada-Hawaii

Will submit their list at the Pre-con Meeting in July.

BUILDERS CLUBS

MAY 14, 1987

DISTRICT CapitalINACTIVE

42	Brookland Middle School	N. Richmond, VA
51	Eliot Junior High School	Capitol Hill, Washington
57	Stuart Junior High School	Capitol Hill, Washington
58	Hine Junior High School	Capitol Hill, Washington
63	Hermitage Middle School	N. Richmond, VA
121	Terrell Junior High School	Capitol Hill, Washington
164	Harrison Junior High School	Harrisonburg, VA

UNDETERMINED

203	C. Alton Lindsey Junior High School	Mercury 64, VA
279	Walker-Grant Middle School	Fredricksburg, VA
311	Independence Junior High School	Bayside, Virginia Beach
312	Bayside Junior High School	Bayside, Virginia Beach
371	Harry F. Byrd Middle School	W. Henrico, Richmond, VA
451	O.W. Holmes Intermediate School	Annandale, VA
452	Westminster School	Annandale, VA
564	Grundy Junior High School	Grundy, VA
635	Andrew Lewis Junior High School	Salem, VA
668	Carnes Middle School	Big Stone Gap, VA
743	Stonewall Jackson School	Mechanicsville, VA
758	Swanson Intermediate School	Arlington, VA
776	North Dorchester Middle School	Dorchester County, MD
794	Lynnhaven Junior High School	Virginia Beach, VA
801	Browne Junior High School	Eastern Branch, WA, D.C.
894	Hart Junior High School	Washington, D.C.
938	Arundel Junior High School	Odenton, MD
883	Old Mill Middle School North	Odenton, MD
988	Great Bridge Junior High School	Chesapeake, VA

PROPOSED REVOCATION LIST

Exhibit p. 6

BUILDERS CLUBS

MAY 14, 1987

DISTRICT CarolinasINACTIVE

7	Douglas Byrd Junior High School	Cape Fear, Fayetteville, NC
143	Jacksonville Junior High School	Jacksonville, NC
166	P.S. Jones Junior High School	Washington, NC
172	West Cary Junior High School	Cary, NC
209	Brewster Junior High School	Jacksonville, NC
220	Paisley High School	Twin-City, Winston-Salem, NC
267	Lillington Middle School	Lillington, NC
497	Forsyth Country Day School	Lewiston, Winston-Salem, NC
514	Pendleton Junior High School	Pendleton, Andersen, SC
602	Harborview Middle School	Charleston, SC

UNDETERMINED

65	Jonesboro Middle School	Sanford, NC
67	D. Matt Thompson Junior High School	Statesville, NC
86	Chewning Junior High School	Tobaccoland, Durham, NC
127	Easley Junior High School	Easley, SC
171	East Cary Junior High School	Cary, NC
223	Oakwood Junior High School	Statesville, NC
274	Hanes High School	Twin-City, Winston-Salem, NC
309	McCracken Junior High School	Spartanburg, SC
379	Flat Rock Junior High School	Land O'Sky, Hendersonville, NC
411	Lincolnton Junior High School	Lincolnton, NC
421	E. B. Aycock Junior High School	Greenville, NC
436	Fayetteville Academy	Fayetteville, NC
466	Ayden Middle School	Ayden-Grifton, NC
481	Armstrong Junior High School	Cumberland-Fayetteville, NC
516	Culbreth Junior High School	Chapel Hill, NC
518	Carver High School	Winston-Salem, NC
534	Aycock Junior High School	O'Henry Golden K, Greensboro
549	West Middle School	Statesville, City of Progress
594	Sims Junior High School	Union, SC
596	Sun Valley Junior High School	Monroe, NC
624	Brookwood School	Statesville, NC
625	East Iredell Elementary School	Statesville, NC
630	Black Mountain Middle School	Black Mountain, Swannanoa, NC
652	Spring Lake Junior High School	Spring Lake, NC
679	Woodlawn Middle School	Mebane, NC
689	Grifton School	Grifton (Ayden-Grifton), NC
740	Union Grove Elementary School	City of Progress, NC
756	Moore Junior High School	Florence, Pee-Dee, SC
760	Northwoods Park Junior High School	Jacksonville, NC
762	Chaloner Middle School	Roanoke Rapids, NC
802	Hand Middle School	Columbia-Five Points, SC
816	Campus R. Irmo Middle School	St. Andrews, Columbia, SC
852	Cherokee High School	Cherokee, NC
868	Randolph Junior High School	Charlotte, NC
880	Canton Junior High School	Canton, NC
940	Northeast Junior High School	Greensboro, NC

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Eastern Canada & CaribbeanINACTIVE

56	St. Benedict's Catholic School	Harbour Island, Bahamas
122	MacDonald Junior High School	Cabot, St. John's New Found- land
123	Henry Munro Middle School	Eastview-Russell, Ottawa, ON
195	Connaught Public School	Carlingwood, Ottawa, ON
334	Sunset Heights School	Durham, A.M. Oshawa, ON
335	Dr. S.J. Phillips School	Durham, A.M. Oshawa, ON
349	Agnes Taylor Public School	Brampton, ON
423	St. George's Public School	Thames Valley, London, ON
840	Polyvalente Chavigny	Trois-Rivieres, Quebec

UNDETERMINED

163	Four Paths Primary School	May Pen, Jamaica
178	Mt. Liberty All Age School	Chapelton, Jamaica
229	Mt. Hope Junior Secondary School	St. Augustine, Trinidad, WI
231	Spaldings Secondary School	Spaldings, Jamaica
246	Richmond Secondary School	St. Mary, Jamaica
260	Pembroke Senior Public School	Pembroke, ON
304	Discovery Bay All Age School	Discovery Bay, Jamaica
305	Mandeville All Age School	Mandeville, Jamaica
308	Clan Carthy Primary School	N. St. Andrew, Jamaica
324	Clan Carthy Primary School	N. St. Andrew, Jamaica
388	Oracabessa Secondary School	St. Mary, Port Maria, Jamaica
394	Trout Hall All Age School	Chapleton, Jamaica
405	Vincent Massey School	S. Ottawa, ON
410	M. B. McEachren School	Thames Valley, London, ON
412	Islington Secondary School	St. Mary, Jamaica
413	Port Maria Secondary School	St. Mary, Jamaica
427	White Oaks Senior Public School	London, ON
532	S. J. Phillips	Oshawa, ON
533	Ridgeway Senior Public School	Oshawa, ON
583	Sunset Heights Public School	Westmount, Oshawa, ON
609	Fyzabad Presbyterian School	Fyzabad, Trinidad
640	Siparia Boys' R.C. School	Siparia, Trinidad, Fyzabad
658	Major Stevens School	Armdale-Halifax, Nova Scotia
723	Sundland Lutheran School	Freeport, Bahamas
782	Beaconsfield School	Grand Bay, Lancaster, NB
792	Rolletown Junior High School	Great Exuma, Georgetown, Bahamas
793	Exuma Senior High School	Great Exuma, " "
826	Cap De Ville Government School	Point Fortin, Trinidad
829	Grandview Public School	Westmount, Oshawa
854	Penal Presbyterian School	Penal, Republic of Trinidad- Tobago
858	Osborne Store A/A School	May Pen, Clarendon, Jamaica
891	May Pen Secondary School	May Pen, Clarendon, Jamaica

PROPOSED REVOCATION LIST

Exhibit - p. 8

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Florida

INACTIVE

19	Florida Christian Junior High School	Tamiami, Miami
23	Clearwater Comprehensive Middle School	Clearwater East, FL
62	Venice Junior High School	Venice-Suncoast, FL
68	Conway Junior High School	Orlando, FL
98	Sarasota Junior High School	Sarasota, FL
99	Glades Junior High School	Biscayne Bay, Miami&Kendall
230	Congress Community Middle School	Boynton Beach, FL
252	Homestead Junior High School	Homestead-South Dade
255	Frank Sage B.C. (Pryor Jr. High)	Ft. Walton Beach, Playground Area
277	Clermont Junior High School	Clermont, FL
345	Rogers Park Traditional Middle School	Ft. Lauderdale, Southside
357	Palm Harbor Middle School	Palm Harbor Area, FL
378	Moore-Mickens Middle School	Dade City, FL
401	Greco Junior High School	Temple Terrace, FL
490	Mayport Junior High School	Jacksonville Beach, FL
492	Lantana Junior High/Community	Lantana, FL
511	Rock Lake Middle School	Longwood, FL
536	Pine Island Middle School	St. James City, FL
592	South Seminole Middle School	Casselberry, FL
888	Homosassa Elementary School	Homosassa Springs, FL

UNDETERMINED

120	McIntosh Junior High School	Sarasota-Sunset, FL
132	Leesburg Junior High School	Leesburg, FL
182	St. Martha's School	Sarasota Keys, FL
261	Pierce Junior High School	Tampa Bay, FL
280	Caloosa Middle School	Cape Coral, FL
284	Trinity Preparatory School	East Orlando, FL
294	Woodrow Wilson Junior High School	Tampa, FL
302	Thomas Jefferson Junior High School	Miami Shores, FL
320	Paxon Junior High School	Jacksonville, FL
336	Madiera Beach Middle School	Seminole, FL
346	Max Bruner Junior High School	Playground Area, Ft. Walton
351	Morgan Fitzgerald Middle School	Pinellas Park, FL
380	North Miami Junior High/Community	Miami Shores, FL
390	Webb Junior High School	Tampa Bay, Tampa, FL
419	Gulliver Academy	Coral Gables, FL
426	Ponce De Leon Junior High School	Coral Gables, FL
429	Nautilus Junior High School	Miami Beach, FL
476	Punta Gorda Junior High School	Coral Gables, FL
495	Landon Junior High School	Jacksonville, FL
568	J.F.K. Junior High School	North Miami Beach, FL
611	East Naples Middle School	Naples on the Gulf, FL
615	St. Joseph School	Manatee, Bradenton, FL
616	J.R.E. Lee Center	South Miami, FL
648	Lee Middle School	Ft. Myers, FL
669	Bair Middle School	Sunrise, FL
691	Jacksonville Episcopal High School	Jacksonville, FL

PROPOSED REVOCATION LIST

Exhibit p. 9

BUILDERS CLUBS
MAY 14, 1987

DISTRICT Florida Continued

UNDETERMINED CONTINUED

721	Lake City Junior High - White	Lake City, FL
725	Lake City Junior High - Red	Lake City, Gateway City, FL
737	Tabernacle Christian School	Manatee, Bradenton, FL
747	Hialeah Junior High School	Hialeah-Miami Springs
841	Henry H. Filer High School	Hialeah, FL
893	Martha B. King Middle School	Bradenton, FL

PROPOSED REVOCATION LIST

Exhibit p. 10

BUILDERS CLUBS

MAY 14, 1987

DISTRICT GeorgiaINACTIVE

20	Washington Middle School	Cairo, GA
181	Westminister School	Atlanta, GA
192	Jeff Davis County Junior High School	Hazlehurst, GA
288	Chattanooga Valley Junior High School	Chattanooga Valley, Flintstone
343	Commerce Middle School	Commerce, GA
575	J.C. Booth Junior High School	Peachtree City, GA
587	Henderson Junior High School	Jackson, GA
724	Marshall Junior High School	Greater Columbus, GA

UNDETERMINED

135	Winder-Barrow Middle School	Winder, GA
151	O.P. Evans Junior High School	Newnan, GA
154	Fayette County Junior High School	Fayette County, GA
273	Rossville Junior High School	Rossville, GA
328	The Heritage School	Newnan, GA
344	Stephens County Junior High School	Toccoa, GA
407	LaGrange Academy	LaGrange, GA
439	Tifton Junior High School	Tifton, GA
445	Richards Junior High School	Greater Columbus, GA
447	Gainesville Middle School	Metro-Gainesville, GA
449	Cass Middle School	Cartersville, GA
450	Douglas Middle School	Thomasville, GA
453	Magnolia/Chappelle Middle School	Thomasville, GA
464	Brookwood School	Thomasville, GA
468	North Hall Junior High School	Metro-Gainesville, GA
470	Edwards Middle School	Rockdale County, Conyers
471	South Habersham Junior High School	Cornelia, GA
475	East Coweta School	Newnan, GA
512	Lakeview Junior High School	Ft. Oglethorpe, GA
559	Henry County Junior High School	McDonough, GA
561	Sammye E. Coan Middle School	Metro Atlanta, GA
572	Eddy Junior High School	South Columbus, GA
629	Forest Park Junior High School	Forest Park, GA
748	Clarke Middle School	Classic City-Athens, GA
777	Whitefield Co. Special Ed Center	Carpet City, Dalton, GA
808	Jane Macon Middle School	Northside Brunswick, GA
843	Renfro Middle School	Decatur, GA
845	Inman Middle School	Peachtree, Atlanta, GA
879	J.J. Daniell Middle School	Marietta, GA
947	Jonesboro Junior High School	Jonesboro, GA

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Illinois-Eastern IowaINACTIVE

18	Westwood Junior High School	Park Forest, IL
21	Blackhawk Junior High School	Park Forest, IL
40	Speed Development Center	Chicago Heights, IL
54	Holy Rosary Elementary School	Roseland, Chicago, IL
118	Central Junior High School	Kewanee, IL
165	Carmi Middle School	Carmi, IL
213	Webster Junior High School	Benton, IL
364	Lundohl Junior High School	Crystal Lake, IL
365	North Junior High School	Crystal Lake, IL
780	Edison Junior High School	Rock Island, IL
790	James Hart School	Homewood-Flossmoor, IL
795	St. Joseph School	Olney, IL

UNDETERMINED

35	Kinzie School	Midway, Chicago, IL
38	O.M. Chute Middle School	Evanston, Breakfast, IL
179	Haven Middle School	Evanston, IL
235	Skiles Middle School	Evanston, Breakfast, IL
249	Kinzie School	Midway, Chicago, IL
330	Nichols Middle School	Evanston, IL
800	Prairie Junior High School	Alsip, IL
803	Laughlin Falconer School	Belmont-Cragin Dist, Chicago
847	North Side Learning Center	Belmont-Cragin Dist, Chicago
917	Benton Middle School	Benton, IL

BUILDERS CLUBS

MAY 14, 1987

DISTRICT IndianaINACTIVE

101	Noblesville Junior High School	Noblesville, Sunrisers
216	South Decatur Jr/Sr High School	Westport, IN
299	Clay Junior High School	Carmel-Clay
306	North Webster School	Lakeland, North Webster
319	Memorial Park Middle School	Fort Wayne, IN
356	Concord Junior High School	Elkhart, IN
418	Mt. Vernon Junior High School	Mt. Vernon, IN
552	Southwestern Junior High School	Shelbyville, IN
553	North Vernon Junior High School	North Vernon, IN
577	Sacred Heart School	South Ft. Wayne, IN
580	St. Patrick's School	South Ft. Wayne, IN
627	Angola Middle School	Angola, IN
657	Lebanon Middle School	Lebanon, IN

UNDETERMINED

282	Carmel Junior High School	Carmel-Clay
313	New Harmony Public School	New Harmony, IN
578	St. Henry School	South Ft. Wayne, IN
581	St. Therese School	South Ft. Wayne, IN
589	Pierce Junior High School	Merrillville, IN
726	St. Joseph Catholic Grade School	Princeton, IN
831	Donald E. Gavit Junior High School	Woodmar-Hammond, Hammond, IN
844	Whiteman Junior High School	Goshen, Maple City, IN

PROPOSED REVOCATION LIST

Exhibit p. 13

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Kansas

INACTIVE

81	Basehor Middle School	Basehor, KS
95	Park Intermediate School	McPherson, KS
119	Eisenhower Junior High School	West Topeka, KS
318	Oregon Trail Junior High School	Olathe, KS
397	Harrison Junior High School	Great Bend, KS
521	Indian Trail Junior High School	Olathe, KS
547	Santa Fe Trail Junior High School	Olathe, KS

UNDETERMINED

494	Arrowhead Junior High School	Kansas City, KS
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PROPOSED REVOCATION LIST

Exhibit p. 14

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Kentucky-TennesseeINACTIVE

3	Betsy Layne Elementary School	E. Floyd, KY
4	Harold Elementary School	E. Floyd, KY
5	Northwest Junior High School	Norwood, Knoxville, TN
17	Bondurant Junior High School	E. Frankfort, KY
36	Brainerd Junior High School	Brainerd, Chattanooga, TN
48	Christian County Middle School	Hopkinsville, KY
16	Phelps Grade School	Phelps, KY
77	Porter Junior High School	Alcoa, TN
160	Soldiers Memorial Middle School	Claiborne County, TN
176	Carter Middle School	Holston-Knoxville, TN
217	Second Street School	Frankfort, KY
221	New Providence Junior High School	Hilldale, Clarksville, TN
342	Jefferson Middle School	Jefferson City, TN
363	Clinton County Junior High School	Albany, KY
369	John Seiver Middle School	Cosmo, Kingsport, TN
381	Central Middle School	Stones River, Murfreesboro, TN
461	Eastside Junior High School	Chattanooga, TN

UNDETERMINED

1	Coles Junior High School	Ashland, KY
2	Putnam Junior High School	Ashland, KY
6	Jesse D. Lay Elementary	Barbourville, KY
29	Elkhorn Junior High School	E. Frankfort, KY
61	Tyner Junior High School	Brainerd, Chattanooga, TN
102	Mayfield Middle School	Mayfield, KY
208	Spring Hill Junior High School	Knoxville, TN
234	Catlettsburg Junior High School	Ashland-Breakfast, KY
253	Beardsley Junior High School	Knoxville, TN
281	Washington College Academy	Jonesboro, TN
290	South Junior High School	South Knoxville, TN
317	Fall Branch Middle School	Metro Johnson City, TN
384	Farragut Middle School	Knoxville, TN
389	E.O. Coffman Junior High School	Lawrenceburg, TN
409	Bardstown Transitional School	Bardstown, KY
433	South Central Elementary School	Metro Johnson City, TN
434	University School	Metro Johnson City, TN
438	Tyson Middle School	Knoxville, TN
482	Greenwood Middle School	North Clarksville, TN
485	Vine Middle School	Knoxville, TN
523	Sulphur Springs School	Metro Johnson City, TN
539	Tyner Junior High School	Brainerd, Chattanooga, TN
540	Pittman Center	Gatlinburg, Pittman, TN
543	Ross N. Robinson Middle School	Kingsport, TN
585	Southern Junior High School	Lexington, Blue Grass, KY
612	Columbia Academy	Columbia, TN
634	Happy Valley Middle School	Metro Johnson City, TN
645	Bate Middle School	Danville, KY
654	Vance Junior High School	Bristol, TN

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Kentucky-Tennessee ContinuedUNDETERMINED CONTINUED

660	Pigeon Forge Elementary School	Sevierville, TN
687	Hixson Junior High School	Hixson, TN
688	Newport Grammar School	Newport, TN
734	Northview Middle School	Kodak, Gatlinburg, TN
750	Colonial Heights Middle School	Kingsport, TN
763	Bondurant Middle School	West Frankfort, KY
761	Whitthorne Junior High School	Maurry County, Columbia, TN
812	Powell Middle School	Norwood, Knoxville, TN
818	Karns Middle School	Norwood, Knoxville, TN

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Louisiana-Mississippi-W. TennesseeINACTIVE

25	Millington Middle School	Millington, TN
39	Southfield School	Shreveport, LA
55	St. Catherine of Siena	Moisant, LA
89	Southeast Junior High School	Edgewater, Baton Rouge, LA
106	Oakdale Junior High School	Oakdale, LA
183	Fernwood Junior High School	Edgewater Park, MS
259	Whitten Junior High School	Jackson, MS
322	Glasgow Middle Magnet	South Baton Rouge, LA
798	J.V. Fairchild Junior High School	River Ridge-Harahan, LA

UNDETERMINED

104	Lara Kendall School	Ridgely, TN
137	Broadmoor Junior High School	Broadmoor, Shreveport, LA
141	Edna Karr Junior High School	Algiers, New Orleans, LA
185	Park Forest Middle School	Florida Blvd E, Early Risers, Baton Rouge, LA
197	Joe Cook Junior High School	Columbus, MS
198	Youree Drive Junior High School	Broadmoor, Shreveport, LA
214	Oak Terrace Junior High School	Southpark, Shreveport, LA
573	DeSoto Junior High School	Mansfield, Desoto Parish, LA
574	Margaret Green Junior High School	Cleveland, MS
598	McKinley Middle School	D.T., Baton Rouge, LA
633	De La Salle High School	New Orleans, Crescent City, LA
834	Adams Junior High School	Dawn Buster, Metairie, LA

BUILDERS CLUBS

MAY 14, 1987

DISTRICT MichiganINACTIVE

84	Chelsea Middle School	Chelsea, MI
146	Best Junior High School	Ferndale, MI
437	Brace-Lederle School	Southfield, MI
480	Glenn W. Levey Middle School	Southfield, MI
484	Traverse City Area Junior High School	Traverse, MI
506	Thunder Bay Junior High School	Alpena, MI

UNDETERMINED

458	Otto Junior High School	Lansing, MI
548	Warren School	Warren, MI
584	Sturgis Middle School	Sturgis, MI
670	Addison Middle School	Addison, MI
823	Columbia Junior High School	Brooklyn, MI
836	Hastings Junior High School	Hastings, MI
981	Sault Ste. Marie Junior High School	Sault Ste. Marie, MI

PROPOSED REVOCATION LIST

Exhibit p. 18

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Minnesota-Dakotas

INACTIVE

76	South Dakota School for the Deaf	Sioux Falls, E. South Dakota
201	Agassiz School	Fargo, ND
360	Hot Springs Middle School	Black Hills, Hot Springs, SD

UNDETERMINED

NONE

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Missouri-ArkansasINACTIVE

28	Rolla Junior High School	Rolla, MO
70	Ridgeroad Junior High School	N. Little Rock, AR
87	South Junior High School	O'Fallon, MO
93	Clark County, R.I. Junior High School	Kahoka, MO
158	Reed Junior High School	Downtown Springfield, MO
168	H.P. Study Junior High School	Downtown Springfield, MO
275	Carrollton Junior High School	Carrollton, MO
528	Parkway South Senior High School	Creve Coeur, MO
700	Harrison Junior High School	Harrison, AR
926	Watson Chapel Junior High School	Pine Bluff, AR

UNDETERMINED

88	Central Junior High School	O'Fallon, MO
107	Cherokee Junior High School	Springfield South, MO
295	Hannibal Junior High School	Hannibal, MO
731	Sperreng Middle School	Crestwood-Sunset Hills, St. Louis, MO
770	Wynne Junior High School	Wynne, AR
835	Benton Junior High School	Benton, AR

PROPOSED REVOCATION LIST

Exhibit p. 20

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Montana

INACTIVE

386	West Junior High School	Butte, MT
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UNDETERMINED

519	Libby Junior High School	Libby, MT
538	Rattlesnake Grade School	Missoula, Sentinel, MT
606	C.R. Anderson Middle School	Helena, MT
673	Lewistown Junior High School	Lewistown, MT

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Nebraska-IowaINACTIVE

142	Harding Junior High School	Metro Cedar Rapids, IA
268	Chadron Middle School	Chadron, NE
385	Spencer Junior High School	Spencer-Daybreakers, IA

UNDETERMINED

331	Valley View Junior High School	Omaha-Westside, NE
370	Anson Junior High School	Marshalltown-Matins, IA

BUILDERS CLUBS

MAY 14, 1987

DISTRICT New EnglandINACTIVE

64	Cloonan Middle School	Stamford, CT
219	Catherine McGee School	Berlin, CT
222	Otis Consolidated School	Otis, MA
307	Lincoln Junior High School	Portland, ME
416	W. L. Chernery	Belmont, MA
563	Pittsfield/Barnstead School	Concord, NH

UNDETERMINED

37	St. Patrick's School	Roxbury, MA
113	Washington Middle School	Meriden, CT
272	Ware Junior High School	Holyoke, MA
488	M. Marcus Kiley Junior High School	Springfield, MA
621	St. Stanislaus	Meriden, CT
622	Lincoln Middle School	Meriden, CT
714	J.F. Kennedy School	Somerville, MA
717	Westbrook Junior High School	Westbrook, ME
718	St. Francis of Assisi Middle School	New Britain, CT
788	Newtown Middle School	Newtown, CT
849	Ponus Ridge Middle School	Norwalk, CT
869	Harrington Elementary School	Cambridge, MA

PROPOSED REVOCATION LIST

Exhibit p. 23

BUILDERS CLUBS

MAY 14, 1987

DISTRICT New JerseyINACTIVE

10	Veterans' Memorial Middle School 7th	Greenbriar, Brick Town, NJ
11	Veterans' Memorial Middle School 8th	Greenbriar, Brick Town, NJ
13	Central Regional Middle School	Toms River, NJ
82	Roosevelt Junior High School	Westfield, NJ
83	Thomas A. Edison Junior High School	Westfield, NJ
193	Richard Teitelman School	Cape May, NJ
247	Wall Intermediate School	Wall Township, NJ
300	Bedwell School	Bernardsville, NJ
393	Sea Girt Elementary School	Manasquan, NJ
399	Brielle Elementary School	Manasquan, NJ
417	Manasquan Elementary School	Manasquan, NJ
508	Belmar Elementary School	Belmar, NJ
517	Belleville Middle School	Belleville, NJ
650	Bound Brook Junior High School	Bound Brook, NJ
872	Manchester Township Middle School	Lakehurst, NJ

UNDETERMINED

12	Lake Riviera Middle School	Brick Township, NJ
693	Central School	Montville, NJ

BUILDERS CLUBS
MAY 14, 1987DISTRICT New YorkINACTIVE

52	Twelve Corners Middle School	Brighton, NY
71	Lawrence Junior High School	Five Town, Long Island, NY
72	Jefferson Junior High School	Jamestown, NY
73	West Hertel School	Riverside, Buffalo, NY
79	Painted Post Middle School	Painted Post, NY
96	Shenendehowa A & B Middle School	Shenendehowa, Elnora, NY
109	Oregon Avenue Junior High School	Patchogue, NY
110	Bethlehem Central Middle School	Delmar, NY
111	RCS Middle School	Delmar, NY
133	George Hall Junior High School	Ogdensburg, NY
138	Donald S. Ray School	Baldwinsville, NY
149	Meadow Hill School	Newburgh, NY
442	Levittown Memorial Junior High School	Levittown, NY
444	Edward McCleary Junior High School	East Meadow, Nassau County
469	York Central School	York-Leicester, NY
576	Lewiston-Porter Junior High School	Lewiston, NY
639	Howard L. Goff School	East Greenbush, NY

UNDETERMINED

108	Keshequa Central School	Nunda, NY
159	Junior High School 73-Queens	Maspeth, NY
212	St. John The Evangelist	Beacon, NY
327	Woodlands Junior High School	Hartsdale, NY
403	Clinton Junior High School	Clinton, NY
428	Andries Hudde Junior High School	Kings Plaza, Brooklyn, NY
558	Joseph Cavallaro Junior High School	Brooklyn, 86th, Bath Beach, NY
570	Chenango Forks Middle School	Hillcrest-Port Dickinson, NY
641	A.B. Davis Middle School	Mt. Vernon, NY
693	Boces Work Study Program	Oakdale, Vestal, NY
694	Schoharie Central School	Schoharie, NY
710	Woodland Junior High School	East Meadow, NY
712	W.S. Boardman Junior High School	Oceanside, NY
755	Merrick Avenue Junior High School	Merrick, NY
837	Case Junior High School	Watertown, NY
848	Howard T. Herben School	Malverne, NY
853	Saint Agnes Seminary School	Brooklyn, NY
875	Memorial School	Middletown, NY
908	Black Rock Academy	Buffalo, NY
910	W. Tresper Clarke Junior High School	East Meadow, NY
925	Spring Valley School	Spring Valley, NY
949	Carle Place High School	Westbury, Long Island, NY
956	Saint Boniface School	North Shore, Long Island, NY
974	North Syracuse Junior High School	North Syracuse, NY

PROPOSED REVOCATION LIST

Exhibit p. 25

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Ohio

INACTIVE

91	St. Mary Elementary School	Mt Pleasant, Lancaster, OH
157	Crenshaw Junior High School	Canton, OH
258	T. Roosevelt Junior High School	Zanesville, Downtown, OH
232	Mabel Riedinger Middle School	All City, Akron, OH
515	Hilltonia Middle School	Hilltop, Columbus, OH
526	Norwood Junior High School	Norwood, OH
738	Lakewood Lutheran School	Lakewood, OH
796	Brady Middle School	Lander Circle, Village of Pepper Pike, OH

UNDETERMINED

128	Hayes Junior High School	Northside, Youngstown, OH
186	Sheffield Lake Lakeshore Players	Sheffield Lake, Lorain, OH
188	St. Mary's School of Boys	Barberton, OH
238	South Junior High School	Northern Hills, Cinci, OH
269	North Junior High School	Northern Hills, Cinci, OH
301	Athens Middle School	Athens, OH
341	Mariemont Middle School	Mariemont, OH
347	Lake Elementary School	Lake Township, Northwood, OH
350	Bay Village Middle School	Bay Village, OH
359	Walter J. Innes Junior High School	Kenmore, Akron, OH
367	Austintown Middle School	Austintown, OH
392	Holy Family School	Dayton, OH
404	St. Raphael School	Bay Village, OH
431	Bloom Junior High School	Cincinnati, OH
606	Kirk Middle School	East Cleveland, OH
666	Pleasant View Middle School	West Franklin County, Columbus, OH
702	Sycamore Junior High School	Blue Ash, Cinci, OH
706	Walnut Springs Middle School	Westerville, OH
832	Luther Memorial School	Cleveland, OH
899	Monroe Traditional Middle School	Columbus, OH

BUILDERS CLUBS
MAY 14, 1987DISTRICT Pacific NorthwestINACTIVE

9	Klamath Lake County Youth Ranch	Linkville, Klamath Falls, OR
22	A.G. Hudtloff Junior High School	Lakewood, WA
60	Tomson Junior High School	Seattle Sunrisers, WA
97	Columbia Christian School	Montavilla, Portland, OR
124	Summerland Secondary School	Summerland, B.C.
144	Bremerton Junior High School 7th	E. Bremerton, WA
156	Bremerton Junior High School 8th	E. Bremerton, WA
170	Covington Junior High School	Orchards, WA
173	Star Gulch Ranch School	Jacksonville, OR
184	Molalla Grade School	Molalla, OR
190	Commodore Bainbridge Intermediate School	Bainbridge Island, WA
200	Curtis Junior High School	University High, Tacoma, WA
206	Shelton Middle School	Kristmas Town, Shelton, WA
211	Cedar Ridge School	Sandy, OR
224	Redmond Junior High School	Redmond, OR
226	Greenacres Junior High School	U-City, East, Spokane Valley
276	Oroville Elementary School	Oroville, WA
293	Ryan Junior High School	Chena, Fairbanks, AK
406	Asa Mercer Junior High School	Industrial Seattle, WA
545	Blaine School	Queen Anne-Magnolia, WA
551	Illahee Junior High School	Federal Way, WA
692	Blaine Middle School	Blaine, WA
744	Tillamook Junior High School	Tillamook, OR
838	Roosevelt Middle School	Port Angeles, WA
896	St. Ignatius School	Portland, OR
887	Glover Junior High School	Spokane, WA
934	Stevens Middle School	Port Angeles, WA

UNDETERMINED

565	McClure Junior High School	Queen Anne-Magnolia, WA
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BUILDERS CLUBS
MAY 14, 1987DISTRICT PennsylvaniaINACTIVE

45	Upper Moreland Junior High School	Old York Road, PA
100	Sunbury Middle School	Sunbury, PA
143	Cornell Middle School	Coraopolis, PA
215	Seneca Junior High School	Penn Hills-High Noon, PA
225	A.E. O'Block Junior High School	Greater Plum, PA
227	St. Elizabeth School	Whitehall, PA
237	Reizenstein Middle School	East Liberty, Pittsburgh, PA
250	Penndale Junior High School	Lansdale, PA
251	Pennbrook Junior High School	Lansdale, PA
266	Line Mountain Middle School	Trevorton, PA
352	Moon Area Junior High School	Coraopolis, PA
398	Shamokin Area Middle School	Shamokin, PA
425	Bellefonte Area Middle School	Bellefonte, PA
522	Meadville Junior High School	Meadville, PA

UNDETERMINED

32	Highlands Junior High School	Tarentum, PA
59	Simpson Street School	Upper Allen, Cumberland County, PA
148	Wilson Middle School	Carlisle, PA
187	Park Forest Junior High School	Nittany Sunrise, State College, PA
191	North Middle School	West Chester, PA
196	Berwick Junior High School	Berwick, PA
233	Wilkins Township School	Churchill Area, PA
325	Lamberton Middle School	Carlisle, PA
329	Steel Valley Middle School	Homestead, PA
354	Dallas Junior High School	Dallas, PA
556	Miller Elementary School	Pittsburgh, Uptown-Hill
647	Homer-Center Junior High School	Homer City, PA
742	J.M. Hill School	Stroudsburg, PA
874	Lewistown Middle School	Lewistown, PA
935	Abington Junior High School	Glenside, PA

PROPOSED REVOCATION LIST

BUILDERS CLUBS

MAY 14, 1987

Exhibit p. 28

DISTRICT Rocky Mountain

INACTIVE

202	North Arvada Junior High School	Arvada-Jefferson, CO
240	Nevin Platt Junior High School	Boulder, CO
333	Centennial Junior High School	Black Canyon, Montrose, CO
400	Oberon Junior High School	Arvada-Jefferson, CO
443	South Middle School	Aurora, CO
465	Carmel Junior High School	Colorado Springs, CO
566	Ortega Middle School	Alamosa, CO

UNDETERMINED

NONE

BUILDERS CLUBS

MAY 14, 1987

DISTRICT SouthwestINACTIVE

30	Kingman Junior High School	Kingman, AZ
33	Prescott Junior High School	Prescott, AZ
41	Sierra Vista Junior High School	Sierra Vista, AZ
46	Litchfield School	Litchfield, AZ
339	Black Mountain School	Carefree, AZ
524	Cherokee School	Scottsdale North, AZ
663	Granite Mountain Junior High School	Mile-Hi, Prescott, AZ
676	Fees Junior High School	Tempe Amigos, AZ

UNDETERMINED

420	Cocopah Elementary School	McCormicks Ranch, Scotts- dale, AZ
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BUILDERS CLUBS

MAY 14, 1987

DISTRICT Texas-OklahomaINACTIVE

24	Faulk Intermediate School	Brownsville-Amigos, TX
27	Whitehouse Middle School	Whitehouse, TX
125	LaMarque Junior High School	LaMarque, TX
134	LaMarque Intermediate School	LaMarque, TX
139	Gillett Middle School	Kingsville, TX
147	Central 8th Grade School	Galveston, TX
239	Lamar Junior High School	Irving, TX
270	Weis Middle School	Galveston, West End, TX
287	Fondren Junior High School	Houston, TX
459	Horace Mann Junior High School	Baytown, TX

UNDETERMINED

129	Lincoln Junior High School	Palm City, McAllen, TX
315	Gilmer Junior High School	Gilmer, TX
368	Carrizo Springs Junior High School	Carrizo Springs, TX
599	Monroe Junior High School	East Tulsa, OK
600	Gilcrease Junior High School	East Tulsa, OK
623	The Tulsa Boys Home	Tulsa, OK
632	Oliveira Junior Builders Service Club	Brownsville, Daybreakers, TX
696	Rancier Middle School	Killeen, TX
699	Sharpstown Middle School	Houston, San Jacinto, TX
728	Mansfield Middle School	Mansfield, TX
825	Mount Sacred Heart School	San Antonio-Olmos, TX
846	John H. Wood Middle School	San Antonio-Olmos, TX
882	Nichols Junior High School	Arlington, TX
909	Oak Village Middle School	Houston, TX
951	Northwood Middle School	Houston, TX

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Utah-IdahoINACTIVE

43	Clayton Intermediate School	Golden Agers, Salt Lake City, UT
75	Hillside Intermediate School	Sugar House, Salt Lake, UT
80	Irving Junior High School	Pocatello, ID
131	Jordan Intermediate School	Golden Agers, Salt Lake City, UT

UNDETERMINED

377	Bryant Intermediate School	Golden Agers, Salt Lake City, UT
923	West Junior High School	Boise, ID
950	East Junior High School	Boise, ID

PROPOSED REVOCATION LIST

Exhibit p. 32

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Western Canada

INACTIVE

332	Alexandra Junior High School	Medicine Hat, Madalta, Alberta
586	Ethel Milliken School	Regina, Saskatchewan

UNDETERMINED

NONE

BUILDERS CLUBS

MAY 14, 1987

DISTRICT West VirginiaINACTIVE

114	Fairview Junior High School	Bluefield, WV
140	West Junior High School	West Huntington, WV
161	Charles Town Junior High School	Charles Town, WV
177	Elkins Junior High School	Elkins, WV
204	Morgantown Junior High School	Morgantown, WV
271	Edison Junior High School	Fort Neal, Parkersburg, WV
297	War Junior High School	War, WV
496	Petersburg High School	Petersburg, WV
582	Hinton Junior High School	Hinton, WV

UNDETERMINED

537	Matoaka High School	Matoaka, WV
680	Glenwood School	Green Valley-Glenwood, Princeton, WV
746	Notre Dame High School	Clarksburg, WV
752	Grafton Middle School	Grafton, WV
827	War Elementary School	War, WV
824	Beverly Hills Junior High School	East Huntington, WV
865	Cammack Junior High School	West Huntington, WV
877	Williamson Junior High School	Williamson, WV
897	Buffalo Bison School	Huntington, WV
903	Ceredo Kenova Middle School	Huntington, WV
914	Berwind School	War, WV
915	Mercer Elementary School	Princeton, WV
916	Meadow Bridge Junior High School	Meadow Bridge, WV
927	Wade Elementary School	Bluefield, WV
941	Bartley Elementary School	War, WV
943	Ramsey School	Bluefield, WV

PROPOSED REVOCATION LIST

Exhibit p. 34

BUILDERS CLUBS

MAY 14, 1987

DISTRICT Wisconsin-Upper Michigan

INACTIVE

15	St. Mary's Grade School	Appleton, WI
256	Longfellow Junior High School	Wauwatosa, WI
408	Chilton Junior High School	Chilton, WI
590	Bullens Junior High School	Western Kenosha, WI
613	Perry A. Tipler School	Oshkosh Mid-Morning, WI
751	Shattuck Junior High School	Neenah, Inc/Menasha, WI

UNDETERMINED

145	Urban Junior High School	Lakeshore, Sheboygan, WI
422	Dodgeville Middle School	Dodgeville, WI
541	Oconomowoc Junior High School	Oconomowoc, WI
591	Markesan Middle School	Markesan, WI
604	Lance Junior High School	Western Kenosha, WI
727	Holy Name Central Grade School	Upper Escanaba, MI
876	Sheboygan Falls Junior High School	Sheboygan Falls, WI
907	Wheatland Center School	Lakes Area, Kenosha County
919	St. James School	Mukwonago, WI
945	St. Paul's School	Mosinee, WI

REPORT OF THE BOARD COMMITTEE ON ADMINISTRATION
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

May 12-17, 1987

Dates of Committee Meeting: May 13 and 15, 1987

Place of Committee Meeting: International Office

Present: Members	- Noris A. Lusche, W. Donald Goodfellow, Q.C. and Don Miles
Chairman	- W.J. "Wil" Blechman, M.D.
Staff	- Donald R. Collins, Andrew Tinker

PROPOSED CONSTITUTION AND BYLAWS AMENDMENTS FOR WASHINGTON, D.C.

Seven proposed amendments to the Constitution and Bylaws of Kiwanis International were received from sponsoring clubs and districts. The Committee reviewed the amendments, found them to be in order, and presents them to the Board for its review. (Exhibit A)

Proposed Amendment No. 1 submitted by Kiwanis International Board of Trustees. The purpose is to provide for an electoral regional plan for representation on the Board of Trustees, which will become effective October 1, 1988, and includes the nomination and election procedures at the 1988 Annual Convention.

Proposed Amendment No. 2 submitted by the Kiwanis Clubs of Alta, Norway, St.-Eustache, Quebec, Canada, and Salem, Massachusetts. The purpose is to permit women to become members of Kiwanis.

Proposed Amendment No. 3 submitted by Kiwanis Club of North Fresno, California. The purpose is to adjust the maximum amount of district dues.

Proposed Amendment No. 4 submitted by the Kiwanis Club of Sage of Ottawa, Ontario, Canada. The purpose is to adjust the annual membership fees for Senior members.

Proposed Amendment No. 5 submitted by the Kiwanis Club of West Hartford, Connecticut. The purpose is to allow for two meetings per month of all Kiwanis clubs.

Proposed Amendment No. 6 submitted by the Board of Trustees of the California-Nevada-Hawaii District of Kiwanis International. The purpose is to adjust the term of office for the Board of Trustees of Kiwanis International.

Proposed Amendment No. 7 submitted by the Kiwanis Club of North DeKalb, Georgia. The purpose is to minimize the number of litigations.

Recommendation #1:

The Committee recommends that the order in which the Amendments will appear in Washington, D.C. be the same as they are presented here.

I move that Recommendation #1 be adopted.

Finance: None
Procedure: None

(Adopted)

Recommendation #2:

The Committee recommends that the Board sponsor Amendment #1.

I move that Recommendation #2 be adopted.

Finance: None
Procedure: None

(Adopted)

Recommendation #3:

The Committee recommends that the Board express support in writing to Amendment #2 by use of the sentence "This Amendment is endorsed by the Board of Trustees of Kiwanis International."

I move that Recommendation #3 be adopted.

Finance: None
Procedure: None

(Adopted)

Recommendation #4:

The Committee recommends that the Board take no position on proposed Amendment #3.

I move that Recommendation #4 be adopted.

Finance: None
Procedure: None

(Adopted)

Recommendation #5

The Committee recommends that the Board express non-support in writing to Amendment #4 by use of the sentence, "This Amendment is opposed by the Board of Trustees of Kiwanis International."

I move that Recommendation #5 be adopted.

Finance: Decreases Income Substantially
Procedure: None

(Adopted)

Recommendation #6:

The Committee recommends that the Board express non-support in writing to Amendment #5 by use of the sentence, "This Amendment is not endorsed by the Board of Trustees of Kiwanis International."

I move that Recommendation #6 be adopted.

Finance: None

Procedure: None

(Adopted)

Recommendation #7:

The Committee recommends that the Board take no position on proposed Amendment #6.

I move that Recommendation #7 be adopted.

(Adopted)

Recommendation #8:

The Committee recommends that the Board express non-support in writing to Amendment #7 by use of the sentence "This Amendment is not endorsed by the Board of Trustees of Kiwanis International."

I move that Recommendation #8 be adopted.

Finance: None

Procedure: None

(Adopted)

Additionally, the Committee suggests that time constraints be placed on the discussion of each proposed amendment and that these constraints be announced to the delegates.

Insertion of Board Approved Policies and Procedures

The Committee wishes to inform the Board of the writing and/or insertion of the following approved new or revised policies and procedures:

- | | |
|--------------------|--|
| Procedure 117 | - Non-Smoking in Board Room and Committee Meetings |
| Procedure 825 | - Fund for Kiwanis Magazine |
| Procedure 122.1 | - Scheduling (Official Visits) |
| Procedure 892.1 | - Allowance (Travel) |
| Procedure 402(d) | - When Nation Deleted as Kiwanis Nation |
| Procedure 402(e) | - Criteria for Forming Kiwanis Nations |
| Policy D.2 (a) (b) | - New Nation or Area (Extension of Kiwanis) |
| Procedure 104 | - Inter Club Meeting |

Procedure 809.2 - Payment by Clubs

Procedure 804.2 - Preparation - Operating Budget

The following procedure is deleted:

Procedure 205 - District Projects

The following is an interpretation of the Constitution:

Article IX, Section - International Council

Amendment of Procedure 114

Due to occasional requests for copies of Board of Trustee meeting minutes, the Committee feels that this procedure should be amended to provide copies to selected individuals.

Recommendation #9:

The Committee recommends that Board Procedure 114 be amended to read as follows:

114 - Minutes of Board Meetings

The Secretary shall send copies of the minutes of all Board and Executive Committee meetings to all Board members, to all Past International Presidents, and upon annual request to any former **Member of the Board of Trustees** who is still a member of a Kiwanis club.

I move that Recommendation #9 be adopted.

(formerly International Officers)

Finance - \$25/year

Procedure - Amended

(Adopted)

Amendment to Procedure 892.1 (j)

In the past there has been confusion regarding the reimbursement of travel expenses for certain committee personnel.

Recommendation #10:

The Committee recommends that Board Procedure 892.1 (j) Travel, be amended to read as follows:

892.1 Travel

- j. Governor-designate, **Standing, Special** and International Committee personnel

Authorized travel by District Governor-designate, **Standing, Special** and International Committee personnel shall be limited to round trip fare by air coach, necessary ground transportation and actual expenses for food and lodging.

I move that Recommendation #10 be adopted.

(added)

Finance - None
Procedure - Amended

(Adopted)

Consideration of Proposed Amendments to Bylaws - Article II, Section 3 - Life Member Dues and Article XVIII, Section 1 - Insurance

The Committee discussed proposed language on these two items and decided to defer consideration until the next committee meeting to be held in Washington, D.C. Staff was requested to prepare proposed language for review at that time. It is planned to bring this to the October, 1987 Council meeting.

Updating of Policies and Procedures Book Including Referencing and Cross Referencing

Due to the substantial number of changes in Board Policies and Procedures the Committee believes it would be desirable to contract with a knowledgeable person to update same. A request to approve a 1987/88 budget amount of \$3,500 has been made to the Finance Committee.

New Board Counselor Forms

At the request of the Committee, Staff prepared a new form to be implemented immediately. The proposed form was reviewed and accepted for use as presented. (New Form Exhibit B)

Procedure 318.4 Incorporation of Kiwanianne Clubs

After considerable discussion of this previously approved amended procedure, the Committee decided to study possible modifications before recommending insertion.

Staff is requested to prepare a proposed amendment for consideration at the July Board meeting.

Article VIII, Section 9 - Delegates to Conventions - Past Lt. Governors

After considerable discussion, the Committee recommends that the Amendment to the Bylaws regarding past Lt. Governors representing a division other than the one they originally represented should be included as an agenda item at the International Council in October.

Short-Term Disability

Staff presented a recommendation to provide a short-term disability benefit to employees. The Committee felt that more information would be needed to adequately consider this request and asked staff to research further and report their findings as-soon-as practical.

Deletion of Procedure 193(b) Membership in Other Organizations

As a result of recommendations from several sources, the Committee felt that this procedure was not practical in that we have relationships with some organizations such as Conpor or the American Management Association and that same should be deleted.

Recommendation #11:

The Committee recommends deletion of the following procedure since it no longer is applicable.

Procedure 193 (b) Membership in Other Organizations

Kiwanis International should not consider any membership relation to any organization whose work is not wholly related to some recognized objective or policy of Kiwanis International.

(Reletter (c) to (b))

I move that Recommendation #11 be adopted.

Finance: None
Procedure: Delete

(Adopted)

Comprehensive Report on Supply Department Operations

The Committee discussed the report provided to all Board members on the Supply Department operations. Staff was complimented on the quality of this report. In depth discussion was held on three items.

New Discount Plan for Supply Sales

Staff reported on the possibility of offering clubs a new discount opportunity. In return for taking \$50 minimum orders from members for personal or gift items, clubs can earn a 10% discount on essential club items. This would be achieved through the use of a dated coupon. Staff was urged to proceed as quickly as possible.

Proposal to Negotiate Modifications to the 1958 Harry McLean Contract

The above contract provides for supplies required by Kiwanis Clubs in Canada. Due to numerous changes since the 1958 contract was negotiated, it is now desirable to find solutions to several problems involved in this relationship. The Committee felt that staff should proceed to work with Harry McLean in formulating a proposed official agreement and present same to the Committee for consideration at a subsequent meeting. The subject of License Agreements should be included in the report. •

Proposal to Charge Shipping Costs on Supply Orders

As a result of a staff recommendation, the Committee discussed the desirability of adding shipping charges to supply orders. Such charges have traditionally been absorbed by the International Office. The Committee felt that the charges should be based upon order size, ranging from 5% on small orders, to 2% on large orders (\$100 up). It was also requested that such charges be implemented October 1, 1987 instead of October 1, 1988.

Employees' Credit Union

Staff presented a report on the various services that would benefit employees if a credit union were available. (See Exhibit C)

Recommendation #12:

The Committee recommends that the services of the Indiana University-Indianapolis Federal Credit Union (IUI) be provided to Kiwanis International employees.

I move that Recommendation #12 be adopted.

Finance: Nominal - can be handled by staff
Procedure: None

(Adopted)

Providing Employer 1/2 Percent Contribution To All Eligible Employees In The Salary Savings Plan 401(k)

In order to increase participation and encourage employees to save toward their retirement, staff recommended that the above benefit plan be amended to include the 1/2% employer contribution for all eligible employees, and that the minimum employee contribution be reduced from 2% to 1% effective October 1, 1986. These amendments may increase employee participation and encourage further savings. It may also increase the percentage of allowable contributions for higher paid employees.

Recommendation #13:

The Committee recommends that the Salary Savings Plan (401(k)) be amended to (1) provide for a 1/2% employer contribution to all eligible employees and (2) reduce the minimum employee contribution from 2% to 1% effective January 1, 1987.

I move that Recommendation #13 be adopted.

Finance: 1986/87 budget = \$3,500
1987/88 budget = \$3,500

Procedure: None

(Adopted)

Report on Paperwork

The Committee discussed a staff report on the above subject and suggested forwarding the information to a special committee. As a result of the continued complaints on this subject, it is the feeling of the Committee that such a special committee be appointed as soon as possible.

Salary Savings Plan Resolution

Due to changes in Federal law, our pension actuaries have notified us of the necessity to have an amendment filed within the required time limits. In order to comply with these requirements a resolution to authorize the International Secretary to execute the required documents is necessary.

Recommendation #14:

The Committee recommends adoption of the following Resolution:

WHEREAS, Kiwanis International Salary Savings Plan (hereinafter referred to as "Plan") was established by Kiwanis International, Indianapolis, Indiana (hereinafter referred to as "Employer"), effective as of April 30, 1983; and as last amended by an entireties amendment, effective as of April 30, 1984; and

WHEREAS, by Section 8.01 of the Plan, the Employer reserved the right to amend the Plan by action of its Board of Trustees; and

WHEREAS, the Employer desires to amend the Plan in certain respects heretofore considered and discussed;

NOW, THEREFORE, BE IT RESOLVED, that the Plan is hereby amended by this First Amendment effective as of April 30, 1986; and

RESOLVED FURTHER, that the Board of Trustees of Kiwanis International hereby authorizes the International Secretary of this Employer to execute all instruments and to do all things necessary or appropriate in their judgment or discretion to consummate and make legally effective the First Amendment to the Kiwanis International Salary Savings Plan, as amended and restated as of April 30, 1984, the proposed draft of which has been presented at this meeting, and to execute any changes in this Amendment as may be required for technical clarity and consistency within the general intent and purpose thereof, and to execute such curative amendments to the Plan and Trust Agreement as may be required by the Internal Revenue Service in order that the Plan as amended by this First Amendment and its attendant Trust shall continue to qualify under the appropriate provision of the Internal Revenue Code.

I move that Recommendation #14 be adopted.

Finance: None

Procedure: None

(Adopted)

Recommendation From District Secretaries

Staff reported on several recommendations from District Secretaries which resulted from their recently concluded meetings. Several of these suggestions have already been implemented. Their request to have phone numbers added to the directory will be attempted this year. The request of \$1,600 will be forwarded to the Finance Committee for inclusion in the 1987/88 budget.

Request From Club Administrative Secretaries To Be Included In The Directory

Staff reported that the above request could be accomplished for \$200. The Committee felt for such a modest amount we should attempt to include the names and addresses of the club Administrative Secretaries. This request has also been referred to the Finance Committee for inclusion in the 1987/88 budget.

New Procedure 195.1 (c) Governors-elect Conference

For many reasons, it is not desirable to allow for alternates to the Governors-elect Conference. The experience is designed to be a personal one, building a team and team spirit, giving the President-elect a chance to interact with his Governors. Education at the Conference is becoming very one-on-one oriented, and motivation and inspiration cannot be transferred easily from an attendee to the governor-elect (if the latter is not present).

Recommendation #15:

The Committee recommends the following new procedure be adopted:

195.1 (c) Governors-elect Conference

If the governor-elect cannot attend the Governors-elect Conference, he may not send a substitute to act in his stead.

also renumber

<u>current</u>	<u>to</u>
195.1 (c)	195.1 (d)
195.1 (d)	195.1 (e)

I move that Recommendation #15 be adopted.

Finance: None

Procedure: New

(Adopted)

Reducing Liability Exposure

Staff is requested to bring to the Committee in July information regarding Officers and Directors liability issues and Incorporation laws for the states of Illinois, Delaware and/or others.

Amend Procedure 112.1 (d) - Litigation (Executive Committee)

At the January, 1987 Board of Trustees meeting a new procedure regarding litigation was approved. Prior to insertion, the Committee felt that an amended version would improve upon the clarity of this procedure.

The previously approved procedure reads as follows:

112.1 Litigation

- d. Consult, advise, and direct legal counsel on matters of litigation. If the litigation involves an uninsured amount of less than \$10,000, the International Secretary may individually consult, advise, and direct legal counsel. (1/22-27/87)

Recommendation #16:

The Committee recommends amending the above to read as follows:

112.1 Litigation

- d. Consult, advise, and direct legal counsel on matters of litigation. If the litigation involves an uninsured amount of less than \$10,000, plus reasonable legal fees, of a matter not of vital concern to Kiwanis International, the International Secretary may individually consult, advise, and direct legal counsel.

I move that Recommendation #16 be adopted.

(Adopted)

Respectfully submitted

Noris A. Lusche
W. Donald Goodfellow, Q.C.
Don Miles
W.J. "Wil" Blechman, M.D., Chairman

EXHIBIT A

Exhibit A of the Report of the Board Committee on Administration, "Proposed Amendments to the Constitution and Bylaws of Kiwanis International Submitted to the Seventy-second Annual Convention, Washington, D.C., July 5-9, 1987," is now Exhibit #23 of the Minutes of the May 12-17, 1987 Meeting.

REPORT OF OFFICIAL INTERNATIONAL REPRESENTATIVEON THE 1987 DISTRICT CONVENTION

Please forward promptly with any program and other material to A.G. Terry Shaffer, Director, Special Services, 3636 Woodview Trace, Indianapolis, Indiana 46268, with copies to Frank DiNoto, Tony Kaiser, and Gene Overholt.

District _____

Place of Convention _____

Date of Convention _____ 1987

Submitted by _____

THE CONVENTION ITSELF

1. *1988-89 Governor-elect
- Name _____
- Profession _____
- Club _____
- Preferred Address _____
- _____
- | | | |
|-------|----------------|-------------|
| _____ | _____ | _____ |
| City | State/Province | Postal Code |
- Wife's name or nickname _____
- Business phone _____ Home phone _____

2. How many Kiwanians attended the convention? _____

What was the total attendance? _____

Was this year's convention attendance significantly higher or lower than in the recent past? _____ higher _____ lower

For what reason(s)?

3. Briefly state any official action taken by the convention other than bylaw amendments (which will be submitted by the District Secretary).

*If possible, please include with Gene Overholt's copy of your report a campaign brochure or similar document (if there is one) of the successful candidate for Governor-elect and a photo of him with his wife.

4. Were there workshops, seminars, or forums during the convention? ☐yes ☐no

If "yes," for whom were they intended? (check appropriate lines)

☐incoming club officers ☐incoming club committee chairmen

☐general membership ☐others (specify) _____

Comment briefly on the overall comprehensiveness and quality of these events.

5. Were there events/programs specifically for ladies? ☐yes ☐no

For youth? ☐yes ☐no

Comment briefly on the overall effectiveness of these events.

6. Comment upon the effectiveness of the general sessions.

7. How could the convention events #4, #5, and #6 above be improved, and what suggestions did you, as Counselor, offer for improvement?

8. Were there exhibits (booths) on Kiwanis Administration/Service? ☐yes ☐no

Were there exhibits from other groups, focusing on service? ☐yes ☐no

Fund-raising exhibitors? ☐yes ☐no

9. List any helpful suggestions you offered to improve any other aspects of the district convention not addressed earlier in this form.

10. Briefly summarize the role you played at this convention in terms of your exposure and utilization.

1986-87 BOARD MEETING

11. Was there a meeting of the current Board? ____yes ____no

If not, why not?

12. Were any Board Members absent? ____yes ____no If so, how many? ____

13. What new clubs are expected to be completed this year? (list division, city and probable date)

14. In your judgment, how meaningful was the Board Meeting? How aware is the Board of problem areas in the district?

1987-88 BOARD MEETING

15. Was there a meeting of the incoming Board? ____yes ____no

If not, why not?

16. How many divisions are there in this district? _____
17. Were any of the incoming lieutenant governors not present? _____yes _____no
If so, how many? _____
18. How many incoming lieutenant governors are repeating in that office from the previous year? _____
19. Does the incoming governor have definite goals established for new Kiwanis clubs, sponsored youth, membership? How clearly does he articulate these goals to his Board?
20. Briefly comment upon your impressions of the 1987-88 Board Meeting. Was it run well? Were significant items taken up (examples)? Was participation good?

THE DISTRICT

21. Is the district involved in promoting any of its own district-wide programs of service? If so, what program(s)?
22. What new ideas or plans does this district have to increase membership in existing clubs and/or build new clubs?

23. Is there strong potential leadership arising in the near future in this district?
(Comment briefly).
24. Briefly comment on the status of the sponsored organizations (where applicable) in this district.
 - a. Circle K:
 - b. Key Club:
 - c. Builders Clubs:
 - d. Kiwanianne Clubs:
25. Please list any specific concerns which should be brought to the attention of any department(s) of the International Office and/or the International Secretary.
26. What specific problems exist within the district and what, in your judgment, will be done to overcome these problems?

27. Please list below any suggestions of Kiwanians from this district for International Committee appointments (identify for what committee or list basic strength(s) of the individual).
28. Give suggestions of individuals for contact as possible George F. Hixson Fellows of the Kiwanis International Foundation.
29. Are there any matters concerning this Kiwanis district which should be brought to the attention of the International Board? If so, please comment.
30. What is your overall evaluation of the district? Please comment briefly.
31. If there are any matters of a sensitive nature regarding this district, please send an appropriate letter detailing them to the President.

Informational Item

Due to the many requests for an Employee's Credit Union a program will be implemented within the next month. The Indiana University at Indianapolis Federal Credit Union (IUI) will provide this free benefit to Kiwanis International employees. The IUI Credit Union is the third largest federally insured Credit Union in the Indianapolis area with assets over 120 million with a total membership of 36,000. Following are services provided to employees:

Member Services

Eleven (11) Indianapolis area locations
Free Checking - No Minimum Balance, No Service Charge
MasterCard - 14.8% Annual Percentage Rate, Low \$10.00 Annual Fee, Twenty-Five Day Grace
24 Hour banking with the CIRRUS Automated Teller Machine (A Nationwide Network)
Money Orders, Travelers Checks, Cashiers Checks
Professional Loan Counseling
Wholesale Club Membership
Bank by Phone (CUIC Phone)
Bank by Mail
Automated Clearing House (Direct Deposit of Paycheck)
Free Accidental Death Insurance
Free Notary Public Service

Lending

New and Used Vehicle Loans
Signature Loans
Open end line of credit loans
Share secured loans
Recreational Vehicle loans (Boats, R.V., Travel Trailers)
First & Second Mortgages
Home Equity Loan Line
Fixed & Variable Rates

Savings

Regular Savings
Money Market, minimum \$2,500
IRA's
Christmas Club

An Open Enrollment seminar will be provided to explain this benefit to all employees.

PROPOSED AMENDMENT NO. 1
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS

PRESENT PROVISIONS
CONSTITUTION

Submitted by the Board of Trustees of Kiwanis International.

Purpose: This amendment to the Constitution and Bylaws of Kiwanis International provides for an electoral regional plan for representation on the Board of Trustees, which will become effective October 1, 1988, and includes the nomination and election procedures at the 1988 Annual Convention.

Part 1. Amend Article VIII, Section 1, of the Constitution of Kiwanis International by deleting the present Section 1 and substituting a new Section 1, as follows:

VIII. Board of Trustees

Section 1.

a. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, two (2) Vice-Presidents, Treasurer, and twelve (12) Trustees.

b. (1) For the purpose of providing representation on the Board of Trustees, Kiwanis International shall be divided into five (5) electoral regions as follows:

Region I — All districts which include one or more of the 50 states of the United States.

Region II — Eastern Canada and the Caribbean District and Western Canada District.

Region III — Europe, including all European Districts.

Region IV — Asia-Pacific Area which includes the Districts of Australia, Japan, New Zealand, Philippine Luzon, Philippine South, and Republic of China.

Region V — All other areas of the Kiwanis world.

(2) All non-districted clubs and provisional districts shall be attached to a region designated by the Board of Trustees.

(3) Districts formed after the adoption of this amendment shall be assigned to a region by action of the Board of Trustees.

c. The members of the Board of Trustees shall be elected so as to provide that:

(1) Region I is guaranteed twelve (12) members and shall be elected at-large by the House of Delegates at the annual convention.

(2) Except as provided in Section 1 (g), all other regions together are guaranteed four (4) members. Regions II, III, and IV are each guaranteed one member selected by the region through a procedure recommended by each region. The recommended procedure must be approved by the Board of Trustees. The remaining guaranteed seat or seats would be elected from Regions II, III, IV, or V on an at-large basis as herein provided in 1 (g).

(3) Any remaining members of the Board of Trustees shall be elected by the House of Delegates at the annual convention and may emanate from any region.

d. No district may have more than one (1) member on the Board of Trustees.

e. A district shall not have a member on the Board of Trustees for one administrative year after another person from that district has completed his membership on the Board of Trustees, except where necessary to fill a guaranteed seat as provided in Section 1(c) (2).

VIII. Board of Trustees

Section 1. The Board of Trustees shall consist of the President, President-elect, Immediate Past President, two (2) Vice-Presidents, Treasurer, and twelve (12) Trustees.

The members of the Board of Trustees shall be elected as follows:

a. One (1) member from the European Federation, except that, in a year when the European Federation presents a candidate for office above the level of Trustee, it shall not offer a candidate for the office of Trustee.

b. A minimum of twelve (12) members from the United States. Representation from the Pacific Northwest District shall be a part of the specified representation from the United States irrespective of residence.

c. One (1) member from each of the two (2) Canadian districts as presently constituted, including all areas attached thereto, except that in a year when a Canadian district presents a candidate for office above the level of Trustee, that district shall not offer a candidate for the office of Trustee.

d. One (1) member from the Asia-Pacific Area, except that in a year when the Asia-Pacific Area presents a candidate for office above the level of Trustee, that area shall not offer a candidate for the office of Trustee. The Asia-Pacific Area shall include the Districts of Australia, Japan, New Zealand, Philippine Luzon, Philippine South, Republic of China, and non-districted clubs in the Asia-Pacific Area.

e. The remaining members of the Board of Trustees not specified in paragraphs a, b, c, and d above may emanate from any district of Kiwanis International, subject to the provisions of paragraph f, following:

f. When the certified paid membership within Region V reaches 2.5% of the overall certified paid membership of Kiwanis International for the first half of any administrative year, and that minimum figure is maintained for two (2) consecutive years, the Board of Trustees of Kiwanis International shall certify that Region V is qualified for a guaranteed seat as a region from the at-large seat allocated in Section 1(c) (2) of this article. The member shall be selected by the procedure recommended by that region and which procedure has been approved by the Board of Trustees. Region V shall be guaranteed a seat on the Board for so long as it maintains at least 2.5% of the overall certified paid membership dues of Kiwanis International.

g. Future apportionment of the eighteen (18) elected members of the Board of Trustees will be based on growth as follows:

<u>Percent of Region I Certified Paid Membership</u>	<u>Guaranteed Number of Non-United States Seats</u>
Greater than 80%	4
80% and greater than 75%	5
75% and greater than 70%	6

If the paid membership in Region I becomes 70% or less, the Board of Trustees shall formulate a new plan of representation to be presented for adoption to the House of Delegates at an Annual Convention.

Part 2. Amend Article X, Section 5, of the Constitution of Kiwanis International by deleting the present Section 5 and substituting a new Section 5, as follows:

X. Conventions

Section 5. Each accredited delegate and delegate-at-large present shall be entitled to vote on each question submitted in any convention, except as prescribed in the Bylaws and related to the election of guaranteed representatives as delineated in Article VIII, Section 1 c(2) of the Constitution. There shall be no voting by proxy.

Part 3. Amend Article XI, Section 3(a) of the Bylaws of Kiwanis International by deleting the present Section 3(a) and substituting a new Section 3(a), as follows:

XI. Nomination and Election of Officers

Section 3.

a. The conference shall consist of three (3) registered delegate representatives from each of the several districts selected by the majority vote of the duly registered delegates thereof at a meeting called by the Governor of such district, or in his absence by the most recent Past Governor present at the convention, or in the absence of the Governor or any Past Governor, by the President of Kiwanis International. At said meeting the Governor or, in his absence, the most recent Past Governor present at the convention, shall preside. If none of these officers be present, the delegates at said meeting shall select a chairman from among those in attendance. The chairman shall forthwith certify to the Secretary of Kiwanis International the names of the three (3) representatives selected.

Part 4. Amend Article XI, Section 3(b) of the Bylaws of Kiwanis International by deleting the present Section 3(b) and substituting a new Section 3(b), as follows:

Section 3.

b. A majority of the registered delegates, including delegates-at-large, as shown by the report of the Committee on Credentials, shall constitute a quorum in the district delegation.

f. No district or federation may have more than one (1) member on the Board of Trustees at any one time.

g. The effective date of specified representation from the European Federation shall be October 1, 1976. The effective date of specified representation from the two Canadian Districts shall be October 1, 1977. The effective date of specified representation from the Asia-Pacific Area shall be October 1, 1983.

PRESENT PROVISIONS CONSTITUTION

X. Conventions

Section 5. Each accredited delegate and delegate-at-large present shall be entitled to vote on each question submitted in any convention, except as prescribed in the Bylaws and related to the election of specified representatives as delineated in Article VIII of the Constitution. There shall be no voting by proxy.

PRESENT PROVISIONS BYLAWS

XI. Nomination and Election of Officers

Section 3.

a. The conference shall consist of three (3) registered delegate representatives from each of the several districts and the European Federation selected by the majority vote of the duly registered delegates thereof at a meeting called by the Governor of such district or the Federation President, or in his absence by the most recent Past Governor or Federation President present at the convention, or in the absence of the Governor or Federation President any Past Governor or Past Federation President, by the President of Kiwanis International. At said meeting the Governor or Federation President, or in his absence the most recent Past Governor or Past Federation President present at the convention, shall preside. If none of these officers be present, the delegates at said meeting shall select a chairman from among those in attendance. The chairman shall forthwith certify to the Secretary of Kiwanis International the names of the three (3) representatives selected.

Section 3.

b. A majority of the registered delegates, including delegates-at-large, as shown by the report of the Committee on Credentials, shall constitute a quorum in the district or federation delegation.

Section 3 (g).

(2) The conference shall next proceed to consideration of candidates for the office of Trustee.

The Secretary of Kiwanis International shall have submitted to the conference upon its convening his certification of the number of Trustees to be elected by the current annual convention for two-year terms and one-year terms, if any.

(a) The Secretary shall certify the number of Trustee positions potentially available for candidates from Region I and those non-guaranteed Trustee positions potentially available for candidates from Regions II, III, IV, and V. The conference shall submit to the Annual Convention all candidates for the office of Trustee from Region I suggested to it up to such number so certified by the Secretary plus three (3). The conference shall submit to the Annual Convention all candidates for the office of Trustee from Regions II, III, IV, and V suggested to it up to such number so certified by the Secretary plus three (3). In the event a lesser number is suggested to the conference, such number shall be submitted. If more candidates than such number plus three (3) are suggested to the conference from Region I, then the conference shall ballot, each delegate voting for the number of Trustees to be elected and those candidates equaling the number of Trustees to be elected from Region I by the Annual Convention plus three (3) who receive the greater number of votes shall be submitted by the conference to the Annual Convention. If more candidates than such number plus three (3) are suggested to the conference from Regions II, III, IV, and V, then the conference shall ballot, each delegate voting for the number of Trustees to be elected and those candidates equaling the number of Trustees to be elected from Regions II, III, IV, and V by the Annual Convention plus three (3) who receive the greater number of votes shall be submitted by the conference to the Annual Convention.

(b) In the event of the necessity for election of a Trustee for a one-year term (as provided in Article XI, Section 11 of the Bylaws) the conference must submit at least one (1) candidate for each such one-year term but not more than two (2) candidates for each such one-year term.

(c) For the Region II guaranteed representative, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International pursuant to the procedure approved by the Board of Trustees. In the event of the necessity for election of a Trustee for a one-year term (as in Article XI, Section 11 of the Bylaws), the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International pursuant to the procedure approved by the Board of Trustees.

(d) For the Region III guaranteed representative, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International pursuant to the procedure approved by the Board of Trustees. In the event of the necessity for election of a Trustee for a one-year term (as provided in Article XI, Section 11 of the Bylaws) the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International pursuant to the procedure approved by the Board of Trustees.

Section 3 (g).

(2) The conference shall next proceed to consideration of candidates for the office of Trustee.

The Secretary of Kiwanis International shall have submitted to the conference upon its convening his certification of the number of Trustees to be elected by the current Annual Convention.

(a) For representation from the United States Districts, the conference shall submit to the Annual Convention all candidates for the office of Trustee suggested to it up to such number so certified by the Secretary plus three (3). In the event a lesser number is suggested to it, such number shall be submitted. If more candidates than such number plus three (3) are suggested to the conference, then the conference shall ballot, each delegate casting one (1) vote for one (1) candidate for each such office separately, and those candidates equaling the number of Trustees to be elected by the Annual Convention plus three (3) who receive the highest number of votes shall be submitted by the conference to the Annual Convention. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference must submit at least one (1) candidate for each such one-year term but not more than two (2) candidates for each such one-year term.

(b) For the European Federation representation, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International by the President of the European Federation in accordance with the action taken by the Federation Board.

(c) For representation from a Canadian district, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by the Board of Trustees of that district. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following), the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International by the Board of Trustees of the appropriate Canadian district.

(d) For representation from the Asia-Pacific Area, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International by action of the Asia-Pacific Conference. In the event of the necessity for election of a Trustee for a one-year term (as in Section 11, following) the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International in accordance with action taken by the Asia-Pacific Conference.

(e) For the Region IV guaranteed representative, the conference shall submit to the Annual Convention for election the candidate for the office of Trustee who has been certified to the Secretary of Kiwanis International pursuant to the procedure approved by the Board of Trustees. In the event of the necessity for election of a Trustee for a one-year term (as in Article XI, Section 11 of the Bylaws) the conference shall submit the candidate who has been certified to the Secretary of Kiwanis International pursuant to the procedure approved by the Board of Trustees.

Part 6. Amend Article XI, Section 3(h) of the Bylaws of Kiwanis International by deleting the present Section 3(h) and substituting a new Section 3(h), as follows:

Section 3.

h. Prior to the convening of the next regular session of the Annual Convention succeeding the adjournment of the conference, the presiding officer of the conference shall certify to the Secretary of Kiwanis International the result of the conference as to all recommendations for nomination for each office. The recommendations shall be verified by the tellers and secretary of the conference, and preserved by the Secretary of Kiwanis International until the adjournment of the convention.

Part 7. Amend Article XI, Section 3(i) of the Bylaws of Kiwanis International by deleting the present Section 3(i) and substituting a new Section 3(i), as follows:

Section 3.

i. When the nomination of candidates for the offices of Kiwanis International shall become the order of business of the Annual Convention, the report of the conference shall be presented by the Secretary of Kiwanis International. The candidates shall be nominated and voted upon in the following order: President, President-elect, Vice-Presidents, Treasurer, and Trustees.

Part 8. Amend Article XI, Section 8 of the Bylaws of Kiwanis International by deleting the present Section 8 and substituting a new Section 8, as follows:

Section 8. The nominee for a guaranteed office of Trustee from one or more of Regions II, III, or IV shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October 1.

Section 3.

h. Prior to the convening of the next regular session of the Annual Convention succeeding the adjournment of the conference, the presiding officer of the conference shall certify to the Secretary of Kiwanis International the result of the conference as to all recommendations for nomination for each office, same to be verified by the tellers and secretary of the conference, said record to be preserved by the Secretary of Kiwanis International until the adjournment of the convention.

Section 3.

i. When the nomination of candidates for the offices of Kiwanis International shall become the order of business of the Annual Convention, the report of the conference shall be presented by the Secretary of Kiwanis International and such report shall constitute the nominations for the offices of President, President-elect, Vice-Presidents, Treasurer and Trustees. They shall be nominated and voted upon in the following order: President, President-elect, Vice-Presidents, Treasurer, and Trustees.

Section 8.

a. The nominee for the office of Trustee from the European Federation shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from the clubs in the European Federation shall not be eligible to vote for Trustee candidates from other areas.

b. The nominee for the office of Trustee from each of the two (2) Canadian Districts as presently constituted, including all areas attached thereto, shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from the clubs in said Canadian Districts shall not be eligible to vote for Trustee candidates from other areas.

c. The nominee for the office of Trustee from the Asia-Pacific Area shall be presented to the delegate body in the report of the Conference on Nominations and shall be declared by the President elected to the Board of Trustees, as of the following October first. Delegates from clubs in the Asia-Pacific Area shall not be eligible to vote for Trustee candidates from other areas.

Part 9. Amend Article XI, Section 9 of the Bylaws of Kiwanis International by deleting the present Section 9 and substituting a new Section 9, as follows:

Section 9. The nominees for Trustees for regular two-year terms, except those whose election has been provided for in Section 8 above, receiving the greater number of votes shall be declared elected. When necessary to fulfill the requirements of guaranteed representation for the at-large position of Trustee from Regions II, III, IV, or V as provided in Article VIII, Section 1 c(2) of the Constitution, the nominee from Region II, III, IV, or V receiving the greater number of votes shall be declared elected. No ballot for Trustee shall be counted whereon it appears that the elector has voted for a greater or lesser number of nominees than there are possible vacancies to be filled.

Part 10. Amend Article XI, Section 11 of the Bylaws of Kiwanis International by deleting the present Section 11 and substituting a new Section 11, as follows:

Section 11. In case of any vacancy or vacancies occurring in the Board of Trustees during the first year of a two-year term, thus necessitating the election of a Trustee at the next Annual Convention for a one-year term, the Secretary of Kiwanis International shall inform all district governors, the President of Kiwanis International-Europe and the Asia-Pacific Conference Chairman that an election for the said one-year term will be held at the next International Convention after the vacancy has been created, and that nominations may be submitted in accordance with procedures outlined in Section 3 g(2) in this Article, such nominations to be presented to the Annual Convention by the Conference on Nominations.

Part 11. Amend Article XII, Section 4 of the Bylaws of Kiwanis International by deleting the present Section 4 and substituting a new Section 4, as follows:

XI. Vacancies in Office

Section 4. In the event of a vacancy in the office of Trustee during the administrative year, subject to the provisions for guaranteed representation in Article VIII of the Constitution, the Board of Trustees shall elect a qualified member of a chartered club to fill such office, who shall serve only until the end of the administrative year.

Part 12. Amend Article XII, Section 5 of the Bylaws of Kiwanis International by deleting the present Section 5 and substituting a new Section 5, as follows:

Section 5. When, due to election results, any Region is not represented by its minimum number of guaranteed representatives on the Board of Trustees, as defined in Article VIII of the Constitution, the said Region shall certify to the Secretary of Kiwanis International, at the Annual Convention and pursuant to the procedure approved by the Board of Trustees, the name of its nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

Part 13. The nomination and election of the Board of Trustees as prescribed in this amendment shall be effective for elections at the 1988 Annual Convention. The amendment shall otherwise be effective October 1, 1988. Sections deleted by this amendment shall be omitted from the Constitution and Bylaws after the effective date of this amendment.

Section 9. The nominees for Trustees for regular two-year terms, except those whose election has been provided for in Section 8 above, receiving the highest number of votes shall be declared elected, provided no ballot for Trustee shall be counted whereon it appears that the elector has voted for a greater or lesser number of nominees than there are possible vacancies to be filled. All following Sections in this Article involve only the nominees designated in this section.

Section 11. In case of any vacancy or vacancies occurring in the Board of Trustees during the first year of a two-year term, thus necessitating the election of a Trustee at the next International Convention for a one-year term, the Secretary of Kiwanis International shall inform all district governors and the European Federation President, that an election for the said one-year term will be held at the first International Convention after the vacancy has been created, and that nominations may be submitted in accordance with procedures outlined in Section 3 g(2) in this Article, such nominations to be presented to the Annual Convention by the Conference on Nominations. The delegates shall then vote for the number of Trustees to be elected for the one-year term.

XII. Vacancies in Office

Section 4. In the event of a vacancy in the office of Trustee during the administrative year, the Board of Trustees shall elect a qualified member of a chartered club to fill such office, who shall serve only until the end of the administrative year.

Section 5. When, due to election results, the European Federation is not represented on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the said Federation shall certify to the Secretary of Kiwanis International the name of its nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

When, due to election results, a Canadian district does not have the specified representation on the Board of Trustees, as defined in Article VIII, Section 1, of the Constitution, the Board of Trustees of that Canadian district shall certify to the Secretary of Kiwanis International the name of the nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

When, due to election results, the Asia-Pacific Area does not have the specified representative on the Board of Trustees, as defined in Article VII, Section 1, of the Constitution, the Asia-Pacific Conference shall certify to the Secretary of Kiwanis International the name of the nominee who shall be seated by the Board of Trustees as a Trustee to serve for a term of two (2) years.

PROPOSED AMENDMENT NO. 2
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS

This amendment is co-sponsored by the Kiwanis Clubs of Alta, Norway, St. Eustache, Quebec, Canada, Salem, Massachusetts, San Francisco, California, Greenwich, Connecticut, Santa Rosa, California, San Mateo, California, Marion, Alabama, Florence, Omaha, Nebraska, East Liberty, Pittsburgh, Pennsylvania, Cedar Creek Lake, Texas, Olympia, Washington, and Mankato, Minnesota.

Purpose: To permit women to become members of Kiwanis.

CONSTITUTION

Amend Article V, Section 4, of the Constitution of Kiwanis International as follows:

V. Clubs

Section 4. Active Membership

a. United States. The active membership of any club shall consist of persons of good character and community standing residing or having other community interests within the area of this club.

b. Areas Other Than United States. At the option of each district, or any nation within such district, or any club within a non-districted area, the active membership of any club shall consist of either (1) men or (2) persons of good character and community standing residing or having other community interests within the area of this club.

c. The active membership of clubs shall be composed of a cross section of those who are engaged in recognized lines of business, vocation, agriculture, institutional or professional life; or who having been so engaged, shall have retired. The number of members in any one given classification shall not exceed twenty percent (20%) of the total active membership.

d. No person shall be eligible to membership in clubs who hold membership (other than honorary) in any other Kiwanis club or service club of like character.

e. An active member shall pay a membership fee and annual membership dues, and shall be entitled to all privileges of the club.

BYLAWS

Amend Article II, Section 2 a(1) and 2 d(1), and Section 3b of the Bylaws of Kiwanis International as follows:

II. Membership in Clubs

Section 2. Membership in a chartered club is limited to men or persons, as permitted by the Constitution, over eighteen years of age who satisfy the qualifications for either active membership, privileged membership, senior membership, or honorary membership as follows:

a. Qualifications for Active Membership

(1) An active member must be of good character and community standing and reside or have other community interests within the area of the chartered club.

(2) An active member must be engaged in an occupation in a recognized line of business, vocation, agriculture, or institutional or professional life or who, having been so engaged, has retired.

d. Qualifications for Honorary Membership

PRESENT PROVISIONS
CONSTITUTION
Article V, Section 4

V. Clubs

Section 4. Active Membership

a. The active membership of this club shall consist of men of good character and community standing residing or having other community interests within the area of this club.

b. The active membership of this club shall be composed of a cross section of those who are engaged in recognized lines of business, vocation, agriculture, institutional or professional life; or who having been so engaged, shall have retired. The number of members in any one given classification shall not exceed twenty percent (20%) of the total active membership.

c. No man shall be eligible to membership in this club who holds membership (other than honorary) in any other Kiwanis club or service club of like character.

d. An active member shall pay a membership fee and annual membership dues, and shall be entitled to all privileges of this club.

PRESENT PROVISIONS
BYLAWS

Article II, Section 2 a (1)
and 2 d(1), and Section 3 b

II. Membership in Clubs

Section 2. Membership in a chartered club is limited to males over eighteen years of age who satisfy the qualifications for either active membership, privileged membership, senior membership, or honorary membership as follows:

a. Qualifications for Active Membership

(1) An active member must be a male of good character and community standing who resides or has other community interests within the area of the chartered club.

(2) An active member must be a male who is engaged in an occupation in a recognized line of business, vocation, agriculture, or institutional or professional life or who, having been so engaged, has retired.

d. Qualifications for Honorary Membership

(1) Any person who has performed some distinguished public service may be elected an honorary member of a chartered club (of which he or she is not an active, privileged, or senior member) for a period of one (1) year and thereafter may be re-elected annually.

Section 3.

b. Upon a Kiwanian's attaining the status of life member, his or her club is thereby relieved of any further dues obligation to Kiwanis International for that member. The member's financial obligations to his or her local club and district, including subscription to the *Kiwanis* magazine and the premium payable to defray the cost of insurance, shall remain intact.

THIS AMENDMENT IS ENDORSED BY THE BOARD OF TRUSTEES OF KIWANIS INTERNATIONAL.

(1) Any male who has performed some distinguished public service may be elected an honorary member of a chartered club (of which he is not an active, privileged, or senior member) for a period of one (1) year and thereafter may be re-elected annually.

Section 3.

b. Upon a Kiwanian's attaining the status of life member, his club is thereby relieved of any further dues obligation to Kiwanis International for that member. The member's financial obligations to his local club and district, including his subscription to the *Kiwanis* magazine and the premium payable to defray the cost of the general Comprehensive Liability Insurance, shall remain intact.

PROPOSED AMENDMENT NO. 3 TO THE INTERNATIONAL CONSTITUTION

Submitted by the Kiwanis Club of North Fresno, California.

Purpose: To adjust the maximum amount of district dues.

Amend, effective October 1, 1987, Article XII, Section 3, of the Kiwanis International Constitution as follows:

XII. Revenue

Section 3. Each member club shall pay to the district with which it is affiliated, for each and every member, with the exception of honorary members, a sum of at least one dollar (\$1.00) and not exceeding twenty-five dollars (\$25.00) per annum, such amount to include all district charges other than registration fees paid by those in attendance at district conventions or conferences; and which shall be payable annually or semi-annually as fixed by the district bylaws. If these dues are payable annually, they shall be due on the first day of the first month of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown on their semi-annual reports to Kiwanis International as of the last day of the twelfth month of the administrative year; if payable semi-annually, they shall be due on the first day of the first and seventh months of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of the administrative year respectively.

PRESENT PROVISIONS CONSTITUTION Article XII, Section 3

XII. Revenue

Section 3. Each member club shall pay to the district with which it is affiliated, for each and every member, with the exception of honorary members, a sum of at least one dollar (\$1.00) and not exceeding twenty dollars (\$20.00) per annum, such amount to include all district charges other than registration fees paid by those in attendance at district conventions or conferences; and which shall be payable annually or semi-annually as fixed by the district bylaws. If these dues are payable annually, they shall be due the first day of the first month of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of their respective clubs as shown on their semi-annual reports to Kiwanis International as of the last day of the twelfth month of the administrative year; if payable semi-annually, they shall be due on the first day of the first and seventh months of each administrative year and payable not later than sixty (60) days thereafter and shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last day of the twelfth and the sixth months of the administrative year respectively.

**PROPOSED AMENDMENT NO. 4
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS**

Submitted by the Kiwanis Club of Sage of Ottawa, Ontario, Canada.

Purpose: To adjust the annual membership fees for Senior members.

CONSTITUTION

Amend Article XII, Section 2, of the Kiwanis International Constitution, as follows:

XII. Revenue

Section 2. Each member club shall pay to Kiwanis International for each and every member, with the exception of those holding life member status and honorary members, the sum of fifteen dollars (\$15.00) per annum for active and privileged members and seven dollars and fifty cents (\$7.50) per annum for senior members and Golden K clubs, in semi-annual installments, due on the first and seventh months of the administrative year, and payable not later than sixty (60) days thereafter. These dues shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last day of the twelfth and sixth months of the administrative year. One dollar (\$1.00) of these dues shall be allocated for international extension.

BYLAWS

Amend Article XVI, Section 3, of the Kiwanis International Bylaws, as follows:

XVI. Official Publication

Section 3. The subscription price of the official publication of Kiwanis International in the United States and Canada shall be six dollars and fifty cents (\$6.50) per annum for active and privileged members and three dollars and twenty five cents (\$3.25) per annum for senior members and Golden K clubs, to be paid in semi-annual installments, due on the first day of the first and seventh months of each administrative year, and payable not later than sixty (60) days thereafter. All subscription funds shall be earmarked for the official publication of Kiwanis International and shall not revert to the Kiwanis general fund. Billing shall be based upon the membership of the respective clubs as shown in their semi-annual reports to Kiwanis International as of the last day of the twelfth and sixth months of each administrative year. The official publication of Kiwanis International may be made available to Kiwanis clubs in bulk orders of ten (10) or more copies at a cost to be determined by the Board of Trustees of Kiwanis International for distribution to Key Club and Circle K members only.

THIS AMENDMENT IS OPPOSED BY THE BOARD OF TRUSTEES OF KIWANIS INTERNATIONAL.

**PRESENT PROVISIONS
CONSTITUTION
Article XII, Section 2**

XII. Revenue

Section 2. Each member club shall pay to Kiwanis International for each and every member, with the exception of those holding life member status and honorary members, the sum of fifteen dollars (\$15.00) per annum in semi-annual installments, due on the first day of the first and seventh months of the administrative year, and payable not later than sixty (60) days thereafter. These dues shall be based upon the membership of the respective clubs as shown by the semi-annual reports to Kiwanis International as of the last of the twelfth and sixth months of the administrative year. One dollar (\$1.00) of these annual dues shall be allocated for international extension.

**BYLAWS
Article XVI, Section 3**

XVI. Official Publication

Section 3. The subscription price of the official publication of Kiwanis International in the United States and Canada shall be six dollars and fifty cents (\$6.50) per annum, to be paid in semi-annual installments, due on the first day of the first and seventh months of each administrative year, and payable not later than sixty (60) days thereafter. All subscription funds shall be earmarked for the official publication of Kiwanis International and shall not revert to the Kiwanis general fund. Billing shall be based upon the membership of the respective clubs as shown in their semi-annual reports to Kiwanis International as of the last day of the twelfth and sixth months of each administrative year. The official publication of Kiwanis International may be made available to Kiwanis clubs in bulk orders of ten (10) or more copies at a cost to be determined by the Board of Trustees of Kiwanis International for distribution to Key Club and Circle K members only.

**PROPOSED AMENDMENT NO. 5
TO THE INTERNATIONAL BYLAWS**

Submitted by the Kiwanis Club of West Hartford, Connecticut.

Purpose: To allow for two meetings per month of all Kiwanis clubs.

Amend, effective October 1, 1987, Article I, Section 4, of the Bylaws of Kiwanis International as follows:

I. Clubs

Section 4. A chartered club shall hold at least two meetings per month on such day and at such place as shall be determined by the board of directors. A club may hold such other meetings as the board of directors or the membership shall desire.

THIS AMENDMENT IS NOT ENDORSED BY THE BOARD OF TRUSTEES OF KIWANIS INTERNATIONAL.

**PRESENT PROVISIONS
BYLAWS
Article I, Section 4**

I. Clubs

Section 4. A chartered club shall hold one weekly meeting on such day and at such place as shall be determined by the board of directors, except (a) any club organized prior to 1924 whose approved organizational bylaws permitted the club to meet bi-weekly and such club has continuously followed such practice without having been specifically disapproved by the Board of Trustees of Kiwanis International; or (b) clubs not in Canada and the United States, which shall meet at least bi-weekly. A club may hold such other meetings as the board of directors or membership may desire.

**PROPOSED AMENDMENT NO. 6
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS**

Submitted by the Board of Trustees of the California-Nevada-Hawaii District of Kiwanis International.

Purpose: To adjust the term of office for the International Board of Trustees.

CONSTITUTION

Amend Article VII, Section 7, of the Constitution of Kiwanis International as follows:

VII. Officers

Section 7. The term of office of Trustees elected at each annual convention shall be three (3) years effective October 2, 1987. No Trustee shall serve more than a single three-year term except that those elected to fill vacancies as specified in Article XI, Section 10 and 11 of the Bylaws may be reelected for a single three (3) year term.

BYLAWS

Amend Article XI, Sections 10 a, b, and c and Section 11, of the Bylaws of Kiwanis International, as follows:

XI. Nomination and Election of Officers

Section 10. In the event that a vacancy occurs in the Board of Trustees by reason of the election of a Trustee to some other office, such vacancy or vacancies shall be filled as follows:

a. The presiding officer shall announce to the convention the total number of Trustees to be elected for the three-year term. He shall also announce the vacancy or vacancies to be filled, if any.

b. The delegates shall then vote for the number of Trustees to be elected for the three-year term, no more and no less.

c. Trustees shall be elected by the vote of the delegates present and voting, and the nominees receiving the largest number of votes so cast shall be declared elected Trustees for the announced number of three-year terms, and those nominees receiving the next largest number of votes respectively shall be declared elected Trustees to fill, in that order, any two-year or one-year vacancy or vacancies occurring:

**PRESENT PROVISIONS
CONSTITUTION
Article VII, Section 7**

VII. Officers

Section 7. The term of office of Trustees elected at each annual convention shall be two (2) years, except for those Trustees elected to fill vacancies as specified in Article XI, Section 10 and 11. of the Bylaws. No Trustee shall serve for more than two (2) consecutive two-year terms as a Trustee.

**BYLAWS
Article XI, Sections 10 and 11**

XI. Nomination and Election of Officers

Section 10. In the event that a vacancy occurs in the Board of Trustees by reason of the election of a Trustee to some other office, such vacancy or vacancies shall be filled as follows:

a. The presiding officer shall announce to the convention the total number of Trustees to be elected for the two-year term. He shall also announce the vacancy, or vacancies, to be filled, if any.

b. The delegates shall then vote for the number of Trustees to be elected for the two-year term, no more and no less.

c. Trustees shall be elected by the vote of the delegates present and voting, and the nominees receiving the largest number of votes so cast shall be declared elected Trustees for the announced number of two-year terms, and those nominees receiving the next largest number of votes respectively shall be declared elected Trustees to fill the remaining vacancy or vacancies, if any, occurring during the election.

(1) During the election or,

(2) During the year immediately preceding the International Convention and announced in accordance with Section 11 of this Article.

Section 11. In the event a vacancy or vacancies occur in the Board of Trustees during the first or second year of a three-year term:

a. The Secretary of Kiwanis International shall inform all district governors and the European Federation President that an election for the said terms will be held at the first International Convention after the vacancy or vacancies have been created, and that nominations may be submitted in accordance with the procedures outlined in Section 3 g (2) in this Article, such nominations to be presented to the annual convention by the Conference on Nominations.

b. Trustees shall be elected by the vote of the delegates present and voting as prescribed in Section 10 supra.

Section 11. In case of any vacancy or vacancies occurring in the Board of Trustees during the first year of a two-year term, thus necessitating the election of a Trustee at the next International Convention for a one-year term, the Secretary of Kiwanis International shall inform all district governors and the European Federation President, that an election for the said one-year term will be held at the first International Convention after the vacancy has been created, and that nominations may be submitted in accordance with procedures outlined in Section 3 g(2) in this Article, such nominations to be presented to the Annual Convention by the Conference on Nominations. The delegates shall then vote for the number of Trustees to be elected for the one-year term.

**PROPOSED AMENDMENT NO. 7
TO THE INTERNATIONAL CONSTITUTION
AND BYLAWS**

Purpose: To minimize the number of litigations.

Submitted by the Kiwanis Club of North DeKalb, Georgia.

CONSTITUTION

Amend Article VIII of the Constitution of Kiwanis International by adding a new Section 4 as follows:

Section 4. Kiwanis International, its officers, its Board of Trustees, and its employees are not authorized to initiate litigation under Article IV, Section 2 of the Bylaws against a member club without specific authorization from the House of Delegates prior to initiating the action.

BYLAWS

Amend Article IV, Section 2(c) of the Bylaws of Kiwanis International by deleting the current paragraph c and adding a new paragraph c as follows:

IV. Membership of Clubs in Kiwanis International

Section 2.

c. In the event the license granted to a chartered club to use the Kiwanis Marks is revoked or terminated, the chartered club and its members shall immediately cease the use of the Kiwanis Marks and any marks confusingly similar thereto.

THIS AMENDMENT IS NOT ENDORSED BY THE BOARD OF TRUSTEES OF KIWANIS INTERNATIONAL.

**PRESENT PROVISIONS
CONSTITUTION**

Article VIII, Section 4

**PRESENT PROVISIONS
BYLAWS**

Article IV, Section 2(c)

IV. Membership of Clubs in Kiwanis International

Section 2.

c. In the event the license granted to a chartered club to use the Kiwanis Marks is revoked or terminated, the chartered club and its members shall immediately cease the use of the Kiwanis Marks and any marks confusingly similar thereto. Failure to cease use immediately of the Kiwanis Marks or any mark confusingly similar thereto will result in immediate and irreparable harm to Kiwanis International for which there is no adequate remedy at law. Therefore, Kiwanis International shall be entitled to obtain temporary restraining orders and preliminary and permanent injunctions against such use.

REPORT OF THE BOARD COMMITTEE ON FINANCETO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEESMay 12-17, 1987

Dates of Committee Meeting: May 12 and 14, 1987

Place of Committee Meeting: International Office

Present: Members - W.J. "Wil" Blechman, M.D., William L. Lieber
and Gene R. Overholt
Chairman - Noris A. Lusche
Other Board Members - Arthur Swanberg, Frank J. DiNoto, Anton J.
"Tony" Kaiser; and Robert Wagner
Staff - Kevin W. Krepinevich, Donald R. Collins,
Kathy Cadwell and Robert Scroggin

1987/88 Proposed Budget

Discussion was given to review of the 1987/88 preliminary budget and accompanying schedules presented by Staff. The Committee is reviewing the departmental operating budgets and will require a special committee meeting prior to the Washington, D.C. International Convention in order to complete its review.

As part of the budget review, the financial relationship between Kiwanis International - European Operations (Zurich office) and KI-E was discussed. The Committee feels that this issue will have to be resolved at a later date; however, for this year and the next fiscal year, we will be unable to provide any funding for European Operations.

The Finance Committee will meet in the International Office beginning late Thursday afternoon, June 11, 1987 through Saturday morning June 13, 1987, to finish review of the 1987/88 proposed operating and capital budgets.

Guidelines for Board Travel Expenses

The Committee reviewed a list of Board travel expense accounts prepared by Staff indicating the account numbers to be used and the kinds of expenses which are reimbursed. The Committee felt that this listing should be a guideline for internal use only for staff to use as a reference for budgeting and accounting purposes.

Internal Auditor

The Committee discussed the feasibility of adding a new staff position for an internal auditor. The Committee felt that current policies and procedures needed to be updated and in place before consideration could be given to assessing the need for an internal auditor. The Committee feels there is a need to pursue this matter further.

Capital Expenditure Request Modifying MIS Needs

After discussion of the reassessment of the efficiency and operational security of the Nixdorf mainframe by staff and Nixdorf technicians, it was determined that rather than adding one megabyte of memory which had previously been approved for \$6,000 that a more urgent current need exists for one used tape drive (\$4,000) and one communications channel (\$4,400). It was also noted that the sale of some of the previously installed IBM computer equipment had netted \$1,500.

Recommendation #1:

The Committee recommends approval for immediate purchase of one used tape drive and communications channel at a net additional approved cost of \$2,400.

I move that Recommendation #1 be adopted.

(Adopted)

Effect on budget: \$900 decrease in Capital Improvement Fund Surplus
Procedure: None

Umbrella Policy for Comprehensive General Liability Insurance

Staff presented information concerning the cost and feasibility of obtaining an umbrella policy for comprehensive general liability insurance which we currently do not have. Trustee Robert Wagner briefly discussed the changing insurance market and suggested that our insurance broker closely monitor the cost and availability of liability insurance. He concurred that it would be important, if affordable, to have an umbrella policy.

More accurate premium estimates will not be available from Edward Hecht, Donchin-Hecht & Company, until the July Board meeting.

The Committee will review the umbrella liability costs and costs of the general liability insurance program at the July meeting.

Circle K Annual Audit

The Circle K Administrator reviewed the 1985/86 annual audit of Circle K International with the Committee. It was noted that the loss for Circle K (after subsidies) was \$5,617 for 1985/86 as compared to a loss of \$24,233 for 1984/85.

Recommendation #2:

The Committee recommends that the 1985/86 annual audit for Circle K International prepared by Wolf & Company be accepted.

I move that Recommendation #2 be adopted.

Finance: None
Procedure: In Compliance

(Adopted)

Key Club Annual Audit

The Key Club Administrator reviewed the 1985/86 annual audit of Key Club International with the Committee. It was noted that dues increased because of a 10,000 membership increase for Key Club. Key Club surplus for 1985/86 (after subsidies) was \$129,000.

Recommendation #3:

The Committee recommends that the 1985/86 annual audit for Key Club International prepared by Wolf & Company be accepted.

I move that Recommendation #3 be adopted.

Finance: None
Procedure: In Compliance

(Adopted)

Club Status for Bad Debt Determination

The Committee reviewed materials presented by staff concerning the current procedures for non-meeting clubs, charter revocations, reactivated clubs, club mergers, and disbanded clubs. It was noted that a staff committee was appointed by the International Secretary to study these subjects, and report back to the Committee October, 1987.

Update on Semi-Annual Billing Change

Staff reported that the District Secretaries are indicating a higher degree of accuracy with respect to what the clubs are paying for dues and the monthly reports. The change in the semi-annual billing is achieving the results intended; however, administrative costs are considerably higher.

Historical Report on Fees and Membership Data

Staff presented a report showing a list of fees and dues for the last eight years. Staff also presented several graphs showing various income and expense comparisons from 1979/80 to 1985/86. (See Exhibit A)

Audit Fee Allocation for Circle K, Key Club and Kiwanis International Foundation

Circle K and Key Club have been charged \$1,000 each per year, and the Foundation has been charged \$1,500 per year, for their portions of the annual audit performed by Wolf & Company. Based on information received from Wolf and Company on April 27, 1987, the actual cost breakdown for the audit completed for 1985/86 is as follows:

Kiwanis International	76.2%	or	\$22,840
Kiwanis International Foundation	11.2%	or	3,361
Key Club	6.6%	or	1,985
Circle K	6.0%	or	<u>1,810</u>

TOTAL	\$29,996
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Since actual costs will be provided in the future, staff indicated that beginning with 1986/87, the actual costs for the audit will be passed on to Circle K, Key Club, and the Foundation.

Circle K and Key Club Investments

Staff presented a report showing the investment balances for Circle K and Key Club since September 30, 1984. The investment funds for Circle K and Key Club are kept in a money market fund. This fund is currently receiving an average yield of 5.7%.

The Committee is considering the practicality and advisability of investing these funds with those of Kiwanis International and moving the invested funds for Circle K and Key Club into the investment portfolio with Bank One.

Life Member Actuarial Report

A Life Member actuarial report was presented by staff. This report was prepared at the request of the Board following the January Board meeting.

The report recommended an increase in the life membership fee and a lengthened amortization schedule. This report has been referred to the Administration Committee for consideration as an amendment to the Bylaws.

Investment Report

Representatives from Bank One (formerly American Fletcher National Bank) presented a report on the status of invested funds to the Committee. The representatives commented that current interest rates are trending higher and yields are expected to increase in short to moderate term securities. Current funds are invested in compliance with Board guidelines.

Procedure for Obtaining Competitive Bids on Goods and Services

The Committee discussed a previous procedure for the above subject which had been inadvertently dropped. After considering the matter at length, it was decided to request staff to research and bring a proposal to our July meeting.

Respectfully submitted,

W.J. "Wil" Blechman, M.D.
William L. Lieber
Gene R. Overholt
Noris A. Lusche, Chairman



MANUAL A, P. 1
KIWANIS INTERNATIONAL
STANDARD OPERATING PROCEDURES
FINANCE DEPARTMENT

*
* TITLE: KIWANIS INTERNATIONAL FEE SCHEDULE *
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*
*
* EFFECTIVE 11-13-86 *
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Page 1 of 4

	<u>1986/ 1987</u>	<u>1985/ 1986</u>	<u>1984/ 1985</u>	<u>1983/ 1984</u>
1. Dues - 1st Half	\$ 7.50	\$ 7.50	\$ 7.50	\$ 7.50
Dues - 2nd Half	7.50	7.50	7.50	7.50
2. Life Member Fee	\$150.00	\$150.00	\$150.00	\$150.00
3. Processing Fee	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
4. Charter Fee	\$100.00	\$100.00	\$100.00	\$100.00
Reinstate Charter	50.00	50.00	50.00	50.00
5. Liability Insurance				
- 1st Half	\$ 2.40	\$ 2.10	\$ 1.20	\$ 1.20
- 2nd Half	2.40	-0-	-0-	-0-
6. District Labels				
- 4-Up / 1000	\$	\$	\$	\$ 5.00
- 3-Up / 1000				6.00
- 2-Up / 1000				
- 1-Up / 1000				8.50
7. Builders Club				
- Dues	\$ -0-	\$ -0-	\$ -0-	\$ -0-
- Literature	-0-	-0-	-0-	-0-
- Charter Fee	50.00	50.00	50.00	50.00
- Reactivate	25.00	25.00	25.00	25.00
8. Literature Sales	\$ *	\$ *	\$ *	\$ *
9. Directory Sales	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50
10. BKO Subscription	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00

* Standard Club Bylaws - 12 free - \$.10 each over 12 (1983-87)



KIWANIS INTERNATIONAL
STANDARD OPERATING PROCEDURES
FINANCE DEPARTMENT

EXHIBIT A, p. 2

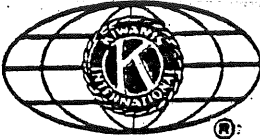
(Continued)

TITLE: KIWANIS INTERNATIONAL FEE SCHEDULE

Page 2 of 4

	<u>1986/ 1987</u>	<u>1985/ 1986</u>	<u>1984/ 1985</u>	<u>1983/ 1984</u>
11. Advertising	SEE RATE CARD			
12. Kiwanis Supplies	SEE SUPPLIES CATALOG			
13. Circle K Supplies	SEE SUPPLIES CATALOG			
14. Key Club Supplies	SEE SUPPLIES CATALOG			
15. Program Material	SEE CATALOG			
16. Convention Registration				
- Man	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
After 5/1/86	80.00			
- * Wife/Guest	25.00	25.00	25.00	25.00
- Child	-0-	-0-	-0-	-0-
17. Superstar Tickets	\$ 15.00	\$ 12.00	\$ 12.00	\$ 1 00
18. Convention Exhibit				
- Fund Raisers	\$	\$300.00	\$300.00	\$225.00
- Space-Outside Exhbt		225.00	225.00	225.00
- Space - Clubs		35.00	35.00	25.00
19. Regional Workshops				
- Lt. Governor	\$ -0-	\$ -0-	\$ -0-	\$ -0-
20. Kiwanis Magazine				
- Member 1st Half	\$ 3.25	\$ 2.25	\$ 2.25	\$ 2.25
- Member 2nd Half	3.25	2.25	2.25	2.25
- Non-Member				
- U.S. & Canada	7.50	5.00	5.00	4.50
- Overseas	7.50	5.50	5.50	5.50
- Honorary				
- U.S. & Canada	6.50	4.50	4.50	4.50
- Overseas	6.50	5.50	5.50	5.50
- Other Non-Member	7.50	5.00	5.00	5.00
- Single Copy	.75	.50	.50	.50

* Wife Registration is free if club has 100% registration for convention



KIWANIS INTERNATIONAL
STANDARD OPERATING PROCEDURES
FINANCE DEPARTMENT

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* TITLE: KIWANIS INTERNATIONAL FEE SCHEDULE
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* EFFECTIVE 11-13-86
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Page 3 of 4

	<u>1982/ 1983</u>	<u>1981/ 1982</u>	<u>1980/ 1981</u>	<u>1979/ 1980</u>
1. Dues - 1st Half	\$ 7.50	\$ 5.00	\$ 4.00	\$ 4.00
Dues - 2nd Half	7.50	5.00	4.00	4.00
2. Life Member Fee	\$150.00	\$150.00	\$150.00	\$150.00
3. Processing Fee	\$ 10.00	\$ 10.00	\$ 7.00	\$ 7.00
4. Charter Fee	\$100.00	\$100.00	\$100.00	\$100.00
Reinstate Charter	50.00			
5. Liability Insurance				
- 1st Half	\$ 1.20	\$ 1.20	\$ 1.20	\$ 1.20
- 2nd Half	-0-	-0-	-0-	-0-
6. District Labels				
- 4-Up / 1000	\$ 5.00	\$	\$	\$ 5.00
- 3-Up / 1000	6.00			6.00
- 2-Up / 1000				
- 1-Up / 1000	8.50			8.50
7. Builders Club				
- Dues	\$ N/C	\$ N/C	\$ N/C	\$ N/C
- Literature	N/C	N/C	N/C	N/C
- Charter Fee	N/C	N/C	N/C	N/C
- Reactivate	N/C	N/C	N/C	N/C
8. Literature Sales	\$* N/C	\$ N/C	\$ N/C	\$ N/C
9. Directory Sales	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50
10. BKO Subscription	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00



EXHIBIT A, p. 4

**KIWANIS INTERNATIONAL
STANDARD OPERATING PROCEDURES
FINANCE DEPARTMENT**

(Continued)

TITLE: KIWANIS INTERNATIONAL FEE SCHEDULE

Page 4 of 4

	<u>1982/ 1983</u>	<u>1981/ 1982</u>	<u>1980/ 1981</u>	<u>1979/ 1980</u>
11. Advertising	SEE RATE CARD			
12. Kiwanis Supplies	SEE SUPPLIES CATALOG			
13. Circle K Supplies	SEE SUPPLIES CATALOG			
14. Key Club Supplies	SEE SUPPLIES CATALOG			
15. Program Material	SEE CATALOG			
16. Convention Registration				
- Man	\$ 90.00(1)	\$ 65.00(1)	\$ 55.00(1)	\$ 45.00
- * Wife/Guest	35.00	25.00	20.00	20.00
- Child	-0-	-0-	-0-	-0-
17. Superstar Tickets	\$ -0-	\$ 12.00	\$ 8.50	\$ ()-
18. Convention Exhibit				
- Fund Raisers	\$ -0-	\$200.00	\$150.00	\$
- Space	225.00	200.00	150.00	
- Space - Clubs	-0-	25.00	25.00	
19. Regional Workshops				
- Lt. Governor	\$ -0-	\$ 10.00	\$ 10.00	\$ -0-
20. Kiwanis Magazine				
- Member 1st Half	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25
- Member 2nd Half	2.25	2.25	2.25	2.25
- Non-Member				
- U.S. & Canada	4.50	4.50	4.50	4.5
- Overseas	5.50	5.50	5.50	5.5
- Honorary				
- U.S. & Canada	4.50	4.50	4.50	4.5
- Overseas	5.50	5.50	5.50	5.5
- Other Non-Member	5.00	5.00	5.00	5.0
- Single Copy	.50	.50	.50	.5

(1) Earlybird Registration received in Anaheim, CA 1980 - \$45.00

NOTE: In 1980, members could register in advance to any or all of the next three(3) years convention for \$45.00 each.

REPORT OF THE SPECIAL
COMMITTEE TO REVIEW THE FINANCIAL
IMPACT OF LONG RANGE PLANNING
TO THE MEETING OF THE INTERNATIONAL BOARD OF TRUSTEES

May 12-17, 1987

Date of Committee Meeting: April 26, 1987

Place of Committee Meeting: International Office

Present: Members - Gene R. Overholt, Donald E. Williams
 Chairman - Noris A. Lusche
 Staff - Kevin W. Krepinevich, Andrew C. Tinker

At the request of the Kiwanis International Board of Trustees this Special Committee reviewed the financial impact of the Long Range Plan for the first three (3) years of the plan. After thorough review the Committee has determined that the financial impact for the first year of the plan would be \$253,467.00 which has not been included in the preliminary budget for 1987-88.

These projected expenses are in four basic areas:

1. Key Club		\$ 5,450
2. Circle K		61,350
3. Public Relations		14,000
4. Member Services		
North American	\$ 61,167	
International	<u>111,500</u>	
		<u>172,667</u>
	Total	\$253,467

After discussion with Staff, both Staff and the Committee agreed that there was insufficient detail information to determine the cost effectiveness of the Action Strategies. Because the 1987-88 preliminary budget reflects a surplus of less than \$86,000, this Committee cannot recommend any expenditure for Action Strategies for 1987-88 until such cost effectiveness is determined.

Attached for your information is a list of the costs of the Long Range Plan.

Respectfully submitted,

GENE R. OVERHOLT
 DONALD E. WILLIAMS
 NORIS A. LUSCHE, Chairman

FINANCIAL IMPACT OF
LONG RANGE PLANS OF
KIWANIS INTERNATIONAL

OPERATING OBJECTIVE	87/88	88/89	89/90
NORTH AMERICAN GROWTH			
1. Devise and implement a Kiwanis International membership growth plan.			
Action Strategy I - New Club Development - North America	\$ 46,167	\$ 96,247	\$147,710
Action Strategy II - Membership Growth and Retention	<u>15,000</u>	<u>10,500</u>	<u>10,500</u>
COMPLETE TOTAL FOR KIWANIS INTERNATIONAL MEMBERSHIP	\$ 61,167	\$106,747	\$158,210
KEY CLUB			
2. Devise and implement a growth plan to achieve a 5% growth in active Key clubs.			
Action Strategy I - Develop marketing program for schools without Key Clubs and for other youth organizations.	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Improve marketing and promotion of Key club program to Kiwanis clubs.	1,950	1,950	1,950
Action Strategy III - Develop incentive programs for Kiwanis District Governors, Key Club District Governors, and local Key Clubs to become more involved in new club building and in reactivation.	-0-	-0-	-0-
Action Strategy IV - Increase emphasis of sponsorship obligations to sponsoring Kiwanis clubs.	2,000	5,200	-0-
Action Strategy V - Create a "feeder club" system to orient jr. high school students of the key Club program and to encourage building/joining Key Club.	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy VI - Improve support from International Office to Kiwanis in areas of new club building and reactivation.	<u>-0-</u>	<u>75,300</u>	<u>75,300</u>
Total	\$ 3,950	\$ 82,450	\$ 77,250
4. Improve Key Club education and leadership development programs and materials for local clubs.			
Action Strategy I - Conduct survey of officers, advisors, and members to determine organizational needs.	\$ -0-	-0-	-0-
Action Strategy II - Develop additional support materials.	-0-	-0-	-0-
Action Strategy III - Conduct greater promotion of the educational/leadership development benefits of attending the International Convention.	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ -0-	\$ -0-	\$ -0-
5. Strengthen Key Club district operations.			
Action Strategy I - Improve educational services for Key Club Administrators and Governors.	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Expand administrative services available from International Office.	-0-	-0-	-0-
Action Strategy III - Standardize district operations and bylaws	-0-	-0-	-0-
Action Strategy IV - Develop incentive programs to encourage better performance by Kiwanis and Key Club district governors and administrators.	1,500	1,500	1,500
Action Strategy V - Establish provisional district guidelines to increase the number of active Key Clubs in districts with less than 30 active clubs.	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ 1,500	\$ 1,500	\$ 1,500

OPERATING OBJECTIVE	87/88	88/89	89/90
6. Raise the level of Key Club organizational visibility through a specific public relations program			
Action Strategy I - Design organization-wide public awareness program.	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Increase exposure of Key Club within International Convention city.	-0-	-0-	-0-
Action Strategy III - Increase exposure throughout Kiwanis International.	-0-	5,000	-0-
Action Strategy IV - Increase local/regional exposure	-0-	-0-	-0-
Action Strategy V - Increase exposure of Key Club within the high school.	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ -0-	\$ 5,000	\$ -0-
COMPLETE TOTAL FOR KEY CLUB	\$ 5,450	\$ 88,950	\$ 78,750

CIRCLE K

7. Net Circle K growth of 5 percent over each of the next five years.

Action Strategy I - Change prioritization of membership.	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Adopt a membership recruitment program which uses a variety of membership recruitment techniques.	-0-	-0-	-0-
Action Strategy III - Develop standardized criteria for Circle K International membership which includes commitment to the objects and ideals of the organization. Include criteria in the Constitution and Bylaws.	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy IV - Develop a membership education and recruitment program which educates newly selected Circle K members as to the history, structure and objects of the organization.	-0-	-0-	-0-
Action Strategy V - Require of all Circle K members a period of probationary membership during which s/he must participate in educational, leadership, service and social activities before full membership status is recognized.	\$ -0-	\$ -0-	\$ -0-
Action Strategy VI - Develop criteria guidelines for the selection of Kiwanis and faculty advisors and district administrators to Circle K clubs/districts.	-0-	-0-	-0-
Action Strategy VII - Develop and implement training and education program for district administrators and Kiwanis and faculty advisors.	-0-	-0-	-0-
Action Strategy VIII - Revise recognition/awards program to reflect priorities of the organization with regard to excellence in leadership development, service and membership in objective, rather than subjective criteria.	-0-	-0-	-0-
Action Strategy IX - Increase charter strength to twenty-five by August 1, 1990.	-0-	-0-	-0-
Action Strategy X - Encourage selective membership recruitment to reflect the male/female ratio of the full-time enrollment on each campus. Further, encourage selective membership recruitment to reflect class and discipline distribution of campus enrollment.	-0-	-0-	-0-
Action Strategy XI - Expand the geographical boundaries of the organization to include students in countries outside of the original thirty districts of Circle K International.	-0-	-0-	-0-
Total	\$ -0-	\$ -0-	\$ -0-

OPERATING OBJECTIVE	87/88	88/89	89/90
8. Provide improved leadership development opportunities and officer training at all levels of the Circle K organization.			
Action Strategy I - Create the position of Assistant Administrator for Circle K International. This person would primarily develop, implement, educate, and evaluate the leadership development and officer training program.	\$ 48,200	\$ 35,420	\$ 36,810
Action Strategy II - Produce an officer's manual for each office of Circle K International. The manual will define roles, responsibilities and duties of each office.	-0-	-0-	-0-
Action Strategy III - Develop a standardized officer training program for local, district and International officers which would be facilitated by Kiwanians and/or staff members.	-0-	-0-	-0-
Action Strategy IV - Develop and implement a leadership and organizational skills developmental program on the local, district and international levels which combines the resources of individuals inside and outside the K-Family.	-0-	-0-	-0-
Action Strategy V - Establish at each level in Circle K and Kiwanis an officer or staff member responsible for the leadership development programs	<u>1,500</u>	<u>-0-</u>	<u>1,500</u>
Total	\$ 49,700	\$ 35,420	\$ 38,310
9. Create an awareness about Circle K's purpose, vision, mission and activities among K-Family members at all levels. Also, create a greater awareness of Circle K to non Circle K'ers on the local campus.			
Action Strategy I - Establish at each level a career networking program designed to connect Circle K'ers and Kiwanians to promote career development.	\$ 7,500	\$ 3,500	\$ 12,500
Action Strategy II - Develop a "Vision", an organization wide thrust, for which Circle K International would be known from the grass roots level throughout international.	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy III - Improve and use more widely within the K-Family support materials regarding Circle K Week, Kiwanis International Policies and Procedures for Circle K and New Club Building.	-0-	-0-	-0-
Action Strategy IV - Develop an in-depth manual and program for Circle K's and Kiwanians capitalizing on the uniqueness of the K-Family.	3,650	2,150	2,150
Action Strategy V - Develop guidelines and suggestions for viable programs and conferences for regional K-Family gatherings.	-0-	-0-	-0-
Total	\$ 11,150	\$ 5,650	\$ 14,650
10. Establish continuity within Circle K International in areas of finances, administration and international staff.			
Action Strategy I - Change the term of office for Circle K International officers.	-0-	-0-	-0-
Action Strategy II - Develop a standard operating procedures manual for the Circle K Department of the International Office which parallels the policy and procedures of Kiwanis International and Circle K International.	-0-	-0-	-0-
Action Strategy III - Indicate throughout the organization by Kiwanis International Board Action, that Circle K International is a priority program. Develop supporting materials which explain the sponsorship of Kiwanis International and Circle K International for use at all levels.	\$ 500	\$ 500	\$ 500
Action Strategy IV - Establish the position of Assistant Administrator to Circle K International.	-0-	-0-	-0-
Action Strategy V - Develop and implement minimum club administration criteria.	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy VI - Broaden the financial base of Circle K International by securing funding from inside and outside the K-Family.	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ 500	\$ 500	\$ 500
COMPLETE TOTAL FOR CIRCLE K	\$ 61,350	\$ 41,570	\$ 53,460
KIWANIS MAGAZINE			
11. Maintain and improve the KIWANIS magazine's quality.			
Action Strategy I - Improve editorial content and planning	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Improve visual impact of artwork and design	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ -0-	\$ -0-	\$ -0-
12. Increase non-North American content and distribution of the magazine.			
Action Strategy I - Develop KIWANIS magazine's international perspective	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Broaden KIWANIS magazine's worldwide distribution	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE KIWANIS INTERNATIONAL MAGAZINE TOTAL	\$ -0-	\$ -0-	\$ -0-
BULLETIN FOR KIWANIS OFFICERS			
13. Develop regional editions of the Bulletin for Kiwanis Officers to support non-North American areas.			

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy I - Improve the content of the regional editions of the Bulletin for Kiwanis Officers by implementing innovative journalistic techniques and by developing a resources/sources network for news gathering with the objective of making them more relevant to the Kiwanis clubs they serve.	\$ -0-	\$ -0-	\$ -0-
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE TOTAL FOR BULLETIN FOR KIWANIS OFFICERS	\$ -0-	\$ -0-	\$ -0-
PUBLIC RELATIONS			
14. Revise and implement a comprehensive Kiwanis International public relations program.			
Action Strategy I - Revise and expand 21-point program adopted in 1983 -- Item 3 (Survey)	\$ 10,000	\$ -0-	\$ -0-
Action Strategy II - Provide current PR materials on a world-wide basis (editing and translation).	4,000	-0-	-0-
Total	\$ 14,000	\$ -0-	\$ -0-
COMPLETE TOTAL FOR PUBLIC RELATIONS	\$ 14,000	\$ -0-	\$ -0-
EDUCATION			
15. Provide comprehensive worldwide Kiwanis education and leadership training program.			
Action Strategy I - Leadership Training Program for Club Presidents-elect and their respective Lt. Governors-elect.	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - A revised manual for club officers will be developed and distributed in May 1987	-0-	-0-	-0-
Action Strategy III - A revised manual for lieutenant governors will be developed and distributed by May 1988	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy IV - In 1987-88; the Education Dept will offer at least two K.I. staff development programs per year and Board development programs as needed	-0-	-0-	-0-
Action Strategy V - Regional conferences for certified Kiwanis trainers will be in November 1989	-0-	-0-	-0-
Action Strategy VI - By 1989-1990, a model program for training lieutenant governors-elect will be distributed at the Governors-elect Training Conf.	-0-	-0-	-0-
Action Strategy VII - By 1990, the Education Dept. will devise a mechanism for providing education and training consulting services to the districts and to other K.I. depts. and divisions	-0-	-0-	-0-
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE TOTAL FOR KIWANIS INTERNATIONAL EDUCATION DEPARTMENT	\$ -0-	\$ -0-	\$ -0-
PROGRAM DEVELOPMENT			
16. Expand the research, development, promotion, and evaluation of Kiwanis service programs and materials.			
Action Strategy I - Revise annual observances.	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Seek feedback from international leaders in Kiwanis, and adjust the Underprivileged Child a Kiwanis Concern Theme (UC-KC) to the outlook and needs in each area	-0-	2,000	5,000
Action Strategy III - Increase and progressively focus research activity.	-0-	-0-	-0-
Action Strategy IV - Seek club reaction to service efforts and materials	-0-	-0-	-0-
Total	\$ -0-	\$ 2,000	\$ 5,000

OPERATING OBJECTIVE	87/88	88/89	89/90
17. Increase promotion of "The Underprivileged Child - A Kiwanis Concern" in order to achieve greater worldwide identity and participation.			
Action Strategy I - Link the UC-KC Theme to all future Major Emphasis Programs	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Seek feedback from international leaders in Kiwanis, and adjust the UC-KC Theme to the outlook and needs in each area.	\$ -0-	\$ 2,000	\$ 5,000
Total	\$ -0-	\$ 2,000	\$ 5,000
COMPLETE PROGRAM DEVELOPMENT TOTAL	\$ -0-	\$ 4,000	\$ 10,000

FINANCE

18. Adhere to sound financial policies.

Action Strategy I - Writing of accounting policies and procedures	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Getting and keeping current on all account functions	-0-	-0-	-0-
Action Strategy III - Accurate processing of all accounts	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ -0-	\$ -0-	\$ -0-

19. Plan toward a sound financial future for Kiwanis.

Action Strategy I - Evaluate Invest Program	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Review financial problem in foreign districts	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy III - Recommend enhancements to the financial systems	-0-	-0-	-0-
Action Strategy IV - Acquire and implement graphic software	-0-	-0-	-0-
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE FINANCE DEPARTMENT TOTAL	\$ -0-	\$ -0-	\$ -0-
MANAGEMENT INFORMATION SERVICES			
20. Expand Management Information Services programs and services.			
Action Strategy I - Implement A/P package	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Implement G/L package	-0-	-0-	-0-
Action Strategy III - Redesign and implement semi-annual billing	-0-	-0-	-0-
Action Strategy IV - Solicit and evaluate users requests	-0-	-0-	-0-
Action Strategy V - Evaluate and implement District Office needs	-0-	-0-	-0-
Action Strategy VI - Evaluate and recommend additional software	-0-	-0-	-0-
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE MANAGEMENT INFORMATION SERVICES TOTAL	\$ -0-	\$ -0-	\$ -0-
OFFICE SERVICES			
21. Continue to improve International Office operations and procedures.			
Action Strategy I - Improve service on KEYNOTER	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Improve inter-office mail delivery system.	-0-	-0-	-0-
Action Strategy III - Finalization of records retention system	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy IV - Develop furniture fixture inventory system	-0-	-0-	-0-
Action Strategy V - Revise Filing system in file room	-0-	-0-	-0-
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE OFFICE SERVICES TOTAL	\$ -0-	\$ -0-	\$ -0-
PERSONNEL DEPARTMENT			
22. Enhance staff morale, training, and professional growth.			
Action Strategy I - Implement Expanded Employee Orientation Program	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Adopt new or revised Employee Handbook and/or Personnel policies, salary ranges, position descriptions	-0-	-0-	-0-
Action Strategy III - Establish an improved system of providing in-house training seminars	-0-	-0-	-0-
Action Strategy IV - Implement affirmative action goals	-0-	-0-	-0-
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE PERSONNEL DEPARTMENT TOTAL	\$ -0-	\$ -0-	\$ -0-
SUPPLIES DEPARTMENT			
23. Expand Supplies operations to better serve the K-Family.			
Action Strategy I - Increase sales by expanded use of special promotions	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Increase sales by expanding catalog operation	-0-	-0-	-0-
Action Strategy III - Increase sales through expanding convention participation	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy IV - Improve customer service level	-0-	-0-	-0-
Action Strategy V - Improve customer relations with non-U.S. members	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE SUPPLIES DEPARTMENT TOTAL	\$ -0-	\$ -0-	\$ -0-
KIWANIS INTERNATIONAL CONVENTION			
24. Stabilize the format and improve the content of the Kiwanis International convention program.			
Action Strategy I - Increase the stability of suppliers by developing consistent criteria for all potential outside contractors to use in the preparation of proposals	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Improve the content of the program with effective scheduling	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ -0-	\$ -0-	\$ -0-
25. Formalize site selection and geographical rotation criteria for Kiwanis International convention planning.			
Action Strategy I - Formalize site selection	\$ -0-	\$ -0-	\$ -0-
Action Strategy II - Formalize geographical rotation criteria	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	\$ -0-	\$ -0-	\$ -0-
26. Maximize the educational and motivational aspects of the Kiwanis International Convention, International Council, and Governors-elect Conference.			
Action Strategy I - Increase the value of the Exhibit Hall of of the Kiwanis International Convention.	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy II - Increase the value of forums and overall "attractiveness" of speakers at the Kiwanis International convention	-0-	-0-	-0-
Action Strategy III - Increase the promotion of the Convention	-0-	-0-	-0-
Action Strategy IV - Concentrate Council efforts on the areas of motivation, inspiration, and problem-solving	-0-	-0-	-0-
Total	\$ -0-	\$ -0-	\$ -0-
COMPLETE KIWANIS INTERNATIONAL CONVENTION TOTAL	\$ -0-	\$ -0-	\$ -0-
BUILDERS AND KIWANIANNE CLUBS			
35. Improve services to Kiwanis-endorsed organizations such as Builders Clubs and Kiwanianne Clubs.			
WITHDRAWN FROM LONG RANGE PLAN BOOK			
INTERNATIONAL GROWTH			
36. Achieve increased quality growth throughout the non-North American Kiwanis world.			
Action Strategy I - Seek 10% per annum growth in Europe by focusing on new club building and further extension into underdeveloped Kiwanis nations	\$ -0-	\$ 35,000	\$ 35,000
Action Strategy II - Seek 20% per annum growth in the Asia-Pacific Region through increased membership in existing clubs and further new club building	32,500	32,500	32,500
Action Strategy III - Seek 25% per annum growth in Central and South America, through increased membership in existing and aggressive new club building	9,000	9,000	9,000
Action Strategy IV - In light of aforementioned proposed major growth commitments over the next few years to Europe, Asia-Pacific, and Central/South America, develop long range plan for major extension initiative in Africa in the 1990			
Anticipate no significant growth activity prior to that time.	-0-	-0-	-0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy V - In order to strengthen our North American base and better anchor Kiwanis in Central and South America, build a 60 club and 1,500 member district in Mexico by September 30, 1991	30,000	30,000	30,000
Action Strategy VI - Develop criteria for assissing suitability of prospective Kiwanis nations and prepare master plan for global extension	-0-	-0-	-0-
Total	\$ 71,500	\$106,500	\$106,500
37. Provide improved services and programs in support and maintenance of existing clubs and districts outside North America.			
Action Strategy I - Provide upgraded and translated Kiwanis materials to non-North America districts and non-districted clubs	\$ 34,000	\$ 30,000	\$ 30,000
Action Strategy II - Compete feasibility study of regional Kiwanis offices	-0-	-0-	-0-
Action Strategy III - Improve overall communications with non-North American Kiwanians, clubs, districts, conferences, and federations	4,000	4,000	4,000
Action Strategy IV - Develop more effective and education programs for non-North American leaders	-0-	-0-	-0-
Total	\$ 38,000	\$ 34,000	\$ 34,000
38. Enhance the global image of Kiwanis International as a quality service organization.			
Action Strategy I - Assist non-North American Kiwanis club and district leaders in being more effective in the promotion/public relation aspects of Kiwanis programs, service projects, etc.	\$ 2,000	\$ -0-	\$ -0-

OPERATING OBJECTIVE	87/88	88/89	89/90
Action Strategy II - In conjunction with the Public Relations Department, seek greater internationalization of Kiwanis' over-all public relations program	-0-	-0-	-0-
Total	\$ 2,000	\$ -0-	\$ -0-
COMPLETE INTERNATIONAL GROWTH TOTAL	\$111,500	\$140,500	\$140,500
Overall Total	\$253,467	\$381,767	\$440,910
<u>SUMMARY OF COSTS</u>			
NORTH AMERICAN GROWTH	\$ 61,167	\$106,747	\$158,210
KEY CLUB	\$ 5,450	\$ 88,950	\$ 78,750
CIRCLE K	\$ 61,350	\$ 41,570	\$ 53,450
KIWANIS MAGAZINE	\$ -0-	\$ -0-	\$ -0-
BULLETIN FOR KIWANIS OFFICERS	\$ -0-	\$ -0-	\$ -0-
PUBLIC RELATIONS	\$ 14,000	\$ -0-	\$ -0-
EDUCATION	\$ -0-	\$ -0-	\$ -0-
PROGRAM DEVELOPMENT	\$ -0-	\$ 4,000	\$ 10,000
FINANCE	\$ -0-	\$ -0-	\$ -0-
MANAGEMENT INFORMATION SERVICES	\$ -0-	\$ -0-	\$ -0-
OFFICE SERVICES	\$ -0-	\$ -0-	\$ -0-
PERSONNEL DEPARTMENT	\$ -0-	\$ -0-	\$ -0-
SUPPLIES DEPARTMENT	\$ -0-	\$ -0-	\$ -0-

OPERATING OBJECTIVE

87/88

88/89

89/90

KIWANIS INTERNATIONAL CONVENTION

\$ -0-

\$ -0-

\$ -0-

BUILDERS AND KIWANIANNE CLUBS

\$ -0-

\$ -0-

\$ -0-

INTERNATIONAL GROWTH

\$111,500

\$140,500

\$140,500

OVERALL TOTAL

\$253,467

\$381,767

\$440,910