

MINUTES
JOINT EXECUTIVE SESSION
1931-32 and 1932-33 BOARDS OF TRUSTEES
FUTURE FARMERS OF AMERICA

(Kansas City, Mo., Nov. 17, 1932)

The meeting was called to order at 9 a.m. at the Hotel Baltimore by retiring President Pettibone. Those present were:

Past President	-	Kenneth Pettibone, Oregon
" 1st V. Pres.	-	Wallace Bryan, Tennessee
" 2nd V. "	-	Donald Gantz, Pennsylvania
" 3rd V. "	-	Randall Hart, Illinois
" 4th V. "	-	Scott Hawley, Utah
" S.Sec'y	-	Oscar Clauser, Missouri
President Elect	-	Vernon Howell, Oklahoma
1st V. P. "	-	La Vern Newton, Iowa
2nd V. P. "	-	Paul McCutcheon, West Virginia
3rd V. P. "	-	Chas. Fitzgerald, Washington
4th V. P. "	-	E. K. Waters Jr., Tennessee
Ex. Sec'y	-	W. A. Ross, Washington, D. C.
Treasurer	-	Henry Groseclose, Virginia
Adviser	-	C. H. Lane, Washington, D. C.

The only member absent was Leo Paulsen of Kansas, Student Secretary Elect.

After a few minutes, which were given over to getting acquainted, President Pettibone called upon each of the retiring officers to stand and relate some of his experiences of the past year which would be interesting to the incoming officers, and to make helpful suggestions and comments based upon his year's experience. The main points brought out were:

1. Vice presidents should keep in close touch with the State presidents in their regions by correspondence.
2. Where in need of advice in order to vote on a question put to them from the National office, National officers should seek the counsel of their State adviser, but as far as possible National officers should learn to make their own decisions.
3. When important problems arise in any of the 4 regions during the year, the National Executive Secretary should be informed and full information sent him so that he may become familiar with the situation.

4. The new national officers should set up a file immediately, consisting of a series of manila folders for each State and should keep all correspondence and important material therein.
5. The new national officers should start immediately to study Parliamentary procedure and continue this study throughout the year in order to be ready to handle the Sixth National Convention.
6. The new national officers should begin an intensive study of the F. F. A. manual and familiarize themselves thoroughly with all provisions of the national constitution.

The Executive Secretary explained the system used in connection with correspondence and travel of national officers, which is based upon policies set up by Boards of Trustees. He also explained the relationship existing between adult and boy officers in the organization.

Each new officer was then supplied with a copy of the F. F. A. Manual, Howe's Parliamentary Procedure, and a set of manila folders to start his filing system.

The meeting was then thrown open to questions from the newly elected officers, which were discussed and answered by the outgoing officers. Following the answering of questions, the newly elected officers withdrew from the meeting and the remainder of the time was taken up with the closing up of the year's business by the old Board of Trustees.

Travel expense to Kansas City and return was allowed to the 1931-32 national officers on accounts rendered and audited. The Treasurer was authorized to pay each account to the following persons:

Kenneth Pettibone
Wallace Bryan
Randall Hart
Donald Gantz
Scott Hawley
Oscar Clauser
Henry Groseclose

The meeting was adjourned upon a regular motion to convene again in Washington, D. C., during the month of April.

Oscar Clauser,
Secretary.

W. A. Ross,
Ex. Sec'y.