

MEETINGS
NATIONAL FFA BOARD OF STUDENT OFFICERS AND BOARD OF DIRECTORS
President Hotel - Kansas City, Missouri
October 9 - 12, 1958

EXECUTIVE SESSION - National FFA Board of Student Officers, October 9 - 10

A. General things to do or check:

1. FFA - FFJ Exhibit
2. Contact photographer
3. Radio, press, TV arrangements
4. Service club programs
 - (a) Make arrangements through Taylor
 - (b) Entertainment
5. Magazine staff exhibit and booth
6. Bulletin Board
7. Reserved sections
 - Areas - Time - Rope - Ushers - Guests
8. Piano - Organ
9. Pick up supplies from office, Auditorium, Hotel
10. Arrange travel and money for British boys and FFP
11. Flowers
12. Tours
 - (a) Air Base
 - (b) Kansas City
13. Auditorium and Stage Arrangements
 - (a) General Sessions
 - (b) Electricians
 - (c) Microphones
 - (d) Lights
 - (e) Stage help
 - (f) Stage erection
 - (g) Star American Farmer Ceremony
 - (h) Electric light arrangement for Dr. Brunner
14. Room Arrangements
15. Maps, badges, etc. for Courtesy Corps

B. Student Officers

1. Delegate duties and responsibilities for national officers
2. Plan and program for Officer-Delegate Luncheon
3. Practice ceremonies
 - (a) Opening and closing
 - (b) American Farmer
 - (c) Honorary American Farmer
 - (d) Installation of new officers
 - (e) Star Farmer Awards
 - (f) Gold Emblem Chapter Awards
4. Explanation of parliamentary procedure by Mr. Bass
5. Certificates, checks and keys (sign - stamp - order - responsibilities)
6. Committee appointments
7. Presentation of awards (assignments - plaques - medals - keys & pins - checks)
8. Foreign representative session
9. Banquets, luncheons and breakfasts
10. Public Speaking Contest
11. Donor night
12. Donor reception
13. Leadership training for new officers

Agenda
2

C. President

1. Check on Introductions
2. Committees
3. Public Speaking Contest
4. Officer-Delegate Luncheon program
5. Parents
6. Session activities
7. Awards
8. Kansas Citizens
9. Guests
10. Parliamentary Procedure

D. Others

1. Dr. Hatch and Brunner
 - (a) Sessions
 - (b) Pageant
 - (c) American Royal
2. Garver
3. Duffy (stage, electrician, shows, lights, help)
4. Atzenweiler (tours, police, American Royal)
5. Bowman (decorations, pictures, platforms, easels, flowers, pageant)
6. Public Speaking judges
7. Public Speaking timekeepers
8. Sheridan
9. Farnan

EXECUTIVE SESSION - National FFA Boards of Student Officers and Directors
October 11 - 12

A. Business to be presented to Board of Student Officers and Board of Directors

1. Minutes of last meeting
2. Reports from regional representatives
3. Old Business
 - (a) Review of appeals for American Farmer Degree
 - (b) Additional Honorary American Farmers
 - (c) Consideration of proposed Constitutional changes
 - (1) Maryland Association - Amend Article IV, Section B; Amend Article V, Section B; Amend Article V, Section C.
 - (2) Virginia Association - Amend Article II, Section A.
 - (3) Connecticut Association - Amend Article VI, Section A
 - (4) West Virginia Association - Amend Article V, Section D, Para. 2.
 - (5) Texas Association - Amend Article V, Section D, Para. 9; Amend Article VI, Section A.
 - (6) Oregon Association - Amend Article III, Section C. (Addition Item 4)
4. Review the 1958 National Convention plans
 - (a) Registration - Johnson
 - (b) Convention program - Gray
 - (c) Duties and responsibilities of staff - Gray
 - (d) Duties and responsibilities of national officers - Downing & Reese
 - (e) Courtesy Corps - Weiler & Duis
 - (f) Ushers - Sullards & Jacoby
 - (g) Plans for officer tryouts - Naugher & Rulon
 - (h) Public Speaking Contest - Bodiford
 - (i) American Farmer Ceremony - Naugher

- (j) Star Farmer Ceremony - Farrar
- (k) Honorary American Farmers - Hunsicker
- (l) Chapter Awards - Taylor & Linson
- (m) Donor night - Spanton, Taylor & Linson
- (n) Talent night - Taylor, Linson & Cullison
- (o) Foreign visitors and students - Tenney
- (p) Officer-Delegate Luncheon - Downing
- (q) Breakfasts, luncheons - Spanton & Johnson
- (r) Tours - Johnson
- (s) Judging Contests - Johnson
- (t) Exhibits - Hollenberg
- (u) American Royal - Spanton
- (v) Service Club arrangements - Taylor
- 5. FFA Building Report - Spanton
- 6. Dedication plans - Gray
- 7. National Leadership Conference - Gray
- 8. Old Mill - Gray
- 9. Review of FFA Forms
 - (a) Pilot form for National Chapter Award Program
 - (b) Public Speaking

CONVENTION BUSINESS

- A. Proposed Constitutional changes
 - 1. Maryland Association - Article IV, Section B; Article V, Section B; Article V, Section C.
 - 2. Virginia Association - Article II, Section A.
 - 3. Connecticut Association - Article VI, Section A.
 - 4. West Virginia Association - Article V, Section D, Para. 2.
 - 5. Texas Association - Article V, Section D, Para. 9; Article VI, Section A.
 - 6. Oregon Association - Article III, Section C (Addition Item 4)
- B. Magazine Report
- C. Calendar Report
- D. Future Farmers Supply Service Report
- E. International Educational Exchange Program
- F. Dedication of FFA Building
- G. National FFA Leadership Training Conference
- H. National FFA Week
- I. Farm-City Week
- J. Suggestions for Improving National Convention
- K. Program of Work
- L. FFA Membership
- M. Public Relations
- N. Films and Slides for FFA
- O. George Washington Grist Mill
- P. Proper Use of Jacket and Pins
- Q. FFA Budget for 1958-59
- R. Criteria for selecting Honorary American Farmers
- S. Officer Reports
- T. Committee Reports

MEETING OF STATE ADVISORS - 2:00 p.m., Walnut Room, Hotel President

- A. Opening Remarks - Spanton
- B. Agricultural Hall of Fame - Cowden
- C. Problems raised by supervisors
- D. Courtesy Corps - Weiler
- E. Information pertaining to convention
- F. Housing and health problems
- G. FFA Magazine and Calendar - Carnes
- H. Ushers

PROGRAM

THIRTY-FIRST CONVENTION, FUTURE FARMERS OF AMERICA
October 13-16, 1958 Municipal Auditorium
Kansas City, Missouri

THURSDAY, OCTOBER 9 THROUGH FRIDAY, OCTOBER 10

Meeting of National Board of Student Officers

SATURDAY, OCTOBER 11 THROUGH SUNDAY, OCTOBER 12

Joint Meeting of Board of Student Officers and Board of Directors

Sunday, October 12 -- 11:00 a.m. - National FFA Chorus sings at Courtry Club
Methodist Church, Wornall Road & 57th St.

6:00 p.m. - Spencer Chemical Company Dinner, Hotel
President

MONDAY, OCTOBER 13

- 8:30 a.m. Registration, Grand Foyer, Municipal Auditorium
- 9:00 a.m. Meeting with Public Speaking Judges
- 12:00 noon Officer-Delegate Luncheon, Aztec Room, Hotel President
- 1:00 p.m. Tours to Points of Interest
- 2:00 p.m. Meeting of State Advisors, Hotel President
- 5:30 p.m. Massey-Harris-Ferguson Dinner - Hotel President

NATIONAL FFA PUBLIC SPEAKING CONTEST

Main Arena, Municipal Auditorium
Monday, October 13, 7:45 p.m.

Chairman -- Howard Downing, National FFA President

Opening Ceremony

Music -- National FFA Band, Henry S. Brunner, Pennsylvania State Univ., conducting.

Explanation of Contest

Introduction of judges and timekeepers

Drawing for speaking order

SPEAKERS

Gregory Click, Ephrata, Washington - "Agriculture--The Unlimited Career"

Carl Pyo, Wailuku, Maui, Hawaii - "Happiness and Prosperity Through Farm Safety"

James Oesterreicher, Chesaning, Michigan - "The Organization of an FFA Steer
Cooperative"

Ben F. Keahey, Dumas, Arkansas - "The Farmer's Future"

Stewart Lamb, Hamilton, New York - "Farm Cooperatives in the Changing Agriculture
Picture"

JUDGES

Roy Battles, Assistant to the Master, The National Grange, Washington, D. C.
William Morgan, President, Colorado State University, Fort Collins, Colorado
Stillman J. Stanard, State Director of Agriculture, Springfield, Illinois

TIMEKEEPERS

Harold E. Heldreth, Coordinator of Youth Programs, National Safety Council,
Chicago, Illinois
Harold Street, Farm Editor, Hartford Courant, Hartford, Connecticut

Music -- National FFA Chorus, James W. Hatch, Kinderhook, New York, conducting
Presentation of Awards - Royce Bodiford
National Band close with National Anthem
Announcements
Closing Ceremony

Rehearsal of Star Farmer Ceremony immediately after adjournment
Meeting of American Farmer Candidates
Meeting of Ushers
Meeting of Courtesy Corps
Meeting of State Supervisors or assistants on Pageant scenes

TUESDAY, OCTOBER 14

7:00 a.m. Burlington Railway Breakfast, President Hotel
Swift Breakfast, Muehlebach Hotel
8:00 a.m. Registration, Grand Foyer, Municipal Auditorium
8:50 a.m. Music--National FFA Band
9:00 a.m. OPENING SESSION, Main Arena, Municipal Auditorium
Opening Ceremony
Music--National FFA Band
Invocation--Jerry Litton, National FFA Student Secretary, 1956-57
Report on Delegate Credentials
Roll Call of States and Seating of Delegates
Minutes of 30th National Convention--Nathan Reese, National Student Secretary
Appointment of Constitutional Committees -- Auditing, Nominating, and Program of Work
Nomination of Honorary American Farmers - W. T. Spanton
Conferring Honorary American Farmer Degrees upon Teachers & Administrators
Introduction of Kansas Citizens
Introduce Honorable H. Roe Bartle, Mayor of Kansas City, Missouri
Address--H. Roe Bartle
Recognize Address
National Treasurer's Report - R. E. Bass
Future Farmers Supply Service - E. J. Hawkins
Addresses of Retiring Officers
National Future Farmer Magazine & FFA Calendar - W. W. Carnes
National Executive Secretary's Report - W. P. Gray
New Business
Music--National FFA Band and Chorus
Recess
Breakup Music--Band

TUESDAY, OCTOBER 14 (continued)

- 12:15 p.m. Sears Luncheon, Hotel President
1:50 p.m. Music--National FFA Band
- 2:00 p.m. SECOND SESSION, Main Arena, Municipal Auditorium
Call to order
Music--National FFA Chorus
Unfinished Business
Conferring Honorary American Farmer Degrees (Business and industry)
Addresses of Retiring Officers
Music--National FFA Band
Introduce Mr. Ivan Kindschi, Marshall, Wisconsin, National FFA
President, 1939-40
Address--Ivan Kindschi
Recognize Address
American Farmer Degree Nomination and Ceremony
American Farmers to be in alphabetical order
Candidates sit together
Organ music while candidates march to platform
Candidates to march on platform to receive key, certificate and
check from Foundation and then go to seat
Closing Ceremony
Breakup Music--Band
- 5:30 p.m. Santa Fe Dinner for award winners - Hotel Muehlebach
Past National FFA Officer Dinner - Kansas City Club (IHC)
Teachers of Vocational Agriculture Dinner - Hotel Muehlebach (Ford)
- 7:50 p.m. Music--National FFA Band
- 8:00 p.m. THIRD SESSION, Main Arena, Municipal Auditorium
Opening Ceremony
Music--National FFA Band and Chorus
Massing of State Flags - Star State Farmers
U.S. Flag lead from door on right side of Auditorium
FFA Flag lead from left door
Criss Cross in front of stage
Presentation of Star American Farmer Awards--National Vice Presidents
Conferring of Honorary American Farmer Degrees on Fathers of Star
Farmers and certificates to mothers - Howard Downing
Introduce teachers of Star Farmers - Howard Downing
Recessional
Closing Ceremony
Music--National FFA Band and Chorus
Clearing of Stage by Ushers
Special Entertainment--FFA Talent Show

Rehearsal of Pageant scenes immediately following Talent Show

WEDNESDAY, OCTOBER 15

- 7:00 a.m. Butler Breakfast - Hotel Muehlebach
- 8:50 a.m. Music--National FFA Band
- 9:00 a.m. FOURTH SESSION, Main Arena, Municipal Auditorium
Opening Ceremony
Unfinished Business
New Business
Introduction of Foreign Visitors
An Interview with Participants in International Youth Exchange by
John McDonald, Farm Director, WSM, WSM-TV, Nashville, Tennessee
FFA - Lindsay Townsend, Norman Husa, Kenton Harvey, Perry Zumwalt.
National Federation of Young Farmers' Clubs of Great Britain -
Michael Beer, George Dixon, John Brooke, Edward Syvret
Confer Honorary Membership on Young Farmers
Introduction of National Officer of Future Farmers of the Philippines
by Jerry Ringo, National Vice President, 1956-57
Greetings from the FFP--Sotero Lasap, Jr., National Officer, FFP
Confer Honorary Membership on Sotero Lasap and Mr. Jovencio Bacalso,
Advisor
Introduce Dr. Lawrence G. Derthick, Commissioner of Education,
Washington, D. C.
Confer Honorary American Farmer Degree on Dr. Derthick
Address--Dr. Derthick
Recognize Address
Introduce Honorable Ezra Taft Benson, Secretary, U. S. Department of
Agriculture, Washington, D. C.
Greetings--Secretary Benson
Recognize Greetings
Closing Ceremony
Breakup Music--National FFA Band
- 12:15 p.m. Consumers Coop. Luncheon - Hotel President
- 12:00 noon Leave for Tour and Luncheon - Richards-Gebaur Air Force Base
- 1:00 p.m. Tours to points of interest
- 1:45 p.m. FIFTH SESSION, Main Arena, Municipal Auditorium
Call to Order
Appointment of Committees
Recess for Committee Work
- 3:30 p.m. FFA Reception - Hotel Muehlebach
- 5:45 p.m. Allied Chemical Corporation Dinner - Hotel Muehlebach
- 8:00 p.m. SIXTH SESSION, Main Arena, Municipal Auditorium
Opening Ceremony
Music--National FFA Band and Chorus
Call representatives of donors to platform (Seat Mr. Miller and Mr.
Riemer on front row)
Introduction of donors
Present special plaques to Mr. Miller and Mr. Riemer

WEDNESDAY, OCTOBER 15 (continued)

8:00 p.m. Confer Honorary American Farmer Degree on Mr. Glen B. Miller,
(cont'd.) President, Allied Chemical Corporation, New York, New York
(Chairman of Sponsoring Committee)
Greetings--Mr. Miller
Presentation of Future Farmers of America Foundation Awards
Farm Safety - Rulon
Farm Electrification - Cullison
Farm Mechanics - Smith
Soil and Water Management - Bodiford
Dairy Farming (announcement only) - Downing
Music--National FFA Band (donors leave platform)
Honoring Parents of 1957-58 National FFA Officers
Confer Honorary American Farmer Degrees upon fathers of officers
and present certificates to mothers
Music--National FFA Band
Closing Ceremony
Clearing of Stage by Ushers
Special Entertainment--Courtesy, Firestone Tire and Rubber Company

THURSDAY, OCTOBER 16

7:00 a.m. General Motors Breakfast - Hotel Muehlebach
8:35 a.m. Music--National FFA Band
8:45 a.m. SEVENTH SESSION, Main Arena, Municipal Auditorium
Opening Ceremony
Music--Frazee, Minnesota, Band
Addresses of Retiring Officers
Committee Reports
Music--Isola, Mississippi, String Band
Unfinished Business
New Business
1. Authority of Board of Student Officers and Board of Directors to
edit all committee reports.
2. Authority of Board of Student Officers and Board of Directors to
take action on unfinished business and to have full power to
act in interim between conventions.
Music--Dade City, Florida, String Band
Presentation of Budget for 1958-59
Annual Dues for 1958-59
Presentation of Awards in National Chapter Award program - Cullison
and Smith
Report of Nominating Committee
Election of Officers
Greetings from New Officers
Installation of New Officers
Presentation of Past Officers' pins, certificates and service plaques
by new president
Presentation of gavel to past president
Closing Ceremony by new officers

THURSDAY, OCTOBER 16 (continued)

- 2:30 p.m. Special Entertainment, Courtesy, Saddle and Sirloin
to Club
7:00 p.m. (By invitation only)
8:00 p.m. Meeting of New National FFA Officers - Hotel President

FRIDAY, OCTOBER 17

- 7:30 a.m. Chamber of Commerce Breakfast - Hotel President
9:00 a.m. Meeting of old and new National FFA Officers - Hotel President
10:00 a.m. Meeting of New National FFA Officers -
to Hotel President
4:30 p.m.

SATURDAY, OCTOBER 18

- 9:00 a.m. American Royal Parade - Star Farmer and New President in lead cars.
Other officers carry banner with band

ASSIGNMENT OF CONVENTION RESPONSIBILITIES

W. T. Spanton

Chairman, Board of Directors
Public Relations
Chairman, State Advisors' meeting

John Farrar

Press Room
Radio
Photography
Transcriptions
Television

E. J. Johnson

Registration
Chairman, Natl. Judging Contests
Sale of tour tickets
Mail Room
Chairman, Special Study Committee
National Judging Contests
Judging plaques and medals
First Aid Room

H. N. Hunsicker (Northup)

Pageant - Check Tuesday night
practice & coordinate scenes
Wednesday a.m.
Coordinate lights - Pageant,
Star American Farmer Ceremony -
Talent Show - Donor night -
Foundation Awards - Chapter Awards
Honorary American Farmers
Seating of candidates
Arrange for Delegate Escort
Massing of State Flags
Check plaques and medals for presentation
Chaperon Air Force Base Tour (trans-
portation, tickets, etc.)

A. W. Tenney

Foreign Visitors
Introductions
Entertainment, tours, etc.
English visitors itinerary home
Assist Tuesday night pageant rehearsal
Assist Wednesday a.m. pageant
Assist Taylor for proper escorting of
donors to stage
Teacher Training Conference

Warren Weiler, Chairman Courtesy Corps
Harold Duis, Asst. Chairman, Courtesy
Corps

Assist ushers to maintain bulletin
board, coordinate telephone messages,
check tickets

A. H. Hollenberg

Exhibits in Little Theater
State Exhibits
Erect & place FFA-FFJ exhibit
Future Farmers Supply Service
Magazine and Calendar display
Chairman, contest tabulation
Chapter reports on display
Supervise table repair & salvage of
old exhibit

R. E. Naugher

Nominating Committee
American Farmer Degree - Monday night
practice and regular ceremony (Sledge
and Moses assist)
Honorary American Farmer Ceremony
Donor night ceremony
Chapter Award Program
Star Farmer Ceremony (Massing of State
Flags)

George Sullards & Walter Jacoby

Chief & Assistant of Ushers
Set aside and maintain Reserved Area
Designate ushers for area
Know Guests - Donors (from magazine)
Parents, Past Officers, Past American
Farmers (from Johnson), Honorary
American Farmer Candidates (Teachers,
Administrators, Business & Industry)
High School Students
Stage Arrangement (Arrange and/or
supervise -- (a) Regular Sessions,
(b) Star Farmer Awards, (c) Donor
night - chairs (on & off) pictures,
backdrop, easels, banner, mike
rostrum
Assist in maintaining orderly sessions
Auditorium proper - stage - photo-
graphers - Keep concession people
out of main arena - Keep cleaned up
Assist with pageant - messengers,
coordinators, etc.
Coordinate with Courtesy Corps in
Auditorium activities - Maintaining
Bulletin Board - Relay telephone calls

Assignment of Convention Responsibilities (continued)

Bob E. Taylor (Linson)

Arrange and hold auditions for Talent Show

Arrange program & Assist Jerry C.
to m.c. show

Arrange Gold Emblem Chapters for

Thursday - repeaters & 1st time

Coordinate FFA talent programs for
Service Clubs

Proper seating and escorting of donors

Assist with - American Farmer Ceremony,

Star Farmer Ceremony, Pageant,

Honorary American Farmer Ceremony,

OFFICER ASSIGNMENTS FOR CONVENTION RESPONSIBILITIES

Howard Downing

Check certificates, keys, checks

Keep session program material together

Present Star American Farmers

Delegate responsibility when necessary

Nathan Reese

Certificates, keys and checks

Names of Honorary American Farmers

National Chapter Award

Roll Call - Agenda organized -
minutes organized

Royce Bodiford

Present Public Speaking Awards

Present Soil & Water Management Awards

Check Honorary American Farmer Ceremony
for seating, escorting of delegates

Assist Howard when need

Keep Howard posted on important guests

Jerry Rulon

Nominating Committee

Present Farm Safety Awards

Invocation--Officer-Delegate Luncheon

Jerry Cullison

M.C. Talent Show

Present Farm Electrification Awards

Sell tickets for Officer-Delegate
Luncheon

Gold Emblem Chapter Awards

Leon Smith

Present Farm Mechanics Award

Charge of selling tickets for Officer-
Delegate Luncheon

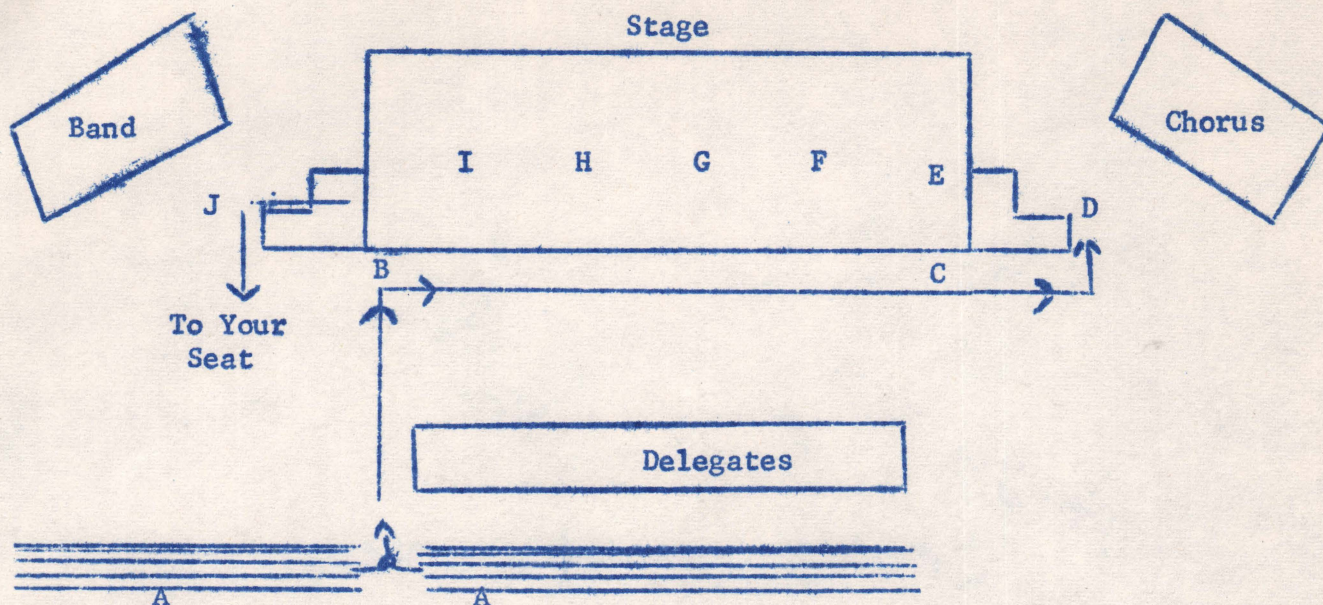
Gold Emblem Chapter Awards

Check certificates, keys and checks

Each Vice President will present
his regional Star American Farmer

Each officer be alert and responsible
for return of awards, material, in-
formation to executive secretary or
to staff.

AMERICAN FARMER DEGREE CEREMONY



- A. Candidates seated in alphabetical order by States and within States - (Naugher)
Candidates stand at signal from Band Director
- B. Student Secretary lead candidates to position in front of stage.
At tap of gavel, candidates "left turn" facing President until after ritual is read.
- C. At tap of gavel candidates "right face". Student Secretary moves the line to where lead man is at station D. (Student Secretary goes to E - Naugher remains at C.)
- D. At the time the candidates name is called he will advance to Station E.
- E. Where he remains until the Student Secretary ok's his advancement across stage.
- F. He is handed his American Farmer Key by the National President.
- G. He receives his certificate from _____.
- H. He receives his check from _____.
- I. He is congratulated by the national advisor.
- J. He returns to his "original seat", and remains standing facing the stage until his row is filled.

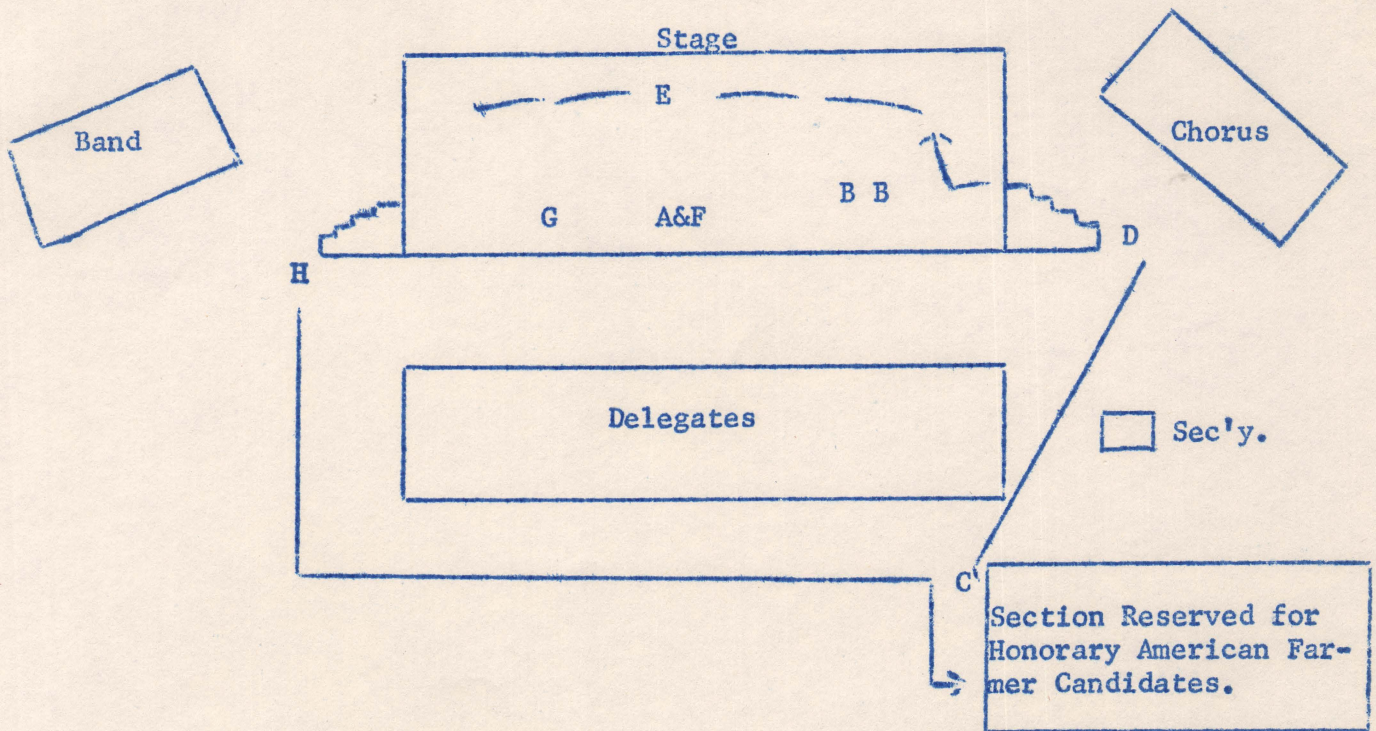
Officers:

1. Make certain keys are in alphabetical order
2. Make certain certificates are in alphabetical order
3. Make certain checks are in alphabetical order

Gray:

1. Stage arrangements
2. Light control and effects
3. Organ music (State songs)
4. Appropriate pictures

HONORARY AMERICAN FARMER DEGREE CEREMONY



- A. President announces ceremony.
- B. Asks two national officers to come forward
- C and D. Asks delegates to escort the candidates forward.
Delegate turn right at D after he gives instructions for
- E. Candidate to form on stage.
- *F. President reads citation of group receiving degree.
Asks secretary to read names of candidates.
- G. As name is read president and assisting officer confer key and certificate. He remains on stage until all degrees are granted.
- H. One assisting national officer escorts group back to seats.

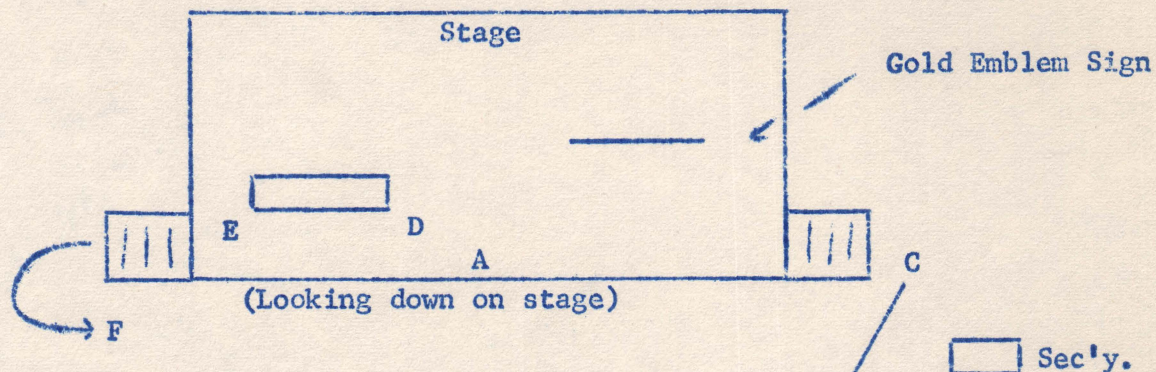
Officers:

1. Make certain keys and certificates in alphabetical order.
2. One assisting officer escort group to seats, other assisting officer return unused keys and certificates to Telephone & Telegraph Room

Gray: Stage arrangements - organ music if needed - appropriate pictures.

*Please check official program for order of presentations.

PRESENTATION OF CHAPTER AWARDS



- A. National Officer makes statement regarding Chapter Award Program.
- B. Instructs first year winners to come forward, followed by spur winners.
- C. Remains here (C) until Secretary calls name of chapter.
- D. Receives award from National Officer in front of Gold Emblem Sign.
- E. Congratulated by other officers.
- F. Returns to Seat.

B Reserved section for Gold Emblem Award winners. (one member and advisor per chapter.)

Note: Spot national officer when announcement made.
Spot Emblem while awards are made.

Representatives of silver and bronze awards pick up awards in Telephone and Telegraph Room.

Officers:

1. Officer making presentation is responsible for returning unclaimed awards to Telephone and Telegraph Room.
2. All officers help arrange stage under supervision of chairman of this activity.

Gray:

Lights - Organ Music - Arrange two assistants to seat group in correct order.