



Eating, Drinking, and Related Activities in Laboratories

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POLICY # IN-FIAD.EHS.03

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Effective: February 1, 1997
Last Updated: February 1995

Responsible IUPUI Campus Division:
Finance and Administration

Responsible IUPUI Campus Office:
Environmental Health and Safety

Responsible IUPUI Campus Administrator:
Rich Strong, Director, EHS

Policy Contact:
Primary contact person

The IUPUI administration formally approves official campus administrative policies through an established process, publishes those policies in a consistent format, and maintains official campus policies in a central, readily accessible policy website. Responsible administrators (as defined below) and their offices, that are engaged in developing and maintaining campus-wide administrative policies must comply with the procedures in this policy for drafting, approving, revising, distributing, maintaining, and withdrawing campus-wide policies. Academic policies are available on the [Faculty Council website](#).

This policy is in accordance with University Policy [UA-08, Establishing University Policies](#).

Scope

This policy applies to all staff, faculty, students and University guests entering University laboratories.

Policy Statement

Eating, drinking, smoking, gum chewing, the application of cosmetics, and the storage of food and beverages are not permitted in laboratories containing hazardous materials. These activities may take place in a separate area which is a room with floor to ceiling walls and a door separating the area from the laboratory space in which hazardous materials are used, stored, or transported.

Reason for Policy

Hazardous materials can be accidentally ingested when eating, drinking, smoking, gum chewing, or related activities are permitted within workplace and teaching laboratories. To eliminate this potential route of exposure, OSHA has developed guidelines which prohibit these activities in areas where laboratory chemicals are present. In addition, OSHA recommends hand washing before these activities are conducted.

Exceptions/Exclusions

Not provided - will be updated during review process.

Procedures

Each school, department, or section is responsible for identifying laboratories where eating, drinking, smoking, and related activities are prohibited. Notifying students and staff of appropriate places for eating, drinking, and related activities is advisable. When planning renovations or new spaces, consideration should be given to providing appropriate areas for eating and drinking.

Definitions

Not provided - will be updated during review process.

Sanctions

Not provided - will be updated during review process.

Contact Information

<i>Subject</i>	<i>Contact</i>	<i>Phone</i>	<i>Email</i>

(This section may be modified to include responsibilities if necessary.)

Forms

Not provided - will be updated during review process.

Web Addresses

Not provided - will be updated during review process.

Related Information

Not provided - will be updated during review process.

Document Change Log

Include information about previous policy versions or whether this policy replaces an existing policy.

Date	Contact	Email	Status
2/1997			Policy approved – R. Martin
3/2014	Kati Reeves	kreeves7@iupui.edu	Policy converted to template

Communications

Specify population to receive communications and desired communication methods.

	✓ the desired populations & communication methods
Students	
Staff	
Faculty	
Jag News	
Faculty Council	
Staff Council	
IUPUI Facebook	
IUPUI Twitter	
Housing	