

IUPUI Staff Council News

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Getting to Know Your Staff Council Officers: Michelle Tansy

Karen Eckert

Staff Council Coordinator and Editor

Michelle Tansy is new in her role as President of the IUPUI Staff Council. She began serving in that role in October 2007. She's fairly new to IUPUI, but as you read her story below, you



will soon find out she is a walking cheerleader for the campus and the School of Medicine. Let's read what she has to say about herself.

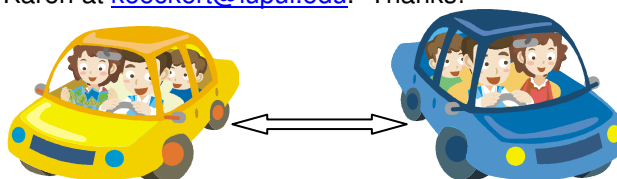
"I came to IUPUI in March 2003, seeking employment in the medical field as an administrator. I joined with the lofty idea that working in a school instead of a private physician practice would be more meaningful. How is this idea so humble? It is attractive to know that your work contributes to society. IUPUI is the home of the Indiana University School of Medicine, which holds a national reputation for educating the future nurses, doctors, and allied health professionals of tomorrow."

"In the five years I have been working full time at IUPUI, I have met sundry and brilliant individuals.

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Carpool for the Retreat?

Do you want to form a carpool for travelling to the Staff Council Retreat on July 18? The retreat will be held at Bradford Woods in Martinsville. If you are interested in placing your name on a list for a ride, please contact Karen at keeckert@iupui.edu. Thanks!



You're Invited!

Please join the Staff Council at their last meeting of the academic year, June 18, at 3:00 p.m. Guest speakers will be Karen Whitney, Vice Chancellor for Student Life, who will talk about the Campus State of Diversity Report and its relationship to the staff, and Jennifer Newby from Indiana Members Credit Union. Jennifer will talk about the benefits of being a member of the credit union as well as meet with you one-on-one after her presentation.

You don't have to be a member of Staff Council to come to meetings. We always have informative speakers that are FREE to listen to, and it won't cost you anything in gas as you can walk to Inlow Hall (IH), Room 100. However, if you do want to drive, there's ample parking just outside the law school. Feel free to stay just for the speakers or leave as need be. In any case, there's room for YOU!



Please remember to nominate a colleague to serve on Staff Council as a unit representative. By now, you should have received

an email from Karen Eckert listing those in your unit who are eligible. If you have not received an email, please contact Karen at keeckert@iupui.edu. Nominations end June 13.

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My idea of IUPUI was and is accurate. I have been mentored by faculty to plan and achieve higher goals. Prior to working at IUPUI, I gave great thought to higher education for my children; however, I gave little thought to my own pursuit of higher education. IUPUI immersed my conscience with confidence and dreams. Working closely with educators, I am given daily affirmations of what is possible through perseverance and knowledge. Specifically, in my unit, the Division of Nephrology, we are led by national leaders of kidney disease research and education. I am reminded that my work as a Human Resources Specialist adds substantial value to the mission of quality healthcare for the nation."

In Michelle's spare time, she's reading "Walking with God" by John Elderidge. She'd like to eat lunch with her children, Donna and Liam, at the new Campus Center. She said she thinks they would enjoy seeing the wide diversity of students and staff. While she's eating lunch, she'll be drinking a Coke Zero. She'll also be searching for nutritional information (including fat and calorie content) as that is what she'd like to see Chartwells include on menus. I asked Michelle what was the funniest thing that ever happened to her. She said she was talking with her boyfriend's brother for ten minutes before either of them realized they had mistaken identities. I'd like to know what made them realize the mistake, but Michelle isn't budging on that!

Michelle will serve one more year as the Staff Council President, and we all hope she stays on campus for the remainder of her career. Before she retires, she would like to see eldercare benefits for staff.

Look for Michelle at the June 18 Staff Council meeting. She's the one holding the gavel!

Michelle R. Tansy
Dept. of Medicine, Division of Nephrology
Research II Building
950 W. Walnut, Suite R-E266
Indianapolis, IN 46202
mtansy@iupui.edu

Campus Address R2-E266



EVENTS/DEADLINES

STAFF COUNCIL MEETING: JUNE 18

PLACE INLOW HALL, ROOM 100

TIME 3:00 – 5:00 P.M.

STAFF COUNCIL MEETING DATES

Dates for the 2008-2009 year will be released soon.

STAFF COUNCIL RETREAT: JULY 18, 2008

Bradford Woods

BLOOD DRIVE: OCTOBER 31, 2008

In conjunction with the Employee Health and Benefits Fair

FINE ARTS CRAFT FAIR: NOVEMBER 22, 2008

PLACE IUPUI CAMPUS CENTER

TIME 10 A.M. – 4 P.M.

Tips for Recognizing Employees for their Good Work!

- Post a thank you note or "bravo card" on their door.
- Send an email thank you card.
- Praise people immediately.
- Tell employees what they did right – be specific.
- Tell people how good you feel about what they did right and how it helps the organization and the other people who work there.
- Greet employees by name when you pass their desks or pass them in the hall.
- When discussing an employee's or group's ideas with other people, peers or higher management, make sure you give credit.
- Acknowledge individual achievements by using employees' names when preparing status reports.

Thanks to Maggie Stimming, HRA, for providing this list.

Source: "One Minute Manager" by Blanchard and Johnson
"1001 Ways to Reward Employees" by Bob Nelson

Staff Council News is published every Friday morning. Articles or items for inclusion may be submitted to Karen Eckert at keckert@iupui.edu. Deadline for submission is Thursday at 5:00 p.m. Let's spread the word about Staff Council! Permission is not needed to forward the newsletter.

Karen Eckert

Editor

IUPUI Staff Council Office – scouncil@iupui.edu
Indiana University–Purdue University Indianapolis
620 Union Drive, UN 403, Indianapolis, IN 46202
Phone: (317) 274-2215
<http://www.iupui.edu/~scouncil/>



Staff Council...*your voice!*

QUESTION??

Staff Council Committees – WHO CAN SERVE?

ANSWER

According to the Staff Council Bylaws, members AND non-members may serve on a Staff Council Committee. Soon you will be asked if you would like to serve on a Staff Council committee. Below is a list of the committees and a few items they are working on or will be working on. Give it some thought. Do you have some experience in any of the areas listed? Or would you like to get involved in an initiative to bring a benefit to our campus? Please let Karen Eckert know (keeckert@iupui.edu) if you would like to participate on one of these committees. Remember, this is an excellent way to serve the campus and your fellow staff members!

1. **Bylaws Committee**

The Bylaws Committee shall consist of no fewer than five staff members. This committee shall have the responsibility for reviewing the bylaws to make recommendations to the Council for needed changes and/or additions.

2. **Communications Committee**

The Communications Committee shall consist of no fewer than eight staff members. This committee shall have the responsibility of, but shall not be limited to, disseminating information regarding activities of the Council and developing and promoting new channels of communication.

3. **Membership Committee**

The Membership Committee shall consist of no fewer than five staff members, preferably seven staff members. The Second Vice-President shall serve as chair of this committee. This committee shall be responsible for the continuous development of membership through implementation of the Staff Council Development Plan, as decided upon by the Staff Council Executive Committee. The chair of this committee shall be responsible for the administrative function related to the nomination and election of new Staff Council members in conjunction with the Staff Council coordinator and the web-consultant from the Web Committee in accordance with the guidelines of Article III of this document.

4. **Faculty Relations Committee**

The Faculty Relations Committee shall consist of no fewer than five staff members. This committee shall have the responsibility for identifying staff concerns with faculty, with Human Resources Administrations, and with campus activities which impinge upon the quality of campus life. The committee shall also address issues of mutual concern to both faculty and staff and promote communication between them. In all activities, active collaboration with the Faculty Council and its relevant committee shall be pursued and appropriate recommendations made.

5. Staff Affairs Committee

The Staff Affairs Committee shall consist of no fewer than eight staff members who will represent as many of the classifications as possible from the membership of the Staff Council. This committee shall be responsible for monitoring the concerns of each of the classifications (whether represented on the committee or not) as well as those pertaining to all IUPUI staff; for interacting with the Human Resources Department; and for proposals and policy issues other than fringe benefits related to all staff members. One member of this committee will be designated by the President as the HR Liaison and will serve on the IUPUI HR Liaison Committee.

6. [Ad Hoc] Web Committee

The Web Committee shall act as an ad-hoc committee consisting of the Staff Council Executive Committee members and at least one person acting as a consultant to ensure that all facets of Website creation, development, and enhancement are disseminated via the Internet for the Web Committee shall consist of three to five staff members with one person acting as the overall editor and web-master who shall be in charge of overseeing and editing all information placed within the Staff Council's Web Page to comply with the standards and values of IUPUI and the Staff Council. This Committee shall be responsible for the dissemination of Staff Council and sub-committee information via the internet, and the continual improvement of the Staff Council Web Page into a working and useful resource for the staff and the IUPUI community.

7. Rewards and Recognition Committee

The Rewards and Recognition Committee shall consist of no fewer than seven staff members. This committee shall have the responsibility of overseeing, and expansion of, the current staff recognition programs implemented by the Staff Council, as well as, the design and implementation of further rewards and recognition programs.

8. Special Events Committee

The Special Events Committee shall consist of no fewer than three staff members. This committee will plan and/or coordinate special events that incorporate business and/or social activities relevant to Staff Council meetings.



THANK YOU Karen Best, for your hard work and dedication to the Staff Council! Karen has accepted another position on campus and needs to step down from the Council for a little while. She currently serves as the Special Events Committee Chair. She and her committee have worked tirelessly to make the Staff Council Blood Drives successful for the campus as well as for the Indiana Blood Center. We'll miss Karen.

Welcome Dale Ray to the chairmanship. Dale has served on the Special Events Committee and is ready to take on the role just in time for the Staff Council retreat! Would you like to join Dale and the committee? Contact him at dalray@iupui.edu.

IUPUI

Staff Council...*your* voice!

Nan Bohan Community Engagement Award 2008

For full-time appointed IUPUI staff

Nominate an outstanding colleague by June 30, 2008.

Through her contributions to campus life and her community, Nan Bohan manifested the spirit of one of IUPUI's central components of its mission: Civic Engagement. The IUPUI Nan Bohan Community Engagement Staff Award recognizes employees who through extraordinary service and special contributions (e.g., professional, committees, or volunteer) enhance the culture of service and civic engagement on campus and in their communities. The recipient of this award will have demonstrated how they have been civically involved through their roles at IUPUI, how they have promoted a philanthropic culture among others on campus, and how they have demonstrated a commitment to serving their communities.

The IUPUI Nan Bohan Community Engagement Staff Award is open to all IUPUI appointed full-time staff members who contribute to the overall mission and success of the University. All nominees for the Bohan Award will receive a letter of notification by email that they have been nominated for the award. The award recipient will receive a letter of congratulations, the appropriate supervisor will be notified, and a \$1,000 award will be made to the recipient. Presentation of the award will be made at the Chancellor's Employee Recognition Convocation in the fall.

To nominate an individual, you must complete the nomination and narrative forms by June 30th 2008. If you prefer not to submit your entry on-line, you may download the forms (available in MS Word format). Both forms should then be submitted to the Staff Council Office, located in room 403 of the Union building.

The IUPUI Nan Bohan Community Engagement Staff Award is sponsored by the IUPUI Staff Council and administered by the Center on Service and Learning in conjunction with the Rewards and Recognition Committee of Staff Council.

<http://www.iupui.edu/~scouncil/bohan.html>

2008 Glenn W. Irwin, Jr. M.D. Experience Excellence Recognition Award

The IUPUI Glenn W. Irwin, Jr., M.D. Recognition Awards were established in 1984 as the IUPUI Experience Excellence Awards. At Dr. Irwin's Retirement in 1986 the name of the award was changed to honor Dr. Irwin for the many significant contributions that he made to IUPUI. These awards recognize faculty and staff members for service "above and beyond the call of duty." Service for the benefit of the University as a whole or for any of its affiliated units which is non-reimbursed and is not specifically job-related will be recognized. All of us are here to do a specific job at IUPUI. The focus of this award is to recognize those individuals whose service activities go above and beyond the responsibilities of their basic job.

All full-time faculty and staff are eligible to be nominated for this award, even if they have been a previous nominee. Guidelines developed by the original selection committee established a policy to present the awards to staff members and to faculty members on an annual basis. This year the awards will be presented at the IUPUI Chancellor's Employee Recognition Convocation on September 23, 2008.

You are invited to nominate any full-time IUPUI faculty and/or staff member who has worked for the University a minimum of 12 months.

Nominations are due no later than July 31, 2008 at 5:00pm. Please review the nomination guidelines and submit your nominations on-line at <http://www.hra.iupui.edu/IrwinAwardNomination.asp>. Supporting documentation and any questions regarding the process should be directed to hrratng@iupui.edu.

Please contact us at 4-4438 or hrratng@iupui.edu if you have any questions.

Daniel B. Griffith
dgriffit@iupui.edu

2008 Carol D. Nathan Staff Council Scholarship Award

The IUPUI Carol D. Nathan Staff Council Scholarship Award was established in honor of Carol D. Nathan, Dean of the Faculties (Retired), for her outstanding leadership and contributions to Staff Council and IUPUI.

Application period - June 16th through July 20th

To apply please go to: <http://www.iupui.edu/~scouncil>

QUALIFICATIONS

- You must be a full-time staff employee of IUPUI with at least two years of service.
- You must be pursuing your associate, baccalaureate, or graduate degree at IUPUI.
- You must have completed 12 credit hours at IUPUI with a GPA of at least 3.0.

SCHOLARSHIP AMOUNT

The scholarship will be in the amount of \$500.00: \$250.00 awarded at the beginning of the Fall and Spring semesters, provided the recipient is currently enrolled for at least 3 credit hours.