



School of  
Public and Environmental Affairs  
Undergraduate Programs

2000/02

Bulletin

INDIANA UNIVERSITY

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INDIANA UNIVERSITY BULLETIN

Indiana University

Bloomington, Indiana 47405

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# INDIANA UNIVERSITY

Quality Education.  
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When you become a student at Indiana University, you join an academic community internationally known for the excellence and diversity of its programs. Indiana University is one of the nation's oldest and largest state universities, with eight campuses serving 92,000 students. IU also offers courses through facilities at Columbus, Elkhart, and many other sites.

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Indiana University East (Richmond)  
Indiana University-Purdue University Fort Wayne  
Indiana University Kokomo  
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Indiana University South Bend  
Indiana University Southeast (New Albany)



## School of Public and Environmental Affairs Undergraduate Programs

# 2000/02 Bulletin

Indiana University is accredited by the North Central Association of Colleges and Schools (NCA) through the Commission on Institutions of Higher Education, 30 N. LaSalle Street, Suite 2400, Chicago, IL 60602-2504; 1-800-621-7440.

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## School of Public and Environmental Affairs

The School of Public and Environmental Affairs (SPEA) is a multidisciplinary division of Indiana University. The school is organized as a professional school, committed to teaching, research, and service. The interests of the faculty and professional staff typically fall into one or more of the following areas: policy and administration; finance and economics; urban affairs; environmental science and policy; criminal justice, law, and public safety; health science and administration. The school's faculty, staff, and students work individually and jointly to solve problems that require SPEA's unique combination of in-depth knowledge in the natural, behavioral, social, and administrative sciences.

SPEA, because of its broad program base, can offer scientific and technical assistance to Indiana communities. The organizational design of the school reinforces a wide network of continuing relations with a large number of public agencies at all levels of government.

The School of Public and Environmental Affairs offers bachelor of science degrees and associate of science degrees. These programs provide a sound general education with specialized study of criminal justice, public affairs, public health, or environmental systems. The school also offers minors and certificate programs.

## Placement and Internship Office

This Bloomington-based office assists students in making the transition from the university setting to the working world. Workshops, individual counseling, alumni mentoring, and an extensive library are provided. Further assistance is offered in finding internships and employment through SPEA V252 Career Development, and an advanced course, Personal Career Planning, SPEA V352. Other services include interviews with on-campus recruiters, automated resume preparation and distribution to employers, bulletins, directories, and networking.

An experiential requirement is a component of most of the undergraduate programs on the Bloomington campus, and students usually fulfill this with an internship. Internships give students an excellent opportunity to apply classroom theory and techniques to real-life experiences. Students must be in good academic standing and file an internship contract with the Placement and Internship

Office. In addition, SPEA students must have completed a specified course in their major/concentration and be a junior or senior in class standing.

The internship program is designed for maximum flexibility so that many valid learning experiences can qualify as internships. Work can be full- or part-time, paid or unpaid; however, prior approval by the student's faculty advisor is always required. After obtaining approval for an internship, a student may register for 1-6 credit hours, earning one credit for the first 120 hours of work and additional credit for 80 hours worth of work. All credit for an internship is awarded on an S/F (Satisfactory/Fail) basis. Credit is not granted for work experience obtained prior to approval of an internship and enrollment in the appropriate internship class.

Students seeking career-planning assistance should check with the Placement and Internship Office, located on the Bloomington campus in SPEA 200, (812) 855-9639, for answers to specific questions. Visit us on the Web at [www.indiana.edu/~speacare](http://www.indiana.edu/~speacare).

Career-planning assistance is also available on other campuses. For information, contact:

**Indianapolis Campus**  
Career and Employment Services  
Business/SPEA 2010  
(317) 274-2556

**Fort Wayne Campus**  
Career Services  
Student Union Room 113  
(219) 481-6472

**East Campus**  
Career Planning and Placement  
Springwood 204  
(765) 973-8200

**Kokomo Campus**  
Career Services  
Kelley Center 200  
(765) 455-9356

**Northwest Campus**  
Career and Placement Services  
Sycamore 314  
(219) 980-6650  
[damari@iunhaw1.iun.indiana.edu](mailto:damari@iunhaw1.iun.indiana.edu)

**South Bend Campus**  
Career and Placement Services  
Administration 139  
(219) 237-4425

**Southeast Campus**  
Career Services and Placement  
University Center 008  
(812) 941-2273



## SPEA Alumni Association

SPEA maintains contact with alumni through the SPEA Alumni Association, a constituent society within the parent Indiana University Alumni Association. The SPEA Alumni Association publishes the school's newsletter, *Alumni Update*, mailed three times a year to more than 16,000 SPEA alumni located in all 50 states and 21 foreign countries. Through this newsletter, alumni, faculty, and students are able to maintain contact. The Alumni Association raises funds for student scholarships with a summer golf outing in Indianapolis and with specialized efforts for specific programs. It sponsors the publication of an alumni directory and sponsors alumni events in several major cities. The SPEA Alumni Association is governed by an elected board of directors, which meets biannually.

## SPEA Centers, Institutes, Programs, and Services

The School of Public and Environmental Affairs encompasses public service activities that complement innovative academic programs. The school provides a wide variety of services to a number of federal, state, and local agencies.

The Bowen Research Center, based in Indianapolis, is a joint effort of the School of Medicine and the School of Public and Environmental Affairs. Named for Governor Otis R. Bowen, the former director of the U.S. Department of Health and Human Services, the Bowen Research Center is the university's leader in health policy and health services research. The center's research program provides important research opportunities for faculty, staff, and students. The center's research focuses on primary health care services among rural and underserved populations; promotes health, disease prevention, and reduction of untimely loss of lives through research on lifestyle changes; develops methods to control health care costs and improve the effectiveness, efficiency, humaneness, and appropriateness of health services. The Bowen Research Center can be reached at [www.spea.iupui.edu/bowen](http://www.spea.iupui.edu/bowen).

The Business/SPEA Library is a Bloomington branch of the Indiana University Libraries. It fulfills the research and study needs of the School of Business and the School of Public and Environmental Affairs. The library has extensive electronic and traditional resources. Detailed information about the Business/SPEA Library can be found at its Web site at [www.indiana.edu/~bslib/index.html](http://www.indiana.edu/~bslib/index.html).

The Environmental Systems Application Center (ESAC) promotes, facilitates, and administers externally funded environmental

research within the school. The ESAC staff works with SPEA faculty, staff, and students to identify new research opportunities, prepare proposals, manage project budgets, carry out research, and prepare final reports. Center research often involves investigations of multiple disciplines and sometimes requires investigators from other Indiana University departments or other universities. This interdisciplinary, multi-institutional approach is a particular strength of ESAC. Although some basic research is conducted in the center, ESAC research activities typically have a strong public service focus of both state and national significance. Areas of expertise within the center include limnology, stream ecology, lake and watershed management, applied ecology, aquatic chemistry, environmental chemistry, hazardous waste management, risk assessment, and wetlands ecology. In carrying out its mission, the center utilizes student research assistants whenever possible, providing valuable experience and financial assistance to students in the process.

The Executive Education Program offers governmental, health care and nonprofit leaders and managers concentrated academic offerings as well as short-term noncredit seminars. Thousands of public managers each year attend Executive Education Programs to update techniques and hone administrative skills for increased managerial effectiveness.

The Geographic Information Systems Laboratory (GIS) is a state-of-the-art computing facility. The lab has information processing technology that manages, analyzes, and displays spatial data for scientific and policy research. Information about the GIS Lab can be found at [www.indiana.edu/~speagis](http://www.indiana.edu/~speagis).

The Great Lakes Center for Public Affairs and Administration is a unit of the Division of Public and Environmental Affairs on the IU Northwest campus. The center conducts research and provides technical services to units of governments and other institutions in northwest Indiana. The center also focuses on issues in public affairs and administration in the Great Lakes region.

The Indiana Conflict Resolution Institute (ICRI) has a three-fold mission: teaching, research, and service in conflict resolution and dispute-resolution processes. ICRI's teaching mission includes the development of undergraduate, graduate, continuing education, and executive education curricula to foster a deeper understanding and broader use of dispute-resolution processes such as mediation facilitation, early neutral evaluation, ombudsmen programs, arbitration, partnering, and related consensus-based processes. Its research mission includes evaluation of dispute-resolution processes and programs in public and nonprofit organizations, with the goal of contributing to continuous improvement in both

the processes, and knowledge of their impact on participants and organizations. ICRI's service mission is to provide information and technical assistance regarding dispute resolution for the state of Indiana. Additional information about ICRI can be found at [www.spea.indiana.edu/icri](http://www.spea.indiana.edu/icri).

The Institute for Development Strategies, sponsored by the Office of Research and the University Graduate School and the School of Public and Environmental Affairs, is a university-wide research program linking faculty resources from various departments and campuses, and integrating them with external projects and research being undertaken elsewhere in this country and in other countries. The institute is interdisciplinary and focuses on research to promote economic development at the city, regional, national, and international levels. A particular focus of the institute is on the links between globalization, entrepreneurship, and the strategic management of regions to promote economic development.

The Institute for Family and Social Responsibility (FASR) is a joint effort of the School of Public and Environmental Affairs and the School of Social Work, with its focus on social policy research and outreach activities. The institute's mission is to bring together the resources of citizens, governments, communities, and Indiana University to better the lives of children and families. Ongoing research projects examine the impacts of welfare reforms; the adequacy of child support guidelines; community responses to the Temporary Assistance to Needy Families legislation; AIDS education for incarcerated youth; and the homeless, child welfare, and fatherhood programs. The institute serves as the National Child Support Enforcement Research Clearinghouse. It also administers a university-wide competitive student internship program in collaboration with the Indiana Family Social Services Administration. The institute is a founding partner of the Partners for Hoosier Communities, a project that brings together economic development and social welfare program administrators across the state. The FASR Institute is also a member of the Indiana Council of Family Organizations, which sponsors biannual Family Impact seminars for state legislators and policy makers. Further information concerning FASR can be found at [www.spea.indiana.edu/fasr/](http://www.spea.indiana.edu/fasr/).

The Institute for the Study of Government and the Nonprofit Sector is a joint initiative of Indiana University's Center on Philanthropy, the Center for Urban Policy and the Environment, and the School of Public and Environmental Affairs. The purpose of the institute is to support intellectual exchange between faculty members, stimulate extramural support for faculty research, and engage students and returning practitioners in a discussion of issues involving the

intersection of government and the nonprofit sector. The mission of the institute is to create and disseminate knowledge about the complex linkages between government and the nonprofit sector and to develop specialized faculty expertise. The institute strives to be the preeminent national and international resource on matters related to government and the nonprofit sector. The institute can be reached on the Web at [www.spea.iupui.edu/isgns/home.htm](http://www.spea.iupui.edu/isgns/home.htm).

The Midwestern Regional Center for Global Environmental Change, located on the Bloomington campus, is one of six regional centers of the National Institute for Global Environmental Change, funded by the U.S. Department of Energy. The Midwestern center, together with the other five centers, provides research support in the field of global environmental change. The other regional centers are located at the University of California—Davis, University of Nebraska—Lincoln, University of Alabama, Harvard University, and Tulane University. The center supports the mission of the national institute by participating in a variety of research activities that focus on global climate change, development of early warning systems for energy-related changes, analysis of energy-related environmental risks, training of environmental scientists, and preparation of public education programs on global climate change.

The Transportation Research Center was established to coordinate and facilitate the transportation research activities of the university. The center's expertise lies in the areas of transportation safety, urban public transit, transport management, and transport regulatory policy. The center uses a staff of professional researchers, faculty, and graduate students in performing research projects for federal, state, and local government agencies, and for the private sector.

The Center for Urban Policy and the Environment helps governmental, nonprofit, and corporate clients address and plan for complex urban and environmental challenges. Center faculty and staff can provide services in economic analysis, conflict avoidance and resolution, strategic planning, organizational and fiscal capacity analysis, governance, criminal justice and policing, health administration, nonprofit management, and environmental resource management. Since 1992, the center has successfully provided research and technical assistance to governmental agencies throughout Indiana, the Indiana State Legislature, the Office of the Governor, cities and towns across the state, private organizations, nonprofit groups, other states, and several countries. Further information can be found at [www.spea.iupui.edu/cupe/](http://www.spea.iupui.edu/cupe/).



## Alpha Phi Sigma

Alpha Phi Sigma is the national criminal justice honor society, with chapters established on the Northwest, Fort Wayne, South Bend, Kokomo, and Indianapolis campuses of Indiana University. The society recognizes scholastic excellence of students in the field of criminal justice. It was founded in 1942 and was admitted to the Association of College Honor Societies in 1980. To be eligible, undergraduate students must have earned an overall grade point average of at least 3.00 for at least 40 credit hours of course work, and must include at least four criminal justice courses with a minimum 3.20 grade point average. To remain in good standing, students must maintain an overall grade point average of at least 3.00 and a grade point average of at least 3.20 in all criminal justice courses completed.

## Pi Alpha Alpha

Pi Alpha Alpha is the national honorary society for schools of public affairs and administration. The society acknowledges outstanding scholarship and contributions to these fields. It was founded in 1972 by the National Association of Schools of Public Affairs and Administration (NASPAA) to honor those whose performance in public affairs has been distinguished. The Indiana chapter of Pi Alpha Alpha is a charter chapter. Membership in Pi Alpha Alpha may be compared to membership in Phi Beta Kappa for liberal arts graduates. A person evaluating credentials in the various fields of public service should recognize the professional quality such a membership represents.

Undergraduate students are eligible for Pi Alpha Alpha membership when they are in the top 10 percent of their graduating class with a minimum grade point average of 3.50 in at least 15 credit hours of SPEA courses, when they are in the last semester of the junior year or in the senior year, and when they have earned a grade point average of at least 3.00 in all course work.

Alumni are eligible for membership if they meet all the requirements of student membership, even if they graduated before induction by the Indiana chapter.

Honorary membership is available to any person who has achieved distinction in public administration and who has the distinguished qualities that Pi Alpha Alpha fosters.

## Undergraduate Programs

The School of Public and Environmental Affairs offers a wide range of undergraduate

programs at six of the Indiana University campuses—Bloomington, Indianapolis, Fort Wayne, Kokomo, Northwest (Gary), and South Bend. In addition, through a cooperative arrangement at the IU East (Richmond) campus, the School of Public and Environmental Affairs offers the Associate of Science degree in Criminal Justice (A.S.C.J.). The undergraduate degrees are the Bachelor of Science in Public Affairs (B.S.P.A.), the Bachelor of Science in Public Health (B.S.P.H.), the Bachelor of Science in Health Services Management (B.S.H.S.M.), the Bachelor of Science in Criminal Justice (B.S.C.J.), and, through a joint program with the College of Arts and Sciences, a Bachelor of Science in Environmental Science (B.S.E.S.). The School of Public and Environmental Affairs offers the following associate degrees: Associate of Science in Criminal Justice (A.S.C.J.) and the Associate of Science in Public Affairs (A.S.P.A.). In addition, the undergraduate program includes minors and certificate programs. Not all degrees, minors, and certificates are offered at all campuses.

Information concerning these programs can be obtained by visiting our Web site at [www.indiana.edu/~speaweb/](http://www.indiana.edu/~speaweb/) or from the following SPEA campus offices:

**Bloomington**  
Director, Undergraduate Programs  
School of Public and Environmental Affairs  
SPEA Building 260  
Indiana University  
1315 E. Tenth Street  
Bloomington, IN 47405-2100  
(812) 855-9485  
Toll free: (800) 765-7755  
[infospea@indiana.edu](mailto:infospea@indiana.edu)  
[www.indiana.edu/~speaweb/index2.html](http://www.indiana.edu/~speaweb/index2.html)

**Indianapolis**  
Student Services Office  
School of Public and Environmental Affairs  
Business/SPEA Building 3027  
Indiana University-Purdue University  
Indianapolis  
801 W. Michigan Street  
Indianapolis, IN 46202-5152  
(317) 274-4656  
Toll free: (877) 292-9321  
[infospea@iupui.edu](mailto:infospea@iupui.edu)  
[www.spea.iupui.edu](http://www.spea.iupui.edu)

**Fort Wayne**  
Director  
Division of Public and Environmental Affairs  
Neff Hall 260  
Indiana University-Purdue University Fort Wayne  
2101 Coliseum Boulevard East  
Fort Wayne, IN 46805-1499  
(219) 481-6351  
[www.ipfw.edu/spea/](http://www.ipfw.edu/spea/)

**Kokomo**  
Director  
Division of Public and Environmental Affairs  
Indiana University Kokomo  
2300 S. Washington Street  
Kokomo, IN 46904-9003  
(765) 453-9289  
[aanderson@iuk.edu](mailto:aanderson@iuk.edu)

**Northwest (Gary)**  
Director  
Division of Public and Environmental Affairs  
Indiana University Northwest  
3400 Broadway  
Gary, IN 46408-1197  
(219) 980-6695  
[jpelli@iunhaw1.indiana.edu](mailto:jpelli@iunhaw1.indiana.edu)

**East (Richmond)**  
Director of Admissions  
Indiana University East  
2325 Chester Boulevard  
Richmond, IN 47374-1289  
(765) 973-8208

**South Bend**  
Director  
Division of Public and Environmental Affairs  
Indiana University South Bend  
2210 Weikamp Hall  
P.O. Box 7111  
South Bend, IN 46634-7111  
(219) 237-4131

## Requirements for Admission

Admission to the School of Public and Environmental Affairs on all campuses, except Bloomington, Indianapolis, and Fort Wayne, requires sophomore standing and a minimum cumulative grade point average of 2.00.

SPEA Bloomington requires application to its undergraduate programs and has a competitive admission process. Students are required to complete one of the courses listed below with a minimum grade of C.

SPEA V160 National and International Policy (3 cr.)  
SPEA V161 Urban Problems and Solutions (3 cr.)  
SPEA E162 Environment and People (3 cr.)  
SPEA E272 Introduction to Environmental Sciences (3 cr.)

Students should apply for admission when they are enrolled in the preadmission course. Admission decisions are based on the grade in the above required course, the SPEA GPA, and the cumulative GPA. A minimum cumulative GPA requirement for admission is established each semester.

Applications for the Bloomington programs are available in the SPEA Undergraduate Advising Office, SPEA 240. Application

deadlines are May 1 for fall admission and December 1 for spring admission.

SPEA Indianapolis has a special program to admit freshman students simultaneously to SPEA and to the University College. To be eligible for this dual admission, applicants must meet the general university and campus requirements for admission; have a minimum combined SAT (or equivalent) test score of 900 (recentered SAT I test score of 1010); be in the top quartile in their high school ranking; and score at the college level in English, mathematics, and reading on the IUPUI placement tests.

Applicants who have already graduated from high school and who have not taken the SAT or equivalent test will be required to score at the college level in English, mathematics, and reading on the IUPUI placement tests to be eligible for direct admission to SPEA Indianapolis.

Students who do not qualify for dual admission at Indianapolis or choose not to apply for freshman-level entry may be admitted to the School of Public and Environmental Affairs after they have completed 26 credit hours (sophomore standing) with a minimum cumulative grade point average of 2.00.

SPEA Fort Wayne admits university-accepted students directly into the pre-SPEA program. To be eligible for admission to SPEA degree programs, a student must have earned a 2.30 cumulative GPA and completed 30 credit hours, including C or better in the math and computer science requirement, ENG W131, SPEA V170, and SPEA J101. Transfer students and those who wish to change their major to a SPEA degree program are accepted into the pre-SPEA program until these prerequisites are met.

## Intercampus Transfer

Students admitted to the School of Public and Environmental Affairs at any campus of Indiana University may transfer permanently to SPEA on another campus, provided they meet the requirements for admission and good academic standing at the desired campus. Students wanting a temporary intercampus transfer need only meet the good academic standing requirements.

## Policies Governing the Undergraduate Program

The following academic policies of the School of Public and Environmental Affairs are applicable to all SPEA undergraduate programs regardless of the campus where they are offered. Additional policies at individual campuses may also apply to SPEA students.



**Grading Policies** SPEA follows the official grading system of Indiana University, which is as follows:

A+, A	= 4.00	C	= 2.00
A-	= 3.70	C-	= 1.70
B+	= 3.30	D+	= 1.30
B	= 3.00	D	= 1.00
B-	= 2.70	D-	= 0.70
C+	= 2.30	F	= 0.00

The following grades carry no points: I (Incomplete—an Incomplete will change to an F if the work is not completed within the time period specified by the instructor [an instructor can specify any period of time up to one year]), NR (No Grade Reported), P (Pass), R (Deferred), S (Satisfactory), W (Withdrawal—check the current *Schedule of Classes* for deadlines). SPEA students who have retaken a previously failed course (must be the same department and course number) may request to have only the last grade computed in their grade point average. The original F will be replaced by the FX grade. Requests will be honored only for a maximum of three courses, totaling no more than 10 credit hours. If a course is failed twice, only one F can be removed. The Indianapolis campus has an expanded policy in regards to computing the cumulative GPA. When a course is taken a second time, students may replace five grades for a total of 15 hours.

**Good Academic Standing** Students are in good academic standing when their semester and their cumulative grade point averages are 2.00 or above, and their grade point average in all courses counting in the SPEA core and major/concentration requirements is at least 2.30. Students must be in good academic standing to graduate.

**Probation** Students will be placed on academic probation if their cumulative or semester grade point average is below 2.00 or their SPEA core and major/concentration GPA falls below 2.30. In order for the core and major/concentration GPA to be considered, students must have completed 12 or more credit hours in the core and major/concentration.

**Critical Probation** After one semester on probation, students who fail to return to good academic standing will be placed on critical probation. At the discretion of the undergraduate program director, these students could be dismissed. If a student is given the opportunity to enroll under critical probation, SPEA will establish strict conditions that must be met before that student will be allowed to register for future classes.

**Dismissal** Students can be dismissed if they fail to return to good academic standing after one semester on critical probation. Students may also be dismissed if, in the opinion of the undergraduate program director, they are not

making satisfactory progress toward their degrees.

**Readmission** Dismissed students must petition their campus undergraduate program director for readmission. Dismissed students whose petitions are denied will not be allowed to register.

**Grade Appeals** Students have one year to appeal a grade given by a SPEA faculty member. Resolution of the issue with the class instructor must be attempted before submitting a written appeal to the appropriate program director.

**Student Rights and Responsibilities** These provide for due process in the event of disciplinary or other actions and are explained in detail in the student handbook, *Code of Student Rights, Responsibilities, and Conduct*. In accordance with federal law, student records are confidential and are available to other persons only under specific conditions, as outlined in university regulations. Students are responsible for planning their own academic programs and for meeting the requirements for their degree or certificate programs. Faculty and academic advisors are obligated only to assist students in meeting this responsibility.

**Academic Integrity** This is a basic principle requiring that students take credit only for ideas and efforts that are their own. Academic dishonesty violates that principle and undermines the bonds of trust and cooperation among members of the university community. Penalties and procedures that are applicable when academic misconduct or dishonesty occurs are provided in the *Code of Student Rights, Responsibilities, and Conduct*. The policy on academic dishonesty is also published each semester in the *Bloomington Schedule of Classes*.

**Sex Offenders Screening Policy for Students/Applicants** Indianapolis applicants should be aware that criminal convictions may result in ineligibility for participation in certain courses/activities within the School of Public and Environmental Affairs. Questions regarding school policy on such matters should be addressed to the appropriate program director or the director of student services.

## Other Policies Concerning Degree Requirements

**Bulletin Policy** Students are expected to complete the requirements for their undergraduate degree within 10 years of admission to the School of Public and Environmental Affairs. Students are allowed to continue beyond this time period only at the discretion of the undergraduate program director or campus director. If a student has not taken classes for three years or more, that student must satisfy the program requirements

of the School of Public and Environmental Affairs in effect at the time of reactivation. Requests for deviation from requirements listed in the bulletin must be approved in writing by the program director, whose decision is final.

**Hours Requirements** Students must successfully complete a minimum of 120 credit hours for most of the Bachelor of Science degrees and a minimum of 60 credit hours for the Associate of Science degree. However, the Bachelor of Science in Environmental Science requires 122 credit hours. The campus at which a student completes the plurality of required course work will award the degree, provided that campus is authorized to grant the degree/major/concentration and that the student has been admitted to that campus. Students may transfer no more than 90 credit hours (60 credits from a junior college) toward a Bachelor of Science degree or 30 credit hours toward an Associate of Science degree. Class standing, based on total credit hours that count toward minimum degree requirements, is as follows: senior, 86 or more; junior, 56-85; sophomore, 26-55; freshman, fewer than 26.

**Grade Point Average Requirement** A minimum cumulative GPA of 2.00 is required for the B.S. and A.S. degrees. In addition, a SPEA core and major/concentration GPA of 2.30 must be maintained in order to graduate. As a joint degree from the College of Arts and Sciences and the School of Public Affairs, the B.S. in Environmental Science does not require a GPA of 2.30 in the major/concentration. For students seeking certificates or minors from SPEA, the minimum GPA requirement is 2.00 in all applicable course work.

**Double-Counting** Generally, courses taken to meet a specific degree requirement cannot be double-counted (used to satisfy any other degree requirement). Two exceptions to this rule are: Environmental Management majors may double-count SPEA E272, Introduction to Environmental Sciences, as a core and major/concentration requirement, and SPEA students earning a SPEA minor may double-count two minor courses.

**Application for Degree** All students must fill out an application for degree at the SPEA Records office on their campus. This application is usually filed six months before the expected graduation date.

**Degrees Awarded with Distinction** SPEA recognizes outstanding performance by awarding bachelor's and associate degrees with three levels of distinction to students who rank within the upper 10 percent of their SPEA graduating class and have completed a minimum of 60 hours at Indiana University for a B.S. (30 hours for the A.S.). The levels of distinction are as follows: highest: 3.90 and above, high: 3.70 through 3.89, distinction: 3.50 through 3.69.

**Requirements for a Second Bachelor's Degree** Students must petition for approval to work toward a second bachelor's degree. If permission is granted, students are required to take 30 credit hours beyond the credits used for the first bachelor's degree and satisfy all the requirements for the second degree. Generally, SPEA encourages students to work toward a graduate degree rather than a second bachelor's degree.

**Available Options** A student in good academic standing may choose to take a maximum of eight elective courses (two per academic year) pass/fail for the B.S. degree or two courses for the A.S. degree. Deadlines for exercising this option are published in the *Schedule of Classes* and are strictly enforced.

With prior approval, a student may take three courses, totaling no more than 10 credit hours, by correspondence through the IU Division of Extended Studies, Independent Study Program. Under no circumstances may a student satisfy a core or major/concentration requirement by correspondence.

With SPEA faculty approval, a student in good standing may earn a maximum of 9 credit hours through the SPEA internship program. Fort Wayne limits the internship to 12 credit hours: six credit hours within the concentration/major electives and an additional six credit hours that can count for general electives. The SPEA internship program is described in more detail elsewhere in this bulletin.

SPEA students may choose to pursue a minor from another school, department, or within SPEA in an area other than their degree or major/concentration. Students interested in a minor should contact that department for additional information.

## Honors and Accelerated Master's Programs

Sophomores and juniors who have completed at least 45 credit hours with a cumulative grade point average of 3.50 or higher may apply for the Honors Program. The primary requirements are that a student maintain the 3.50 GPA, successfully complete designated honors courses, and write a senior thesis. Students may propose a unique course of study in consultation with the SPEA honors advisor.

The Accelerated Master's Program (A.M.P.) is a competitive program for outstanding SPEA students. Students may apply to the Master of Public Affairs (M.P.A.), the Master of Health Administration (M.H.A.) or the Master of Science in Environmental Science (M.S.E.S.) early in their junior year.

Participation in this program allows the student to fulfill some graduate program



requirements during the senior year. Graduate courses count for both graduate and undergraduate degree requirements. Before starting the graduate program, students must have satisfied all general education and core requirements with a minimum of 96 credit hours completed toward their bachelor's degree (90 credit hours for students seeking the M.H.A. degree). For additional information, students should contact the appropriate program director.

## International Programs

SPEA offers several opportunities to study abroad for credit:

- The Rotterdam Program in the Netherlands (spring and fall)
- The Parliamentary Internship Program in Canberra, Australia (year-round)

The Rotterdam program is a one-semester program that allows students to take 15 credit hours in the general area of public affairs. The Parliamentary internship is available with or without course work and is offered each semester and during the summer (the Australian winter). In addition, IU offers many other officially approved study abroad programs that can, with the authorization of your advisor, count for SPEA credit.

All these programs are taught in English, and the IU credit obtained costs the same as it would if you remained on campus. Financial aid that you have obtained for your studies is normally applied to these overseas experiences. Experience has taught us that studying abroad does not adversely affect your GPA, increase your cost of study, or delay your graduation, even though many people seem to think one or all of these things will happen.

Our purpose in creating these study abroad opportunities is to provide you with a unique chance to broaden your horizons, help you prepare yourself for a world that is becoming much more international and global, and allow you to challenge yourself by facing something new. Of course, there are opportunities to travel and socialize as well as study—and that is all part of the educational experience. More than 200 SPEA students have benefited from this opportunity. There are many programs from which to choose, and students are advised to make use of the overseas study

resource center on the third floor of Franklin Hall. For further information, consult SPEA's international program office in SPEA 241.

## Washington Leadership Program

The School of Public and Environmental Affairs offers the Washington Leadership Program each fall and spring semester in Washington, D.C. This program consists of two senior-level seminars (each worth 3 credit hours) and an internship (worth 5 or 6 credit hours). Students complete internships by working four days per week in an assigned congressional office, public interest group, federal agency, or nonprofit organization.

Students reside and have their classes in Washington, D.C. Tuition is based on the regular fees for Indiana University. Students in the program remain eligible for any scholarships or financial aid they would normally receive as Indiana University students. Interested students should contact the SPEA program or campus director. In Bloomington, students should contact the SPEA placement and internship office.

## Bloomington and Indianapolis Leadership Programs

The School of Public and Environmental Affairs offers students the opportunity to earn six academic credits through participation in the Bloomington or Indianapolis Leadership Programs. These programs, available each fall and spring semester, consist of an internship, monthly seminars, a final paper, and a presentation to all intern sponsors for that semester. Students complete the internship by working 24 hours per week in an assigned local or state government agency.

Students can maintain full-time status at Indiana University by taking six additional credit hours. Participants in these programs remain eligible for the scholarships or financial aid they would normally receive as Indiana University students. For more information on these programs, contact the SPEA Placement and Internship Office in Bloomington.

# Bloomington Programs

## Bachelor of Science Degree Programs

The School of Public and Environmental Affairs recognizes the complex problems facing our society such as global warming, hazardous waste, escalating health care costs, balance of trade, and international relations. Through the three bachelor of science degree programs, the school develops its students' problem-solving abilities and organizational skills so that they may contribute possible solutions to these and other problems.

Students with a Bachelor of Science in Public Affairs degree can continue their education in law, planning, public affairs, environmental science, or business administration. For those who choose immediate employment, our program is flexible enough to provide the necessary background to begin a career in the public, nonprofit, or private sector.

The Bachelor of Science in Public Health can lead to graduate study in health administration or other related professional fields. Students can also pursue careers in either the public or private sector in areas such as environmental health, health administration, epidemiology, or health policy and planning.

The Bachelor of Science in Environmental Science is an undergraduate degree program that specifically considers the environment as a scientific entity. This degree should be selected by students preparing for employment as professionals in environmental science or preparing for graduate study in environmental science or in one of the traditional sciences.

## Bachelor of Science in Public Affairs

The Bachelor of Science in Public Affairs requires 120 credit hours. The Bloomington campus offers five majors: Environmental Management, Legal Studies, Management, Policy Studies, and Public Financial Management.

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a major area.

## General Education

**Communications**  
(Three courses for a minimum of 9 credit hours)

The following writing course:  
ENG W131 Elementary Composition (3 cr.)  
or equivalent campus option (C- or better)

One of the following:  
ENG W231 Professional Writing Skills (3 cr.)  
ENG W240 Community Service Writing (3 cr.)  
BUS X204 Business Communications (3 cr.)

One of the following oral communication courses:  
CMCL C121 Public Speaking (3 cr.)  
CMCL C122 Interpersonal Communication (3 cr.)  
CMCL C205 Introduction to Communication and Culture (3 cr.)  
CMCL C223 Business and Professional Communication (3 cr.)  
CMCL C225 Discussion and Decision Making (3 cr.)  
CMCL C228 Argumentation and Advocacy (3 cr.)  
CMCL C229 Ways of Speaking (3 cr.)  
THTR T115 Oral Interpretation (3 cr.)  
THTR T120 Acting I (3 cr.)

**Arts and Humanities**  
(Two courses for a minimum of 6 credit hours)

Two approved courses from the following subject areas:  
Afro-American Studies  
Central Eurasian Studies  
Classical Studies  
Communication and Culture  
Comparative Literature  
English  
Fine Arts  
Folklore  
Foreign Languages and Literature  
History and Philosophy of Science  
Musicology and Music History  
Philosophy  
Religious Studies  
Theatre and Drama

**Social Historical Studies**  
(Five courses for a minimum of 15 credit hours)  
ECON E201 Introduction to Microeconomics (3 cr.)  
ECON E202 Introduction to Macroeconomics (3 cr.)



One of the following:

- HIST H105 American History I (3 cr.)
- HIST H106 American History II (3 cr.)
- POLS Y103 Introduction to American Politics (3 cr.)

Two approved courses from the following areas:

- Anthropology
- Criminal Justice
- Gender Studies
- Geography (check with an advisor)
- History
- Journalism
- Linguistics
- Political Science
- Psychology (check with an advisor)
- Sociology
- Telecommunications

#### Natural Sciences

(Two courses for a minimum of 6 credit hours selected from the following departments.)

Many departments limit credit in 100-level courses. Please check with an advisor before taking a second 100-level science course in any of the departments listed here.

#### Astronomy

- AST A100 The Solar System (3 cr.)
- AST A105 Stars and Galaxies (3 cr.)
- AST A110 Introduction to Astronomy (3 cr.)

#### Biology

- BIOL L100 Humans and the Biological World (5 cr.)
- BIOL L104 Introductory Biology Lectures (3 cr.)
- BIOL L111 Evolution and Diversity (3 cr.)
- BIOL L112 Biological Mechanisms (3 cr.)
- BIOL L113 Biology Laboratory (3 cr.)
- BIOL L212 The Biology of Food (3 cr.)
- BIOL L350 Environmental Biology (3 cr.)
- BIOL L369 Heredity Evolution and Society (3 cr.)

#### Chemistry

- CHEM C101 Elementary Chemistry I (3 cr.)
- CHEM C102 Elementary Chemistry II (3 cr.)
- CHEM C103 Introduction to Chemical Principles (3 cr.)
- CHEM C105 Principles of Chemistry I (3 cr.)
- CHEM C106 Principles of Chemistry II (3 cr.)
- CHEM C121 Elementary Chemistry Laboratory I (2 cr.)
- CHEM C122 Elementary Chemistry Laboratory II (2 cr.)
- CHEM C125 Experimental Chemistry I (2 cr.)
- CHEM C126 Experimental Chemistry II (2 cr.)

#### Earth Sciences

- GEOG G107 Physical Systems of the Environment (3 cr.)
- GEOG G109 Weather and Climate (3 cr.)
- GEOG G185 Global Environmental Change (3 cr.)
- GEOG G208 Human Impact on Environment (3 cr.)

GEOL G103 Earth Science: Materials and Processes (3 cr.)

- GEOL G104 Evolution of the Earth (3 cr.)
- GEOL G105 Earth: Our Habitable Planet (3 cr.)
- GEOL G111 Physical Geology (3 cr.)
- GEOL G112 Historical Geology (3 cr.)
- GEOL G114 Prehistoric Life (3 cr.)
- GEOL G116 Our Planet and Its Future (3 cr.)
- GEOL G121 Meteorites and Planets (3 cr.)
- GEOL G171 Environmental Geology (3 cr.)

#### Physics

- PHYS P101 Physics in the Modern World (4 cr.)
- PHYS P120 Energy and Technology (3 cr.) or PHYS P110 Energy (2 cr.)
- PHYS P201 General Physics I (5 cr.)
- PHYS P202 General Physics II (5 cr.)
- PHYS P221 Physics I (5 cr.)
- PHYS P222 Physics II (5 cr.)

#### Psychology

- PSY P101 Introduction to Psychology I (3 cr.) or PSY P151 Introduction to Psychology I for Majors (3 cr.)

#### Quantitative Methods

(Three courses for a minimum of 9 credit hours.)

One of the following computer courses:

- SPEA V261 Computers in Public Affairs (3 cr.)
- BUS K201 The Computer in Business (2-3 cr.)
- CSCI A110 Introduction to Computers and Computing (3 cr.)
- CSCI A201 Introduction to Programming I (4 cr.)

One of the following mathematics courses:

- MATH M118 Finite Mathematics (3 cr.)
- MATH M119 Brief Survey of Calculus I (3 cr.)
- MATH M211 Calculus I (4 cr.)

One of the following statistics courses:

- SPEA/CJUS/MATH/PSY K300 Statistical Techniques (3 cr.)
- ECON E370 Statistical Analysis for Business and Economics (3 cr.)
- MATH/PSY K310 Statistical Techniques (3 cr.)
- SOC S250 Methods and Statistics I (3 cr.)

#### General Electives

Additional courses beyond the general education, core, and major requirements are needed to complete the minimum of 120 hours required for the degree.

#### Public Affairs Core

(Five courses)

- SPEA V160 National and International Policy (3 cr.)
- SPEA V161 Urban Problems and Solutions (3 cr.)
- SPEA E162 Environment and People (3 cr.) or SPEA E272 Introduction to Environmental Sciences (3 cr.)
- SPEA V372 Government Finance and Budgets (3 cr.)
- SPEA V376 Law and Public Policy (3 cr.)

#### Experiential Requirement

(Two courses for a minimum of 2 credit hours)

Each B.S.P.A. student must satisfy the experiential requirement by taking SPEA V252 Career Development (1 cr.) and participating in one of the following: a Leadership Program administered by the Internship and Placement Office; enrolling in a traditional internship; conducting significant research; or enrolling in a course that has a team-based project. Most students will elect to gain professional experience prior to entering the job market by completing an internship. In order for an internship to satisfy the experiential requirement, students must be in the School of Public and Environmental Affairs, be at least a junior, be in good academic standing, have attended an Internship Workshop and have completed at least one course specified by their major before starting the internship.

#### Majors

There are five majors offered on the Bloomington campus. They are Environmental Management, Legal Studies, Management, Policy Studies, and Public Financial Management.

#### Environmental Management Major

Requirements (Ten courses)

Note: Courses may be listed in more than one area below. However, no course will count more than once in the major.

- SPEA E272 Introduction to Environmental Sciences (3 cr.)

One of the following two courses:

- SPEA E363 Environmental Management (3 cr.)
- SPEA E476 Environmental Law and Regulation (3 cr.)

One of the following two courses:

- SPEA E311 Introduction to Risk Assessment and Risk Communication (3 cr.)
- SPEA E340 Environmental Economics and Finance (3 cr.)

One of the following two courses:

- SPEA E465 Environmental Management in the Tropics (3 cr.)
- SPEA E466 International and Comparative Environmental Policy (3 cr.)

One of the following courses:

- SPEA E355 Introduction to Limnology (3 cr.)
- SPEA E360 Introduction to Biological Resources (3 cr.)
- SPEA E400 Topics in Environmental Studies (3 cr.) *Requires faculty approval*
- SPEA E410 Introduction to Environmental Toxicology (3 cr.)

SPEA E440 Wetlands: Biology and Regulation (3 cr.)

- SPEA E442 Habitat Analysis—Terrestrial (3 cr.)
- SPEA E443 Habitat Analysis—Aquatic (3 cr.)
- SPEA E455 Limnology (4 cr.)
- SPEA E456 Lake and Watershed Management (3 cr.)
- SPEA E457 Introduction to Conservation Biology (3 cr.)
- SPEA E460 Fisheries and Wildlife Management (3 cr.)
- SPEA E461 Fisheries and Wildlife Management Laboratory (3 cr.)

One of the following courses:

- SPEA E400 Topics in Environmental Studies (3 cr.) *Requires faculty approval*
- SPEA E418 Vector-Based Geographic Information Systems (3 cr.)
- SPEA E419 Applied Remote Sensing of the Environment (3 cr.)
- SPEA E431 Water Supply and Wastewater Treatment (3 cr.)
- SPEA E451 Air Pollution and Control (3 cr.)
- SPEA E452 Solid and Hazardous Waste Management (3 cr.)
- SPEA E470 Elements of Fluid Mechanics (3 cr.)
- SPEA E475 Techniques of Environmental Science (3 cr.)

Four courses from the following, chosen in consultation with a faculty advisor:

- SPEA E311 Introduction to Risk Assessment and Risk Communication (3 cr.)
- SPEA E325 Computing for Environmental Scientists (2 cr.)
- SPEA E326 Mathematical Methods in Environmental Science (3 cr.)
- SPEA E340 Environmental Economics and Finance (3 cr.)
- SPEA E355 Introduction to Limnology (3 cr.)
- SPEA E360 Introduction to Biological Resources (3 cr.)
- SPEA E363 Environmental Management (3 cr.)
- SPEA E400 Topics in Environmental Studies (3 cr.) *May be repeated*
- SPEA E410 Introduction to Environmental Toxicology (3 cr.)
- SPEA E411 Introduction to Groundwater Hydrology (3 cr.)
- SPEA E412 Risk Communication (3 cr.)
- SPEA E418 Vector-Based Geographic Information Systems (3 cr.)
- SPEA E419 Applied Remote Sensing of the Environment (3 cr.)
- SPEA E431 Water Supply and Wastewater Treatment (3 cr.)
- SPEA E440 Wetlands: Biology and Regulation (3 cr.)
- SPEA E442 Habitat Analysis—Terrestrial (3 cr.)
- SPEA E443 Habitat Analysis—Aquatic (3 cr.)
- SPEA E451 Air Pollution and Control (3 cr.)
- SPEA E452 Solid and Hazardous Waste Management (3 cr.)



- SPEA E455 Limnology (4 cr.)  
 SPEA E456 Lake and Watershed Management (3 cr.)  
 SPEA E457 Introduction to Conservation Biology (3 cr.)  
 SPEA E460 Fisheries and Wildlife Management (3 cr.)  
 SPEA E461 Fisheries and Wildlife Management Laboratory (3 cr.)  
 SPEA E465 Environmental Management in the Tropics (3 cr.)  
 SPEA E466 International and Comparative Environmental Policy (3 cr.)  
 SPEA E470 Elements of Fluid Mechanics (3 cr.)  
 SPEA E475 Techniques of Environmental Science (3 cr.)  
 SPEA E476 Environmental Law and Regulation (3 cr.)  
 SPEA H316 Environmental Health (3 cr.)  
 SPEA V401 Financial and Cost-Benefit Analysis (3 cr.)  
 SPEA V435 Negotiation and Alternative Dispute Resolution (3 cr.)

### Legal Studies Major

#### Requirements (Ten courses)

- Both of the following courses:  
 SPEA V377 Legal Processes and Contemporary Issues in America (3 cr.)  
 SPEA V435 Negotiation and Alternative Dispute Resolution (3 cr.)
- Five of the following courses (three must be SPEA courses):  
 SPEA E476 Environmental Law and Regulation (3 cr.)  
 SPEA H441 Legal Aspects of Health Care Administration (3 cr.)  
 SPEA V405 Public Law and the Legislative Process (3 cr.)  
 SPEA V406 Public Law and the Electoral Process (3 cr.)  
 SPEA V407 Public Law and Government Relations (3 cr.)  
 SPEA V456 Topics in Public Law (3 cr.) *May be repeated for credit*  
 BUS L201 Legal Environment of Business (3 cr.) or  
 BUS L302 Commercial Law I (3 cr.)  
 BUS L303 Commercial Law II (3 cr.)  
 BUS L406 Employment Problems and the Law (3 cr.)  
 CJUS P370 Legal Aspects of Criminal Justice Systems I (3 cr.)  
 CJUS P371 Legal Aspects of Criminal Justice Systems II (3 cr.)  
 HPER R441 Legal Aspects of Recreation (3 cr.)  
 JOUR J300 Communications Law (3 cr.)  
 POLS Y211 Introduction to Law (3 cr.)  
 POLS Y304 American Constitutional Law I (3 cr.)  
 POLS Y305 American Constitutional Law II (3 cr.)

### SOC S326 Law and Society (3 cr.)

Three of the following courses:

- SPEA V340 Urban Government Administration (3 cr.)  
 SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
 SPEA V432 Labor Relations in the Public Sector (3 cr.)  
 SPEA V456 Topics in Public Law (3 cr.) *May be repeated*  
 SPEA V466 Federalism, Intergovernmental Relations and Management (3 cr.)  
 SPEA V472 Policy Processes in the U.S. (3 cr.)

### Management Major

#### Requirements (Ten courses)

**Note:** Courses may be listed in more than one area below. However, no course will count more than once in the major.

One of the following courses:

- SPEA V263 Public Management (3 cr.)  
 SPEA V362 Nonprofit Management and Leadership (3 cr.)

Each of the following courses:

- SPEA V361 Financial Management (3 cr.)  
 SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
 SPEA V369 Managing Information Technology (3 cr.)

Six courses from the following, chosen in consultation with a faculty advisor:  
 SPEA E363 Environmental Management (3 cr.)  
 SPEA H320 Health Systems Administration (3 cr.)

- SPEA V263 Public Management (3 cr.)  
 SPEA V340 Urban Government Administration (3 cr.)  
 SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
 SPEA V348 Management Science (3 cr.)  
 SPEA V356 Introduction to Nonprofit Accounting and Reporting (3 cr.)  
 SPEA V362 Nonprofit Management and Leadership (3 cr.)  
 SPEA V368 Managing Government Operations (3 cr.)  
 SPEA V371 Financing Public Affairs (3 cr.)  
 SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
 SPEA V401 Financial and Cost-Benefit Analysis (3 cr.)  
 SPEA V421 Metropolitan Development (3 cr.)  
 SPEA V432 Labor Relations in the Public Sector (3 cr.)  
 SPEA V435 Negotiation and Alternative Dispute Resolution (3 cr.)  
 SPEA V436 Communication for Government and Nonprofit Organizations (3 cr.)  
 SPEA V441 Topics in Financial Management and Policy (3 cr.) *May be repeated*

- SPEA V442 Topics in Budgeting or Cost-Benefit (3 cr.) *May be repeated*  
 SPEA V443 Managing Workforce Diversity (3 cr.)

- SPEA V447 Federal Budget Policy (3 cr.)  
 SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*  
 SPEA V457 Management Science in the Public Sector (3 cr.)  
 SPEA V458 Fund Development for Nonprofit Organizations (3 cr.)  
 SPEA V460 Federalism, Intergovernmental Relations, and Management (3 cr.)  
 SPEA V461 Computer Applications in Public Affairs (3 cr.)  
 SPEA V462 Community Development (3 cr.)  
 SPEA V463 Interpersonal Relations in the Workplace (1-4 cr.)  
 SPEA V465 Geographic Information Systems for Public and Environmental Affairs (3 cr.)  
 SPEA V471 Urban Management Systems (3 cr.)  
 SPEA V472 Policy Processes in the United States (3 cr.)  
 SPEA V473 Management Applications Seminar (3 cr.)  
 SPEA V475 Database Management Systems (3 cr.)

### Policy Studies Major

#### Requirements (Eleven courses)

Take whichever of the following you didn't take in the General Education requirements:  
 Math M118 Finite Mathematics (3 cr.)  
 Math M119 Brief Survey of Calculus I (3 cr.) or  
 Math M211 Calculus I (4 cr.)

- Each of the following courses:  
 SPEA V348 Management Science (3 cr.)  
 SPEA V370 Research Methods and Statistical Modeling (3 cr.)  
 SPEA V386 Case Studies for Policy Analysis (3 cr.)  
 SPEA V401 Financial and Cost-Benefit Analysis (3 cr.)  
 SPEA V449 Policy Senior Seminar (3 cr.)

- Five courses from the following, chosen in consultation with a faculty advisor:  
 SPEA E340 Environmental Economics and Finance (3 cr.)  
 SPEA E466 International and Comparative Environmental Policy (3 cr.)  
 SPEA H416 Environmental Health Policy (3 cr.)  
 SPEA V369 Managing Information Technology (3 cr.)  
 SPEA V371 Financing Public Affairs (3 cr.)  
 SPEA V405 Public Law and the Legislative Process (3 cr.)  
 SPEA V406 Public Law and the Electoral Process (3 cr.)

- SPEA V407 Public Law and Government Relations (3 cr.)  
 SPEA V421 Metropolitan Development (3 cr.)  
 SPEA V422 Transportation Policy Analysis (3 cr.)  
 SPEA V447 Federal Budget Policy (3 cr.)  
 SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*  
 SPEA V451 Social Policy and the Aging (3 cr.)  
 SPEA V457 Management Science in the Public Sector (3 cr.)  
 SPEA V460 Federalism, Intergovernmental Relations and Management (3 cr.)  
 SPEA V461 Computer Application in Public Affairs (3 cr.)  
 SPEA V462 Community Development (3 cr.)  
 SPEA V472 Policy Process in the United States (3 cr.)

### Public Financial Management Major

#### Requirements (Ten courses)

- Each of the following courses:  
 BUS A201 Introduction to Financial Accounting (3 cr.)  
 SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
 SPEA V361 Financial Management (3 cr.)  
 SPEA V386 Case Studies for Policy Analysis (3 cr.)  
 SPEA V401 Financial and Cost-Benefit Analysis (3 cr.)  
 SPEA V447 Federal Budget Policy (3 cr.)
- Take four of the following courses:  
 SPEA E340 Environmental Economics and Finance (3 cr.)  
 SPEA H352 Health Finance and Budgeting (3 cr.)  
 SPEA H353 Advanced Health Finance and Budgeting (3 cr.)  
 SPEA H354 Health Economics (3 cr.)  
 SPEA V348 Management Science (3 cr.)  
 SPEA V369 Managing Information Technology (3 cr.)  
 SPEA V421 Metropolitan Development (3 cr.)  
 SPEA V441 Topics in Financial Management and Policy (3 cr.) *May be repeated*  
 SPEA V461 Computer Applications in Public Affairs (3 cr.)  
 SPEA V462 Community Development (3 cr.)

## Bachelor of Science in Public Health

This 120 credit hour degree program offers a major in Health Administration.

### DEGREE REQUIREMENTS

Students must satisfy requirements in four main areas: general education, electives, a public health core, and health administration.



## General Education

### Communications

(Three courses for a minimum of 9 credit hours)

The following writing course:

ENG W131 Elementary Composition (3 cr.) or approved option (C- or better)

One of the following courses:

BUS X204 Business Communications (3 cr.)  
ENG W231 Professional Writing Skills (3 cr.)  
ENG W240 Community Service Writing (3 cr.)

One of the following oral communication courses:

CMCL C121 Public Speaking (3 cr.)  
CMCL C122 Interpersonal Communication (3 cr.)  
CMCL C205 Introduction to Communication and Culture (3 cr.)  
CMCL C223 Business and Professional Communication (3 cr.)  
CMCL C225 Discussion and Decision Making (3 cr.)  
CMCL C228 Argumentation and Advocacy (3 cr.)  
CMCL C229 Ways of Speaking (3 cr.)  
THTR T115 Oral Interpretation (3 cr.)  
THTR T120 Acting I (3 cr.)

### Social Sciences and Humanities

(Five courses for a minimum of 15 credit hours)

The following courses:

ECON E201 Introduction to Microeconomics (3 cr.)  
ECON E202 Introduction to Macroeconomics (3 cr.)  
POLS Y103 Introduction to American Politics (3 cr.)

One approved social science course from one of the following subject areas chosen in consultation with an advisor:

Anthropology  
Geography  
Journalism  
Linguistics  
Political science  
Psychology  
Sociology

One approved humanities course from one of the following subject areas chosen in consultation with an advisor:

Afro-American Studies  
Central Eurasian Studies  
Classical Studies  
Communication and Culture  
Comparative Literature  
English  
Fine Arts

### Folklore

Foreign Languages and Literature  
History  
History and Philosophy of Science  
Musicology and Music History  
Philosophy  
Religious Studies  
Theatre and Drama

### Natural Sciences

Two to four of the following courses for 6 to 10 credit hours. Many departments limit credit in 100-level courses. Please check with an advisor before taking a second 100-level science course in any of the departments listed here.

ANAT A215 Basic Human Anatomy (5 cr.)  
BIOL L100 Humans and the Biological World (5 cr.)  
BIOL L104 Introductory Biology Lectures (3 cr.)  
BIOL L112 Biological Mechanisms (3 cr.)  
BIOL L212 The Biology of Food (3 cr.)  
BIOL L302 Topics in Human Biology (3 cr.)  
PHSL P215 Basic Mammalian Physiology (5 cr.)  
CHEM C101 Elementary Chemistry I with Laboratory (C121) (5 cr.)  
CHEM C102 Elementary Chemistry II with Laboratory (C122) (5 cr.)  
CHEM C103 Introduction to Chemical Principles (3 cr.)  
CHEM C105 Principles of Chemistry I with Laboratory (C125) (5 cr.)  
CHEM C106 Principles of Chemistry II with Laboratory (C126) (5 cr.)  
MSCI M131 Disease and the Human Body (3 cr.)

### Quantitative Methods

Three courses for a minimum of 9 credit hours

One of the following courses:

SPEA V261 Computers in Public Affairs (3 cr.)  
BUS K201 The Computer in Business (3 cr.)  
CSCI A110 Introduction to Microcomputers and Computing (3 cr.)  
CSCI A201 Introduction to Programming I (4 cr.)

One of the following courses:

MATH M118 Finite Mathematics (3 cr.)  
MATH M119 Brief Survey of Calculus (3 cr.)  
MATH M211 Calculus I (4 cr.)

One of the following courses:

SPEA/CJUS/MATH/PSY K300 Statistical Techniques (3 cr.)  
ECON E370 Statistical Analysis for Business and Economics (3 cr.)  
MATH/PSY K310 Statistical Techniques (3 cr.)  
SOC S250 Methods and Statistics I (3 cr.)

## Electives

Additional courses beyond the general education, core, and major requirements are needed to meet the B.S.P.H. requirement of 120 credit hours.

### Public Health Core

(Six courses)

SPEA V160 National and International Policy (3 cr.)  
SPEA H316 Environmental Health (3 cr.)  
SPEA H320 Health Systems Administration (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
HPER H311 Human Diseases and Epidemiology (3 cr.)  
HPER C403 Techniques of Public Health Education (3 cr.)

### Health Administration Major

Requirements (Thirteen courses)

The following seven courses:

SPEA H352 Health Finance and Budgeting (3 cr.)  
SPEA H353 Advanced Health Finance and Budgeting (3 cr.)  
SPEA H354 Health Economics (3 cr.)  
SPEA H441 Legal Aspects of Health Care Administration (3 cr.)  
SPEA H465 Public Health Practicum (2 cr.)  
SPEA H474 Health Administration Seminar (3 cr.)  
SPEA V373 Human Resources Management in the Public Sector (3 cr.)

One of the following two courses:

SPEA H466 Public Health Field Experience (1 cr.)  
SPEA V381 Professional Experience (2-6 cr.)

Five of the following courses:

SPEA H401 Strategic Planning for Health Care Organizations (3 cr.)  
SPEA H402 Hospital Administration (3 cr.)  
SPEA H411 Long-Term Care Administration (3 cr.)  
SPEA H432 Health Care Marketing (3 cr.)  
SPEA H455 Topics in Public Health (3 cr.) *May be repeated*  
SPEA H456 Managed Care (3 cr.)  
SPEA V432 Labor Relations in the Public Sector (3 cr.)  
BUS N300 Principles of Risk and Insurance (3 cr.) or  
BUS N320 Property and Liability Insurance (3 cr.)  
HPER H318 Drug Use in American Society (3 cr.)  
HPER H320 The Nature of Cancer (3 cr.)  
PSY P320 Social Psychology (3 cr.) or  
PSY P324 Abnormal Psychology (3 cr.)

## Bachelor of Science in Environmental Science

The Bachelor of Science in Environmental Science, which is offered jointly by the College of Arts and Sciences and the School of Public and Environmental Affairs, is intended to instill an appreciation of the integrated nature of the environmental science field as well as supply a level of expertise in one of several areas.

### DEGREE REQUIREMENTS

Students must complete a set of fundamental skills and distribution requirements, a core curriculum, a concentration in a particular branch of environmental science, and a sufficient number of elective hours to reach the minimum of 122 credit hours.

**Fundamental Skills Requirements** (Credit hours vary, depending on course selection.)

ENG W231 Professional Writing Skills (3 cr.)  
An Intensive Writing course—satisfied by the major  
Fundamental Mathematics—satisfied by the major  
CMCL C121 Public Speaking (3 cr.) or approved option  
First-Year Foreign Language (8 cr.)

**Distribution Requirements** (Credit hours vary, depending on course selection.)

### Arts and Humanities

(Two courses for a minimum of 6 credit hours)

One must be designated as an Arts and Humanities credit by the College of Arts and Sciences. The second is COAS E103 Topics course (3 cr.)

### Social and Historical Studies

(Three courses for a minimum of 9 credit hours)

One of the following:

ECON E201 Introduction to Microeconomics (3 cr.)  
ECON E202 Introduction to Macroeconomics (3 cr.)  
ECON E364 Environment and Resource Economics (3 cr.)  
POLS Y103 Introduction to American Politics (3 cr.)  
POLS Y313 Environmental Policy (3 cr.)

One of the following:

SPEA V263 Public Management (3 cr.)  
SPEA V371 Financing Public Affairs (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)  
SPEA V449 Policy Senior Seminar (3 cr.)  
SPEA V472 Policy Processes in the United States (3 cr.)



The following course:

COAS E104 Topics in Social and Behavioral Science (3 cr.)

**Natural and Mathematical Sciences**—satisfied by the major

**Core Requirements** (61-63 credit hours)

**School of Public and Environmental Affairs** (One course)

SPEA E262 Environmental Problems and Solutions (3 cr.)

**Biology** (Two courses)

BIOL L111 Evolution and Diversity (3 cr.)

BIOL L473 Ecology (3 cr.)

**Chemistry** (Five courses)

**Note:** Students who did not earn at least a B- in high school chemistry should consult with the Chemistry Department.

CHEM C105 Principles of Chemistry I (3 cr.)

CHEM C106 Principles of Chemistry II (3 cr.)

CHEM C125 Experimental Chemistry I (2 cr.)

CHEM C126 Experimental Chemistry II (2 cr.)

CHEM C341 Organic Chemistry Lectures I (3 cr.)

**Computer Science** (One of the following courses)

CSCI A202 Introduction to Programming II (4 cr.)

GEOG G250 Computer Methods in Geography (3 cr.)

SPEA E325 Computing for Environmental Scientists (2 cr.)

**Geography** (One course)

GEOG G304 Physical Meteorology and Climatology (3 cr.)

**Geological Sciences** (Two courses)

GEOG G225 Earth Materials (4 cr.)

GEOG G329 Field Geology in the Rocky Mountains (6 cr.)

**Note:** Students with some concentrations may substitute two of the following for GEOG G329:

BIOL L465 Advanced Field Biology (3 cr.)

SPEA E442 Habitat Analysis—Terrestrial (3 cr.)

SPEA E443 Habitat Analysis—Aquatic (3 cr.)

**Mathematics** (Three courses)

MATH M211 Calculus I (4 cr.)

MATH M212 Calculus II (4 cr.)

MATH M343 Introduction to Differential Equations with Applications I (3 cr.)

**Physics** (Two courses)

PHYS P221 Physics I (5 cr.)

PHYS P222 Physics II (5 cr.)

**Statistics** (One course)

One of the following:

SPEA K300 Statistical Techniques (3 cr.)

GEOG G488 Applied Spatial Statistics (3 cr.)

MATH K300 Statistical Techniques (3 cr.)

MATH M365 Introduction to Probability and Statistics (3 cr.)

**Environmental Science Senior Research**

Guided by a faculty member, each student undertakes a project closely related to his or her concentration. A minimum of 3 credit hours of senior research must be completed within the department of the sponsoring faculty member. A written report and public oral presentation are required.

**Concentration Area** (Minimum of 18 credit hours)

Whereas the core curriculum provides each student with a solid background in the basic subjects pertinent to the environmental sciences, the concentration is aimed at preparing students for graduate study or professional employment in specific fields. A partial list of the available topics includes atmospheric sciences, applied ecology, earth-system science, environmental toxicology, geochemistry, geophysics, hydrology, oceanic sciences, surface-water studies, and systems modeling. Additional topics can be defined in order to fit specific needs or opportunities. Each program must be approved by the Interdepartmental Committee.

## Associate of Science Degree Programs

The School of Public and Environmental Affairs offers an associate degree program. Courses that meet associate degree requirements generally can be applied to a subsequent baccalaureate degree program. The following are general requirements for the completion of an associate degree:

1. Students must apply for admission to the Associate Degree Program before completing 35 credit hours of course work toward the degree. Applications are available in the records office.
2. A minimum of 60 credit hours with a 2.00 cumulative average or higher and a 2.30 average or higher in core and concentration courses is required. All requirements for this degree must be satisfied before earning 86 credit hours.
3. A limited number of courses may be transferred from other accredited institutions or be taken through independent study.

4. Courses taken to meet specific degree requirements cannot be double-counted (used to satisfy any other degree requirement).
5. A maximum of two elective courses may be taken pass-fail in this degree.

## Associate of Science in Public Affairs

Students must complete one of the following concentrations: Public Administration or a specialized program approved by a SPEA advisor.

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a concentration area.

#### General Education

##### Communications

(Three courses for a minimum of 9 credit hours.)

The following writing course:

ENG W131 Elementary Composition (3 cr.) or approved option (C- or better)

One of the following advanced writing courses:

BUS X204 Business Communications (3 cr.)

ENG W231 Professional Writing (3 cr.)

ENG W240 Community Service Writing (3 cr.)

One of the following oral communication courses:

CMCL C121 Public Speaking (3 cr.)

CMCL C122 Interpersonal Communication (3 cr.)

CMCL C223 Business and Professional Communication (3 cr.)

CMCL C225 Discussion and Decision Making (3 cr.)

CMCL C228 Argumentation and Advocacy (3 cr.)

CMCL C229 Ways of Speaking (3 cr.)

THTR T115 Oral Interpretation (3 cr.)

THTR T120 Acting I (3 cr.)

##### Social Sciences

(Three courses for a minimum of 9 credit hours.)

The following two courses:

ECON E201 Introduction to Microeconomics (3 cr.)

POLS Y103 Introduction to American Politics (3 cr.)

One course from Sociology or Psychology

##### Quantitative Methods

(Two courses for a minimum of 6 credit hours.)

One of the following computer science courses:  
SPEA V261 Computers in Public Affairs (3 cr.)

BUS K201 The Computer in Business (3 cr.)

CSCI A110 Introduction to Computers and Computing (3 cr.)

CSCI A201 Introduction to Programming I (4 cr.)

One approved mathematics course:

MATH M118 Finite Mathematics (3 cr.) or

MATH M119 Brief Survey of Calculus I (3 cr.)

##### Arts and Humanities

One course from one of the following subject areas for a minimum of 3 credit hours, (excluding courses used to satisfy other degree requirements):

Afro-American Studies

Central Eurasian Studies

Classical Studies

Communication and Culture

Comparative Literature

English

Fine Arts

Folklore

Foreign Languages and Literature

History and Philosophy of Science

Musicology and Music History

Philosophy

Religious Studies

Theatre and Drama

### General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

### Public Affairs Core

(Four courses)

The following three courses:

SPEA V160 National and International Policy (3 cr.)

SPEA V161 Urban Problems and Solutions (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

One of the following courses:

SPEA E162 Environment and People (3 cr.)

SPEA E272 Introduction to Environmental Sciences (3 cr.)

### Areas of Concentration

#### Public Administration Concentration

The Public Administration Concentration provides an overview of the primary areas of public administration.



**Requirements (Four courses)**

Four of the following courses:

- SPEA H316 Environmental Health (3 cr.)
- SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA V372 Government Finance and Budgets (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)
- SPEA V376 Law and Public Policy (3 cr.)
- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.)

**Special Concentration**

(Minimum of four courses)

A special concentration of at least four courses may be developed to meet special career needs. This concentration must be approved by a faculty advisor and the program director.

## Minors

Any Indiana University student enrolled in a baccalaureate program may pursue one or more of the minors offered by the School of Public and Environmental Affairs. Individuals interested in one or more of these minors should inquire in the SPEA undergraduate advising office (SPEA 240) for additional details. Students should check with their degree-granting unit to make sure they are eligible for the SPEA minor of their choice. Students who successfully complete the requirements will have the minor conferred with their degree. SPEA's multidisciplinary faculty and curricula address environmental, health, public policy, and management issues from a variety of perspectives. A minor in SPEA can enhance career opportunities for liberal arts and other majors.

**General Policies and Procedures**

Each minor requires 15 hours of specified courses with a 2.00 grade point average, and none of the courses may be taken by correspondence through the Division of Extended Studies. Students may only double-count six of the required 15 credit hours in other SPEA major or minor requirements. Students may earn up to three minors from SPEA, but each minor must have at least nine hours that are not satisfying other major or minor requirements.

The following minor areas are available on the Bloomington campus:

Public and Environmental Affairs, Environmental Management, Environmental Science and Health, Health Systems Administration, Human Resources, Information Systems, Legal Studies,

Management, Nonprofit Management, Policy Studies, and Public Finance.

**Public and Environmental Affairs Minor****Requirements (Five courses)**

One of the following courses:

- SPEA V160 National and International Policy (3 cr.)
- SPEA V161 Urban Problems and Solutions (3 cr.)

One of the following courses:

- SPEA E162 Environment and People (3 cr.)
- SPEA E272 Introduction to Environmental Sciences (3 cr.)

Three of the following courses:

- SPEA E272 Introduction to Environmental Sciences (3 cr.) *If not used above*
  - SPEA E400 Topics in Environmental Studies (3 cr.) *May be repeated*
  - SPEA V263 Public Management (3 cr.)
  - SPEA V366 Managing Behavior in Public Organizations (3 cr.)
  - SPEA V373 Human Resources Management in the Public Sector (3 cr.)
  - SPEA V376 Law and Public Policy (3 cr.)
  - SPEA V432 Labor Relations in the Public Sector (3 cr.)
  - SPEA V444 Public Administrative Organization (3 cr.)
  - SPEA V450 Contemporary Issues in Public Affairs (3 cr.) *May be repeated*
- or other courses in public or environmental affairs approved by a SPEA advisor.

**Environmental Management Minor****Requirements (Five courses)**

The following course:

- SPEA E272 Introduction to Environmental Sciences (3 cr.)

One of the following courses:

- SPEA E311 Introduction to Risk Assessment and Risk Communication (3 cr.)
- SPEA E340 Environmental Economics and Finance (3 cr.)
- SPEA E363 Environmental Management (3 cr.)
- SPEA E465 Environmental Management in the Tropics (3 cr.)
- SPEA E466 International and Comparative Environmental Policy (3 cr.)
- SPEA E476 Environmental Law and Regulation (3 cr.)

Three additional courses chosen from the above list or the following courses:

- SPEA E325 Computing for Environmental Scientists (2 cr.)
- SPEA E355 Introduction to Limnology (3 cr.)

SPEA E400 Topics in Environmental Studies (3 cr.) *May be repeated*

- SPEA E410 Introduction to Environmental Toxicology (3 cr.)
- SPEA E411 Introduction to Groundwater Hydrology (3 cr.)
- SPEA E412 Risk Communication (3 cr.)
- SPEA E419 Applied Remote Sensing of the Environment (3 cr.)
- SPEA E431 Water Supply and Wastewater Treatment (3 cr.)
- SPEA E440 Wetlands: Biology and Regulation (3 cr.)
- SPEA E451 Air Pollution and Control (3 cr.)
- SPEA E452 Solid and Hazardous Waste Management (3 cr.)
- SPEA E456 Lake and Watershed Management (3 cr.)
- SPEA E457 Introduction to Conservation Biology (3 cr.)
- SPEA E460 Fisheries and Wildlife Management (3 cr.)
- SPEA E461 Fisheries and Wildlife Management Laboratory (3 cr.)
- SPEA E475 Techniques in Environmental Science (3 cr.)
- SPEA H316 Environmental Health (3 cr.)
- SPEA V401 Financial and Cost-Benefit Analysis (3 cr.)
- SPEA V435 Negotiation and Alternative Dispute Resolution (3 cr.)

**Environmental Science and Health Minor****Requirements (Five courses)**

The following courses:

- SPEA H316 Environmental Health (3 cr.)
- POLS Y313 Environmental Policy (3 cr.)

Three of the following courses:

- SPEA E326 Mathematical Methods in Environmental Science (3 cr.)
  - SPEA E410 Introduction to Environmental Toxicology (3 cr.)
  - SPEA E431 Water Supply and Wastewater Treatment (3 cr.)
  - SPEA E451 Air Pollution and Control (3 cr.)
  - SPEA E452 Solid and Hazardous Waste Management (3 cr.)
- or other courses in environmental science and health approved by a SPEA faculty advisor.

**Health Systems Administration Minor****Requirements (Five courses)**

The following courses:

- SPEA H320 Health Systems Administration (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)

Three of the following courses:

- SPEA H352 Health Finance and Budgeting (3 cr.)
- SPEA H353 Advanced Health Finance and Budgeting (3 cr.)
- SPEA H354 Health Economics (3 cr.)
- SPEA H401 Strategic Planning for Health Care Organizations (3 cr.)
- SPEA H402 Hospital Administration (3 cr.)
- SPEA H411 Long-Term Care Administration (3 cr.)
- SPEA H432 Health Care Marketing (3 cr.)
- SPEA H455 Topics in Public Health (3 cr.) *May be repeated*
- SPEA H456 Managed Care (3 cr.)
- SPEA V432 Labor Relations in the Public Sector (3 cr.)

**Human Resources Minor****Requirements (Five courses)**

One of the following courses:

- SPEA V160 National and International Policy (3 cr.)
- SPEA V161 Urban Problems and Solutions (3 cr.)

Each of the following courses:

- SPEA V366 Managing Behavior in Public Organizations (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)
- SPEA V432 Labor Relations in the Public Sector (3 cr.)

One of the following courses:

- SPEA V435 Negotiation and Alternative Dispute Resolution (3 cr.)
- SPEA V436 Communication for Government and Nonprofit Organizations (3 cr.)
- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*
- SPEA V463 Interpersonal Relations in the Workplace (1-4 cr.)

**Information Systems Minor****Requirements (Five courses)**

The following courses:

- SPEA V261 Computers in Public Affairs (3 cr.)
- SPEA V369 Managing Information Technology (3 cr.)
- SPEA V475 Database Management Systems (3 cr.)

Two of the following courses:

- SPEA E325 Computing for Environmental Scientists (2 cr.)
- SPEA E418 Vector-Based Geographic Information Systems (3 cr.)
- SPEA E419 Applied Remote Sensing of the Environment (3 cr.)
- SPEA V348 Management Science (3 cr.)



- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*
- SPEA V461 Computer Applications in Public Affairs (3 cr.)
- SPEA V465 Geographic Information Systems for Public and Environmental Affairs (3 cr.) or other courses in information systems approved by a SPEA faculty advisor.

### Legal Studies Minor

#### Requirements (Five courses)

- Both of the following courses:  
SPEA V376 Law and Public Policy (3 cr.)  
SPEA V377 Legal Processes and Contemporary Issues in America (3 cr.)

- Three of the following courses:  
SPEA V405 Public Law and the Legislative Process (3 cr.)  
SPEA V406 Public Law and the Electoral Process (3 cr.)  
SPEA V407 Public Law and Government Relations (3 cr.)  
SPEA V435 Negotiation and Alternative Dispute Resolution (3 cr.)  
SPEA V456 Topics in Public Law (3 cr.) *May be repeated*

### Management Minor

#### Requirements (Five courses)

- One of the following courses:  
SPEA V160 National and International Policy (3 cr.)  
SPEA V161 Urban Problems and Solutions (3 cr.)
- The following course:  
SPEA V263 Public Management (3 cr.)
- Three of the following courses:  
SPEA V340 Urban Government Administration (3 cr.)  
SPEA V361 Financial Management (3 cr.)  
SPEA V362 Nonprofit Management and Leadership (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
SPEA V368 Managing Government Operations (3 cr.)  
SPEA V369 Managing Information Technology (3 cr.)  
SPEA V372 Government Finance and Budgets (3 cr.)  
SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)  
SPEA V432 Labor Relations in the Public Sector (3 cr.)  
SPEA V435 Negotiation and Alternative Dispute Resolution (3 cr.)  
SPEA V436 Communication for Government and Nonprofit Organizations (3 cr.)

- SPEA V443 Managing Workforce Diversity (3 cr.)
- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*
- SPEA V463 Interpersonal Relations in the Workplace (1-4 cr.)
- SPEA V465 Geographic Information Systems for Public and Environmental Affairs (3 cr.)
- SPEA V475 Database Management Systems (3 cr.)

### Nonprofit Management Minor

#### Requirements (Five courses)

- One of the following courses:  
SPEA V160 National and International Policy (3 cr.)  
SPEA V161 Urban Problems and Solutions (3 cr.)

- The following course:  
SPEA V362 Nonprofit Management and Leadership (3 cr.)

- Three of the following courses:  
SPEA H320 Health Systems Administration (3 cr.)  
SPEA V263 Public Management (3 cr.)  
SPEA V340 Urban Government Administration (3 cr.)  
SPEA V356 Introduction to Nonprofit Accounting and Reporting (3 cr.)  
SPEA V361 Financial Management (3 cr.)  
SPEA V436 Communication in Government and Nonprofit Organizations (3 cr.)  
SPEA V441 Topics in Financial Management and Policy (3 cr.) *May be repeated*  
SPEA V442 Topics in Budgeting or Cost-Benefit (3 cr.) *May be repeated*  
SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*  
SPEA V462 Community Development (3 cr.)  
SPEA V463 Interpersonal Relations in the Workplace (1-4 cr.)

### Policy Studies Minor

#### Requirements (Five courses)

- One of the following courses:  
SPEA V160 National and International Policy (3 cr.)  
SPEA V161 Urban Problems and Solutions (3 cr.)
- Each of the following courses:  
SPEA V348 Management Science (3 cr.)  
SPEA V370 Research Methods and Statistical Modeling (3 cr.)  
SPEA V386 Case Studies for Policy Analysis (3 cr.)  
SPEA V401 Financial and Cost-Benefit Analysis (3 cr.)

### Public Finance Minor

#### Requirements (Five courses)

- Each of the following courses:  
BUS A201 Introduction to Financial Accounting (3 cr.)  
SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
SPEA V361 Financial Management (3 cr.)  
SPEA V372 Government Finance and Budgets (3 cr.)  
Plus one course chosen in consultation with a SPEA advisor.

## Certificate Programs

The areas of study in which certificate programs are currently available are environmental studies, nonprofit management, public affairs, public health, public management, and urban studies.

#### General Requirements

- Students in good academic standing and enrolled in baccalaureate programs at Indiana University are eligible to apply for a certificate at the SPEA Records Office (SPEA 253). Interested students must apply for a certificate before completing 15 credit hours (9 credit hours for public health and public management) of applicable course work.
- SPEA students cannot earn a certificate in the same area as their major.
- A grade point average of 2.0 or higher is required in all course work credited toward the certificate.
- The number of credits required for each certificate varies.

## Certificate in Environmental Studies

This certificate introduces students to selected aspects of current thinking and research on the nature and causes of and solutions to environmental problems. Students desiring greater depth should consider an Environmental Management major in SPEA.

#### Certificate Requirements

(Nine courses)

One course in chemistry or physics.

One of the following courses:  
GEOG G107 Physical Systems of the Environment (3 cr.)

- GEOG G103 Earth Science: Materials and Processes (3 cr.)  
GEOG G111 Physical Geology (3 cr.)

The following courses:

- BIOL L350 Environmental Biology (3 cr.)  
ECON E201 Introduction to Microeconomics (3 cr.)  
ECON E202 Introduction to Macroeconomics (3 cr.)  
POLS Y313 Environmental Policy (3 cr.)  
SPEA E400 Topics in Environmental Studies (3 cr.) *May be repeated*

Two additional courses selected from the following:

- SPEA E272 Introduction to Environmental Sciences (3 cr.)  
SPEA E400 Topics in Environmental Studies (3 cr.) *May be repeated*  
SPEA E455 Limnology (4 cr.)  
SPEA H316 Environmental Health (3 cr.)  
ANTH E427 Cultural Ecology (3 cr.)  
BIOL L473 Ecology (3 cr.)  
CHEM C101 Elementary Chemistry I (3 cr.) or  
CHEM C105 Principles of Chemistry I (3 cr.)  
CHEM C341 Organic Chemistry Lectures I (3 cr.)  
ECON E308 Survey of Public Finance (3 cr.)  
ECON E385 Economics of Industry (3 cr.)  
GEOG G235 Introductory Geographical Methods (3 cr.)  
GEOG G304 Physical Meteorology and Climatology (3 cr.)  
GEOG G315 Environmental Conservation (3 cr.)  
GEOG G320 Population Geography (3 cr.)  
GEOG G350 Instrumentation and Field Methods in Atmospheric Science (3 cr.)  
GEOG G405 Hydroclimatology (3 cr.)  
GEOG G407 Climate Dynamics (3 cr.)  
GEOG G300 Environmental and Urban Geology (3 cr.)  
GEOG G316 Mineral Fuels and Materials (3 cr.)  
GEOG G406 Introduction to Geochemistry (3 cr.)  
GEOG G415 Geomorphology (3 cr.)  
GEOG G451 Principles of Hydrogeology (3 cr.)  
HPER R372 Interpretive Resources and Techniques (3 cr.)  
SPEA/CJUS/MATH/PSY K300 Statistical Techniques (3 cr.) or  
MATH/PSY K310 Statistical Techniques (3 cr.)  
PHYS P201 General Physics I (5 cr.)  
PHYS P120 Energy and Technology (3 cr.)  
PHYS P310 Environmental Physics (3 cr.)  
SOC S305 Population (3 cr.)



## Certificate in Nonprofit Management

The nonprofit sector is a dynamic and rapidly expanding area. The Certificate in Nonprofit Management allows students to take part in coursework specifically concerned with the nonprofit sector and geared toward preparing them for careers in nonprofit organizations. The certificate is designed so that students who complete the American Humanics program will also meet the requirements for the Certificate in Nonprofit Management.

### Certificate Requirements

(Five courses)

This certificate has a requirement of 15 credit hours and must be selected from the following categories. Courses listed with an asterisk are included in the American Humanics program. Alternate courses may be substituted with the approval of a SPEA advisor.

*Nonprofit Institutions* (Minimum of 3 credit hours)

\*SPEA V221 Nonprofit and Voluntary Sector (3 cr.)

\*BUS W220 Introduction to the Nonprofit Corporation (3 cr.)

*Nonprofit Management* (Minimum of 6 credit hours)

The following course:

\*SPEA V362 Nonprofit Management and Leadership (3 cr.)

One of the following courses:

\*SPEA V356 Introduction to Nonprofit Accounting and Reporting (3 cr.)

SPEA V401 Financial and Cost-Benefit Analysis (3 cr.)

\*SPEA V458 Fund Development for Nonprofit Organizations (3 cr.)

\*BUS A201 Introduction to Financial Accounting (3 cr.)

*Nonprofit Field* (Minimum of 3 credit hours)

Select one course from a special feature of a nonprofit field, service area, or industry. Examples include:

**Environment:**

SPEA E162 Environmental and People (3 cr.)

**Human services:**

\*EDU P314 Life Span Development

POLS Y326 American Social Welfare Policy (3 cr.)

PSY P315 Developmental Psychology (3 cr.)

**Health:**

SPEA H316 Environmental Health (3 cr.)

SPEA H320 Health Systems Administration (3 cr.)

*Internship* (Minimum of 3 credit hours)

\*SPEA V380 Internship in Public and Environmental Affairs (1-6 cr.) *For non-SPEA students or \*SPEAV381 Professional Experience (1-6 cr.) For SPEA Students only.* Note: Students must intern with a nonprofit organization.

## Certificate in Public Affairs

The School of Public and Environmental Affairs offers the Certificate in Public Affairs to provide an overview of the study of public policy, governmental organization, and public management as an enhancement to the major area of study in a student's undergraduate program. The interdisciplinary program requires 27 credit hours, of which at least 15 but not more than 21 credit hours must be in SPEA courses.

### Certificate Requirements

(Nine courses)

The following courses:

SPEA V160 National and International Policy (3 cr.)

SPEA V161 Urban Problems and Solutions (3 cr.)

One of the following courses:

SPEA E162 Environment and People (3 cr.)

SPEA E272 Introduction to Environmental Sciences (3 cr.)

A total of two courses from groups A, B, and C, with no more than one course from any group.

A. *Organizational Behavior*

BUS Z301 Organizational Behavior and Leadership (3 cr.)

BUS Z302 Managing and Behavior in Organizations (3 cr.)

B. *Public Administration*

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

C. *Law*

SPEA V376 Law and Public Policy (3 cr.)

BUS L201 Legal Environment of Business (3 cr.)

CJUS P370 Legal Aspects of Criminal Justice Systems I (3 cr.)

POLS Y304 American Constitutional Law I (3 cr.)

POLS Y305 American Constitutional Law II (3 cr.)

Choose any four of the following courses:

*Public Affairs*

SPEA V260 Topics in Public Affairs (approved topics) (3 cr.)

SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)

SPEA V348 Management Science (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

SPEA V432 Labor Relations in the Public Sector (3 cr.)

SPEA V441 Topics in Financial Management and Policy (3 cr.) *May be repeated*

SPEA V442 Topics in Budgeting or Cost/Benefit (3 cr.) *May be repeated*

SPEA V444 Public Administrative Organization (3 cr.)

SPEA V447 Federal Budget Policy (3 cr.)

SPEA V449 Policy Senior Seminar (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

SPEA V472 Policy Processes in the United States (3 cr.)

*Criminal Justice*

CJUS P100 Introduction to Criminal Justice (3 cr.)

CJUS P381 History of Social Control in the U.S. (3 cr.)

*Geography*

GEOG G412 Urban Transportation Analysis (3 cr.)

GEOG G414 Regional Transport Systems (3 cr.)

GEOG G415 Advanced Urban Geography (3 cr.)

*Political Science*

POLS Y200 Citizen and the Courts (3 cr.)

POLS Y302 Public Bureaucracy in Modern Society (3 cr.)

POLS Y306 State Politics in the United States (3 cr.)

POLS Y394 Public Policy Analysis (3 cr.)

*Sociology*

SOC S320 Deviant Behavior and Social Control (3 cr.)

SOC S325 Criminology (3 cr.)

SOC S326 Law and Society (3 cr.)

SOC S361 Cities and Suburbs (3 cr.)

## Certificate in Public Health

The curriculum is designed to provide students with a basic understanding of environmental health issues, current health policies, and the structure of the medical care delivery system.

### Certificate Requirements

(Six courses)

The following three courses:

SPEA H316 Environmental Health (3 cr.)

SPEA H320 Health Systems Administration (3 cr.)

HPER H311 Human Diseases and Epidemiology (3 cr.)

Three of the following courses:

SPEA E400 Topics in Environmental Studies (approved topics) (3 cr.) *May be repeated*

SPEA E410 Introduction to Environmental Toxicology (3 cr.)

SPEA E431 Water Supply and Wastewater Treatment (3 cr.)

SPEA E451 Air Pollution and Control (3 cr.)

SPEA E452 Solid and Hazardous Waste Management (3 cr.)

SPEA H401 Strategic Planning for Health Care Organizations (3 cr.)

SPEA H402 Hospital Administration (3 cr.)

SPEA H411 Long-Term Care Administration (3 cr.)

SPEA H432 Health Care Marketing (3 cr.)

SPEA H441 Legal Aspects of Health Care Administration (3 cr.)

SPEA H455 Topics in Public Health (3 cr.) *May be repeated*

SPEA H456 Managed Care (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

HPER C403 Techniques of Public Health Education (3 cr.)

## Certificate in Public Management

This curriculum provides students a systematic program in Public Management and gives them an understanding of how to work in and with public organizations.



## Certificate Requirements

(Six courses)

One of the following courses:

SPEA V160 National and International Policy (3 cr.)

POLS Y103 Introduction to American Politics (3 cr.)

The following course:

SPEA V263 Public Management (3 cr.)

Four of the following courses:

SPEA V361 Financial Management (3 cr.)

SPEA V362 Nonprofit Management and Leadership (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

SPEA V368 Managing Government Operations (3 cr.)

SPEA V369 Managing Information Technology (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

SPEA V432 Labor Relations in the Public Sector (3 cr.)

SPEA V436 Communication for Government and Nonprofit Organizations (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.)

SPEA V463 Interpersonal Relations in the Workplace (1-4 cr.)

## Certificate in Urban Studies

The undergraduate Urban Studies Certificate Program introduces students to selected aspects of current thinking and research in urban life and development.

### Certificate Requirements

(Eight courses)

The following three courses:

SPEA K300 Statistical Techniques or approved option (3 cr.)

SPEA V161 Urban Problems and Solutions (3 cr.)

SPEA V421 Metropolitan Development (3 cr.)

Two courses from one of the following groups:

#### Urban Administration

SPEA V340 Urban Government Administration (3 cr.)

SPEA V444 Public Administrative Organization (3 cr.)

#### Urban Finance

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V442 Topics in Budgeting or Cost-Benefit (3 cr.)

#### Urban Land

BUS R300 Principles of Real Estate (3 cr.)

BUS L408 Real Estate Law (3 cr.)

#### Urban Policy Analysis

POLS Y308 Urban Politics (3 cr.)

POLS Y394 Public Policy Analysis (3 cr.)

#### Urban Services Delivery Systems

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.)

SWK S352 Social Welfare Delivery Systems (3 cr.)

#### Urban Society

SOC S309 The Community (3 cr.)

SOC S361 Cities and Suburbs (3 cr.)

#### Urban Structure

GEOG G314 Urban Geography (3 cr.)

GEOG G415 Advanced Urban Geography (3 cr.)

#### Urban Transportation

BUS T315 Urban Transportation and Public Policy (3 cr.)

GEOG G412 Urban Transportation Analysis (3 cr.)

Three additional courses from the above list or the following list:

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.)

ANTH E380 Urban Anthropology (3 cr.)

BUS G330 Principles of Urban Economics (3 cr.)

GEOL G300 Environmental and Urban Geology (3 cr.)

HIST A347 American Urban History (3 cr.)

## American Humanics Certification

The School of Public and Environmental Affairs, in partnership with American Humanics, Inc., offers certification in nonprofit management. Students may also simultaneously enroll in the Nonprofit Management Certificate, offered by Indiana University, through SPEA. This certification prepares undergraduate college students for professional careers in the expanding job market of nonprofit and youth and human service organizations. Upon completion of the American Humanics program, students will be certified, through American Humanics, Inc.,

for possible positions of leadership with collaborating organizations such as the YMCA, American Red Cross, Big Brothers/Big Sisters, Habitat for Humanity, and many other nonprofit agencies at both the local and national level.

This certificate program requires the demonstration of a prescribed set of knowledge and skill competencies and the completion of a 300-hour internship program. These competencies may be obtained through completion of a set of courses, professional workshops, the internship, and participation in the American Humanics Student Association.

Students interested in learning more about the certificate should contact the American Humanics director in SPEA 200 or a SPEA academic advisor.



# Indianapolis Programs

## Bachelor of Science Degree Programs

The School of Public and Environmental Affairs recognizes the complex problems facing our society, such as global warming, hazardous waste, escalating health care costs, balance of trade, and international relations. Through the four bachelor of science degree programs the school develops its students' problem-solving abilities and organizational skills so that they may contribute possible solutions to these and other problems.

Students with a Bachelor of Science in Public Affairs degree can continue their education in law, planning, public affairs, environmental science, or business administration. For those who choose immediate employment, our program is flexible enough to provide the necessary background to begin a career in the public, nonprofit, or private sector.

The Bachelor of Science in Public Health can lead to graduate study in health administration or other related professional fields. Students can also pursue careers in either the public or private sector in areas such as environmental health, health administration, epidemiology, or health policy and planning.

The Bachelor of Science in Health Services Management is open to experienced health services professionals with an associate degree and credentials in a health field. This program provides specialized management training to qualified students.

The Bachelor of Science in Criminal Justice degree is excellent preparation for a career in corrections, law enforcement, or probation. Students could also continue their education by studying public affairs, law, social work, and other social sciences.

## Bachelor of Science in Public Affairs

The Bachelor of Science in Public Affairs requires 120 credit hours.

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into three categories—general education, electives, and major area.

### General Education

#### Communications

(Three courses for a minimum of 9 credit hours)

The following writing course:  
ENG W131 Elementary Composition (3 cr.)  
or equivalent campus option (C- or better)

One of the following:  
BUS X204 Business Communications (3 cr.)  
ENG W231 Professional Writing Skills (3 cr.)

The following speech course:  
COMM R110 Fundamentals of Speech Communication (3 cr.) or  
equivalent campus option

**Social Sciences and Humanities**  
(Six courses for a minimum of 18 credit hours)

The following three courses:  
ECON E201 Introduction to Microeconomics (3 cr.)  
ECON E202 Introduction to Macroeconomics (3 cr.)  
POLS Y103 Introduction to American Politics (3 cr.)

One of the following courses:  
ANTH A104 Culture and Society (3 cr.)  
CLAS C205 Classical Mythology (3 cr.)  
FLAC F200 World Cultures through Literature (3 cr.)

GEOG G110 Introduction to Human Geography (3 cr.)  
HIST H105 American History I (3 cr.)  
HIST H106 American History II (3 cr.)  
HIST H108 Perspectives on the World to 1800 (3 cr.)  
HIST H114 History of Western Civilization II (3 cr.)  
REL R133 Introduction to Religions (3 cr.)  
REL R212 Comparative Religion (3 cr.)

Two courses from the following Social Sciences and Humanities lists:

#### Social Sciences

AFRO A150 Survey of the Culture of Black Americans (3 cr.)  
ANTH A104 Culture and Society (3 cr.)  
COMM C180 Introduction to Interpersonal Communication (3 cr.)  
ENG G104 Language Awareness (3 cr.)  
FOLK F101 Introduction to Folklore (3 cr.)  
GEOG G110 Introduction to Human Geography (3 cr.)  
GEOG G130 World Geography (3 cr.)  
HIST H117 Introduction to Historical Studies (3 cr.)  
POLS Y101 Principles of Political Science (3 cr.)  
POLS Y219 Introduction to International Relations (3 cr.)

PSY B104 Introduction to Psychology as a Social Science (3 cr.)  
PSY B310 Life Span Development (P) (3 cr.)  
SOC R100 Introduction to Sociology (3 cr.)  
SOC R121 Social Problems (3 cr.)  
SPEA J101 The American Criminal Justice System (3 cr.)  
WOST W105 Introduction to Women's Studies (3 cr.)

#### Humanities

CLAS C205 Classical Mythology (3 cr.)  
CMLT C190 Introduction to Film (3 cr.)  
ENG L105 Appreciation of Literature (3 cr.)  
FLAC F200 World Cultures through Literature (3 cr.)  
FOLK F101 Introduction to Folklore (3 cr.)  
HER H100 Art Appreciation (3 cr.)  
HER H101 History of Art I (3 cr.)  
HER H102 History of Art II (3 cr.)  
HIST H105 American History I (3 cr.)  
HIST H106 American History II (3 cr.)  
HIST H108 Perspectives on the World to 1800 (3 cr.)  
HIST H113 History of Western Civilization I (3 cr.)  
HIST H217 The Nature of History (3 cr.)

Courses may be substituted with permission of faculty advisor.

#### Natural Sciences

Three natural science courses of more than one credit each. One of the courses must have an associated laboratory of one or two credits. The courses and laboratory must total a minimum of eight credit hours.

Courses may be chosen from the following list:  
ANTH A103 Human Origins and Prehistory (3 cr.)

AST A100 The Solar System (3 cr.)  
AST A105 Stars and Galaxies (3 cr.)  
BIOL K101 Concepts of Biology I — Plants (5 cr.)  
BIOL K103 Concepts of Biology II — Animals (5 cr.)  
BIOL N100 Contemporary Biology (3 cr.)  
BIOL N107 Introduction to Zoology (4 cr.)  
BIOL N200 The Biology of Women (3 cr.)  
BIOL N212 Human Biology (2 cr.)  
BIOL N213 Human Biology Laboratory (1 cr.)  
BIOL N214 Human Biology (2 cr.)  
BIOL N215 Human Biology Laboratory (1 cr.)  
BIOL N217 Human Physiology (5 cr.)  
BIOL N251 Introduction to Microbiology (3 cr.)  
BIOL N322 Introductory Principles of Genetics (3 cr.)

CHEM C100 World of Chemistry (3 cr.)  
CHEM C101 Elementary Chemistry I (5 cr.)  
CHEM C102 Elementary Chemistry II (5 cr.)  
CHEM C105 Principles of Chemistry I (3 cr.)  
CHEM C106 Principles of Chemistry II (3 cr.)  
GEOG G107 Physical Systems of the Environment (3 cr.)

GEOG G108 Physical Geography Laboratory (2 cr.)  
GEOG G303 Weather and Climate (3 cr.)  
/Topical Seminar in Urban and Regional Systems  
GEOG G307 Biogeography: Distribution of Life (3 cr.)  
GEOG/GEOG G185 Global Environmental Change (3 cr.)  
GEOG G107 Environmental Geology (3 cr.)  
GEOG G109 Fundamentals of Earth History (3 cr.)  
GEOG G110 Physical Geology (3 cr.)  
GEOG G115 Introduction to Oceanography (3 cr.)  
GEOG G117 Environmental Geology Laboratory (1 cr.)  
GEOG G119 Fundamentals of Earth History Laboratory (1 cr.)  
GEOG G120 Physical Geology Laboratory (1 cr.) or  
GEOG G206 Advanced Physical Geology Laboratory (2 cr.)  
GEOG G132 Environmental Problems (3 cr.)  
GEOG G180 Dinosaurs (3 cr.)  
PHYS 100 Physics in the Modern World (5 cr.)  
PHYS 152 Mechanics (4 cr.)  
PHYS 200 Our Physical Environment (3 cr.)  
PHYS 218 General Physics I (4 cr.)  
PHYS 219 General Physics II (4 cr.)  
PHYS 251 Heat, Electricity, and Optics (5 cr.)  
PHYS P201 General Physics I (5 cr.)  
PHYS P202 General Physics II (5 cr.)  
PSY B105 Psychology as a Biological Science (3 cr.)

#### Quantitative Methods

(Three courses for a minimum of 9 credit hours.)

One of the following computer courses:  
SPEA V261 Computers in Public Affairs (3 cr.)  
BUS K201 The Computer in Business (3 cr.)  
CPT 115 Computer Info Systems Fundamentals (3 cr.) and  
CPT 140 Programming Constructs Lab (3 cr.)  
CSCI N201 Programming Concepts (3 cr.)  
CSCI N207 Data Analysis Using Spreadsheets (3 cr.)

One of the following mathematics courses:  
MATH M118 Finite Mathematics (3 cr.)  
MATH M119 Brief Survey of Calculus I (3 cr.)  
MATH 163 Integrated Calculus and Analytic Geometry I (5 cr.)  
MATH 164 Integrated Calculus and Analytic Geometry II (5 cr.)

One of the following statistics courses:  
SPEA/MATH/PSY K300 Statistical Techniques (3 cr.)  
ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.)  
PSY B305 Statistics (3 cr.)



SOC R359 Introduction to Sociological Statistics I (3 cr.)  
 STAT 301 Elementary Statistical Methods I (3 cr.)

### General Electives

Additional courses beyond the general education and major requirements are needed to complete the minimum of 120 hours required for the degree.

## Majors

There are two majors offered on the Indianapolis campus: Management and Civic Leadership.

### Management Major

(Fifteen courses)

The following course:

SPEA V170 Introduction to Public Affairs (3 cr.)

Two of the following courses:

SPEA F272 Introduction to Environmental Sciences (3 cr.)

SPEA V221 Nonprofit and Voluntary Sector (3 cr.)

SPEA V264 Urban Structure and Policy (3 cr.)

One of the following courses:

SPEA V263 Public Management (3 cr.)

SPEA V362 Nonprofit Management and Leadership (3 cr.)

Ten of the following courses:

SPEA V263 Public Management (3 cr.)

SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)

or  
 SPEA V356 Introduction to Nonprofit Accounting and Reporting (3 cr.)

SPEA V348 Management Science (3 cr.)

SPEA V361 Financial Management (3 cr.)

SPEA V362 Nonprofit Management and Leadership (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

SPEA V368 Managing Government Operations (3 cr.)

SPEA V369 Managing Information Technology (3 cr.)

SPEA V370 Research Methods and Statistical Modeling (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

SPEA V432 Labor Relations in the Public Sector (3 cr.)

SPEA V458 Fund Development for Nonprofit Organizations (3 cr.)

The following capstone course:

SPEA V473 Management Applications Seminar (3 cr.)

### Civic Leadership Major

(Fifteen courses)

The following five courses:

SPEA V170 Introduction to Public Affairs (3 cr.)

SPEA V221 Nonprofit and Voluntary Sector (3 cr.) or

POLS Y378 Civil Society and Public Policy (3 cr.)

SPEA V264 Urban Structure and Policy (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

Four of the following courses:

SPEA V260 Topics in Public Affairs: Political Organization (3 cr.)

SPEA V260 Topics in Public Affairs: Political Action (3 cr.)

SPEA V263 Public Management (3 cr.) or

SPEA V362 Nonprofit Management and Leadership (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

SPEA V370 Research Methods and Statistical Modeling (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs: Community and the Constitution (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs: The Media and Public Affairs (3 cr.)

SPEA V472 Policy Processes in the United States (3 cr.)

POLS Y378 Civil Society and Public Policy (3 cr.)

POLS Y380 Civil Society in Comparative or other 300-400 level Political Science courses chosen in consultation with a faculty advisor.

Four courses, totaling at least 12 credits, chosen with the advice of a faculty advisor in an Emphasis Area. Students are encouraged to design their own Emphasis Areas. Some suggestions include: Urban Problems and Solutions, Environmental Studies, Criminal Justice, Health Policy, Public Management, Nonprofit Management, Pre-Law.

The following capstone course:

SPEA V449 Policy Senior Seminar (3 cr.)

The following course:

SPEA V380 Internship in Public and Environmental Affairs (at least 3 cr.)

## Bachelor of Science in Public Health

This 120 credit hour degree program has two concentrations: Environmental Science and Health, and Health Administration.

## DEGREE REQUIREMENTS

Students must satisfy requirements in four main areas: general education, electives, a public health core, and one of the two concentrations.

### General Education

#### Communications

(Three courses for a minimum of 9 credit hours)

The following writing course:

ENG W131 Elementary Composition (3 cr.) or approved option (C- or better)

One of the following courses:

BUS X204 Business Communications (3 cr.)

ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

COMM C180 Introduction to Interpersonal Communication (3 cr.)

COMM C223 Business and Professional Communication (3 cr.)

COMM C228 Discussion and Group Methods (3 cr.)

COMM R110 Fundamentals of Speech Communication (3 cr.)

COMM R227 Argumentation and Debate (3 cr.)

#### Social Sciences and Humanities

(Five courses for a minimum of 15 credit hours)

The following courses:

ECON E201 Introduction to Microeconomics (3 cr.)

ECON E202 Introduction to Macroeconomics (3 cr.)

POLS Y103 Introduction to American Politics (3 cr.)

One approved social science course from one of the following subject areas chosen in consultation with an advisor:

Anthropology

Geography

Journalism

Linguistics

Political Science

Psychology

Sociology

One approved humanities course from one of the following subject areas chosen in consultation with an advisor:

Afro-American Studies

Classical Studies

Communication and Theatre

Comparative Literature

English

Fine Arts

Folklore

Foreign Languages and Literature

History

Musicology and Music History

Philosophy

Religious Studies

### Natural Sciences

Two to four of the following courses for 6 to 10 credit hours. Many departments limit credit in 100-level courses. Please check with an advisor before taking a second 100-level science course in any of the departments listed here.

BIOL N212 Human Biology (2 cr.) and

BIOL N213 Human Biology Laboratory (1 cr.)

BIOL N214 Human Biology (2 cr.) and

BIOL N215 Human Biology Laboratory (1 cr.)

BIOL N217 Human Physiology (5 cr.)

BIOL N261 Human Anatomy (5 cr.)

CHEM C101 Elementary Chemistry I with Laboratory (5 cr.)

CHEM C102 Elementary Chemistry II with Laboratory (5 cr.)

CHEM C105 Principles of Chemistry I with Laboratory (5 cr.)

CHEM C106 Principles of Chemistry II with Laboratory (5 cr.)

Note: Students concentrating in environmental science and health *must* take a minimum of 10 credit hours of chemistry.

### Quantitative Methods

Three courses for a minimum of 9 credit hours

The following course:

SPEA V261 Computers in Public Affairs (3 cr.)

One of the following courses:

Note: Environmental science and health students must take a calculus course.

MATH M118 Finite Mathematics (3 cr.)

MATH M119 Brief Survey of Calculus (3 cr.)

The following course:

SPEA K300 Statistical Techniques (3 cr.)

### Electives

Additional courses beyond the general education, core, and concentration requirements are needed to meet the B.S.P.H. requirement of 120 credit hours.

### Public Health Core

(Six courses)

SPEA H316 Environmental Health (3 cr.)

SPEA H320 Health Systems Administration (3 cr.)

SPEA H322 Principles of Epidemiology (3 cr.)

SPEA H342 Community Health Education (3 cr.)

SPEA V170 Introduction to Public Affairs (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)



## Areas of Concentration

### Environmental Science and Health Concentration

#### Requirements (13 courses)

The following eight courses:

- BIOL N100 Contemporary Biology (3 cr.)
- SPEA E326 Mathematical Methods in Environmental Science (3 cr.)
- SPEA H416 Environmental Health Policy (3 cr.)
- SPEA H459 Environmental Science and Health Data Analysis (3 cr.)
- SPEA H460 Techniques in Environmental Science and Health (3 cr.)
- SPEA H465 Public Health Practicum (2 cr.)
- SPEA V372 Government Finance and Budgets (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)

One of the following two courses:

- SPEA H466 Public Health Field Experience (1 cr.)
- SPEA V380 Internship in Public and Environmental Affairs (2-6 cr.)

Four of the following courses:

- SPEA E400 Topics in Environmental Studies (approved topics) (3 cr.) *May be repeated*
  - SPEA E410 Introduction to Environmental Toxicology (3 cr.)
  - SPEA E431 Water Supply and Wastewater Treatment (3 cr.)
  - SPEA E451 Air Pollution and Control (3 cr.)
  - SPEA E452 Solid and Hazardous Waste Management (3 cr.)
  - SPEA H428 Food Science and Sanitation (3 cr.)
  - SPEA H433 Industrial Hygiene and Radiological Health (3 cr.)
  - SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*
  - CHEM C341 Organic Chemistry I (3 cr.)
  - GEOG G404 Soils Geography (3 cr.)
  - GEOL G430 Principles of Hydrology (4 cr.)
- or other courses chosen in consultation with a faculty advisor

### Health Administration Concentration

#### Requirements (13 courses)

The following seven courses:

- BUS A200 Foundations of Accounting (3 cr.)
- SPEA H352 Health Finance and Budgeting (3 cr.)
- SPEA H371 Human Resources Management in Health Care Facilities (3 cr.)
- SPEA H441 Legal Aspects of Health Care Administration (3 cr.)
- SPEA H465 Public Health Practicum (2 cr.)
- SPEA H474 Health Administration Seminar (3 cr.)
- SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)

One of the following two courses:

- SPEA H466 Public Health Field Experience (1 cr.)
- SPEA V380 Internship in Public and Environmental Affairs (2-6 cr.)

Five of the following courses:

- SPEA H401 Strategic Planning for Health Care Organizations (3 cr.)
- SPEA H402 Hospital Administration (3 cr.)
- SPEA H411 Long-Term Care Administration (3 cr.)
- SPEA H432 Health Care Marketing (3 cr.)
- SPEA H455 Topics in Public Health (approved topics) (3 cr.) *May be repeated*
- SPEA V432 Labor Relations in the Public Sector (3 cr.)
- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*
- BUS N300 Principles of Risk and Insurance (3 cr.)
- SOC R381 Social Factors in Health and Illness (3 cr.)
- SOC R382 Social Organization of Health Care (3 cr.)

## Bachelor of Science in Health Services Management

Students applying for the 120 credit hour B.S.H.S.M. degree must have earned an associate of arts or associate of science degree from an accredited university or college in nursing, allied health, dental hygiene, or medical technology; or an associate degree in another field with relevant work experience. Students who complete this degree are eligible to sit for the Long-Term Care Administrators Examination after they have fulfilled the Administrator-in-Training requirement.

### DEGREE REQUIREMENTS

These requirements are divided into four main areas: general education, electives, a management core, and the health services concentration courses.

#### General Education

##### Communications

(Three courses for a minimum of 9 credit hours)

The following writing course:

- ENG W131 Elementary Composition (3 cr.) or approved option (C- or better)

One of the following:

- BUS X204 Business Communications (3 cr.)
- ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

- COMM C180 Introduction to Interpersonal Communication (3 cr.)
- COMM C223 Business and Professional Communication (3 cr.)

- COMM C228 Discussion and Group Methods (3 cr.)
- COMM R110 Fundamentals of Speech Communication (3 cr.)
- COMM R227 Argumentation and Debate (3 cr.)

#### Arts and Humanities

(One course for a minimum of 3 credit hours from any of the following subject areas)

- Afro-American Studies
- Classical Studies
- Communication and Theatre
- Comparative Literature
- English
- Fine Arts
- Folklore
- Foreign Languages and Literature
- History
- Musicology and Music History
- Philosophy
- Religious Studies

#### Social Sciences

(Four courses for a minimum of 12 credit hours)

The following courses:

- ECON E201 Introduction to Microeconomics (3 cr.)
- ECON E202 Introduction to Macroeconomics (3 cr.)
- POLS Y103 Introduction to American Politics (3 cr.)

One approved course from one of the following subject areas:

- Anthropology
- Geography
- Journalism
- Linguistics
- Political Science
- Psychology
- Sociology

#### Natural Sciences

(Two courses with labs for a minimum of 6 credit hours)

The following courses:

- BIOL N212 Human Biology (2 cr.) and BIOL N213 Human Biology Laboratory (1 cr.)
- BIOL N214 Human Biology (2 cr.) and BIOL N215 Human Biology Laboratory (1 cr.)

#### Quantitative Methods

(Three courses for a minimum of 9 credit hours)

One computer course:

- SPEA V261 Computers in Public Affairs (3 cr.) or approved option

One of the following courses:

- MATH M118 Finite Mathematics (3 cr.)
- MATH M119 Brief Survey of Calculus (3 cr.)
- MATH 163 Integrated Calculus and Analytic Geometry I (3 cr.)

One of the following courses:

- SPEA K300 Statistical Techniques (3 cr.)
- ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.) or approved option

### General Electives

Sufficient additional courses beyond the general education, core, and concentration requirements are needed to reach the minimum of 120 credit hours required for the degree.

### Management Core

The following four courses:

- SPEA V263 Public Management (3 cr.)
- SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA V348 Management Science (3 cr.)
- SPEA V366 Managing Behavior in Public Organizations (3 cr.)

### Health Services Management Concentration

#### Requirements (Nine courses)

The following five courses:

- SPEA H316 Environmental Health (3 cr.)
- SPEA H320 Health Systems Administration (3 cr.)
- SPEA H322 Principles of Epidemiology (3 cr.)
- SPEA H352 Health Finance and Budgeting (3 cr.)
- SPEA H371 Human Resources Management in Health Care Facilities (3 cr.)

Four of the following courses:

- SPEA H402 Hospital Administration (3 cr.)
- SPEA H411 Long-Term Care Administration (3 cr.)
- SPEA H441 Legal Aspects of Health Care Administration (3 cr.)
- SPEA H455 Topics in Public Health (3 cr.) *May be repeated*
- SPEA H474 Health Administration Seminar (3 cr.)

## Bachelor of Science in Criminal Justice

The Bachelor of Science in Criminal Justice requires 120 credit hours.

### DEGREE REQUIREMENTS

The program includes four main areas: general education, general electives, public affairs and policy, and criminal justice.

#### General Education

##### Communications

(Three courses for a minimum of 9 credit hours)

The following course:

- ENG W131 Elementary Composition (3 cr.) or equivalent campus option (C- or better)



One of the following:

BUS X204 Business Communications (3 cr.)  
ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

COMM C104 Voice and Diction (3 cr.)  
COMM C180 Introduction to Interpersonal Communication (3 cr.)  
COMM C223 Business and Professional Communication (3 cr.)  
COMM C228 Discussion and Group Methods (3 cr.)  
COMM R110 Fundamentals of Speech Communication (3 cr.)  
COMM R227 Argumentation and Debate (3 cr.)

#### Quantitative Methods

(Three courses for a minimum of 9 credit hours)

One of the following mathematics courses:

MATH M118 Finite Mathematics (3 cr.)  
MATH M119 Brief Survey of Calculus I (3 cr.)  
MATH 163 Integrated Calculus and Analytic Geometry I (5 cr.)

Other approved mathematics courses.

One of the following statistics courses:

SPEA K300 Statistical Techniques (3 cr.)  
ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.)  
SOC R359 Introduction to Sociological Statistics (3 cr.)

Other approved statistics courses.

One of the following computer courses:

SPEA V261 Computers in Public Affairs (3 cr.)  
CPT 115 Computer Info Systems Fundamentals (3 cr.) and  
CPT 140 Programming Constructs Lab (3 cr.) or  
other approved computer course.

CSCI N201 Programming Concepts (3 cr.)  
CSCI N207 Data Analysis Using Spreadsheets (3 cr.)

#### Arts and Humanities

(Four courses for a minimum of 12 credit hours)

Two of the following courses:

HIST H105 American History I (3 cr.)  
HIST H106 American History II (3 cr.)  
POLS Y304 American Constitutional Law I (3 cr.)  
POLS Y305 American Constitutional Law II (3 cr.)

Two courses selected from the following subject areas not used to satisfy another degree requirement:

Afro-American Studies  
Classical Studies  
Communication and Theatre  
Comparative Literature  
English  
Fine Arts  
Foreign Languages and Literature

#### Folklore

History  
Musicology and Music History  
Philosophy  
Religious Studies

#### Natural Sciences

(Two courses for a minimum of 6 credit hours, selected from the following subject areas in consultation with an advisor.)

Astronomy  
Biology  
Botany  
Chemistry  
Geography (only certain courses)  
Geology  
Physics  
Zoology

#### Social and Behavioral Sciences

(Five courses for a minimum of 15 credit hours)

Four of the following courses:

PSY B104 Psychology as a Social Science (3 cr.)  
PSY B380 Abnormal Psychology (3 cr.)  
SOC R100 Introduction to Sociology (3 cr.)  
SOC R121 Social Problems (3 cr.)  
SOC R344 Juvenile Delinquency and Society (3 cr.)  
SOC R345 Crime and Society (3 cr.)  
SOC R346 Control of Crime (3 cr.)

One course selected from the following subject areas:

Anthropology  
Economics  
Political Science

#### General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Bachelor of Science degree requirement of 120 credit hours.

#### Public Affairs and Policy

Four of the following courses:  
SPEA E272 Introduction to Environmental Sciences (3 cr.)  
SPEA V170 Introduction to Public Affairs (3 cr.)

SPEA V263 Public Management (3 cr.)  
SPEA V264 Urban Structure and Policy (3 cr.)  
SPEA V348 Management Science (3 cr.)  
SPEA V372 Government Finance and Budgets (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)

Or additional courses approved in consultation with an advisor.

#### Criminal Justice Concentration

Requirements (Eleven courses)

SPEA J101 The American Criminal Justice System (3 cr.) This is a required elective and the prerequisite for all criminal justice courses.

The following seven courses:

SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)  
SPEA J439 Crime and Public Policy (3 cr.)

Three additional SPEA criminal justice courses chosen in consultation with an advisor.

## Associate of Science Degree Programs

The School of Public and Environmental Affairs offers two associate degree programs. Courses that meet associate degree requirements generally can be applied to a subsequent baccalaureate degree program. The following are general requirements for the completion of an associate degree:

1. Students must apply for admission to the Associate Degree Program before completing 35 credit hours of course work toward the degree. Applications are available in the records office.
2. A minimum of 60 credit hours with a 2.00 cumulative average or higher and a 2.30 average or higher in core and concentration courses is required. All requirements for this degree must be satisfied before earning 86 credit hours.
3. A limited number of courses may be transferred from other accredited institutions or be taken through independent study.
4. Courses taken to meet specific degree requirements cannot be double-counted (used to satisfy any other degree requirement).
5. A maximum of two elective courses may be taken pass-fail in this degree.

## Associate of Science in Criminal Justice

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, a public policy course, and a concentration area.

#### General Education

##### Communications

(Three courses for a minimum of 9 credit hours.)

The following writing course:

ENG W131 Elementary Composition (3 cr.) or equivalent campus-approved option (C- or better)

One of the following:

BUS X204 Business Communications (3 cr.)  
ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

COMM C104 Voice and Diction (3 cr.)  
COMM C180 Introduction to Interpersonal Communication (3 cr.)  
COMM C223 Business and Professional Communication (3 cr.)  
COMM C228 Discussion and Group Methods (3 cr.)  
COMM R110 Fundamentals of Speech Communication (3 cr.)  
COMM R227 Argumentation and Debate (3 cr.)

#### Arts and Humanities

(One course, for a minimum of 3 credit hours, from one of the following subject areas.)

Afro-American Studies  
Classical Studies  
Communication and Theatre  
Comparative Literature  
English  
Fine Arts  
Folklore  
Foreign Languages and Literature  
History: H105 or H106 Recommended  
Musicology and Music History  
Philosophy  
Religious Studies

#### Social and Behavioral Sciences

(Two courses, for a minimum of 6 credit hours, from two different subject areas.)

Anthropology  
Economics  
Geography  
Journalism  
Linguistics  
Political Science  
Psychology  
Sociology

#### Natural Sciences

(One course, for a minimum of 3 credit hours, from one of the following subject areas.)

Anatomy and Physiology  
Astronomy  
Biology  
Botany  
Chemistry  
Geology  
Physics  
Zoology

Or one of the following cross-listed courses:

GEOG G107 Physical Systems of the Environment (3 cr.)  
GEOG G303 Weather and Climate (3 cr.)  
GEOG G304 Meteorology and Climatology (3 cr.)

#### Quantitative Methods (one course)

An approved course (must be at least 3 credit hours) from one of the following subject areas:  
Computer Science  
Mathematics  
Statistics



## General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

## Public Policy

The following course:  
SPEA V170 Introduction to Public Affairs (3 cr.)

## Criminal Justice Concentration

Requirements (Six courses)

The following course:  
SPEA J101 The American Criminal Justice System (3 cr.)

Three of the following courses:  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

Two additional SPEA criminal justice courses for a minimum of 6 credit hours:  
SPEA J201 and SPEA J202 recommended

## Associate of Science in Public Affairs

Students must complete one of the following concentrations: Criminal Justice, Emergency Services Administration, Environmental Affairs, Public Administration, or a specialized program approved by a SPEA advisor.

## DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a concentration area.

### General Education

Communications  
(Three courses for a minimum of 9 credit hours.)

The following writing course:  
ENG W131 Elementary Composition (3 cr.) or equivalent campus-approved option (C- or better)

One of the following advanced writing courses:  
BUS X204 Business Communications (3 cr.)  
ENG W231 Professional Writing (3 cr.)

One of the following speech courses:  
COMM C104 Voice and Diction (3 cr.)  
COMM C180 Introduction to Interpersonal Communication (3 cr.)  
COMM C223 Business and Professional Communication (3 cr.)  
COMM C228 Discussion and Group Methods (3 cr.)

COMM R110 Fundamentals of Speech Communication (3 cr.)  
COMM R227 Argumentation and Debate (3 cr.)

### Social Sciences

(Three courses for a minimum of 9 credit hours.)

The following two courses:  
ECON E201 Introduction to Microeconomics (3 cr.) or ECON E202 Introduction to Macroeconomics (3 cr.)  
POLS Y103 Introduction to American Politics (3 cr.)

One course from sociology or psychology

Quantitative Methods  
(Two courses for a minimum of 6 credit hours.)

One of the following computer science courses:  
SPEA V261 Computers in Public Affairs (3 cr.)  
CPT J15 Computer Info Systems Fundamentals (3 cr.) and  
CPT 140 Programming Constructs Lab (3 cr.)  
CSCI N201 Programming Concepts (3 cr.)  
CSCI N207 Data Analysis Using Spreadsheets (3 cr.)

One approved mathematics course:  
MATH M118 Finite Mathematics (3 cr.) or  
MATH M119 Brief Survey of Calculus I (3 cr.)  
Note: Environmental Affairs Concentration students must select a course in calculus to satisfy this requirement.

### Arts and Humanities

(One course from one of the following subject areas for a minimum of 3 credit hours.)  
Afro-American Studies  
Classical Studies  
Communication and Theatre  
Comparative Literature  
English  
Fine Arts  
Folklore  
Foreign Languages and Literature  
History: H105 or H106 recommended  
Musicology and Music History  
Philosophy  
Religious Studies

### General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

### Public Affairs Core

(Four courses)

The following courses:  
SPEA V170 Introduction to Public Affairs (3 cr.)  
SPEA V264 Urban Structure and Policy (3 cr.)

One of the following courses:  
SPEA E162 Environment and People (3 cr.)  
SPEA E272 Introduction to Environmental Sciences (3 cr.)

One of the following courses:  
SPEA V270 Survey of Administrative Techniques (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)

### Areas of Concentration

#### Criminal Justice Concentration

This concentration provides an introduction to law enforcement, correctional administration, and criminal law and procedure.

Requirements (Five courses)

The following two courses:  
SPEA J101 The American Criminal Justice System (3 cr.)  
SPEA J301 Substantive Criminal Law (3 cr.)

One of the following courses:  
SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

Two additional criminal justice courses.

#### Emergency Services Administration Concentration

The Emergency Services Administration Concentration provides managerial skills to emergency service personnel.

Requirements (Five courses)

The following course:  
SPEA V375 Emergency Services Administration (3 cr.)

Three of the following courses:  
SPEA H320 Health Systems Administration (3 cr.)  
SPEA J376 Principles of Public Safety (3 cr.)  
SPEA K300 Statistical Techniques (3 cr.) or other approved course  
SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
SPEA V348 Management Science (3 cr.)  
SPEA V372 Government Finance and Budgets (3 cr.)  
SPEA V373 Human Resources Management in the Public Sector (3 cr.)

Students are required to complete successfully an approved administrative field experience course of at least 3 credit hours. The field experience requirement may be satisfied

through an internship or special project that must have an advisor's prior approval.

#### Environmental Affairs Concentration

The Environmental Affairs Concentration provides an introduction to environmental problems and options for their solutions.

Requirements (Seven courses)

The following course:  
SPEA V365 Urban Development and Planning (3 cr.)

A chemistry or physics course (3-5 cr.)

One of the following courses:  
GEOG G107 Physical Systems of the Environment (3 cr.)  
GEOL G107 Environmental Geology (3 cr.)  
GEOL G110 Geology: The Earth's Environment (3 cr.)

One of the following courses not taken as a social science requirement in the general education area:  
ECON E201 Introduction to Microeconomics (3 cr.)  
ECON E202 Introduction to Macroeconomics (3 cr.)

Two of the following courses:  
SPEA E431 Water Supply and Wastewater Treatment (3 cr.)  
SPEA E451 Air Pollution and Control (3 cr.)  
SPEA E452 Solid and Hazardous Waste Management (3 cr.)  
SPEA H316 Environmental Health (3 cr.)  
BIOL K341 Principles of Ecology (5 cr.)  
GEOG G315 Environmental Conservation (3 cr.)  
GEOL G300 Environmental and Urban Geology (3 cr.)  
GEOL G415 Geomorphology (3 cr.)  
GEOL G416 Economic Geology (3 cr.)  
POLS Y313 Environmental Policy (3 cr.)

One of the following courses:  
SPEA/MATH/PSY K300 Statistical Techniques (3 cr.)  
ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.)  
PSY B305 Statistics (3 cr.)  
SOC R359 Introduction to Sociological Statistics (3 cr.)  
STAT 301 Elementary Statistical Methods I (3 cr.)

#### Public Administration Concentration

The Public Administration Concentration provides an overview of the primary areas of public administration.

Requirements (Four courses)

Four of the following courses:  
SPEA H316 Environmental Health (3 cr.)  
SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)



SPEA V366 Managing Behavior in Public Organizations (3 cr.) (if not taken to meet public affairs core requirement)  
 SPEA V372 Government Finance and Budgets (3 cr.)  
 SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
 SPEA V376 Law and Public Policy (3 cr.)

#### Special Concentration (Minimum of four courses)

A special concentration of at least four courses may be developed to meet special career needs. This concentration must be approved by a faculty advisor and program director.

## Minors

Any Indiana University student enrolled in a baccalaureate program may pursue one or more of the minors offered by the School of Public and Environmental Affairs. Individuals interested in one or more of these minors should inquire in the SPEA undergraduate advising office for additional details. Students who successfully complete the requirements will have the minor conferred with their degree. SPEA's multidisciplinary faculty and curricula address environmental, health, public policy, and management issues from a variety of perspectives. A minor in SPEA can enhance career opportunities for liberal arts and other majors.

### Public and Environmental Affairs Minor

#### Requirements (Five courses)

The following course:  
 SPEA V170 Introduction to Public Affairs (3 cr.)

One of the following courses:  
 SPEA E162 Environment and People (3 cr.)  
 SPEA E272 Introduction to Environmental Sciences (3 cr.)

Three of the following courses:  
 SPEA E272 Introduction to Environmental Sciences (3 cr.) *If not used above*  
 SPEA E400 Topics in Environmental Studies (3 cr.) *May be repeated*  
 SPEA V263 Public Management (3 cr.)  
 SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
 SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
 SPEA V376 Law and Public Policy (3 cr.)  
 SPEA V432 Labor Relations in the Public Sector (3 cr.)  
 SPEA V444 Public Administrative Organization (3 cr.)  
 SPEA V450 Contemporary Issues in Public Affairs (3 cr.) *May be repeated*  
 or other courses in public or environmental affairs approved by a SPEA advisor

### Criminal Justice Minor

#### Requirements (Five courses)

The following course:  
 SPEA J101 The American Criminal Justice System (3 cr.)

One of the following courses:  
 \*SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
 \*SPEA J301 Substantive Criminal Law (3 cr.)

Three of the following courses:  
 \*SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
 \*SPEA J301 Substantive Criminal Law (3 cr.)  
 SPEA J306 The Criminal Courts (3 cr.)  
 SPEA J321 American Policing (3 cr.)  
 SPEA J331 Corrections (3 cr.)

### Environmental Science and Health Minor

#### Requirements (Five courses)

The following course:  
 SPEA H316 Environmental Health (3 cr.)

One of the following courses:  
 SPEA H416 Environmental Health Policy (3 cr.)  
 POLS Y313 Environmental Policy (3 cr.)

Three of the following courses:  
 SPEA E326 Mathematical Methods in Environmental Science (3 cr.)  
 SPEA E410 Introduction to Environmental Toxicology (3 cr.)  
 SPEA E431 Water Supply and Wastewater Treatment (3 cr.)  
 SPEA E451 Air Pollution and Control (3 cr.)  
 SPEA E452 Solid and Hazardous Waste Management (3 cr.)  
 SPEA H428 Food Science and Sanitation (3 cr.)  
 SPEA H433 Industrial Hygiene and Radiological Health (3 cr.)  
 or other courses in environmental science and health approved by a SPEA faculty advisor.

### Health Systems Administration Minor

#### Requirements (Five courses)

The following course:  
 SPEA H320 Health Systems Administration (3 cr.)

One of the following courses:  
 SPEA H371 Human Resource Management in Health Care Facilities (3 cr.)  
 SPEA V373 Human Resources Management in the Public Sector (3 cr.)

Three of the following courses:  
 SPEA H352 Health Finance and Budgeting (3 cr.)

\*J201 and J301 can be taken only once each for credit.

SPEA H402 Hospital Administration (3 cr.)  
 SPEA H411 Long-Term Care Administration (3 cr.)  
 SPEA H441 Legal Aspects of Health Care Administration (3 cr.)  
 SPEA H455 Topics in Public Health (3 cr.) *May be repeated*

## Certificate Programs

The areas of study in which certificate programs are currently available are environmental studies, nonprofit management, public affairs, public health, public management, and American Humanities.

#### General Requirements

- Students in good academic standing and enrolled in baccalaureate programs at Indiana University are eligible to apply for a certificate at the SPEA records office. Interested students must apply for a certificate before completing 15 credit hours (9 credit hours for public health) of applicable course work.
- SPEA students cannot earn a certificate in the same area as their concentration.
- A grade point average of 2.0 or higher is required in all course work credited toward the certificate.

### Certificate in Environmental Studies

This certificate introduces students to selected aspects of current thinking and research on the nature, causes, and solutions to environmental problems.

#### Certificate Requirements

##### (Ten courses)

The following five courses:  
 BIOL K341 Principles of Ecology (3 cr.)  
 CHEM C101 Elementary Chemistry I (5 cr.) or  
 CHEM C105 Principles of Chemistry (5 cr.)  
 ECON E201 Introduction to Microeconomics (3 cr.)  
 ECON E202 Introduction to Macroeconomics (3 cr.)  
 SPEA V372 Government Finance and Budgets (3 cr.)

One of the following courses:  
 SPEA E162 Environment and People (3 cr.)  
 SPEA E272 Introduction to Environmental Sciences (3 cr.)

One of the following courses:  
 GEOG G107 Physical Systems of the Environment (3 cr.)

GEOG G107 Environmental Geology (3 cr.)  
 GEOG G110 Geology: The Earth's Environment (3 cr.)

Three of the following courses:  
 SPEA E431 Water Supply and Wastewater Treatment (3 cr.)  
 SPEA E451 Air Pollution and Control (3 cr.)  
 SPEA E452 Solid and Hazardous Waste Management (3 cr.)  
 SPEA H316 Environmental Health (3 cr.)  
 SPEA K300 Statistical Techniques (3 cr.) or  
 approved option  
 SPEA V365 Urban Development and Planning (3 cr.)  
 BIOL K442 Population and Systems Ecology (3 cr.)  
 CHEM C207 Introduction to Biochemistry (4 cr.)  
 CHEM C310 Analytical Chemistry (3 cr.)  
 CHEM C341 Organic Chemistry Lectures I (3 cr.)  
 ECON E485 Social Control of Industry (3 cr.)  
 GEOG G303 Weather and Climate (3 cr.)  
 GEOG G304 Meteorology and Climatology (3 cr.)  
 GEOG G315 Environmental Conservation (3 cr.)  
 GEOG G300 Environmental and Urban Geology (3 cr.)  
 GEOG G303 Geologic Mapping and Field Methods (4 cr.)  
 GEOG G406 Introduction to Geochemistry (3 cr.)  
 GEOG G415 Geomorphology (3 cr.)  
 GEOG G451 Principles of Hydrogeology (3 cr.)  
 PHYS 218 General Physics I (4 cr.)  
 SOC R465 Population and Human Ecology (3 cr.)

### Certificate in Nonprofit Management

The nonprofit sector is a dynamic and rapidly expanding area. The Certificate in Nonprofit Management allows students to take part in course work specifically concerned with the nonprofit sector and geared toward preparing them for careers in nonprofit organizations.

#### Certificate Requirements

##### (Five courses)

Courses must be selected from the following categories. Alternate courses may be substituted with the approval of the campus undergraduate program director. Courses listed with an asterisk are included in the American Humanities program. Completion of the American Humanities program at IUPUI qualifies a student for the IU Nonprofit Management Certificate.

*Nonprofit Institutions* (Minimum of 3 credit hours)

\*SPEA V221 Nonprofit and Voluntary Sector (3 cr.)



\*BUS W220 Introduction to the Nonprofit Corporation (3 cr.) (offered on the Bloomington campus)

*Nonprofit Management* (Minimum of 6 credit hours)

The following course:

\*SPEA V362 Nonprofit Management and Leadership (3 cr.)

One of the following courses:

\*SPEA V356 Introduction to Nonprofit Accounting and Reporting (3 cr.)

SPEA V401 Financial and Cost-Benefit Analysis (3 cr.)

\*SPEA V458 Fund Development for Nonprofit Organizations (3 cr.)

\*BUS A200 Foundations in Accounting (3 cr.)

*Nonprofit Field* (Minimum of 3 credit hours)

Select one course from a special feature of a nonprofit field, service arena, or industry.

Examples include:

SPEA E162 Environmental and People (3 cr.)

SPEA H316 Environmental Health (3 cr.)

SPEA H320 Health Systems Administration (3 cr.)

POLS Y326 American Social Welfare Policy (3 cr.) (offered on the Bloomington campus)

\*PSY B310 Life Span Development (3 cr.)

\*SOC R335 Sociological Perspectives on the Life Course (3 cr.)

*Internship* (Minimum of 3 credit hours)

\*SPEA V380 Internship in Public and Environmental Affairs (1-6 cr.) For non-SPEA students or

\*SPEA V381 Professional Experience (1-6 cr.) For SPEA Students only.

## Certificate in Public Affairs

The School of Public and Environmental Affairs offers the Certificate in Public Affairs to provide an overview of the study of public policy, governmental organization, and public management as an enhancement to the major area of study in a student's undergraduate program. The interdisciplinary program requires 27 credit hours, of which at least 15 but not more than 21 credit hours must be in SPEA courses.

### Certificate Requirements

(Nine courses)

The following courses:

SPEA V170 Introduction to Public Affairs (3 cr.)

SPEA V264 Urban Structure and Policy (3 cr.)

One of the following courses:

SPEA E162 Environment and People (3 cr.)

SPEA E272 Introduction to Environmental Sciences (3 cr.)

A total of two courses from groups A, B, and C, with no more than one course from any group.

#### A. Organizational Behavior

BUS Z302 Managing and Behavior in Organizations (3 cr.)

SPEA V270 Survey of Administrative Techniques (3 cr.)

#### B. Public Administration

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

#### C. Law

SPEA J301 Substantive Criminal Law (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

BUS L201 Legal Environment of Business (3 cr.)

POLS Y304 American Constitutional Law I (3 cr.)

POLS Y305 American Constitutional Law II (3 cr.)

Choose any four of the following courses:

#### Public Affairs

SPEA V260 Topics in Public Affairs (approved topics) (3 cr.) *May be repeated*

SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)

SPEA V348 Management Science (3 cr.)

SPEA V365 Urban Development and Planning (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

SPEA V432 Labor Relations in the Public Sector (3 cr.)

SPEA V442 Topics in Budgeting or Cost-Benefit (3 cr.) *May be repeated*

SPEA V444 Public Administrative Organization (3 cr.)

SPEA V449 Policy Senior Seminar (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

SPEA V472 Policy Processes in the United States (3 cr.)

#### Criminal Justice

SPEA J101 The American Criminal Justice System (3 cr.)

SPEA J302 Procedural Criminal Law (3 cr.)

SPEA J322 Introduction to Criminalistics (3 cr.)

SPEA J401 Criminal Law and Procedure (3 cr.)

SPEA J439 Crime and Public Policy (3 cr.)

#### Geography

GEOG G412 Urban Transportation Analysis (3 cr.)

GEOG G414 Regional Transport Systems (3 cr.)

#### Political Science

POLS Y200 Citizen and the Courts (3 cr.)

POLS Y302 Public Bureaucracy in Modern Society (3 cr.)

POLS Y306 State Politics in the United States (3 cr.)

POLS Y394 Public Policy Analysis (3 cr.)

#### Sociology

SOC R329 Urban Sociology (3 cr.)

SOC R345 Crime and Society (3 cr.)

SOC R346 Control of Crime (3 cr.)

SOC R480 Sociology and Social Policy (3 cr.)

## Certificate in Public Health

The curriculum is designed to provide students with a basic understanding of environmental health issues, current health policies, and the structure of the medical care delivery system.

### Certificate Requirements

(Six courses)

The following three courses:

SPEA H316 Environmental Health (3 cr.)

SPEA H320 Health Systems Administration (3 cr.)

SPEA H322 Principles of Epidemiology (3 cr.)

Three of the following courses:

SPEA E400 Topics in Environmental Studies (approved topics) (3 cr.) *May be repeated*

SPEA E410 Introduction to Environmental Toxicology (3 cr.)

SPEA E431 Water Supply and Wastewater Treatment (3 cr.)

SPEA E451 Air Pollution and Control (3 cr.)

SPEA E452 Solid and Hazardous Waste Management (3 cr.)

SPEA H342 Community Health Education (3 cr.)

SPEA H411 Long-Term Care Administration (3 cr.)

SPEA H416 Environmental Health Policy (3 cr.)

SPEA H423 Disease Vector Control (3 cr.) or

BIOL K443 Medical Parasitology and Entomology (3 cr.)

SPEA H428 Food Science and Sanitation (3 cr.)

SPEA H433 Industrial Hygiene and Radiological Health (3 cr.)

SPEA H441 Legal Aspects of Health Care Administration (3 cr.)

SPEA H459 Environmental Science and Health Data Analysis (3 cr.)

SPEA H460 Techniques in Environmental Science and Health (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

ECON E387 Health Economics (3 cr.)

## Certificate in Public Management

The School of Public and Environmental Affairs offers the Certificate in Public Management to provide a systematic program that gives students an understanding of how to work in and with public organizations.

### Certificate Requirements

(Seven courses)

The following course:

SPEA V263 Public Management (3 cr.)

Six of the following courses:

SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)

SPEA V348 Management Science (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

SPEA V368 Managing Government Operations (3 cr.)

SPEA V369 Managing Information Technology (3 cr.)

SPEA V370 Research Methods and Statistical Modeling (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

SPEA V375 Emergency Services Administration (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

SPEA V432 Labor Relations in the Public Sector (3 cr.)

## American Humanics Certification

Students in the School of Public and Environmental Affairs are eligible to enroll in the American Humanics Certificate in Nonprofit Management. It is offered in partnership with American Humanics, Inc. and the Indiana University Center on Philanthropy at IUPUI. SPEA students may also simultaneously enroll in SPEA's Nonprofit Management Certificate. The American Humanics Certification program requires the acquisition of a set of knowledge and skill competencies and the completion of the 300-hour internship. Competencies are obtained through course work, professional workshops and retreats, the internship, and participation in the American Humanics Student Association. Students interested in learning more about the certificate should contact the American Humanics Coordinator in the Center on Philanthropy or their SPEA academic advisor.



## Fort Wayne Programs

### Bachelor of Science Degree Programs

The School of Public and Environmental Affairs recognizes the complex problems facing our society, such as global warming, hazardous waste, escalating health care costs, balance of trade, and international relations. Through the three bachelor of science degree programs, the school develops its students' problem-solving abilities and organizational skills so that they may contribute possible solutions to these and other problems.

Students with a Bachelor of Science in Public Affairs degree can continue their education in law, planning, public affairs, environmental science, or business administration. For those who choose immediate employment, our program is flexible enough to provide the necessary background to begin a career in the public, nonprofit, or private sector.

The Bachelor of Science in Health Services Management is open to experienced health services professionals with an associate degree and credentials in a health field. This program provides specialized management training to qualified students.

The Bachelor of Science in Criminal Justice degree is excellent preparation for a career in corrections, law enforcement, or probation. Students could also continue their education by studying public affairs, law, social work, and other social sciences.

### Bachelor of Science in Public Affairs

The Bachelor of Science in Public Affairs requires 120 credit hours.

#### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a major area.

#### General Education

##### Communication

(Three courses for a minimum of 9 credit hours)

The following writing course:

ENG W131 Elementary Composition (3 cr.)  
(C- or better)

One of the following:

ENG W232 Introduction to Business Writing (3 cr.)

ENG W233 Intermediate Expository Writing (3 cr.)

The following speech course:  
COM 114 Fundamentals of Speech Communication (3 cr.)

#### Arts and Humanities

(Four courses for a minimum of 12 credit hours)

The following two courses:

HIST H105 American History I (3 cr.)  
HIST H106 American History II (3 cr.)

Two courses from at least two of the following subject areas:

Classical Studies  
Communication  
English (language and literature)  
Fine Arts  
Folklore  
Foreign Languages and Literature  
History  
Musicology and Music History  
Philosophy  
Religious Studies  
Theatre

#### Social and Behavioral Sciences

(Five courses for a minimum of 15 credit hours)

The following three courses:

ECON E201 Introduction to Microeconomics (3 cr.)

ECON E202 Introduction to Macroeconomics (3 cr.)

SPEA V371 Financing Public Affairs (3 cr.)

Two courses from the following subject areas:

Anthropology  
Criminal justice  
Economics  
Geography (selected)  
Journalism  
Linguistics  
Political Science  
Psychology (selected)  
Public and Environmental Affairs  
Sociology  
Women's Studies

#### Natural Sciences

(Two to three courses for a minimum of 8 credit hours selected from the following departments.)

Many departments limit credit in 100-level courses. Please check with an advisor before taking a second 100-level science course in any of the departments listed here.

#### Astronomy

AST A100 The Solar System (3 cr.)

AST A105 Stars and Galaxies (3 cr.)

AST A110 Introduction to Astronomy (3 cr.)

#### Biology

BIOL 100 Introduction to the Biological World (3-4 cr.)

BIOL 108 Biology of Plants (4 cr.)

BIOL 109 Biology of Animals (4 cr.)

BIOL 203 Human Anatomy and Physiology (3 cr.)

#### Chemistry

CHM 111 General Chemistry (3 cr.)

CHM 112 General Chemistry (3 cr.)

CHM 115 General Chemistry (3 cr.)

CHM 116 General Chemistry (3 cr.)

#### Earth Sciences

GEOG G107 Physical Systems of the Environment (3 cr.)

GEOG G100 General Geology (3 cr.)

GEOG G103 Earth Science: Materials and Processes (3 cr.)

GEOG G104 Earth Science: Evolution of the Earth (3 cr.)

GEOG G111 Physical Geology (3 cr.)

GEOG G112 Historical Geology (3 cr.)

#### Physics

PHYS 131 Concepts in Physics I (3 cr.)

PHYS 132 Concepts in Physics II (3 cr.)

PHYS 201 General Physics I (5 cr.)

PHYS 218 General Physics (4 cr.)

#### Quantitative Methods

(Three courses for a minimum of 9 credit hours.)

Three credits from the following computer series or computer course:

BUS K200, K211, K212/K213 Computer Introductory Series (3 cr.)

CS106 Introduction to Computers (3 cr.)

One of the following mathematics course:

MA 163 Integrated Calculus and Analytic Geometry I (5 cr.)

MA 164 Integrated Calculus and Analytical Geometry II (5 cr.)

MA 213 Finite Mathematics (3 cr.)

MA 229 Calculus for the Managerial, Social and Biological Sciences (3 cr.)

One of the following statistics courses:

SPEA K300 Statistical Techniques (3 cr.)

ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.)

SOC S351 Social Statistics (3 cr.)

STAT 301 Elementary Statistical Methods I (3 cr.)

#### General Electives

You must take sufficient additional courses to meet the Bachelor of Science requirement of 120 credits. These should include IPFW General Education Areas I, II, III, IV, V, and VI requirements that have not been fulfilled by the SPEA General Education requirements.

#### Public Affairs Core

(The following four courses)

SPEA E162 Environment and People (3 cr.)

SPEA H120 Contemporary Health Issues (3 cr.)

SPEA J101 The American Criminal Justice System (prerequisite for all criminal justice courses) (3 cr.)

SPEA V170 Introduction to Public Affairs (3 cr.)

### Majors

You must choose one of the majors listed below:

#### Criminal Justice Major

Requirements (Ten courses)

The following courses:

SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)

SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)

SPEA J301 Substantive Criminal Law (3 cr.)

SPEA J306 The Criminal Courts (3 cr.)

SPEA J321 American Policing (3 cr.)

SPEA J331 Corrections (3 cr.)

SPEA J439 Crime and Public Policy (3 cr.)

Three additional SPEA courses for a minimum of 9 credit hours with approval of your advisor.

#### Health Services Administration Major

Requirements (Nine courses)

SPEA H320 Health Systems Administration (3 cr.)

SPEA H322 Principles of Epidemiology (3 cr.)

SPEA H352 Health Finance and Budgeting (3 cr.)

SPEA H402 Hospital Administration (3 cr.)

SPEA H411 Long Term Care Administration (3 cr.)

One of the following:

SPEA H371 Human Resources Management in Health Care Facilities (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

Three additional SPEA courses for a minimum of 9 credit hours with approval of your advisor.

#### Legal Studies Major

Requirements (Ten courses)

SPEA V376 Law and Public Policy (3 cr.)

SPEA V377 Legal Process and Contemporary Issues in America (3 cr.)

SPEA V405 Public Law and the Legislative Process (3 cr.)

POLS Y211 Introduction to Law (3 cr.)

POLS Y304 American Constitutional Law I (3 cr.)

POLS Y305 American Constitutional Law II (3 cr.)

Two of the following:

SPEA H441 Legal Aspects of Health Care Administration (3 cr.)



SPEA J301 Substantive Criminal Law (3 cr.)  
 SPEA J302 Procedural Criminal (3 cr.)  
 SPEA J304 Correctional Law (3 cr.)  
 SPEA V260 Topics in Public Affairs (Law-related topics only) (3 cr.)  
 SPEA V406 Public Law and the Electoral Process (3 cr.)  
 SPEA V407 Public Law and Governmental Relations  
 SPEA V456 Topics in Public Law (3 cr.)

Two of the following:  
 BUS L303 Commercial Law II (3 cr.)  
 ENG W350 Advanced Expository Writing (3 cr.)  
 HIST A349 Afro-American History (3 cr.)  
 HIST H260 History of Women in the United States (3 cr.)  
 JOUR J300 Communications Law (3 cr.)  
 OLS 468 Personnel Law (3 cr.)  
 PHIL 260 Philosophy and Law (3 cr.)  
 POLS Y200 Contemporary Political Topics (Women and the Law topic only) (3 cr.)  
 POLS Y367 International Law (3 cr.)  
 PSY 381 Psychology and Law

### Management Major

Requirements (Nine courses)

SPEA V263 Public Management (3 cr.)  
 SPEA V264 Urban Structure and Policy (3 cr.)  
 SPEA V348 Management Science (3 cr.)  
 SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
 SPEA V372 Government Finance and Budgets (3 cr.)  
 SPEA V376 Law and Public Policy (3 cr.)

Three additional courses for a minimum of 9 credit hours with approval of your advisor.

### Specialized Study in Public and Environmental Affairs (27 credit hours)

Nine courses at the 300-400 level, four of which must be SPEA courses. All courses must be approved by your advisor. Available specialized areas include environmental studies and urban studies.

## Bachelor of Science in Health Services Management

This 120 credit hour degree is intended for people who hold an associate degree from an accredited institution and have experience in a health care field. Students who complete this degree are eligible to sit for the Long-Term Care Administrators Examination after they have fulfilled the Administrator-in-Training requirement.

## DEGREE REQUIREMENTS

These requirements are divided into four main areas: general education, electives, a management core, and the health services management concentration courses.

### General Education

Communication  
(Three courses for a minimum of 9 credit hours)

The following writing course:  
 ENG W131 Elementary Composition (3 cr.)  
 (C- or better)

One of the following:  
 ENG W231 Professional Writing Skills (3 cr.)  
 ENG W232 Introduction to Business Writing (3 cr.)

One of the following speech courses:  
 COM 114 Fundamentals of Speech Communication (3 cr.)  
 COM 323 Business and Professional Speaking (3 cr.)

### Arts and Humanities

(One course for a minimum of 3 credit hours from any of the following subject areas)

Afro-American Studies  
 Classical Studies  
 Communication  
 Comparative Literature  
 English (language and literature)  
 Fine Arts  
 Folklore  
 Foreign Languages and Literature  
 History  
 History and Philosophy of Science  
 Musicology and Music History  
 Philosophy  
 Religious Studies  
 Theatre

### Social and Behavioral Sciences

(Four courses for a minimum of 12 credit hours)

The following courses:  
 ECON E201 Introduction to Microeconomics (3 cr.)  
 ECON E202 Introduction to Macroeconomics (3 cr.)  
 POLS Y103 Introduction to American Politics (3 cr.)

One approved 3-credit-hour course from the following subject areas:  
 Anthropology  
 Geography  
 Journalism  
 Political Science  
 Psychology  
 Sociology

### Natural Sciences

(Two courses for a minimum of 6 credit hours)

The following courses:  
 BIOL 203 Human Anatomy and Physiology I (3 cr.)

BIOL 204 Human Anatomy and Physiology II (3 cr.)

### Quantitative Methods

(Three courses for a minimum of 9 credit hours)

Three credits from the following computer series or computer course:

BUS K200, K211, K212/K213 Computer Introductory Series (3 cr.)  
 CS 106 Introduction to Computers (3 cr.)

One of the following mathematics courses or approved alternative:

MA 163 Integrated Calculus and Analytic Geometry I (5 cr.)  
 MA 213 Finite Mathematics (3 cr.)  
 MA 229 Calculus for the Managerial, Social and Biological Sciences (3 cr.)

One of the following statistics courses or approved alternative:

SPEA K300 Statistical Techniques (3 cr.)  
 ECON E270 Introduction to Statistical Theory (3 cr.)

### General Electives

Sufficient additional courses to meet the requirement of 120 credit hours. Courses should include IPFW General Education Areas I, II, III, IV, V, and VI requirements that have not been fulfilled by the SPEA General Education requirements.

### Management Core

The following four courses:  
 SPEA V263 Public Management (3 cr.)  
 SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
 SPEA V348 Management Science (3 cr.)  
 SPEA V366 Managing Behavior in Public Organizations (3 cr.)

### Health Services Management Major Requirements (Nine courses selected from the following)

SPEA H316 Environmental Health (3 cr.)  
 SPEA H320 Health Systems Administration (3 cr.)  
 SPEA H322 Principles of Epidemiology (3 cr.)  
 SPEA H352 Health Finance and Budgeting (3 cr.)  
 SPEA H371 Human Resource Management in Health Care Facilities (3 cr.)  
 SPEA H402 Hospital Administration (3 cr.)  
 SPEA H411 Long-Term Care Administration (3 cr.)  
 SPEA H441 Legal Aspects of Health Care Administration (3 cr.)  
 SPEA H455 Topics in Public Health (3 cr.) May be repeated  
 SPEA H456 Managed Care (3 cr.)  
 SPEA H474 Health Administration Seminar (3 cr.)  
 SPEA V450 Contemporary Issues in Public Affairs (approved health topics) (3 cr.)

## Bachelor of Science in Criminal Justice

The Bachelor of Science in Criminal Justice requires 120 credit hours.

## DEGREE REQUIREMENTS

The program includes four main areas: general education, general electives, public affairs and policy, and criminal justice courses.

### General Education

Communication  
(Three courses for a minimum of 9 credit hours)

The following courses:  
 COM 114 Fundamentals of Speech Communication (3 cr.)  
 ENG W131 Elementary Composition (3 cr.)  
 (C- or better)

One of the following:  
 ENG W232 Introduction to Business (3 cr.)  
 ENG W233 Intermediate Expository Writing (3 cr.)

Quantitative Methods  
(Three courses for a minimum of 9 credit hours)

One of the following:  
 MA 153 Algebra and Trigonometry I (3 cr.)  
 MA 163 Integrated Calculus and Analytic Geometry I (5 cr.)  
 MA 168 Mathematics for the Liberal Arts (3 cr.)  
 MA 213 Finite Mathematics (3 cr.)  
 MA 229 Calculus for the Managerial, Social, and Biological Sciences (3 cr.)

Both of the following courses:  
 SPEA K300 Statistical Techniques (3 cr.) or other statistics course approved by a SPEA advisor  
 SPEA V261 Computers in Public Affairs (3 cr.) or other statistics course approved by a SPEA advisor

### Arts and Humanities

(Two courses for a minimum of 6 credit hours selected from the following departments)  
 Afro-American Studies  
 Classical Studies  
 Communication  
 Comparative Literature  
 English (language and literature)  
 Fine Arts  
 Folklore  
 Foreign Languages and Literature  
 History (may not double-count H105/H106)  
 Musicology and Music History  
 Philosophy  
 Religious Studies  
 Theatre



**Natural Sciences**

(Two courses for a minimum of 7 credit hours, selected from the following subject areas in consultation with an advisor. Must include one lab.)

Astronomy  
Biology  
Botany  
Chemistry  
Geography  
Geology  
Physics  
Zoology

**Social and Behavioral Sciences**

(Seven courses for a minimum of 21 credit hours)

One of the following sequences (two courses):

HIST H105 American History I (3 cr.) and  
HIST H106 American History II (3 cr.)  
or

POLS Y304 American Constitutional Law I  
(3 cr.) and

POLS Y305 American Constitutional Law II  
(3 cr.)

Five courses for a minimum of 15 credit hours, selected from the following:

ECON E201 Introduction to Microeconomics  
(3 cr.)

POLYS Y103 Introduction to American Politics  
(3 cr.)

POLYS Y211 Introduction to Law (3 cr.)

PSY 120 Elementary Psychology (3 cr.)

PSY 240 Introduction to Social Psychology  
(3 cr.)

PSY 350 Abnormal Psychology (3 cr.)

PSY 381 Psychology and Law (3 cr.)

SOC S161 Principles of Sociology (3 cr.)

SOC S163 Social Problems (3 cr.)

SOC S320 Deviant Behavior and Social Control  
(3 cr.)

SOC S328 Juvenile Delinquency (3 cr.)

SOC S335 Race and Ethnic Relations (3 cr.)

SOC S420 Topics in Deviance (3 cr.)

SOC S425 Violence and Society (3 cr.)

SOC S429 Crime and Community (3 cr.) or

another upper division (300-400 level) course

selected from Anthropology, Economics,

Political Science, Psychology, or Sociology

with the prior approval of a SPEA advisor.

**General Electives**

Additional courses beyond the general education, public affairs and policy, and criminal justice requirements to meet the Bachelor of Science in Criminal Justice requirement of 120 credit hours. These should include IPFW General Education Areas I, II, III, IV, V, and VI requirements that have not been fulfilled by the SPEA General Education requirements.

**Public Affairs and Policy**

Four courses for a minimum of 12 credit hours selected from the following:

SPEA E162 Environment and People (3 cr.)

SPEA E272 Introduction to Environmental  
Sciences (3 cr.)

SPEA V170 Introduction to Public Affairs  
(3 cr.)

SPEA V263 Public Management (3 cr.)

SPEA V264 Urban Structure and Policy (3 cr.)

SPEA V348 Management Science (3 cr.)

SPEA V365 Urban Development and Planning  
(3 cr.)

SPEA V366 Managing Behavior in Public  
Organizations (3 cr.)

SPEA V372 Government Finance and Budgets  
(3 cr.)

SPEA V373 Human Resources Management in  
the Public Sector (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

**Criminal Justice Major**

(Twelve courses for a total of 36 credit hours)

Take each of the following:

SPEA J101 The American Criminal Justice

SPEA J201 Theoretical Foundations of

Criminal Justice Policies (3 cr.)

SPEA J202 Criminal Justice Data, Methods,  
and Resources (3 cr.)

SPEA J301 Substantive Criminal Law (3 cr.)

SPEA J306 The Criminal Courts (3 cr.)

SPEA J321 American Policing (3 cr.)

SPEA J331 Corrections (3 cr.)

SPEA J439 Crime and Public Policy (3 cr.)

Four additional SPEA criminal justice courses  
chosen in consultation with an advisor.

**Associate of Science  
Degree Programs**

The School of Public and Environmental  
Affairs offers two associate degree programs.

Courses that meet associate degree  
requirements generally can be applied to a  
subsequent baccalaureate degree program. The  
following are general requirements for the  
completion of an associate degree:

1. Students must apply for admission to the Associate Degree Program before completing 35 credit hours of course work toward the degree. Applications are available in the records office.
2. A minimum of 60 credit hours with a 2.00 cumulative grade point average or higher and a 2.30 average or higher in core and concentration courses is required. All requirements for this degree must be satisfied before earning 86 credit hours.

3. A limited number of courses may be transferred from other accredited institutions or be taken through independent study.
4. Courses taken to meet specific degree requirements cannot be double-counted (used to satisfy any other degree requirement).
5. A maximum of two elective courses may be taken pass-fail in this degree.

**Associate of Science in  
Criminal Justice****DEGREE REQUIREMENTS**

The SPEA curriculum is divided into four categories—general education, electives, a public policy course, and a concentration area.

**General Education****Communication**

(Three courses for a minimum of 9 credit hours.)

The following writing course:

ENG W131 Elementary Composition (3 cr.)  
(C- or better)

One of the following:

ENG W232 Introduction to Business Writing  
(3 cr.)

ENG W233 Intermediate Expository Writing  
(3 cr.)

The following speech course:

COM 114 Fundamentals of Speech  
Communication (3 cr.)

**Arts and Humanities**

(One course, for a minimum of 3 credit hours, from one of the following subject areas, excluding courses used to satisfy other degree requirements.)

Afro-American Studies

Classical Studies

Communication

Comparative Literature

English (language and literature)

Fine Arts

Folklore

Foreign Languages and Literature

History: H105 or H106 recommended

Honors (humanities)

Musicology and Music History

Philosophy

Theatre

**Social and Behavioral Sciences**

(Two courses, for a minimum of 6 credit hours, are required, and they must come from different subject areas.)

Anthropology

Economics

Geography

**Journalism**

Linguistics

Political Science

Psychology

Sociology

**Natural Sciences**

(One course, for a minimum of 3 credit hours, from one of the following subject areas, excluding courses used to satisfy other degree requirements.)

Astronomy

Biology

Chemistry

Geography (G107, G304 or G315 only)

Geology

Physics

**Quantitative Methods (3 credit hours)**

BUS K200, K211, K212/K213 Computer

Introductory Series (3 cr.)

CS106 Introduction to Computers (3 cr.)

MA 150 Mathematics for Technology (5 cr.)

MA 153 Algebra and Trigonometry I (3 cr.)

MA 163 Integrated Calculus and Analytic

Geometry I (5 cr.)

MA 168 Mathematics for the Liberal Arts

(3 cr.)

MA 213 Finite Mathematics I (3 cr.)

MA 229 Calculus for the Managerial, Social

and Behavioral Sciences I (3 cr.)

**General Electives**

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

**Public Policy**

The following course:

SPEA V170 Introduction to Public Affairs  
(3 cr.)

**Criminal Justice Concentration**

(Six courses for a minimum of 18 credit hours)

The following course:

SPEA J101 The American Criminal Justice  
System (3 cr.) (prerequisite for all criminal  
justice courses)

Three of the following courses:

SPEA J201 Theoretical Foundations of

Criminal Justice Policies (3 cr.)

SPEA J202 Criminal Justice Data, Methods and  
Resources (3 cr.)

SPEA J301 Substantive Criminal Law (3 cr.)

SPEA J306 The Criminal Courts (3 cr.)

SPEA J321 American Policing (3 cr.)

SPEA J331 Corrections (3 cr.)

Two additional SPEA criminal justice courses  
with approval of an advisor.



## Associate of Science in Public Affairs

Students must complete one of the following concentrations: Criminal Justice, Emergency Services Administration, Public Administration, or a specialized program approved by a SPEA advisor.

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a concentration area.

#### General Education

Communication  
(Three courses for a minimum of 9 credit hours.)

The following writing course:  
ENG W131 Elementary Composition (3 cr.)  
(C– or better)

One of the following advanced writing courses:  
ENG W232 Introduction to Business Writing (3 cr.)  
ENG W233 Intermediate Expository Writing (3 cr.)

The following speech course:  
COM 114 Fundamentals of Speech Communication (3 cr.)

Social and Behavioral Sciences  
(Three courses for a minimum of 9 credit hours.)

One of the following two courses:  
ECON E201 Introduction to Microeconomics (3 cr.)  
ECON E202 Introduction to Macroeconomics (3 cr.)

The following political science course:  
POLS Y103 Introduction to American Politics (3 cr.)

One course from sociology or psychology.

Quantitative Methods  
(Two courses for a minimum of 6 credit hours.)

Three credits from the following computer series or computer course:  
BUS K200, K211, K212/K213 Computer Introductory Series (3 cr.)  
CS106 Introduction to Computers (3 cr.)

One approved mathematics course:  
MA 150 Mathematics for Technology (5 cr.)  
MA 153 Algebra and Trigonometry I (3 cr.)  
MA 163 Integrated Calculus and Analytic Geometry I (5 cr.)  
MA 168 Mathematics for the Liberal Arts (3 cr.)

MA 213 Finite Mathematics I (3 cr.)  
MA 229 Calculus for the Managerial, Social, and Behavioral Sciences I (3 cr.)

#### Arts and Humanities

(One course from one of the following subject areas for a minimum of 3 credit hours, excluding courses used to satisfy other degree requirements.)

Afro-American Studies  
Classical Studies  
Communication  
Comparative Literature  
English (language and literature)  
Fine Arts  
Folklore  
Foreign Languages and Literature  
History: H105 or H106 recommended  
Honors (humanities)  
Musicology and Music History  
Philosophy  
Theatre

#### General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

#### Public Affairs Core

(Four courses for a minimum of 12 credit hours)

The following courses:  
SPEA E272 Introduction to Environmental Sciences (3 cr.)  
SPEA V170 Introduction to Public Affairs (3 cr.)  
SPEA V264 Urban Structure and Policy (3 cr.)

One of the following courses:  
SPEA V263 Public Management (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)

#### Areas of Concentration

You must complete one of the following concentrations or an individualized concentration designed with the assistance of your advisor and approval of the division director.

##### Criminal Justice Concentration

This concentration provides an introduction to law enforcement, correctional administration, and criminal law and procedure.

Requirements (Five courses for a minimum of 15 credit hours)

The following course:  
SPEA J101 The American Criminal Justice System (3 cr.) (prerequisite for all criminal justice courses)

One of the following courses:  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J401 Criminal Law and Procedure (3 cr.)

One of the following courses:

SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

Two additional criminal justice courses.

##### Emergency Services Administration Concentration

The Emergency Services Administration Concentration provides managerial skills to emergency service personnel.

Requirements (Five courses for a minimum of 15 credit hours)

The following course:  
SPEA V375 Emergency Services Administration (3 cr.)

Three of the following courses:

SPEA H320 Health Systems Administration (3 cr.)  
SPEA J376 Principles of Public Safety (3 cr.)  
SPEA K300 Statistical Techniques (3 cr.) or other approved course  
SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
SPEA V348 Management Science (3 cr.)  
SPEA V372 Government Finance and Budgets (3 cr.)  
SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)

Students are required to complete successfully an approved administrative field experience course (SPEA V380) of at least 3 credit hours. The field experience requirement may be satisfied through an internship or special project that must have an advisor's prior approval.

##### Public Administration Concentration

The Public Administration Concentration provides an overview of the primary areas of public administration.

Requirements (Four courses)

Four of the following courses not used to meet other requirements:

SPEA H316 Environmental Health (3 cr.)  
SPEA V260 Topics in Public Affairs (3 cr.) *May be repeated*  
SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
SPEA V365 Urban Development and Planning (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

##### Specialized Concentration

(Four courses for a minimum of 12 credit hours.)

A special concentration of at least four courses may be developed to meet special career needs. This concentration must be approved by a faculty advisor and the program director.

## Minors

Any Indiana University student enrolled in a baccalaureate program may pursue one or more of the minors offered by the School of Public and Environmental Affairs. Individuals interested in one or more of these minors should inquire in the SPEA undergraduate advising office for additional details. Students who successfully complete the requirements will have the minor conferred with their degree. SPEA's multidisciplinary faculty and curriculum address environmental, health, public policy, and management issues from a variety of perspectives. A minor in SPEA can enhance career opportunities for liberal arts and other majors.

### Public and Environmental Affairs Minor

Requirements (Five courses)

The following course:  
SPEA V170 Introduction to Public Affairs (3 cr.)

One of the following courses:  
SPEA E162 Environment and People (3 cr.)  
SPEA E272 Introduction to Environmental Sciences (3 cr.)

Three of the following courses:

SPEA E272 Introduction to Environmental Sciences (3 cr.) *If not used above.*  
SPEA E400 Topics in Environmental Studies (2-3 cr.) *May be repeated*  
SPEA V263 Public Management (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)  
SPEA V450 Contemporary Issues in Public Affairs (3 cr.) *May be repeated*  
or other courses in public or environmental affairs approved by a SPEA advisor



## Criminal Justice Minor

### Requirements (Five courses)

The following course:

SPEA J101 The American Criminal Justice System (3 cr.) (*prerequisite for all criminal justice courses*)

One of the following courses:

\*SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
\*SPEA J301 Substantive Criminal Law (3 cr.)

Three of the following courses:

\*SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
\*SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

## Certificate Program

### General Requirements

1. Students in good academic standing and enrolled in baccalaureate programs at Indiana University are eligible to apply for a certificate at the SPEA records office. Interested students must apply for a certificate before completing 9 credit hours of applicable course work.
2. SPEA students cannot earn a certificate in the same area as their concentration.
3. A grade point average of 2.0 or higher is required in all course work credited toward the certificate.

\*J201 and J301 can be taken only once each for credit.

## Certificate in Public Health

The curriculum is designed to provide students with a basic understanding of environmental health issues, current health policies, and the structure of the medical care delivery system.

### Certificate Requirements

(Six courses)

The following three courses:

SPEA H316 Environmental Health (3 cr.)  
SPEA H320 Health Systems Administration (3 cr.)  
SPEA H322 Principles of Epidemiology (3 cr.)

Three of the following courses:

SPEA E400 Topics in Environmental Studies (approved topics) (2-3 cr.) *May be repeated*  
SPEA E431 Water Supply and Wastewater Treatment (3 cr.)  
SPEA E452 Solid and Hazardous Waste Management (3 cr.)  
SPEA H402 Hospital Administration (3 cr.)  
SPEA H411 Long-Term Care Administration (3 cr.)  
SPEA H416 Environmental Health Policy (3 cr.)  
SPEA H428 Food Science and Sanitation (3 cr.)  
SPEA H441 Legal Aspects of Health Care Administration (3 cr.)  
SPEA H455 Topics in Public Health (3 cr.) *May be repeated*  
SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

## Northwest (Gary) Programs

### Bachelor of Science Degree Programs

The School of Public and Environmental Affairs recognizes the complex problems facing our society, such as global warming, hazardous waste, escalating health care costs, balance of trade, and international relations. Through the three bachelor of science degree programs, the school develops its students' problem-solving abilities and organizational skills so that they may contribute possible solutions to these and other problems.

Students with a Bachelor of Science in Public Affairs degree can continue their education in law, planning, public affairs, environmental science, or business administration. For those who choose immediate employment, our program is flexible enough to provide the necessary background to begin a career in the public, nonprofit, or private sector.

The Bachelor of Science in Health Services Management is open to experienced health services professionals with an associate degree and credentials in a health field. This program provides specialized management training to qualified students.

The Bachelor of Science in Criminal Justice degree is excellent preparation for a career in corrections, law enforcement, or probation. Students could also continue their education by studying public affairs, law, social work, and other social sciences.

### Bachelor of Science in Public Affairs

The Bachelor of Science in Public Affairs requires 120 credit hours.

#### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a concentration area.

#### General Education

##### Communication

(Three courses for a minimum of 9 credit hours)

The following writing courses:

ENG W131 Elementary Composition (3 cr.)  
or equivalent campus option (C- or better)  
ENG W231 Professional Writing Skills (3 cr.)

One of the following courses:

SPCH S122 Interpersonal Communication (3 cr.)  
SPCH S223 Business and Professional Communication (3 cr.)  
SPCH S229 Discussion and Group Methods (3 cr.)

#### Arts and Humanities

(Four courses for a minimum of 12 credit hours)

The following two courses:

HIST H105 American History I (3 cr.)  
HIST H106 American History II (3 cr.)

Two courses from the following subject areas:

Afro-American Studies  
Comparative Literature  
English  
Fine Arts  
Foreign Languages and Literature  
History  
Musicology and Music History  
Philosophy  
Religious Studies  
Speech  
Theatre and Drama

#### Social Sciences

(Five courses for a minimum of 15 credit hours)

The following three courses:

ECON E103 Introduction to Microeconomics (3 cr.)  
ECON E104 Introduction to Macroeconomics (3 cr.)  
POLS Y103 Introduction to American Politics (3 cr.)

Two courses from the following areas:

Anthropology  
Criminal Justice  
Geography (check with an advisor)  
Journalism  
Political Science  
Psychology (check with an advisor)  
Sociology  
Telecommunications  
Women's Studies

#### Natural Sciences

(Two to three courses for 6-8 credit hours selected from at least two of the following departments. At least one lab course is recommended.) [Environmental Concentration students must take Chemistry C101 and C121 plus Biology L200 or L350.]

##### Biology

BIOL L100 Humans and the Biological World (3-5 cr.)  
BIOL L105 Introduction to Biology (5 cr.)



BIOL L200 Environmental Biology and Conservation (3 cr.)  
BIOL L350 Environmental Biology (3 cr.)

#### Chemistry

CHEM C101 Elementary Chemistry I (3 cr.)  
CHEM C102 Elementary Chemistry II (3 cr.)  
CHEM C105 Principles of Chemistry I (3 cr.)  
CHEM C121 Elementary Chemistry Laboratory I (2 cr.)  
CHEM C122 Elementary Chemistry Laboratory II (2 cr.)  
CHEM C125 Experimental Chemistry I (2 cr.)

#### Earth Sciences

GEOL G101 Introduction to Earth Science: Lecture (3 cr.)  
GEOL G104 Earth Science: Evolution of the Earth (3 cr.)

#### Physics

PHYS P101 Physics in the Modern World (4 cr.)  
PHYS P120 Energy and Technology (3 cr.)

#### Quantitative Methods

(Three courses for a minimum of 9 credit hours.)

One of the following computer courses:

SPEA V261 Computers in Public Affairs (3 cr.)  
BUS K201 The Computer in Business (3 cr.)  
CSCI A106 Introduction to Computing (3 cr.)  
CSCI C106 Introduction to Computers and Their Use (3 cr.)  
CSCI C201 Introduction to Computer Science (4 cr.)

One of the following mathematics courses:

MATH M118 Finite Mathematics (3 cr.)  
MATH M119 Brief Survey of Calculus I (3 cr.)  
MATH M125 Pre-Calculus Mathematics (3 cr.)  
MATH M215 Analytic Geometry and Calculus I (5 cr.)

One of the following statistics courses:

SPEA/MATH/PSY K300 Statistical Techniques (3 cr.)  
ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.)

#### General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the minimum of 120 hours required for the degree.

#### Public Affairs Core

(Six courses)  
SPEA E272 Introduction to Environmental Sciences (3 cr.)  
SPEA V170 Introduction to Public Affairs (3 cr.)  
SPEA V263 Public Management (3 cr.)  
SPEA V264 Urban Structure and Policy (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)

## Areas of Concentration

### Criminal Justice Concentration

#### Requirements (Six courses)

The following four courses:

SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J439 Crime and Public Policy (3 cr.)

Two of the following courses:

SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

Note: SPEA J101, The American Criminal Justice Systems is a prerequisite for all Criminal Justice Concentration courses.

### Environmental Policy Concentration

#### Requirements (Six courses)

The following three courses:

SPEA E400 Topics in Environmental Studies: Environmental Planning (3 cr.)  
SPEA E400 Topics in Environmental Studies (approved topics) (3 cr.)  
SPEA H316 Environmental Health (3 cr.)

Any three other SPEA courses selected with consent of a faculty advisor.

### Health Services Administration Concentration

#### Requirements (Six courses)

The following three courses:

SPEA H320 Health Systems Administration (3 cr.)  
SPEA H352 Health Finance and Budgeting (3 cr.)  
SPEA H441 Legal Aspects of Health Care Administration (3 cr.)

Three of the following courses:

SPEA H316 Environmental Health (3 cr.)  
SPEA H322 Principles of Epidemiology (3 cr.)  
SPEA H371 Human Resources Management in Health Care Facilities (3 cr.)  
SPEA H402 Hospital Administration (3 cr.)  
SPEA H474 Health Administration Seminar (3 cr.)

SPEA V375 Emergency Services Administration (3 cr.)

### Management Concentration

#### Requirements (Six courses)

The following three courses:

SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
SPEA V368 Managing Government Operations (3 cr.)

Three additional SPEA courses chosen in consultation with a faculty advisor.

### Specialized Study in Public and Environmental Affairs

Six courses at the 300-400 level are required, four of which must be SPEA courses. All courses must be chosen in consultation with a faculty advisor.

## Bachelor of Science in Health Services Management

This 120 credit hour degree is intended for people who hold an associate degree from an accredited institution and have experience in a health care field. Students who complete this degree are eligible to sit for the Long-Term Care Administrators Examination after they have fulfilled the Administrator-in-Training requirement.

### DEGREE REQUIREMENTS

These requirements are divided into four main areas: general education, electives, a management core, and the health services management courses.

#### General Education

##### Communications

(Three courses for a minimum of 9 credit hours)

The following writing courses:

ENG W131 Elementary Composition (3 cr.) or approved option (C- or better)  
ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

SPCH S121 Public Speaking (3 cr.)  
SPCH S122 Interpersonal Communication (3 cr.)  
SPCH S233 Business and Professional Communication (3 cr.)  
SPCH S228 Argumentation and Debate (3 cr.)  
SPCH S229 Discussion and Group Methods (3 cr.)

##### Arts and Humanities

(One course for a minimum of 3 credit hours from any of the following subject areas)  
Afro-American Studies  
Comparative Literature  
English  
Fine Arts  
Foreign Languages and Literature  
History  
Musicology and Music History

Philosophy  
Religious Studies  
Speech  
Theatre and Drama

##### Social Sciences

(Four courses for a minimum of 12 credit hours)

The following courses:

ECON E103 Introduction to Microeconomics (3 cr.)  
ECON E104 Introduction to Macroeconomics (3 cr.)  
POLS Y103 Introduction to American Politics (3 cr.)

One approved course from one of the following subject areas:

Anthropology  
Geography  
Journalism  
Political Science  
Psychology  
Sociology

##### Natural Sciences

(Two courses for a minimum of 6 credit hours selected from two of the following major areas)

Astronomy  
Biology  
Chemistry  
Geology  
Physics

##### Quantitative Methods

(Three courses for a minimum of 9 credit hours)

One computer course:

SPEA V261 Computers in Public Affairs (3 cr.) or approved option

One of the following courses:

MATH M118 Finite Mathematics (3 cr.)  
MATH M119 Brief Survey of Calculus I (3 cr.)  
MATH M125 Pre-Calculus Mathematics (3 cr.)  
MATH M215 Analytic Geometry and Calculus I (5 cr.)

One of the following courses:

SPEA K300 Statistical Techniques (3 cr.)  
ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.) or approved option

### General Electives

Sufficient additional courses beyond the general education, core, and concentration requirements are needed to reach the minimum of 120 credit hours required for the degree.

### Management Core

The following four courses:

SPEA V263 Public Management (3 cr.)  
SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)



SPEA V348 Management Science (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)

### Health Services Management Concentration

Requirements (Nine courses)

The following nine courses:

SPEA H316 Environmental Health (3 cr.)  
SPEA H320 Health Systems Administration (3 cr.)  
SPEA H322 Principles of Epidemiology (3 cr.)  
SPEA H352 Health Finance and Budgeting (3 cr.)  
SPEA H371 Human Resource Management in Health Care Facilities (3 cr.)  
SPEA H402 Hospital Administration (3 cr.)  
SPEA H411 Long-Term Care Administration (3 cr.)  
SPEA H441 Legal Aspects of Health Care Administration (3 cr.)  
SPEA H455 Topics in Public Health (3 cr.) *May be repeated*

## Bachelor of Science in Criminal Justice

### DEGREE REQUIREMENTS

The program includes four main areas: general education, general electives, public affairs and policy, and criminal justice.

#### General Education

Communications  
(Three courses for a minimum of 9 credit hours)

The following courses:

ENG W131 Elementary Composition (3 cr.) or equivalent campus option (C- or better)  
ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:  
SPCH S121 Public Speaking (3 cr.)  
SPCH S122 Interpersonal Communication (3 cr.)  
SPCH S223 Business and Professional Communication (3 cr.)

Quantitative Methods  
(Three courses for a minimum of 9 credit hours)

One of the following mathematics courses:  
MATH M100 Basic Mathematics (4 cr.)  
MATH M118 Finite Mathematics (3 cr.)  
MATH M119 Brief Survey of Calculus I (3 cr.)  
MATH M125 Pre-Calculus Mathematics (3 cr.)

Both of the following courses:  
SPEA K300 Statistical Techniques (3 cr.) or other statistics course approved by a SPEA advisor

SPEA V261 Computers in Public Affairs (3 cr.) or other statistics course approved by a SPEA advisor

#### Arts and Humanities

(Two courses for a minimum of 6 credit hours selected from the following departments)

Afro-American Studies  
Classical Studies  
Communication and Theatre  
Comparative Literature  
English  
Fine Arts  
Folklore  
Foreign Languages and Literature  
History  
Musicology and Music History  
Philosophy  
Religious Studies  
Speech

Note: Students must confer with their advisors regarding the General Education Requirement, Goal 8: "Students will demonstrate familiarity with and appreciation of the arts, including literature, music, and the fine, applied, and performing arts."

#### Natural Sciences

(Two courses for a minimum of 7 credit hours, selected from the following subject areas in consultation with an advisor. Must include one lab.)

Astronomy  
Biology  
Botany  
Chemistry  
Geography  
Geology  
Physics  
Zoology

#### Social and Behavioral Sciences

(Seven courses for a minimum of 21 credit hours)

One of the following sequences (two courses):  
HIST H105 American History I (3 cr.) and HIST H106 American History II (3 cr.) or  
POLS Y304 American Constitutional Law I (3 cr.) and  
POLS Y305 American Constitutional Law II (3 cr.)

Five courses for a minimum of 15 credit hours, selected from the following:

ECON E201 Introduction to Microeconomics (3 cr.)  
POLYS Y103 Introduction to American Politics (3 cr.)  
PSY P101 Introductory Psychology I (3 cr.)  
PSY P324 Abnormal Psychology (3 cr.)  
SOC S161 Principles of Sociology (3 cr.)  
SOC S163 Social Problems (3 cr.)

SOC S335 Race and Ethnic Relations (3 cr.)

Or another upper division (300-400 level) course selected from Anthropology, Economics, Political Science, Psychology, or Sociology with the prior approval of a SPEA advisor.

### General Electives

Additional courses beyond the general education, public affairs and policy, and criminal justice requirements to meet the Bachelor of Science in Criminal Justice requirement of 120 credit hours.

### Public Affairs and Policy

Four courses for a minimum of 12 credit hours selected from the following:

SPEA E162 Environment and People (3 cr.)  
SPEA E272 Introduction to Environmental Sciences (3 cr.)  
SPEA V170 Introduction to Public Affairs (3 cr.)  
SPEA V263 Public Management (3 cr.)  
SPEA V264 Urban Structure and Policy (3 cr.)  
SPEA V348 Management Science (3 cr.)  
SPEA V365 Urban Development and Planning (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
SPEA V372 Government Finance and Budgets (3 cr.)  
SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)

### Criminal Justice Concentration

(Twelve courses for a total of 36 credit hours)

Take each of the following:

SPEA J101 American Criminal Justice System (3 cr.)  
SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)  
SPEA J439 Crime and Public Policy (3 cr.)

Four additional SPEA criminal justice courses chosen in consultation with an advisor.

## Associate of Science Degree Programs

The School of Public and Environmental Affairs offers two associate degree programs. Courses that meet associate degree requirements generally can be applied to a

subsequent baccalaureate degree program. The following are general requirements for the completion of an associate degree:

1. Students must apply for admission to the Associate Degree Program before completing 35 credit hours of course work toward the degree. Applications are available in the records office.
2. A minimum of 60 credit hours with a 2.00 cumulative average or higher and a 2.30 average or higher in core and concentration courses is required. All requirements for this degree must be satisfied before earning 86 credit hours.
3. A limited number of courses may be transferred from other accredited institutions or be taken through independent study.
4. Courses taken to meet specific degree requirements cannot be double-counted (used to satisfy any other degree requirement).
5. A maximum of two elective courses may be taken pass-fail in this degree.

## Associate of Science in Criminal Justice

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, a public policy course, and a concentration area.

#### General Education

Communications  
(Three courses for a minimum of 9 credit hours)

The following writing courses:

ENG W131 Elementary Composition (3 cr.) or equivalent campus-approved option (C- or better)  
ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

SPCH S121 Public Speaking (3 cr.)  
SPCH S122 Interpersonal Communication (3 cr.)  
SPCH S223 Business and Professional Communication (3 cr.)

SPCH S228 Argumentation and Debate (3 cr.)  
SPCH S229 Discussion and Group Methods (3 cr.)

#### Arts and Humanities

(One course, for a minimum of 3 credit hours, from one of the following subject areas.)

Afro-American Studies  
Comparative Literature  
English  
Fine Arts  
Foreign Languages and Literature  
History: H105 or H106 recommended  
Musicology and Music History  
Philosophy



Religious Studies  
Speech  
Theatre and Drama

**Social and Behavioral Sciences**  
(Two courses, for a minimum of 6 credit hours, are required, and they must come from different subject areas.)

Anthropology  
Economics  
Geography  
Journalism  
Political science  
Psychology  
Sociology

#### Natural Sciences

One course, for a minimum of 3 credit hours, from one of the following subject areas.

Astronomy  
Biology  
Botany  
Chemistry  
Geology  
Physics  
Zoology

#### Quantitative Methods (one course)

An approved course (must be at least 3 credit hours) from one of the following subject areas:  
Computer Science  
Mathematics  
Statistics

#### General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

#### Public Policy

The following course:  
SPEA V170 Introduction to Public Affairs (3 cr.)

#### Criminal Justice Concentration

Requirements (Six courses)

The following course:  
SPEA J101 The American Criminal Justice System (3 cr.)

Three of the following courses:  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

Two additional SPEA criminal justice courses for a minimum of 6 credit hours.  
SPEA J201 and SPEA J202 recommended

## Associate of Science in Public Affairs

Students must complete one of the following concentrations: Criminal Justice, Emergency Services Administration, Environmental Affairs, Public Administration, or a specialized program approved by a SPEA advisor.

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a concentration area.

#### General Education

##### Communication

(Three courses for a minimum of 9 credit hours.)

The following writing courses:

ENG W131 Elementary Composition (3 cr.) or equivalent campus-approved option (C- or better)  
ENG W231 Professional Writing (3 cr.)

One of the following speech courses:

SPCH S121 Public Speaking (3 cr.)  
SPCH S122 Interpersonal Communication (3 cr.)  
SPCH S223 Business and Professional Communication (3 cr.)  
SPCH S229 Discussion and Group Methods (3 cr.)

##### Social Sciences

(Three courses for a minimum of 9 credit hours.)

The following two courses:

ECON E103 Introduction to Microeconomics (3 cr.) or E104 Introduction to Macroeconomics (3 cr.)  
POLS Y103 Introduction to American Politics (3 cr.)

One course from sociology or psychology.

##### Quantitative Methods

(Two courses for a minimum of 6 credit hours.)

One of the following computer science courses:  
SPEA V261 Computers in Public Affairs (2-3 cr.)

BUS K201 The Computer in Business (3 cr.)  
CSCI A106 Introduction to Computing (3 cr.)  
CSCI A107 Advanced Microcomputing: Programming within Applications (3 cr.)  
CSCI A201 Introduction to Computers and Programming I (4 cr.)  
CSCI A202 Introduction to Programming II (4 cr.)

One approved mathematics course:

MATH M100 Basic Mathematics (4 cr.)  
MATH M118 Finite Mathematics (3 cr.) or  
MATH M119 Brief Survey of Calculus I (3 cr.)

Note: MATH M118 or M119 is needed for the B.S.P.A., and Environmental Affairs Concentration students must select a course in calculus to satisfy this requirement.

#### Arts and Humanities

One course from one of the following subject areas for a minimum of 3 credit hours.

Afro-American Studies  
Comparative Literature  
English  
Fine Arts  
Foreign Languages and Literature  
History: H105 or H106 recommended  
Musicology and Music History  
Philosophy  
Religious Studies  
Speech  
Theatre and Drama

#### General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

#### Public Affairs Core

(Four courses)

The following courses:

SPEA E272 Introduction to Environmental Sciences (3 cr.)  
SPEA V170 Introduction to Public Affairs (3 cr.)  
SPEA V264 Urban Structure and Policy (3 cr.)

One of the following courses:

SPEA V270 Survey of Administrative Techniques (3 cr.)  
SPEA V366 Managing Behavior in Public Organizations (3 cr.)

#### Areas of Concentration

##### Criminal Justice Concentration

Requirements (Five courses)

The following two courses:

SPEA J101 The American Criminal Justice System (3 cr.)  
SPEA J301 Substantive Criminal Law (3 cr.)

One of the following courses:

SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

Two additional criminal justice courses.

#### Emergency Services Administration Concentration

Requirements (Five courses)

The following course:

SPEA V375 Emergency Services Administration (3 cr.)

Three of the following courses:

SPEA H320 Health Systems Administration (3 cr.)  
SPEA J376 Principles of Public Safety (3 cr.)  
SPEA K300 Statistical Techniques (3 cr.) or other approved course  
SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
SPEA V348 Management Science (3 cr.)  
SPEA V372 Government Finance and Budgets (3 cr.)  
SPEA V373 Human Resources Management in the Public Sector (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)

Students are required to complete successfully an approved administrative field experience course of at least 3 credit hours. The field experience requirement may be satisfied through an internship or special project that must have an advisor's prior approval.

#### Environmental Affairs Concentration

Requirements (Seven courses)

The following course:

SPEA V365 Urban Development and Planning (3 cr.)

A chemistry or physics course (3-5 cr.)

The following course:

GEOL G101 Introduction to Earth Science (3 cr.)

One of the following courses not taken as a social science requirement in the general education area:

ECON E103 Introduction to Microeconomics (3 cr.)  
ECON E104 Introduction to Macroeconomics (3 cr.)

Two of the following courses:

SPEA H316 Environmental Health (3 cr.)  
BIOL L200 Environmental Biology and Conservation (3 cr.)  
BIOL L350 Environmental Biology (3 cr.)  
GEOG G213 Introduction to Economic Geography (3 cr.)  
GEOL G300 Environmental and Urban Geology (3 cr.)  
GEOL G316 Mineral Resources (3 cr.)  
POLS Y313 Environmental Policy (3 cr.)

One of the following courses:

SPEA/MATH/PSY K300 Statistical Techniques (3 cr.)  
ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.)



**Public Administration Concentration****Requirements** (Four courses)

- SPEA H316 Environmental Health (3 cr.)
- SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA V365 Urban Development and Planning (3 cr.)
- SPEA V366 Managing Behavior in Public Organizations (3 cr.) (if not taken to meet public affairs core requirement)
- SPEA V372 Government Finance and Budgets (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)
- SPEA V376 Law and Public Policy (3 cr.)
- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

**Special Concentration**

(Minimum of four courses)

A special concentration of at least four courses may be developed to meet special career needs. This concentration must be approved by a faculty advisor and the campus director.

**Minors**

Any Indiana University student enrolled in a baccalaureate program may pursue one or more of the minors offered by the School of Public and Environmental Affairs. Individuals interested in one or more of these minors should inquire in the SPEA undergraduate advising office for additional details. Students who successfully complete the requirements will have the minor conferred with their degree. SPEA's multidisciplinary faculty and curriculum address environmental, health, public policy, and management issues from a variety of perspectives. A minor in SPEA can enhance career opportunities for liberal arts and other majors.

**Public and Environmental Affairs Minor****Requirements** (Five courses)

One of the following courses:

- SPEA V170 Introduction to Public Affairs (3 cr.)
- SPEA V264 Urban Structure and Policy (3 cr.)

The following course:

- SPEA E272 Introduction to Environmental Sciences (3 cr.)

Three of the following courses:

- SPEA E400 Topics in Environmental Studies (2-3 cr.) *May be repeated*
- SPEA V263 Public Management (3 cr.)
- SPEA V366 Managing Behavior in Public Organizations (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

SPEA V432 Labor Relations in the Public Sector (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs (3 cr.) *May be repeated*

or other courses in public or environmental affairs approved by a SPEA advisor

**Criminal Justice Minor****Requirements** (Five courses)

The following two courses:

- SPEA J101 The American Criminal Justice System (3 cr.)
- SPEA J301 Substantive Criminal Law (3 cr.)

Three of the following courses:

- SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)
- SPEA J306 The Criminal Courts (3 cr.)
- SPEA J321 American Policing (3 cr.)
- SPEA J331 Corrections (3 cr.)

**Environmental Science and Health Minor****Requirements** (Five courses)

The following course:

- SPEA H316 Environmental Health (3 cr.)

One of the following courses:

- SPEA H416 Environmental Health Policy (3 cr.)
- POLS Y313 Environmental Policy (3 cr.)

Three additional courses in environmental science and health approved by a SPEA faculty advisor.

**Health Systems Administration Minor****Requirements** (Five courses)

The following course:

- SPEA H320 Health Systems Administration (3 cr.)

One of the following courses:

- SPEA H371 Human Resources Management in Health Care Facilities (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)

Three of the following courses:

- SPEA H352 Health Finance and Budgeting (3 cr.)
- SPEA H402 Hospital Administration (3 cr.)
- SPEA H411 Long-Term Care Administration (3 cr.)
- SPEA H455 Topics in Public Health (Approved Topics) (3 cr.) *May be repeated*

**Certificate Programs****General Requirements**

1. Students in good academic standing and enrolled in baccalaureate programs at Indiana University are eligible to apply for a certificate at the SPEA records office. Interested students must apply for a certificate before completing 15 credit hours (9 credit hours for public health) of applicable course work.
2. SPEA students cannot earn a certificate in the same area as their concentration.
3. A grade point average of 2.0 or higher is required in all course work credited toward the certificate.

**Certificate in Public Affairs**

The School of Public and Environmental Affairs offers the Certificate in Public Affairs to provide an overview of the study of public policy, governmental organization, and public management as an enhancement to the major area of study in a student's undergraduate program. The interdisciplinary program requires 27 credit hours, of which at least 15 but not more than 21 credit hours must be in SPEA courses.

**Certificate Requirements**

(Nine courses)

The following courses:

- SPEA E272 Introduction to Environmental Sciences (3 cr.)
- SPEA V170 Introduction to Public Affairs (3 cr.)
- SPEA V264 Urban Structure and Policy (3 cr.)

A total of two courses from groups A, B, and C, with no more than one course from any group.

**A. Organizational Behavior**

- SPEA J310 Introduction to Administrative Processes (3 cr.)
- BUS Z301 Organizational Behavior and Leadership (3 cr.)
- BUS Z302 Managing and Behavior in Organizations (3 cr.)

**B. Public Administration**

- SPEA V366 Managing Behavior in Public Organizations (3 cr.)

**C. Law**

- SPEA J301 Substantive Criminal Law (3 cr.)
- SPEA J401 Criminal Law and Procedure (3 cr.)
- SPEA V376 Law and Public Policy (3 cr.)
- BUS L201 Legal Environment of Business (3 cr.)
- POLS Y304 American Constitutional Law I (3 cr.)

Choose any four of the following courses:

**Public Affairs**

- SPEA V260 Topics in Public Affairs (approved topics) (3 cr.) *May be repeated*
- SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA V348 Management Science (3 cr.)
- SPEA V365 Urban Development and Planning (3 cr.)
- SPEA V372 Government Finance and Budgets (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)
- SPEA V432 Labor Relations in the Public Sector (3 cr.)
- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*
- SPEA V472 Policy Processes in the U.S. (3 cr.)

**Criminal Justice**

- SPEA J101 The American Criminal Justice System (3 cr.)
- SPEA J302 Procedural Criminal Law (3 cr.)
- SPEA J322 Introduction to Criminalistics (3 cr.)
- SPEA J370 Seminar in Criminal Justice (3 cr.) *May be repeated*
- SPEA J401 Criminal Law and Procedure (3 cr.)
- SPEA J439 Crime and Public Policy (3 cr.)

**Political Science**

- POLS Y200 Citizen and the Courts (3 cr.)
- POLS Y302 Public Bureaucracy in Modern Society (3 cr.)
- POLS Y306 State Politics in the United States (3 cr.)
- POLS Y394 Public Policy Analysis (3 cr.)
- SOC S320 Deviant Behavior and Social Control (3 cr.)
- SOC S325 Criminology (3 cr.)
- SOC S326 Sociology of Law (3 cr.)
- SOC S361 Cities and Suburbs (3 cr.)

**Certificate in Public Health**

The curriculum is designed to provide students with a basic understanding of environmental health issues, current health policies, and the structure of the medical care delivery system.



## Certificate Requirements

(Six courses)

The following three courses:

SPEA H316 Environmental Health (3 cr.)

SPEA H320 Health Systems Administration (3 cr.)

SPEA H322 Principles of Epidemiology (3 cr.)

Three of the following courses:

SPEA E400 Topics in Environmental Studies (approved topics) (2-3 cr.) *May be repeated*

SPEA H411 Long-Term Care Administration (3 cr.)

SPEA H441 Legal Aspects of Health Care Administration (3 cr.)

SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

## Certificate in Public Safety

The School of Public and Environmental Affairs offers the Certificate in Public Safety to provide an understanding of the structure, processes, legal aspects, history, policies, and administration of law enforcement in the United States. The curriculum is also designed to assist in the honing of writing, verbal, and analytical skills.

## Certificate Requirements

(Nine courses)

The following three general education courses:

ENG W131 Elementary Composition (3 cr.)

PSY P101 Introduction to Psychology or

SOC S161 Principles of Sociology (3 cr.)

SPCH S121 Public Speaking (3 cr.)

The following five courses:

SPEA J101 The American Criminal Justice System (3 cr.)

SPEA J301 Substantive Criminal Law (3 cr.) or

SPEA J310 Introduction to Administrative Processes (3 cr.)

SPEA J320 Criminal Investigation (3 cr.) or

SPEA J322 Introduction to Criminalistics (3 cr.)

SPEA J321 American Policing (3 cr.)

SPEA J370 Seminar in Criminal Justice (3 cr.) *May be repeated*

One other criminal justice course chosen in consultation with a SPEA advisor.

## South Bend Programs

### Bachelor of Science Degree Programs

The School of Public and Environmental Affairs recognizes the complex problems facing our society, such as global warming, hazardous waste, escalating health care costs, balance of trade, and international relations. Through the three bachelor of science degree programs, the school develops its students' problem-solving abilities and organizational skills so that they may contribute possible solutions to these and other problems.

Students with a Bachelor of Science in Public Affairs degree can continue their education in law, planning, public affairs, environmental science, or business administration. For those who choose immediate employment, our program is flexible enough to provide the necessary background to begin a career in the public, nonprofit, or private sector.

The Bachelor of Science in Health Services Management is open to experienced health services professionals with an associate degree and credentials in a health field. This program provides specialized management training to qualified students.

The Bachelor of Science in Criminal Justice degree is excellent preparation for a career in corrections, law enforcement, or probation. Students could also continue their education by studying public affairs, law, social work, and other social sciences.

### Bachelor of Science in Public Affairs

The Bachelor of Science in Public Affairs requires 120 credit hours.

#### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a major area.

#### General Education

##### Communications

(Three courses for a minimum of 9 credit hours)

The following writing courses:

ENG W131 Elementary Composition (3 cr.)

or equivalent campus option (C- or better)

ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

SPCH S121 Public Speaking (3 cr.)

SPCH S223 Business and Professional Communication (3 cr.)

SPCH S228 Argumentation and Debate (3 cr.)

SPCH S229 Discussion and Group Methods (3 cr.)

#### Arts and Humanities

(Four courses for a minimum of 12 credit hours)

The following two courses:

HIST H105 American History I (3 cr.)

HIST H106 American History II (3 cr.)

Two courses from two of the following subject areas:

Afro-American Studies

Classical Studies

Comparative Literature

English

Fine Arts

Folklore

Foreign Languages and Literature

History

History and Philosophy of Science

Musicology and Music History

Philosophy

Religious Studies

Speech

Theatre and Drama

#### Social Sciences

(Four courses for a minimum of 12 credit hours)

The following three courses:

ECON E103 Introduction to Microeconomics (3 cr.)

ECON E104 Introduction to Macroeconomics (3 cr.)

POLS Y103 Introduction to American Politics (3 cr.)

One course from the following areas:

Anthropology

Criminal Justice

Geography (check with an advisor)

Journalism

Linguistics

Political Science (not POLS Y103)

Psychology (check with an advisor)

Sociology

Telecommunications

Women's Studies

#### Natural Sciences

(Two or three courses for a minimum of 8 credit hours selected from at least two of the following departments.)

Many departments limit credit in 100-level courses. Please check with an advisor before



taking a second 100-level science course in any of the departments listed here.

#### Biology

- BIOL L100 Humans and the Biological World (5 cr.)  
BIOL L101 Introduction to Biological Sciences I (5 cr.)  
BIOL L102 Introduction to Biological Sciences II (5 cr.)

#### Chemistry

- CHEM C101 Elementary Chemistry I (3 cr.)  
CHEM C102 Elementary Chemistry II (3 cr.)  
CHEM C105 Principles of Chemistry I (3 cr.)  
CHEM C106 Principles of Chemistry II (3 cr.)  
CHEM C121 Elementary Chemistry Laboratory I (2 cr.)  
CHEM C122 Elementary Chemistry Laboratory II (2 cr.)  
CHEM C125 Experimental Chemistry I (2 cr.)  
CHEM C126 Experimental Chemistry II (2 cr.)

#### Earth Sciences

- GEOG G107 Physical Systems of the Environment (3 cr.)  
GEOG G109 Weather and Climate (3 cr.)  
GEOL G111 Physical Geology (3 cr.)  
GEOL G112 Historical Geology (3 cr.)

#### Physics

- PHYS P100 Physics in the Modern World (3-5 cr.)  
PHYS P201 General Physics I (5 cr.)  
PHYS P202 General Physics II (5 cr.)

#### Quantitative Methods

(Four courses for a minimum of 12 credit hours.)

- One of the following computer courses:  
SPEA V261 Computers in Public Affairs (3 cr.)  
BUS K201 The Computer in Business (2-3 cr.)  
CSCI A106 Introduction to Microcomputers and Computing (3 cr.)  
CSCI C106 Introduction to Computers and Their Use (3 cr.)  
CSCI A200 Computer Literacy (3 cr.)  
CSCI A201 Introduction to Computer Science (4 cr.)

- Two of the following mathematics courses:  
MATH M118 Finite Mathematics (3 cr.)  
MATH M119 Brief Survey of Calculus I (3 cr.)  
MATH M215 Calculus I (5 cr.)  
MATH M125 Pre-Calculus Mathematics (3 cr.)

- One of the following statistics courses:  
SPEA K300 Statistical Techniques (3 cr.)  
ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.)  
SOC S258 Elementary Social Research Techniques (3 cr.)

#### General Electives

Additional courses beyond the general education, core, and major requirements are

needed to complete the minimum of 120 hours required for the degree.

#### Public Affairs Core

- (Seven courses)  
SPEA V170 Introduction to Public Affairs (3 cr.)  
SPEA V263 Public Management (3 cr.)  
SPEA V264 Urban Structure and Policy (3 cr.)  
SPEA V348 Management Science (3 cr.)  
SPEA V371 Financing Public Affairs (3 cr.)  
SPEA V372 Government Finance and Budgets (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.)

### Majors

#### Criminal Justice Major

Requirement (Seven courses)

The following courses:

- SPEA J101 American Criminal Justice System (3 cr.)  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J439 Crime and Public Policy (3 cr.)

One of the following courses:

- SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

Three additional courses with SPEA faculty advisor approval.

#### Legal Studies Major

Requirements (Eight courses)

One of the following courses:

- PHIL P150 Elementary Logic (3 cr.)  
PHIL P250 Introduction to Symbolic Logic (3 cr.)

The following five courses:

- SPEA V435 Negotiation and Alternative Dispute Resolution (3 cr.)  
SPEA V490 Directed Research in Public and Environmental Affairs (3 cr.)  
ENG W350 Advanced Expository Writing (3 cr.)  
POLS Y304 Judicial Process and American Constitutional Law I (3 cr.)  
POLS Y305 Judicial Process and American Constitutional Law II (3 cr.)

Two additional law-related courses chosen in consultation with a faculty advisor

#### Management Major

Requirements (Seven courses)

The following three courses:

- SPEA V366 Managing Behavior in Public Organizations (3 cr.)  
SPEA V368 Managing Government Operations (3 cr.)  
SPEA V471 Urban Management Systems (3 cr.)

Four additional courses chosen in consultation with a faculty advisor.

## Bachelor of Science in Health Services Management

Students applying for the 120 credit hour B.S.H.S.M. degree must have earned an associate of arts or associate of science degree from an accredited university or college in nursing, allied health, dental hygiene, or medical technology; or an associate degree in another field with relevant work experience. Students may take courses leading to the B.S.H.S.M. degree while pursuing an associate degree (see the program advisor).

### DEGREE REQUIREMENTS

These requirements are divided into four main areas: general education, electives, a management core, and the health services management courses.

#### General Education

Communications  
(Three courses for a minimum of 9 credit hours)

The following writing courses:

- ENG W131 Elementary Composition (3 cr.) or approved option (C- or better)  
ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

- SPCH S121 Public Speaking (3 cr.)  
SPCH S223 Business and Professional Communication (3 cr.)  
SPCH S228 Argumentation and Debate (3 cr.)  
SPCH S229 Discussion and Group Methods (3 cr.)

#### Arts and Humanities

(One course for a minimum of 3 credit hours from any of the following subject areas)

- Afro-American Studies  
Classical Studies  
Comparative Literature  
English  
Fine Arts  
Folklore  
Foreign Languages and Literature  
History  
History and Philosophy of Science  
Musicology and Music History  
Philosophy  
Religious Studies  
Speech  
Theatre and Drama

#### Social Sciences

(Four courses for a minimum of 12 credit hours)

The following courses:

- ECON E103 Introduction to Microeconomics (3 cr.)

- ECON E104 Introduction to Macroeconomics (3 cr.)  
POLS Y103 Introduction to American Politics (3 cr.)

One approved course from one of the following subject areas:

- Anthropology  
Geography  
Journalism  
Linguistics  
Political Science  
Psychology  
Sociology

Natural Sciences  
(Two courses)

The following courses:

- BIOL L100 Humans and the Biological World (5 cr.)  
BIOL L101 Introduction to Biological Sciences I (5 cr.)  
BIOL L102 Introduction to Biological Sciences II (5 cr.)  
BIOL P130 Human Biology (4 cr.)

#### Quantitative Methods

(Three courses for a minimum of 9 credit hours)

One of the following computer courses:

- SPEA V261 Computers in Public Affairs (3 cr.)  
BUS K201 The Computer in Business (3 cr.)  
CSCI A106 Introduction to Microcomputers and Computing (3 cr.)  
CSCI C106 Introduction to Computers and Their Use (3 cr.)  
CSCI A200 Computer Literacy (3 cr.)  
CSCI A201 Introduction to Programming I (4 cr.)

- One of the following mathematics courses:  
MATH M118 Finite Mathematics (3 cr.)  
MATH M119 Brief Survey of Calculus (3 cr.)  
MATH M215 Calculus I (5 cr.)

One of the following statistics courses:

- SPEA K300 Statistical Techniques (3 cr.)  
ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.) or approved option

#### General Electives

Sufficient additional courses beyond the general education, core, and health services management requirements are needed to reach the minimum of 120 credit hours required for the degree.

#### Management Core

The following four courses:

- SPEA V263 Public Management (3 cr.)  
SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)  
SPEA V348 Management Science (3 cr.)



SPEA V366 Managing Behavior in Public Organizations (3 cr.)

### Health Services Management Major Requirements (Nine courses)

The following five courses:

SPEA H316 Environmental Health (3 cr.)

SPEA H320 Health Systems Administration (3 cr.)

SPEA H322 Principles of Epidemiology (3 cr.)

SPEA H352 Health Finance and Budgeting (3 cr.)

SPEA H371 Human Resources Management in Health Care Facilities (3 cr.)

Four of the following courses:

SPEA H402 Hospital Administration (3 cr.)

SPEA H411 Long-Term Care Administration (3 cr.)

SPEA H441 Legal Aspects of Health Care Administration (3 cr.)

SPEA H455 Topics in Public Health (3 cr.) *May be repeated*

SPEA H474 Health Administration Seminar (3cr.)

## Bachelor of Science in Health Services Management (Accelerated Degree)

Students pursuing or having completed a three-year associate of science degree in the health professions may qualify for an expedited 36 credit professional track to earn the B.S.H.S.M. degree. Enrollment requires special written permission from the program advisor.

The following courses are required:

ENG W231 Professional Writing Skills (3 cr.)

BUS A201 Introduction to Financial Accounting (3 cr.)

SPEA V261 Computers in Public Affairs (3 cr.)

SPEA V263 Public Management (3 cr.)

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

SPEA H320 Health Systems Administration (3 cr.)

SPEA H322 Principles of Epidemiology (3 cr.)

or SPEA H455 Topics in Public Health (3 cr.)

SPEA H352 Health Finance and Budgeting (3 cr.)

SPEA H371 Human Resources Management in Health Care Facilities (3 cr.)

SPEA H402 Hospital Administration (3 cr.)

SPEA H411 Long-Term Care Administration (3 cr.)

SPEA H474 Health Administration Seminar (3cr.)

## Bachelor of Science in Criminal Justice

The Bachelor of Science in Criminal Justice requires 120 credit hours.

### DEGREE REQUIREMENTS

The program includes four main areas: general education, general electives, public affairs and policy, and criminal justice.

#### General Education

##### Communications

(Three courses for a minimum of 9 credit hours)

The following writing courses:

ENG W131 Elementary Composition (3 cr.) or equivalent campus option (C- or better)

ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

SPCH S121 Public Speaking (3 cr.)

SPCH S223 Business and Professional Communication (3 cr.)

SPCH S228 Argumentation and Debate (3 cr.)

SPCH S229 Discussion and Group Methods (3 cr.)

##### Quantitative Methods

(Three courses for a minimum of 9 credit hours)

One of the following mathematics courses:

MATH M118 Finite Mathematics (3 cr.)

MATH M119 Survey of Calculus I (3 cr.)

MATH M125 Pre-Calculus I Mathematics (3 cr.)

MATH M215 Calculus (5 cr.)

The following statistics course:

SPEA K306 Statistical Techniques (3 cr.) or other advisor approved statistics course.

One of the following computer courses:

SPEA V461 Computer Applications in Public Affairs (3 cr.)

BUS K201 Computer in Business (3 cr.)

CSCI A106 Introduction to Computing (3 cr.)

CSCI C201 Introduction to Computer Science (3 cr.)

##### Arts and Humanities

(Four courses for a minimum of 12 credit hours)

Two of the following courses:

HIST H105 American History I (3 cr.)

HIST H106 American History II (3 cr.)

POLS Y304 American Constitutional Law I (3 cr.)

POLS Y305 American Constitutional Law II (3 cr.)

Two courses selected from the following subject areas:

Afro-American Studies

Classical Studies

Comparative Literature

English

Fine Arts

Foreign Languages and Literature

Folklore

History

History and Philosophy of Science

Musicology and Music History

Philosophy

Religious Studies

Speech

Theatre and Drama

#### Natural Sciences

(Two courses for a minimum of 6 credit hours, selected from the following subject areas in consultation with an advisor.)

Astronomy

Biology

Botany

Chemistry

Geography (only certain courses)

Geology

Physics

Zoology

#### Social and Behavioral Sciences

(Five courses for a minimum of 15 credit hours)

Four from the following courses:

PSY P103 General Psychology (3 cr.)

PSY P324 Abnormal Psychology (3 cr.)

SOC S161 Principles of Sociology (3 cr.)

SOC S163 Social Problems (3 cr.)

SOC S320 Deviant Behavior and Social Control (3 cr.)

SOC S325 Criminology (3 cr.)

SOC S328 Juvenile Delinquency (3 cr.)

SOC S420 Topics in Deviance (3 cr.)

One course selected from the following subject areas:

Anthropology

Economics

Political Science

Women's Studies

### General Electives

Additional courses beyond the general education, core, and criminal justice requirements are needed to complete the Bachelor of Science degree requirement of 120 credit hours.

#### Public Affairs and Policy

Four of the following courses:

SPEA E272 Introduction to Environmental Sciences (3 cr.)

SPEA V170 Introduction to Public Affairs (3 cr.)

SPEA V263 Public Management (3 cr.)

SPEA V264 Urban Structure and Policy (3 cr.)

SPEA V348 Management Science (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V376 Law and Public Policy (3 cr.)

or additional courses approved in consultation with an advisor.

## Criminal Justice Major

Requirements (Eleven courses)

SPEA J101 The American Criminal Justice System (3 cr.)

This is a required elective and the prerequisite for all criminal justice courses.

The following seven courses:

SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)

SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)

SPEA J301 Substantive Criminal Law (3 cr.)

SPEA J306 The Criminal Courts (3 cr.)

SPEA J321 American Policing (3 cr.)

SPEA J331 Corrections (3 cr.)

SPEA J439 Crime and Public Policy (3 cr.)

Three other criminal justice courses chosen in consultation with an advisor.

## Associate of Science Degree Programs

The School of Public and Environmental Affairs offers two associate degree programs. Courses that meet associate degree requirements generally can be applied to a subsequent baccalaureate degree program. The following are general requirements for the completion of an associate degree:

1. Students must apply for admission to the Associate Degree Program before completing 35 credit hours of course work toward the degree. Applications are available in the records office.
2. A minimum of 60 credit hours with a 2.00 cumulative average or higher and a 2.30 average or higher in core and concentration courses is required. All requirements for this degree must be satisfied before earning 86 credit hours.
3. A limited number of courses may be transferred from other accredited institutions or be taken through independent study.
4. Courses taken to meet specific degree requirements cannot be double-counted (used to satisfy any other degree requirement).
5. A maximum of two elective courses may be taken pass-fail in this degree.

## Associate of Science in Criminal Justice

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, a public policy course, and criminal justice.



## General Education

### Communications

(Three courses for a minimum of 9 credit hours.)

The following writing courses:

ENG W131 Elementary Composition (3 cr.) or equivalent campus-approved option (C- or better)

ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

SPCH S121 Public Speaking (3 cr.)

SPCH S223 Business and Professional Communication (3 cr.)

SPCH S228 Argumentation and Debate (3 cr.)

SPCH S229 Discussion and Group Methods (3 cr.)

### Arts and Humanities

One course, for a minimum of 3 credit hours, from one of the following subject areas.

Afro-American Studies

Classical Studies

Comparative Literature

English

Fine Arts

Folklore

Foreign Languages and Literature

History: H105 or H106 recommended

Musicology and Music History

Philosophy

Religious Studies

Speech

Theatre and Drama

### Social and Behavioral Sciences

(Two courses, for a minimum of 6 credit hours, are required, and they must come from different subject areas.)

Anthropology

Economics

Geography

Journalism

Linguistics

Political Science

Psychology

Sociology

### Natural Sciences

One course, for a minimum of 3 credit hours, from one of the following subject areas.

Anatomy and Physiology

Astronomy

Biology

Botany

Chemistry

Geology

Physics

Zoology

Or one of the following cross-listed courses:

GEOG C107 Physical Systems of the

Environment (3 cr.)

GEOG C303 Weather and Climate (3 cr.)

GEOG C304 Meteorology and Climatology

(3 cr.)

### Quantitative Methods (one course)

An approved course (must be at least 3 credit hours) from one of the following subject areas:

Computer Science

Mathematics

Statistics

## General Electives

Additional courses beyond the general education, public policy, and criminal justice requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

### Public Policy

The following course:

SPEA V170 Introduction to Public Affairs (3 cr.)

## Criminal Justice Concentration

Requirements (Six courses)

The following course:

SPEA J101 The American Criminal Justice System (3 cr.)

Three of the following courses:

SPEA J301 Substantive Criminal Law (3 cr.)

SPEA J306 The Criminal Courts (3 cr.)

SPEA J321 American Policing (3 cr.)

SPEA J331 Corrections (3 cr.)

Two additional SPEA criminal justice courses for a minimum of 6 credit hours. SPEA J201 and SPEA J202 recommended

## Associate of Science in Public Affairs

Students must complete one of the following concentrations: Criminal Justice, Emergency Services Administration, Public Administration, or a specialized program approved by a SPEA advisor.

## DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, public affairs core, and a concentration area.

### General Education

#### Communications

(Three courses for a minimum of 9 credit hours.)

The following writing courses:

ENG W131 Elementary Composition (3 cr.) or equivalent campus-approved option (C- or better)

ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:

SPCH S121 Public Speaking (3 cr.)

SPCH S223 Business and Professional Communication (3 cr.)

SPCH S228 Argumentation and Debate (3 cr.)

SPCH S229 Discussion and Group Methods (3 cr.)

### Social Sciences

(Three courses for a minimum of 9 credit hours.)

The following two courses:

ECON E103 Introduction to Microeconomics (3 cr.) or ECON E104 Introduction to Macroeconomics (3 cr.)

POLS Y103 Introduction to American Politics (3 cr.)

One course from sociology or psychology.

### Quantitative Methods

(Two courses for a minimum of 6 credit hours.)

One of the following computer science courses:

SPEA V261 Computers in Public Affairs (3 cr.)

BUS K201 The Computer in Business (3 cr.)

CSCI A106 Introduction to Microcomputers and Computing (3 cr.)

CSCI A201 Introduction to Programming I (4 cr.)

One approved mathematics course:

MATH M118 Finite Mathematics (3 cr.) or

MATH M119 Brief Survey of Calculus I (3 cr.)

Note: Environmental Affairs Concentration students must select a course in calculus to satisfy this requirement.

### Arts and Humanities

One course from one of the following subject areas for a minimum of 3 credit hours.

Afro-American Studies

Classical Studies

Comparative Literature

English

Fine Arts

Folklore

Foreign Languages and Literature

History: H105 or H106 recommended

History and Philosophy of Science

Musicology and Music History

Philosophy

Religious Studies

Speech

Theatre and Drama

## General Electives

Additional courses beyond the general education, core, and concentration requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

## Public Affairs Core

(Four courses)

The following courses:

SPEA V170 Introduction to Public Affairs (3 cr.)

SPEA V264 Urban Structure and Policy (3 cr.)

One of the following courses:

SPEA E162 Environment and People (3 cr.)

SPEA E272 Introduction to Environmental Sciences (3 cr.)

One of the following courses:

SPEA V270 Survey of Administrative

Techniques (3 cr.)

SPEA V366 Managing Behavior in Public

Organizations (3 cr.)

## Areas of Concentration

### Criminal Justice Concentration

This concentration provides an introduction to law enforcement, correctional administration, and criminal law and procedure.

#### Requirements (Five courses)

The following two courses:

SPEA J101 The American Criminal Justice System (3 cr.)

SPEA J301 Substantive Criminal Law (3 cr.)

One of the following courses:

SPEA J201 Theoretical Foundations of

Criminal Justice Policies (3 cr.)

SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)

SPEA J306 The Criminal Courts (3 cr.)

SPEA J321 American Policing (3 cr.)

SPEA J331 Corrections (3 cr.)

Two additional criminal justice courses.

### Emergency Services Administration Concentration

The Emergency Services Administration Concentration provides managerial skills to emergency service personnel.

#### Requirements (Five courses)

The following course:

SPEA V375 Emergency Services Administration (3 cr.)

Three of the following courses:

SPEA H320 Health Systems Administration (3 cr.)

SPEA J376 Principles of Public Safety (3 cr.)

SPEA K300 Statistical Techniques (3 cr.) or other approved course

SPEA V346 Introduction to Government

Accounting and Financial Reporting (3 cr.)

SPEA V348 Management Science (3 cr.)

SPEA V372 Government Finance and Budgets (3 cr.)

SPEA V373 Human Resources Management in the Public Sector (3 cr.)

Students are required to complete successfully an approved administrative field experience course of at least 3 credit hours. The field experience requirement may be satisfied through an internship or special project that must have an advisor's prior approval.



**Public Administration Concentration**

The Public Administration Concentration provides an overview of the primary areas of public administration.

**Requirements (Four courses)**

Four of the following courses:

- SPEA H316 Environmental Health (3 cr.)
- SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA V366 Managing Behavior in Public Organizations (3 cr.) (if not taken to meet public affairs core requirement)
- SPEA V372 Government Finance and Budgets (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)
- SPEA V376 Law and Public Policy (3 cr.)
- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*

**Special Concentration**

(Minimum of four courses)

A special concentration of at least four courses may be developed to meet special career needs. This concentration must be approved by a faculty advisor and the campus director.

**Minors**

Any Indiana University student enrolled in a baccalaureate program may pursue one or more of the minors offered by the School of Public and Environmental Affairs. Individuals interested in one or more of these minors should inquire in the SPEA undergraduate advising office for additional details. Students who successfully complete the requirements will have the minor conferred with their degree. SPEA's multidisciplinary faculty and curriculum address environmental, health, public policy, and management issues from a variety of perspectives. A minor in SPEA can enhance career opportunities for liberal arts and other majors.

**Public and Environmental Affairs Minor****Requirements (Five courses)**

The following course:

- SPEA V170 Introduction to Public Affairs (3 cr.)

Four of the following courses:

- SPEA E162 Environment and People (3 cr.)
- SPEA E272 Introduction to Environmental Sciences (3 cr.)

**SPEA E400 Topics in Environmental Studies**

(2-3 cr.) *May be repeated*

- SPEA V263 Public Management (3 cr.)
  - SPEA V264 Urban Structure and Policy (3 cr.)
  - SPEA V366 Managing Behavior in Public Organizations (3 cr.)
  - SPEA V373 Human Resources Management in the Public Sector (3 cr.)
  - SPEA V376 Law and Public Policy (3 cr.)
  - SPEA V432 Labor Relations in the Public Sector (3 cr.)
  - SPEA V450 Contemporary Issues in Public Affairs (3 cr.) *May be repeated*
- or other courses in public or environmental affairs approved by a SPEA advisor

**Criminal Justice Minor****Requirements (Five courses)**

The following course:

- SPEA J101 The American Criminal Justice System (3 cr.)

One of the following courses:

- \*SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)
- \*SPEA J301 Substantive Criminal Law (3 cr.)

Three of the following courses:

- \*SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)
- \*SPEA J301 Substantive Criminal Law (3 cr.)
- SPEA J306 The Criminal Courts (3 cr.)
- SPEA J321 American Policing (3 cr.)
- SPEA J331 Corrections (3 cr.)

**Health Systems Administration Minor****Requirements (Five courses)**

The following course:

- SPEA H320 Health Systems Administration (3 cr.)

One of the following courses:

- SPEA H371 Human Resources Management in Health Care Facilities (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)

Three of the following courses:

- SPEA H352 Health Finance and Budgeting (3 cr.)
- SPEA H402 Hospital Administration (3 cr.)
- SPEA H411 Long-Term Care Administration (3 cr.)
- SPEA H455 Topics in Public Health (approved topics) (3 cr.) *May be repeated*

\*J201 and J301 can be taken only once each for credit.

**Certificate Programs****General Requirements**

1. Students in good academic standing and enrolled in baccalaureate programs at Indiana University are eligible to apply for a certificate at the SPEA records office. Interested students must apply for a certificate before completing 15 credit hours (9 credit hours for public health) of applicable course work.
2. SPEA students cannot earn a certificate in the same area as their concentration.
3. A grade point average of 2.0 or higher is required in all course work credited toward the certificate.
4. The number of credits required for each certificate varies.

**Certificate in Public Affairs**

The School of Public and Environmental Affairs offers the Certificate in Public Affairs to provide an overview of the study of public policy, governmental organization, and public management as an enhancement to the major area of study in a student's undergraduate program. The interdisciplinary program requires 27 credit hours, of which at least 15 but not more than 21 credit hours must be in SPEA courses.

**Certificate Requirements**

(Nine courses)

The following courses:

- SPEA V170 Introduction to Public Affairs (3 cr.)
- SPEA V264 Urban Structure and Policy (3 cr.)

One of the following courses:

- SPEA E162 Environment and People (3 cr.)
- SPEA E272 Introduction to Environmental Sciences (3 cr.)

A total of two courses from groups A, B, and C, with no more than one course from any group.

- A. *Organizational Behavior*  
SPEA J310 Introduction to Administrative Processes (3 cr.)  
BUS Z301 Organizational Behavior and Leadership (3 cr.)  
BUS Z302 Managing and Behavior in Organizations (3 cr.)

**B. Public Administration**

SPEA V366 Managing Behavior in Public Organizations (3 cr.)

**C. Law**

- SPEA J301 Substantive Criminal Law (3 cr.)
- SPEA J401 Criminal Law and Procedure (3 cr.)
- SPEA V376 Law and Public Policy (3 cr.)
- BUS L201 Legal Environment of Business (3 cr.)
- POLS Y304 American Constitutional Law I (3 cr.)
- POLS Y305 American Constitutional Law II (3 cr.)

Choose any four of the following courses:

**Public Affairs**

- SPEA V260 Topics in Public Affairs (approved topics) (3 cr.) *May be repeated*
- SPEA V346 Introduction to Government Accounting and Financial Reporting (3 cr.)
- SPEA V348 Management Science (3 cr.)
- SPEA V365 Urban Development and Planning (3 cr.)
- SPEA V372 Government Finance and Budgets (3 cr.)
- SPEA V373 Human Resources Management in the Public Sector (3 cr.)
- SPEA V432 Labor Relations in the Public Sector (3 cr.)
- SPEA V441 Topics in Financial Management and Policy (3 cr.) *May be repeated*
- SPEA V442 Topics in Budgeting or Cost-Benefit (3 cr.) *May be repeated*
- SPEA V444 Public Administrative Organization (3 cr.)
- SPEA V447 Federal Budget Policy (3 cr.)
- SPEA V449 Senior Policy Seminar (3 cr.)
- SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*
- SPEA V472 Policy Processes in the United States (3 cr.)

**Criminal Justice**

- SPEA J101 The American Criminal Justice System (3 cr.)
- SPEA J302 Procedural Criminal Law (3 cr.)
- SPEA J322 Introduction to Criminalistics (3 cr.)
- SPEA J370 Seminar in Criminal Justice (3 cr.) *May be repeated*
- SPEA J439 Crime and Public Policy (3 cr.)

**Geography**

- GEOG G412 Urban Transportation Analysis (3 cr.)
- GEOG G414 Regional Transport Systems (3 cr.)
- GEOG G415 Advanced Urban Geography (3 cr.)
- GEOG G417 Land Use Analysis (3 cr.)



**Political Science**

POLS Y200 Citizen and the Courts (3 cr.)  
 POLS Y302 Public Bureaucracy in Modern Society (3 cr.)  
 POLS Y306 State Politics in the United States (3 cr.)  
 POLS Y394 Public Policy Analysis (3 cr.)

**Sociology**

SOC S320 Deviant Behavior and Social Control (3 cr.)  
 SOC S325 Criminology (3 cr.)  
 SOC S326 Sociology of Law (3 cr.)  
 SOC S361 Cities and Suburbs (3 cr.)

## Certificate in Public Health

The curriculum is designed to provide students with a basic understanding of environmental health issues, current health policies, and the structure of the medical care delivery system.

**Certificate Requirements**

(Six courses)

The following three courses:

SPEA H316 Environmental Health (3 cr.)  
 SPEA H320 Health Systems Administration (3 cr.)  
 SPEA H322 Principles of Epidemiology (3 cr.)

Three of the following courses:

SPEA E400 Topics in Environmental Studies (approved topics) (2-3 cr.) *May be repeated*  
 SPEA H342 Community Health Education (3 cr.)  
 SPEA H411 Long-Term Care Administration (3 cr.)  
 SPEA H416 Environmental Health Policy (3 cr.)  
 SPEA H441 Legal Aspects of Health Care Administration (3 cr.)  
 SPEA H460 Techniques in Environmental Science and Health (3 cr.)  
 SPEA V450 Contemporary Issues in Public Affairs (approved topics) (3 cr.) *May be repeated*  
 ECON E387 Health Economics (3 cr.)

## Certificate in Public Safety

The School of Public and Environmental Affairs offers the Certificate in Public Safety to provide an understanding of the structure, processes, legal aspects, history, policies, and administration of law enforcement in the

United States. The curriculum is also designed to assist in the honing of writing, verbal, and analytical skills.

**Certificate Requirements**

(Nine courses)

The following three general education courses:

ENG W131 Elementary Composition (3 cr.)  
 PSY P103 General Psychology (3 cr.) or  
 SOC S100 Introduction to Sociology (3 cr.)  
 SPCH S121 Public Speaking (3 cr.)

The following five courses:

SPEA J101 The American Criminal Justice System (3 cr.)  
 SPEA J301 Substantive Criminal Law (3 cr.) or  
 SPEA J310 Introduction to Administrative Processes (3 cr.)  
 SPEA J320 Criminal Investigation (3 cr.) or  
 SPEA J322 Introduction to Criminalistics (3 cr.)  
 SPEA J321 American Policing (3 cr.)  
 SPEA J370 Seminar in Criminal Justice (3 cr.)  
*May be repeated*

One other criminal justice course chosen in consultation with a SPEA advisor.

## Certificate in Urban Studies

The undergraduate Urban Studies Certificate Program introduces students to selected aspects of current thinking and research in urban life and development.

**Certificate Requirements**

(Seven courses)

All of the following courses:

SPEA V264 Urban Structure and Policy (3 cr.)  
 SPEA V365 Urban Development and Planning (3 cr.)  
 BUS C330 Principles of Urban Economics (3 cr.)  
 GEOG C314 Urban Geography (3 cr.)  
 HIST A347 American Urban History (3 cr.)  
 POLS Y308 Urban Politics (3 cr.)  
 SOC S306 Urban Society (3 cr.)

# Kokomo Programs

## Bachelor of Science Degree Programs

The School of Public and Environmental Affairs recognizes the complex problems facing our society, such as community and police relations, urban crime, and correctional facilities problems. Through the bachelor of science degree program the school develops its students' problem-solving abilities and organizational skills so that they may contribute possible solutions to these and other problems.

The Bachelor of Science in Criminal Justice degree is excellent preparation for a career in corrections, law enforcement, or probation. Students could also continue their education by studying public affairs, law, social work, and other social sciences.

## Bachelor of Science in Criminal Justice

The Bachelor of Science in Criminal Justice requires 120 credit hours.

**DEGREE REQUIREMENTS**

The program includes four main areas: general education, general electives, public affairs and policy, and criminal justice.

**General Education**

**Communications**  
 (Three courses for a minimum of 9 credit hours)

The following course:

ENG W131 Elementary Composition (3 cr.) or equivalent campus option (C- or better)

One of the following:

ENG W132 Elementary Composition II (3 cr.)  
 ENG W231 Professional Writing Skills (3 cr.)  
 ENG W233 Intermediate Expository Writing (3 cr.)

One of the following speech courses:

SPCH S121 Public Speaking (3 cr.)  
 SPCH S122 Interpersonal Communication (3 cr.)  
 SPCH S223 Business and Professional Communication (3 cr.)  
 SPCH S229 Discussion and Group Methods (3 cr.)

**Quantitative Methods**

(Three courses for a minimum of 9 credit hours)

One of the following mathematics courses:

MATH M118 Finite Mathematics (3 cr.)  
 MATH M119 Brief Survey of Calculus I (3 cr.)  
 MATH M215 Calculus I (5 cr.)  
 MATH 163 Integrated Calculus and Analytic Geometry I (5 cr.)

Other approved mathematics courses.

One of the following statistics courses:

ECON E270 Introduction to Statistical Theory in Economics and Business (3 cr.)  
 PSY K300 Statistical Techniques (3 cr.)  
 STAT 301 Elementary Statistical Methods (3 cr.)

One of the following computer courses:

BUS K201 The Computer in Business (3 cr.)  
 CSCI C106 Introduction to Computers and Their Use (3 cr.)  
 CSCI C180 Basic Programming (3 cr.)

**Arts and Humanities**

(Four courses for a minimum of 12 credit hours)

Two of the following courses:

HIST H105 American History I (3 cr.)  
 HIST H106 American History II (3 cr.)

Two courses selected from the following subject areas:

Afro-American Studies  
 Appreciation of Music  
 Classical Studies  
 Comparative Literature  
 English  
 Fine Arts  
 Foreign Languages and Literature  
 Folklore  
 History  
 History and Philosophy of Science  
 Philosophy  
 Religious Studies  
 Speech  
 Theatre

**Natural Sciences**

(Two courses for a minimum of 6 credit hours, selected from the following subject areas in consultation with an advisor.)

Astronomy  
 Biology  
 Botany  
 Chemistry  
 Geography (only certain courses)  
 Geology  
 Physics  
 Plant Sciences  
 Zoology

**Social and Behavioral Sciences**

(Five courses for a minimum of 15 credit hours)



Four from the following two areas:

**Psychology**  
PSY P103 General Psychology (P101 or P102 counts) (3 cr.)  
PSY P320 Social Psychology (3 cr.)  
PSY P324 Abnormal Psychology (3 cr.)

**Sociology**  
SOC S100 Introduction to Sociology (3 cr.)  
SOC S101 Social Problems and Policies (3 cr.)  
SOC S325 Criminology (3 cr.)  
SOC S328 Juvenile Delinquency (3 cr.)  
SOC S420 Topics in Deviance (3 cr.)

One course selected from the following subject areas:

Anthropology  
Economics  
Political Science

### General Electives

Additional courses beyond the general education, core, and criminal justice requirements are needed to complete the Bachelor of Science degree requirement of 120 credit hours.

### Public Affairs and Policy

Each of the following courses:  
SPEA V170 Introduction to Public Affairs (3 cr.)  
SPEA V263 Public Management (3 cr.)  
SPEA V264 Urban Structure and Policy (3 cr.)  
SPEA V376 Law and Public Policy (3 cr.) or additional courses approved in consultation with an advisor.

### Criminal Justice

Requirements (Ten courses)

The following eight courses:  
SPEA J101 The American Criminal Justice System (3 cr.)  
SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
SPEA J202 Criminal Justice Data, Methods, and Resources (3 cr.)  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)  
SPEA J439 Crime and Public Policy (3 cr.)

Two of the following courses:  
SPEA J302 Procedural Criminal Law (3 cr.)  
SPEA J303 Evidence (3 cr.)  
SPEA J304 Correctional Law (3 cr.)  
SPEA J305 Juvenile Justice (3 cr.)  
SPEA J320 Criminal Investigation (3 cr.)  
SPEA J370 Seminar in Criminal Justice (3 cr.)  
*May be repeated*  
SPEA J376 Principles of Public Safety (3 cr.)

SPEA J440 Corrections in the Community (3 cr.)  
SPEA J445 Trends in Corrections (3 cr.)  
SPEA J460 Police in the Community (3 cr.)  
SPEA J470 Seminar in Criminal Justice (3 cr.)  
SPEA J480 Research in Criminal Justice (1-6 cr.)

## Associate of Science Degree Programs

The School of Public and Environmental Affairs offers an associate degree program. Courses that meet associate degree requirements generally can be applied to a subsequent baccalaureate degree program. The following are general requirements for the completion of an associate degree:

1. Students must apply for admission to the Associate Degree Program before completing 35 credit hours of course work toward the degree. Applications are available in the records office.
2. A minimum of 60 credit hours with a 2.00 cumulative average or higher and a 2.30 average or higher in core and concentration courses is required. All requirements for this degree must be satisfied before earning 86 credit hours.
3. A limited number of courses may be transferred from other accredited institutions or be taken through independent study.
4. Courses taken to meet specific degree requirements cannot be double-counted (used to satisfy any other degree requirement).
5. A maximum of two elective courses may be taken pass-fail in this degree.

## Associate of Science in Criminal Justice

### DEGREE REQUIREMENTS

The SPEA curriculum is divided into four categories—general education, electives, a public policy course, and criminal justice.

### General Education

Communications  
(Three courses for a minimum of 9 credit hours)

The following writing course:  
ENG W131 Elementary Composition (3 cr.) or equivalent campus-approved option

One of the following:  
ENG W132 Elementary Composition II (3 cr.)  
ENG W231 Professional Writing Skills (3 cr.)

One of the following speech courses:  
SPCH S121 Public Speaking (3 cr.)

SPCH S122 Interpersonal Communication (3 cr.)  
SPCH S223 Business and Professional Communication (3 cr.)  
SPCH S229 Discussion and Group Methods (3 cr.)

**Arts and Humanities**  
One course, for a minimum of 3 credit hours, from one of the following subject areas:  
Afro-American Studies  
Appreciation of Music  
Classics  
Comparative Literature  
English  
Fine Arts  
Folklore  
Foreign Languages and Literature  
History: H105 or H106 recommended  
Musicology and Music History  
Philosophy  
Religious Studies  
Speech  
Theatre

**Social and Behavioral Sciences**  
(Two courses, for a minimum of 6 credit hours, are required, and they must come from different subject areas.)  
Anthropology  
Economics  
Geography  
Journalism  
Political Science  
Psychology  
Sociology

**Natural Sciences**  
One course, for a minimum of 3 credit hours, from one of the following subject areas:  
Anatomy and physiology  
Astronomy  
Biology  
Botany  
Chemistry  
Geology  
Physics  
Zoology

Or the following cross-listed course:  
GEOG G107 Physical Systems of the Environment (3 cr.)

**Quantitative Methods (one course)**  
An approved course (must be at least 3 credit hours) from one of the following subject areas:  
Computer Science  
Mathematics  
Statistics

### General Electives

Additional courses beyond the general education, core, and criminal justice requirements are needed to complete the Associate of Science degree requirement of 60 credit hours.

### Public Policy

The following course:  
SPEA V170 Introduction to Public Affairs (3 cr.)

### Criminal Justice Concentration

Requirements (Six courses)

The following course:  
SPEA J101 The American Criminal Justice System (3 cr.)

Three of the following courses:  
SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

Two additional SPEA criminal justice courses for a minimum of 6 credit hours.  
SPEA J201 and SPEA J202 recommended

## Minors

Any Indiana University student enrolled in a baccalaureate program may pursue a minor offered by the School of Public and Environmental Affairs. Individuals interested in this minor should inquire in the SPEA undergraduate advising office for additional details. Students who successfully complete the requirements will have the minor conferred with their degree. A minor in SPEA can enhance career opportunities for liberal arts and other majors.

### Criminal Justice Minor

Requirements (Five courses)

The following course:  
SPEA J101 The American Criminal Justice System (3 cr.)

One of the following courses:  
\*SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
\*SPEA J301 Substantive Criminal Law (3 cr.)

Three of the following courses:  
\*SPEA J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)  
\*SPEA J301 Substantive Criminal Law (3 cr.)  
SPEA J306 The Criminal Courts (3 cr.)  
SPEA J321 American Policing (3 cr.)  
SPEA J331 Corrections (3 cr.)

\*J201 and J301 can be taken only once each for credit.



## Certificate Programs

### Correctional Management and Supervision

Indiana University Kokomo offers a 15 credit hour Certificate in Correctional Management and Supervision to assist those interested in employment in the correctional arena or those already serving as correctional officers. The certificate hours may be applied to course requirements for the Associate of Science in Criminal Justice (A.S.C.J.) or the Bachelor of Science in Criminal Justice (B.S.C.J.).

### Certificate Requirements

(Five courses)

- SPEA J101 Introduction to the American Criminal Justice System (3 cr.)
- SPEA J304 Correctional Law (3 cr.)
- SPEA J331 Corrections (3 cr.)
- SPEA J370 Special Topic—Correctional Counseling (3 cr.)
- SPEA J370 Special Topic—Correctional Administration (3 cr.)

## Certificate in Public Safety

The School of Public and Environmental Affairs offers the Certificate in Public Safety to provide an understanding of the structure, processes, legal aspects, history, policies, and administration of law enforcement in the United States. The curriculum is also designed to assist in the honing of writing, verbal, and analytical skills.

### Certificate Requirements

(Nine courses)

The following three general education courses:  
ENG W131 Elementary Composition (3 cr.) or  
PSY P103 General Psychology (3 cr.) or  
SOC S100 Introduction to Sociology (3 cr.)  
SPCH S121 Public Speaking (3 cr.)

The following five courses:

- SPEA J101 The American Criminal Justice System (3 cr.)
- SPEA J301 Substantive Criminal Law (3 cr.) or  
SPEA J310 Introduction to Administrative Processes (3 cr.)
- SPEA J320 Criminal Investigation (3 cr.) or  
SPEA J322 Introduction to Criminalistics (3 cr.)
- SPEA J321 American Policing (3 cr.)
- SPEA J370 Seminar in Criminal Justice (3 cr.)

One other criminal justice course chosen in consultation with a SPEA advisor.

## Course Descriptions

### Undergraduate Courses

The abbreviation "P" refers to course prerequisites and "R" to recommended prerequisite courses. Prerequisites can be waived by the instructor of the course. The number of hours of credit is indicated in parentheses following the course title. Courses are listed in four groups: environmental, public health, criminal justice, and public affairs.

#### Environmental Courses

**E100 Environmental Topics (1-3 cr.)** Study of selected issues in environmental affairs. Topics vary from semester to semester. May be repeated for credit.

**E162 Environment and People (3 cr.)** An interdisciplinary examination of the problems of population, pollution, and natural resources and their implications for society. Credit not given for both SPEA E162 and E262.

**E262 Environmental Problems and Solutions (3 cr.)** An integrated approach to understanding and solving environmental problems. Topics may include ecosystem restoration, surface water and groundwater contamination, air pollution, and global environmental change. This course is intended primarily for majors in the B.S.E.S. degree program.

**E272 Introduction to Environmental Sciences (3 cr.)** P: a statistics course. Application of principles from life and physical sciences to the understanding and management of the environment. Emphasis will be placed on (1) the physical and biological restraints on resource availability and use, and (2) the technological and scientific options to solving environmental problems.

**E311 Introduction to Risk Assessment and Risk Communication (3 cr.)** This course will cover basic human health and risk assessment procedures, as outlined by the various regulatory agencies (especially EPA) and standards settings groups. Because risk communication is an integral part of any risk management process, risk communication techniques and applications will be integrated into the course material.

**E325 Computing for Environmental Scientists (1-3 cr.)** P: MATH M118 or M119; K300 or equivalent; SPEA E272. Survey of computing applications to environmental issues. Personal computing emphasized. Application of spreadsheets, graphics, simple statistics, and BASIC programming to environmental science issues. Manipulation

and interpretation of real data, case studies, and projects. Many software packages used.

**E326 Mathematical Methods in Environmental Science (3 cr.)** P: MATH M119 or M211; CSCI C211 or BUS K201; and K300. Mathematical modeling in environmental science. Expressing problems as equations. Applications and numerical evaluation of derivatives and integrals. Derivation and solution of differential equations. Use of package FORTRAN subroutines in problem solving. Statistics applied to environmental science.

**E340 Environmental Economics and Finance (3 cr.)** This course familiarizes students with the principles of environmental economics, finance, and cost-benefit analysis. The incentive effects of environmental policy design are assessed. Policy instruments include tradeable permits, emissions taxes, deposit-refund systems, pollution-prevention programs, and voluntary agreements. Project appraisal techniques are then developed and applied to specific case evaluations.

**E355 Introduction to Limnology (3 cr.)** Limnology is the integrated science of inland waters. Principles of physics, chemistry, geology, and biology combine to form the basis for understanding how lakes and streams function as aquatic ecosystems. The course will highlight the effects of human activity on lake and stream ecosystems.

**E360 Introduction to Biological Resources (3 cr.)** P: SPEA E272; any biology course. This course provides the necessary background for students interested in fisheries, wildlife, or forest management who have had little course work or experience with the taxonomy, ecology, or natural history of plants or animals.

**E363 Environmental Management (3 cr.)** Introductory course in environmental management. Subjects covered include current issues and trends, total quality environment management, managing scientific and technical personnel, managing contracts and grants, nontraditional approaches to regulation, environmental conflict resolution, working with the media, risk communication, and working with communities.

**E400 Topics in Environmental Studies (3 cr.)** P: SPEA E272. An interdisciplinary consideration of specific environmental topics. May be repeated for credit.

**E410 Introduction to Environmental Toxicology (3 cr.)** P: SPEA E272 or H316; any biology course. Study of toxic mechanisms, pathology, and disease development resulting from exposure to biological and chemical agents in the environment.

**E411 Introduction to Groundwater Hydrology (3 cr.)** An overview is presented of the theory and practice of groundwater movement, groundwater contamination, and



aquifer testing and remediation, as well as policy issues such as groundwater management. The formal lectures are supplemented by several guest speakers, who are professionals working in different areas of groundwater hydrology.

**E412 Risk Communication (3 cr.)** Risk communication is the means by which technical information is communicated to others (the public included), especially in the context of making decisions about environmentally related policy (such as siting of a landfill). The course emphasizes both theory (in lectures) and practical experience through developing and acting in role-play scenarios.

**E418 Vector-Based Geographic Information Systems (3 cr.)** Introduction to geographic information systems using vector data structure. Vector GIS capabilities and uses. Data structure and file management of spatial data. Laboratory exercises using ARC/INFO software.

**E419 Applied Remote Sensing of the Environment (3 cr.)** Applications of remotely sensed data and raster geographic information systems in environmental research. Concepts of remote sensing. Image acquisition from different sensors, ranging from aerial photography to various types of satellite imagery. Image processing and analysis. Raster geographic information systems. Raster-vector integration. Concepts of spatial analysis.

**E431 Water Supply and Wastewater Treatment (3 cr.)** P: SPEA E272 or H316; CHEM C101 or equivalent; MATH M119 or equivalent. Health and ecological premises for water and wastewater treatment; principles of water supply; treatment, distribution, and construction; basis for water standards and laboratory examinations; wastewater disposal methods and construction for private installations, institutions, municipalities, and industries; water quality control with respect to wastewater pollution.

**E440 Wetlands: Biology and Regulation (3 cr.)** P: SPEA E272 or H316; any biology course. This course trains students to evaluate wetlands to comply with federal, state, and local regulations. It examines the principles that inspired these regulations and assesses the consequences. It seeks to relate the breadth and strength of available scientific knowledge to public policy goals.

**E441 Controversies in Environmental Health (3 cr.)** A skills course in a debate format. Skills are developed by researching, preparing arguments for, and debating topics related to environmental health and health of the environment. Clear writing skills are also emphasized, as the students write up debate evaluations, which are critically graded for content, form and style.

**E442 Habitat Analysis—Terrestrial (3 cr.)** This is an experiential field methods course. Students work as teams, collecting field data to test hypotheses about forest habitats. Students will learn new methods and field skills in local parks and forests, then prepare scientific reports that incorporate statistical analysis to be presented in a class symposium.

**E443 Habitat Analysis—Aquatic (3 cr.)** This is an experiential field methods course. Students work in teams, collecting field data to test hypotheses about aquatic habitats. Students will learn new methods and field skills in local creeks, lakes, and wetlands; then prepare scientific reports that incorporate statistical analysis to be presented in a class symposium.

**E451 Air Pollution and Control (3 cr.)** P: SPEA E272 or H316; CHEM C101 or equivalent; MATH M119 or equivalent. Type, sources, and behavior of air contaminants; economic, social, and health hazard aspect of air pollutants; principles of evaluation; indices of pollution and their worth; control measures, organization, and administration of community control programs.

**E452 Solid and Hazardous Waste Management (3 cr.)** P: SPEA E272 or H316. Types and sources of solid waste; collection methods; disposal techniques: sanitary landfill, incineration, composting, reclaiming, or recycling; advantages and disadvantages of each; special and hazardous waste handling; operation and management of solid and hazardous waste programs.

**E455 Limnology (4 cr.)** P: SPEA E272 or H316; CHEM C101 or equivalent. Limnology is the ecology of inland lakes and streams, combining the principles of biology, chemistry, geology, and physics to understand how they function. The effects of human perturbation on aquatic systems will be highlighted in both lectures and laboratory work to aid student understanding of the concepts involved.

**E456 Lake and Watershed Management (3 cr.)** P: SPEA E272 or H316; CHEM C101 or equivalent. Students will learn to apply basic limnological principles to diagnose lake and watershed problems, to understand lake response to population, to identify appropriate management solutions, and to predict lake response to management.

**E457 Introduction to Conservation Biology (3 cr.)** P: an ecology course. Ecological principles associated with rare species and with biodiversity, laws and statutes used to conserve biodiversity, and land and species management practices. The aim is to understand scientific and political complexities of conservation biology, and to study different methods used to conserve living resources and resolve conflicts associated with conservation.

**E460 Fisheries and Wildlife Management (3 cr.)** P: SPEA E272 or H316; any biology course. This course first reviews taxonomy,

vertebrate biology, and population ecology; then introduces the student to a variety of conflicts concerning fisheries and wildlife. Cases examine endangered species, over harvesting, maximum sustained yield, habitat evaluation, and recreational use.

**E461 Fisheries and Wildlife Management Laboratory (3 cr.)** P: SPEA E272 or H316; any biology course; and SPEA E460 (can be concurrent). Practical experience course in which students identify fish and wildlife in the field for the purpose of evaluating the effectiveness of and making recommendations for change to existing wildlife plans.

**E465 Environmental Management in the Tropics (3 cr.)** Historical examination of land use in tropical, non-western cultures. Resource use in physical and cultural settings is explored through an interface with ecology, economics, and policy analysis. Common principles of analysis are used to help the students understand the cultural and historical dimensions of how people relate to their environment.

**E466 International and Comparative Environmental Policy (3 cr.)** This course explores how stakeholders manage environmental problems that extend beyond national borders. Key questions considered include the following: How do nations resolve environmental conflict? Is environmental diplomacy in a state of crisis? How can we improve international environmental management? Historical, contemporary, and emerging institutions for international environmental protection are examined.

**E470 Elements of Fluid Mechanics (3 cr.)** P: E272 or H316; MATH M119 or equivalent. Introduction to the fundamental concepts of fluid mechanics that relate to environmental science. Topics are selected from three disciplines. From hydraulics: hydrostatics, flow-through pipes, and open channels. From water surface hydrology: water balances, stream-flow measurements, and calculations. From groundwater hydrology: Darcy's Law, flow nets, and pumping tests.

**E475 Techniques of Environmental Science (3 cr.)** P: SPEA E272 or H316. Principles and methods of sampling, collection, measurement, analysis, interpretation, and presentation of data concerning environmental science. Through lab demonstrations and field work, students will become familiar with instrumentation and analytical methods currently used in environmental analysis. Team instruction will be used to demonstrate techniques.

**E476 Environmental Law and Regulation (3 cr.)** Introductory course in environmental law and regulation. Subjects covered include command and control regulation, air quality, water quality, toxics, waste management, energy, natural resources, international environmental law, and alternative dispute resolution.

**E490 Directed Field Research in Environmental Science (1-4 cr.)** Individualized laboratory or field-based research in any field of environmental science, under the direction of an advising professor. Students are expected to write a report on their research at the end of each semester. May be used to fulfill laboratory course requirement with the permission of the appropriate science department.

**E491 Honors Research in Environmental Science (1-4 cr.)** Individualized laboratory or field-based honors research in any field of environmental science, under direction of an advising professor. Students are expected to write a report on their research at the end of each semester. May be used to fulfill laboratory course requirement with permission of the appropriate science department.

## Public Health Courses

**H120 Contemporary Health Issues (1-3 cr.)** An examination of current public health, environmental health, and health service delivery issues in the U.S. Topics include the organization and costs of health systems, access to care, and the interrelationships between risk factors and health; also, environmental challenges facing our society and their impact on health.

**H316 Environmental Health (3 cr.)** An orientation to the broad concerns of environmental and health interactions. Topics considered include vector control, food sanitation, air quality control, water and wastewater treatment and quality control, solid and hazardous waste management, industrial hygiene, radiation safety, and public safety, as well as related policy and administrative techniques.

**H320 Health Systems Administration (3 cr.)** An overview of the U.S. health care delivery system. It examines the organization, function, and role of the system; current system problems; and alternative systems or solutions.

**H322 Principles of Epidemiology (3 cr.)** A basic overview of epidemiologic methodology and techniques. Both communicable and chronic disease risk factors will be discussed, along with data acquisition, analysis techniques, and current published epidemiological studies.

**H342 Community Health Education (3 cr.)** A study of theory and practice in the field of professional health education. The process of behavioral change is examined. Procedures for the planning, delivery, and evaluation of health education practices are considered.

**H352 Health Finance and Budgeting (3 cr.)** A study of the financial management of health care facilities, based on generally accepted business principles. Accounting and managerial control of cash, accounts



receivable, inventory control, budgeting, and cost control, as well as accounting and evaluation of short- and long-term debt will be examined.

**H353 Advanced Health Finance and Budgeting (3 cr.)** P: SPEA H352 This course builds upon H352 Health Finance and Budget course. Will use a series of case studies to apply techniques and principles taught in SPEA H352.

**H354 Health Economics (3 cr.)** This course will familiarize students with economic tools and principles applied to health care and policy. In addition to the textbook, students will analyze recent articles on federal policy.

**H371 Human Resources Management in Health Care Facilities (3 cr.)** This course covers the function of management, which is concerned with the acquisition, development, and use of human resources in the field of health care delivery. Labor relations relating to health care delivery are also included.

**H401 Strategic Planning for Health Care Organizations (3 cr.)** This course examines strategic planning techniques as they apply to health care organizations. Students will develop and defend a comprehensive strategic plan for a case facility. One half of the course will be conducted in a workshop format.

**H402 Hospital Administration (3 cr.)** P: SPEA H320. The study of organization, structure, function, and fiscal operations within hospitals. The role of the hospital in the community, relationship to official and voluntary health agencies, coordination of hospital departments, and managerial involvement will be examined.

**H411 Long-Term Care Administration (3 cr.)** Nursing home regulations, legal aspects, and insurance; personnel management; medical records; diet and food service; rehabilitation; nursing services; psychiatric aspects in handling of geriatric patients; professional standards; use of volunteer groups.

**H416 Environmental Health Policy (3 cr.)** Study of professional requirements and duties of the environmental health functions within health agencies; consideration of applicable laws and standards in each environmental health function; environmental health program planning, evaluation, implementation, and personnel responsibilities.

**H422 The Social Epidemics: AIDS, Violence, and Substance Abuse (3 cr.)** This course examines HIV/AIDS, violence, and substance abuse in the context of racial, gender, sexual orientation, and class dynamics that may underlie the way these pathologies affect certain populations. Emphasized is the recognition that how we define disease and causation can influence how we attempt to find a cure. (Fort Wayne only)

**H423 Disease Vector Control (3 cr.)** Survey of animal and insect disease vectors and

economic pests of public health significance; vector and pest identification and control procedures; survey of the classification, application, and restriction of pesticides in controlling disease vectors and economic pests commonly found in the U.S.

**H428 Food Science and Sanitation (3 cr.)** Basic concepts of food technology, with emphasis on methods and procedures in food processing to minimize contamination and to prevent food-related illness. Federal, state, and local food laws and inspection procedures will be examined.

**H432 Health Care Marketing (3 cr.)** A practical study of marketing in health care institutions, health service organizations, and health insurers. A basic foundation in marketing principles, new methods in marketing products and services, and inexpensive marketing techniques will be examined.

**H433 Industrial Hygiene and Radiological Health (3 cr.)** Fundamental concepts of industrial and occupational health hazards of a biological, chemical, or physical nature; evaluation of hazards, methods of control, and safety protection; Occupational Safety and Health Act standards. Principles of radioactivity; characteristics of ionizing and nonionizing radiation; detection and measurement of radiation dose and exposure, radiation uses and hazards; methods for controlling radiation hazards.

**H441 Legal Aspects of Health Care Administration (3 cr.)** An overview of the liability and legal responsibility, as well as legal recourse that health care facilities may exercise. This course will discuss policies and standards relating to health facility administration. Also included is a discussion of financial aspects unique to the hospital/health care facility environment, such as third-party payments and federal assistance.

**H448 Public Health Education Methods (3 cr.)** Usual techniques of group work with investigations of social and psychological factors that determine effectiveness in promoting public health. Laboratory time provides opportunity for competence in group work and in design and use of promotional materials.

**H455 Topics in Public Health (1-3 cr.)** Extensive discussion of selected topics in public health. The topic may change from semester to semester, based on resource availability and student demand. May be repeated for credit.

**H456 Managed Care (3 cr.)** Course examines the organizational structures of managed care as used in the health industry. The strengths and weaknesses of managed care organizations are examined, as well as the performance of both public and private managed care organizations. Course also examines and

discusses current issues surrounding managed care.

**H459 Environmental Science and Health Data Analysis (3 cr.)** Provides students with an understanding of the basic principles needed to perform sampling and analysis of field and laboratory environmental data. Topics include properties of chemical and biological constituents, detection limits, calibration, quality control, precision accuracy, and statistical analysis.

**H460 Techniques in Environmental Science and Health (3 cr.)** P: SPEA H459. Basic physical, chemical, and biological examinations and standards for potable water quality, wastewater treatment determinations, and stream pollution control. Basic physical, chemical, and biological (ergonomic) examinations used in industrial hygiene and air pollution control. Instruction in basic laboratory skills and techniques for performing these examinations.

**H465 Public Health Practicum (2 cr.)** Supervised orientation, observation, and instruction with local and state-level health-related agencies and facilities. Primary emphasis will be placed on the students' areas of concentration.

**H466 Public Health Field Experience (1 cr.)** P: SPEA H465. Supervised advanced training in professional and technical functions in public health; guided student activity and performance in professional public health functions. Individualized programs may be arranged to suit the students' areas of concentration.

**H474 Health Administration Seminar (3 cr.)** P: SPEA H320 and senior standing. This course will examine current issues in public health and governmental and private initiatives to resolve these issues.

## Criminal Justice Courses

**J101 The American Criminal Justice System (3 cr.)** Introduction to the criminal justice system of the United States and its function in contemporary society.

**J201 Theoretical Foundations of Criminal Justice Policies (3 cr.)** P: SPEA J101. This course examines the impact of sociological, biological, and economic theories of crime and the practice of criminal justice. Focus is on the nature and importance of theory, context of theoretical developments, methods for the critical analysis of theoretical developments, and policy implications of the varying perspectives considered.

**J202 Criminal Justice Data, Methods, and Resources (3 cr.)** P: SPEA J101. R: MATH M111 or equivalent, SPEA V261 or equivalent. Course examines basic concepts of criminal justice. Students become familiar with research techniques necessary for systematic analysis of the criminal justice system, offender behavior, crime trends, and program effectiveness.

Students will learn to critically evaluate existing research. Students will become familiar with existing sources of criminal justice data and will learn to assess the quality of that data.

**J260 Topics in Criminal Justice (1-3 cr.)** Study of selected issues in criminal justice. Topics vary from semester to semester. May be repeated for credit.

**J301 Substantive Criminal Law (3 cr.)** P: SPEA J101; R: SPEA J201 and SPEA J202. The development, limitations, and application of substantive criminal law, utilizing the case-study method.

**J302 Procedural Criminal Law (3 cr.)** P: SPEA J101. Criminal law application and procedure from the initiation of police activity through the correctional process, utilizing the case-study method.

**J303 Evidence (3 cr.)** P: SPEA J101. The rules of law governing proof at trial of disputed issues of fact; burden of proof; presumptions and judicial notice; examination, impeachment, competency, and privileges of witnesses; hearsay rule and exceptions—all related as nearly as possible to criminal, as opposed to civil, process.

**J304 Correctional Law (3 cr.)** P: SPEA J101. Legal problems from conviction to release: pre-sentence investigations, sentencing, probation and parole, incarceration, loss and restoration of civil rights.

**J305 Juvenile Justice (3 cr.)** P: SPEA J101. This course is designed to provide an overview of the justice system's response to abused, neglected, and dependent children; juvenile misconduct; and delinquent behavior. An extensive review of the development of recent legal changes to the court, options for prevention, treatment of juvenile offenders, and possible system reforms.

**J306 The Criminal Courts (3 cr.)** P: SPEA J101; R: SPEA J201 and SPEA J202. An analysis of the criminal justice process from prosecution through appeal. The organization and operation of felony and misdemeanor courts are examined. Topics include prosecutorial decision-making, plea-bargaining, judicial selection, and the conduct of trials, sentencing, and appeal.

**J310 Introduction to Administrative Processes (3 cr.)** P: SPEA J101. Introduction to principles of management and systems theory for the administration of criminal justice agencies. Credit not given for both SPEA J310 and SPEA V270.

**J320 Criminal Investigation (3 cr.)** P: SPEA J101. Theory of investigation, crime scene procedures, interviews, interrogations, surveillances, and sources of information; collection and preservation of physical evidence; investigative techniques in specific crimes.

**J321 American Policing (3 cr.)** P: SPEA J101; R: SPEA J201 and SPEA J202. This course will



examine the history, evolution, and organization of policing in the United States. Emphasis is placed on such major contemporary issues as the police role, discretion, use of force, corruption, accountability, and community policing.

**J322 Introduction to Criminalistics (3 cr.)**  
P: SPEA J101; R: SPEA J301. The broad range of physical evidence developed through the investigative process, and methods of identifying and establishing validity and relevance through forensic laboratory techniques.

**J331 Corrections (3 cr.)** P: SPEA J101; R: SPEA J201 and SPEA J202. This course examines the historical development of the American correctional system; the study of administration of local, state, and federal corrections programs, including jails, probation, community corrections, and prisons. Includes the study of punishment rationales, current correctional policies, and possibilities for reform.

**J370 Seminar in Criminal Justice (3 cr.)**  
P: SPEA J101. Selected contemporary topics in criminal justice. May be repeated for credit.

**J376 Principles of Public Safety (3 cr.)**  
P: SPEA J101. Examination of threats to public safety and of governmental response at various levels to those threats. Treatment of areas such as transportation and highway threats; occupational safety and health; criminal threats; emergency and disaster planning; consumer protection; and fire control and suppression. Discussion of techniques to identify and measure risk, the acceptability of risk, and governmental attempts to control risk.

**J380 Internship in Criminal Justice (1-6 cr.)**  
P: permission of instructor. Open to interested students who qualify upon approval of the faculty. Students may be placed with various criminal justice agencies for assignment to a defined task relevant to their educational interests. Tasks may involve staff work or research. Full-time participants may earn up to 6 credit hours. May be repeated for credit. Course is graded S/F (Satisfactory/Fail).

**J433 Institutional Corrections (3 cr.)**  
P: SPEA J101. The history and development of the jail, penitentiary, prison, and reformatory. Analysis and evaluation of contemporary imprisonment.

**J439 Crime and Public Policy (3 cr.)**  
P: SPEA J101; R: SPEA J201 and SPEA J202. A detailed examination of the major efforts designed to control or reduce crime. A review of existing knowledge is followed by an investigation of current crime control theories, proposals, and programs.

**J440 Corrections in the Community (3 cr.)**  
P: SPEA J101. A detailed analysis of correctional alternatives to incarceration that focus on the reintegration of the offender while remaining in the community. Because of their

extensive use, considerable attention is given to probation and parole. Other topics include diversion, community residential programs, restitution, halfway houses, and home detention.

**J445 Trends in Corrections (3 cr.)** P: SPEA J101. Analysis and evaluation of contemporary correctional systems. Discussion of recent research concerning the correctional institution and the various field services.

**J460 Police in the Community (3 cr.)** P: SPEA J101. In-depth examination of crime as an urban policy problem, focusing on the role of police and victims in defining crime as a policy problem, and their role in seeking to reduce the incidence of crime.

**J470 Seminar in Criminal Justice (3 cr.)**  
P: senior standing. Emphasizes current developments in legal, administrative, and operational aspects of the criminal justice system.

**J480 Research in Criminal Justice (1-6 cr.)**  
P: junior standing and consent of instructor. Individual research under guidance of faculty member.

### Public Affairs Courses

**K300 Statistical Techniques (3 cr.)** P: MATH M014 or equivalent. R: MATH M118. An introduction to statistics. Nature of statistical data. Ordering and manipulation of data. Measures of central tendency and dispersion. Elementary probability. Concepts of statistical inference decision: estimation and hypothesis testing. Special topics discussed may include regression and correlation, analysis of variance, nonparametric methods. Credit not given for both K300 and either ECON E270/E370, SOC S250, or PSY/MATH K310.

**V100 Current Topics in Public Affairs (1-3 cr.)**  
Readings and discussion of current public issues and problems. May be repeated for credit.

**V160 National and International Policy (3 cr.)**  
This course will discuss current debates about United States public policy on the national and international levels. Some policy issues covered are economic, crime, security, health, and energy. Credit not given for both V160 and V170.

**V161 Urban Problems and Solutions (3 cr.)**  
An introduction to urban policy issues. Topics include political, social, and economic foundations and development of cities and suburbs; urban planning; poverty; and other selected urban problems. Credit not given for both V161 and V264.

**V170 Introduction to Public Affairs (3 cr.)**  
Broad coverage of public affairs through critical and analytical inquiry into policy making at all levels of government. Particular emphasis on intergovernmental relations as they affect policy in the federal system. Credit not given for both V160 and V170.

**V221 Nonprofit and Voluntary Sector (3 cr.)**  
This course provides a broad overview of the

United States nonprofit sector. Topics include the sector's size and scope; and its religious, historical, and theoretical underpinnings. It also examines perspectives on why people organize, donate to, and volunteer for nonprofit organizations, and looks at current challenges that the sector faces.

**V252 Career Development (1 cr.)** Career planning and placement strategies, assessment of labor market information, market surveys, and development of customized portfolios. Emphasis given to projects, papers, and independent research.

**V260 Topics in Public Affairs (1-3 cr.)** Study of selected issues in public affairs. Topics vary from semester to semester. May be repeated for credit.

**V261 Computers in Public Affairs (3 cr.)**  
An introduction to computer applications in public affairs. Topics include basic terminology, core concepts, and issues associated with managing operating systems, designing networks, and applying user information technology to public affairs problems. Issues of security and ethics in computing are also considered. Credit given for only one of CSCI A106, CSCI A110, BUS K201, and SPEA V261.

**V263 Public Management (3 cr.)** This course is an examination of the management process in public organizations in the United States. Special attention will be given to external influences on public managers, the effect of the intergovernmental environment and, in particular, problems of management in a democratic, limited government system.

**V264 Urban Structure and Policy (3 cr.)**  
An introduction to urban government and policy issues. Topics include urban government structure and policy making, the economic foundations and development of cities, demography of cities and suburbs, land-use planning, and other selected urban policy problems. Credit not given for both SPEA V161 and SPEA V264.

**V267 American Humanities Management Institute (1 cr.)** Students attending the American Humanities Management Institute (AHMI) are required to participate in orientation meetings to plan for AHMI and raise funds for the trip. AHMI is held annually in January. Permission of the American Humanities Campus Director is required. May be repeated for credit.

**V268 American Humanities Topics (1-3 cr.)**  
Topics covering specific American Humanities competencies reflecting the particular needs and interests of participating students and the local advisory board for the program. Topics may include risk management, fund-raising, board and committee development, and nonprofit marketing. Topics vary from semester to semester. May be repeated for credit.

**V270 Survey of Administrative Techniques (3 cr.)** Introduction to principles of

management and systems theory for the administration of public agencies. Credit not given for both SPEA V270 and SPEA J310.

**V340 Urban Government Administration (3 cr.)** Structure of local government in the United States, federalism and intergovernmental relations, policy problems faced by local officials, and the implications of these problems for local government administrators.

**V346 Introduction to Government Accounting and Financial Reporting (3 cr.)**  
P: BUS A201 or permission of the instructor. An introduction to government accounting, including comparison with accounting for the private sector; intended as background for the use of financial administrators. The course deals primarily with municipal accounting. Not open to students with more than 7 credit hours of accounting.

**V348 Management Science (3 cr.)** P: SPEA K300, MATH M025, or MATH M118. Introduction to management science models and methods for policy analysis and public management. Methods include decision analysis, linear programming, queuing analysis, and simulation. Computer-based applications are included. Prior familiarization with computers is recommended, though not required.

**V350 Introduction to Development Administration (3 cr.)** Introduction to the administration of development activities in poor countries. Examines key problems, including the complexity of development, the interplay of external donors and domestic administration, and the difficulties of organizing and managing development efforts. Combines cases and textual readings, allowing the student to analyze actual programs, policies, and projects.

**V352 Personal Career Planning (1 cr.)**  
Investigation of careers, the world of work, and the career-planning process. The focal point is on students and their goals. Provides assistance in developing practical, meaningful, and realistic insights into the nature of making a public career choice in today's world. Credit not awarded for both SPEA V352 and BUS X420.

**V356 Introduction to Nonprofit Accounting and Reporting (3 cr.)** P: BUS A201 or consent of instructor. This course covers concepts and processes of nonprofit accounting and financial reporting, with exploration of differences between for-profit, governmental, and nonprofit systems. Examples will be drawn from health organizations, welfare agencies, charities, and educational institutions.

**V361 Financial Management (3 cr.)** This course introduces students to accounting, financial management techniques, and financial reporting. Topics include accounting such as debit/credit sheets and balance sheets, financial indicators, fund balances, fringe



benefits and pensions, and payroll management.

**V362 Nonprofit Management and Leadership (3 cr.)** Students in this course examine the management practices of nonprofit organizations. The course encourages students to take the perspectives of nonprofit managers, volunteers, board members, policy-makers, donors, and clients. Course projects expand understanding of the nonprofit sector and develop students' management skills, analytical tools, and knowledge.

**V365 Urban Development and Planning (3 cr.)** P: SPEA V264 and SPEA K300. This course identifies the major problems associated with urban development in the U.S., and investigates the potential of public planning strategies and tools to deal with these problems. An emphasis is placed on the application of analytical approaches to problem definition and solution.

**V366 Managing Behavior in Public Organizations (3 cr.)** This course provides an introduction to the management of people in public organizations. Focus is on behavioral science in management and related analytical and experiential applications.

**V368 Managing Government Operations (3 cr.)** P: SPEA V348. Application of analytical techniques to operating decisions in the public management sector. Cases are used extensively to illustrate the application of techniques (such as charting, capacity and demand analysis, forecasting, performance measurement, decision analysis, queuing/simulation, Markov modeling, and cost-effective analysis) to design, scheduling, inventory assignment, transportation, and replacement decisions.

**V369 Managing Information Technology (3 cr.)** Analysis and application of information technology to problem solving.

**V370 Research Methods and Statistical Modeling (3 cr.)** P: SPEA K300 or equivalent. This course will introduce the student to the basic methods, issues, analytical techniques, and ethical considerations of evaluation research.

**V371 Financing Public Affairs (3 cr.)** P: SPEA V160 or V170, ECON E201, E202. A survey of economic and political theories of market failures, public expenditure evaluation, economic stabilization, systems of redistribution, and fiscal federalism. Examples and applications to contemporary government decisions.

**V372 Government Finance and Budgets (3 cr.)** Study of fiscal management in public agencies, including revenue administration, debt management, and public budgeting.

**V373 Human Resources Management in the Public Sector (3 cr.)** The organization and operation of public personnel management systems, with emphasis on concepts and

techniques of job analysis, position classification, training, affirmative action, and motivation.

**V375 Emergency Services Administration (3 cr.)** An overview of management principles and functional components of EMS systems.

**V376 Law and Public Policy (3 cr.)** The purpose of this course is to provide a basic understanding of the origins, process, and impact of law in the making and implementing of public policy. The course's major objective is to provide students with the substantive concepts necessary to understand the judicial system and law in its various forms.

**V377 Legal Process and Contemporary Issues in America (3 cr.)** P: SPEA V376. An introduction to the American legal system, including the Constitution, courts system, and administrative law in federal and state agencies. Readings and discussion center around current issues affected by the legal process.

**V380 Internship in Public and Environmental Affairs (1-6 cr.)** P: permission of instructor. Open to interested students upon approval of the faculty. Students are placed with public agencies or governmental units for assignment to a defined task relevant to their educational interests in public affairs. Tasks may involve staff work or research. Full-time participants may earn up to 6 credit hours. May be repeated for credit. Course is graded S/F (Satisfactory/Fail).

**V381 Professional Experience (1-6 cr.)** Students will be required to fulfill a minimum of 120 hours of professional relevant work.

**V386 Case Studies for Policy Analysis (3 cr.)** This course focuses on analyzing case studies of public policies using a variety of disciplinary perspectives, including application of the principles and concepts of intermediate microeconomic theory.

**V388 American Humanities Internship (3-6 cr.)** American Humanities, Inc. requires an internship of 300 to 600 contact hours. A minimum of 3 credit hours is required. Credits will be given at the rate of 1 hour = 100 internship hours. Permission of the American Humanities Campus Director is required.

**V390 Readings in Public and Environmental Affairs (0-3 cr.)** P: permission of instructor. Independent readings and research related to a topic of special interest to the student. Written report required. May be repeated for credit.

**V391 Honors Readings in Public and Environmental Affairs (1-3 cr.)** P: approval of instructor and SPEA honors advisor. Restricted to students in SPEA Honors Program. May be repeated for credit.

**V401 Financial and Cost-Benefit Analysis (3 cr.)** This course familiarizes students with the principles of financial analysis, cost-benefit analysis, and Kaldor/Hicks accounting. Topics include net present value calculation; net

annual worth; public and private decision criteria; and market data adjustment for taxes, rents, and other market distortions.

**V405 Public Law and the Legislative Process (3 cr.)** This course focuses on Congress as a policy-making body in the United States public law system. It covers the constitutional framework for congressional operations, as well as technical aspects of the legislative process such as bill drafting and analysis, the role of leadership, and the prerogatives of individual members.

**V406 Public Law and the Electoral Process (3 cr.)** The purpose of this course is to facilitate understanding of the interaction of electoral politics and policy. It covers the legal framework of the evolution of the "right" to vote, the impact of the judiciary on the structure of elections, limitations on campaign practices, and the importance of legislative districting and its control.

**V407 Public Law and Government Relations (3 cr.)** The purpose of this course is to build understanding of government relations work as applied to careers in the field. It covers the historical evolution of the constitutional right to petition the government with an understanding of the limitations imposed upon the process. The interaction of public and private sectors is included.

**V421 Metropolitan Development (3 cr.)** Discussion of the process of development in metropolitan regions. Includes topics such as economic development, land use evolution, and demographic change. Consideration of relevant policy issues.

**V422 Transportation Policy Analysis (3 cr.)** This course examines current issues in transportation to identify the key analytic and management issues that must be considered in developing effective public policy. Particular emphasis will be placed on examining the rationale for and actual impact of existing government policies, and on analyzing the likely impacts of policy alternatives.

**V432 Labor Relations in the Public Sector (3 cr.)** An introductory overview of labor relations in the public sector. Course includes the development, practice, and extent of the collective bargaining process and administration of the labor agreement by state and local governments.

**V435 Negotiation and Alternative Dispute Resolution (1-4 cr.)** This course introduces students to the theories and techniques of alternative dispute resolution. The course covers interest-based negotiation, mediation, arbitration, fact-finding, early neutral evaluation, and other techniques used in business, labor relations, environmental disputes, family relations, and international affairs.

**V436 Communication for Government and Nonprofit Organizations (3 cr.)** This course

will develop an appreciation regarding the critical nature of communication by managers in the public and nonprofit sector. It will introduce students to the skills critical for effective communication as professionals.

**V441 Topics in Financial Management and Policy (3 cr.)** P: SPEA V372. Various topics focusing on financial management and policy are examined in state and local settings. May be repeated for credit.

**V442 Topics in Budgeting or Cost-Benefit (3 cr.)** P: SPEA V372. Various topics in budgeting or cost-benefit analysis are examined. Course may be repeated for different topics.

**V443 Managing Workforce Diversity (3 cr.)** The composition and nature of the workforce is changing. Managers must decide how to accommodate real differences among the members of their organizations. This course seeks to provide information for practitioners who hope to integrate an understanding of workforce diversity into their management style and professional behavior.

**V444 Public Administrative Organization (3 cr.)** A review of research findings and analysis of the operation of public agencies and their performance.

**V447 Federal Budget Policy (3 cr.)** Examination of the institutions and processes involved in putting together the annual federal budget, with emphasis on the role of the Appropriations and Budget Committees in Congress and on the White House, and the Office of Management and Budget in the executive branch. Selected major policy areas will be considered.

**V449 Policy Senior Seminar (3 cr.)** P: SPEA V348. Discussion of the role of policy analysts in government. Applications of analytical tools to substantive policy areas such as transportation, community development, education, poverty, manpower, and health.

**V450 Contemporary Issues in Public Affairs (1-3 cr.)** Extensive analysis of selected contemporary issues in public affairs. Topics vary from semester to semester. May be repeated for credit.

**V451 Social Policy and the Aging (3 cr.)** A focused examination of government and the elderly. Public policy and administration of income, health, housing, employment, and social service programs, as well as analysis of the context of aging policy.

**V456 Topics in Public Law (3 cr.)** Extensive analysis of selected contemporary issues in public law. Topics vary from semester to semester. May be repeated for credit.

**V457 Management Science in the Public Sector (3 cr.)** P: SPEA V348, CSCI C211, and SPEA K300. An intermediate treatment of management science methods, with primary application to public managerial decision support. Topics include network analysis,



queuing, simulation, and others. Computer-based analysis is emphasized.

**V458 Fund Development for Nonprofit Organizations (3 cr.)** Course builds an understanding of the practice, philosophy, law, and theory of fundraising. Students establish an organization's value base and mission, prepare funding appeals, evaluate readiness for a campaign, assess funding sources, implement fundraising vehicles, evaluate effectiveness, and discuss stewardship of contributions.

**V460 Federalism, Intergovernmental Relations and Management (3 cr.)** Overview of the dynamics of multiorganizational governance in the United States. Examination of federal and other systems. Structure and operations of intergovernmental programs and the role of managers within these systems.

**V461 Computer Applications in Public Affairs (3 cr.)** P: BUS K201. This course is designed to provide students with the essentials of computer hardware and software needed to operate effectively in a public sector environment. The course will emphasize public sector applications using software packages or microcomputers and minicomputers.

**V462 Community Development (3 cr.)** The process and outcomes of local citizen-based efforts to improve social, economic and cultural conditions. Interaction of public and nonprofit sectors in community revitalization. Experiences, cases, and problems involving both rural and urban settings.

**V463 Interpersonal Relations in the Workplace (1-4 cr.)** Key interpersonal skills will be modeled through a variety of media and experiences. Students will practice these skills and receive feedback. Students will be expected to participate in structured experiences designed to give them insight into their behavior and how it will affect their ability to achieve personal and professional objectives.

**V465 Geographic Information Systems for Public and Environmental Affairs (3 cr.)** P: SPEA V261 and V369. Students will learn the concepts, methodologies, and perspectives essential for using geographic information systems (GIS) to address critical public affairs issues. Through course projects, students will learn how to use desktop and Internet-based GIS applications, and will develop complementary skills related to designing and implementing GIS applications for public-sector organizations.

**V470 Community Development Workshop (3 cr.)** This course will be conducted as an undergraduate research workshop. The focus will be on community development problems, such as long-range planning, the delivery of government services, or local economic development. The research topic of the course

will change each year, and will be announced the previous semester.

**V471 Urban Management Systems (3 cr.)** P: SPEA V348 and senior standing. This course is designed to extend the student's skill in applying a variety of qualitative and quantitative methods to the problems of urban government planning and management.

**V472 Policy Processes in the United States (3 cr.)** P: senior standing. Intended as an integrative senior course, primarily for SPEA students. Course content includes analytical perspectives of the policy process, the centers of policy, and the public interest. Selected cases involving problem analysis and decision making on public issues are included, as well as discussion of current policy issues.

**V473 Management Applications Seminar (3 cr.)** The purpose of this seminar is to provide students with an opportunity to apply the techniques they have learned to an actual situation. Special attention will be paid to feasible as contrasted with desirable solutions. Emphasis will be given to the contextual factors involved in developing feasible solutions.

**V475 Database Management Systems (3 cr.)** P: SPEA V261, V369, or equivalent. Students learn contemporary theories and methodologies regarding design, use, and management of database systems among public-sector organizations. The course provides hands-on experience with tools such as entity-relationship diagrams, query languages, database management software; and an understanding of critical database management issues such as security, backup, and recovery.

**V490 Directed Research in Public and Environmental Affairs (1-3 cr.)** To be arranged with the individual instructor and approved by the chairperson of the undergraduate program. May be repeated for credit.

**V491 Honors Research in Public and Environmental Affairs (1-3 cr.)** P: approval of instructor and SPEA honors advisor. Restricted to students in the SPEA Honors Program. May be repeated for credit.

**V499 Honors Thesis (3 cr.)** Required of seniors in the Honors Program. Research and paper to be arranged with individual instructor and approved by the campus SPEA Honors Program director. May be repeated for credit.

## Faculty 1998-2000

### Emeritus

Bonsler, Charles F., D.B.A. (Indiana University, 1965), Dean Emeritus and Professor Emeritus of Public and Environmental Affairs; Professor Emeritus of Business Administration

Buhner, John, Ph.D. (Indiana University, 1963), Professor Emeritus of Public and Environmental Affairs; Professor Emeritus of Political Science (IUPUI)

Caldwell, Lynton K., Ph.D. (University of Chicago, 1943), Professor Emeritus of Public and Environmental Affairs; Arthur E. Bentley Professor Emeritus of Political Science

Hamburg, Roger P., Ph.D. (University of Wisconsin, 1965), Professor Emeritus of Political Science; Professor of Public and Environmental Affairs (IUSB)

Hopkins, Jack W., Ph.D. (University of Florida, 1966), Professor Emeritus of Public and Environmental Affairs

Johnson, Carlyn E., J.D. (Indiana University, 1963), Professor Emeritus of Public and Environmental Affairs (IUPUI)

Jumper, Roy, Ph.D. (Duke University, 1955), Professor Emeritus of Public and Environmental Affairs

McHugh, Gerald J., D.B.A. (George Washington University, 1973), Associate Professor Emeritus of Public and Environmental Affairs (IUPUI)

Mendelsohn, Robert L., Ph.D. (Michigan State University, 1970), Associate Professor Emeritus of Public and Environmental Affairs (IUPUI)

Owen, C. James, Ph.D. (University of Notre Dame, 1973), Associate Professor Emeritus of Public and Environmental Affairs (IPFW)

Patterson, D. Jeanne, D.B.A. (Indiana University, 1967), Associate Professor Emeritus of Public and Environmental Affairs

Peva, James, J.D. (Indiana University, 1961), Associate Professor Emeritus of Public and Environmental Affairs (IUPUI)

Reshkin, Mark, Ph.D. (Indiana University, 1963), Professor Emeritus of Public and Environmental Affairs; Professor Emeritus of Geology (IUN)

Risler, Walt P., Ph.D. (University of Chicago, 1962), Associate Professor Emeritus of Public and Environmental Affairs; Professor Emeritus of Sociology (IUSB)

Roberts, George C., Ph.D. (Indiana University, 1962), Professor Emeritus of Political Science; Professor Emeritus of Public and Environmental Affairs (IUN)

Rowe, Lloyd A., Ph.D. (University of Pennsylvania, 1965), Professor Emeritus of Political Science; Professor Emeritus of Public and Environmental Affairs (IUN)

Rutledge, Philip, L.L.D. (Indiana University, 1980), Professor Emeritus of Public and Environmental Affairs; Professor Emeritus of Political Science (IUB/IUPUI/IUN)

Ryan, John W., Ph.D. (Indiana University, 1959), President Emeritus of the University; Professor Emeritus of Political Science, Professor Emeritus of Public and Environmental Affairs

Schenck, William, M.S.A. (University of Notre Dame, 1979) Lecturer Emeritus of Public and Environmental Affairs (IUN)

Shin, Roy W., Ph.D. (University of Minnesota, 1969), Professor Emeritus of Public and Environmental Affairs

Willard, Daniel E., Ph.D. (University of California, Davis, 1966), Professor Emeritus of Public and Environmental Affairs; Professor Emeritus of Biology (part-time)

Willbern, York Y., Ph.D. (University of Texas, 1943), Professor Emeritus of Public and Environmental Affairs; University Professor Emeritus of Political Science

### Faculty

Adams, Kenneth, Ph.D. (State University of New York at Albany, 1984), Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)

Agranoff, Robert, Ph.D. (University of Pittsburgh, 1967), Associate Dean, Bloomington Programs; Professor of Public and Environmental Affairs (Graduate School)

Allen, David, J.D. (Indiana University, 1967), Adjunct Professor of Public and Environmental Affairs

Anderson, Allen, Ph.D. (Southern Illinois University, 1984), Assistant Dean for Criminal Justice, Kokomo; Associate Professor of Public and Environmental Affairs (Graduate School) (IUK)

Assibey-Mensah, George O., Ph.D. (Virginia Polytechnic Institute and State University, 1993), Assistant Professor of Public and Environmental Affairs (IUN)

Audretsch, David, Ph.D. (University of Wisconsin, 1980) Ameritech Chair of Economic Development; Director, Institute for Development Strategies; Professor of Public and Environmental Affairs

Auer, Matthew, Ph.D. (Yale University, 1996), Assistant Professor of Public and Environmental Affairs (Graduate School)

Backhus, Debra, Ph.D. (Massachusetts Institute of Technology, 1990), Associate Professor of Public and Environmental Affairs (Graduate School)

Baker, John G., J.D. (Indiana University, 1971), Adjunct Professor of Public and Environmental Affairs

Baker, Randall, Ph.D. (University of London, England, 1968), Director, International Programs; Professor of Public and Environmental Affairs (Graduate School)



- Barnes, A. James, J.D. (Harvard University, 1967), Professor of Public and Environmental Affairs
- Baumcr, Terry L., Ph.D. (Loyola University of Chicago, 1980), Associate Professor of Public and Environmental Affairs (IUPUI)
- Bielefeld, Wolfgang, Ph.D. (University of Minnesota, 1990), Associate Professor of Public and Environmental Affairs (IUPUI)
- Bingham, Lisa, J.D. (University of Connecticut, 1979), Director, Indiana Conflict Resolution Institute; Keller-Runden Chair in Public Service; Associate Professor of Public and Environmental Affairs (Graduate School)
- Black, William R., Ph.D. (University of Iowa, 1969), Professor of Public and Environmental Affairs; Professor of Geography (Graduate School)
- Brillinger, Paula, Ph.D. (Indiana University of Pennsylvania, 2000) Assistant Professor of Public and Environmental Affairs (IUK)
- Chidambaram, Laku, Ph.D. (Indiana University, 1989) Associate Professor of Public and Environmental Affairs; Associate Professor of Accounting and Information Systems (part-time)
- Craft, Christopher, Ph.D. (North Carolina State University, 1987), Associate Professor Public and Environmental Affairs
- Davis-Quinet, Kenna, Ph.D. (University of Illinois, 1992), Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- DeCoster, Thomas A., Ph.D. (University of Notre Dame, 1968), Director, Executive Education; Professor of Public and Environmental Affairs (IUPUI)
- Dunning, Jeremy D., Ph.D. (University of North Carolina, 1978), Associate Dean, Office of Research and the University Graduate School; Associate Professor of Public and Environmental Affairs (part-time); Associate Professor of Geological Sciences (Graduate School)
- Evans, Karen, Ph.D. (Virginia Polytechnic Institute and State University, 1998) Assistant Professor of Public and Environmental Affairs (IUN)
- Fife, Brian, Ph.D. (State University of New York at Binghamton, 1990), Associate Professor of Public and Environmental Affairs (IPFW)
- Gant, Jon, Ph.D. (Carnegie Mellon University, 1998) Assistant Professor of Public and Environmental Affairs (Graduate School)
- Garcia, Crystal, Ph.D. (University of California, 1996), Assistant Professor of Public and Environmental Affairs (IUPUI)
- Gleeson, Michael E., Ph.D. (Syracuse University, 1973), Director, Undergraduate Programs, Indianapolis; Associate Professor of Public and Environmental Affairs (IUPUI)
- Goldsmith, Stephen, J.D. (University of Michigan, 1971), Adjunct Professor of Public and Environmental Affairs (IUB/IUPUI)
- Good, David H., Ph.D. (University of Pennsylvania, 1985), Associate Professor of Public and Environmental Affairs (Graduate School)
- Grant, Jane A., Ph.D. (University of California, Berkeley, 1981), Associate Professor of Public and Environmental Affairs (Graduate School) (IPFW)
- Grant, Otis, J. D. (University of Connecticut, 1997), Assistant Professor of Public and Environmental Affairs (IUSB)
- Gronbjerg, Kirsten, Ph.D. (University of Chicago, 1974), Associate Dean for Academic Affairs; Professor of Public and Environmental Affairs; Adjunct Professor of Philanthropic Studies (Graduate School)
- Haitjema, Hendrik, Ph.D. (University of Minnesota, 1982), Professor of Public and Environmental Affairs; Professor of Geological Sciences (part-time); Adjunct Associate Professor of Geology (Graduate School) (IUB/IUPUI)
- Hall, Leda M., Ph.D. (Wayne State University, 1984), Associate Professor of Public and Environmental Affairs; Director, Institute for Applied Community Research (IUSB)
- Harlow, Karen S., Ph.D. (University of Texas, 1981), Co-Director, Institute for the Study of Government and the Nonprofit Sector, Indianapolis; Associate Professor of Public and Environmental Affairs; Associate Professor of Family Medicine (part-time) (Graduate School) (IUPUI)
- Henshel, Diane, Ph.D. (Washington University, 1987), Associate Professor of Public and Environmental Affairs (Graduate School)
- Herr, John Paul, Ph.D. (The Ohio State University, 1976), Associate Professor of Geography and Public and Environmental Affairs; Director, Graduate Programs (IUSB)
- Hites, Ronald A., Ph.D. (Massachusetts Institute of Technology, 1968), Distinguished Professor of Public and Environmental Affairs; Professor of Chemistry (part-time) (Graduate School)
- Hojnacki, William P., Ph.D. (University of Notre Dame, 1977), Assistant Dean and Director, Division of Public and Environmental Affairs; Professor of Public and Environmental Affairs (Graduate School) (IUSB)
- Holmes, Ann M., Ph.D. (University of British Columbia, 1993), Associate Professor of Public and Environmental Affairs; Assistant Professor of Family Medicine (part-time); Adjunct Assistant Professor of Economics (Graduate School) (IUN/IUPUI)
- Hoole, Francis W., Ph.D. (Northwestern University, 1971), Associate Dean, Office of Research and the University Graduate School; Professor of Political Science; Professor of Public and Environmental Affairs (part-time) (Graduate School)
- Hug, Richard W., Ph.D. (Syracuse University, 1984), Associate Professor of Public and Environmental Affairs (IUN)
- Jain, Chaman L., Ph.D. (Indiana University, 1975), Visiting Assistant Professor of Public and Environmental Affairs
- Jarjoura, G. Roger, Ph.D. (University of Maryland, 1990), Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Johnson, Craig, Ph.D. (State University of New York at Albany, 1993), Associate Professor of Public and Environmental Affairs (Graduate School)
- Jones, David, Ph.D. (Indiana University, 1988) Director, Professional Graduate Programs; Director, Student Services; Lecturer of Public and Environmental Affairs (part-time)
- Jones, Earl R., Ph.D. (University of North Carolina, 1980), Chair, Department of Minority Studies, Associate Professor of Afro-American Studies (Graduate School) and Associate Professor of Public and Environmental Affairs (part-time) (Graduate School) (IUN)
- Jones, William W., M.S. (University of Wisconsin, 1977), Director, Environmental Systems Application Center; Lecturer of Public and Environmental Affairs (part-time)
- Karl, Katherine A., Ph.D. (Michigan State University, 1991), Associate Professor of Public and Environmental Affairs (IUSB)
- Kennedy, Sheila, J.D. (Indiana University, 1975) Assistant Professor of Public and Environmental Affairs (IUPUI)
- Kirlin, John, Ph.D., (University of California, Los Angeles, 1969), Director, Center for Urban Policy and the Environment; Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Kirlin, Mary, Ph.D. (University of Southern California, 1996) Assistant Professor of Public and Environmental Affairs (IUPUI)
- Krauss, John, J.D. (Indiana University, 1976), Senior Fellow and Adjunct Assistant Professor of Public and Environmental Affairs (IUPUI)
- Kravchuk, Robert, Ph.D. (Syracuse University, 1989) Associate Professor of Public and Environmental Affairs (Graduate School)
- Krutilla, Kerry M., Ph.D. (Duke University, 1988), Associate Professor of Public and Environmental Affairs (Graduate School)
- Lame, Marc L., D.P.A. (Arizona State University, 1992), Scheduling Officer; Lecturer of Public and Environmental Affairs (part-time)
- Lehen, Robert G., Ph.D. (University of Iowa, 1968), Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Lindsey, Greg H., Ph.D. (Johns Hopkins University, 1992), Janet Duey-Murphy Professorship in Rural Land Policy, Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Ludwin, William G., D.P.A. (State University of New York at Albany, 1976), Assistant Dean and Director, Division of Public and Environmental Affairs; Associate Professor of Public and Environmental Affairs (Graduate School) (IPFW)
- Man, Joyce, Ph.D. (Johns Hopkins University, 1992), Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Martin, Gary L., M.P.A. (Indiana University, 1975), Lecturer of Public and Environmental Affairs (IUN)
- May, David, Ph.D. (Mississippi State University, 1997), Assistant Professor of Public and Environmental Affairs (IPFW)
- McGarvey, Richard L., M.P.A. (Indiana University, 1967), Director, Placement and Internship Office; Lecturer of Public and Environmental Affairs
- McGregor, Eugene B., Jr., Ph.D. (Syracuse University, 1969), Professor of Public and Environmental Affairs; Professor of Political Science (part-time) (Graduate School)
- McSwane, David Z., H.S.D. (Indiana University, 1980), Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Meretsky, Vicky, Ph.D. (University of Arizona/Tucson, 1995), Assistant Professor of Public and Environmental Affairs (Graduate School)
- Merget, Astrid E., Ph.D. (Syracuse University, 1973), Dean, School of Public and Environmental Affairs; Professor of Public and Environmental Affairs
- Mesch, Debra J., Ph.D. (Indiana University, 1990), Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Metzcus, Richard H., Ed.D. (University of Illinois, 1968), Associate Professor of Public and Environmental Affairs (IUSB)
- Mikesell, John L., Ph.D. (University of Illinois, 1969), Professor of Public and Environmental Affairs (Graduate School)
- Miller, Theodore K., Ph.D. (University of Iowa, 1970), Co-Director of the Interdisciplinary Consortium for Statistical Applications; Professor of Geography (part-time); Professor of Public and Environmental Affairs (Graduate School)
- Moore, Talmadge (Neil), M.P.A. (Indiana University-Purdue University, Fort Wayne, 1986), Visiting Assistant Professor of Public and Environmental Affairs (IPFW)
- Mullany, Jacqueline, Ph.D. (University of Illinois, Chicago, 1998) Assistant Professor of Public and Environmental Affairs (IUN)
- Nelson, Craig E., Ph.D. (University of Texas, 1966), Professor of Public and Environmental Affairs (part-time); Professor of Biology (Graduate School)



- Nunn, Samuel, Ph.D. (University of Delaware, 1981), Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- O'Meara, Patrick, Ph.D. (Indiana University, 1970), Dean, International Programs; Professor of Public and Environmental Affairs; Director, African Studies Program; Professor of Political Science (Graduate School)
- Oster, Clinton V., Jr., Ph.D. (Harvard University, 1977), Professor of Public and Environmental Affairs (Graduate School); Professor of Marketing (part-time)
- Ostrom, Elinor, Ph.D. (University of California, Los Angeles, 1965), Arthur R. Bentley Professor of Political Science (Graduate School); Professor of Public and Environmental Affairs (part-time); Co-director, Workshop in Political Theory and Policy Analysis
- Ottensmahn, John R., Ph.D. (University of North Carolina, 1974), Director, Graduate Programs for Planning and Public Affairs; Professor of Public and Environmental Affairs (Graduate School); Adjunct Associate Professor of Geography (Graduate School) (IUPUI)
- Palmer, Judith G., J.D. (Indiana University, 1974), Vice President and Chief Financial Officer; Associate Professor of Public and Environmental Affairs (part-time)
- Parkhurst, David F., Ph.D. (University of Wisconsin, 1970), Professor of Public and Environmental Affairs (Graduate School); Professor of Biology (part-time) (Graduate School)
- Parks, Roger B., Ph.D. (Indiana University, 1979), Director, Ph.D. Program in Public Policy and Public Affairs; Professor of Public and Environmental Affairs (Graduate School)
- Parrish, Michael, M.A.L.S. (Indiana University, 1959), Head Librarian, Business/SPEA Library; Adjunct Associate Professor of Public and Environmental Affairs
- Peat, Barbara, Ph.D. (New Mexico State University, 1997), Assistant Professor of Public and Environmental Affairs (IUSB)
- Pellicciotti, Joseph, J.D. (Conzaga University, 1976), Assistant Dean and Director, Division of Public and Environmental Affairs; Director, Great Lakes Center for Public Affairs and Administration; Associate Professor of Public and Environmental Affairs (Graduate School) (IUN)
- Perry, James L., Ph.D. (Syracuse University, 1974), Co-Director, Institute for the Study of Government and the Nonprofit Sector; Chancellors' Professor of Public and Environmental Affairs; Professor of Political Science (part-time); Adjunct Professor of Philanthropic Studies (Graduate School)
- Picardal, Flynn W., Ph.D. (University of Arizona, 1993), Associate Professor of Public and Environmental Affairs; Adjunct Assistant Professor of Biology (Graduate School)

- Pirog, Maureen A., Ph.D. (University of Pennsylvania, 1981), Co-Director, Institute for Family and Social Responsibility; Professor of Public and Environmental Affairs (Graduate School)
- Poulard, Jean V., Ph.D. (University of Chicago, 1976), Associate Professor of Political Science; Associate Professor of Public and Environmental Affairs (IUN)
- Powell, Orville, M.P.A. (Pennsylvania State University, 1963), Clinical Associate Professor of Public and Environmental Affairs
- Randolph, James C., Ph.D. (Carleton University, Canada, 1972), Director, Midwestern Regional Center of the National Institute for Global Environmental Change; Director, Geographic Information Systems Laboratory; Director, Ph.D. Program in Environmental Science; Professor of Public and Environmental Affairs; Professor of Biology (part-time) (Graduate School)
- Reingold, David, Ph.D. (University of Chicago, 1996), Assistant Professor of Public and Environmental Affairs; Adjunct Assistant Professor of Philanthropic Studies
- Reuveny, Rafael, Ph.D. (Indiana University, 1997), Assistant Professor of Public and Environmental Affairs (Graduate School)
- Rhodes, Edwardo L., Ph.D. (Carnegie-Mellon University, 1978), Professor of Public and Environmental Affairs (Graduate School)
- Richards, Kenneth R., Ph.D. (Wharton School, University of Pennsylvania, 1996), Assistant Professor of Public and Environmental Affairs
- Riemenschneider, Victor L., Ph.D. (The Ohio State University, 1971), Associate Professor of Biology; Associate Professor of Public and Environmental Affairs (part-time) (IUSB)
- Ritchie, Ingrid M., Ph.D. (University of Minnesota, 1980), Associate Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Rodwin, Marc A., Ph.D. (Brandeis University, 1991), Associate Professor of Public and Environmental Affairs (Graduate School)
- Rosentraub, Mark S., Ph.D. (University of Southern California, 1975), Associate Dean, Indianapolis Programs; Professor of Public and Environmental Affairs (Graduate School) (IUPUI)
- Ross, Thomas, Ph.D. (St. Louis University, 1995), Assistant Professor of Public and Environmental Affairs (IUSB)
- Rubin, Barry M., Ph.D. (University of Wisconsin, 1977), Director, Instructional and Informational Technology; Professor of Public and Environmental Affairs (Graduate School)
- Rubin, Richard S., Ph.D. (Cornell University, 1973), Director, Center for Public Sector Labor Relations; Professor of Public and Environmental Affairs (Graduate School)

- Saywell, Robert M., Ph.D. (Colorado State University, 1972), Director, Graduate Programs in Health Administration; Professor of Public and Environmental Affairs (Graduate School); Professor of Family Medicine (part-time); Adjunct Professor of Nursing (Graduate School) (IUPUI)
- Selke, William L., Ph.D. (Michigan State University, 1977), Professor of Criminal Justice; Associate Professor of Public and Environmental Affairs (part-time) (Graduate School)
- Singh, Douglas, Ph.D. (University of South Carolina, 1994), Associate Professor of Public and Environmental Affairs (IUSB)
- Stevens, Philip, Ph.D. (Harvard University, 1990), Assistant Professor of Public and Environmental Affairs (Graduate School)
- Szarleta, Ellen, J.D., Ph.D. (University of Wisconsin, 1987), Assistant Professor of Public and Environmental Affairs (IUN)
- Tai-Seale, Ming, Ph.D. (University of California, 1995), Assistant Professor of Public and Environmental Affairs (Graduate School)
- Tschirhart, Mary, Ph.D. (University of Michigan, 1993), Associate Professor of Public and Environmental Affairs; Adjunct Assistant Professor of Philanthropic Studies (Graduate School)
- Vetter, Kathleen, M.P.H. (Emory University, 1987), Director, Center for the Study of Population Health; Clinical Associate Professor of Public and Environmental Affairs (Graduate School)
- Vilardo, Frank J., Dr.P.H. (University of North Carolina, 1971), Director, Undergraduate Programs, Bloomington; Associate Professor of Public and Environmental Affairs (Graduate School)
- Walston, Stephen, Ph.D. (University of Pennsylvania, 1997), Associate Professor of Public and Environmental Affairs (IUPUI) (Graduate School)
- Wedig, Gerard J., Ph.D. (Harvard University, 1987), Associate Professor of Public and Environmental Affairs
- White, Jeffrey R., Ph.D. (Syracuse University, 1984), Professor of Public and Environmental Affairs; Associate Professor of Geological Sciences (part-time) (Graduate School)
- Wise, Charles R., Ph.D. (Indiana University, 1972), Director of Research and Programming, Center for the Study of Congress; Professor of Public and Environmental Affairs (Graduate School)
- Wise, Lois R., Ph.D. (Indiana University, 1982), Professor of Public and Environmental Affairs (Graduate School)
- Zinner-Kemp, Susan, J.D. (Washington University, 1992), Assistant Professor of Public and Environmental Affairs (IUN)

- Zollinger, Terrell W., Dr.P.H. (Loma Linda University, 1979), Professor of Public and Environmental Affairs; Associate Professor of Family Medicine (part-time) (Graduate School) (IUPUI)
- Zorn, Charles Kurt, Ph.D. (Syracuse University, 1981), Professor of Public and Environmental Affairs (Graduate School)



# Indiana University

When you become a student at Indiana University, you join an academic community internationally known for the excellence and diversity of its programs. With 1,013 degree programs, the university attracts students from all 50 states and around the world. The full-time faculty numbers more than 4,000 and includes members of many academic societies such as the American Academy of Arts and Sciences, the American Philosophical Society, and the National Academy of Sciences.

Indiana University was founded at Bloomington in 1820 and is one of the oldest and largest institutions of higher education in the Midwest. It serves 92,000 students on eight campuses. The residential campus at Bloomington and the urban center at Indianapolis form the core of the university. Campuses in Gary, Fort Wayne, Kokomo, New Albany, Richmond, and South Bend join Bloomington and Indianapolis in bringing an education of high quality within reach of all of Indiana's citizens.

## General Policies

### Equal Opportunity/Affirmative Action Policy of Indiana University

Indiana University pledges itself to continue its commitment to the achievement of equal opportunity within the university and throughout American society as a whole. In this regard, Indiana University will recruit, hire, promote, educate, and provide services to persons based upon their individual qualifications. Indiana University prohibits discrimination based on arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

Indiana University shall take affirmative action, positive and extraordinary, to overcome the discriminatory effects of traditional policies and procedures with regard to the disabled, minorities, women, and Vietnam-era veterans.

An Affirmative Action office on each campus monitors the university's policies and assists individuals who have questions or problems related to discrimination.

### Special Assistance

For people who have disabilities and need special assistance, special arrangements can be made to accommodate most needs. In Bloomington, contact Disabled Student Services at (812) 855-7578; at IUPUI, contact Adaptive Educational Services at (317) 274-3241.

**Confidentiality of Student Records**  
In accordance with federal statutes and regulations, student records are confidential and available for disclosure to persons other than the student only under stated conditions.

**Student Rights and Responsibilities**  
A statement of students' rights and responsibilities is published in a handbook, *Code of Student Rights, Responsibilities, and Conduct*, which contains a description of due process hearings in the event of disciplinary action.

**Degree Requirements** Students are responsible for understanding all requirements for graduation and for completing them by the time they expect to graduate. Information about a specific school or division can be found in the front section of the bulletin for that school.

*Requests for deviation from department, program, or school requirements may be granted only by written approval from the respective chairperson, director, or dean (or a designated administrative representative). Disposition at each level is final.*

## Undergraduate Admissions Policy

Indiana University has adopted the following admissions policy to ensure that undergraduate students are properly prepared for college work. These standards seek to ensure either adequate academic preparation in high school or evidence of unusual motivation on the part of each student admitted to the university. Applicants for admission to Indiana University are expected to meet the following criteria.

### Freshman Students<sup>1</sup>

1. Graduation from an accredited Indiana high school or comparable out-of-state institution, successfully completing a minimum of 28 semesters of college-preparatory courses including the following:
  - (a) Eight semesters of English. (One semester each of speech and journalism may be included.)
  - (b) Four semesters of social science (economics, government, history, psychology, or sociology).
  - (c) Four semesters of algebra (two semesters of which must be advanced algebra) and two semesters of geometry.
  - (d) Two semesters of laboratory science (biology, chemistry, or physics).

<sup>1</sup> Some academic programs require specific qualifications in addition to those enumerated in this policy.

- (e) Eight semesters in some combination of foreign language; additional mathematics, laboratory science, or social science; computer science; and other courses of a college-preparatory nature.
  - (f) Four semesters of foreign language are strongly recommended.
  - (g) Courses to develop writing composition skills are strongly recommended.
2. A rank in the upper half of the high school graduating class for Indiana residents or a rank in the upper third of the high school graduating class for out-of-state residents.
  3. A score above the median established by Indiana students on a nationally standardized admissions test. Students who have been out of high school for three or more years do not have to submit test scores unless required for admission to specific programs.
  4. Each campus may accept students who are deficient in (1), (2), or (3) of the above specifications upon receipt of such evidence as the combination of strength of college-preparatory program, rank in class, grades and grade trends in college-preparatory courses, and standardized test scores. For persons who do not meet the above criteria and who have been out of high school three or more years, admission can be based on other factors such as a General Educational Development (GED) diploma, maturity, work experience, military service, and other factors as determined by the campus.
  5. Each campus, at its discretion, may admit a student on a probationary basis and/or through faculty sponsorship.

### Transfer Students<sup>1</sup>

1. Submission of official transcripts from all previous institutions attended.
2. The transcripts must reflect a cumulative grade point average of at least a 2.0 (on a 4.0 scale) for Indiana residents and at least a 2.5 (on a 4.0 scale) for out-of-state residents.
3. If the student has fewer than 26 transferable credit hours, the high school record should reflect compliance with freshman admission requirements as specified above.
4. The credentials of students seeking transfer to Indiana University will be evaluated on an individual basis.

When students do not qualify upon first application, they will be counseled about ways of removing deficiencies so that they may

<sup>1</sup> Some academic programs require specific qualifications in addition to those enumerated in this policy.

qualify for admission at a later date. If any provision of this policy is held invalid, the invalidity does not affect other provisions of this policy which can be given effect without the invalid provision, and to this end the provisions of this policy are severable.

## Transfer to Other Indiana University Campuses

*The policy stated below concerning transfer credit pertains to undergraduate students only.*

Indiana University credits transferred from one campus of Indiana University to another will be evaluated and accepted in terms at least as favorable as credits transferred from other accredited institutions in the United States. No review of the credits will be undertaken except in good faith terms of the same criteria used in evaluating external credits. In fact, students transferring within the Indiana University system are treated much more favorably because of the similarity of course work on the eight campuses.

Students who want to transfer to another campus should follow these procedures:

1. Inform your academic advisor of your decision as soon as possible. Degree requirements may vary from one campus to another but if your advisor knows of your plan, your academic program can be designed to meet the requirements of the campus you will eventually attend.
2. Contact the department chairperson (or the designated advisor) at the campus you plan to attend. Discuss your plan and ask about any special procedures. For example, students transferring in fine arts must submit portfolios of their work. Music transfer students must be auditioned.
3. As the date of transfer approaches, check with your campus registrar to get information on registration dates and procedures on the other campus. If there is a preregistration or preenrollment procedure at the other campus, you should plan to take advantage of it. Contact the registrar of the other campus to determine whether you can fulfill any of these responsibilities by phone. Your registrar has a direct telephone line to all other registrars.
4. When you arrive on the new campus, contact your assigned academic adviser or department chairperson as soon as possible. Discuss your academic progress to date and the additional course work required for your program.



## Rules Determining Resident and Nonresident Student Status for Indiana University Fee Purposes

These Rules establish the policy under which students shall be classified as residents or nonresidents upon all campuses of Indiana University for University fee purposes. Nonresident students shall pay a nonresident fee in addition to fees paid by a resident student.

These Rules shall take effect February 1, 1974; provided, that no person properly classified as a resident student before February 1, 1974, shall be adversely affected by this Rule, if he or she attended the University before that date and while he or she remains continuously enrolled in the University.

1. "Residence" as the term, or any of its variations (e.g., "resided"), as used in the context of these Rules, means the place where an individual has his or her permanent home, at which he or she remains when not called elsewhere for labor, studies, or other special or temporary purposes, and to which he or she returns in seasons of repose. It is the place a person has voluntarily fixed as a permanent habitation for himself or herself with an intent to remain in such place for an indefinite period. A person at any one time has but one residence, and a residence cannot be lost until another is gained.
  - (a) A person entering the state from another state or country does not at that time acquire residence for the purpose of these Rules, but except as provided in Rule 2(c)<sup>1</sup>, such person must be a resident for 12 months in order to qualify as a resident student for fee purposes.
  - (b) Physical presence in Indiana for the predominant purpose of attending a college, university, or other institution of higher education, shall not be counted in determining the 12-month period of residence; nor shall absence from Indiana for such purpose deprive a person of resident student status.
2. A person shall be classified as a "resident student" if he or she has continuously resided in Indiana for at least 12 consecutive months immediately preceding the first scheduled day of classes of the semester or other session in which the individual registers in the

University, subject to the exception in (c)<sup>1</sup> below.

- (a) The residence of an unemancipated person under 21 years of age follows that of the parents or of a legal guardian who has actual custody of such person or administers the property of such person. In the case of divorce or separation, if either parent meets the residence requirements, such person will be considered a resident.<sup>2</sup>
  - (b) If such person comes from another state or country for the predominant purpose of attending the University, he or she shall not be admitted to resident student status upon the basis of the residence of a guardian in fact, except upon appeal to the Standing Committee on Residence in each case.<sup>1</sup>
  - (c) Such person may be classified as a resident student without meeting the 12-month residence requirement within Indiana if his or her presence in Indiana results from the establishment by his or her parents of their residence within the state and if he or she proves that the move was predominantly for reasons other than to enable such person to become entitled to the status of "resident student."<sup>1</sup>
  - (d) When it shall appear that the parents of a person properly classified as a "resident student" under subparagraph (c) above have removed their residence from Indiana, such person shall then be reclassified to the status of nonresident; provided, that no such reclassification shall be effective until the beginning of a semester next following such removal.
  - (e) A person once properly classified as a resident student shall be deemed to remain a resident student so long as remaining continuously enrolled in the University until such person's degree shall have been earned, subject to the provisions of subparagraph (d) above.
3. The foreign citizenship of a person shall not be a factor in determining resident student status if such person has legal capacity to remain permanently in the United States.
  4. A person classified as a nonresident student may show that he or she is exempt

<sup>1</sup> Rules 2(b) and 2(c) apply only to unemancipated persons under 21 years of age.

<sup>2</sup> Invocation of the provision in Rule 2(a) that applies to cases of divorce or separation requires appropriate legal documentation.

from paying the nonresident fee by clear and convincing evidence that he or she has been a resident (see Rule 1 above) of Indiana for the 12 months prior to the first scheduled day of classes of the semester in which his or her fee status is to be changed. Such a student will be allowed to present his or her evidence only after the expiration of 12 months from the Residence Qualifying Date, i.e., the date upon which the student commenced the 12-month period for residence. The following factors will be considered relevant in evaluating a requested change in a student's nonresident status and in evaluating whether his or her physical presence in Indiana is for the predominant purpose of attending a college, university, or other institution of higher education. The existence of one or more of these factors will not require a finding of resident student status, nor shall the non-existence of one or more require a finding of nonresident student status. All factors will be considered in combination, and ordinarily resident student status will not result from the doing of acts which are required or routinely done by sojourners in the state or which are merely auxiliary to the fulfillment of educational purposes.

- (a) The residence of a student's parents or guardians.
- (b) The situs of the source of the student's income.
- (c) To whom a student pays his or her taxes, including property taxes.
- (d) The state in which a student's automobile is registered.
- (e) The state issuing the student's driver's license.
- (f) Where the student is registered to vote.
- (g) The marriage of the student to a resident of Indiana.
- (h) Ownership of property in Indiana and outside of Indiana.
- (i) The residence claimed by the student on loan applications, federal income tax returns, and other documents.
- (j) The place of the student's summer employment, attendance at summer school, or vacation.
- (k) The student's future plans including committed place of future employment or future studies.
- (l) Admission to a licensed profession in Indiana.
- (m) Membership in civic, community, and other organizations in Indiana or elsewhere.
- (n) All present and intended future connections or contacts outside of Indiana.

- (o) The facts and documents pertaining to the person's past and existing status as a student.
  - (p) Parents' tax returns and other information, particularly when emancipation is claimed.
5. The fact that a person pays taxes and votes in the state does not in itself establish residence, but will be considered as hereinbefore set forth.
  6. The Registrar or the person fulfilling those duties on each campus shall classify each student as resident or nonresident and may require proof of all relevant facts. The burden of proof is upon the student making a claim to a resident student status.
  7. A Standing Committee on Residence shall be appointed by the President of the University and shall include two students from among such as may be nominated by the student body presidents of one or more of the campuses of the university. If fewer than four are nominated, the President may appoint from among students not nominated.
  8. A student who is not satisfied by the determination of the Registrar has the right to lodge a written appeal with the Standing Committee on Residence within 30 days of receipt of written notice of the Registrar's determination, which Committee shall review the appeal in a fair manner and shall afford to the student a personal hearing upon written request. A student may be represented by counsel at such hearing. The Committee shall report its determination to the student in writing. If no appeal is taken within the time provided herein, the decision of the Registrar shall be final and binding.
  9. The Standing Committee on Residence is authorized to classify a student as a resident student, though not meeting the specific requirements herein set forth, if such student's situation presents unusual circumstances and the individual classification is within the general scope of these Rules. The decision of the Committee shall be final and shall be deemed equivalent to a decision of the Trustees of Indiana University.
  10. A student or prospective student who shall knowingly provide false information or shall refuse to provide or shall conceal information for the purpose of improperly achieving resident student status shall be subject to the full range of penalties, including expulsion, provided for by the University, as well as to such other punishment which may be provided for by law.



11. A student who does not pay additional monies which may be due because of his or her classification as a nonresident student within 30 days after demand, shall thereupon be indefinitely suspended.
12. A student or prospective student who fails to request resident student status within a particular semester or session and to pursue a timely appeal (see Rule 8) to the Standing Committee on Residence shall be deemed to have waived any alleged overpayment of fees for that semester or session.
13. If any provision of these Rules or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of these Rules which can be given effect without the invalid provision or application, and to this end the provisions of these Rules are severable.

## Fees

The instructional fees listed here were approved at the May 2000 meeting of the Trustees of Indiana University. Fees are subject to change by action of the trustees. For up-to-date information about fees in effect at registration time, see the campus *Schedule of Classes*.

Certain courses and programs requiring studios, laboratories, microscopes, computers, or other special equipment may involve special fees in addition to the instructional fee. Applied music, student teaching, and some physical education courses also carry additional fees. See the campus *Schedule of Classes* for a list of such courses and programs.

Fees for Indiana University campuses other than Bloomington and Indianapolis are published in the bulletin of the specific campus.

INSTRUCTIONAL FEES	Indiana Resident	Nonresident
<b>Bloomington Campus</b>		
Undergraduate <sup>1</sup>	\$1,951.20 flat fee/semester for 12 to 17 credit hours \$121.80/credit hour under 12 or over 17	\$6,479.05 flat fee/ semester for 12 to 17 credit hours \$404.90/credit hour under 12 or over 17
Graduate and Professional <sup>1</sup>		
Business-M.B.A. Program <sup>2</sup>	\$4,674.55/semester	\$9,349.10/semester
Business <sup>3</sup>	\$292.25/credit hour	\$584.70/credit hour
Law	\$255.10/credit hour	\$654.25/credit hour
Library and Information Science	\$178.35	\$519.50
Optometry	\$206.55/credit hour	\$573.55/credit hour
Public and Environmental Affairs— M.P.A. and M.S.E.S. Programs	\$204.10/credit hour	\$553.35/credit hour
Other	\$168.60/credit hour	\$491.15/credit hour
Independent Study (Correspondence)	\$99.60/credit hour	\$99.60/credit hour
Dissertation research (G901) <sup>4</sup>	\$150.00/semester	\$150.00/semester
Auditing (no credit)	\$25.00/credit hour	\$25.00/credit hour
Distance Education Special Courses <sup>5</sup> for Schools of Education; and Health, Physical Education, and Recreation: Graduate Undergraduate	Same as rate for on-campus instruction in respective category	
<b>Indianapolis Campus</b>		
Undergraduate <sup>1</sup>	\$119.00/credit hour	\$370.25/credit hour
Graduate and Professional <sup>1</sup>		
Business-M.B.A. Program	\$270.00/credit hour	\$540.00/credit hour
Business-M.P.A. Program	\$200.00/credit hour	\$400.00/credit hour
Dentistry	\$13,166.00/year	\$28,196.00/year
Engineering	\$178.25/credit hour	\$509.60/credit hour
Law	\$246.80/credit hour	\$599.40/credit hour
Medicine	\$13,908.00/year	\$31,847.00/year
Nursing	\$163.90/credit hour	\$472.85/credit hour
Social Work	\$167.00/credit hour	\$481.50/credit hour
Master of Accountancy	\$200.00/credit hour	\$400.00/credit hour
Other	\$163.90/credit hour	\$472.85/credit hour
Dissertation research (G901) <sup>4</sup>	\$100.00/semester	\$100.00/semester
Auditing (no credit)	Applicable credit hour rate	Applicable credit hour rate
Distance Education Special Courses for Allied Health Histotechnology: Graduate and Undergraduate	Same as rate for on-campus instruction in respective category	

<sup>1</sup>Includes credit courses in the School of Continuing Studies.

<sup>2</sup>M.B.A. students enrolled in 9 or more credit hours of business courses will be assessed a flat rate. Enrollment in any courses other than business will be assessed on a per-credit-hour basis.

<sup>3</sup>Graduate business credit hour rates apply to (a) M.B.A. students enrolled in fewer than 9 credit hours of business courses, and (b) students enrolled in a doctoral business program.

<sup>4</sup>To keep their candidacies active, doctoral students with 90 credit hours or more and Master of Fine Arts students with 60 credit hours or more may enroll in G901 for a flat fee of \$150. Also, they must have completed all graduate degree requirements except for the dissertation or final project/performance. Enrollment in G901 is limited to six times. Students who do not meet these criteria pay the applicable credit hour rate for dissertation research.

<sup>5</sup>In addition to instructional fee rates, course fees of \$90.00 for Education, \$75.00 for HPER, and \$50.00 for Library and Information Science will be assessed.



INCIDENTAL FEES <sup>6</sup>	Bloomington Campus	Indianapolis Campus
Application for admission		
Domestic, undergraduate	\$40.00	\$35.00
Domestic, graduate	\$45.00	\$55.00
International	\$45.00	\$55.00
Deferment service charge <sup>7</sup>	\$24.00	\$22.00
Health service fee <sup>8</sup>	\$76.50/semester \$32.80/summer I \$43.70/summer II	
Late payment charge <sup>9</sup>	\$10.00-\$50.00/month	\$11.00/month
Late program change <sup>10</sup>	\$21.00/course added or dropped	\$19.00/course added
Late registration <sup>11</sup>	\$54 to \$94/semester \$54.00/summer session	\$40.00 to \$100.00/ semester \$40.00 to \$65.00/ summer session
Student activity fee <sup>12</sup>	\$26.77 or \$53.55/semester \$13.37 or \$26.77/summer session	\$24.25 or \$44.10/ semester \$27.70/semester for Athletic Development
Technology fee, fall or spring semesters <sup>13</sup>		
Undergraduate	\$25.00, \$50.00, \$100.00	\$27.85, \$55.70, \$83.55
Graduate/professional, nondegree students	\$12.00, \$25.00, \$50.00	(varies)
Technology fee, summer sessions <sup>14</sup>		
Undergraduate	\$25.00, \$50.00	\$27.85, \$41.75
Graduate/professional, nondegree students	\$12.00, \$25.00	(varies)
Transcripts	\$9.00	\$7.00
University Division services fee	\$25.00/semester	
Business Undergraduate program fee	\$200.00/semester	

<sup>6</sup>Applicable to both in-state and out-of-state students.

<sup>7</sup>Fee is assessed if deferred billing option is elected.

<sup>8</sup>The health fee is assessed each semester/session on the Bursar's bill for all day and evening students enrolled in more than 3 credit hours. Eligible individuals not covered by the health fee will be seen on a fee-for-service basis.

<sup>9</sup>Any payment due by you to the university that is not received by the due date is subject to a monthly late fee based on a sliding scale of at least \$10.00 (for fees of \$200.00 to \$999.99) and as much as \$50.00 (for \$5,000.00 or more). The late fee will continue to be assessed monthly until the account is restored to good standing.

<sup>10</sup>After drop/add period (100 percent refund period), students will be assessed \$21.00 in Bloomington and \$19.00 in Indianapolis for each added course, section change, change of arranged hours, or credit/audit change. On the Bloomington campus, students will also be assessed for each dropped course.

<sup>11</sup>A late registration fee will be assessed any student who does not register during the scheduled registration period. On the Bloomington campus, the fee is \$54.00 for students who register by the last Friday before classes begin and increases by \$10.00 on the Monday of each successive week to a maximum of \$94.00. On the Indianapolis campus, a \$40.00 late registration fee is in effect upon conclusion of registration through the end of the first week of classes, increasing by \$25.00 the first week, \$20.00 the second week, and \$15.00 the third week to a maximum of \$100.00. In Indianapolis summer sessions, a late registration fee of \$40.00 is assessed the first week, and \$65.00 the second week and thereafter.

<sup>12</sup>Bloomington students enrolled in 3 or fewer credit hours during the fall and spring semesters pay a mandatory student activity fee of \$26.77. Students enrolled in more than 3 credit hours pay \$53.55. Summer-session students pay a fee per session according to the number of credit hours in which they are enrolled: 3 or fewer credit hours, \$13.37; more than 3 credit hours, \$26.77. At Indianapolis, the student activity fee for 1 to 8 credit hours is \$24.25 per semester. Students enrolled in 9 or more credit hours pay \$44.10 per semester. Indianapolis students are also charged a \$27.70 Athletic Development fee each semester.

<sup>13</sup>A technology fee will be assessed according to the number of enrolled credit hours as follows: 3 credit hours or fewer; greater than 3 through 6 credit hours; greater than 6 credit hours.

<sup>14</sup>At Indianapolis, a technology fee is assessed for summer sessions according to the number of enrolled credit hours as follows: 3 or fewer credit hours; greater than 3 credit hours. At Bloomington, summer-session students are assessed half the regular-semester technology fee, based on the number of credit hours as follows: 3 credit hours or fewer; greater than 3 credit hours.

## Course Fee Refund Schedule

Time of Withdrawal	Refund	Time of Withdrawal	Refund
9- through 16-week classes		1-week (or less) classes	
During 1st week of classes	100%	During 1st day of classes	100%
During 2nd week of classes	75%	During 2nd day of classes	50%
During 3rd week of classes	50%	During 3rd day of classes	None
During 4th week of classes	25%	and thereafter	None
During 5th week of classes	None	The refund policy applies to credit hour fees and all course-related fees.	
and thereafter		Procedure	See the <i>Schedule of Classes</i> for more information about how to withdraw from classes.
5- through 8-week classes		Student Financial Assistance	Students can obtain information about financial assistance through the financial aid office, through the student employment office, or through their schools and departments. For courses taken in Bloomington, contact the Office of Student Financial Assistance or Human Resources Management for information about faculty/staff fee courtesy; for courses taken at IUPUI, contact the Office of Student Financial Aid Services.
During 1st week of classes	100%		
During 2nd week of classes	50%		
During 3rd week of classes	None		
and thereafter			
2- through 4-week classes			
During the 1st and 2nd day of classes	100%		
During 3rd and 4th day of classes	50%		
During 5th day of classes	None		
and thereafter			

## Veterans Benefits

Eligible students will receive veterans benefits according to the following scale, which is based on the number of credit hours in which the student is enrolled.

	Bloomington and IUPUI Fall/Spring Semesters <sup>1</sup>	IUPUI Summer I <sup>1</sup>	Bloomington Summer I	Bloomington and IUPUI Summer II <sup>1</sup>
Undergraduate Benefits				
full	12 or more	6	4	6
three-quarters	9-11	4-5	3	4-5
one-half	6-8	3	2	3
tuition only	fewer than 6	1-2	1	1-2
Graduate Benefits				
full	8 or more	4	4	4
three-quarters	6-7	3	3	3
one-half	4-5	2	2	2
tuition only	fewer than 4	1	1	1

It is the responsibility of the veteran or veteran dependent to sign up for benefits each semester or summer session of enrollment. It is also the responsibility of the veteran or veteran dependent on the Bloomington campus to notify the Office of Veterans Affairs of any schedule change that may increase or decrease the amount of benefits allowed. Veterans and veteran dependents on the IUPUI campus should notify the Office of the Registrar.

Veterans with service-connected disabilities may qualify for the Department of Veterans Affairs Vocational Rehabilitation Program. They should contact their regional VA office for eligibility information.

At IUPUI, veterans and veteran dependents must notify their veteran benefit representative in the Office of the Registrar in person at the time of registration.

<sup>1</sup>Students on the IUPUI campus who are taking Summer I or II classes lasting more than six weeks should check with a VA representative in the Office of the Registrar for positive verification of their benefit status.



## Indiana University Bulletins

You may want to explore other schools of Indiana University. The following is a complete list of our bulletins. Please write directly to the individual unit or campus for its bulletin.

### Indiana University Bloomington

College of Arts and Sciences  
Kelley School of Business<sup>1</sup>  
School of Continuing Studies<sup>2</sup>  
School of Education<sup>1</sup>  
School of Health, Physical Education, and Recreation  
School of Journalism  
Division of Labor Studies  
School of Law—Bloomington<sup>3</sup>  
School of Library and Information Science  
School of Music  
School of Optometry  
School of Public and Environmental Affairs<sup>3</sup>  
University Division<sup>4</sup>  
University Graduate School

### \*Indiana University-Purdue University Indianapolis

\*School of Allied Health Sciences  
\*Kelley School of Business<sup>1</sup>  
\*School of Continuing Studies<sup>2</sup>  
\*School of Dentistry  
School of Education<sup>1</sup>  
School of Engineering and Technology (Purdue University)  
Herron School of Art  
School of Journalism  
\*Division of Labor Studies  
\*School of Law—Indianapolis<sup>3</sup>  
School of Liberal Arts  
\*School of Medicine  
Military Science Program  
\*School of Nursing<sup>1</sup>  
School of Physical Education  
\*School of Public and Environmental Affairs<sup>1</sup>  
School of Science (Purdue University)  
\*School of Social Work  
\*University College  
University Graduate School

### Indiana University East (Richmond)

### Indiana University-Purdue University Fort Wayne

### Indiana University Kokomo

### Indiana University Northwest (Gary)

### Indiana University South Bend<sup>1</sup>

### Indiana University Southeast (New Albany)

<sup>1</sup>Two bulletins are issued: graduate and undergraduate. Undergraduate information about the Schools of Business and Nursing at IUPUI is found in the IUPUI campus bulletin.

<sup>2</sup>Bulletins on the General Studies Degree Program and the Independent Study Program are available from this school.

<sup>3</sup>There are two Indiana University schools of law. Be sure to specify whether you want a bulletin of the Bloomington or Indianapolis school.

<sup>4</sup>Available only to admitted University Division students.

\*IUPUI produces one campus bulletin including information about all schools listed here. Schools marked with an asterisk (\*) also produce separate bulletins.