

IUPUI
Academic Policies and Procedures Committee
Agenda
Friday 1/18/02
1 to 3 pm
UL1126

Minutes

- December minutes were accepted

Announcements

- Items from the Chair
 - Update on SES
 - Main agenda item for the meeting.
 - Proposed New Degree BS in Environmental Science
 - Discussion will be deferred until SPEA completes review of the proposal.

Academic Affairs Committee Report *Ken Rennels, Chair*

Ken could not attend the meeting, but provided the following information.

- Committee reviewed draft document, *Policy on Consideration of Requests for Withdrawal after Conclusion of Course* which was developed by APPC sub-committee (members: Miriam Langsam, Joe Kuczkowski and Mark Grove) and adopted at Dec 7th APPC meeting. Committee discussed proposal background and need for uniform policy campus-wide. Committee agreed policy would result in consistency across campus with three policy statements providing individual schools with latitude necessary for specific requirements. Committee is concerned that faculty involvement in grade change is not specifically addressed by document. However, it was concluded that faculty issues with grade change may currently represent school-specific policies and is not properly within the scope of the proposed document. Ken Rennels will investigate whether AAC action is required to insure faculty rights in terms of grade changes. A second concern was that the policy applied to undergraduate students only. Committee consensus was that a similar policy should be adopted by the proper campus graduate committee. Final discussion involved whether the document should be endorsed by AAC and allowed to become a procedure or whether document should be adopted as campus policy approved by AAC and sent to Faculty Council. By consensus, committee decided to vote on document as a policy statement for further action by Faculty Council. By voice vote, 12 yea, 1 nay, 1 abstention. Policy passed and will be sent to Executive Committee with the recommendation that the appropriate graduate committee adopt a similar policy.
- Draft document *Probation, Dismissal and Reinstatement Policies* currently under discussion in APPC was distributed for information. It is anticipated that a revised version of this document may be sent to AAC for action in the future. Committee briefly discussed the policy. One suggestion was to include a leniency provision for 1st semester students such as lowering the probation GPA threshold to 1.8. Ken Rennels will take suggestion to next APPC meeting.

Information Item

- Update on implementation of SIS Phase II—*Mike Donahue*
 - As the result of a lot of hard work on the part of the Admissions staff and contributions from the other Enrollment Services offices, the processing time for a completed application (time from receipt of all materials to mailing of the notification letter) has returned to 5 working days or less.

Items for Review, Discussion, or Action

- Next steps for SIS and SES
 - Don Hossler, Associate Vice President of Enrollment Services and Holly Hamilton, Associate Director of Student Enrollment Services presented information on the SIS project and the development of SES.
 - The powerpoint presentations is available on the APPC website
 - <http://registrar.iupui.edu/appc/>
 - name = appc
 - password = appc
- Admission guidelines for 2003
 - Proposal attached
 - Both Vic Borden and Mike Donahue are speculating that the impact on enrollment would be approximately 100 fewer freshman admits. Based on our trends for increasing the number of transfer students admitted to IUPUI, we believe that the decline in freshman admits will be offset by the increase in transfer students.
 - Members requested that future proposals for changes in the guidelines be accompanied with additional data on the impact of the changes and the performance of previous students who would have been eliminated by the change.
 - While current information in the data systems has not permitted these types of analysis, information collected via the SIS admission process should provide the ability to conduct better analyses.
 - The process for approving changes in admission guidelines was discussed.

(The following items will be discussed via email prior to the next APPC meeting.)

- IUPUI Process for Development of Undergraduate Majors—*Kim Manlove*
 - The revised document should be distributed via the listserv for comments and possible acceptance.
- Process for Review of Variable Topic and Workshop Courses—*Kim Manlove*
 - The revised document should be distributed via the listserv for comments and possible acceptance.
- Common Liberal Arts, Science, UCOL probation, dismissal and readmission policy—*M Langsam, J Kuczkowski, C Buyarski*

- Each unit is requested to send comments to Miriam Langsam so that the areas of commonalities and differences among the academic units can be determined.

Unit Updates—No time was available for updates

Admissions	<i>Mike Donahue</i>
Enrollment Center	<i>Jennifer Pease</i>
Bursar	<i>Michael Cozmanoff</i>
Registrar	<i>Mark Grove</i>
Student Life & Diversity	<i>John Jones</i>
Academic Units	<i>Unit Representatives</i>

Other Announcements

Future Agenda Items

- Proposed New Degree BS in Environmental Science
- Intercampus transfer and re-entering student procedures—*Jennifer Pease*--February
- Administrative Withdrawal and Early Warning notices—*Gayle Williams*—February
- Library of FOCUS programs—*Miriam Langsam, Linda Hill, Kathy Burton*--February
- Print version of schedule of classes
- Developing faculty understanding of FERPA

Meeting Schedule

Feb 8	1:00 - 3:00	UL 1126
Mar 8	1:00 - 3:00	UL 1126
Apr 12	1:00 - 3:00	UL 1126
May 3	1:00 - 3:00	UL 1126

Proposed UCOL guidelines are for 2003 terms

<i>Academics</i>	<i>SAT/ACT</i>	<i>Comments</i>	<i>Action</i>
Academic Honors	<i>Any score</i>	Fully qualified	A
Core 40	<i>900+/19</i>	No more than 2 D/F grades in college prep courses	A
Any Adult student	<i>N/a</i>	21 or older or military veteran (veterans under 21) who has at least 10 units of college prep courses with C grades or better.	A/s
Has Core 40	<i><900/ <19</i>	No more than 2 D/F grades in college prep courses	A/s
Has Core 40	<i>Any score</i>	Has 3-5 D/F grades in college prep courses	A/d
Has Core 40	<i>Any score</i>	Has 6-7 D/F grades in college prep courses	A/p
Has Core 40	<i>Any score</i>	Has 8 or more D/F grades in college prep courses	Deny
Any Adult student	<i>N/a</i>	21 or older or military veteran (veterans under 21) who has less than 10 units of college prep courses with C grades or better.	Deny
GED 56+	<i>990/21</i>		A
GED 56+	<i>No score</i>	Under 21 21 or older	A/u A/n
GED 45-55	<i>N/a</i>	Any student	Deny

An Action of A with a reason of p will represent the weakest student in terms of grades earned.

Counselors will review individually records for grade trends. C grades in college prep courses (with at least 4 of these courses each term) during 11th and 12 grade will compensate for D and F grades during 9th and 10th grade. In other words we will use professional judgment to make exceptions.

Trustee requirements have been removed from guidelines. Core 40 is now the mandated minimum for traditional age students. Core 40 requires 16 units so we are asking returning adults to have at least 2/3 of the requirements.

A= fully qualified

A/u= conditional admit missing h.s. units

A/s= conditional admit low SAT/ACT scores

A/d=conditional admit D/F grades

A/p=cautionary conditional admit high number D/F grades

A/n= conditional admit returning adult

Note: Changes from Fall 2002 are

- Baseline of 7 D/Fs instead of 8
- Must have Core 40 instead of missing one Core 40 course as a possible condition
- Minimum number of high school units for returning adults