

**Graduate Affairs Committee
February 27th, 2007**

Present: Mark Bannatyne, Paul Carlin, Pamela Crowell, David Ford, David Handel, Andrew Hsu, Eunbok Kim-Crespi, Joyce Mac Kinnon, Craig McDaniel, Jackie O'Palka, Robert Osgood, Daniel Pesut, Sherry Queener, Simon Rhodes, Sharon Sims, Jon Story, Uday Sukhatme, Soren Svanum, James Williams

Staff: David Koerner, Sue Wheeler, Beth Young

Approval of Minutes – Dr. Sherry Queener

Dr. Queener introduced the newest GAC member for University Libraries – Tony Stamatoplos.

Minutes from November 28, 2006 were approved.

The iBT policy vote that Dr. Thom Upton spoke about in the last GAC meeting in November – there will be an electronic vote concerning this matter very soon.

Fellowship Subcommittee has reviewed the block grant and approved the requests and distributed another 78,000 dollars across the groups.

The School of Science is being helped through matching funds so that they may have another 4 fellowships added to their school. If anyone else is looking for short-term help using matching funds similar to this, please contact Dr. Queener for consideration.

Purdue Dean's Report – Dean Jon Story

Three task forces are going – two are pertaining to IUPUI. One task force is handling course numbering as he mentioned in the last meeting. This is in regards to separating professional course numbers from graduate course numbers. They are still considering adding an extra letter at the end of the course number to denote where this course is being taught. They are hoping to have these course numbers changed by the end of March.

The third task force is concerning Responsible Conduct of Research (RCR).

Presidential Search is still going on – 15 candidates have been chosen, but it could be a smaller group of candidates left at this time.

SROP Conference – PUWL preparing for this conference, which happens at the end of July.

Executive Vice-Chancellor's Report – Dr. Uday Sukhatme

It was noted that there is progress being made on the action plan and that there are a very large number of proposals coming in.

Action items are coming in from the Action Teams – Some of them are in need of scholarships to improve graduate education.

Commitment to Excellence Funds – Dean Sukhatme is asking for departments that have been using these funds to submit a progress report for the Board of Trustees review.

As the action teams report on their special area, there will be an effort to try and implement certain things while other needs may have to be completed from fundraising efforts.

Associate Dean's Report – Dr. Sherry Queener

NRC is progressing nicely and Dr. Queener is happy to report that all program questionnaires were completed on time. The percentage known of how many faculty surveys, which is 62%. Dr. Queener stated that we are at a respectable point and would like the percentage to rise to about 80%. She also thanks all those that have contributed to the survey.

The New IU Fact Book is out and for the first time ever, IUPUI is on the front cover. It is also noted that the number of Master and Doctoral Degrees conferred at IUPUI has been on the rise. The Masters programs are driving the success of IUPUI in terms of enrollment and Dr. Queener applauds those that are working with those programs.

Doctoral Degrees – Dr. Queener's goal was to have at least 50 degrees conferred per year on IUPUI students and this goal has been exceeded in the 2005-2006 Academic School year, when 68 Doctoral degrees were conferred on IUPUI students.

Dr. Queener would like to note that the IUPUI Web Team took a gold medal in the Admissions Advertising Competition won in the category Internet World Wide Web School with 20,000+ students. They adopted our Graduate Office Website and significantly contributed to our own website over the years and the office applauds them for their efforts.

Graduate Office Report – Mr. David Koerner

Graduation is just around the corner! We have negotiated a great contract for this year's hooding ceremony. It will be at the Indianapolis Marriott Downtown, which is a new location. They can hold over 700 people so we have more room to grow. The cost will be the same - \$25 for the luncheon and \$5 for theatre seating. A professional photographer will be on site now taking pictures of the students actually being hooded. There are also special room rates with the Marriott for students and their guests that want to stay at the hotel that night before.

GRE Scores from ETS are sent to IUPUI electronically. The Graduate Office does not even see the data from ETS any longer and the information is now being sent to the Help Desk and they load the data into SIS in Learning Management. Faculty and Staff can find the official scores in SIS in Learning Management and the official scores are listed under ETS. An informational flyer will be sent to all the schools to explain in further detail how to find these scores on SIS. It takes about a month from when the student takes the test to when it is entered into SIS.

The Gold Sheets from Purdue will go away in the future and something better will be taking its place. David is working on the details and when more information is available he will let the committee know. It should really streamline this type of paperwork very well.

Graduate Student Organization Report – Mr. David Koerner

The GSO has met once this term and will hold another meeting next week.

The Educational Enhancement Grants (EEG) that students can apply for when they are presenting at conferences – the deadline for this application is March 31st, 2007. The application can be found on their website.

Dr. Queener would also like to commend David on his negotiation skills with the new vendor, the Marriott, and being able to keep the luncheon price at \$25.

Committee Business

Curriculum Subcommittee Report – Dr. Jackie O’Palka

The committee met about a week ago where some course changes and new courses from Nursing, SPEA, Medicine among others were reviewed.

Fellowship Subcommittee Report – Mr. David Koerner

The Committee will be meeting on March 9th. The deadline for the fellowship applications was February 21st. 84 applications were submitted – 32 of those were for Masters and 52 for PhD. The March 9th meeting will consist of making a list that will be sent to the departments. The committee hopes that the list will go out on March 9th and the student will have until April 16th to accept the offer.

Reminder: The fellowship is assigned to the student and not the department.

Program Review – Dr. Sherry Queener

- Graduate Certificate in Systems Engineering – *Approved*
- Nursing Education Major for MS in Nursing – *Approved*
- Graduate Certificate in Clinical Research – *Approved*
- Philosophy MA Thesis Option Proposal – *Approved*
 - It was noted that Item I concerning the non-traditional student is not as strong an argument as those contained in later sections, where the justifications are more academic. The sense of the committee was that dropping that paragraph might actually strengthen the presentation. Committee members also felt that it would be good to have information in the proposal about whether any of the non-thesis programs mentioned are course-only degrees, without any other capstone built into them (e.g., a project, a paper, an internship, etc).
- In Progress
 1. New Track in Anatomy & Cell Biology PhD
 2. MS in Laboratory Informatics
 3. MS in Forensic Science
 4. Graduate Certificate in Human-Computer Interaction
- Proposal in Development
 1. PhD in Rehabilitation Science

Discussion

- No discussion

Next Meeting

March 27th, 2007

Meeting Adjourned 2:38pm.