

**Graduate Affairs Committee
Minutes
October 28, 2008**

Present: Margaret Adamek, Paul Carlin, George Edwards, David Ford, Dominique Galli, Judith Halstead, Stephen Hundley, Marilyn Irwin, Michael Kowolik, Paul Lang, Craig McDaniel, Jim Murphy, Mathew Palakal, Phil Pope, Sherry Queener, Simon Rhodes, Lisa Riolo, Soren Svanum, & Marianne Wokeck

Guests: Christine Fitzpatrick & Theresa Walsh - UITS

Staff: David Koerner & Nelson Soto

Approval of Minutes – Dr. Sherry Queener

Email: Beth Young ejmoody at iupui dot edu

IU Dean's Report – Dr. James Wimbush

Dean Wimbush shared the name of the new Athletic Director, Fred Glass at IU-Bloomington.

It was also shared that at the President McRobbie's State of the University address; he is reinstating the Office of the Vice President for Research so that Ora Pescovitz may step down from position as Residential Administrator/Life Sciences at the end of the Spring Semester. The VP for Research will assume the role that Dr. Pesocvitz played as VP of administration as well as the VP of Life Sciences.

There will be a question of restructuring of who will the Graduate School be reporting to in the future. Dean Wimbush will be talking with President McRobbie about this in the near future.

The GPSO has crafted a resolution on this issue at the November meeting. GSPO also passed a few solutions that affect all Graduate Student, including the pay schedule of SAA, drop/add penalty, survey of peer institutions on stipends. The solution for stipend issues calls for a campus wide committee meets every other year to look at comparative data regarding stipends.

NRC Report – Methodology guide coming at the end of November. Report due by the end of January.

IUB is working with the Foundation to prepare a case statement for the Herbert STEM Fellowship.

The Graduate Council has David Daleke drafting a constitution/by-laws at this time. They will meet in January.

David Daleke, Nelson Soto, Maxine attended the Chinese Scholarship Council Recruitment and Information event in Beijing, China in October. Also, visited Peking University and a few others and discussed the options available at IUPUI and IUB. President McRobbie will be visiting those same institutions soon as well in the near future.

Dean Wimbush will be in Liberia to hold an assessment for a potential grant proposal with the USAID.

Strategy for the Graduate School is still in the works and hope to share the document with the committee very soon.

Purdue Dean's Report – Dr. Philip Pope

Purdue Graduate School Dean – Airport interviews are this week and into early November.

Richard O. Buckius is the new Vice President for Research at Purdue University.

Dr. Pope spoke with Dr. Buckius about graduate education and his role on the Strategic Research Initiatives Committee and graduate research.

Meeting to discuss Purdue PhD programs about degrees that are awarded through West Lafayette and there has been a request that the diploma note that the degree was awarded at IUPUI. A decision has not been made at this time, but it is currently being discussed between the departments and the Vice Provost to discuss this issue further.

IT Strategic Plan for Indiana University – Christine Fitzpatrick and Theresa Walsh

Dr. Fitzpatrick & Ms. Walsh shared the charge from President McRobbie as well as VP Brad Wheeler of the IT Strategic Plan with the committee and noted a few key points.

The plan should:

- Develop pervasive use of IT to help build excellence in education and research in all disciplines, in administrations, the State, across all campuses, etc”.
- Sustain IU's leadership in services and infrastructure
- Take into account the new waves of technology innovation in education and research based on the best predictions and analysis developed.

Dr. Fitzpatrick discussed the different taskforces involved in this strategic plan and the importance of input from each group. She discussed the timeline of how this strategic plan draft was created, which began in February 2008 and hope to be finalized in December 2008. UITS wants to make sure that all offices, committees and departments across the campus have time to review over this draft and share comments with UITS.

More information about IT Strategic Plan may be found at: <http://ovpit.iu.edu/itsp2/>

Assistant Dean's Report – Dean Nelson Soto

Dean Soto spoke about the China Scholarship Conference and passed around a listing of those universities participating in this event.

The idea of a “sandwich” program was brought up during one of the discussions at the conference. It would give opportunities for students who are seeking a graduate degree, either Master's or PhD, to start their program in China and then come to the States or another country and participate in some type of exchange; where they would take coursework for 6 months to 24 months and then return to their home country and finish up their coursework and graduate with a Chinese degree.

There is an arrangement similar to this already set up in the School of Medicine, but Dean Soto was unsure of any other departments or schools that have a similar set up or if there would be an interest in this.

Associate Dean's Report – Dr. Sherry Queener

The Plater Institute – This year's focus was on experiential learning for in the undergraduate curriculum and how it might relate to graduate programs.

Lisa Riolo and Dr. Queener have had a few discussions about creating a list of principles for graduate learning – looking similar to the current “Principle of Undergraduate Learning” that is often used in undergraduate syllabi.

Graduate Office Report – Mr. David Koerner

Business process for posting a transfer credit:

The certifying official – program or Graduate School Recorder receives the document from an outside school and validates that document. These document originals will be kept at the program level or graduate office, depending on being a Graduate School program or not.

At the time of the admission, the transfer credit will be reviewed and awarding the credit. The transfer credit report will come to the Graduate Office for data entry. At that time, the graduate office will post those once the student matriculates so the graduate office can post the transfer credit during the first term.

When the student nears graduation, the transfer credits can be reviewed over again to make sure it is still transferrable so the student may graduate.

Also, the certifying official needs to make sure they have the official document. The Graduate Office cannot award degrees until the transfer credits have been fully processed.

David is working on developing student groups in SIS. Please let him know if you have something in mind to be tracked.

GSO Report – David Koerner

GSO has worked with Chartwells about some food issues and those have seemed to be resolved. Most recently, they worked with the Student Funding Development Committee regarding the apparent lack of student activity fees passed back to schools as well as groups that are applying for funding and not receiving funding. That is being reviewed as a process.

Committee Business

Curriculum Subcommittee – Dr. Jackie O’Palka

Curriculum Committee recently met and list of approved courses on the back table.

Fellowship Subcommittee – Mr. David Koerner

Block Grants are due December 15th – later than usual.

The committee will meet the first full week of January.

Fellowship application will be due in February 23rd. Mid-March the offers will go out and April will be the deadline for accepting fellowships. Details to come.

Program Review – Dr. Sherry Queener

None at this time.

Discussion

Program Expectations:

Concerned Persons Referral Sheet was shared with the committee. This form is a discrete way to share information that may have been noticed about a particular student.

Link to referral sheet:

<http://life.iupui.edu/rights/docs/Concerned%20Persons%20Referral%20Sheet.pdf>

Besides Dr. Queener as a source of contact, Jason Spratt, Dean of Students Office, University Police are all excellent points of contact if an issue may arise and you need immediate response.

For more information on the Behavioral Consultation Team: <http://life.iupui.edu/rights/sbct.html>

Any other comments/questions you may have, please feel free to share with Dr. Queener.

Old Business

Next Meeting

November 25, 2008

Meeting Adjourned 2:50 pm